



Northwood Board of Selectmen Minutes of February 12, 2008

Town Hall Northwood NH – February 12, 2008

Call to Order

Chairman Scott Bryer called the meeting to order at 6:00 p.m.

Roll Call

Chairman Scott Bryer, Selectman Ken Curley, Selectman Alden Dill, and Town Administrator Paul Martel.

Town Administrator's Report

Petition Warrant Articles

Mr. Martel stated that all of the petition warrant articles have been numbered and ordered. He presented the articles to the board for their approval. He stated that one article did not have the required amount of signatures to qualify as a petition article. Mr. Bryer stated that he was okay with the order of the articles, as presented. ****Motion** Mr. Dill motioned to approve the order of the petition articles, as presented. Seconded by Mr. Curley. Motion passed unanimously; 3/0.**

Insurance Buy Out Option

Mr. Martel presented the board with a request for the insurance buy out option. ****Motion** Mr. Dill motioned to approve the insurance buy out request. Seconded by Mr. Curley. Motion passed unanimously; 3/0.** The form was signed by the board.

Rental Agreement

Mr. Martel presented the board with a new rental agreement form for Arthur DesMarais. He explained that the change is due to a corporate name change. ****Motion** Mr. Dill motioned to approve the rental agreement for DesMarais. Seconded by Mr. Curley. Motion passed unanimously; 3/0.** The form was signed by the board.

Jim Vallaincourt

Mr. Vallaincourt, Vice-President of the Northwood Lake Watershed Association was present to address the milfoil issues in Northwood Lake. He explained that the association would be placing an herbicide into the lake to kill milfoil. This will be occurring in June, on 30 acres of the 650 acres of Northwood Lake. He stated that it is required by state law to notify property owners that own property within 200' of the areas of the lake that will be treated with the herbicide. He stated that the town meets this criteria due to the public beach area, which will be treated. He added that other areas are the boat launch area and conservation area.

Mr. Dill asked if this treatment is related to the milfoil warrant article that is done every year. Mr. Bryer replied yes and noted that funds come from the expendable trust fund created to treating milfoil in Northwood.

Mr. Vallaincourt explained that local businesses have pledged funds for milfoil treatment and there have been grants received. He added that the association also has funds available for treatment from members.



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Mr. Bryer asked whom the funds are paid out to. Mr. Vallaincourt stated that ACT is the company that does the treatment. Mr. Martel will check into this.

Fire Department Request for Credit Card

Mr. Martel stated that the fire department has requested to obtain a credit card from Lowes for the purpose of purchasing water for their water cooler. Mr. Bryer stated that he would prefer that department's not have their own credit cards. Mr. Dill stated that the water should be contracted all from the same place throughout the town.

Northwood Conservation Commission Concern

Mr. Martel stated that he has received copies of a complaint regarding impacts on Old Mountain Road. He explained that there were some environmental damages done when the road was repaired. Mr. Martel stated that NHDES would handle the complaint and this was a copy received from the conservation commission.

Capital Area Mutual Fire Compact Annual Report

Mr. Martel presented the board with a copy of the annual report.

Appointments and Public Hearing

Richard Brodeur - ZBA Variance

Ms. Brodeur met with the board regarding a variance obtained by the zoning board. Mr. Martel read a copy of the ZBA's Notice of Decision granting a variance for area based on the fact that all 5 criteria had been met. Mr. Bryer asked about the difference between the Class VI road and the private road process. Mr. Dill expressed concern with the fact that the homes in this area have always just been seasonal homes and this request is to build a year round residence. He stated that this lot is the last lot on Fiore Road. He added that there is no other way into the road. Ms. Brodeur replied that they are aware of the area and added that they have owned the lot for 26 years. They currently use the existing structure three seasons per year and would like to build a year round residence. She further explained the area and added that the abutters are all year round residents. Further discussion was held regarding the other roads in the area being private roads.

Mr. Dill again expressed concern with the area being over populated and floods that have occurred that have closed the access to the area. Ms. Brodeur again stated that they have been residents for 26 years; they are only looking to add one more season to the property. They feel that they should not be penalized for the one additional season, as they are not new residents to Northwood. Mr. Bryer stated that he knows the area. He understands the concerns expressed by the planning board; however, he does not feel that the Brodeurs should be denied a four-season home. He stated that the town cannot deny the property owners their rights. He suggested that this be addressed at a higher level.

Ms. Brodeur explained that over the past 26 years they have purchased additional lots, as they became available; however, nothing else is available for purchase. Ms. Brodeur stated that a land swap was also done to purchase land to the very end of the road; now their home. Ms. Brodeur stated that the road is a dead end. Mr. Curley stated that these people have owned the lot for 26 years.



