



**Northwood Board of Selectmen
Budget Work Session Agenda
Northwood Town Hall
November 1, 2022 – 6:00PM**

You may also watch the meeting live on the Town Website at this link:
<https://livestream.com/accounts/28706232/events/8784532/player?width=640&height=360&enableInfoAndActivity=true&defaultDrawer=&autoplay=true&mute=false>

6:00 pm

Call to Order, Roll Call, and Pledge of Allegiance

- Continue review of proposed department budgets and capital purchases
- Non-public under RSA 91A: 3 II (b)

This is a Board of Selectmen work session and therefore the Board will not entertain public comment.

Adjournment

*Any person requiring interpretive or other accommodations is asked to contact the Town Office at least 48 hours prior to the start of the meeting.

GF BUDGET WORKSHEET w/\$, w/%, w/default,

2023 Budget For: GENERAL FUND Include: Expenditures - Board of Selectmen Detail (Operating Budget Expenditures)

Account #	Account Title Notes	CY Budget	CY Actual	Department	BOS	BOS \$CY	BOS %CY	Default
4130 - GENERAL GOVERNMENT: EXECUTIVE								
01-41300-4002	BOS - Wages - Elected Stipend Chairman 2,500 Vice-Chair 1,500 Selectman 1,500 Selectman 1,500	8,670.00	7,083.30	8,500.00	8,500.00	(170.00)	(1.96)	8,670.00
01-41300-4005	BOS - Recording Secretary \$21.01/hour with maximum of 3 hours per meeting for 26 meetings a year.	1.00	1,062.00	1,639.00	1,639.00	1,638.00	999.99	1.00
01-41300-4100	BOS - Social Security Wages \$10,139 X 6.25.	537.00	504.72	628.00	628.00	91.00	16.95	537.00
01-41300-4101	BOS - Medicare Wages \$10,139 X 1.45%.	126.00	117.96	147.00	147.00	21.00	16.67	126.00
01-41300-4800	BOS - Dues	200.00	0.00	0.00	0.00	(200.00)	(100.00)	200.00
01-41300-4810	BOS - Training	200.00	0.00	400.00	400.00	200.00	100.00	200.00
01-41300-4820	BOS - Travel	1.00	0.00	200.00	200.00	199.00	999.99	1.00
		9,735.00	8,767.98	11,514.00	11,514.00	1,779.00	18.27	9,735.00
01-41301-4001	TA - Wages - Salary	72,010.00	72,930.80	97,125.00	97,125.00	25,115.00	34.88	72,010.00
01-41301-4100	TA - Social Security Wages \$ 97,125 X 6.2%	4,465.00	4,521.68	6,022.00	6,022.00	1,557.00	34.87	4,465.00
01-41301-4101	TA - Medicare Wages \$97,125 X 1.45%	1,044.00	1,057.59	1,408.00	1,408.00	364.00	34.87	1,044.00
01-41301-4102	TA - Retirement - NHRS Jan - Jun - Wages 48,562.50 X 14.06% \$6,828.00 Jul - Dec - Wages \$ 48,562.50 X 13.53% \$6,570.00	10,893.00	10,254.10	13,398.00	13,398.00	2,505.00	23.00	13,398.00
01-41301-4105	TA - Life Insurance \$2.70 per month.	44.00	29.70	33.00	33.00	(11.00)	(25.00)	44.00
01-41301-4330	TA - Cell Phones & Equipment \$42/ month	606.00	370.04	504.00	504.00	(102.00)	(16.83)	606.00
01-41301-4432	TA - Contracted Services Misc. outside consultant	0.00	183.89	600.00	600.00	600.00	0.00	0.00

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2023 Budget For: GENERAL FUND Include: Expenditures - Board of Selectmen Detail (Operating Budget Expenditures)

Account #	Account Title Notes	CY Budget	CY Actual	Department	BOS	BOS \$CY	BOS %CY	Default
01-41301-4800	TA - Dues Municipal Management Assoc. of NH dues = \$110 ICMA (Int'l City Managers Assoc) dues = \$740 NH Government Finance Officers Assoc. dues = \$ 50	550.00	896.00	900.00	900.00	350.00	63.64	550.00
Employment contract obligation.								
01-41301-4810	TA - Training MIMANH GFOA ICMA Employment contract obligation.	1.00	160.00	1,200.00	1,200.00	1,199.00	999.99	1.00
01-41301-4820	TA - Travel ICMA Annual Conference Primex Annual Conference GFOA Annual Conference MIMANH Annual Conference and Workshop Employment contract obligation.	1.00	635.83	1,800.00	1,800.00	1,799.00	999.99	1.00
		89,614.00	91,039.63	122,990.00	122,990.00	33,376.00	37.24	92,119.00
01-41302-4002	MOD - Wages - Elected Stipend Stipend	780.00	0.00	780.00	780.00	0.00	0.00	780.00
01-41302-4100	MOD - Social Security Wages \$ 780 X 6.2%	48.00	0.00	48.00	48.00	0.00	0.00	48.00
01-41302-4101	MOD - Medicare Wages \$780 X 1.45%	11.00	0.00	11.00	11.00	0.00	0.00	11.00
01-41302-4810	MOD - Training NHMA Election Training	0.00	0.00	200.00	200.00	200.00	0.00	0.00
		839.00	0.00	1,039.00	1,039.00	200.00	23.84	839.00
01-41303-4007	EX - Wages - Clerk - 25% Wages for this position are pro-rated by 25% to Executive budget, 25% to Assessing budget, and 50% to Building Inspection budget. The current rate of \$20.01/hr (Grade 11, Step 9) for 28 weeks (1120 hours) = \$22,411. On anniversary date, step increase goes to \$20.61 (Step 10) for 24 weeks (960 hours) = \$19,786. Total annual wages of \$42,197 pro-rated by 25% for Executive budget = \$10,549.	10,222.00	8,039.82	10,549.00	10,549.00	327.00	3.20	10,222.00
01-41303-4100	EX - Social Security Wages \$10,549 X 6.2%	1,224.00	565.92	654.00	654.00	(570.00)	(46.57)	1,224.00
01-41303-4101	EX - Medicare Wages \$10,549 X 1.45%	286.00	132.39	153.00	153.00	(133.00)	(46.50)	286.00

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2023 Budget For: GENERAL FUND Include: Expenditures - Board of Selectmen Detail (Operating Budget Expenditures)

Account #	Account Title	CY Budget	CY Actual	Department	BOS	BOS \$CY	BOS %CY	Default
01-41303-4102	EX - Retirement - NHRS Jan - Jun - Wages \$5,202 X 14.06% \$731.00 Jul - Dec - Wages \$5,347 X 13.53% \$723.00	772.00	1,130.33	1,454.00	1,454.00	682.00	88.34	1,454.00
01-41303-4105	EX - Life Insurance \$2.70 per month, pro-rated by 25% Remaining 25% in Assessing and 50% in Building Inspection budgets.	9.00	8.11	8.00	8.00	(1.00)	(11.11)	9.00
01-41303-4391	EX - Land Donation Expenses	1.00	0.00	1.00	1.00	0.00	0.00	1.00
01-41303-4416	EX - Printing/Advertising Town report (\$2,000), and voter guide, notices for meetings and public hearings, ads (\$1,000).	6,000.00	2,121.92	3,000.00	3,000.00	(3,000.00)	(50.00)	6,000.00
01-41303-4420	EX - Software Adobe Acrobat Pro - \$16.99/mo X 3 licenses	600.00	50.97	612.00	612.00	12.00	2.00	600.00
01-41303-4432	EX - Contracted Services Mainstay - IT Support \$2,919/mo = \$35,028 Legend Software - Website Hosting \$1,788/year Crystal Rock - cooler rent \$12/mo + water = \$300 LEAF - copier lease \$330/mo = \$3,960 Absolute Data Destruction \$200 Seacoast Business Machines - copier maint. \$314/quarter = \$1,256	42,171.00	41,383.30	42,532.00	42,532.00	361.00	0.86	42,171.00
01-41303-4500	EX - Supplies, Office General office supplies - copy paper, filing supplies, toner and ink, envelopes, batteries, binders, pens, paperclips, staples, note pads.	3,000.00	3,223.60	4,000.00	4,000.00	1,000.00	33.33	3,000.00
01-41303-4510	EX - Postage 25% of total \$15,000 postage expenses recorded here - Includes the following Town Hall departments: Executive, Voter Registration, Finance, Building Inspection/Code Enforcement, Treasurer, Welfare, Recreation, Supervisors, Budget Committee. Remaining postage recorded in Assessing (10%), Land Use (25%), and Town Clerk/Tax Collector (40%).	3,093.00	3,259.47	3,750.00	3,750.00	657.00	21.24	3,093.00
01-41303-4511	EX - Books, Periodicals, Subscriptions RSA update books	200.00	190.56	200.00	200.00	0.00	0.00	200.00
01-41303-4602	EX - Equipment Purchase File cabinets, battery back-ups, recorders \$600	1,000.00	9,418.36	600.00	600.00	(400.00)	(40.00)	1,000.00
01-41303-4605	EX - Equipment Maintenance & Repairs	200.00	0.00	200.00	200.00	0.00	0.00	200.00
01-41303-4800	EX - Dues NH Municipal Association \$4,184 Sam's Club membership \$ 45	3,772.00	4,229.00	4,229.00	4,229.00	457.00	12.12	3,772.00
01-41303-4810	EX - Training	1.00	0.00	200.00	200.00	199.00	999.99	1.00

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2023 Budget For: GENERAL FUND Include: Expenditures - Board of Selectmen Detail (Operating Budget Expenditures)

Account #	Account Title Notes	CY Budget	CY Actual	Department	BOS	BOS \$CY	BOS %CY	Default
01-41303-4820	EX - Travel	1.00	0.00	100.00	100.00	99.00	999.99	1.00
		<u>72,552.00</u>	<u>73,753.75</u>	<u>72,242.00</u>	<u>72,242.00</u>	<u>(310.00)</u>	<u>(0.43)</u>	<u>73,234.00</u>
4130 - GENERAL GOVERNMENT: EXECUTIVE		<u>172,740.00</u>	<u>173,561.36</u>	<u>207,785.00</u>	<u>207,785.00</u>	<u>35,045.00</u>	<u>20.29</u>	<u>175,927.00</u>
4140 - ELECTION, REGISTRATION AND VITAL STATISTICS								
01-41401-4409	Records - Restoration Restoration of Town Records	3,930.00	0.00	6,984.00	6,984.00	3,054.00	77.71	3,930.00
		<u>3,930.00</u>	<u>0.00</u>	<u>6,984.00</u>	<u>6,984.00</u>	<u>3,054.00</u>	<u>77.71</u>	<u>3,930.00</u>
01-41402-4016	VREG - Supervisors - Wages Elected Hourly Supervisor\$ 500 Supervisor\$ 500 Supervisor/Clerk\$ 750	1,750.00	988.13	1,750.00	1,750.00	0.00	0.00	1,750.00
		<u>108.00</u>	<u>61.26</u>	<u>109.00</u>	<u>109.00</u>	<u>1.00</u>	<u>0.93</u>	<u>108.00</u>
01-41402-4101	VREG - Medicare Wages \$1,750 X 1.45%	25.00	14.32	25.00	25.00	0.00	0.00	25.00
01-41402-4416	VREG - Printing/Advertising	100.00	0.00	100.00	100.00	0.00	0.00	100.00
01-41402-4432	VREG - Contracted Services	100.00	300.00	1.00	1.00	(99.00)	(99.00)	100.00
01-41402-4500	VREG - Supplies, Office	75.00	0.00	75.00	75.00	0.00	0.00	75.00
01-41402-4510	VREG - Postage Voter Registration postage recorded in the Executive budget.	0.00	0.00	1.00	1.00	1.00	0.00	0.00
		<u>2,158.00</u>	<u>1,363.71</u>	<u>2,061.00</u>	<u>2,061.00</u>	<u>(97.00)</u>	<u>(4.49)</u>	<u>2,158.00</u>
01-41403-4005	ELECT - Wages - Part Time - Clerks & Counters Wages for ballot workers. Only one town election during 2023.	1,175.00	1,572.84	1,175.00	1,175.00	0.00	0.00	1,175.00
01-41403-4100	ELECT - Social Security Wages \$1,175 X 6.2%	73.00	94.87	73.00	73.00	0.00	0.00	73.00
01-41403-4101	ELECT - Medicare Wages \$1,175 X 1.45%	17.00	22.19	17.00	17.00	0.00	0.00	17.00
01-41403-4416	ELECT - Printing/Advertising Printing of ballots.	3,500.00	4,522.00	3,000.00	3,000.00	(500.00)	(14.29)	3,500.00

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2023 Budget For: GENERAL FUND Include: Expenditures - Board of Selectmen Detail (Operating Budget Expenditures)

Account #	Account Title Notes	CY Budget	CY Actual	Department	BOS	BOS \$CY	BOS %CY	Default
01-41403-4432	ELECT - Contracted Services Ballot coding \$2,200.00 Annual ballot machine maintenance contract \$300.00	0.00	1,293.00	2,500.00	2,500.00	2,500.00	0.00	0.00
		<u>4,765.00</u>	<u>7,504.90</u>	<u>6,765.00</u>	<u>6,765.00</u>	<u>2,000.00</u>	<u>41.97</u>	<u>4,765.00</u>
4140 - ELECTION, REGISTRATION AND VITAL STATISTICS		<u>10,853.00</u>	<u>8,868.61</u>	<u>15,810.00</u>	<u>15,810.00</u>	<u>4,957.00</u>	<u>45.67</u>	<u>10,853.00</u>
<u>4150 - FINANCIAL ADMINISTRATION</u>								
01-41501-4001	FIN - Wages - Salary Currently at \$35.31/hr (Grade 19, Step 15), which is the maximum of the wage matrix. Proposing a 3% increase to \$36.37/hour = \$ 75,650	55,970.00	57,977.51	75,650.00	75,650.00	19,680.00	35.16	55,970.00
01-41501-4100	FIN - Social Security Wages \$75,650 X 6.2%	3,470.00	3,453.93	4,690.00	4,690.00	1,220.00	35.16	3,470.00
01-41501-4101	FIN - Medicare Wages \$75,650 X 1.45%	812.00	807.77	1,097.00	1,097.00	285.00	35.10	812.00
01-41501-4102	FIN - Retirement - NHRS Wages (Jan - Jun) - Wages \$ 37,825 X 14.06% \$5,318.00 Wages (Jul - Dec) - Wages \$37,825 X 13.53% \$5,118.00	8,164.00	8,151.69	10,436.00	10,436.00	2,272.00	27.83	10,436.00
01-41501-4105	FIN - Life Insurance \$2.70 per month	44.00	29.70	33.00	33.00	(11.00)	(25.00)	44.00
01-41501-4420	FIN - Software MTS Annual Support & Updates \$6,000.00 MTS Software Annual Hosting \$1,500.00	200.00	5,341.23	7,500.00	7,500.00	7,300.00	999.99	200.00
01-41501-4432	FIN - Contracted Services	6,450.00	0.00	1.00	1.00	(6,449.00)	(99.98)	6,450.00
01-41501-4500	FIN - Supplies, Office 1099 forms, printer toner cartridges, misc filing supplies	1,000.00	585.78	1,000.00	850.00	(150.00)	(15.00)	1,000.00
01-41501-4510	FIN - Postage	0.00	0.00	0.00	0.00	0.00	0.00	0.00
01-41501-4602	FIN - Equipment Purchase	150.00	0.00	1.00	1.00	(149.00)	(99.33)	150.00
01-41501-4800	FIN - Dues NHGFOA (NH Government Finance Officers Assoc.) \$50.00 ANHPEHRA (Assoc. of NH Public Employers HR Admins) - Both memberships include access to free or low-cost training opportunities and peer list-serves. \$15.00	35.00	35.00	65.00	65.00	30.00	85.71	35.00
01-41501-4810	FIN - Training NHGFOA, NHMA (NH Municipal Association), and/or Primex (Insurance Carrier) Conferences	250.00	70.00	250.00	250.00	0.00	0.00	250.00
01-41501-4820	FIN - Travel Travel costs for NHGFOA annual conference.	250.00	0.00	250.00	250.00	0.00	0.00	250.00
		<u>76,795.00</u>	<u>76,462.61</u>	<u>100,973.00</u>	<u>100,823.00</u>	<u>24,026.00</u>	<u>31.29</u>	<u>79,067.00</u>

GF BUDGET WORKSHEET w/\$, w/%, w/default,

2023 Budget For: GENERAL FUND Include: Expenditures - Board of Selectmen Detail (Operating Budget Expenditures)

Account #	Account Title Notes	CY Budget	CY Actual	Department	BOS	BOS \$CY	BOS %CY	Default
01-41502-4400	AUDIT - Auditing Services Piodzik & Sanderson Auditors \$15,000 GASB 75 report preparation \$1,625	15,425.00	18,250.00	16,625.00	16,625.00	1,200.00	7.78	16,625.00
		15,425.00	18,250.00	16,625.00	16,625.00	1,200.00	7.78	16,625.00
01-41503-4007	ASSESS - Wages - Clerk - 25%	10,222.00	8,039.82	10,549.00	10,549.00	327.00	3.20	10,222.00
01-41503-4100	ASSESS - Social Security Wages \$10,549 X 6.2%	1,224.00	565.99	654.00	654.00	(570.00)	(46.57)	1,224.00
01-41503-4101	ASSESS - Medicare Wages \$10,549 X 1.45%	286.00	132.39	153.00	153.00	(133.00)	(46.50)	286.00
01-41503-4102	ASSESS - Retirement - NHRS Jan - Jun - Wages (Jan - Jun) \$5,202 X 14.06% \$731.00 Jul - Dec - Wages \$5,347 X 13.53% \$723.00	772.00	1,130.43	1,454.00	1,454.00	682.00	88.34	12,391.00
01-41503-4105	ASSESS - Life Insurance \$2.70 per month, pro-rated by 25%. Remaining 25% in Executive and 50% in Building Inspection budgets.	9.00	8.10	8.00	8.00	(1.00)	(11.11)	9.00
01-41503-4408	ASSESS - Registry of Deeds Recording	500.00	1.00	200.00	200.00	(300.00)	(60.00)	500.00
01-41503-4413	ASSESS - Tax Mapping CAI Technologies \$850/quarter	3,500.00	3,325.00	3,400.00	3,400.00	(100.00)	(2.86)	3,500.00
01-41503-4416	ASSESS - Printing/Advertising	1.00	0.00	1.00	1.00	0.00	0.00	1.00
01-41503-4420	ASSESS - Software Avitar appraisal software support.	0.00	4,042.25	3,621.00	3,621.00	3,621.00	0.00	0.00
01-41503-4432	ASSESS - Contracted Services Cross Country Appraisal \$4,500/mo This is a contract rate through 2024	88,000.00	84,706.06	54,000.00	54,000.00	(34,000.00)	(38.64)	88,000.00
01-41503-4500	ASSESS - Supplies, Office	50.00	0.00	300.00	300.00	250.00	500.00	50.00
01-41503-4510	ASSESS - Postage 10% of the total \$15,000 postage allocated to Assessing. Remaining 25% recorded in Land Use, 25% in Executive, and 40% in Town Clerk/Tax	1,238.00	1,121.54	1,500.00	1,500.00	262.00	21.16	1,238.00
01-41503-4800	ASSESS - Dues NHAAC	20.00	20.00	20.00	20.00	0.00	0.00	20.00
01-41503-4810	ASSESS - Training Admin. Assist. training	0.00	0.00	200.00	200.00	200.00	0.00	0.00
01-41503-4820	ASSESS - Travel	0.00	0.00	50.00	50.00	50.00	0.00	0.00
		105,822.00	103,092.58	76,110.00	76,110.00	(29,712.00)	(28.08)	117,441.00

