

**Town of Northwood
Conservation Commission Minutes
July 10, 2018**

Chair Grace Levergood called the meeting to order at 7:09 p.m.

Present:

Chair Grace Levergood, Vice Chair Shelley Frost, Tom Chase, Steve Hampl, and Wini Young.

Voting Designation

Chair Grace Levergood, Vice Chair Shelley Frost, Tom Chase, Steve Hampl, and Wini Young.

Town Staff present:

Land Use Secretary Susan Austin and Board Administrator Linda Smith

Minutes

Chair Levergood made a motion to approve the minutes of June 5, 2018. Ms. Frost seconded. Chair Levergood abstained.

APPOINTMENTS

Town Forester

Charlie Moreno, the town forester was present to discuss the town forests with the commission. The commission discussed several properties and concluded that they would like Mr. Moreno to go out and inspect the forests and come back with a verbal review at the October meeting.

Mr. Chase left the meeting at 7:22

Voting Designation

Chair Grace Levergood, Vice Chair Shelley Frost, Steve Hampl, and Wini Young.

Ms. Frost made a motion to have the forester go out at \$75 an hour and give a verbal review of the forests to the commission in October. Ms. Young seconded. Motion carried 4/0.

Andrew Gray, P.E.

Environmental Impacts Plan for Peter Aikens property, Kramas Lane Map 102/Lot 9.

Mr. Gray was present to speak about a project that he was working on for Peter Aikens. He presented the board with plans and stated that his goal for this meeting was to get the letter of approval for the special exception or variance. He stated that they have not yet filed for a special exception. The parcel is a 1.9-acre parcel on the northeast bank of Jenness Pond. Because of the pond, much of the parcel is taken up by the state protected shoreland buffer of 250 feet. A large portion of the lot consists of wetlands, so the 20-foot wetland buffer also encompasses a lot. Pretty much everything on the lot needs a permit of some sort. The current condition of the lot is

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that there is a foundation installed, some basic drainage structures, a culvert and a catch basin, a drain field for a septic system. Some of the past permits that were issued for this property are as follows; in 1996 they were issued a permit for the septic, they constructed the drain field but never installed a tank. In 2008 a shoreland permit was obtained from the state. In 2009, they pulled a building permit, as well as receiving town approval for using the private right of way. In 2010, they got a wetland permit for installing the drainage structures. After all of that, the lot has just been sitting for ten years, and now they would like to get reissuance of the building permits so they will be able to start building.

Fred Borman arrived at 7:52

Voting Designation

Chair Grace Levergood, Vice Chair Shelley Frost, Steve Hampl, Fred Borman and Wini Young.

The commission discussed the plans and decided to schedule a site walk for July 17, 2018 at 6:00 p.m.

Chair Levergood made a motion to have a site walk of the property at Map 102 Lot 9. Mr. Hampl seconded. Ms. Frost abstained. Motion carried 4/0/1.

Internal Business

Ms. Young stated that Sarah Ward had taken students to the town lot (old Johnson's property) and done some cutting, with plans to have a follow up cutting in the fall.

She stated that they were in the final leg of the trails coming along the Guptill Road.

Ms. Smith had Chair Levergood sign the letter to the Planning Board about the Granite Street Properties case.

The commission reviewed the draft commission procedures, and voted them in.

Chair Levergood made a motion to accept the draft commission procedures. Ms. Frost seconded. Motion carried 5/0.

Chair Levergood made a motion to adjourn at 8:43 p.m. Ms. Frost seconded. Motion carried 5/0.

Respectfully submitted,

Susan Austin, Land Use Secretary