**Northwood Economic Development Committee**

**Meeting Minutes**

**May 3, 2017**

**7:00 p.m**.

**Call to Order and Attendance**

Hal Kreider called the meeting to order at 7:06pm. Present: Hal Kreider, Rich Bojko, Judy Burke and James Burdin.

**Public Comment**

None

**Minutes**

Motion was made to accept the March and April 2017 minutes by Rich Bojko and Judy Burke seconded. Motion passed.

**ONGOING BUSINESS**

**Business Directory**

Hal reported that the updates requested for the on-line directory have been made. Discussion regarding the necessity of a trigger to notify new businesses about the on-line business directory resulted in a few options:

 Add to the New Business Kit

 Add the task to the business inspector

Hal will discuss these 2 options with Joe Gunter.

**TIF**

Hal will be attending the Durham EDC meeting in May. Rich cannot make this meeting but would like to attend in the future.

TIF Advisory Board

Rick Wolf will be the Select Board representative and no final confirmation for Hal to be the Chair of the Advisory Board.

TIF Rubric Line Items

 Formula and algorithm driven

 Net revenue increase in tax base after services

 Supports local employment and scaled by payroll

 Housing

 Traffic

 Coordination with other town projects

 Addition of recreational space and positive environmental impact

 Supports Master Plan

**NEW BUSINESS**

**New Town Businesses**

There has been some new feedback to the NEDC regarding turning off new business ventures in Northwood. The feedback was not about Planning Board issues and may be happening at the town hall. Hal will ask Joe to attend a future meeting to discuss this and committee members will ask for more detailed examples in order to address it properly and improve any future customer service to businesses if any of the feedback is true. Discussion ensued regarding how to promote a business friendly atmosphere in Northwood in all communications as we move forward on the TIF district and attracting businesses. If someone is turned down or given negative feedback the NEDC would like it to done in the most positive way possible.

Ideas:

 James will review information and code on website forms to make sure they are all up to date.

 A town hall log in sheet for business inquiries.

 Follow up from NEDC members to new business.

Rich will call other landlords in Northwood to see what feedback they have when they are trying to rent their business spaces.

**Visitor Guide for 2017**

Rich will send updates to Denise at Granite Images. Motion was made to approve spending up to $300 for the 2017 reprint by Hal Kreider and Judy Burke seconded. Motion passed.

**ADJOURNMENT**

The meeting was adjourned at 9:05pm. Rich Bojko motioned to adjourn and Judy Burke seconded. Motion passed.

Respectfully Submitted

Judy Burke