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2023 Budget For: GENERAL FUND Include: Expenditures - Board of Selectmen Detail (Operating Budget Expenditures)

Account #	Account Title Notes	CY Budget	CY Actual	Department	BOS	BOS \$CY	BOS %CY	Default
01-41504-4003	TX/JTC - Wages - Elected Salary Current rate of \$23.83/hr (Grade 17, Step 5) for 13 weeks (520 hours) = \$12,392. On anniversary date, step increase to \$24.54/hr (Step 6) for the remaining 39 weeks (1,560 hours) = \$38,282. Total annual wages = \$50,674.	48,595.00	38,980.83	50,674.00	50,674.00	2,079.00	4.28	48,595.00
01-41504-4004	TX/JTC - Wages - Full Time Current rate of \$22.04/hr (Grade 16, Step 4) for 41 weeks at 35 hours/week = \$31,627. On anniversary date, step increase to \$22.70/hr (Step 5) for the remaining 11 weeks at 35 hours/week = \$8,740. Total annual wages = \$40,367.	21,172.00	31,596.84	39,177.00	40,367.00	19,195.00	90.66	21,172.00
01-41504-4100	TX/JTC - Social Security Elected Salary - Wages \$ 50,674 X 6.2% \$3,142.00 Deputy - Wages \$ 40,367 X 6.2% \$2,503.00	4,326.00	4,411.08	5,571.00	5,645.00	1,319.00	30.49	4,326.00
01-41504-4101	TX/JTC - Medicare Elected Salary - Wages \$ 50,674 X 1.45% \$735.00 Deputy - Wages \$ 40,367 X 1.45% \$585.00	1,012.00	1,031.60	1,303.00	1,320.00	308.00	30.43	1,012.00
01-41504-4102	TX/JTC - Retirement - NHRS Jan - Jun TC/JTC - Wages \$24,783 X 14.06% \$3,484.00 Jul - Dec TC/JTC - Wages \$25,891 X 13.53% \$3,503.00 Jan - Jun Deputy - Wages \$ 20,056 x 14.06% \$2,820.00 Jul - Dec Deputy - Wages \$ 20,311 X 13.53% \$2,748.00	0.00	9,923.22	12,391.00	12,555.00	12,555.00	0.00	12,555.00
01-41504-4105	TX/JTC - Life Insurance \$2.70/month X 2 employees	44.00	59.40	65.00	65.00	21.00	47.73	44.00
01-41504-4408	TX/JTC - Registry of Deeds Recording	300.00	281.84	450.00	450.00	150.00	50.00	300.00
01-41504-4416	TX/JTC - Printing/Advertising Printing of tax bills.	1,580.00	817.32	1,500.00	1,500.00	(80.00)	(5.06)	1,580.00
01-41504-4420	TX/JTC - Software Interware support/licenses (Town Clerk) \$6,627.00 Avitar Support/licenses - Tax Collector \$3,776.00 ACH Annual Maintenance Fee \$300.00	1.00	16,697.65	10,703.00	10,703.00	10,702.00	999.99	1.00
01-41504-4421	TX/JTC - Tax Lien Recording Fees Will vary depending on the number of properties to lien.	750.00	125.56	300.00	300.00	(450.00)	(60.00)	750.00
01-41504-4432	TX/JTC - Contracted Services Lien research costs. Will vary depending on the number of potential liens.	10,938.00	970.00	1,200.00	1,200.00	(9,738.00)	(89.03)	10,938.00
01-41504-4500	TX/JTC - Supplies, Office	600.00	1,502.83	1,500.00	1,500.00	900.00	150.00	600.00
01-41504-4510	TX/JTC - Postage Postage of tax bills = \$2,300 All other postage = 40% of the total \$15,000 postage allocated to Town Clerk/Tax Collector. Remaining 25% recorded in Land Use, 25% in Executive, and 10% in Assessing.	4,951.00	6,840.73	8,300.00	8,300.00	3,349.00	67.64	4,951.00
01-41504-4511	TX/JTC - Books, Periodicals, Subscriptions	50.00	0.00	1.00	1.00	(49.00)	(98.00)	50.00
01-41504-4602	TX/JTC - Equipment Purchase	600.00	920.00	1.00	1.00	(599.00)	(99.83)	600.00

GF BUDGET WORKSHEET w/\$, w/%, w/default,

2023 Budget For: GENERAL FUND Include: Expenditures - Board of Selectmen Detail (Operating Budget Expenditures)

Account #	Account Title Notes	CY Budget	CY Actual	Department	BOS	BOS \$CY	BOS %CY	Default
01-41504-4605	TX/TC - Equipment Maintenance & Repairs	1.00	0.00	500.00	500.00	499.00	999.99	1.00
01-41504-4800	TX/TC - Dues NH City & Town Clerk's Association \$80.00 NH Tax Collector's Association \$80.00	100.00	60.00	160.00	160.00	60.00	60.00	100.00
01-41504-4810	TX/TC - Training	750.00	380.00	500.00	500.00	(250.00)	(33.33)	750.00
01-41504-4820	TX/TC - Travel	150.00	420.00	600.00	600.00	450.00	300.00	150.00
		95,920.00	115,018.90	134,896.00	136,341.00	40,421.00	42.14	108,475.00
01-41505-4002	TR - Wages - Elected Stipend Stipend \$215.38 per pay period	5,100.00	4,021.28	5,600.00	5,600.00	500.00	9.80	5,100.00
01-41505-4005	TR - Wages - Part Time	500.00	0.00	1.00	1.00	(499.00)	(99.80)	500.00
01-41505-4100	TR - Social Security Wages \$ 5,601 X 6.2%	347.00	249.28	348.00	348.00	1.00	0.29	347.00
01-41505-4101	TR - Medicare Wages \$ 5,601 X 1.45%	81.00	58.22	81.00	81.00	0.00	0.00	81.00
01-41505-4383	TR - Bank Fees	500.00	207.22	500.00	500.00	0.00	0.00	500.00
01-41505-4500	TR - Supplies, Office	100.00	0.00	50.00	50.00	(50.00)	(50.00)	100.00
01-41505-4800	TR - Dues NHGFOA	35.00	35.00	35.00	35.00	0.00	0.00	35.00
01-41505-4810	TR - Training	250.00	0.00	150.00	150.00	(100.00)	(40.00)	250.00
01-41505-4820	TR - Travel	350.00	0.00	50.00	50.00	(300.00)	(85.71)	350.00
		7,263.00	4,571.00	6,815.00	6,815.00	(448.00)	(6.17)	7,263.00
01-41506-4416	BC - Printing/Advertising Printing of public notices.	350.00	0.00	200.00	200.00	(150.00)	(42.86)	350.00
01-41506-4500	BC - Supplies, Office Cost of ink and envelopes for mailing.	200.00	0.00	100.00	100.00	(100.00)	(50.00)	200.00
01-41506-4810	BC - Training Allows for 4-5 members or staff to attend annual budget workshop.	360.00	105.00	350.00	350.00	(10.00)	(2.78)	360.00
		910.00	105.00	650.00	650.00	(260.00)	(28.57)	910.00
01-41507-4002	TTF - Wages - Elected Stipend \$300 stipend X three Trustees.	900.00	0.00	900.00	900.00	0.00	0.00	900.00
01-41507-4100	TTF - Social Security Stipend \$ 900.00 X 6.2%	0.00	0.00	56.00	56.00	56.00	0.00	0.00

GF BUDGET WORKSHEET w/\$, w/%, w/default,

2023 Budget For: GENERAL FUND Include: Expenditures - Board of Selectmen Detail (Operating Budget Expenditures)

Account #	Account Title Notes	CY Budget	CY Actual	Department	BOS	BOS \$CY	BOS %CY	Default
01-41507-4101	TTF - Medicare Stipend \$ 900.00 X 1.45%	0.00	0.00	13.00	13.00	13.00	0.00	0.00
01-41507-4432	TTF - Contracted Services Payment to the bookkeeper of the Trustee of the Trust Funds	2,100.00	2,100.00	2,100.00	2,100.00	0.00	0.00	2,100.00
01-41507-4500	TTF - Supplies, Office	1.00	70.00	100.00	100.00	99.00	999.99	1.00
01-41507-4810	TTF - Training	1.00	195.00	300.00	300.00	299.00	999.99	1.00
01-41507-4820	TTF - Travel	1.00	0.00	1.00	1.00	0.00	0.00	1.00
		<u>3,003.00</u>	<u>2,365.00</u>	<u>3,470.00</u>	<u>3,470.00</u>	<u>467.00</u>	<u>15.55</u>	<u>3,003.00</u>
4150 - FINANCIAL ADMINISTRATION		<u>305,138.00</u>	<u>319,855.09</u>	<u>339,539.00</u>	<u>340,834.00</u>	<u>35,696.00</u>	<u>11.70</u>	<u>332,784.00</u>
4153 - LEGAL EXPENSES								
01-41530-4401	LEGAL - Legal Services General Legal Expenses for All Departments	15,000.00	17,072.68	24,000.00	24,000.00	9,000.00	60.00	15,000.00
01-41530-4402	LEGAL - Claims/Settlements	1.00	0.00	1.00	1.00	0.00	0.00	1.00
		<u>15,001.00</u>	<u>17,072.68</u>	<u>24,001.00</u>	<u>24,001.00</u>	<u>9,000.00</u>	<u>60.00</u>	<u>15,001.00</u>
4153 - LEGAL EXPENSES		<u>15,001.00</u>	<u>17,072.68</u>	<u>24,001.00</u>	<u>24,001.00</u>	<u>9,000.00</u>	<u>60.00</u>	<u>15,001.00</u>
4155 - PERSONNEL ADMINISTRATION								
01-41550-4107	PERS - Employee Compensation Pool	0.00	0.00	0.00	0.00	0.00	0.00	0.00
01-41550-4108	PERS - Health/Dental Insurance Total health/dental costs by department: Fire \$ 99,431 Highway \$ 34,780 Library \$ 20,980 Police \$ 150,187 Town Hall Departments \$ 79,863	315,728.00	214,769.78	461,384.00	385,241.00	69,513.00	22.02	385,241.00
	Medical rates increase by not-to-exceed 8.4%. Dental rates increase by 1.5%.							
01-41550-4109	Health Insurance - Medical coverage for 15 eligible positions \$320,884.00 Buy-out Option - Buy-out payments in lieu of health/dental insurance for 8 eligible employees. \$48,357.00 Dental Insurance - Dental insurance for 15 eligible employees. \$16,000.00	2,000.00	220.99	2,000.00	2,000.00	0.00	0.00	43,816.00
01-41550-4110	PERS - Employee Disability Insurance Short-term disability rates increase by not-to-exceed 3.2%. Long-term disability has no rate change, but is calculated based on wages.	10,680.00	8,213.08	11,655.00	11,051.00	371.00	3.47	11,051.00
01-41550-4111	PERS - Unemployment Compensation Insurance	3,067.00	0.00	2,702.00	2,702.00	(365.00)	(11.90)	3,067.00
01-41550-4112	PERS - Worker's Compensation Insurance	36,044.00	28,732.79	41,407.00	41,407.00	5,363.00	14.88	36,044.00

GF BUDGET WORKSHEET w/\$, w/%, w/default,

2023 Budget For: GENERAL FUND Include: Expenditures - Board of Selectmen Detail (Operating Budget Expenditures)

Account #	Account Title Notes	CY Budget	CY Actual	Department	BOS	BOS \$CY	BOS %CY	Default
01-41550-4113	PERS - Volunteer/Employee Appreciation	1,000.00	0.00	1,000.00	1,000.00	0.00	0.00	1,000.00
		368,519.00	251,936.64	520,148.00	443,401.00	74,882.00	20.32	480,219.00
4155 - PERSONNEL ADMINISTRATION		368,519.00	251,936.64	520,148.00	443,401.00	74,882.00	20.32	480,219.00
4191 - PLANNING & ZONING								
01-41911-4001	PB - Land Use Specialist - Wages - 80% Wages for Land Use Specialist are split 80% to Planning Board and 20% to Zoning Board. Current rate of \$26.08/hr (Grade 14, Step 13) for 1 week (15 hours) = \$391. On anniversary date step increase goes to \$26.86/hr (Step 14) for 51 weeks (765 hours) = \$20,548. Total annual wages of \$20,939, pro-rated by 80% for Planning Board = \$ 16,751.	19,614.00	23,993.55	16,751.00	16,751.00	(2,863.00)	(14.60)	19,614.00
01-41911-4004	PB - Land Use Admin Assist - Wages - 80% Wages for Land Use Admin Assist are split 80% to Planning Board and 20% to Zoning Board. Current rate of \$25.32/hr (Grade 14, Step 12) for 15 weeks (600 hours) = \$15,192. April 15, 2023 a one-half step increase granted based on satisfactory performance evaluation to \$25.70 for 26 weeks (1,040 hours) = \$26,728. On anniversary date, additional one-half step increase to \$26.09/hr (Step 13) for 11 weeks (440 hours) = \$11,480. Total annual wages = \$53,400, pro-rated by 80% = \$42,720.	26,629.00	21,797.04	42,720.00	42,720.00	16,091.00	60.43	26,629.00
01-41911-4100	PB - Social Security Land Use Specialist - Wages \$ 16,751 X 6.2% = \$1,039.00 Land Use Admin Assist - Wages \$ 42,720 X 6.2% = \$2,649.00	1,224.00	2,764.18	3,688.00	3,688.00	2,464.00	201.31	1,224.00
01-41911-4101	PB - Medicare Land Use Specialist - Wages \$ 16,751 X 1.45% = \$243.00 Land Use Admin Assist - Wages \$ 42,720 X 1.45% = \$619.00	286.00	646.47	862.00	862.00	576.00	201.40	286.00
01-41911-4102	PB - Retirement - NHRS Jan - Jun - Wages \$21,200 X 14.06% = \$2,981.00 Jul - Dec - Wages \$21,520 X 13.53% = \$2,912.00	772.00	2,906.79	5,893.00	5,893.00	5,121.00	663.34	5,893.00
01-41911-4105	PB - Life Insurance \$2.70/month pro-rated by 80%	9.00	14.85	26.00	26.00	17.00	188.89	9.00
01-41911-4401	PB - Legal \$1 to keep line open; all expenses recorded under legal line 01-41530-4401	1.00	0.00	1.00	1.00	0.00	0.00	1.00
01-41911-4405	PB - GIS Cost Share Not currently using software	400.00	0.00	1.00	1.00	(399.00)	(99.75)	400.00
01-41911-4416	PB - Printing/Advertising Change in 2022 eliminates the need for newspaper advertising for public notices for new applications. Funds for special printing if needed, for example Master Plan update; newspaper ad for RFP etc.	1,500.00	1,184.31	300.00	300.00	(1,200.00)	(80.00)	1,500.00
01-41911-4422	PB - Services for Clients Includes all contracted services that are offset by revenues, i.e. Registry of Deeds for recording of approved subdivision plans; and recording of documents - voluntary mergers, etc.	600.00	0.00	600.00	600.00	0.00	0.00	600.00

