

NORTHWOOD FACILITIES & HIGHWAY COMMITTEE
Minutes for October 28, 2020

Beth Boudreau, Selectman Rep.

Tim Colby, Selectman Rep.

Betsy Colburn

Betty Smith

Bob Strobel

Jon Boudreau

Ginger Dole

The meeting began with election of Chair, Vice Chair and Recording Secretary.

Betsy Colburn, Chair vote 7-0

Jon Boudreau, Vice Chair vote 7-0

Ginger Dole, Recording Secretary vote 7-0

Discussion began with discussion regarding the request to repave the driveway at the Narrows Fire Station, as requested by the Fire Department. In order to correct the problem with the apron leading into the station, all agreed that drainage is the biggest issue which must be addressed. This would require excavating the existing drive, installing drainage system, then repaving. **After further discussion, a motion to *NOT* address the paving at the Narrows Station this year was approved by a vote of 7-0.**

The committee moved on to Facilities requests and needs. Handicap Accessibility for both the front doors at Town Hall and the Community Center were discussed at length. Additionally, the porch and supporting post at the Community Center need work, which could be done with the handicap ramp construction.

Exterior painting for the Library (previously approved and budgeted, but not yet completed), exterior painting of trim, repair of exterior doors, stairs and siding on newest section of Town Hall, exterior painting of the Community Center and library doors were also discussed.

Betsy informed us that the current balance in the Facilities Expendable Trust Fund is \$78,000 which is committed to prior approved projects. After further discussion, it was agreed that Public Works Foreman Chris Brown would be directed to obtain quotes for painting the previously mentioned buildings, as well as quotes for building the Handicap ramps at Town Hall and The Community Center. Once these figures are discussed at the next meeting, action will be taken on the Facilities warrant article.

Discussion turned to Highway articles. Chris had informed the Selectmen that he would not be submitting an article for a big truck this year, but would still like the ¾ ton pickup. Betsy and Ginger reminded the committee that the original intent of the Highway Equipment Capital Reserve Fund was to add money each year to be able to replace only the large dump trucks using only Capital Reserve funds, and so avoiding the need for lease payments.

Motion: *Ginger Dole made the motion to recommend the purchase of a ¾ ton pickup in 2021. Tim Colby seconded the motion.*

Vote: 0-7 Not Recommended.

Chris Brown arrived at the meeting at 8:10 just after this vote.

Discussion continued on the Highway Equipment Capital Reserve account, and Betsy informed us that the current balance is \$107,000.

Motion: *Beth Boudreau made the motion to recommend adding \$18,500 to the current Highway Equipment CRA. Betty Smith seconded the motion.*

Vote 7-0. Recommended.

Discussion returned to roads, and the need to update the town's Road Plan. Bob Strobel explained the former plan, which is very outdated, and options available to update it.

Motion: *Ginger Dole made the motion to recommend a Warrant Article for up to \$10,000 to update the 2012 Road Plan. Beth Boudreau seconded the motion.*

Vote 6-0-1 (Bob Strobel abstained). Recommended.

Discussion for repaving roads in 2021 centered on which roads needed top coats to preserve their current condition versus starting on new roads. We are all mindful of trying to keep costs down in view of the economy. Jenness Pond Road

was discussed at length, and how it is breaking down already. A top coat would improve the condition.

Motion: *Beth Boudreau made the motion to recommend a warrant article for Road Construction/Repaving in the amount of \$200,000. Jon Boudreau seconded the motion: Vote: 7-0. **Recommended***

The committee requested that Chris obtain the following quotes for the next meeting:

1. Contact R&D for an estimate to top coat Jenness Pond Road.
2. Painting estimate for the Library, and Community Center.
3. Construction of Handicap Ramps for Town Hall front doors and Community Center. Work to include repairs to back stairs and siding at Town Hall and Community Center porch.

Once the committee reviews the updated estimates at next week's meeting, we can take action on the remaining warrant articles.

The next Committee meeting will be Wednesday, 11/4/20 at 7:00 pm at the Community Center.

Meeting adjourned at 9:15 pm

Respectfully submitted,

Ginger Dole, Recording Secretary