



DRAFT MINUTES

TOWN OF NORTHWOOD, NEW HAMPSHIRE

BUDGET COMMITTEE DRAFT MINUTES

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July 29, 2021

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Chair Ginger Dole called the meeting to order at 7:00 PM and opened the work session

8 **PRESENT:** Tom Chase, Water District Representative Bob Young, Betty Smith, Mike Jobin, Tim
9 Jandebeur, Paul Tudor, Steve Robinson, Ted Wilkinson, Selectmen's Representative Jim Guzoski,
10 Ginger Dole, Betsy Colburn

11 Absent: (Excused): Brad Hall, Brian Winslow, Dan McNally

12 **Town Staff:**

13 Walter Johnson, Town Administrator, Cheryl Eastman, Finance Director, Linda Smith, Land Use
14 Specialist, and Susan Austin, Land Use Assistant

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16 **Participation by Electronic Communications**

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18 **Ted Wilkinson made a motion to approve electronic participation. Betty Smith seconded. Vote by**
19 **roll call vote 8/0/3**

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21 **Betsy Colburn is not attending in person for reasons that it is not reasonably practical.**

22

23 **Election of Officers**

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25 **Tom Chase/Ted Wilkinson motion and seconded to nominate Ginger Dole for Chair**
26 **Vote by roll call 12/0**

27

28 **Betty motioned and Ted Wilkinson seconded to nominate Tom Chase as Vice Chair. Motion**
29 **carried by roll call vote 11/1 Tim Jandebeur voted no**

30

31 **School**

32

33 **Updates:**

34 Brian Winslow could not attend, but he sent a letter to the Committee with the updates, which Chair
35 Dole read into the record.

36

37 Please accept my apologies as no Board member is available to attend the Budget Committee Meeting.

38

39 SAU 44 updates

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- 41 • SAU 44 has hired Nathaniel Byrne as superintendent.
- 42 • Strafford has withdrawn from SAU 44 as of July 1, 2021 and is now SAU 105
- 43 • The Town of Nottingham has voted to withdraw from SAU 44 effective July 1, 2022.
- 44 • WE continue to use Glen Waring as part time Business Administrator through MRI
- 45 • There has been additional movement of SAU employees as we have downsized to a two district
SAU and hired and promoted from within.

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School Board Updates

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- 48 • Shane Wells has resigned from the Board after being notified of a deployment to Kosovo.
- Stephanie Arroyo has resigned from the Board after changes to her work schedule.

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- 1 • The Board's focus is on transitioning to a single district SAU and to the fall opening.
 - 2 ○ The Board's goal for fall opening is for as "normal" of a school experience as is
 - 3 responsibly possible and continues to receive state guidance.
 - 4 ○ The Board is hearing fall opening plans from the administration teams as well as public
 - 5 input.

6 Northwood School Updates

- 7 • Students are currently attending extended school year and summer enrichment programs
- 8 • The administration team is filling open positions, we anticipate being fully staffed for the fall.
- 9 • Regular summer maintenance is taking place, additional facilities repairs this summer include
- 10 concrete work to sidewalks and steps, stucco repair and painting to the outside of the building.
- 11 • Northwood has received ESSR IV funding grant approval for \$242,306.72 which expires in 2024.
- 12 In addition to the other ESSR funds, the Board's goals are to use the funding responsibly and
- 13 timely while avoiding funding cliffs.
- 14 • The budget year has closed with and estimated surplus of \$600,000. The Board has voted to
- 15 retain up to 3%.
- 16 • Funding amounts which were overdrawn by more than \$1,00 have an explanation attached.

18 Questions for the School Board for the next meeting:

- 19 1. How many kindergarten students are coming in this year?
- 20 2. Is the extra nurse staying on this fall?
- 21 3. There were 12 questions asked at the previous meeting. Only two were answered. Could they
- 22 please get the answers to the rest of the questions?
- 23 4. What is the ESSR intended to be spent on?
- 24 5. What is the status of School transportation in the fall?
- 25 6. Why is the Board planning to retain 3% of the surplus?

26 The Committee requests that the next meeting also include the 4th and 1st quarter reports, as well as a
27 breakdown of anticipated COVID funding.

28 Town

29 Questions for Town Staff for the next meeting:

30 Detail requested for the \$612,523.00 under State/Federal Grant Revenue in 2020.
31 Detail requested for the \$83,124.69 under Miscellaneous Revenue in 2020.
32 Detail requested for the Special Duty Revolving Fund of Revenue and Expenses over past few years.
33 Projected Expenditures vs Budget as of 7/21/21 with Encumbrances Thru 12/31/21.

34 Vacancy

35 Jim Hadley withdrew his application to be on the Budget Committee

36 **Tom Chase made a motion to accept Pam Sanderson for the vacant position on the Budget**
37 **Committee. Betty Smith seconded. Motion carried by roll call vote 12/0**

38 Review of Procedures-any changes?

39 **Tom Chase made a motion to create a sub committee to review the Board procedures. Betty**
40 **Smith seconded. Motion carried by roll call vote 12/0**

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1 **ADJOURNMENT**

2 **Mr. Wilkinson made a motion to adjourn at 9:40 PM. Ms. B. Smith seconded. Motion carried by**
3 **roll call vote 12/0**

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5 *Respectfully submitted,*

6
7 *Susan Austin, Land Use Assistant*

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