GF BUDGET WORKSHEET w/\$, w/%, w/default,

2023 Budget For: GENERAL FUND Include: Expenditures - Board of Selectmen Detail (Operating Budget Expenditures)

Account #	Account Title Notes	CY Budget	CY Actual	Department	BOS	BOS \$CY	BOS %CY	Default
01-41911-4432	PB - Contracted Services CAI - Online assessing information annual maintenance fees 2,400 Contracted planning services for technical review of applications, plans, and assistance at meetings. Contract is "not to exceed" amount based on \$65 per hour. Strafford Regional Planning Services 34,600	28,639.00	28,129.97	37,000.00	37,000.00	8,361.00	29.19	28,639.00
01-41911-4500	PB - Supplies, Office General office supplies for staff and board members/alternates. Includes file folders, thumb drives, binders, paper/envelopes, printer ink,	450.00	57.85	450.00	450.00	0.00	0.00	450.00
01-41911-4510	PB - Postage 25% of the total \$15,000 postage allocated to Land Use. Remaining 25% recorded in Executive, 40% in Town Clerk/Tax Collector, and 10% in Assessing.	3,093.00	2,803.88	3,750.00	3,750.00	657.00	21.24	3,093.00
01-41911-4602	PB - Equipment Purchase Cost share with Zoning Board: replace small office equipment such as file cabinet, office furniture, etc. for staff.	500.00	210.00	250.00	250.00	(250.00)	(50.00)	500.00
01-41911-4800	PB - Dues, SRPC Annual dues based on populations; provides regional planning support and assistance, provides NH Land Use handbooks (25) for planning & zoning members at no cost.	5,000.00	5,000.00	5,000.00	5,000.00	0.00	0.00	5,000.00
01-41911-4810	PB - Training Workshops/conference for members and/or staff.	1,000.00	20.00	1,000.00	1,000.00	0.00	0.00	1,000.00
01-41911-4820	PB - Travel Reimbursement for staff travel to training/workshops.	200.00	0.00	200.00	200.00	0.00	0.00	200.00
		89,917.00	89,528.89	118,492.00	118,492.00	28,575.00	31.78	95,038.00
01-41912-4001	ZBA - Land Use Specialist - Wages - 20% Wages for Land Use Specialist are split 80% to Planning Board and 20% to Zoning Board. Current rate of \$26.08/hr (Grade 14, Step 13) for 1 week (15 hours) = \$391. On anniversary date step increase goes to \$26.86/hr (Step 14) for 51 weeks (765 hours) = \$20,548. Total annual wages of \$20,939, pro-rated by 20% for Zoning Board = \$ 4,188	4,903.00	1,240.86	4,188.00	4,188.00	(715.00)	(14.58)	4,903.00
01-41912-4004	ZBA - Land Use Admin Assist - Wages - 20% Wages for Land Use Admin Assist are split 80% to Planning Board and 20% to Zoning Board. Current rate of \$25.32/hr (Grade 14, Step 12) for 15 weeks (600 hours) = \$15,192. April 15, 2023 a one-half step increase granted based on satisfactory performance evaluation to \$25.70 for 26 weeks (1,040 hours) = \$26,728. On anniversary date, additional one-half step increase to \$26.09/hr (Step 13) for 11 weeks (440 hours) = \$11,480. Total annual wages = \$53,400, pro-rated by 20% = \$10,680.	6,657.00	4,999.17	10,680.00	10,680.00	4,023.00	60.43	6,657.00
01-41912-4100	ZBA - Social Security Land Use Specialist - Wages \$ 4,188 X 6.2% \$260.00 Land Use Admin Assist - Wages \$10,680 X 6.2% \$662.00	1,224.00	378.58	922.00	922.00	(302.00)	(24.67)	1,224.00
01-41912-4101	ZBA - Medicare Land Use Specialist - Wages \$ 4,188 X 1.45% \$61.00 Land Use Admin Assist - Wages \$ 10,680 X 1.45% \$155.00	286.00	88.51	216.00	216.00	(70.00)	(24.48)	286.00

GF BUDGET WORKSHEET w/\$, w/%, w/default,

2023 Budget For: GENERAL FUND Include: Expenditures - Board of Selectmen Detail (Operating Budget Expenditures)

Account #	Account Title	CY Budget	CY Actual	Department	BOS	BOS \$CY	BOS %CY	Default
01-41912-4102	ZBA - Retirement -NHRs Jan - Jun - Wages \$ 5,300 X 14.06%. \$745.00 Jul - Dec - Wages \$ 5,380 X 13.53% \$728.00	772.00	701.81	1,473.00	1,473.00	701.00	90.80	1,473.00
01-41912-4105	ZBA - Life Insurance \$2.70/month pro-rated by 20%.	9.00	6.75	7.00	7.00	(2.00)	(22.22)	9.00
01-41912-4401	ZBA - Legal \$1 to keep line open. All legal expenses recorded in line 41531-320.	1.00	0.00	1.00	1.00	0.00	0.00	1.00
01-41912-4416	ZBA - Printing/Advertising Legal notices for applications; cost fluctuates based on the amount of applications (offset by revenue).	1,000.00	1,451.68	1,500.00	1,500.00	500.00	50.00	1,000.00
01-41912-4432	ZBA - Contracted Services Recording of Notice of Decisions at Rockingham County Registry of Deeds; all zoning board decisions are recorded.	500.00	604.92	300.00	300.00	(200.00)	(40.00)	500.00
01-41912-4500	ZBA - Supplies, Office General office supplies and ink for printer	150.00	119.86	300.00	300.00	150.00	100.00	150.00
01-41912-4510	ZBA - Postage All postage for Land Use recorded in Planning Board.	0.00	0.00	1.00	1.00	1.00	0.00	0.00
01-41912-4602	ZBA - Equipment Purchase Cost share with Planning Board; replace small office equipment such as file cabinet, office furniture, etc. for staff.	149.00	0.00	200.00	200.00	51.00	34.23	149.00
01-41912-4810	ZBA - Training Workshops/training for members and/or staff. Board has 2 new members and new alternate member in 2022.	200.00	70.00	350.00	350.00	150.00	75.00	200.00
4191 - PLANNING & ZONING		15,851.00	9,662.14	20,138.00	20,138.00	4,287.00	27.05	16,552.00
4194 - GENERAL GOVERNMENT BUILDINGS		105,768.00	99,191.03	138,630.00	138,630.00	32,862.00	31.07	111,590.00
01-41940-4350	GGB - CH - Electricity Avg \$47/mo	650.00	437.83	600.00	600.00	(50.00)	(7.69)	650.00
01-41940-4360	GGB - CH - Heating Oil/Propane Estimated 1,000 gallons propane/year @ \$4.50/gallon.	1,925.00	3,117.14	4,500.00	4,500.00	2,575.00	133.77	1,925.00
01-41940-4380	GGB - CH - Building Maintenance & Repairs Misc. repair and maintenance items.	2,680.00	125.57	1,200.00	1,200.00	(1,480.00)	(55.22)	2,680.00

GF BUDGET WORKSHEET w/\$, w/%, w/default,

2023 Budget For: GENERAL FUND Include: Expenditures - Board of Selectmen Detail (Operating Budget Expenditures)

Account #	Account Title Notes	CY Budget	CY Actual	Department	BOS	BOS \$CY	BOS %CY	Default
01-41940-4432	GGB - CH - Contracted Services Pest Control Protection Program - JP Pest Protection Program \$79/mo. Cleaning Services - \$50 per week. \$2,600.00	1.00	3,359.00 \$948.00	3,548.00	3,548.00	3,547.00	999.99	1.00
		<u>5,256.00</u>	<u>7,039.54</u>	<u>9,848.00</u>	<u>9,848.00</u>	<u>4,592.00</u>	<u>87.37</u>	<u>5,256.00</u>
01-41941-4300	GGB - PAR - Telephone Average \$440/mo for all town hall departments.	5,880.00	4,429.41	5,280.00	5,280.00	(600.00)	(10.20)	5,880.00
01-41941-4320	GGB - PAR - Internet Avg \$112/mo. for all town hall departments.	0.00	1,147.65	1,400.00	1,400.00	1,400.00	0.00	0.00
01-41941-4350	GGB - PAR - Electricity Avg \$1,050/mo for the town hall, center school, storage garage.	7,520.00	9,555.86	12,600.00	12,600.00	5,080.00	67.55	7,520.00
01-41941-4360	GGB - PAR - Heat/Oil Estimate 1300 gallons heating oil X \$4.50/ gal.	4,259.00	7,209.21	6,000.00	6,000.00	1,741.00	40.88	4,259.00
01-41941-4380	GGB - PAR - Building Maintenance & Repairs Paint, hardware, boiler inspection, furnace maintenance, general upkeep. 2022 actual numbers include \$13,976 of electrical upgrade project costs that were encumbered from 2019.	3,500.00	17,305.91	3,500.00	3,500.00	0.00	0.00	3,500.00
01-41941-4381	GGB - GMP Dam Maintenance	750.00	750.00	750.00	750.00	0.00	0.00	750.00
01-41941-4382	GGB - Deeded Property Expenses	10,000.00	83.00	750.00	750.00	(9,250.00)	(92.50)	10,000.00
01-41941-4392	GGB - Grounds Care - Town Wide Includes all town properties and sports fields, except Cemeteries. Contract price.	1.00	12,000.00	12,000.00	12,000.00	11,999.00	999.99	1.00
01-41941-4414	GGB - Alarm Monitoring/Security \$128/quarter	750.00	256.00	510.00	510.00	(240.00)	(32.00)	750.00
01-41941-4432	GGB - PAR - Contracted Services Pest Protection Program - Pest Protection Program \$85/mo \$1,020.00 Cleaning Services - \$100/week in town hall cleaning + \$200/month in extra sanitizing. \$7,600.00 Water tests - \$15/month. \$180.00	20,039.00	6,999.56	8,800.00	8,800.00	(11,239.00)	(56.09)	20,039.00
01-41941-4501	GGB - Supplies, General	1.00	0.00	1.00	1.00	0.00	0.00	1.00
		<u>52,700.00</u>	<u>59,736.60</u>	<u>51,591.00</u>	<u>51,591.00</u>	<u>(1,109.00)</u>	<u>(2.10)</u>	<u>52,700.00</u>
4194 - GENERAL GOVERNMENT BUILDINGS		<u>57,956.00</u>	<u>66,776.14</u>	<u>61,439.00</u>	<u>61,439.00</u>	<u>3,483.00</u>	<u>6.01</u>	<u>57,956.00</u>
4195 - CEMETERIES								
01-41950-4380	CEM - Maintenance & Repairs Tree Removal	3,000.00	0.00	1.00	1.00	(2,999.00)	(99.97)	3,000.00
01-41950-4392	CEM - Mowing & Grounds Maintenance Contract price	0.00	7,500.00	7,500.00	7,500.00	7,500.00	0.00	0.00

GF BUDGET WORKSHEET w/\$, w/%, w/default,

2023 Budget For: GENERAL FUND Include: Expenditures - Board of Selectmen Detail (Operating Budget Expenditures)

Account #	Account Title Notes	CY Budget	CY Actual	Department	BOS	BOS \$CY	BOS %CY	Default
01-41950-4501	CEM - Supplies, General	100.00	183.14	100.00	100.00	0.00	0.00	100.00
		<u>3,100.00</u>	<u>7,683.14</u>	<u>7,601.00</u>	<u>7,601.00</u>	<u>4,501.00</u>	<u>145.19</u>	<u>3,100.00</u>
4195 - CEMETERIES		<u>3,100.00</u>	<u>7,683.14</u>	<u>7,601.00</u>	<u>7,601.00</u>	<u>4,501.00</u>	<u>145.19</u>	<u>3,100.00</u>
<u>4196 - INSURANCE NOT OTHERWISE ALLOCATED</u>								
01-41960-4399	INS - Deductibles	1.00	1,000.00	1.00	1.00	0.00	0.00	1.00
01-41960-4418	INS - Property/Liability Insurance	56,400.00	52,059.88	60,613.00	60,613.00	4,213.00	7.47	56,400.00
		<u>56,401.00</u>	<u>53,059.88</u>	<u>60,614.00</u>	<u>60,614.00</u>	<u>4,213.00</u>	<u>7.47</u>	<u>56,401.00</u>
4196 - INSURANCE NOT OTHERWISE ALLOCATED		<u>56,401.00</u>	<u>53,059.88</u>	<u>60,614.00</u>	<u>60,614.00</u>	<u>4,213.00</u>	<u>7.47</u>	<u>56,401.00</u>
<u>4199 - OTHER GENERAL GOVERNMENT</u>								
01-41990-4005	HFC - Wages - Part Time	2,000.00	0.00	1.00	1.00	(1,999.00)	(99.95)	2,000.00
01-41990-4100	HFC - Social Security	124.00	0.00	0.00	0.00	(124.00)	(100.00)	124.00
01-41990-4101	HFC - Medicare	29.00	0.00	0.00	0.00	(29.00)	(100.00)	29.00
01-41990-4500	HFC - Supplies, Office	100.00	0.00	1.00	1.00	(99.00)	(99.00)	100.00
		<u>2,253.00</u>	<u>0.00</u>	<u>2.00</u>	<u>2.00</u>	<u>(2,251.00)</u>	<u>(99.91)</u>	<u>2,253.00</u>
4199 - OTHER GENERAL GOVERNMENT		<u>2,253.00</u>	<u>0.00</u>	<u>2.00</u>	<u>2.00</u>	<u>(2,251.00)</u>	<u>(99.91)</u>	<u>2,253.00</u>
<u>4210 - PUBLIC SAFETY: POLICE</u>								
01-42100-4005	PC - Wages - Part Time Salary for Police Commission Administrator. Completes agendas, attends meetings and completes minutes and correspondence. Salary fluctuates based on number of meetings - up to 2 per month.	3,371.00	1,061.22	3,000.00	3,000.00	(371.00)	(11.01)	3,371.00
01-42100-4100	PC - Social Security Wages \$ 3,000 X 6.2%	209.00	60.97	186.00	186.00	(23.00)	(11.00)	209.00
01-42100-4101	PC - Medicare Wages \$3,000 X 1.45%	49.00	14.24	44.00	44.00	(5.00)	(10.20)	49.00
01-42100-4401	PC - Legal Annual retainer for legal services/consultations as needed based on \$200 per month. Attorney typically attends one meeting per year (minimum); police commission has a different attorney than town counsel.	2,400.00	2,400.00	2,400.00	2,400.00	0.00	0.00	2,400.00
01-42100-4500	PC - Supplies, Office General office supplies; annual post office box rent (increase in 2022)	100.00	6.00	200.00	200.00	100.00	100.00	100.00
01-42100-4602	PC - Equipment Purchase Potential equipment replacement - portable digital recorder, file box, etc.	1.00	0.00	1.00	1.00	0.00	0.00	1.00
		<u>6,130.00</u>	<u>3,542.43</u>	<u>5,831.00</u>	<u>5,831.00</u>	<u>(299.00)</u>	<u>(4.88)</u>	<u>6,130.00</u>
01-42101-4001	PD - Wages - Salary	81,390.00	70,705.94	93,347.00	93,347.00	11,957.00	14.69	81,390.00

GF BUDGET WORKSHEET w/\$, w/%, w/default,

2023 Budget For: GENERAL FUND Include: Expenditures - Board of Selectmen Detail (Operating Budget Expenditures)

Account #	Account Title Notes	CY Budget	CY Actual	Department	BOS	BOS \$CY	BOS %CY	Default
01-42101-4004	PD - Wages - Full Time Lieutenant Wells 69,948 Sargent Zobel 64,677 Corporal Gilon 55,870 Sr. Ptlmn. Stagg 52,663 Officer Furbush 48,263 Officer (New Hire) 48,263 Officer (New Hire) 48,263 SRO (Town Portion) 15,862	313,669.00	181,915.36	403,809.00	403,809.00	90,140.00	28.74	313,669.00
01-42101-4005	PD - Wages - Part Time Officer Sullivan \$ 23.90/hr Officer Dyrkacz \$ 23.90/hr 1000 hours a year per officer.	31,875.00	30,758.53	47,800.00	47,800.00	15,925.00	49.96	31,875.00
01-42101-4008	PD - Wages - Admin Assist	42,099.00	37,655.92	49,711.00	49,711.00	7,612.00	18.08	42,099.00
01-42101-4009	PD - Wages - Overtime	28,000.00	50,023.21	32,000.00	32,000.00	4,000.00	14.29	28,000.00
01-42101-4017	PD - Wages - Shift Differential Extra \$.50/hour for 2nd shift, \$.75/hr for 3rd shift.	4,810.00	2,827.91	4,810.00	4,810.00	0.00	0.00	4,810.00
01-42101-4100	PD - Social Security	5,032.00	4,181.88	6,046.00	6,046.00	1,014.00	20.15	5,032.00
01-42101-4101	PD - Medicare	7,155.00	5,479.89	9,131.00	9,131.00	1,976.00	27.62	7,155.00
01-42101-4102	PD - Retirement - NHRS	144,474.00	106,942.04	180,295.00	180,295.00	35,821.00	24.79	180,295.00
01-42101-4105	PD - Life Insurance \$4.50 per full time employee per month.	547.00	342.90	540.00	540.00	(7.00)	(1.28)	547.00
01-42101-4300	PD - Telephone Average of \$488/month.	5,850.00	4,633.56	5,856.00	5,856.00	6.00	0.10	5,850.00
01-42101-4320	PD - Internet Average of \$130/month.	660.00	1,389.37	1,560.00	1,560.00	900.00	136.36	660.00
01-42101-4330	PD - Cell Phones & Equipment \$200/mo.	0.00	0.00	2,400.00	2,400.00	2,400.00	0.00	0.00
01-42101-4340	PD - Cruiser Modems Average of \$220/month.	2,400.00	2,169.49	2,640.00	2,640.00	240.00	10.00	2,400.00
01-42101-4350	PD - Electricity Average of \$250/month.	3,150.00	2,297.77	3,000.00	3,000.00	(150.00)	(4.76)	3,150.00
01-42101-4360	PD - Heating Oil/Propane Average of \$225/month.	2,437.00	2,984.22	2,700.00	2,700.00	263.00	10.79	2,437.00
01-42101-4380	PD - Building Maintenance & Repairs Supplies for repairs to the buildings and to pay for repairs to contractors.	2,000.00	1,148.98	2,000.00	2,000.00	0.00	0.00	2,000.00