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Mr. Bryer stated that a variance has been granted. Mr. Dill noted that the variance is for frontage and lot size as the lot is less than 2 acres, not the lot location. Ms. Brodeur replied that is correct and added that the proposal is within all of the property setbacks. They have done everything they can to expand the area.

****Motion**** Mr. Curley motioned to approve the application request to build on a class VI/private road. Seconded by Mr. Dill. Motion passed unanimously; 3/0.

Citizen's Comments

Mr. Bryer opened the meeting up for public comment. There was no public comment.

Jim Wilson Storm Status

Mr. Wilson met with the board regarding the amount of snow. He explained that if the snow continues to come in as big storms, he would need to get some loaders into town to push the snow banks back. A discussion was held regarding using the town's loader. Mr. Wilson explained that the loader is not big enough and it would take too much time. He stated that he would like to get three loaders into town to push back the banks and work on the intersections.

Mr. Bryer asked for an update of the budget for the highway department. Mr. Dill noted that the board should consider looking into the sand/salt budget lines. Mr. Curley stated that the highway budget would need to be addressed at town meeting. Mr. Martel stated that he would check with the finance administrator for the highway budget figures. Mr. Wilson noted that there was a fuel problem with the International; however, for the most part the equipment and staff are holding up.

Consent Calendar

Appointments for Emergency Management Committee:

David Copeland (1 year term 4/1/08 - 3/31/09)

George Ashford (1 year term 4/1/08 - 3/31/09)

Doug Chamberlin (2 year term 4/1/08 - 3/31/2010)

Don Arsenault (2 year term 4/1/08 - 3/31/2010)

Jim Wilson (3 year term 4/1/08 - 3/31/2011)

****Motion**** Mr. Curley motioned to approve the following appointments to the emergency management committee:

David Copeland (1 year term 4/1/08 - 3/31/09)

George Ashford (1 year term 4/1/08 - 3/31/09)

Doug Chamberlin (2 year term 4/1/08 - 3/31/2010)

Don Arsenault (2 year term 4/1/08 - 3/31/2010)

Jim Wilson (3 year term 4/1/08 - 3/31/2011)

Seconded by Mr. Dill. Motion passed unanimously; 3/0.

Request of Appointment for Steve Bailey

Mr. Martel stated that Mr. Bailey has sent in a letter requesting to be appointed to the emergency management committee. Mr. Bryer stated that there is already a fire department representative appointed to the committee. He suggested tabling this issue. Mr. Bryer stated that any FEMA issues are usually the responsibility of the town administrator. Mr. Curley



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requested to hear from the chair of the committee regarding additional members. The item was tabled.

Northwood Recreation Escrow Account

Mr. Martel presented the board with two letters requesting to appropriate funds from the Northwood recreation escrow account in the amounts of \$50 and \$127. Mr. Curley asked why purchase orders are not being used. Mr. Martel will look into this. Mr. Bryer stated that the board has made themselves agents of the escrow account and the board needs to approve the spending of the funds. He asked if the checks are made out directly to the vendors. Mr. Martel replied yes. ****Motion**** Mr. Dill motioned to approve the letters to appropriate funds in the amount of \$50 to the Rye Airfield, and \$127. to Oriental Trading. Seconded by Mr. Curley. Motion passed unanimously; 3/0. The board signed the letters.

Raffle Permit for Friends of the Northwood Libraries

****Motion**** Mr. Curley motioned to approve the raffle permit for March 29, 2008, for the Friends of the Northwood Libraries. Seconded by Mr. Dill. Motion passed unanimously; 3/0. The board signed the raffle permit.

Septage Lagoon Contract for David Docko

****Motion**** Mr. Dill motioned to approve the lagoon contract for David Docko. Seconded by Mr. Curley. Motion passed unanimously; 3/0. The board signed the contract.

Septage Lagoon Contact for M.D. Tasker

****Motion**** Mr. Dill motioned to approve the lagoon contract for M.D. Tasker. Seconded by Mr. Curley. Motion passed unanimously; 3/0. The board signed the contract.

Agreement & Release for Toni Rogers, 243 Gulf Road. Map 117/Lot 41

****Motion**** Mr. Curley motioned to approve the agreement and release for Toni Rogers, 243 Gulf Road, Map 117; Lot 41. Seconded by Mr. Dill. Mr. Dill asked if this should go before the planning board. Mr. Bryer stated that the original was lost and the form needs to be signed as the registry will not record a copy of a document. **Motion passed unanimously; 3/0.** The board signed the agreement and release. Mr. Bryer asked for more information regarding the differences between an agreement and release document and the Class VI road policy/procedure.

