**Town of Northwood Trustee of Trust Funds**

**PO Box 84**

**Northwood, NH 03261**

**Meeting Minutes for January 10, 2021**

The Northwood Trustee of Trust Funds met on Sunday, January 10, 2021 at 9:30 AM at the Northwood Community Center at 135 Main Street in Northwood with the following members present: Chair Betsy Colburn, Bookkeeper Peter George, and Vice Chair Alan “Ted” Wilkinson.

Visitors Present: Deborah Ward

The minutes of the October 22, 2020 meeting were approved as written. Vote 3-0.

The 4th Quarter Financial Report for 2020 was approved with one adjustment. Vote 3-0.

The Trust Funds Annual Report for 2020 was approved as written. Vote 3-0

The Cemetery Mowing Contract for 2020 was discussed again regarding the proration of perpetual care vs non-perpetual care that the Town of Northwood is responsible for under cemetery mowing. Based on information provided to us for the proration of perpetual care lots related to cemetery maintenance, $2,000.00 was the figure forwarded to John Scruton for inclusion in the 2021 budget as voted at our October 22, 2020 meeting. A discussion ensued and a decision was made that the Trustee of Trust Funds would no longer be making any direct payments to vendors. We will be reimbursing the Town of Northwood upon written request from the Board of Selectmen accompanied by all appropriate backup documentation.

The meeting adjourned at 9:50 AM.

Respectfully submitted,

Betsy Colburn, Chair