



# Northwood, NH Board of Selectmen Agenda December 28, 2021

You may also watch the meeting live on the Town Website at this link:

<https://livestream.com/accounts/28706232/events/8784532/player?width=640&height=360&enableInfoAndActivity=true&defaultDrawer=&autoplay=true&mute=false>

**6:00 pm Call to Order, Roll Call, Pledge of Allegiance**

**Citizen's Forum (15-minute limit, 3 minutes/speaker)**

## **ONGOING BUSINESS**

- **Approve Minutes  
December 14, 2021**

- **Consent Agenda**

- **TA Reports / Items for Board Action**

## **OLD BUSINESS**

**Review for Action: FY22 Operating Budget and Warrant Articles**

**Review for Action: FY21 Budget Report/Status**

**Review for Action: Use of ARPA Funds**

## **NEW BUSINESS**

**Review for Action: 2021 Encumbrances and Carryforwards**

**Review for Action: Property Owner Request for Unmerger of Involuntary Merged of Lots**

**Review for Action: Assessor's Comments on Exemptions**

**Review Board Tasker Manager**

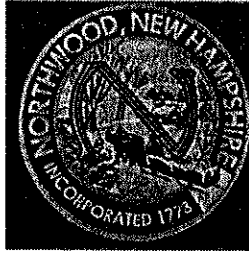
**Board Committee Reports.**

**Citizen's Forum (15-minute limit, 3 minutes/speaker)**

**Nonpublic Session if needed RSA 91-A:3II (c)**

**Adjournment**

**\*Any person requiring interpretive or other accommodations is asked to contact the Town Office at least 48 hours prior to the start of the meeting.**



**TOWN OF NORTHWOOD  
BOARD OF SELECTMEN**

**Town of Northwood 818 First NH Turnpike Northwood, NH 03261  
(603) 942-5586**

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**Board of Selectmen Meeting Minutes  
December 14, 2021**

**ROLL CALL:** Chairman Hal Kreider, Vice-Chair Matt Frye, Select Board Member Beth Boudreau, Select Board Member Tim Colby, Select Board Member Jim Guzofski

**STAFF PRESENT:** TA Walter Johnson

**6:00 P.M. Chairman Hal Kreider opened the Northwood Board of Selectmen meeting with a roll call and led the Pledge of Allegiance.**

**Citizen's Forum:**

Tim Jandebeur said he would like to put a petition warrant article to grant a 2% COLA to all employees if the budget fails. He is asking for the dollar amount for a 2% COLA. Chairman Kreider said he will get the info to Tim.

**Minutes:**

**Minutes of November 23, 2021 were reviewed. J. Guzofski noted on line 206 there is no second to a motion. It was the consensus of the board that B. Boudreau seconded the motion.**

**Motion: "To approve the minutes of November 23, 2021, as edited."**

**Motion: M. Frye**

**Second: B. Boudreau**

**Motion carried 5/0**

**Consent Agenda:**

Payroll Manifest dated December 1, 2021:

Batch # 18083 for \$86,509.91

Payroll Manifest dated December 1, 2021:

Batch # 18088 for \$2038.46

Accounts Payable Manifest dated December 8, 2021

Batch# 18131 for \$717,067.11

This batch includes the county tax payment of \$548,684.

Accounts Payable Manifest dated November 03, 2021

45 Batch# 18024 for \$495.14  
46 This had mistakenly not been approved at a previous meeting.

47  
48 Accounts Payable Manifest dated December 15, 2021  
49 Batch # 18157 for \$102,089.70  
50 This batch includes 2 payments to Grappone Auto Group, one for \$34,607 and the other  
51 for \$36,133, both for new cruisers.

52  
53 Payroll Manifest dated December 15, 2021  
54 Batch #18154 for \$84,635.45

55  
56 Timber Yield Tax for Map 207 Lot 38 - \$950.95  
57 Timber Yield Tax for Map 105 Lot 2 - \$1,388.22

58  
59 **Motion: "To approve the consent agenda as presented."**

60 **Motion: T. Colby**

61 **Second: M. Frye**

62 **Motion carried 5/0**

63  
64 **TA Reports/ Items for Board Action:**

65 Staffing Update: We are still advertising for the full-time firefighter position. Application  
66 review will begin this week. All other positions are fully staffed. The Transfer Station is  
67 operating on a normal schedule now that they are fully staffed.