GF BUDGET WORKSHEET w/\$, w/%, w/default,

2023 Budget For: GENERAL FUND Include: Expenditures - Board of Selectmen Detail (Operating Budget Expenditures)

Account #	Account Title Notes	CY Budget	CY Actual	Department	BOS	BOS \$CY	BOS %CY	Default
01-42101-4401	PD - Legal Long time prosecutor has retired. New prosecutor contract at rate. \$4,500 increase will be included in the default budget.	12,500.00	13,500.00	18,000.00	18,000.00	5,500.00	44.00	12,500.00
01-42101-4402	PD - Legal Claims/Settlements	1.00	0.00	1.00	1.00	0.00	0.00	1.00
01-42101-4406	PD - Janitorial Service	7,556.00	0.00	0.00	0.00	(7,556.00)	(100.00)	7,556.00
01-42101-4414	PD - Security Camera System	1.00	245.00	1,000.00	1,000.00	999.00	999.99	1.00
01-42101-4416	PD - Printing/Advertising	600.00	5,646.88	250.00	250.00	(350.00)	(58.33)	600.00
01-42101-4432	PD - Contracted Services TritTech Software(report management system) \$ 3,600 Axon (Body Cameras & Tasers) \$ 6,868 Pitney Bowes (Postage Meter) \$ 300 W.B. Mason (Water) \$ 500	9,600.00	9,222.33	12,566.00	12,566.00	2,966.00	30.90	9,600.00
01-42101-4433	PD - Other Professional Services Polygraph tests \$300 Psychological testing \$400 Pre-employment testing, blood draws \$100 RADAR Certifications \$500	1,500.00	1,017.50	2,500.00	2,500.00	1,000.00	66.67	1,500.00
01-42101-4500	Polygraph tests (\$300 each), psychological testing (\$400 each) pre-employment testing, blood draws (\$100 each), RADAR Certifications (\$500)	3,000.00	4,023.65	3,500.00	3,500.00	500.00	16.67	3,000.00
01-42101-4501	PD - Supplies, Office	0.00	155.90	0.00	0.00	0.00	0.00	0.00
01-42101-4507	PD - Gasoline	22,000.00	22,649.65	25,000.00	25,000.00	3,000.00	13.64	22,000.00
01-42101-4509	PD - Uniforms Uniforms, ammunition, duty gear.	8,000.00	5,771.43	10,000.00	10,000.00	2,000.00	25.00	8,000.00
01-42101-4510	PD - Postage	400.00	317.82	400.00	400.00	0.00	0.00	400.00
01-42101-4511	PD - Books, Periodicals, Subscriptions NH Criminal and Motor Vehicle Code Books	800.00	433.15	400.00	400.00	(400.00)	(50.00)	800.00
01-42101-4602	PD - Equipment Purchase Includes laptops, desktops, cruiser equipment.	16,000.00	13,970.33	16,000.00	16,000.00	0.00	0.00	16,000.00
01-42101-4603	PD - Vehicle Maintenance & Repairs	9,000.00	13,284.79	12,500.00	12,500.00	3,500.00	38.89	9,000.00
01-42101-4605	PD - Equipment Maintenance & Repairs	0.00	0.00	0.00	0.00	0.00	0.00	0.00
01-42101-4607	PD - Vehicle Purchase Will replace one cruiser this year out of the Special Duty Reserve Fund.	43,000.00	5,410.00	1.00	1.00	(42,999.00)	(100.00)	43,000.00
01-42101-4608	PD - Cruiser for SRO - CBNA Cruiser repair and equipment for SRO cruiser.	3,500.00	0.00	3,500.00	3,500.00	0.00	0.00	3,500.00
01-42101-4800	PD - Dues	1,000.00	715.00	1,000.00	1,000.00	0.00	0.00	1,000.00

GF BUDGET WORKSHEET w/\$, w/%, w/default,

2023 Budget For: GENERAL FUND Include: Expenditures - Board of Selectmen Detail (Operating Budget Expenditures)

Account #	Account Title Notes	CY Budget	CY Actual	Department	BOS	BOS \$CY	BOS %CY	Default
01-42101-4810	PD - Training	4,000.00	2,318.50	4,000.00	4,000.00	0.00	0.00	4,000.00
01-42101-4820	PD - Travel	0.00	0.00	0.00	0.00	0.00	0.00	0.00
01-42101-4909	PD - K9	1,000.00	0.00	1.00	1.00	(999.00)	(99.90)	1,000.00
01-42101-4910	PD - Wage Grant Programs	0.00	0.00	0.00	0.00	0.00	0.00	0.00
		<u>819,006.00</u>	<u>604,138.90</u>	<u>958,264.00</u>	<u>958,264.00</u>	<u>139,258.00</u>	<u>17.00</u>	<u>854,827.00</u>
		<u>825,136.00</u>	<u>607,681.33</u>	<u>964,095.00</u>	<u>964,095.00</u>	<u>138,959.00</u>	<u>16.84</u>	<u>860,957.00</u>
4210 - PUBLIC SAFETY: POLICE								
<u>4220 - FIRE</u>								
01-42200-4001	FD - Wages - Salary Salary of \$3026.55/pay period. Includes a 3% step increase.	20,000.00	60,266.02	78,691.00	78,691.00	58,691.00	293.46	20,000.00
01-42200-4004	FD - Wages - Full Time Schaub - Rate of \$22.93/hr (Grade 15, Step 7) based on 48 hours per week for 48 weeks = \$52,829. On anniversary date, step increase to Step 8 \$23.62 for 48 hours per week for 4 weeks = \$4,535. Total annual wages = \$57,364. \$57,364.00 Challinor - Rate of \$23.62/hr (Grade 15, Step 8), based on 48 hours per week for 42 weeks = \$47,620. On anniversary date, step increase to Step 9 \$24.33 for 48 hours per week for 10 weeks = \$11,678. Total annual wages = \$59,298. \$59,298.00 Arey - Rate of \$22.30/hr (Grade 12, Step 11) based on 48 hours per week for 44 weeks = \$47,098. On anniversary date, step increase to Step 12 \$22.96/hr for 48 hours per week for 8 weeks = \$8,817. Total annual wages = \$55,915. \$55,915.00	194,648.00	87,434.61	174,604.00	172,577.00	(22,071.00)	(11.34)	194,648.00
01-42200-4005	FD - Wages - Part Time Part time positions needed to provide coverage for 2 members 24/7 to supplement the career fire fighters and the Chief. Total of 7,692 annual hours X an average of current scale of \$19.00/hr = \$146,148	57,570.00	114,923.22	146,148.00	146,148.00	88,578.00	153.86	57,570.00
01-42200-4009	FD - Wages - Overtime Overtime for career staff typically covers early and late calls; also as necessary for additional shift coverage. Increase due to salary increases and part time firefighters eligible for overtime over 52 hours.	5,500.00	4,553.46	10,000.00	10,000.00	4,500.00	81.82	5,500.00
01-42200-4018	FD - Wages - Special Duty Pay	0.00	0.00	0.00	0.00	0.00	0.00	0.00
01-42200-4019	FD - Wages - Forest Fire Fighting	1.00	0.00	1.00	1.00	0.00	0.00	1.00
01-42200-4020	FD - Wages - Call Back Pay for responding to emergency calls when not on duty. Level funded; however, we need to consider providing call firefighters with their part time rate for call backs. This figure will accommodate this increase.	30,000.00	7,978.15	30,000.00	30,000.00	0.00	0.00	30,000.00
01-42200-4100	FD - Social Security Non full-time wages of \$176,149 X 6.2%	6,670.00	7,676.55	10,921.00	10,921.00	4,251.00	63.73	6,670.00
01-42200-4101	FD - Medicare Wages of \$437,417 X 1.45%	4,462.00	3,848.26	6,372.00	6,343.00	1,881.00	42.16	4,462.00
01-42200-4102	FD - Retirement - NHRS Jan - Jun - Full-time wages of \$130,271 X 32.99% \$42,976.00 Jul - Dec - Full-time wages of \$130,998 X 30.35% \$39,758.00	76,616.00	49,812.25	83,386.00	82,734.00	6,118.00	7.99	86,686.00
01-42200-4105	FD - Life Insurance \$4.50 per full time employee per month.	288.00	148.50	216.00	216.00	(72.00)	(25.00)	288.00

GF BUDGET WORKSHEET w/\$, w/%, w/default,

2023 Budget For: GENERAL FUND Include: Expenditures - Board of Selectmen Detail (Operating Budget Expenditures)

Account #	Account Title Notes	CY Budget	CY Actual	Department	BOS	BOS \$CY	BOS %CY	Default
01-42200-4300	FD - Telephone Average of \$192/month. Phones for Chief and Deputy.	2,808.00	2,187.77	2,304.00	2,304.00	(504.00)	(17.95)	2,808.00
01-42200-4320	FD - Internet Average of \$120/month.	0.00	1,079.55	1,440.00	1,440.00	1,440.00	0.00	0.00
01-42200-4330	FD - Cell Phones & Equipment Includes department cell phones and 6 l pads. Average of \$205/month.	1,250.00	2,417.73	2,460.00	2,460.00	1,210.00	96.80	1,250.00
01-42200-4350	FD - Electricity Average of \$690/month for all 3 stations, although we have taken steps to be more efficient we expect a significant increase in electricity next	6,625.00	4,976.22	10,000.00	10,000.00	3,375.00	50.94	6,625.00
01-42200-4360	FD - Heating Oil/Propane Based on 2,000 gallons @ \$5.00.	5,930.00	7,669.57	10,000.00	10,000.00	4,070.00	68.63	5,930.00
01-42200-4380	FD - Building Maintenance & Repairs Plumbing, heating, electrical, overhead doors repairs, misc. hardware This year we expect significant repairs needed to the roof at the Narrows, likely a new hotwater heater for the Narrows, funds needed for matching funds for grants. The buildings are continuing to age and continue to need repair. We have remained frugal and put off some repairs over the years due to the default budgets.	13,000.00	5,177.84	13,000.00	13,000.00	0.00	0.00	13,000.00
01-42200-4401	FD - Legal	0.00	0.00	0.00	0.00	0.00	0.00	0.00
01-42200-4403	FD - Paramedic Intercepts Previously was recorded in "Contracted Services". Mutual aid paramedic intercepts, cost @ \$550 each. We continue to struggle to recruit and retain paramedics. Our call volume continues to increase and the accuity of our patients has remained high	0.00	6,847.48	7,000.00	7,000.00	7,000.00	0.00	0.00
01-42200-4404	FD - Ambulance Billing Comstar Billing Services. Comstar receives a portion of the revenue they collect. Previously was recorded in "Contracted Services". As ambulance billing is based on ambulance revenue, we have increased revenue thus we also need to increase funds for billing services	0.00	7,145.58	9,500.00	9,500.00	9,500.00	0.00	0.00
01-42200-4407	FD - Medical Services	0.00	275.95	0.00	0.00	0.00	0.00	0.00
01-42200-4419	FD - Dispatch/Mutual Aid Services 2023 actual assessment for Capital Area Mutual Aid. The 3.5% increase is due to our increase in property value assessments. Please include this increase as part of the default budget	42,950.00	49,441.00	51,171.00	51,171.00	8,221.00	19.14	51,171.00
01-42200-4432	FD - Contracted Services Emergency Reporting Service \$1,420 Temsys Medical Reporting \$ 890 When To Work Scheduler \$ 200 I Am Responding \$ 250 Based on 2021 actual expenditures, we expect increases in our software licenses over last year	12,501.00	1,695.50	3,400.00	3,400.00	(9,101.00)	(72.80)	12,501.00

GF BUDGET WORKSHEET w/\$, w/%, w/default,

2023 Budget For: GENERAL FUND Include: Expenditures - Board of Selectmen Detail (Operating Budget Expenditures)

Account #	Account Title Notes	CY Budget	CY Actual	Department	BOS	BOS \$CY	BOS %CY	Default
01-42200-4500	FD - Supplies, Office Foam\$ 800 Rehab\$ 700 Janitorial\$ 500 Memorial\$ 1 Due to the default budget will have put off purchasing educational supplies, firefighting foam and rehab supplies.	2,600.00	1,082.09	1,000.00	1,000.00	(1,600.00)	(61.54)	2,600.00
01-42200-4501	FD - Supplies, General	2,901.00	1,107.69	2,000.00	2,000.00	(901.00)	(31.06)	2,901.00
01-42200-4502	FD - Supplies, Medical Purchase of any medical supplies that are only used on one patient and then disposed of and are not provided by Concord Hospital. Figure based on 2021 actual expenditures of \$7,550.	3,000.00	4,877.72	7,500.00	7,500.00	4,500.00	150.00	3,000.00
01-42200-4508	FD - Fuel Purchase fuel for all our apparatus and equipment, including diesel, gasoline, mixed gasoline, and small engine fuel. At this point we have no idea where the cost of fuel is going. In 2022 we benefited from the low price contract through the state. This contract is being renegotiated and we will likely see a significant increase. \$14,500 is based on actual expenditures in 2021 of \$14,469.	10,000.00	8,560.67	14,500.00	14,500.00	4,500.00	45.00	10,000.00
01-42200-4509	FD - Uniforms The prices of uniforms continue to go up, we have been able to minimize this increase by ordering on Amazon and having embroidery done locally. Uniforms for all staff, including t-shirts, jackets, traffic vests, sweatshirts, pants, work boots, badges, name tags, etc.	4,000.00	2,909.62	4,000.00	4,000.00	0.00	0.00	4,000.00
01-42200-4510	FD - Postage	0.00	0.00	1.00	1.00	1.00	0.00	0.00
01-42200-4602	FD - Equipment Purchase Purchase of office equipment as needed, such as office chairs, desks, printers, monitors, computer equipment, OR replacement of broken, obsolete, or failing fire equipment OR new fire equipment due to improvements/advancements and identified equipment needs.	15,400.00	10,858.34	12,400.00	12,400.00	(3,000.00)	(19.48)	15,400.00
01-42200-4603	FD - Vehicle Maintenance & Repairs Purchase vehicle parts, perform preventative vehicle maintenance, fire pump testing, fire pump service, vehicle repairs, state inspections; and vehicle supplies like windshield wipers, windshield washer fluid, diesel exhaust fluid.	19,000.00	15,918.11	20,000.00	20,000.00	1,000.00	5.26	19,000.00
01-42200-4605	FD - Equipment Maintenance & Repairs Annual hose, ladder, and breathing apparatus testing. Equipment preventative maintenance and repairs that come up during the year.	8,500.00	7,863.25	8,500.00	8,500.00	0.00	0.00	8,500.00
01-42200-4609	FD - Gear Purchase **Bid attached** Purchase of personal protective clothing for firefighting operations, including coats, helmets, boots, gloves, hoods, forestry shirts, forestry helmets. A single set of firefighting protective clothing costs approximately \$3,000. This line increased due to not being able to purchase last year due to default budget. The price of turnout gear is going up 10% this year	12,000.00	8,648.00	12,000.00	12,000.00	0.00	0.00	12,000.00
01-42200-4613	FD - Hydrants Maintenance and repair of 15 dry hydrants. These hydrants allow us to get water out of a static water source like a lake or stream.	1,500.00	0.00	1,000.00	1,000.00	(500.00)	(33.33)	1,500.00

GF BUDGET WORKSHEET w/\$, w/%, w/default,

2023 Budget For: GENERAL FUND Include: Expenditures - Board of Selectmen Detail (Operating Budget Expenditures)

Account #	Account Title Notes	CY Budget	CY Actual	Department	BOS	BOS \$CY	BOS %CY	Default
01-42200-4800	FD - Dues National Fire Prevention Association \$ 200 Protective Order of Fire Chiefs Association \$ 230 NH Fire Prevention Society \$ 250 NH Association of Fire Chiefs \$ 120 NH State Fireman's Association \$ 500	1,300.00	1,062.00	1,300.00	1,300.00	0.00	0.00	1,300.00
01-42200-4810	FD - Training FD - Training - Tuition for attending fire related training, NH Fire Academy, National Fire Academy, or special seminars; or to manufacture props for specific training. \$4,500.00	4,250.00	0.00	4,500.00	4,500.00	250.00	5.88	4,250.00
01-42200-4820	FD - Travel	0.00	0.00	1.00	1.00	1.00	0.00	0.00
01-42200-4910	FD - Grants	1.00	50,000.00	1.00	1.00	0.00	0.00	1.00
01-42200-4919	FD - Hazardous Material Clean-up	1.00	0.00	1.00	1.00	0.00	0.00	1.00
		<u>565,272.00</u>	<u>538,442.70</u>	<u>739,318.00</u>	<u>736,610.00</u>	<u>171,338.00</u>	<u>30.31</u>	<u>583,563.00</u>
01-42201-4602	EMS - Equipment Purchase Replacement of broken, obsolete, or failing EMS equipment OR new EMS equipment due to improvements or advancements and needs.	0.00	0.00	3,000.00	3,000.00	3,000.00	0.00	0.00
01-42201-4605	EMS - Equipment Maintenance Maintenance of all EMS equipment, mandatory stretcher inspections.	0.00	0.00	1,750.00	1,750.00	1,750.00	0.00	0.00
01-42201-4810	EMS - Training Training and certification of EMT's, Advance EMT's, and Paramedics; and tuition for special seminars and workshops for EMS personnel.	5,500.00	1,837.99	5,750.00	5,750.00	250.00	4.55	5,500.00
		<u>5,500.00</u>	<u>1,837.99</u>	<u>10,500.00</u>	<u>10,500.00</u>	<u>5,000.00</u>	<u>90.91</u>	<u>5,500.00</u>
4220 - FIRE		<u>570,772.00</u>	<u>540,280.69</u>	<u>749,818.00</u>	<u>747,110.00</u>	<u>176,338.00</u>	<u>30.89</u>	<u>589,063.00</u>
4240 - BUILDING INSPECTION								
01-42400-4005	B/CE - Wages - Inspector Current rate of \$23.08/hr (Grade 14, Step 14) for 27 weeks for 25 hours/week (675 hours) = \$16,579. On anniversary date, step increase to \$23.63/hr (Grade 14, Step 15) for 25 hours/week for the remaining 25 weeks (625 hours) = \$14,769. Total annual wages = \$30,348.	26,593.00	21,474.95	39,909.00	30,348.00	3,755.00	14.12	26,593.00
01-42400-4007	B/CE - Clerk/Admin Assistant - 50% Wages for this position are pro-rated by 50% to Building Inspection budget, 25% to Executive budget, and 25% to Assessing budget. The current rate of \$20.01/hr (Grade 11, Step 9) for 28 weeks (1120 hours) = \$22,411. On anniversary date, step increase goes to \$20.61 (Step 10) for 24 weeks (960 hours) = \$19,786. Total annual wages of \$42,197 pro-rated by 50% for Building Inspector budget = \$21,099.	20,444.00	16,079.65	21,099.00	21,099.00	655.00	3.20	20,444.00
01-42400-4100	B/CE - Social Security Building Inspector - Wages \$30,348 X 6.2% \$1,882.00 Clerk/Admin. Assist - Wages \$21,099 X 6.2% \$1,308.00	2,874.00	2,463.47	3,782.00	3,190.00	316.00	11.00	2,874.00

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2023 Budget For: GENERAL FUND Include: Expenditures - Board of Selectmen Detail (Operating Budget Expenditures)

Account #	Account Title Notes	CY Budget	CY Actual	Department	BOS	BOS \$CY	BOS %CY	Default
01-42400-4101	B/CE - Medicare Building Inspector - Wages \$30,348 X 1.45% \$440.00	672.00	576.10	885.00	746.00	74.00	11.01	672.00
	Clerk/Admin. Assist. - Wages \$21,099 X 1.45% \$306.00							
01-42400-4102	B/CE - Retirement - NHRS Clerk/Admin. Assist (Jan - Jun) - Wages \$10,405 X 14.06% \$1,463.00	959.00	2,260.80	6,202.00	2,910.00	1,951.00	203.44	2,910.00
	Clerk/Admin. Assist (Jul - Dec) - Wages \$10,694 X 13.53% \$1,447.00							
01-42400-4105	B/CE - Life Insurance Clerk/Admin. Assist - \$2.70 per month pro-rated by 50%	9.00 \$17.00	13.49	33.00	17.00	8.00	88.89	9.00
01-42400-4330	B/CE - Cell Phones & Equipment	1.00	370.04	1.00	1.00	0.00	0.00	1.00
01-42400-4420	B/CE - Software Avitar Bldg Permit Software Support	0.00	1,659.00	1,709.00	1,709.00	1,709.00	0.00	0.00
01-42400-4432	B/CE - Contracted Services	2,500.00	0.00	500.00	500.00	(2,000.00)	(80.00)	2,500.00
01-42400-4500	B/CE - Supplies, Office Business cards, filing supplies, tags	900.00	76.06	500.00	500.00	(400.00)	(44.44)	900.00
01-42400-4507	B/CE - Gasoline Average of \$80/month	650.00	608.48	960.00	960.00	310.00	47.69	650.00
01-42400-4510	B/CE - Postage	175.00	0.00	1.00	1.00	(174.00)	(99.43)	175.00
01-42400-4602	B/CE - Equipment Purchase	200.00	1,029.59	200.00	200.00	0.00	0.00	200.00
01-42400-4603	B/CE - Vehicle Maintenance & Repairs Annual State Inspection \$40 Oil Changes \$70 Tires/muffler/shocks/struts\$1,500	700.00	545.00	1,610.00	1,610.00	910.00	130.00	700.00
01-42400-4800	B/CE - Dues NH Building Officials Assoc. Dues \$75.00 National Fire Protection Assoc. dues \$175.00 International Code Council Certification \$200.00 Electronic Code Books - \$40 per month. \$480.00	400.00	75.00	930.00	930.00	530.00	132.50	400.00
01-42400-4810	B/CE - Training	1.00	115.00	500.00	500.00	499.00	999.99	1.00
01-42400-4820	B/CE - Travel	1.00	143.09	1.00	1.00	0.00	0.00	1.00
		<u>57,079.00</u>	<u>47,489.72</u>	<u>78,822.00</u>	<u>65,222.00</u>	<u>8,143.00</u>	<u>14.27</u>	<u>59,030.00</u>
4240 - BUILDING INSPECTION		<u>57,079.00</u>	<u>47,489.72</u>	<u>78,822.00</u>	<u>65,222.00</u>	<u>8,143.00</u>	<u>14.27</u>	<u>59,030.00</u>
4290 - EMERGENCY MANAGEMENT								

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2023 Budget For: GENERAL FUND Include: Expenditures - Board of Selectmen Detail (Operating Budget Expenditures)

Account #	Account Title Notes	CY Budget	CY Actual	Department	BOS	BOS \$CY	BOS %CY	Default
01-42900-4000	EM - Wages - Stipend Neither the Deputy nor the Director have drawn a salary or stipend for their Emergency Management work. The Director has volunteered his time and the Deputy has absorbed his time within his Police Department Budget. It is unlikely either will draw from this line; however, the Director is contemplating leaving his position after thirty years and the Board of Selectmen would need to have authority to pay a new Director. It is doubtful a replacement could be found to work for no compensation.	0.00	0.00	5,000.00	5,000.00	5,000.00	0.00	0.00
01-42900-4012	EM - Social Security	0.00	0.00	310.00	310.00	310.00	0.00	0.00
01-42900-4013	EM - Medicare	0.00	0.00	73.00	73.00	73.00	0.00	0.00
01-42900-4330	EM - Cell Phones & Equipment The proposed number of \$720 reflects the highest cell phone bill over the past five years with a slight cushion. The Director has a phone provided with unlimited data access. There had originally been the ability to utilize a hot spot to allow for a computer to operate using a cellular data stream. This proved to be a necessary feature during prior ice storms when power and internet were not available of almost a week. The Director must have the ability to access Web-EOC (a web based portal to HSEM and the State Emergency Operations Center), current weather forecasts from the National Weather Service (NWS, NOAA) as well as data streams from the NH Department of Environmental Services (DES), Department of Health and Human Services (DHHS), Department of Safety (DOS), the Capital Area Public Health Network (CAPHN), the Federal Emergency Management Agency (FEMA) and the Center for Disease Control (CDC). The Director's Hot Spot had been removed by a prior Town Administrator and was only recently replaced. The present Deputy is our Police Chief, but a new deputy might not have department resources to provide cellular communication. It is likely this line could double in the coming	720.00	370.04	720.00	720.00	0.00	0.00	720.00
01-42900-4432	EM - Contracted Services	1.00	0.00	1.00	1.00	0.00	0.00	1.00
01-42900-4500	EM - Supplies, Office Expendable funds need to be available to cover emergencies or disaster response. Volunteer food, as might be provided by neighbors or church groups is not allowed for shelters. The Fire Department used to maintain stocks of canned stew and soups for such contingencies, but that is no longer the case. EM had once relied on the Crank Pullers "Purple People Feeder", but that is no longer available. Money should be available for the Director to provide initial food for shelter residents, staff and emergency personnel, even if this means providing takeout burgers or pizza until an approved kitchen could be established.	1,200.00	0.00	1,200.00	1,200.00	0.00	0.00	1,200.00
01-42900-4602	EM - Equipment Purchase It is critical that Emergency Management retain discretionary contingency funds at least at the level of \$2,200. EM has not made equipment purchases the past two years due to the default budget, thus allowing the town to spend those funds elsewhere. Items which have been deferred are additional blankets, sheets and pillows for sheltering supplies, a carbon dioxide meter, dedicated laptops/tablets, public safety level radios and scanners. Like the Fire Department, EM has relied on two multi-channel Motorola portable radios. The fire department has replaced their radios of this model and vintage. If their prediction was correct, EM will need to replace their units as well. A typical handheld Air quality CO2 meter would run around \$200 (FD only has CO detectors). A 100-pound bale of 50% wool blankets would be around \$250. Packaged linen sets are \$22.50 each. Northwood EM used to send out returnable information forms to all residents so that updated lists could be maintained for all shut-ins, persons with disabilities or elderly without transportation so that they would be contacted or provided for during an emergency or extended power outage. To avoid HIPAA concerns, this list had been maintained by the Welfare Director. Our last mailing was two years ago. The cost to mail and oversee this process had run around \$1,200 in the past.	1,000.00	0.00	1,000.00	1,000.00	0.00	0.00	1,000.00
01-42900-4810	EM - Training We wish to reserve the ability to cover training costs, hence the \$1 to hold this line open. For the past several years, no-cost training options have been available through NH-HSEM, FEMA, NHDOS, DES, Red Cross, CAPHN and others. The current Director and Deputy Director have the credentials necessary for their positions, but a replacement might need courses that would have a fee or travel expense a	1.00	0.00	200.00	200.00	199.00	999.99	1.00

GF BUDGET WORKSHEET w/\$, w/%, w/default,

2023 Budget For: GENERAL FUND Include: Expenditures - Board of Selectmen Detail (Operating Budget Expenditures)

Account #	Account Title Notes	CY Budget	CY Actual	Department	BOS	BOS \$CY	BOS %CY	Default
4290 - EMERGENCY MANAGEMENT		2,922.00	370.04	8,504.00	8,504.00	5,582.00	191.03	2,922.00
		2,922.00	370.04	8,504.00	8,504.00	5,582.00	191.03	2,922.00
4311 - HIGHWAY & STREETS: ADMINISTRATION								
01-43110-4001	HWY - Wages - PW Foreman Current rate \$31.37/hr (Grade 19, Step 11) for 11 weeks (440 hours) = \$13,803. On anniversary date, step increase to \$32.31 (Step 12) for the remaining 41 weeks (1640 hours) = \$52,988.	48,138.00	51,755.99	66,791.00	66,791.00	18,653.00	38.75	48,138.00
01-43110-4004	HWY - Wages - Full Time Current rate \$22.10/hr (Grade 10, Step 14) for 3 weeks (120 hours) = \$2,652. On anniversary date, step increase to \$22.76/hr (step 15) for the remaining 49 weeks (1,960 hours) = \$44,610.	39,846.00	36,351.26	47,262.00	47,262.00	7,416.00	18.61	39,846.00
01-43110-4009	HWY - Wages - Overtime PW Foreman - Avg 200 hours/year X \$47.76/hr (avg) \$9,552.00 Laborer - Avg 200 hours/year X \$33.65/hr (avg). \$6,730.00	14,000.00	12,074.13	16,282.00	16,282.00	2,282.00	16.30	14,000.00
01-43110-4020	HWY - Wages - On Call	11,000.00	5,628.48	11,000.00	11,000.00	0.00	0.00	11,000.00
01-43110-4100	HWY - Social Security Total wages \$ 141,335 X 6.2%	7,005.00	6,616.63	8,763.00	8,763.00	1,758.00	25.10	7,005.00
01-43110-4101	HWY - Medicare Total wages \$141,335 X 1.45%.	1,638.00	1,547.43	2,049.00	2,049.00	411.00	25.09	1,638.00
01-43110-4102	HWY - Retirement - NHRS PW Foreman Jan - Jun - Reg and OT wages \$37,955 X 14.06% \$5,338.00 PW Foreman Jul - Dec - Reg + OT wages \$ 38,378 X 13.53% \$ 5,193.00 Laborer Jan - Jun - Reg + OT wages \$26,956 X 14.06% \$ 3,790.00 Laborer Jul - Dec - Reg + OT wages \$ 27,036 X 13.53% \$ 3,658.00	12,772.00	14,097.47	17,979.00	17,979.00	5,207.00	40.77	17,979.00
01-43110-4105	HWY - Life Insurance \$2.70/mo X 2 employees.	0.00	59.40	65.00	65.00	65.00	0.00	0.00
01-43110-4300	HWY - Telephone Avg \$25/mo.	300.00	226.60	300.00	300.00	0.00	0.00	300.00
01-43110-4330	HWY - Cell Phones & Equipment No town owned cell phones used by current personnel	1,320.00	0.00	1.00	1.00	(1,319.00)	(99.92)	1,320.00
01-43110-4350	HWY - Electricity Highway Building \$ 1,800 (Avg \$150/mo) Recycling Building \$ 3,400 (Avg \$283/mo)	4,200.00	3,959.03	5,200.00	5,200.00	1,000.00	23.81	4,200.00
01-43110-4360	HWY - Heating Oil/Propane	3,238.00	0.00	1.00	1.00	(3,237.00)	(99.97)	3,238.00
01-43110-4392	HWY - Grounds Maintenance/Roadside Mowing	16,800.00	0.00	0.00	0.00	(16,800.00)	(100.00)	16,800.00

GF BUDGET WORKSHEET w/\$, w/%, w/default,

2023 Budget For: GENERAL FUND Include: Expenditures - Board of Selectmen Detail (Operating Budget Expenditures)

Account #	Account Title Notes	CY Budget	CY Actual	Department	BOS	BOS \$CY	BOS %CY	Default
01-43110-4432	HWY - Contracted Services Building & Grounds Maintenance \$ 2,500 Grading \$ 2,000 Outside Contractor Work \$ 1,500	1,500.00	4,005.28	6,000.00	6,000.00	4,500.00	300.00	1,500.00
01-43110-4435	HWY - Permit Fees	1.00	0.00	1.00	1.00	0.00	0.00	1.00
01-43110-4501	HWY - Supplies, General Misc. shop supplies	4,600.00	1,534.99	2,600.00	2,600.00	(2,000.00)	(43.48)	4,600.00
01-43110-4507	HWY - Fuel	11,000.00	11,990.51	16,000.00	16,000.00	5,000.00	45.45	11,000.00
01-43110-4602	HWY - Equipment Purchase General Tools \$ 1,600 Compactor for Trench Work (1 time purchase)\$3,500	1,601.00	8,397.86	5,100.00	5,100.00	3,499.00	218.55	1,601.00
01-43110-4603	HWY - Vehicle Maintenance & Repairs Any maintenance and repairs on vehicle stock.	12,500.00	1,726.64	6,000.00	6,000.00	(6,500.00)	(52.00)	12,500.00
01-43110-4605	HWY - Equipment Maintenance & Repairs Maintenance and repairs on all equipment other than vehicles (includes backhoe).	0.00	4,175.93	5,000.00	5,000.00	5,000.00	0.00	0.00
01-43110-4810	HWY - Training	250.00	0.00	250.00	250.00	0.00	0.00	250.00
01-43110-4820	HWY - Travel	0.00	0.00	1.00	1.00	1.00	0.00	0.00
		<u>191,709.00</u>	<u>164,147.63</u>	<u>216,645.00</u>	<u>216,645.00</u>	<u>24,936.00</u>	<u>13.01</u>	<u>196,916.00</u>
4311 - HIGHWAY & STREETS: ADMINISTRATION		<u>191,709.00</u>	<u>164,147.63</u>	<u>216,645.00</u>	<u>216,645.00</u>	<u>24,936.00</u>	<u>13.01</u>	<u>196,916.00</u>
4312 - HIGHWAY AND STREETS								
01-43120-4501	PAVING - Misc. Small Projects Unanticipated, unplanned projects.	67,905.00	15,000.00	10,000.00	10,000.00	(57,905.00)	(85.27)	67,905.00
01-43120-4613	PAVING - Town Approp. Projects	50,000.00	0.00	35,000.00	35,000.00	(15,000.00)	(30.00)	50,000.00
01-43120-4920	PAVING - Highway Block Grant Projects Town road reconstruction and paving projects as part of the road improvement plan.	102,409.00	102,409.00	95,000.00	95,000.00	(7,409.00)	(7.23)	102,409.00
01-43120-4930	SB401 Supplemental Grant Expenses	0.00	87,569.72	0.00	0.00	0.00	0.00	0.00
		<u>220,314.00</u>	<u>204,978.72</u>	<u>140,000.00</u>	<u>140,000.00</u>	<u>(80,314.00)</u>	<u>(36.45)</u>	<u>220,314.00</u>
01-43121-4425	HWY MINT - Tree Work Miscellaneous tree work not related to road reconstruction & paving projects.	9,000.00	8,500.00	1,000.00	1,000.00	(8,000.00)	(88.89)	9,000.00
01-43121-4432	HWY MINT - Contracted Services Roadside mowing, road grading.	39,000.00	9,599.00	12,000.00	12,000.00	(27,000.00)	(69.23)	39,000.00

GF BUDGET WORKSHEET w/\$, w/%, w/default,

2023 Budget For: GENERAL FUND Include: Expenditures - Board of Selectmen Detail (Operating Budget Expenditures)

Account #	Account Title Notes	CY Budget	CY Actual	Department	BOS	BOS \$CY	BOS %CY	Default
01-43121-4512	HWY MNT - Gravel Gravel for all non-road reconstruction projects.	7,500.00	3,750.89	5,000.00	5,000.00	(2,500.00)	(33.33)	7,500.00
01-43121-4513	HWY MNT - Asphalt Patching, trenching work, culvert replacement	1,000.00	613.12	1,000.00	1,000.00	0.00	0.00	1,000.00
01-43121-4514	HWY MNT - Culvert Culverts for all non-road reconstruction projects.	2,000.00	6,219.60	3,000.00	3,000.00	1,000.00	50.00	2,000.00
01-43121-4515	HWY MNT - Guardrails Guardrails to be installed on Kelsey Mill Road.	7,500.00	0.00	5,000.00	5,000.00	(2,500.00)	(33.33)	7,500.00
01-43121-4604	HWY MNT - Equipment Rental Mini-excavator 3 month rental \$ 10,000	2,000.00	9,713.75	10,000.00	10,000.00	8,000.00	400.00	2,000.00
01-43121-4914	HWY MNT - Road Damage	3,000.00	0.00	1.00	1.00	(2,999.00)	(99.97)	3,000.00
		<u>71,000.00</u>	<u>38,396.36</u>	<u>37,001.00</u>	<u>37,001.00</u>	<u>(33,999.00)</u>	<u>(47.89)</u>	<u>71,000.00</u>
01-43122-4432	SNOW - Contracted Services Outside hire plow operators to supplement Highway staff.	110,000.00	32,160.00	50,000.00	50,000.00	(60,000.00)	(54.55)	110,000.00
01-43122-4433	SNOW - Other Plowing \$1 placeholder in event of needing to call in extremely heavy equipment for emergency snow removal.	3,000.00	0.00	1.00	1.00	(2,999.00)	(99.97)	3,000.00
01-43122-4516	SNOW - Sand	23,000.00	7,724.58	10,000.00	10,000.00	(13,000.00)	(56.52)	23,000.00
01-43122-4517	SNOW - Salt Storms over recent years have been more ice-related, requiring more salt usage.	25,000.00	48,773.90	40,000.00	40,000.00	15,000.00	60.00	25,000.00
01-43122-4605	SNOW - Equipment Maintenance & Repairs Purchase replacement cutting blades for plows.	6,000.00	7,822.31	4,000.00	4,000.00	(2,000.00)	(33.33)	6,000.00
		<u>167,000.00</u>	<u>96,480.79</u>	<u>104,001.00</u>	<u>104,001.00</u>	<u>(62,999.00)</u>	<u>(37.72)</u>	<u>167,000.00</u>
4312 - HIGHWAY AND STREETS		<u>458,314.00</u>	<u>339,855.87</u>	<u>281,002.00</u>	<u>281,002.00</u>	<u>(177,312.00)</u>	<u>(38.69)</u>	<u>458,314.00</u>
4316 - STREET LIGHTS		1.00	0.00	1.00	1.00	0.00	0.00	1.00
01-43160-4350	LGT - Electricity	1.00	0.00	1.00	1.00	0.00	0.00	1.00
4316 - STREET LIGHTS		<u>1.00</u>	<u>0.00</u>	<u>1.00</u>	<u>1.00</u>	<u>0.00</u>	<u>0.00</u>	<u>1.00</u>
4321 - SANITATION: ADMINISTRATION								

GF BUDGET WORKSHEET w/\$, w/%, w/default,

2023 Budget For: GENERAL FUND Include: Expenditures - Board of Selectmen Detail (Operating Budget Expenditures)

Account #	Account Title Notes	CY Budget	CY Actual	Department	BOS	BOS \$CY	BOS %CY	Default
01-43210-4005	SAN - Wages - Part Time Attendant 1 - Current rate of \$ 13.69/hr (Grade 2, Step 11) for 26 hrs/wk for 25 weeks = \$ 8,899. On anniversary date, increase to \$14.10/hr (Step 12) for 26 hours/week for the remaining 27 weeks = \$9,898. Total annual wages = \$18,797.00 Attendant 2 - Current rate of \$13.27/hr (Grade 5, Step 5) for 26 hours/week for 50 weeks = \$17,251. On anniversary date, step increase to \$13.67/hr (Step 6) for 26 hours/week for the remaining 2 weeks = \$711. Total annual wages = \$17,962.00 Attendant 3 - Current rate of \$10.49/hr (Grade 2, Step 2) for 26 hours/week for 3 weeks = \$818. On anniversary date, step increase to \$10.80/hr (Step 3) for 26 hours/week for the remaining 49 weeks = \$13,759. Total annual wages = \$14,577.00 Attendant 4 - VACANT - Grade 5, Step 5 @ \$13.27/hr for 13 hours/week = \$8,970.00	47,874.00	40,874.72	60,306.00	60,306.00	12,432.00	25.97	47,874.00
01-43210-4100	SAN - Social Security Attendant 1 - Wages \$18,797 X 6.2% \$1,165.00 Attendant 2 - Wages \$17,962 X 6.2% \$1,114.00 Attendant 3 - Wages \$14,577 X 6.2% \$904.00 Attendant 4 - Wages \$8,970 X 6.2% \$556.00	2,968.00	2,534.24	3,739.00	3,739.00	771.00	25.98	2,968.00
01-43210-4101	SAN - Medicare Attendant 1 - Wages \$18,797 X 1.45% \$273.00 Attendant 2 - Wages \$17,962 X 1.45% \$260.00 Attendant 3 - Wages \$14,577 X 1.45% \$211.00 Attendant 4 - Wages \$ 8,970 X 1.45% \$130.00	694.00	592.68	874.00	874.00	180.00	25.94	694.00
01-43210-4300	SAN - Telephone Avg \$25/month.	300.00	226.60	300.00	300.00	0.00	0.00	300.00
01-43210-4330	SAN - Cell Phones & Equipment	1.00	0.00	1.00	1.00	0.00	0.00	1.00
01-43210-4350	SAN - Electricity Average of \$ 250/month.	6,340.00	2,308.86	3,000.00	3,000.00	(3,340.00)	(52.68)	6,340.00
01-43210-4360	SAN - Heating Oil/Propane	2.00	0.00	1.00	1.00	(1.00)	(50.00)	2.00
01-43210-4380	SAN - Facility Improvements, Maintenance, & Repair Glass crushing 2 X a year and any miscellaneous repairs.	1,000.00	3,426.63	1,500.00	1,500.00	500.00	50.00	1,000.00
01-43210-4410	SAN - Hazardous Waste Removal Removal of electronics, fluorescent bulbs, freon items; inclusion in the City of Rochester Spring Household Hazardous Waste Collection	6,000.00	9,225.60	6,000.00	6,000.00	0.00	0.00	6,000.00
01-43210-4415	SAN - Pest Control Avg \$75/month	720.00	728.44	900.00	900.00	180.00	25.00	720.00
01-43210-4416	SAN - Printing/Advertising Printing of signs and notices.	3,100.00	283.50	1,500.00	1,500.00	(1,600.00)	(51.61)	3,100.00
01-43210-4427	SAN - Recycling Removal	200.00	0.00	1.00	1.00	(199.00)	(99.50)	200.00
01-43210-4500	SAN - Supplies, Office Paper, credit card receipt paper rolls.	50.00	309.79	500.00	500.00	450.00	900.00	50.00
01-43210-4501	SAN - Supplies, General Paper products, soap, cleaning supplies.	501.00	46.32	500.00	500.00	(1.00)	(0.20)	501.00

GF BUDGET WORKSHEET w/\$, w/%, w/default,

2023 Budget For: GENERAL FUND Include: Expenditures - Board of Selectmen Detail (Operating Budget Expenditures)

Account #	Account Title Notes	CY Budget	CY Actual	Department	BOS	BOS \$CY	BOS %CY	Default
01-43210-4602	SAN - Equipment Purchase Place holder	250.00	0.00	1.00	1.00	(249.00)	(99.60)	250.00
01-43210-4604	SAN - Equipment Rental Place holder	1.00	0.00	1.00	1.00	0.00	0.00	1.00
01-43210-4605	SAN - Equipment Maintenance & Repairs Annual service/maintenance plan.	501.00	1,509.14	1,500.00	1,500.00	999.00	199.40	501.00
01-43210-4609	SAN - Equipment Purchase - Safety Items Steel toe boots, gloves, safety glasses, reflective vests	1,350.00	911.32	1,000.00	1,000.00	(350.00)	(25.93)	1,350.00
01-43210-4800	SAN - Dues NRRRA (Northeast Resource Recovery Assoc), State of NH certifications	350.00	350.00	400.00	400.00	50.00	14.29	350.00
01-43210-4810	SAN - Training	300.00	0.00	300.00	300.00	0.00	0.00	300.00
01-43210-4820	SAN - Travel	75.00	0.00	75.00	75.00	0.00	0.00	75.00
		<u>72,577.00</u>	<u>63,327.84</u>	<u>82,399.00</u>	<u>82,399.00</u>	<u>9,822.00</u>	<u>13.53</u>	<u>72,577.00</u>
4321 - SANITATION: ADMINISTRATION		<u>72,577.00</u>	<u>63,327.84</u>	<u>82,399.00</u>	<u>82,399.00</u>	<u>9,822.00</u>	<u>13.53</u>	<u>72,577.00</u>
<u>4324 - SOLID WASTE DISPOSAL</u>								
01-43240-4410	SWD - Tipping Fees Waste Management Contract increases.	45,000.00	48,696.16	67,000.00	67,000.00	22,000.00	48.89	45,000.00
01-43240-4411	SWD - Landfill Costs Total closure budget and operating budget.	3,050.00	3,048.61	3,000.00	3,000.00	(50.00)	(1.64)	3,050.00
01-43240-4434	SWD - Demo/Furniture Disposal	25,000.00	12,537.84	25,000.00	25,000.00	0.00	0.00	25,000.00
01-43240-4820	SWD - Transportation/Mileage	25,000.00	29,370.00	55,000.00	55,000.00	30,000.00	120.00	25,000.00
		<u>98,050.00</u>	<u>93,652.61</u>	<u>150,000.00</u>	<u>150,000.00</u>	<u>51,950.00</u>	<u>52.98</u>	<u>98,050.00</u>
4324 - SOLID WASTE DISPOSAL		<u>98,050.00</u>	<u>93,652.61</u>	<u>150,000.00</u>	<u>150,000.00</u>	<u>51,950.00</u>	<u>52.98</u>	<u>98,050.00</u>
<u>4411 - HEALTH: ADMINISTRATION</u>								
01-44110-4001	HEALTH - Wages - Health Officer Annual stipend	6,648.00	3,142.91	5,000.00	5,000.00	(1,648.00)	(24.79)	6,648.00
01-44110-4005	HEALTH - Wages - Deputy Annual stipend	1.00	622.16	1,000.00	1,000.00	999.00	999.99	1.00
01-44110-4100	HEALTH - Social Security Wages \$6,000 X 1.45%	412.00	233.42	372.00	372.00	(40.00)	(9.71)	412.00
01-44110-4101	HEALTH - Medicare Wages \$6,000 X 1.45%	96.00	54.58	87.00	87.00	(9.00)	(9.38)	96.00
01-44110-4380	HEALTH - Property Repairs	1.00	0.00	1.00	1.00	0.00	0.00	1.00

GF BUDGET WORKSHEET w/\$, w/%, w/default,

2023 Budget For: GENERAL FUND Include: Expenditures - Board of Selectmen Detail (Operating Budget Expenditures)

Account #	Account Title Notes	CY Budget	CY Actual	Department	BOS	BOS \$CY	BOS %CY	Default
01-44110-4500	HEALTH - Supplies, General	25.00	0.00	1.00	1.00	(24.00)	(96.00)	25.00
01-44110-4501	HEALTH - Supplies, General	0.00	0.00	0.00	0.00	0.00	0.00	0.00
01-44110-4507	HEALTH - Fuel	1.00	0.00	1.00	1.00	0.00	0.00	1.00
01-44110-4510	HEALTH - Postage	1.00	0.00	1.00	1.00	0.00	0.00	1.00
01-44110-4602	HEALTH - Equipment Purchase Thermometer for water tests	0.00	0.00	50.00	50.00	50.00	0.00	0.00
01-44110-4800	HEALTH - Dues NH Health Officers Association Dues for Health Officer and Deputy.	1.00	45.00	100.00	100.00	99.00	999.99	1.00
01-44110-4810	HEALTH - Training	1.00	45.00	200.00	200.00	199.00	999.99	1.00
01-44110-4820	HEALTH - Travel	1.00	0.00	1.00	1.00	0.00	0.00	1.00
01-44110-4919	HEALTH - Environmental Emergency	1,200.00	180.00	1.00	1.00	(1,199.00)	(99.92)	1,200.00
		<u>8,388.00</u>	<u>4,323.07</u>	<u>6,815.00</u>	<u>6,815.00</u>	<u>(1,573.00)</u>	<u>(18.75)</u>	<u>8,388.00</u>
4411 - HEALTH: ADMINISTRATION		<u>8,388.00</u>	<u>4,323.07</u>	<u>6,815.00</u>	<u>6,815.00</u>	<u>(1,573.00)</u>	<u>(18.75)</u>	<u>8,388.00</u>
<u>4414 - ANIMAL CONTROL</u>								
01-44140-4005	ACO - Wages - Part Time \$13.40 per hour X 10 hours per week.	10,343.00	0.00	6,968.00	6,968.00	(3,375.00)	(32.63)	10,343.00
01-44140-4100	ACO - Social Security	641.00	0.00	432.00	432.00	(209.00)	(32.61)	641.00
01-44140-4101	ACO - Medicare	150.00	0.00	101.00	101.00	(49.00)	(32.67)	150.00
01-44140-4330	ACO - Cell Phones & Equipment Average of \$36/month.	431.00	370.04	431.00	431.00	0.00	0.00	431.00
01-44140-4407	ACO - Medical Services	40.00	0.00	40.00	40.00	0.00	0.00	40.00
01-44140-4412	ACO - Vet Services	400.00	0.00	200.00	200.00	(200.00)	(50.00)	400.00
01-44140-4417	ACO - S.P.C.A. Dog surrender fees, if needed	500.00	0.00	300.00	300.00	(200.00)	(40.00)	500.00
01-44140-4432	ACO - Contracted Services	500.00	84.00	300.00	300.00	(200.00)	(40.00)	500.00
01-44140-4501	ACO - Supplies, General	300.00	0.00	300.00	300.00	0.00	0.00	300.00
01-44140-4507	ACO - Gasoline	1.00	0.00	500.00	500.00	499.00	999.99	1.00
01-44140-4602	ACO - Equipment Purchase	0.00	0.00	200.00	200.00	200.00	0.00	0.00
01-44140-4603	ACO - Vehicle Maintenance & Repairs	1,000.00	0.00	3,000.00	3,000.00	2,000.00	200.00	1,000.00
01-44140-4605	ACO - Equipment Maintenance & Repairs	50.00	0.00	500.00	500.00	450.00	900.00	50.00
		<u>14,356.00</u>	<u>454.04</u>	<u>13,272.00</u>	<u>13,272.00</u>	<u>(1,084.00)</u>	<u>(7.55)</u>	<u>14,356.00</u>
4414 - ANIMAL CONTROL		<u>14,356.00</u>	<u>454.04</u>	<u>13,272.00</u>	<u>13,272.00</u>	<u>(1,084.00)</u>	<u>(7.55)</u>	<u>14,356.00</u>
<u>4441 - WELFARE: ADMINISTRATION</u>								
01-44410-4005	WEL - Wages - Part Time Stipend for outside person if needed	13,898.00	0.00	2,500.00	2,500.00	(11,398.00)	(82.01)	13,898.00

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2023 Budget For: GENERAL FUND Include: Expenditures - Board of Selectmen Detail (Operating Budget Expenditures)

Account #	Account Title Notes	CY Budget	CY Actual	Department	BOS	BOS \$CY	BOS %CY	Default
01-44410-4100	WEL - Social Security	861.00	0.00	155.00	155.00	(706.00)	(82.00)	861.00
01-44410-4101	WEL - Medicare	201.00	0.00	36.00	36.00	(165.00)	(82.09)	201.00
01-44410-4330	WEL - Cell Phones & Equipment	603.00	0.00	1.00	1.00	(602.00)	(99.83)	603.00
01-44410-4401	WEL - Legal	1.00	0.00	1.00	1.00	0.00	0.00	1.00
01-44410-4500	WEL - Supplies, Office	300.00	0.00	50.00	50.00	(250.00)	(83.33)	300.00
01-44410-4510	WEL - Postage	100.00	0.00	0.00	0.00	(100.00)	(100.00)	100.00
01-44410-4800	WEL - Dues	45.00	0.00	45.00	45.00	0.00	0.00	45.00
01-44410-4810	WEL - Training	100.00	0.00	100.00	100.00	0.00	0.00	100.00
01-44410-4820	WEL - Travel	150.00	0.00	150.00	150.00	0.00	0.00	150.00
		16,259.00	0.00	3,038.00	3,038.00	(13,221.00)	(81.31)	16,259.00
4441 - WELFARE: ADMINISTRATOR		16,259.00	0.00	3,038.00	3,038.00	(13,221.00)	(81.31)	16,259.00
4442 - DIRECT ASSISTANCE								
01-44420-4350	WEL - Electric Assistance	1,500.00	0.00	2,000.00	2,000.00	500.00	33.33	1,500.00
01-44420-4360	WEL - Heat/Oil/Propane Assistance	2,000.00	228.82	3,000.00	3,000.00	1,000.00	50.00	2,000.00
01-44420-4390	WEL - Housing Assistance	5,000.00	1,200.00	3,500.00	3,500.00	(1,500.00)	(30.00)	5,000.00
01-44420-4398	WEL - Miscellaneous Assistance Food, cremations, gasoline,	1,000.00	850.00	2,500.00	2,500.00	1,500.00	150.00	1,000.00
01-44420-4407	WEL - Medical Assistance	1.00	0.00	500.00	500.00	499.00	999.99	1.00
		9,501.00	2,278.82	11,500.00	11,500.00	1,999.00	21.04	9,501.00
4442 - DIRECT ASSISTANCE		9,501.00	2,278.82	11,500.00	11,500.00	1,999.00	21.04	9,501.00
4445 - VENDOR PAYMENTS								
01-44450-4906	CWV - Richie McFarland Children	2,100.00	2,100.00	3,600.00	3,600.00	1,500.00	71.43	2,100.00
01-44450-4907	CWV - Cornerstone VNA	3,308.00	3,308.00	3,308.00	3,308.00	0.00	0.00	3,308.00
01-44450-4908	CWV - Rockingham County Transportation	4,500.00	0.00	700.00	700.00	(3,800.00)	(84.44)	4,500.00
01-44450-4911	CWV - Seacoast Mental Health	1,500.00	0.00	0.00	0.00	(1,500.00)	(100.00)	1,500.00
01-44450-4912	CWV - Haven Last year (2021) HAVEN provided 4 residents with 9.6 uits of service	1,785.00	0.00	1,785.00	1,785.00	0.00	0.00	1,785.00
01-44450-4915	CWV - Court Appointed Special Advocates This amount is per the request of the Child Advocacy Center of Rockingham County. No direct benefit to Northwood residents provided.	500.00	0.00	1,250.00	1,250.00	750.00	150.00	500.00
01-44450-4916	CWV - American Red Cross	2,000.00	0.00	1,500.00	1,500.00	(500.00)	(25.00)	2,000.00
01-44450-4918	CWV - Ready Rides In 2022 have 67 registered riders from Northwood. Currently serving 10 area towns. In 2022 have 67 registered riders from Northwood. Currently serving 10 area towns.	1,500.00	1,500.00	1,500.00	1,500.00	0.00	0.00	1,500.00
01-44450-4920	CWV - Rockingham County Nutrition - Meals on Wheels	1,772.00	1,772.00	2,515.00	2,515.00	743.00	41.93	1,772.00
01-44450-4921	CWV - Rockingham County CAP	9,228.00	0.00	9,228.00	9,228.00	0.00	0.00	9,228.00
01-44450-4922	CWV - RSVP Retired & Senior Volunteers	100.00	100.00	100.00	100.00	0.00	0.00	100.00

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2023 Budget For: GENERAL FUND Include: Expenditures - Board of Selectmen Detail (Operating Budget Expenditures)

