



MEMORANDUM - OFFICE OF THE TOWN ADMINISTRATOR

TO: Board of Selectmen
FROM: Neil Irvine, Town Administrator
RE: Weekly Report
DATE: April 22, 2024

Town Administrator:

In addition to the customary review and approval of the biweekly payroll, I reviewed the Health Insurance proposal from Interlocal Trust with the Finance Director relative to current census. I distributed and posted the 2024 Paving RFP and attended a meeting with the Secretary of States Office to debrief the use of the Voting Works tabulator, in addition to meetings with NHMA and the Municipal Managers Association discussing upcoming Legislation and the implementation of AI in the municipal sphere and the Lamprey Regional Coop to adopt the 2024 Operating Budget for the landfill.

Department of Public Works:

The DPW assisted in the first annual Green Up Day, by providing a trailer for deposit of trash and DPW Foreman aka Chef Brown grilling up hotdogs for the volunteers. There were 10 bags of cans, 40 bags of trash, an aquarium, a windshield, and various signs picked up off of the sides of town roads. The Transfer Station is running smoothly. F550 dump truck is at Allan's for repair, left rear axle lug nuts came loose, CV Internation Chassis is also at Allan's for repair, no brakes.

Finance:

Last week in Finance, I processed payroll; created bank deposits for the treasurer; created and mailed invoices for Police Special Detail work performed; attended a Hazard Mitigation update meeting; continued to work with an on-going public assistance case; created and entered miscellaneous general journal entries.

Building Inspector:

The Building Dept had 7 inspections last week and 1 school health inspection. We issued 13 permits, fielded quite a few calls about projects, and attended two meetings. We are also working on two complaints.

Land Use:

- Coordinated Northwood's first annual Green-Up Day, co-sponsored by the Conservation Commission and the Recreation Department. Master Plan consultant Liz Durfee attended and provided an update of the Master Plan chapters. Rotary participated with members stationed at the Park & Ride. The library participated with a table and provided children's activities. Public Work's Director & Selectman Colby provided trailers to collect the trash. Overall, 40 bags of trash were collected plus 10 bags of just cans...WOW! Chris Brown then tended to the grill for lunch for the volunteers. Despite some drizzle, we feel it was well attended and are looking forward to next year's Green-Up Day! Thank you to all who participated your efforts are appreciated.
- Responded to Land Use calls and emails
- Interoffice meetings with Town Staff
- Meetings with applicants
- Prepared for and Attended Zoning Board meeting
- Continued training Administrative Assistant

Recreation:

Northwood Parks and Recreation had a fantastic collaboration with the Conservation Commission for the first of many Northwood Greenup days. This event brought an enthusiastic bunch, excited to show their community pride and by all measures, they were successful. They filled three trailers full of roadside debris and enjoyed a spectacular hotdog lunch following the green up. Special thanks to Chef Chris Brown for his delicacy on the grill.

Fire Rescue:

1. This week Northwood Firefighters responded to 10, 9-1-1 emergencies.
 - a. 5 Emergency Medical calls
 - b. 1 Motor Vehicle crash
 - c. 1 Rescue standby
 - d. 1 Power lines down
 - e. 1 Unauthorized burning
 - f. 1 Canceled enroute
2. Lieutenant Brown and Chief Tetreault participated in the roadside clean up event. Special Thank you to Lt. Brown for the hotdogs and cooking for the event.
3. Forestry 2, the UTV and Boat 2 were put in service for the season.
4. IPS Fire Equipment provided a demonstration of some new equipment including a thermal imager, a battery powered vent fan and some fire boots.
5. Chief Tetreault attended the meeting of the Northwood Rotary Club.
6. FF. McElroy has returned from FDIC. I am sure he has brought with him a plethora of information.

Assessor:

Was on Vacation Last Week

CHESLEY MEMORIAL LIBRARY

APRIL 2024

January computer tally: 32 patrons

February computer tally: 31 patrons

March computer tally: 35 patrons

January Downloadable Audiobooks: 647 items

February Downloadable Audiobooks: 611 items

March Downloadable Audiobooks: 670 items

January circulation: 1,111 items

February circulation: 1,193 items

March circulation: 1,117 items

January new patrons: 10

February new patrons: 5

March new patrons: 5

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Total number of registered library card holders: 2,215