68  
69 Lighting Upgrade Project: A pre-construction tour was scheduled for next week but will  
70 be delayed due to materials being on back order. When the materials are on site they  
71 will begin, hopefully early to mid-January.

72  
73 The Route 107/Main Street bridge construction is now complete. The State DOT has  
74 signed off.

75  
76 2020 Cyclical Assessments Audit: The data that needs to be corrected will be entered  
77 in the system. M. Frye asked if the results of the audit are average. TA Johnson said  
78 that the variances were within the acceptable range for the random sampling of  
79 properties used.

80  
81 Old Canterbury Road guardrail project: We have a proposal to replace the guardrails  
82 for \$13,260 with work to begin in spring, 2022. The funds will come from the Red Listed  
83 Bridge Expendable Trust Fund account. TA Johnson has requested a motion to include  
84 a 10% cap to authorize this project.

85  
86 **Motion: "To approve \$13,260 to replace the Old Canterbury Road guardrails and**  
87 **include a 10% project cap, with funds to come from the Red Listed Bridge**  
88 **Expendable Trust Fund and to approve Walter to sign all documents.**

89 **Motion: M. Frye**

90 **Second: T. Colby**

91 **Motion carried 5/0**

92  
93 Budget Update: With three weeks left in the fiscal year, we continue to monitor the  
94 expenses. We have been doing A/P every week and payroll every other week. The bottom

95 line is still strong through the year-end but does not include any unanticipated  
96 expenditures that may pop up. The Fire, Sanitation, Recycling, Town Buildings, Town  
97 Clerk/Tax Collector, Administration, and Finance departments will come in over budget  
98 due to the increases over the past few years. Other departments will have a surplus that  
99 will cover those overages. Encumbrances for year end will be discussed at the December  
100 28 Board meeting.

101

102 Narrows Fire Station heating units: A pair of heating units at the Narrows Fire Station  
103 have failed. Due to the age there are no parts available for repairs. TA Johnson has a  
104 quote of \$12,000 and is asking for a motion to move forward.

105

106 **Motion: "To expend up to \$12,000 to replace the failed heating system at the**  
107 **Narrows Station and fund the expense from the Facilities Expendable Trust Fund,**  
108 **and to authorize Walter to sign all documents necessary.**

109 **Motion: M. Frye**

110 **Second: B. Boudreau**

111 **Motion carried 5/0**

112

113 Auction Sales Update: 24 sales have closed so far. Proceeds have been received from  
114 17 of those sales, with the remainder still coming. A couple of the sales have fallen  
115 through due to buyer's remorse. There are also a couple properties that have title issues  
116 that are holding things up. One piece needs a subdivision approval because there is no  
117 record of a past subdivision. The cost to get this done is approximately \$12,000 which  
118 will come out of the proceeds of the sales since it is the town's responsibility to get this  
119 cleared up. The Chairman of the Board Hal Kreider was the successful bidder on this  
120 property, so he is stepping down for this discussion.

121

122 **Motion: "To spend up to \$12,000 for the survey and subdivision process on the**  
123 **Tasker Shores Drive auction property.**

124 **Motion: T. Colby**

125 **Second: B. Boudreau**

126 **Motion carried 4/0, with H. Kreider stepping down**

127

128 Town Hall Meeting Room: Walter has a quote for painting the ceiling and walls of the  
129 meeting hall. The total is a little over \$2,500. The consensus of the Board is to clean  
130 out the hall and have the ceiling and walls and trim painted, with funding to come from  
131 the old 250<sup>th</sup> Committee fund that was left for improvements to Town Hall. The Board  
132 instructed Walter to go forward on this project.

133

134 Holiday Luncheon: The Board of Selectmen are hosting a holiday luncheon for the  
135 employees on December 21 from 12:30 to 2. The Library, Tax Collector, and Town Hall  
136 will remain open.

