

**Northwood Libraries
Board of Trustees
MINUTES
Budget Work Session
Thursday, August 31, 2023**

APPROVED

Attending: Betty Smith, Chair; Pat Vaillancourt, Treasurer; Janet Story Clark, Secretary; Irene Kreider, alternate; Karen Reilly, alternate; and Margaret Walker, alternate.

The session was called to order at 9:00 AM.

Personnel – The director shared the results of interviews for the vacant Technology Librarian position. Three applicants were interviewed and a second interview was held with one candidate with Donna, Betty and Diane doing the interview. It was MOVED/SECONDED (Janet/Pat) to offer the position to this candidate, pending reference and background check. THE MOTION WAS APPROVED. The director called the candidate and the position was accepted.

Library budget – The rest of the work session was taken up with a line-by-line discussion of each line and the proposed amount for the 2024 budget to be submitted to the Board of Selectman. It was determined that we would ask for one position, the assistant librarian, to be made a full-time (35 hours/week) position with benefits. It is unknown whether this will be included in the budget or made a warrant article.

The director will upload the figures into the budget program and we will give it a final review at our regular monthly meeting on Friday, September 8, 2023.

The meeting was adjourned by consensus at 11:40 PM.