Account #	Account Title Notes	CY Budget	CY Actual	Department	BOS	BOS \$CY	BOS %CY	Default
01-44450-4923	CWW - Waypoint	2,000.00	2,000.00	2,000.00	2,000.00	0.00	0.00	2,000.00
		<u>30,293.00</u>	<u>10,780.00</u>	<u>27,486.00</u>	<u>27,486.00</u>	<u>(2,807.00)</u>	<u>(9.27)</u>	<u>30,293.00</u>
4445 - VENDOR PAYMENTS		<u>30,293.00</u>	<u>10,780.00</u>	<u>27,486.00</u>	<u>27,486.00</u>	<u>(2,807.00)</u>	<u>(9.27)</u>	<u>30,293.00</u>
4520 - PARKS AND RECREATION								
01-45200-4001	REC - Wages - Director Current rate \$24.80 (Grade 16, Step 8) for 25 hours/week for 17 weeks (425 hours) = \$10,540. On anniversary date increase to Grade 16, Step 11 @ \$27.10/hour for 26 hours/week for the remaining 35 weeks (910 hours) = \$ 24,661. Total annual wages \$ 35,201.	24,209.00	26,554.02	35,201.00	35,201.00	10,992.00	45.40	24,209.00
01-45200-4005	REC - Wages - Recreation Attendant Recreation facilities maintenance and upkeep. Formerly known as "Beach Attendant". Currently one (1) seasonal position @ \$12.00/hr for 550 hours/year. Two (2) seasonal positions for a combined total of 850 hours @ 14/hr = \$ 11,900	21,707.00	931.50	11,900.00	11,900.00	(9,807.00)	(45.18)	21,707.00
01-45200-4011	REC - Wages - Part Time League Coordinator Proposed increase to \$16/hr @ 400 total hours for spring, fall, and winter sports seasons.	5,428.00	2,010.00	6,400.00	6,400.00	972.00	17.91	5,428.00
01-45200-4100	REC - Social Security Director - Wages \$35,201 X 6.2% \$2,182.00 Beach Attendant - Wages \$11,900 X 6.2% \$738.00 League Coordinator - Wages \$6,400 X 6.2% \$397.00	3,184.00	1,828.74	3,317.00	3,317.00	133.00	4.18	3,184.00
01-45200-4101	REC - Medicare Director - Wages \$35,201 X 1.45% \$510.00 Recreation Attendant - Wages \$11,900 X 1.45% \$173.00 League Coordinator - Wages \$6,400 X 1.45% \$93.00	744.00	427.71	776.00	776.00	32.00	4.30	744.00
01-45200-4330	REC - Cell Phones & Equipment Avg \$ 50/mo.	606.00	740.08	600.00	600.00	(6.00)	(0.99)	606.00
01-45200-4350	REC - Electricity - Ball Fields Increase reflects additional lights installed at rec fields during 2022.	200.00	530.72	1,000.00	1,000.00	800.00	400.00	200.00
01-45200-4370	REC - Sanitation Increase reflects addition of porta-potties at Lucas Pond boat ramp and playground.	2,461.00	4,435.00	5,000.00	5,000.00	2,539.00	103.17	2,461.00
01-45200-4416	REC - Printing/Advertising	400.00	680.00	400.00	400.00	0.00	0.00	400.00
01-45200-4500	REC - Supplies, Office	400.00	449.95	400.00	400.00	0.00	0.00	400.00
01-45200-4516	REC - Sand & Maintenance Beach Sand and Permits - Permit (\$600) and loads of sand for Bennett Beach. \$1,000.00 Athletic Field Turf Supplies - Seed and fertilizer. \$300.00 Shed paint \$300.00 Signage for fields & beaches \$300.00 Bush Hog \$1,000.00	2,000.00	6,764.16	14,500.00	3,600.00	1,600.00	80.00	2,000.00

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2023 Budget For: GENERAL FUND Include: Expenditures - Board of Selectmen Detail (Operating Budget Expenditures)

Account #	Account Title Notes	CY Budget	CY Actual	Department	BOS	BOS \$CY	BOS %CY	Default
01-45200-4602	REC - Equipment Purchases Field Paint - 20 cases of paint @ \$75 each, plus shipping First Aid Supplies \$200.00 Program Signage - Twelve (12) signs @ \$25 each \$300.00 Volunteer Merchandise/T-shirts - Fifty (50) t-shirts @ \$10 each \$500.00 Soccer goals for little kicks \$1,000.00	1,000.00 1,500.00	1,873.61	3,500.00		2,500.00	250.00	1,000.00
01-45200-4800	REC - Dues	65.00	65.00	65.00		0.00	0.00	65.00
01-45200-4810	REC - Training Background checks for department volunteers and staff, training for volunteers, professional development for staff.	2,300.00	1,050.00	1,500.00		(800.00)	(34.78)	2,300.00
01-45200-4820	REC - Travel Mileage reimbursement to NHRPA trainings, supply pickup or general usage of personal vehicles for town use during maintenance, program, or special event needs.	350.00	0.00	350.00		0.00	0.00	350.00
01-45200-4900	REC - Programs This line represents non-revenue producing community events such as Halloween, Christmas, Easter, Fishing Derby, special events, community performances, adult & senior programs, 250th, June Jam, etc.	2,000.00	2,253.36	2,500.00		500.00	25.00	2,000.00
		<u>67,054.00</u>	<u>50,593.85</u>	<u>87,409.00</u>		<u>9,455.00</u>	<u>14.10</u>	<u>67,054.00</u>
4520 - PARKS AND RECREATION		<u>67,054.00</u>	<u>50,593.85</u>	<u>87,409.00</u>		<u>9,455.00</u>	<u>14.10</u>	<u>67,054.00</u>
4550 - LIBRARY								
01-45500-4001	LIB - Wages - Director FY22: One FT Library Director paid hourly @ 40 hours per week (2,080 hours per year) FY23: One FT Library Director salaried on anniversary date Grade 17, Step 9 - \$26.82 for 21 weeks (840 hours) \$22,529.00 Grade 19, Step 10 - \$30.46 for 31 weeks (1240 hours) \$37,770.00	50,211.00	43,350.35	60,299.00		10,088.00	20.09	50,211.00
01-45500-4012	LIB - Wages - Assistant Librarian One PT Assistant Librarian @ 30 hours per week (1,560 hours per year)	0.00	19,655.95	30,095.00		25,796.00	0.00	0.00
01-45500-4013	Grade 9, Step 5 - \$16.13 for 8 weeks (240 hours) \$3,871.00 Grade 9, Step 6 - \$16.61 for 44 weeks (1320 hours) \$21,925.00 LIB - Wages - Library Assistant - Part Time FY22/23: One PT Library Assistant @ 15 hours per week (780 hours per year) (No Change) Grade 5, Step 5 - \$13.27 for 42 weeks (630 hours) \$8,360.00 Grade 5, Step 6 - \$13.67 for 10 weeks (150 hours) \$2,051.00	50,810.00	6,530.16	10,411.00		(40,399.00)	(79.51)	50,810.00
01-45500-4014	LIB - Wages - Technology Librarian One PT Technology Librarian @ 30 hours per week (1,560 hours per year)	15,374.00	14,506.51	33,884.00		13,670.00	88.92	15,374.00
	Grade 14, Step 1 - \$18.29 for 21 weeks (630 hours) \$11,523.00 Grade 14, Step 2 - \$18.84 for 31 weeks (930 hours) \$17,521.00							

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2023 Budget For: GENERAL FUND Include: Expenditures - Board of Selectmen Detail (Operating Budget Expenditures)

Account #	Account Title Notes	CY Budget	CY Actual	Department	BOS	BOS \$CY	BOS %CY	Default
01-45500-4015	LIB - Wages - Technology Assistant - Part Time Position discontinued	900.00	0.00	0.00	0.00	(900.00)	(100.00)	900.00
01-45500-4020	LIB - Wages - Substitutes 542 hours per year @ \$12.88 per hour. Provides coverage as needed. LIB - Wages - Substitutes \$6,981.00	0.00	5,098.40	6,981.00	6,981.00	6,981.00	0.00	0.00
01-45500-4100	LIB - Social Security Director - Wages \$60,299 X 6.2% \$3,739.00 Assist. Librarian - Wages \$ 25,796 X 6.2% \$1,599.00 Library Assistant - Wages \$ 10,411 X 6.2% \$645.00 Technology Librarian - Wages \$ 29,044 X 6.2% \$1,801.00 Substitutes - Wages \$ 6981 X 6.2% \$433.00	7,240.00	5,235.79	8,784.00	8,217.00	977.00	13.49	7,240.00
01-45500-4101	LIB - Medicare Director - Wages \$60,299 X 1.45% \$874.00 Assistant Librarian - Wages \$ 25,796 X 1.45% \$374.00 Library Assistant - Wages \$ 10,411 X 1.45% \$151.00 Technology Librarian - Wages \$ 29,044 X 1.45% \$421.00 Substitutes - Wages \$ 6981 X 1.45% \$101.00	1,668.00	1,224.53	2,053.00	1,921.00	253.00	15.17	1,668.00
01-45500-4104	LIB - Retirement - ICMA Director - Wages \$ 60,299 X 2.5% \$1,507.00	3,278.00	1,094.34	3,106.00	1,507.00	(1,771.00)	(54.03)	3,278.00
01-45500-4105	LIB - Life Insurance \$2.70/month	44.00	29.70	98.00	33.00	(11.00)	(25.00)	44.00
01-45500-4300	LIB - Telephone LIB - Telephone - FY 2023: telephone/internet service are now separate line items Breezeline: Average of \$95 per month \$1,140.00 Breezeline Department Charge: Average of \$160 per month \$1,920.00	2,340.00	2,338.14	3,060.00	3,060.00	720.00	30.77	2,340.00
01-45500-4320	LIB - Internet Average of \$55 per month FY 2023: telephone/internet service are now separate line items	0.00	616.56	660.00	660.00	660.00	0.00	0.00
01-45500-4350	LIB - Electricity Average of \$365 per month	4,375.00	2,582.47	4,380.00	4,380.00	5.00	0.11	4,375.00
01-45500-4360	LIB - Heating Oil/Propane 950 gallons per year @ \$6 per gallon	2,985.00	3,230.77	5,700.00	5,700.00	2,715.00	90.95	2,985.00

GF BUDGET WORKSHEET w/\$, w/%, w/default,

2023 Budget For: GENERAL FUND Include: Expenditures - Board of Selectmen Detail (Operating Budget Expenditures)

Account #	Account Title Notes	CY Budget	CY Actual	Department	BOS	BOS \$CY	BOS %CY	Default
01-45500-4380	LIB - Building Maintenance & Repairs \$584.00	9,285.00	10,437.20	13,273.00	12,748.00	3,483.00	37.59	9,265.00
	Air Conditioner Maintenance \$200.00							
	Ballasts and/or bulbs \$200.00							
	Cleaning (Weekly) \$3,900.00							
	Carpets Cleaning \$650.00							
	Crystal Rock \$264.00							
	Fire Extinguisher Maintenance \$200.00							
	Floor Stripping \$150.00							
	Furnace Maintenance \$500.00							
	General Repairs \$2,500.00							
	KG Pest \$780.00							
	Lift Certification \$50.00							
	Lift Inspection \$200.00							
	Lift Maintenance \$85.00							
	Salt \$520.00							
	Septic Maintenance \$325.00							
	Water System Maintenance \$1,050.00							
	Water Tests \$65.00							
	Window Cleaning \$725.00							
01-45500-4401	LIB - Legal \$76.00	76.00	25.00	476.00	76.00	0.00	0.00	76.00
	Background Checks/Counsel \$76.00							
01-45500-4432	LIB - Contracted Services 15,599.00	15,599.00	7,729.11	9,836.00	9,836.00	(5,763.00)	(36.94)	15,599.00
	Adobe Creative Cloud \$360.00							
	Ancestry Library \$225.00							
	Circulation System Maintenance \$1,500.00							
	Computer Maintenance \$3,780.00							
	Copier Maintenance \$515.00							
	Heritage Quest \$210.00							
	InForce 911 \$1,800.00							
	Library Aware \$915.00							
	Panic Alarm/Security System Maintenance \$360.00							
	Promevo \$72 \$72.00							
	Weebly \$99.00							
01-45500-4500	LIB - Supplies, Office 2,969.00	2,969.00	1,458.70	3,169.00	3,169.00	200.00	6.74	2,969.00
	Computer Supplies \$1,369.00							
	Miscellaneous Supplies \$1,800.00							
01-45500-4501	LIB - Supplies, General 936.00	936.00	761.80	3,120.00	2,920.00	1,984.00	211.97	936.00
	Paper Products \$672.00							
	Cleaning Supplies \$1,676.00							
	COVID-19 Supplies \$572.00							

GF BUDGET WORKSHEET w/\$, w/%, w/default,

2023 Budget For: GENERAL FUND Include: Expenditures - Board of Selectmen Detail (Operating Budget Expenditures)

Account #	Account Title Notes	CY Budget	CY Actual	Department	BOS	BOS \$CY	BOS %CY	Default
01-45500-4503	LIB - Supplies, Tech Process Book Covers, Laminate, Cards, Labels Promotional Supplies \$400.00	2,400.00	881.22	2,400.00	2,400.00	0.00	0.00	2,400.00
01-45500-4510	LIB - Postage Average of \$10 per month	125.00	42.76	120.00	120.00	(5.00)	(4.00)	125.00
01-45500-4511	LIB - Books, Periodicals, Subscriptions	24,573.00	11,450.92	24,994.00	24,994.00	421.00	1.71	24,573.00
	Books \$18,425.00							
	Audiobook/Ebook Consortium \$1,721.00							
	CDs \$2,000.00							
	DVDs \$1,548.00							
	Periodicals \$900.00							
	Suncook Interlibrary Cooperative \$400.00							
01-45500-4602	LIB - Equipment Purchase Staff Computers (Two) \$2,000.00 Copier Lease \$1,116.00	7,805.00	5,199.99	3,116.00	3,116.00	(4,689.00)	(60.08)	7,805.00
01-45500-4800	LIB - Dues NH Library Association \$175.00 NH Library Trustee Association \$210.00	340.00	330.00	385.00	385.00	45.00	13.24	340.00
01-45500-4810	LIB - Training Children's Librarian of NH Conference \$90.00 NH Library Conference \$250.00 NH Library Trustee Conference \$455.00 Young Adult Library Conference \$90.00	760.00	250.00	885.00	885.00	125.00	16.45	760.00
01-45500-4820	LIB - Travel Average of \$66.50 per month	800.00	481.29	798.00	798.00	(2.00)	(0.25)	800.00
01-45500-4900	LIB - Programs Program Supplies \$1,000.00 Museum Passes \$825.00 Performers \$500.00	2,125.00	34.32	2,325.00	2,325.00	200.00	9.41	2,125.00
01-45500-4910	LIB - Grants	2.00	0.00	1.00	1.00	(1.00)	(50.00)	2.00
		<u>207,000.00</u>	<u>144,575.98</u>	<u>234,409.00</u>	<u>221,782.00</u>	<u>14,782.00</u>	<u>7.14</u>	<u>207,000.00</u>
4550 - LIBRARY		<u>207,000.00</u>	<u>144,575.98</u>	<u>234,409.00</u>	<u>221,782.00</u>	<u>14,782.00</u>	<u>7.14</u>	<u>207,000.00</u>
4583 - PATRIOTIC PURPOSES								
01-45830-4900	PAT - Memorial Day Additional \$1,000 requested for 2023 for increase in police officer costs and prices for flags and mounting hardware.	1,500.00	1,500.00	2,500.00	2,500.00	1,000.00	66.67	1,500.00

GF BUDGET WORKSHEET w/\$, w/%, w/default,

2023 Budget For: GENERAL FUND Include: Expenditures - Board of Selectmen Detail (Operating Budget Expenditures)

Account #	Account Title Notes	CY Budget	CY Actual	Department	BOS	BOS \$CY	BOS %CY	Default
01-45830-4901	PAT - Patriotic Events	300.00	0.00	300.00	300.00	0.00	0.00	300.00
		<u>1,800.00</u>	<u>1,500.00</u>	<u>2,800.00</u>	<u>2,800.00</u>	<u>1,000.00</u>	<u>55.56</u>	<u>1,800.00</u>
4583 - PATRIOTIC PURPOSES		<u>1,800.00</u>	<u>1,500.00</u>	<u>2,800.00</u>	<u>2,800.00</u>	<u>1,000.00</u>	<u>55.56</u>	<u>1,800.00</u>
4589 - OTHER CULTURE AND RECREATION								
01-45899-4902	DON - Bean Whole Bash	1.00	0.00	1.00	1.00	0.00	0.00	1.00
01-45899-4903	DON - Historical Society	500.00	500.00	500.00	500.00	0.00	0.00	500.00
01-45899-4904	DON - Food Pantry	500.00	0.00	500.00	500.00	0.00	0.00	500.00
		<u>1,001.00</u>	<u>500.00</u>	<u>1,001.00</u>	<u>1,001.00</u>	<u>0.00</u>	<u>0.00</u>	<u>1,001.00</u>
4589 - OTHER CULTURE AND RECREATION		<u>1,001.00</u>	<u>500.00</u>	<u>1,001.00</u>	<u>1,001.00</u>	<u>0.00</u>	<u>0.00</u>	<u>1,001.00</u>
4611 - CONSERVATION: ADMINISTRATION								
01-46110-4401	CON - Legal Services \$1 to keep line open; all legal expenses recorded in 01-41530-4401.	1.00	0.00	1.00	1.00	0.00	0.00	1.00
01-46110-4413	CON - Maps Printing/laminating of maps; printing of trail maps	300.00	0.00	300.00	300.00	0.00	0.00	300.00
01-46110-4416	CON - Printing/Advertising Printing of documents for educational outreach; general notices and printing.	100.00	0.00	100.00	100.00	0.00	0.00	100.00
01-46110-4429	CON - Land Conservation & Management Tasks/projects on conservation land not related to the Town Forest such as blazing of boundaries, brush/free clearing.	1.00	0.00	500.00	500.00	499.00	999.99	1.00
01-46110-4430	CON - Town Forest Management Tasks/maintenance of town forests not related to revenue-generating cutting.	1,000.00	0.00	200.00	200.00	(800.00)	(80.00)	1,000.00
01-46110-4432	CON - Contracted Services	1,000.00	0.00	1.00	1.00	(999.00)	(99.90)	1,000.00
01-46110-4501	CON - Supplies, General General Office Supplies; printer ink	75.00	23.59	100.00	100.00	25.00	33.33	75.00
01-46110-4602	CON - Equipment Purchase Cost share for small office equipment replacement for staff.	200.00	0.00	200.00	200.00	0.00	0.00	200.00
01-46110-4800	CON - Dues NH Association of Conservation Commissions275 Bear Paw Regional Greenways100 NH Lakes Association100	625.00	650.00	475.00	475.00	(150.00)	(24.00)	625.00
01-46110-4810	CON - Training Annual NHACC workshop; other training sessions for members held during the year.	150.00	125.00	300.00	300.00	150.00	100.00	150.00