137

### 138 **2021 Tax Rate**

139 Chairman Kreider stated that he is looking at the recent reduction in the town portion  
140 of the tax rate as a "tax holiday". We may not have the same events in coming years  
141 such as the sale of tax deeded properties to help with revenue. We have been making  
142 improvements to the roads and as a result have seen costs go down as we get caught  
143 up on needed work. TA Johnson added that the \$1.91 drop in the town rate will not be  
144 an ongoing event. This year we had the perfect storm of revenue with sales of tax deeded

145 properties, \$200,000 coming from fund balance, and a \$100,000 increase in the Meals  
146 & Room tax distribution from the State. The goal will be to try to monitor the rate using  
147 the fund balance over the next few years. The Board discussed the plan to spend the  
148 fund balance down over the next several years by buying down the tax rate, or funding  
149 projects with no tax impact.

150

### 151 **FY22 Operating Budget and Warrant Articles**

152 The Budget Committee requested the Board of Selectmen revisit the recommended  
153 budget. Chairman Kreider feels it conflicts with the process outlined by statute, which  
154 states the Budget Committee shall propose the recommended budget. TA Johnson  
155 added that typically the Board of Selectmen makes a budget. If the Budget Committee  
156 feels differently, the Budget Committee should make adjustments in the operating  
157 budget or warrant articles. TA Johnson is not sure it would be beneficial to look for  
158 cuts, but there are other ways to meet the objective of the budget committee in the spirit  
159 of cooperation and compromise. J. Guzofski stated that through the budget process he  
160 observed a lack of trust between both residents and town officials, including a lack of  
161 trust of town officials with one another. He heard rude comments, innuendoes, childish  
162 attacks, personal attacks, badmouthing, and complaining on Monday night for 1 and ½  
163 hours. Evident biases were seen. J. Guzofski was astonished that the \$12,000,000  
164 school budget went through the budget committee in 4 hours, while the \$4 million dollar  
165 town budget has taken 1 full day and two evenings and still isn't complete. J. Guzofski  
166 was amazed the committee was questioning items such as the Town Administrator's  
167 training and travel budget. His personal opinion is the Board of Selectmen should be  
168 the bigger people and try to make cuts to the budget. B. Boudreau feels if voters see a  
169 budget over \$4,000,000, we will get the default. She feels a budget under \$4,000,000  
170 should be more passable. T. Colby was astonished that while the Police Chief was  
171 present at the Budget Committee meeting, there were no questions for him. But when  
172 the Chief was not there, the committee beat up the Police department budget. He feels  
173 the Selectmen have done their job and the budget is done. M. Frye agreed, saying the  
174 Selectmen did their job and cutting the budget to an arbitrary number doesn't serve the  
175 taxpayers. He does not accept that the budget needs to be under \$4,000,000 in order to  
176 pass. He feels the whole budget process has been hijacked by Tim Jandebour and Paul  
177 Tudor and he takes umbrage to it. H. Kreider feels the department heads know the  
178 situation and they came in with a budget that was not inflated. The Board still found  
179 some cuts in that budget. He added that most of the members of the Budget Committee  
180 commented that they could not find places to cut the budget. H. Kreider said that there  
181 are things the Board of Selectmen can do, as opposed to the Budget Committee, that  
182 can make the pill easier to swallow. He is proposing taking some funds out of the  
183 operating budget and putting them in a warrant article. The total appropriation would  
184 be the same, but the funding for the warrant article can come from the unassigned fund  
185 balance. H. Kreider asked the Board is they would consider not cutting expenses but  
186 looking at moving some items into warrant articles.

187 **Motion: "To reconsider the budget on the basis of moving some items into warrant**  
188 **articles."**

189 **Motion: H. Kreider**

190 **Second: B. Boudreau**

191 M. Frye said the RSA clearly states what the budget committee shall do. The Board of  
192 Selectmen is usurping the roll of the budget committee at this point. He feels that the  
193 creation of a recommended budget is the Budget Committee's job and not the Board of  
194 Selectmen's problem at this point. T. Colby commented how disappointed he was to

195 watch the Budget Committee acting as unprofessional as they were. J. Guzofski added  
196 that the Budget Committee had broken their own rules last Saturday to go forward  
197 without having the required paperwork 7 days in advance of the meeting. Some  
198 members walked out. He added that the Board of Selectmen definitely does not have to  
199 reconsider the budget, but someone needs to be the agent of change to stop the personal  
200 attacks. M. Frye feels if the Board of Selectmen goes back now it will be like saying “we  
201 were just kidding the first time”. He thinks the town needs to be educated about having  
202 to play catch up after years of default budgets. He could agree with moving items into  
203 a warrant article if they are to be funded through taxation, not through the fund balance.  
204 He is also concerned that a budget artificially lowered by moving items to a warrant  
205 article would then become the new default budget.

206 **Motion carried 3/2 with T. Colby and M. Frye opposed.**

207  
208 H. Kreider reviewed the list of possible changes:

209 - In the Finance budget, the software payment scheduled for 2022 could be done in  
210 2021 for \$6,500.

211 - TA Johnson re-negotiated with the assessors to reduce the cyclical update by \$8,000  
212 by using more in-house person for some tasks.

213 - \$31,362 for the COLA for employees could be moved into a warrant article. There was  
214 a lengthy discussion regarding removing the COLA into a warrant article, leaving it in  
215 the budget, or a potential petition article submitted in case the budget fails. The  
216 consensus was to move the \$31,362 for the 1.5% COLA into a warrant article funded by  
217 taxation.

218 - The cruiser purchase of \$47,500 could be moved into a warrant article. It was the  
219 consensus of the Board to leave the cruiser in the operating budget because that is the  
220 way the Budget Committee has repeatedly wanted it in the past.

221 - Paving and Reconstruction could be reduced by \$70,000 and Highway Cleaning &  
222 Maintenance by \$20,000 by moving the funds for the chipper rental and excavator rental  
223 for ditching work into Warrant Article #6.

224 These changes would make the new bottom line \$3,927,497.

225 **Motion: “To recommend these changes to the Budget Committee”.**

226 **Motion: B. Boudreau**

227 **Second: J. Guzofski**

228 After confusion over the content of the motion,

229 **Motion Restate: “To recommend to the Budget Committee a bottom line number**  
230 **of \$3,927,497, which is based on the following changes to our original**  
231 **recommendation: \$6,500 reduction in Finance software to be paid ion 2021;**  
232 **\$8,000 reduction in Assessing; A new warrant article for \$31,362 for a 1.5% COLA;**  
233 **\$70,000 moved from Paving and Reconstruction to warrant article #6 and \$20,000**  
234 **moved from Highway Cleaning & Maintenance to warrant article #6. Both of these**  
235 **amounts to be funded by taxation with the balance of warrant article 6 to be**  
236 **funded through unassigned fund balance. All other numbers remain the same.**

237 **Motion: H. Kreider**

238 **Second: J. Guzofski**

239 **Motion carried by 3/2 roll call vote: J. Guzofski – Yes, B. Boudreau – Yes, T. Colby**  
240 **– No, M. Frye – No, H. Kreider – Yes.**

241

242

243

244

245 **Review of Non-Monetary Warrant Articles**

246 The Board did not have any other non-monetary warrant articles that TA Johnson needs  
247 to be working on.

248

249 **Service Agreement with Strafford Regional Planning Commission**

250 The new agreement with Strafford Regional Planning Commission is primarily for the  
251 services of the town planner for 2022. The compensation rate is \$65.00/hour and not  
252 to exceed \$34,600 for the year. This is in the proposed FY22 budget.

253 **Motion: "To approve the 2022 contract for services with Northwood and the**  
254 **Strafford Regional Planning Commission as proposed."**

255 **Motion: T. Colby**

256 **Second: M. Frye**

257 **Motion carried 5/0.**

258

259 **Lamprey Regional Cooperative Update and Budget**

260 A financial report of the Lamprey Regional Cooperative is in the packet. The budget  
261 shows an increase of \$715 for Northwood for the closure portion and around \$900 for  
262 the operating budget. This amount was addressed with the Budget Committee at their  
263 work session.

