

Request for Proposals

2013 Ambulance Remount

Town of Northwood (herein referred to as the town)

85 Main Street

Northwood, NH 03261

For Additional Information Contact:

Mark W. Tetreault, Fire Chief

85 Main Street

Northwood, NH 03261

(603)965-8599

mtetreault@northwoodnh.org

Proposal Closing Date

August 25,2023 @ 12:00pm

Proposals must be received by 12:00pm on August 25,2023. Proposals received after said date and time will not be considered regardless of postmark.

Company Name: _____

Dealer: _____

Representative: _____

Telephone: _____ Email: _____

Introduction and General Information:

This document constitutes an invitation to submit a competitive proposal to remount one type 1 ambulance.

- A. Organization – This document referred to as a Request for Proposals, is divided into the following parts:
 - a. Introduction and General Information
 - b. Specifications
 - c. Submission information
 - d. Pricing page
 - e. Terms and Conditions
- B. Although an attempt has been made by the town to provide accurate and up-to-date information, the Town does not warrant or represent that the background information provided herein reflects all conditions related to this invitation.
- C. All proposals are to include any cost associated with this project including but not limited to materials, equipment, freight, delivery, dealer preparation, set-up and labor.

Specifications:

- A. Unless otherwise specified, the unit shall be a new 2024 or 2025 RAM 5500, 4X4 in new undamaged condition.
- B. A complete set of specifications of the unit, descriptive literature, date of delivery, and warranty information shall be included in the submittal. A window sticker shall be delivered with the vehicle. All deviations or variances from the above specifications shall be expressly identified and explained. Failure to provide this information may result in a proposal not being accepted or considered.
- C. The old chassis will be returned to the town. The town will arrange transportation.

Submission Information:

The Town welcomes all interested parties to participate in this competitive process. Submitters will be expected to submit proposals that are in compliance with the terms and conditions as outlined below:

- A. All awards are subject to final approval of the Town Board of Selectmen.
- B. Proposals must be delivered on or before the date stipulated in the RFP. All late proposals will be rejected regardless of post mark or tracking documentation.
- C. The town reserves the right to reject any and all proposals.
- D. Any changes to the specification will be sent to all submitters in the form of a written amendment. All addenda become part of the RFP. All changes to the RFP will also be posted on the Town of Northwood Web site.
<https://www.northwoodnh.org/>
- E. Proposals must be submitted on or before 12:00pm August 25,2023. No facsimile transmission. Email proposals will be accepted but must include all information required for a paper submittal. Emailed proposals must clearly state "Ambulance Remount Proposal" in the subject line. Proposals must be sealed in an envelope and plainly marked "Ambulance Remount Proposal and delivered to:

Town of Northwood

Fire Department

Attn: Mark W. Tetreault, Fire Chief

85 Main Street

Northwood, NH 03261

- F. All proposals shall be firm for a minimum of ninety (90) calendar days after the closing date for proposals.
- G. The Town reserves the right to be the sole determining party as to which proposals meet specifications.
- H. All inquiries shall be directed to:

Northwood Fire Department

Chief Mark W. Tetreault

Mtetreault@northwoodnh.org

85 Main Street

(603)965-8599

Northwood, NH 03262

- I. All proposals shall be signed by a duly authorized representative of the person, partnership or corporation offering the proposal. Failure to sign the RFP will result in automatic disqualification of the proposal. The town reserves the right to request written confirmation of persons authorized to sign proposals on behalf of a company.
- J. Those submitting proposals shall attach a list of no less than 5 references to which the company has provided similar services. Contact information including contact, email addresses and telephone numbers must be included. The town is authorized to contact these references regarding their service and sales experience, quality of product and workmanship.
- K. All equipment shall remain the property of the seller until delivered to and accepted by the Town. Equipment supplied by the Town shall remain the property of the Town.
- L. All submitters must submit written evidence of qualifications to finish the project. Submitters may be required to provide evidence of adequate financial and technical ability to provide the services described.
- M. Submitters must describe how and where to obtain a warranty service after the sale, where and how to obtain spare parts or services.
- N. Each submittal must include copies of all warranties to be provided by the manufacturer, distributor, or dealer. Failure to provide these requirements could result in rejection of the proposal.
- O. All proposals must include all items listed as “standard” and typically included as part of the ambulance remount regardless of the attached specifications.**
- P. The Town and the successful bidder will agree to an accepted delivery date. A penalty of \$100 per day will be applied for each day beyond the agreed upon delivery date.
- Q. Payment to be made upon delivery and successful inspection and acceptance by the town of Northwood.

Pricing:

Based on the information and specifications given, proposals must include pricing as follows, please provide pricing, and/or take exception to each option:

Option 1. Pricing to include a chassis with a 6.7 Liter Cummings Turbo Diesel engine: \$_____

Option 2. Pricing to include a chassis with a 6.4-liter V8 HEMI Gasoline engine: \$_____

Option 3. Chassis supplied by the customer and drop shipped to the appropriate facility. \$_____

Terms and Conditions:

- A. Contract Terms: The performance of this contract shall be governed solely by the terms and conditions set forth in this document, notwithstanding any language contained in any invoice, shipping order, bill of lading or other document furnished by the seller at any time. The acceptance by the town of any goods furnished hereunder accompanied by any such document shall not be construed as acceptance by the town of any terms or conditions contained in such document which is inconsistent with the terms and conditions set forth in this contract. Any different or additional terms, other than those contained in the contract, which are contained in any acceptance, acknowledgement of invoice or other document transmitted by the seller to the town are hereby objected to.
- B. Compliance with the specifications: No payment will be rendered for items that fail to meet specifications as offered in the RFP. All times delivered below specifications must be completely corrected and rectified to the town's satisfaction.
- C. Sellers Warranties: Seller expressly warrants that all the articles, materials and work covered by this contract will conform to each and every

specification, drawing, sample, sample of description, which is furnished to or is adopted by the town. Such a warranty shall survive delivery and shall not be deemed waived either by reason of the town's acceptance or said materials or goods or by payment for them.

- D. Bankruptcy or insolvency: In the event of any proceedings by or against the seller, the town may cancel this contract and hold the seller responsible for damages.
- E. Other: All proposals received by the bid closing will be considered. However, the town reserves the right to reject all proposals.
- F. The town will make every effort to allow for inspection of the 2013 type 1 ambulance or provide photographs of the vehicle.

All pages of this document are initiated and returned with this signed sheet. Failure to do so could result in disqualification of the proposal.

I have read and understand this request for proposals and certify that I am a duly authorized representative of the person, partnership or corporation offering this proposal.

Company: _____

Address: _____

City: _____ State: _____ Zip: _____

Telephone Number: (O) _____ (C) _____

Email Address: _____

Federal Tax ID Number: _____

Representative (Printed): _____

Authorized Signature: _____

Title: _____ Date: _____

List any and all exceptions to the attached specifications: