



**TOWN OF NORTHWOOD  
BOARD OF SELECTMEN**

**Town of Northwood • 818 First NH Turnpike • Northwood, NH 03261 • (603) 942-5586**

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**Board of Selectmen Work Session Minutes  
January 13, 2021**

**ROLL CALL:** Chairman Hal Kreider, Vice-Chair Matt Frye, Select Board Member Beth Boudreau, Select Board Member Pam Sanderson

**ABSENT:** Select Board Member Tim Colby

**STAFF PRESENT:** TA Walter Johnson, Deputy Finance Specialist Paul Allard, Finance Director Cheryl Eastman.

**5:30 P.M. Chairman Kreider opened the Northwood Board of Selectmen meeting via Zoom and led the Pledge of Allegiance**

**As Chair of the Northwood Board of Selectmen, I find that due to the State of Emergency declared by the Governor as a result of the COVID-19 pandemic and in accordance with the Governor's Emergency Order #12 pursuant to Executive Order 2020-04, this public body is authorized to meet electronically.**

**Please note that there is no physical location to observe and listen contemporaneously to this meeting, which was authorized pursuant to the Governor's Emergency Order. However, in accordance with the Emergency Order, I am confirming that we are:**

***a) Providing public access to the meeting by telephone, with additional access possibilities by video or other electronic means:***

**We are utilizing Zoom platform for this electronic meeting. All members of the Board of Selectmen have the ability to communicate contemporaneously during this meeting through this platform, and the public has access to contemporaneously listen and, if necessary, participate in this meeting through details located on our website and posted outside the Town Hall.**

**Land Use Administrative Assistant, Susan Austin, said to call 607-322-6232 and she will answer during the meeting if anyone is having trouble viewing the meeting.**

**ONGOING BUSINESS**

Article #3 – 2021 Operating Budget

1 Mr. Johnson states for the Board needs to consider voting on the Budget Committee's  
2 amendment to Article #3 to either recommend the same amount or stay with their  
3 original budget amount. After discussion, the Board voted as follows:  
4

5 **Motion: To recommend the operating budget of three million nine hundred sixty-**  
6 **two thousand and sixty dollars (\$3,962,060) as amended by the Budget Committee**

7 **Motion: M. Frye**

8 **Second: P. Sanderson**  
9

10 **Motion carried by roll call vote 4/0**  
11

12 Article #5 – Ambulance Lease Purchase

13 Mr. Johnson states for the Board that in the original Warrant Article, the payment for  
14 the vehicle was for an estimated \$29,359, but has been changed to \$26,225 now that  
15 the financing has been secured. Mr. Johnson brought this to the Board's attention to  
16 make a new motion to recommend the new amount.  
17

18 **Motion: To see if the Town will vote to raise and appropriate twenty-six thousand**  
19 **two hundred twenty-five dollars (\$26,225), as the first payment on a 7-year**  
20 **lease/purchase agreement for an Ambulance with said funds to come from the Fire**  
21 **Rescue Vehicle Replacement Special Revenue Fund established for this purpose.**  
22 **If this article is defeated the vehicle must be returned and the town loses the**  
23 **\$100,000 down payment it has spent on it. This purchase is in accordance with**  
24 **the Town's Capital Improvement Plan.**

25 **Motion: M. Frye**

26 **Second: P. Sanderson**  
27

28 **Motion carried by roll call vote 4/0**  
29

30 Article #7 – Expendable Trust Fund Deposits

31 Mr. Johnson states for the Board Article #7 requires a recommendation vote now that  
32 the amount totals have been determined. No discussion.  
33

34 **Motion: To see if the Town will vote to raise and appropriate the sum of Ninety-**  
35 **six thousand three hundred and ninety-one dollars (96,391.00), to be placed in the**  
36 **following existing expendable trust funds created under RSA 31:19 - a. These**  
37 **amounts represent the amount of user fees deposited in the general fund in 2020**  
38 **for these purposes, and the appropriation shall be funded by the withdrawal of**  
39 **the sum from the unexpended fund balance as of December 31, 2020. Current**  
40 **balance as of December 31, 2020: Cable \$63,478, Transfer Station \$98,291, and**  
41 **Cemetery: \$57,633. The amounts to be deposited into the unexpended fund that**  
42 **have been recommended by the Budget Committee are listed as followed: Cable**  
43 **\$40,617, Transfer Station \$53,674, and Cemetery: \$2,100.**

44 **Motion: M. Frye**

45 **Second: B. Boudreau**  
46

47 **Motion carried by roll call vote 4/0**  
48

49 Article #12 – Lagoon Maintenance & Repair Expendable Trust Fund

50 Mr. Johnson states Article #12 Requires a Board recommendation now that the amount  
51 has been determined. No discussion.  
52

53 **Motion: To see if the Town will vote to raise and appropriate the sum of five**  
54 **thousand six hundred and eighty-one dollars (\$5,681). to be placed in the Lagoon**

1 **Maintenance and Repair Expendable Trust Fund and to fund this appropriation by**  
2 **authorizing the withdrawal of that amount from the Lagoon Special Revenue Fund**  
3 **held by the Northwood Treasurer. Current balance as of December 31, 2020:**  
4 **\$118,027**

5 **Motion: M. Frye**

6 **Second: B. Boudreau**

7 **Motion carried by roll call vote 4/0**

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9  
10 **Minutes**

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12 **Motion: “To approve the minutes of January 05, 2021, as written”**

13 **Motion: M. Frye**

14 **Second: P. Sanderson**

15  
16 **Motion carried by roll call vote 4/0**

17  
18 **CONSENT AGENDA**

19  
20 **Northwood NH Consent Agenda for January 13, 2021**

21 Accounts Payable Manifest dated January 06, 2021:

22 Batch #15248 for \$96,774.11

23 Payroll Manifest dated January 13, 2021:

24 Batch #15252 for \$69,518.05

25  
26 **Motion: “To approve the consent agenda dated January 13, 2021”**

27 **Motion: P. Sanderson**

28 **Second: M. Frye**

29  
30 **Motion carried by roll call vote 4/0**

31  
32 **Motion: “To adjourn at 6:10 PM”**

33 **Motion: M. Frye**

34 **Second: B. Boudreau**

35  
36 **Motion carried by Roll Call Vote 4/0**

37  
38  
39 ***Respectfully Submitted***

40 ***Paul Allard, Deputy Financial Specialist/BOS Admin Assistant***