264

265 **Review Board Task Manager**

266 T. Colby asked about the progress with the Lower Bow Street legal issue. TA Johnson  
267 has talked to DOT District 6 about reconstructing that intersection and improving the  
268 drainage. They will need to address the relocation of the pole since it is in their right-  
269 of-way. The resident pumping water across the road continues to be responsible for any  
270 liability at that intersection. The Board asked TA Johnson to ask PW Foreman Brown  
271 to keep track of any additional costs on clearing that intersection of ice. B. Boudreau  
272 asked TA Johnson to get some info on prices for more streetlights at intersections along  
273 Route 4. TA Johnson reported that the new financial software is going well. Finance  
274 Director Eastman has been training each week and the conversion of data went well.  
275 Training of the other employees will begin after the first of the year.

276

277 **Citizen's Forum**

278 Tom Chase had been at the meeting earlier and wanted the Board members to read an  
279 article he dropped off about funding local expenses via real estate taxes and the  
280 downshifting of costs to municipal levels from the state and federal levels.

281

282 **Motion: "To go into a non-public session under RSA 91a:32(b)."**

283 **Motion: M. Frye**

284 **Second: H. Kreider**

285 **Motion carried 5/0 by roll call vote.**

286

287 **Resumed public session at 8:30pm**

288

289 Chairman Kreider announced that during the non-public session the Board approved  
290 the conditional hiring of Raymond Como as an on-call transfer station attendant at  
291 Grade 5 Step 5 \$13.01/hr.

292

293 Minutes respectfully submitted by

294 Cheryl Eastman

DRAFT

295  
296  
297  
298  
299



# Northwood NH Consent Agenda for December 28, 2021

**Payroll Manifest dated December 29, 2021**

Batch# 18198 for \$88,585.36

**Accounts Payable Manifest dated December 22, 2021**

Batch# 18174 for \$536,588.49

**Accounts Payable Manifest dated December 29, 2021**

Batch# 18204 for \$60,795.44

**Treasurer's Report – N/A**

**Administrative Abatements**

**Abatements Recommendations**

Debra & Ronald Locke – Map 219 Lot 35

**Property Tax Exemptions: Approve or Deny per Assessor's Recommendations**

Ronald & Dianne Ouellette - Elderly Exemption

**Other**

Timber Yield Tax for Map 201 Lot 8 - \$68.65

Approved by a vote of \_\_ – Yes, \_\_ – No on December 28, 2021

\_\_\_\_\_ Hal Kreider

\_\_\_\_\_ Matt Frye

\_\_\_\_\_ Beth Boudreau

\_\_\_\_\_ James Guzofski

\_\_\_\_\_ Tim Colby

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INTEROFFICE MEMORANDUM

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**TO:** NORTHWOOD BOARD OF SELECTMEN  
**FROM:** JEFF EARLS  
**SUBJECT:** TAX YEAR 2021 ABATEMENT RECOMMENDATION  
**DATE:** DECEMBER 23, 2021

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Members of The Board:

The owners of the following property have submitted an abatement request for tax year 2021.

**Locke Ronald and Debra**

**213 Ridge Road**

**Map 219-35**

This is a two-part request the first being a hardship request for which I do not have an opinion. The second is a request for over-assessment.

1. Assessed for a deck that has been removed.
2. Description of house as being in good condition is incorrect.

I removed the deck from the assessment and adjusted the value of the land because of access issues. I also adjusted the residence due to condition and story height. The house is all original and needs extensive rehab. Today's buyers want to move in ready properties and this property would require between \$50K and 100K to bring up to these standards. Therefore, I recommend the following:

Original Assessment: 343,600

Revised Assessment: 268,700

Abate: 74,900 X 15.47 = 1158.70

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Approved

Denied

<hr/> <hr/> <hr/> <hr/> <hr/>	<hr/> <hr/> <hr/> <hr/> <hr/>
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NEW HAMPSHIRE DEPARTMENT OF REVENUE ADMINISTRATION
PERMANENT APPLICATION FOR PROPERTY TAX CREDITS/EXEMPTIONS
DUE DATE APRIL 15 PRECEDING THE SETTING OF THE TAX RATE

