



MEMORANDUM - OFFICE OF THE TOWN ADMINISTRATOR

TO: Board of Selectmen
FROM: Neil Irvine, Town Administrator
RE: Weekly Report
DATE: August 7, 2023

Town Administrator:

This week’s activities include: Walter has officially turned over the Town Administrator responsibilities. Prepared for and attended the 8/8 Select Board meeting. Working on getting up to speed with the policies, procedures, etc. Walter will continue to help support me for the immediate future. I look forward to working with everyone.

Assessor:

No Report This Week

Building Inspector:

No Report This Week

Finance:

Last week in Finance, I processed accounts payables; prepared bank deposits for the treasurer; entered miscellaneous general journal entries; general filing and file maintenance; assisted employees with tax-related payroll questions; started bank reconciliations on bank accounts; balanced July reports with the Town Clerk and Tax Collector records; submitted budget committee reports for the 2nd quarter meeting on August 16; and processed a human services application.

Department of Public Works:

No Report This Week

Fire Rescue:

1. Northwood and Strafford firefighters provided fire and medical standby for the 12-hour police standoff off.
2. Chief Tetreault attended funeral services for Atkinson Fire Chief Brian Murray.
3. It appears our firefighter who has been out on workers compensation will be returning to work August 14,2023.
4. Our ambulance Revenue is slightly down as of July of this year; however, the revenue is still more than we anticipated in the budget

2021 Actual	\$8,210	\$8,900	\$9,511	\$15,496	\$13,206	\$12,355	\$18,166	\$7,961
2022 Actual	\$22,391	\$13,885	\$20,444	\$11,088	\$14,616	\$17,100	\$12,649	\$14,442
2023 Actual	\$17,956	\$11,510	\$20,199	\$10,726	\$10,356	\$10,314	\$11,867	
2023 Cumulative	\$17,956	\$29,466	\$49,665	\$60,391	\$70,747	\$80,788	\$92,655	
2023 monthly budget	\$12,000	\$24,000	\$36,000	\$48,000	\$60,000	\$72,000	\$84,000	\$96,000

CHESLEY MEMORIAL LIBRARY JULY REPORT

April computer tally: 51 patrons

May computer tally: 45 patrons

June computer tally: 54 patrons

April Downloadable Audiobooks: 561 items

May Downloadable Audiobooks: 594 items

June Downloadable Audiobooks: 561 items

April circulation: 958 items

May circulation: 966 items

June circulation: 1,306 items

April new patrons: 7

May new patrons: 13

June new patrons: 14

MEETINGS

July 14 – Trustee meeting 9:00am

PROGRAMS

July 10, 17, 24, 31 – Senior Café 1:00-2:30pm

July 11, 18, 25 – Tech Tuesday 3:00-4:00pm

July 13, 20, 27 - LEGO Club 1:00-5:00pm

July 18 - Writers Group 2:00pm

July 25 – Playdough Playdate 3:00-5:00pm

July 29 - Lindsay & Her Puppet Pals 12:30-1:30pm (Northwood Athletic Field Pavilion)

LINDSAY & HER PUPPET PALS/ NORTHWOOD'S 250th ANNIVERSARY

The Chesley Memorial Library will be closed on Saturday, July 29, for Northwood's 250th Anniversary Celebration at the Northwood Athletic Fields. The Library and the Friends of the Library will have tables at the celebration so please stop by and say hello. We hope you will enjoy the program that we are co-sponsoring with Northwood Recreation, Lindsay & Her Puppet Pals! The performance will take place at the pavilion on the upper athletic field from 12:30-1:30pm and is sure to delight the entire family. "Lindsay Aucella's comedic animation and timing, high energy, and uncanny knack for silly voices electrifies young crowds (and mastery of gentle crowd control will bring them back!) She believes the visual and interactive nature of puppetry can access the imaginations of even the youngest children. Through thoughtful storytelling she hopes to inspire creative play and pro social behavior. She also believes the experience of shared joy and laughter can strengthen a community!"