Agreement & Release for Herbert W. Paul, 162 Frost Road. Map 118; Lot 15

Mr. Bryer requested more information from the building department. The item was tabled.

Current Use Penalty for Lee, Lynn Grove Road. Map 118; Lot 1-Sub 3

Mr. Martel presented the board with a current use penalty for Lee, Lynn Grove Road, for \$135.00, Map 118; Lot 1-Sub 3. The assessor's comments were reviewed. ****Motion**** Mr. Dill motioned to approve the current use penalty for Lee, Lynn Grove Road, Map 118; Lot 1-Sub 3. Seconded by Mr. Curley. Motion passed unanimously; 3/0.



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Current Use Penalty for Beaulieu, 30 Old Woods Road. Map 118; Lot 2-Sub 2

Mr. Martel presented the board with a current use penalty for Beaulieu, Old Woods Road, for \$499.00, Map 118; Lot 2-Sub 2. **Motion** Mr. Curley motioned to approve the current use penalty for Beaulieu, Old Woods Road, Map 118; Lot 2-Sub 2. Seconded by Mr. Dill. Motion passed unanimously; 3/0.

Abatement for Reed, 90 Bennett's Bridge Road. Map 210; Lot 18

Mr. Martel presented the board with an abatement for Reed, Bennett's Bridge Road, Map 210; Lot 18. The assessor noted that this should be denied. **Motion** Mr. Curley motioned to deny the abatement for Reed, Bennett's Bridge Road, Map 210; Lot 18. Seconded by Mr. Dill. Mr. Dill read the comments from the town assessor noting that the property was not assessed for water access. Motion passed unanimously; 3/0.

Abatements for Green, Mill Pond Road. Map 106; Lot 1-Sub 1 for \$387 and Map 106; Lot 1-Sub 2 for \$390.

Motion Mr. Dill motioned to approve the two abatements for Green, Mill Pond Road, Maps 106; Lots 1, Sublots 1 and 2, in amounts totaling \$777. Seconded by Mr. Curley. Motion passed unanimously; 3/0.

Current Use Warrant for Severance, Bow Lake Road. Map 222; Lot 59

Motion Mr. Curley motioned to table the warrant for Severance pending additional information. Seconded by Mr. Dill. Motion passed unanimously; 3/0.

Current Use Penalty for Gold Leaf Homes, Knowles Way. Map 210; Lot 60 and 62

Motion Mr. Dill motioned to approve the two current use penalties for Gold Leaf Homes, Knowles Way, Maps 210; Lots 60 and 62, for \$8,000 each. Seconded by Mr. Curley. Motion passed unanimously; 3/0.

Blanket Purchase Order - Mitchell & Bates

Motion Mr. Dill motioned to approve the purchase order for \$5,000 for legal services for the planning board for Mitchell and Bates. Seconded by Mr. Curley. Motion passed unanimously; 3/0. The purchase order was signed.

Blanket Purchase Order - Baldwin, Callen & Ransom

Motion Mr. Dill motioned to approve the purchase order for \$2,000 for legal services for the zoning board for Baldwin, Callen & Ransom. Seconded by Mr. Curley. Motion passed unanimously; 3/0. The purchase order was signed.

Blanket Purchase Order - Flynn & McGee

Motion Mr. Dill motioned to approve the purchase order for \$3,000 for legal services for the police commission for Flynn & McGee. Seconded by Mr. Curley. Motion passed unanimously; 3/0. The purchase order was signed.



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Blanket Purchase Order ~ Suncook Valley Sun

Motion Mr. Dill motioned to approve the purchase order for the Suncook Valley Sun in the amount of \$1,500 for legal notices for the planning board. Seconded by Mr. Curley. Motion passed unanimously; 3/0. The purchase order was signed.

Blanket Purchase Order ~ Suncook Valley Sun

Motion Mr. Dill motioned to approve the purchase order for the Suncook Valley Sun in the amount of \$800 for legal notices for the zoning board. Seconded by Mr. Curley. Motion passed unanimously, 3/0. The purchase order was signed.

Blanket Purchase Order ~ Suncook Valley Sun

Motion Mr. Dill motioned to approve the purchase order for the Suncook Valley Sun in the amount of \$200 for legal notices for the budget committee. Seconded by Mr. Curley. Motion passed unanimously; 3/0. The purchase order was signed.

Blanket Purchase Order ~ Suncook Valley Sun

Motion Mr. Dill motioned to approve the purchase order for the Suncook Valley Sun in the amount of \$400 for legal notices for the conservation commission. Seconded by Mr. Curley. Motion passed unanimously; 3/0. The purchase order was signed.