GF BUDGET WORKSHEET w/\$, w/%, w/default,

2023 Budget For: GENERAL FUND Include: Expenditures - Board of Selectmen Detail (Operating Budget Expenditures)

Account #	Account Title Notes	CY Budget	CY Actual	Department	BOS	BOS \$CY	BOS %CY	Default
01-46110-4900	CON - Programs Funding for speaker for educational workshop on local issues of interest regarding natural resources, open to the public.	100.00	0.00	100.00	100.00	0.00	0.00	100.00
		<u>3,552.00</u>	<u>798.59</u>	<u>2,277.00</u>	<u>2,277.00</u>	<u>(1,275.00)</u>	<u>(35.90)</u>	<u>3,552.00</u>
4611 - CONSERVATION: ADMINISTRATION		<u>3,552.00</u>	<u>798.59</u>	<u>2,277.00</u>	<u>2,277.00</u>	<u>(1,275.00)</u>	<u>(35.90)</u>	<u>3,552.00</u>
4651 - ECONOMIC DEVELOPMENT: ADMINISTRATION								
01-46510-4416	EDEV - Printing/Advertising	400.00	0.00	400.00	400.00	0.00	0.00	400.00
01-46510-4432	EDEV - Contracted Services	1.00	0.00	1.00	1.00	0.00	0.00	1.00
01-46510-4510	EDEV - Postage	200.00	0.00	200.00	200.00	0.00	0.00	200.00
01-46510-4800	EDEV - Dues	1.00	0.00	1.00	1.00	0.00	0.00	1.00
01-46510-4810	EDEV - Training	1.00	0.00	1.00	1.00	0.00	0.00	1.00
01-46510-4820	EDEV - Travel	1.00	0.00	1.00	1.00	0.00	0.00	1.00
		<u>604.00</u>	<u>0.00</u>	<u>604.00</u>	<u>604.00</u>	<u>0.00</u>	<u>0.00</u>	<u>604.00</u>
4651 - ECONOMIC DEVELOPMENT: ADMINISTRATION		<u>604.00</u>	<u>0.00</u>	<u>604.00</u>	<u>604.00</u>	<u>0.00</u>	<u>0.00</u>	<u>604.00</u>
4723 - INTEREST ON TAX AND REVENUE ANTICIPATION NOTES								
01-47230-4383	TAN - Interest	1.00	0.00	1.00	1.00	0.00	0.00	1.00
		<u>1.00</u>	<u>0.00</u>	<u>1.00</u>	<u>1.00</u>	<u>0.00</u>	<u>0.00</u>	<u>1.00</u>
4723 - INTEREST ON TAX AND REVENUE ANTICIPATION NOTES		<u>1.00</u>	<u>0.00</u>	<u>1.00</u>	<u>1.00</u>	<u>0.00</u>	<u>0.00</u>	<u>1.00</u>
		<u>3,734,098.00</u>	<u>3,070,614.55</u>	<u>4,297,467.00</u>	<u>4,182,180.00</u>	<u>448,082.00</u>	<u>12.00</u>	<u>3,943,723.00</u>

10/27/2022

Town of Northwood

Facility Needs 2022-2023

Project Description	Estimated Cost	Notes
Town Hall Painting	\$9,500	Original Section
Center School Painting	\$6,500	Exterior only
Expand Town Hall Lobby	\$4,000	move existing wall
Repairs to Town Hall Clapboard Siding	\$8,500	rear upper section and where the 1974 addition meets original
Town Parade Landscaping	TBA	mostly below driveway
Total	\$28,500	

Warrant articles - taken from operating budget proposal

Recreation

01-45200-4516	Rec Sand & Maintenance	(1,400) Picnic Tables - Eight (8) new tables @ \$175 each
		(5,000) Soccer field fencing - 500 feet @ \$10 per linear foot
		<u>(3,000) Benches for Beaches & Fields - Six (6) benches @ \$500 each</u>
		(9,400)

MOVE TO FACILITIES MAINT PROJECTS

NON-EXPENDABLE, EXPENDABLE, & CAPITAL RESERVE TRUST FUNDS
TOWN OF NORTHWOOD TRUSTEES OF TRUST FUNDS

September 30, 2022

Trust Fund Balance Beginning of Yr. Additions Withdrawals Income Appreciation Ending Balance 9/30/2022

Trust Fund	Balance	Beginning of Yr.	Additions	Withdrawals	Income	Appreciation	Ending Balance
Expendable Trust Funds	21,779.46	4,937	33,546	(6,872)	352	19,366	26,808
Water District Emergency Major Repairs	98,480	97,208	100,465	(6,295)	472	191,850	191,850
Northwood Cable	30,102	302	12,000	(12,000)	4	112,936	307
Grant Match Expendable	30,419	20,000	(16,466)	107	34,060	30,188	30,188
Benefit Vested Time	18,813	25,000	(44,431)	89	14,057	34,060	14,057
Northwood Cove Village District Road Maintenance	8,606	-	(7,934)	42	10,921	8,631	10,921
Gift Village District Road Maintenance	6,604	-	-	25	8,631	6,623	8,631
Terrestrial Invasive Species	4	10,000	(6,400)	24	3,627	6,623	3,627
Aquatic Invasive Species Prevention	2,514	7,000	(8,500)	8	1,022	1,022	1,022
Road Improvement	150,076	50,000	(56,515)	538	144,099	144,099	144,099
Capital Reserve Funds	606,553	270,566	(168,662)	2,180	710,636	710,636	710,636
Town Capital Reserve	126,048	40,000	(65,706)	441	40,489	100,703	100,703
Highway Equipment	710	-	-	2	712	1,316	1,316
Highway Safety	1,313	-	-	4	1,456	29,229	29,229
Recreation Facility	1,391	-	-	65	1,456	146,656	146,656
Transfer Facility	23,148	6,000	-	82	29,229	146,656	29,229
Police Equipment	136,284	10,000	-	372	146,656	146,656	146,656
Water District System Enhancement	24,076	-	-	69	24,145	24,145	24,145
Town Hall Improv/Add	26,216	-	-	75	26,290	26,290	26,290
Northwood Safety Complex	151,309	-	-	432	137,791	137,791	137,791
Red Listed Bridges	16,612	15,000	-	86	31,698	31,698	31,698
Information Technology	507,106	71,000	(65,706)	1,626	514,026	514,026	514,026
School Capital Reserve	136,410	-	-	389	136,799	136,799	136,799
School Building Fund	105,552	20,000	-	344	125,896	125,896	125,896
Special Education Fund	47,509	-	-	501	176,088	176,088	176,088
Teachers Retirement Benefit	68,071	-	-	194	47,644	47,644	47,644
School Matching Grant	533,129	20,000	-	1,564	554,692	554,692	554,692
Total School Capital Reserve Funds	1,040,234	91,000	(65,706)	3,190	1,068,718	1,068,718	1,068,718
Total Capital Reserve Funds	2,283,185	368,266	(236,668)	7,196	2,421,979	2,421,979	2,421,979

Est. Bal. 40,489

NON-EXPENDABLE, EXPENDABLE, & CAPITAL RESERVE TRUST FUNDS
TOWN OF NORTHWOOD TRUSTEES OF TRUST FUNDS

September 30, 2022

Trust Fund	Beginning of Yr. Balance	Additions	Withdrawals	Income	Appreciation	Ending Balance 9/30/2022
Cemetery Common Funds						
Perpetual Care Principal Funds	230,564	800	(2,300)			229,910
Perpetual Care Income Funds	51,276					51,439
Perpetual Care Common Funds	73,522					73,523
Total Cemetery Common Funds	355,362	800	(2,300)			354,872
Cemetery Other Funds						
Cemetery Improvement ETF	59,800	5,900				65,886
Elliot Fund	5,473					5,489
Minor Well Fund	7,564					7,586
Florence Minor Fund	79,864					80,091
Caroline Kandlett Fund	10,911					10,942
Donna Osgood Fund	1,546					1,550
Cemetery Other Funds in checking	6,985					7,005
Total Cemetery Other Funds	172,142	5,900				178,549
Library Trust Funds						
Alfred Parsons Trust Fund	1,446					1,450
A&A Caswell Trust Fund	576					578
Bugent Grant Trust Fund	1,300					1,304
Irene Grant Trust Fund	2,167					2,173
Clady's Gardner Trust Fund	6,935					6,955
Alice Tasker Trust Fund - Maintenance	17,544					17,594
Alice Tasker Trust Fund - Books	7,801					7,823
Clinton Carlyle Trust Fund	3,901					3,912
Elizabeth Stimmell Trust Fund	3,034					3,043
Fremont Swain Trust Fund	6,453					6,471
James Bryant Trust Fund	8,221					8,245
Edward Tasker Trust Fund	7,824					7,846
Total Library Trust Funds	67,202					67,394
Non-expendable Trust Funds						
Nwd SD SPL Benefit Trust Fund	3,693					3,704
Nwd Fernald Trust Fund	22,992					23,058
NWD Jenness Pond Beach Trust Fund	2,174					2,180
Nwd H. Lovejoy Com Cir Trust Fund	1,292					1,296
Nwd Electrica Cotton Trust Fund	1,212					1,216
Nwd G. Woodman Memorial Trust Fund	1,945					1,950
Nwd Bicentennial Trust Fund	8,383					8,407
Total Non-Expendable Trust Funds	41,692					41,811

COST IMPACT OF CHANGING PART-TIME TO FULL-TIME POSITIONS

Position	2023	2024	2023	2024
Building Inspector	Proposed	Full Time	Proposed	Est. Total
Impact of change to 40 hours/wk	30,348	14,779	49,442	Budget
Wages	440	214	717	
MEDI	1,882	916	3,065	
FICA	4,106	2,000	6,690	
Retirement	-	24	33	
Life Insurance	-	21,771	29,028	
Health/Dental/STD/LTD	36,776	39,704	88,975	
TOTAL COST IMPACT				
Assistant Librarian	Proposed	* Effective	Est. Total	Budget
Impact of change to 35 hours/wk	25,796	3,234	30,230	
Wages	1,599	201	1,874	
FICA	374	47	438	
MEDI	645	81	756	
Retirement	-	24	33	
Life Insurance	-	15,957	21,276	
Health/Dental/STD/LTD	28,414	19,544	54,607	
TOTAL COST IMPACT				
Technology Librarian	Proposed	* Effective	Est. Total	Budget
Impact of change to 35 hours/wk	29,044	3,675	34,287	
Wages	228	228	2,126	
FICA	53	53	497	
MEDI	726	92	857	
Retirement	-	24	33	
Life Insurance	-	9,495	12,660	
Health/Dental/STD/LTD	30,051	13,567	50,460	
TOTAL COST IMPACT				
Grand Total	95,241	72,815	194,042	

* Additional costs part-time to full time in 2023

Ambulance/Fire Fund Projections using \$175,000/year ambulance revenue

DATE	ITEM	TRANSACTION		AMBULANCE		FIRE		FUND TOTAL
		AMOUNT	TRANSACTIONS	BALANCE	TRANSACTIONS	BALANCE	TRANSACTIONS	
9/30/2022	Fund Balance as of 9/30/22	498,445		126,207		372,238		498,445
2022	Tanker Lease Payment #2 of 5	(52,237)	-	126,207	(52,237)	320,001		446,208
	Ambulance Lease Payment # 2 of 7	(26,225)	(26,225)	99,982	-	320,001		419,983
	Oct - Dec revenue (\$175,000/yr est.)	43,750	13,125	113,107	30,625	350,626		463,733
	Comstar fees Oct - Dec (\$10,000/yr est.)	(2,500)	(750)	112,357	(1,750)	348,876		461,233
2023	Revenue estimate of \$175,000/year	175,000	52,500	164,857	122,500	471,376		636,233
	Comstar fees estimate of \$10,000/year	(10,000)	(3,000)	161,857	(7,000)	464,376		626,233
	Tanker Lease Payment # 3 of 5	(52,237)	-	161,857	(52,237)	412,139		573,996
	Ambulance Lease Payment # 3 of 7	(26,225)	(26,225)	135,632	-	412,139		547,771
	Funding for Forestry 1 and Amb 1 remount (CIP Plan)	(60,000)	(50,000)	85,632	(10,000)	402,139		487,771
2024	Revenue estimate of \$175,000/year	175,000	52,500	138,132	122,500	524,639		662,771
	Comstar fees estimate of \$10,000/year	(10,000)	(3,000)	135,132	(7,000)	517,639		652,771
	Payment # 1 of 5 on cab & Chassis financing	(33,557)	(33,557)	101,575	-	517,639		619,214
	Tanker Lease Payment # 4 of 5	(52,237)	-	101,575	(52,237)	465,402		566,977
	Ambulance Lease Payment # 4 of 7	(26,225)	(26,225)	75,350	-	465,402		540,752
2025	Revenue estimate of \$175,000/year	175,000	52,500	127,850	122,500	587,902		715,752
	Comstar fees estimate of \$10,000/year	(10,000)	(3,000)	124,850	(7,000)	580,902		705,752
	Payment # 2 of 5 on cab & Chassis financing	(33,557)	(33,557)	91,293	-	580,902		672,195
	Tanker Lease Payment # 5 of 5	(52,237)	-	91,293	(52,237)	528,665		619,958
	Ambulance Lease Payment # 5 of 7	(26,225)	(26,225)	65,068	-	528,665		593,733
2026	Revenue estimate of \$175,000/year	175,000	52,500	117,568	122,500	651,165		768,733
	Comstar fees estimate of \$10,000/year	(10,000)	(3,000)	114,568	(7,000)	644,165		758,733
	Payment #3 of 5 on cab & Chassis financing	(33,557)	(33,557)	81,011	-	644,165		725,176
	Ambulance Lease Payment # 6 of 7	(26,225)	(26,225)	54,786	-	644,165		698,951
2027	Revenue estimate of \$175,000/year	175,000	52,500	107,286	122,500	766,665		873,951
	Comstar fees estimate of \$10,000/year	(10,000)	(3,000)	104,286	(7,000)	759,665		863,951
	Payment # 4 of 5 on cab & Chassis financing	(33,557)	(33,557)	70,729	-	759,665		830,394
	Ambulance Lease Payment # 7 of 7	(26,225)	(26,225)	44,504		759,665		804,169
2028	Revenue estimate of \$175,000/year	175,000	52,500	97,004	122,500	882,165		979,169
	Comstar fees estimate of \$10,000/year	(10,000)	(3,000)	94,004	(7,000)	875,165		969,169
	Payment # 5 of 5 on cab & Chassis financing	(33,557)	(33,557)	60,447	-	875,165		935,612
	Ambulance Lease Payment # 7 of 7	(26,225)	(26,225)	34,222		875,165		909,387

Ambulance/Fire Fund Projections using \$200,000/year ambulance revenue

DATE	ITEM	TRANSACTION		AMBULANCE		FIRE		FUND TOTAL
		AMOUNT	TRANSACTIONS	BALANCE	TRANSACTIONS	BALANCE	TRANSACTIONS	
9/30/2022	Fund Balance as of 9/30/22	498,445		126,207		372,238		498,445
2022	Tanker Lease Payment #2 of 5	(52,237)	-	126,207	(52,237)	320,001		446,208
	Ambulance Lease Payment # 2 of 7	(26,225)	(26,225)	99,982	-	320,001		419,983
	Oct - Dec revenue (\$200,000/yr est.)	50,000	15,000	114,982	35,000	355,001		469,983
	Comstar fees Oct - Dec (\$10,000/yr est.)	(2,500)	(750)	114,232	(1,750)	353,251		467,483
2023	Revenue estimate of \$200,000/year	200,000	60,000	174,232	140,000	493,251		667,483
	Comstar fees estimate of \$10,000/year	(10,000)	(3,000)	171,232	(7,000)	486,251		657,483
	Tanker Lease Payment # 3 of 5	(52,237)	-	171,232	(52,237)	434,014		605,246
	Ambulance Lease Payment # 3 of 7	(26,225)	(26,225)	145,007	-	434,014		579,021
	Funding for Forestry 1 and Amb 1 remount (CIP Plan)	(60,000)	(50,000)	95,007	(10,000)	424,014		519,021
2024	Revenue estimate of \$200,000/year	200,000	60,000	155,007	140,000	564,014		719,021
	Comstar fees estimate of \$10,000/year	(10,000)	(3,000)	152,007	(7,000)	557,014		709,021
	Payment # 1 of 5 on cab & Chassis financing	(33,557)	(33,557)	118,450	-	557,014		675,464
	Tanker Lease Payment # 4 of 5	(52,237)	-	118,450	(52,237)	504,777		623,227
	Ambulance Lease Payment # 4 of 7	(26,225)	(26,225)	92,225	-	504,777		597,002
2025	Revenue estimate of \$200,000/year	200,000	60,000	152,225	140,000	644,777		797,002
	Comstar fees estimate of \$10,000/year	(10,000)	(3,000)	149,225	(7,000)	637,777		787,002
	Payment # 2 of 5 on cab & Chassis financing	(33,557)	(33,557)	115,668	-	637,777		753,445
	Tanker Lease Payment # 5 of 5	(52,237)	-	115,668	(52,237)	585,540		701,208
	Ambulance Lease Payment # 5 of 7	(26,225)	(26,225)	89,443	-	585,540		674,983
2026	Revenue estimate of \$200,000/year	200,000	60,000	149,443	140,000	725,540		874,983
	Comstar fees estimate of \$10,000/year	(10,000)	(3,000)	146,443	(7,000)	718,540		864,983
	Payment #3 of 5 on cab & Chassis financing	(33,557)	(33,557)	112,886	-	718,540		831,426
	Ambulance Lease Payment # 6 of 7	(26,225)	(26,225)	86,661	-	718,540		805,201
2027	Revenue estimate of \$200,000/year	200,000	60,000	146,661	140,000	858,540		1,005,201
	Comstar fees estimate of \$10,000/year	(10,000)	(3,000)	143,661	(7,000)	851,540		995,201
	Payment # 4 of 5 on cab & Chassis financing	(33,557)	(33,557)	110,104	-	851,540		961,644
	Ambulance Lease Payment # 7 of 7	(26,225)	(26,225)	83,879	-	851,540		935,419
2028	Revenue estimate of \$200,000/year	200,000	60,000	143,879	140,000	991,540		1,135,419
	Comstar fees estimate of \$10,000/year	(10,000)	(3,000)	140,879	(7,000)	984,540		1,125,419
	Payment # 5 of 5 on cab & Chassis financing	(33,557)	(33,557)	107,322	-	984,540		1,091,862
	Ambulance Lease Payment # 7 of 7	(26,225)	(26,225)	81,097	-	984,540		1,065,637