SUMMER READING PROGRAM: "ALL TOGETHER NOW"

It's not too late to sign up for Chesley Memorial Library's 2023 "All Together Now" Summer Reading Program! Our theme this year invites readers of all ages to join together as a community to celebrate the joy of reading through activities, programs, and all kinds of books. You will have the chance to earn prizes and connect with others through the power of stories. All readers will be part of one giant team this year with the challenge to read as many books as possible before the program ends. Special reading challenge: The first 125 participants under 18 to read ten books will receive a free pass to Altitude Trampoline Park in Concord!

SUMMER READING PROGRAM SCHEDULE (ALL SESSIONS 2:00pm5:00pm)

WEDNESDAY, JULY 12

You are an important piece of the puzzle at the library! Decorate puzzle pieces with us

WEDNESDAY, JULY 19

Plant seeds and make a beautiful flower bouquet

WEDNESDAY, JULY 26

Make your own reading badge

WEDNESDAY, AUGUST 2

Paint a kindness rock

WEDNESDAY, AUGUST 9

Summer Reading Program Finale

SUMMER READING PROGRAM SPECIAL EVENTS

SATURDAY, JULY 29 @ 12:30pm

Lindsay & Her Puppet Pals

Northwood Athletic Fields Pavilion

FRIDAY, AUGUST 25 @ 6:00pm

Flying Dogs

Northwood Athletic Fields

SENIOR CAFÉ

Summer weather is here, and the air conditioning is on when it's hot, so get together with your friends and neighbors at the Chesley Memorial Library! The Senior Café meets on Mondays from 1:00-2:30 p.m. Are you looking for a chance to get out and make new friends? Would you like to enjoy some home baked goodies and a glass of lemonade or iced tea while you socialize? If so, drop in and spend some time at the Senior Café!

PLAYDOUGH PLAYDATE

Are you looking for a cool place to hang out with something fun to do? Join us at the library on Tuesday, July 25, from 3:00-5:00 p.m. for the next monthly Playdough Playdate! Children and their parents can drop in anytime during the two hours to play with our playdough, mats, and molds. Playing with playdough develops fine motor skills, enhances hand-eye coordination, and encourages creativity... plus it can be a great way to relax at the end of the day.

BOOK DISCUSSIONS

We will be taking a "book discussion vacation" in July, but we know you will not be taking a "reading vacation" so let us know what books are keeping you turning the pages this summer. We will be back in August so take a peek below to see what our groups will be discussing. New members welcome! Let a library staff member know if you would like to join one of the book discussion groups. The Afternoon Book Discussion Group will meet at the Chesley Memorial Library on Wednesday, August 2, at 2:00 p.m. to discuss "Tolstoy and the Purple Chair: My Year of Magical Reading" by Nina Sankovitch. The Evening Book Discussion Group will meet at the Chesley Memorial Library on Wednesday, August 16, at 7:00 p.m. to discuss "Lost Girls Of Paris" by Pam Jenoff.

Police Department:

No Report This Week

Town Clerk/Tax Collector:

On Vacation

Land Use:

- Review current application/case files
- Followed up via email and phone to all incoming land use inquiries
- Review Conservation Commission special exception information and provide comments to the commission
- Staff meeting with Lisa Weaver to discuss current and future department tasks/goals.

Recreation:

Northwood Recreation had a fantastic time celebrating the town's 250th!

55 kids and their families attended the Lindsay and her puppet pals show in the afternoon on Saturday. It was wonderful to see so many smiling faces, a handful of seniors attended too!

All 3 beaches continue to see lots of activity this summer despite all the rain. Northwood beach offers the most amount of picnic tables so even if swimming is not ideal it continues to be a great place to have a picnic or family function!

Summer soccer camp and multi-sport camp had a great turnout with a total of 60 kids attending and being taught by international staff the finer aspects of the games.

Got good ideas and want to get involved?

Contact the recreation department to join the fun!

Northwood EMD's report for week prior to 08/07/2023

No Report This Week