



**TOWN OF NORTHWOOD
BOARD OF SELECTMEN**

Town of Northwood • 818 First NH Turnpike • Northwood, NH 03261 • (603) 942-5586

**Board of Selectmen Work session Minutes
May 15, 2020**

ROLL CALL: Chairman Hal Kreider, Vice-Chair Matt Frye, Selectwoman Beth Boudreau, Selectman Tim Colby, and Selectman James Hadley.

ABSENT: None

STAFF PRESENT: Municipal Administrative Assistant

6:08 P.M. Chairman Hal Kreider opened the Northwood Board of Selectmen work session and led the Pledge of Allegiance.

Municipal Administrative Assistant, Lisa Lamarche spoke about the zoom meeting now being streamed live to youtube. The public is asked to watch the meeting via youtube and not via zoom because too many people on zoom is causing the meeting to freeze. Selectwoman Boudreau said the school does it this way also. Lisa also said that the youtube recording will be on the Northwood cable channel.

As Chair of the Northwood Board of Selectmen, I find that due to the State of Emergency declared by the Governor as a result of the COVID-19 pandemic and in accordance with the Governor's Emergency Order #12 pursuant to Executive Order 2020-04, this public body is authorized to meet electronically.

Please note that there is no physical location to observe and listen contemporaneously to this meeting, which was authorized pursuant to the Governor's Emergency Order. However, in accordance with the Emergency Order, I am confirming that we are:

a) Providing public access to the meeting by telephone, with additional access possibilities by video or other electronic means:

We are utilizing Zoom platform for this electronic meeting. All members of the Board of Selectmen have the ability to communicate contemporaneously during this meeting through this platform, and the public has access to contemporaneously listen and, if necessary, participate in this meeting through details located on our website and posted outside the Town Hall.

Municipal Administrative Assistant, Lisa Lamarche, said to call the main number at (603) 942-5586 and she will answer during the meeting if anyone is having trouble viewing the meeting.

MOTION: "To approve the 2020 tax warrant for the first half of the year of \$5,433,419."

Motion: M. Frye

Seconded: B Boudreau

Discussion: Selectman Hadley thanked the Town Clerk and the Assessor for getting

1 the warrant done.

2 **Motion Passes: 5- Yes, 0 – No**

3
4 **MOTION: “To appoint Joe Lipshetz as a paramedic at labor grade 14, step 6.”**

5 Motion: T. Colby

6 Seconded: J. Hadley

7 Discussion: None

8 **Motion Passes: 5 – Yes, 0 – No**

9
10 **The board decided to move the agenda items that didn’t get addressed on May 12, 2020**
11 **to the May 26, 2020 meeting.**

12
13 **Bow Lake Bridge**

14 The Bow Lake Bridge bids are due on 5/21/2020 by 2:00 pm. Chairman Kreider said he’ll
15 contact the law firm and Chris Brown, Public Works Foreman, to see if they can be opened at
16 the Town Hall on 5/22/2020.

17
18 **Fire Department Part Time Hours**

19 Mark Tetreault, Fire Chief, spoke about Selectwoman Boudreau’s concern that if part time fire
20 fighters work more than 29 hours, then we’d have to offer health insurance according to the
21 Affordable Care Act (ACA). Mark said he spoke with Katherine Davis, Finance Specialist, and
22 she said there is a one year look back as long as they don’t go over 1,560 hours in that year.
23 Mark said with a restriction of only working up to 29 hours will make it hard to fill shifts.

24 Selectman Frye said we need to staff the Fire Station, so this is important to make a decision
25 right away. Mark said they’re doing good right now and they have gone over the 29 hours a
26 week, for some individuals. Katherine created a spreadsheet in the payroll system to monitor
27 the hours worked. Mark said he believes the problem with the audit was based on how they
28 were paying the on-call shifts.

29 **MOTION: “To allow the Fire Chief to operate as he is now.”**

30 Motion: M. Frye

31 Seconded: T. Colby

32 Discussion: Selectwoman Boudreau suggested they continue working as they are
33 until their BOS meeting on Tuesday. The board decided they would like more
34 information in order to make a decision on Tuesday.

35 **Both M. Frye and T. Colby withdrew their motions.**

36
37 **Selectman Hadley thanked Mark Tetreault for submitting a Fire Grant to the Assistance to**
38 **Fire Fighters Grant for \$12,000. Mark said it’s not a sure thing because it’s a competitive**
39 **grant, but the grant is submitted. The grant is for medical and protective clothing.**

40
41 **Non-public pursuant to RSA 91-A: 3, II (a- personnel, c- reputation)**

42
43 **MOTION: “To enter into non-public session under RSA 91-A: 3, II (a and c) at 7:15 pm.”**

44 Motion: T, Colby

45 Seconded: M. Frye

46 Discussion: None

47 Roll Call: Jim Hadley – Yes, Tim Colby – Yes, Matt Frye – Yes, Beth Boudreau –
48 Yes, Hal Kreider – Yes

49
50 **MOTION: “To exit non-public session at 8:37 pm.”**

51 Motion: M. Frye

52 Seconded: B. Boudreau

53 Roll Call: Jim Hadley – Yes, Tim Colby – Yes, Matt Frye – Yes, Beth Boudreau –

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1 Yes, Hal Kreider – Yes
2

3 **MOTION: “To seal the non-public minutes of May 15, 2020 indefinitely under RSA 91-A: 3,
4 II (a and c).”**

5 Motion: M. Frye

6 Seconded: T. Colby

7 Discussion: Chairman Kreider said personnel matters.

8 **Motion Passes: 5 – Yes, 0 – No**
9

10 **MOTION: “To adjourn at 8:38 pm.”**

11 Motion: B. Boudreau

12 Seconded: M. Frye

13 Discussion: None

14 **Motion Passes: 5 – Yes, 0 – No**
15

16 Respectfully submitted,

17
18 Lisa Lamarche,
19 Municipal Administrative Assistant

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