MEETINGS

April 12 – Trustee Meeting 9:00am

April 22 – Friends of the Libraries Annual Meeting 4:30pm

PROGRAMS

April 1, 8, 15, 22, 29 - Senior Café 1:00pm

April 3, 10, 17 - Story Time 10:30am

April 3 – Afternoon Book Discussion 2:00pm

April 9, 23 - Writers Group 2:00pm

April 9 – Junior Book Discussion 4:30pm

April 20 – Library Table @ Town Hall (Northwood Green Up Day) 8:00am

April 22 – Earth Day Drop-In Craft Session

April 23, 24, 25 – Knitting, Crocheting, Amigurumi 3:00-5:00pm

April 29 – Cupcake War 3:00-5:00pm

ARTIFICIAL INTELLIGENCE

Do you know what a chatbot is? Do you want to learn more about AI, artificial intelligence? James Patrick Kelly will be presenting a program with live demonstrations at the Chesley Memorial Library on Monday, April 8, at 1:00 p.m. The program will be held during our regular Senior Café program, but anyone interested is welcome to attend. James Patrick Kelly has won science fiction's Nebula, Hugo and Locus awards. Jim's most recent books are *The First Law of Thermodynamics' Plus* (2021), a collection in PM Press's Outspoken Author series, *King Of The Dogs, Queen Of The Cats* (2020), a novella from Subterranean Press. His work has been translated into eighteen languages and has appeared in many Year's Best anthologies. He writes a column on science fiction and future technologies for *Asimov's Science Fiction Magazine*. He lives just down the road in Nottingham and is a big fan of the bagels at Almolus.

CUPCAKE WAR

Cupcake War is back!! Bring two (undecorated) cupcakes to the library on Monday, April 29, from 3:00-5:00 p.m. **PLEASE NOTE: ALL CUPCAKES MUST BE DECORATED AT THE LIBRARY!**

Decorations will be available here and cupcakes will be on display once completed. Vote for your favorite cupcake during library hours from Tuesday, April 30, until Saturday, May 4. The winners will be announced on Monday, May 6. All ages welcome; registration not required.

BOOK DISCUSSIONS

In honor of Earth Day, we are participating in the Great Bay Book Club's region-wide discussion of *Small Town, Big Oil: The Untold Story of the Women Who Took on the Richest Man in the World—And Won* by David W. Moore. The story is about a local battle 50 years ago against a proposed oil shipping terminal on the Isles of Shoals, an oil refinery in Durham, and a 10-mile pipeline between the two. Had it not been defeated; this massive development would have irrevocably changed our Seacoast region. We will hold our local discussion here at the Chesley Memorial Library on Wednesday, April 3, at 2:00 p.m. There will be a regional book discussion held on Thursday, April 25, 6:30 p.m. at 3S Artspace in Portsmouth. Tickets are free but advance registration is required; see greatbaystewards.org for information.

JUNIOR BOOK DISCUSSION

The Junior Book Discussion Group will meet at the Chesley Memorial Library on Tuesday, April 16, from 4:30-5:30 p.m. to discuss "The Black Stallion" by Walter Farley.

KNITTING, CROCHETING & AMIGURUMI

Do you want to learn how to knit or crochet? Do you need help with knitting or crocheting project? Join local artisan Norma Heroux at the Chesley Memorial Library. You can even learn amigurumi, the Japanese art of knitting or crocheting small, stuffed yarn creatures. No registration required, all ages welcome. Sessions will be held from 3:00-5:00 p.m. on the following dates: Tuesday, April 23; Wednesday, April 24; and Thursday, April 25.

VACATION WEEK PROGRAM: SOCK HOP

Join us for a fun-filled sock hop at the Chesley Memorial Library on Wednesday, April 24, from 10:30-11:30 a.m. Wear your favorite socks and get ready to hop around on the Color Burst Play Tiles with lively music to accompany the festivities. Color Burst Play Tiles are interactive mats that respond to movement and pressure with bright gel liquid colors that move with every step, skip, jump, hop or hand movement.

STORY TIME

Join our Preschool Story Time on Wednesday mornings at 10:30 a.m. If you have not been attending Story Time, you might want to stop in and check out the program. Children can listen to a story and make a craft to take home. Registration not required; new participants are always welcome at any time.

SENIOR CAFÉ

Spring weather is here so it's getting easier to get out and about...when Mother Nature cooperates! Get to know some new friends and neighbors at the Chesley Memorial Library. The Senior Café meets every Monday from 1:00-2:30 p.m. so drop by to enjoy some delicious treats and a cup of tea or coffee while you socialize. You might even want to come early or stay later to check out the library's books, movies, or magazines!

LOCAL WRITERS

Join your fellow local writers — whether beginner, much published, or somewhere in between — on Tuesday, April 9, and Tuesday, April 23, from 2:00 to 3:30 pm at the Chesley Memorial Library. Sessions include group critique, writing exercises, and craft discussion. Some participants may want to come early or stay late for some quiet writing time. All genres welcome. Get some writing done this spring and learn from each other.

MEETINGS

The Chesley Memorial Library Board of Trustees will meet at the library on Friday, April 12, at 9:00 a.m. The Friends of the Library will meet at the library for their annual meeting on Monday, April 22, at 4:30 p.m.

Police Department:

No Report This Week

Town Clerk/Tax Collector:

No Report This Week

Northwood EMD's report for week prior to 04/22/2024

No Report This Week