



Northwood Board of Selectmen Meeting Minutes of April 17, 2007

Town Hall Northwood NH – April 17, 2007

Call to Order

Chairman Bryer called the work session to order at 6:00p.m.

Roll Call

Chairman Scott Bryer, Selectman Alden Dill, Selectman Ken Curley, and Town Administrator Harriet Cady.

Highway Advisory Committee Members (HAC):

Robert Bailey
John Lane
Joe Holmes
Bob Young
Steve Bailey
Jim Wilson, Road Agent

The highway advisory committee met with the BOS regarding road status due to the flooding. Mr. Young stated that as a quick estimate, the town will need \$177,000 for things that need to be done in terms of road repairs. He explained that this amount will make it so that things are functional.

Steve Bailey stated that a list was created road by road noting damages. Discussion ensued regarding town roads as follows:

Bennett's Bridge Road: Steve Bailey stated that the bridge surface has been compromised. He stated that last year the town was told by FEMA that the bridge needed to be cut down to the original rock base and start over. Steve Bailey stated that the highway advisory committee is recommending that this be done this year. He added that the beach has been washed away and some form of drainage will need to be done along the side near the Arsenault's. Steve Bailey noted that the shed is now in the water. Ms. Cady will check with NHDES regarding dredging and filling of the beaches. Mr. Lane stated that there needs to be something done for this area or this will continue to happen. Bob Bailey noted that when the bridge was built, there was no beach. Mr. Holmes stated that the erosion will continue as there are now houses built in that area. Mr. Dill recommended that an engineer look at the bridge. Mr. Holmes stated that the bridge is not the problem, it is the water. Steve Bailey stated that they have estimated that the Bennett's Bridge projects are estimated at \$50,000.

Lucas Pond Road: Steve Bailey explained that there was some minor shoulder damage and the amount is estimated at \$500.

West Street: Steve Bailey stated that the culvert was in tact; however, the gravel has all been washed away. Estimated cost is \$1,500.

Ridge Road: There was shoulder work to be done and the work is estimated at \$1,200. This has been about 9% completed.



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Bow Street: Steve Bailey explained that there is major shoulder damage work that needs to be completed. At this time, it is 50% completed. The estimated cost is \$3,000. Further discussion was held regarding the work that was already scheduled to be done this year prior to the storm.

Sunset Drive: Steve Bailey stated that there is major shoulder and roadway washout. The estimated cost is \$4,000.

Ye Olde Canterbury Road: Steve Bailey stated that there has been some wash out. The estimated cost for repair is \$600. Also recommended is that the culvert be enlarged to a one four foot culvert. The culvert cost is estimated at \$15,000.

Deerfield Road: Steve Bailey stated that the culvert has been washed out. Estimated cost is \$700.

Old Mountain Road: Steve Bailey stated that this road needs shoulders filled and the culverts will need to be replaced. The recommendation was to increase the culverts from 12" to 16". Ditching will also need to be done. The estimated cost is \$7,000.

Bow Lake Road: Steve Bailey stated that the road has been washed out at the church near the pond. Shoulders have been repaired and the fire hydrant will need to be replaced. Further discussion was held regarding culvert replacement. The estimated cost will be \$7,300.

Winding Hill Road: Steve Bailey stated that the culvert needs to be enlarged. The recommendation was to increase the culvert from 13" to 30". The estimated cost is \$1,500.

Old Turnpike Road: Steve Bailey provided a picture. He stated that the road has been washed out. \$60,000 has been estimated for this project. He suggested that there be a second culvert added for overflow. Recommended is a 4 ft. culvert for an additional \$15,000.

Doug Heald's Driveway: Steve Bailey stated that Mr. Heald's driveway is being used currently as an exit. Mr. Heald has expressed concern with this and is upset with the fact that no one asked for permission to use the driveway this time. The recommendation was \$2,500 for repairs to the driveway, if necessary. Ms. Cady added that she has assured Mr. Heald that the town would be responsible for repairs as they had last year.

High Street: Steve Bailey stated that this road is still flooded and no estimated damage was provided.

Community Center: Steve Bailey stated that the driveway and lawn will need to be repaired. The estimated cost is \$2,000 if the state does not repair it because of the right of way.

Kelsey Mill Road: Steve Bailey stated that the culvert has been repaired. The estimated cost was \$500.

Old Barnstead Road: Steve Bailey stated that the culvert has been washed out and has been repaired. The cost was \$600.

Sherburne Hill Road: Steve Bailey stated that the culvert has been washed out and was repaired. The cost has been estimated at \$600.



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Jeness Pond Road: Steve Bailey explained that the pond is running across the road now. There will be shoulder repair required. The cost has been estimated at \$1,000.

Harmony Road: Steve Bailey stated that the box culvert has been washed out. Mr. Wilson stated that the repair work began today. The estimated cost is \$4000.

Blakes Hill Road: Steve Bailey explained that the road flooded. Work was done today and the cost was \$200.

Harvey Lake Road: Steve Bailey stated that the road is flooded. Mr. Wilson added that there is still water running across the road. Discussion ensued regarding if Harvey Lake Road is a town road. Bob Bailey stated that Harvey Lake is a town road right up to the paved area. The cross roads are private roads. Mr. Young states that the water is sitting on the paved portion. Additional discussion was held regarding the culvert on Harvey Lake.

Camp Yavneh: Steve Bailey explained that the camp's roads were being used as well as the driveway to allow traffic to pass around Rte. 43. He stated that Mr. Wilson has told the camp that the town will pay for the repairs. The estimated cost was \$3,000 for repairs.