Blanket Purchase Order ~ Foster's Daily Democrat

Motion Mr. Dill motioned to approve the purchase order for Foster's Daily Democrat in the amount of \$500 for legal notices for the planning board. Seconded by Mr. Curley. Motion passed unanimously; 3/0. The purchase order was signed.

Blanket Purchase Order ~ Foster's Daily Democrat

Motion Mr. Dill motioned to approve the purchase order for Foster's Daily Democrat in the amount of \$200 for legal notices for the zoning board. Seconded by Mr. Curley. Motion passed unanimously, 3/0. The purchase order was signed.

Blanket Purchase Order ~ Rockingham County Registry of Deeds

Motion Mr. Dill motioned to approve the purchase order for Rockingham County Registry of Deeds in the amount of \$1,000 for recording of documents for the planning board. Seconded by Mr. Curley. Motion passed unanimously; 3/0. The purchase order was signed.

Blanket Purchase Order ~ Rockingham County Registry of Deeds

Motion Mr. Dill motioned to approve the purchase order for Rockingham County Registry of Deeds in the amount of \$400 for recording of documents for the zoning board. Seconded by Mr. Curley. Motion passed unanimously; 3/0. The purchase order was signed.

Blanket Purchase Order ~ Staples

Motion Mr. Dill motioned to approve the purchase order for Staples in the amount of \$300 for supplies for the zoning board. Seconded by Mr. Curley. Motion passed unanimously; 3/0. The purchase order was signed.



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Blanket Purchase Order ~ Staples

Motion Mr. Dill motioned to approve the purchase order for Staples in the amount of \$500 for supplies for the planning board. Seconded by Mr. Curley. Motion passed unanimously; 3/0. The purchase order was signed.

Blanket Purchase Order ~ Staples

Motion Mr. Dill motioned to approve the purchase order for Staples in the amount of \$200 for supplies for the budget committee. Seconded by Mr. Curley. Motion passed unanimously; 3/0. The purchase order was signed.

Blanket Purchase Order ~ Staples

Motion Mr. Dill motioned to approve the purchase order for Staples in the amount of \$150 for supplies for the police commission. Seconded by Mr. Curley. Motion passed unanimously; 3/0. The purchase order was signed.

Blanket Purchase Order ~ Staples

Motion Mr. Dill motioned to approve the purchase order for Staples in the amount of \$200 for supplies for the conservation commission. Seconded by Mr. Curley. Motion passed unanimously; 3/0. The purchase order was signed.

Payroll Manifests #5 and #6

Payroll manifest #5 in the amount of \$42,104.14 and payroll manifest #6 in the amount of \$552.82. **Motion** Mr. Dill motioned to approve both payroll manifests. Seconded by Mr. Curley. Motion passed unanimously; 3/0. Both payroll manifests were signed by the board.

The consent calendar was signed by the board, noting that items 2, 9, and 15 had been tabled.

Milfoil Expendable Trust Fund

Motion Mr. Curley motioned to release \$4,000 from the milfoil expendable trust fund. Seconded by Mr. Dill. Motion passed unanimously; 3/0.

Citizen's Comment

Mr. Bryer opened the meeting for public comment. There was no comment and the public comment was closed.

Non-Public Session

8:10 p.m. **Motion** Mr. Curley made a motion, seconded by Mr. Dill, to go into a non-public session under RSA 91-A:3,II(c).

Roll Call Vote:

Selectman Curley-yes

Selectman Dill-yes

Selectman Bryer-yes

Motion passed unanimously; 3/0.

8:40 p.m. **Motion** Mr. Curley motioned to come out of the non-public session. Seconded by Mr. Dill. The motion passed unanimously; 3/0.



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****Motion**** Mr. Curley motioned to seal the minutes of the non-public session. Seconded by Mr. Dill. Motion passed unanimously; 3/0.

Acceptance of Minutes

January 8, 2008: ****Motion**** Mr. Dill motioned to approve the minutes of January 8, 2008, as written. Seconded by Mr. Curley. Motion passed unanimously; 3/0.

January 15, 2008: ****Motion**** Mr. Curley motioned to approve the minutes of January 15, 2008, as written. Seconded by Mr. Dill. Motion passed unanimously; 3/0.

Selectmen's Comments

Mr. Curley thanked the highway department for the work that they have been doing on the roads; their hard work is appreciated.

8:45 p.m. ****Motion**** Mr. Dill motioned to adjourn. Seconded by Mr. Curley. The motion passed; 3/0.

Respectfully submitted,

Lisa Fellows-Weaver,
Board Secretary