Gulf Road: Steve Bailey stated that one road not addressed is the Gulf Rd. area. It is not passable. The back side of Pleasant Lake and **Baker Ave.** are still flooded.

A discussion was held regarding mitigation. Ms. Cady explained how FEMA mitigation worked. She stated that if there is a temporary repair, the town can put in for the mitigation money for later repairs to mitigate. Mr. Young suggested that the Old Turnpike Road file from last year's flooding be reviewed and compared to pictures and such for this year. Bob Bailey stated that last year, members of the HAC met with the FEMA engineer and told him that an over flow culvert was necessary for Old Turnpike Road. It did not happen and the same flooding has occurred. Mr. Bryer added that the 12% from the state for this will not come in until next year but it is in the state's budget. A larger culvert was discussed further for Old Turnpike Road. Mr. Wilson stated that there will be no historical value reduced. Mr. Dill noted that there will be more involvement and time with the town's engineer and there will be more excavation needed. Turn around would not be for weeks.

Additional discussion was held regarding the use of a squash culvert. Bob Bailey explained a squash culvert and felt that a 6 ft. one would be sufficient for the Old Turnpike Road area. Mr. Dill agreed and added that he felt that this would resolve the problem faster. Mr. Holmes wants to assure that the town takes care of Mr. Heald's driveway problems as well as any issues with Camp Yavneh.

Bob Bailey suggested that an engineer review Old Turnpike Road and Bennett's Bridge Road. Mr. Wilson suggested that Paul Belliveau from the HAC review Old Turnpike Road and determine what is needed to fix the road immediately. Discussion ensued and ****Motion** Mr. Curley motioned for the road agent to contact Paul Belliveau to review Old Turnpike Road. Seconded by Mr. Dill. Mr. Bryer made the motion unanimous; 3/0.** Bob Bailey stated that the estimated cost for two culverts is \$75,000. Mr. Lane commented that whoever the town gets to review the capacity of Old Turnpike Road should be a professional engineer. Further discussion was held regarding using a certified engineer and liability. Mr. Bryer asked if there was anything that could be done to patch the road



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temporarily and then get a registered engineer. All replied no, there is no way to patch is. Mr. Dill stated to contact Underwood Engineering to review the road. Ms. Cady stated that the town does not have an engineer for roads as the previous select board motioned to hire any firm. She added that the planning board had decided to stay with Underwood. ****Motion** Mr. Bryer motioned to rescind the previous motion. Seconded by Mr. Dill. Motion passed unanimously; 3/0. **Motion** Mr. Bryer motioned for the road agent to contact Underwood Engineering and relay that time is of the essence. Mr. Bryer stated that the road agent should contact the other selectmen for actions as he will be out of state on business. Mr. Wilson stated that he would like plans here by Monday. Mr. Bryer added that he believes that any engineering costs can be charged back to FEMA. Motion passed unanimously; 3/0.**

Appointment:

7:00 – Meeting with Town Counsel

Session resumed at 7:35 p.m.

Town Administrator's Report:

Wage Study

A discussion was held regarding the wage study. Mr. Bryer asked what the percentage is being saved. Ms. Cady noted that the figure was in the back of the matrix. A discussion was held regarding the insurance contracts coming forth in July through the school. Mr. Curley suggested that the town go with the schools insurance. Ms. Cady stated that the town cannot go back to LGC for 2 years. Mr. Bryer added that the school pays more than the town had with LGC.

Figures were reviewed and discussed. Some errors were noted throughout the current wage document. The column with the percentage increase was agreed to be removed. Total saved was noted by Mr. Curley as \$32,000 with benefits, FICA, Medicare. Mr. Bryer suggested that some of the savings noted here should be added back to the snow line in the highway budget to bring that back up to where it was. He feels that the money will be needed.

Discussion ensued regarding amending the wage chart. ****Motion** Mr. Dill motioned to authorize Chairman Bryer to sign the wage plan. Seconded by Mr. Curley. Motion passed unanimously; 3/0.**

Life Guard:

Ms. Cady presented the board with an employment application for a life guard. ****Motion** Mr. Bryer motioned to hire Kyle Faucher as a life guard. Seconded by Mr. Curley. Motion passed unanimously; 3/0.**

Police Department Grant:

Ms. Cady presented the board with a grant for \$966. for the police department. ****Motion** Mr. Dill motioned for the chair to sign the police department grant. Seconded by Mr. Curley. Motion passed unanimously; 3/0.**

Workshop:

All three selectmen plan to attend the LGC selectmen's workshop.



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Primex Property Liability Contract:

****Motion** Mr. Bryer motioned for the chair to sign the Primex Property and Liability insurance policy and health insurance contract. Seconded by Mr. Curley. Motion passed unanimously; 3/0.**

Executive Secretary Position:

Ms. Cady stated that she posted the job in house and received an application and it was not addressed last week. She asked what the board would like her to do. Mr. Bryer replied that this matter should be discussed in a non-public session. The board agreed to address this at next weeks meeting.

Motion to adjourn the meeting was made by Mr. Dill and seconded by Mr. Curley. Mr. Dill rescinded the motion and Mr. Curley rescinded the second.

Vendor Manifest:

Ms. Cady presented the board with the vendor manifest for \$33,075.22. ****Motion** Mr. Bryer motioned to approve the vendor manifest for \$33,075.22. Mr. Dill seconded. Mr. Bryer made the motion unanimous; 3/0.**

8:17 p.m. Motion to adjourn the meeting was made by Mr. Dill and seconded y Mr. Curley. Motion passed unanimously; 3/0.

Respectfully Submitted,

Lisa Fellows-Weaver
Board Secretary