OWNER AND APPLICANT INFORMATION
OWNER: Ronald + Dianne Ouellette
APPLICANT'S LAST NAME: Ouellette
APPLICANT'S FIRST NAME: Ronald
PHONE NUMBER: 603-244-9003
Mailing Address: 12 Fox Cross LN, Northwood, NH 03261
PROPERTY ADDRESS: 12 Fox Cross LN, Northwood, NH 03261
TAX MAP: 000230, BLOCK: 000032, LOT: 000006

VETERAN'S INFORMATION
1. APPLICANT IS THE: [ ] Veteran, [ ] Spouse, [ ] Surviving Spouse
2. APPLYING FOR: [ ] Veterans' Tax Credit (RSA 72:28) Standard (\$50) / Optional (\$51 up to \$750)
3. Veteran's Name: [ ]
4. Date of Entry: [ ]
5. Date of Discharge/Release: [ ]
6. Name of Allied Country Served in: [ ]
7. Branch of Service: [ ]
8. Please Check One: [ ] US Citizen at time of entry into Service, [ ] Alien but resident of NH at time of entry into Service

STANDARD EXEMPTIONS
10. [X] Elderly Exemption (Must be 65 years of age on or before April 1 of year for which exemption is claimed) (RSA 72:39-a)
10a. Applicant's Date of Birth: 01-07-1958, Spouse's Date of Birth: 03-03-1954
11. [ ] Improvements to Assist Persons with Disabilities (RSA 72:37-a)
LOCAL OPTIONAL EXEMPTIONS: (If adopted by city/town)
12. [ ] Blind Exemption (RSA 72:37), [ ] Solar Energy Systems Exemption (RSA 72:62)
[ ] Deaf Exemption (RSA 72:38-b), [ ] Wind-Powered Energy Systems Exemption (RSA 72:66)
[ ] Disabled Exemption (RSA 72:37-b), [ ] Woodheating Energy Systems Exemption (RSA 72:70)
[ ] Electric Energy Storage Systems Exemption (RSA 72:85)

STEP 4 RESIDENCY
13. [ ] NH Resident for One Year preceding April 1 in the year in which the tax credit is claimed (Veterans' Tax Credit)
[ ] NH Resident for Five Consecutive Years (Deaf) or At least Five Years (Disabled) preceding April 1 in the year the exemption is claimed
[X] NH Resident for Three Consecutive Years preceding April 1 in the year the exemption is claimed (Elderly Exemption)

STEP 5 OWNERSHIP
14. Do you own 100% interest in this residence? [X] Yes [ ] No. If NO, what percent (%) do you own? [ ]

STEP 6 SIGNATURES
Under penalties of perjury, I declare that I have examined this document and to the best of my belief the information herein is true, correct and complete.
Signature (in ink) of Property Owner: Ronald Ouellette, Dianne M. Ouellette
Date: 12/18/21, 12-18-21

PROPERTY OWNER NAME

TAX MAP | BLOCK | LOT

PERMANENT APPLICATION FOR PROPERTY TAX CREDITS/EXEMPTIONS

MUNICIPAL AUTHORIZATION - TO BE COMPLETED BY MUNICIPAL ASSESSING OFFICIALS

VETERANS' TAX CREDIT

MUNICIPAL TAX MAP	BLOCK	LOT	AMOUNT	GRANTED	DENIED	DATE
<input type="checkbox"/> Veterans' Tax Credit RSA 72:28 (Standard \$50; Optional \$51 up to \$750)				<input type="radio"/>	<input type="radio"/>	
<input type="checkbox"/> All Veterans' Tax Credit RSA 72:28-b (Standard \$50; Optional \$51 up to \$750)				<input type="radio"/>	<input type="radio"/>	
<input type="checkbox"/> Tax Credit for Service-Connected Total Disability (Standard \$700; Optional \$701 up to \$4,000)				<input type="radio"/>	<input type="radio"/>	
<input type="checkbox"/> Surviving Spouse Tax Credit (Standard \$700; Optional \$701 up to \$2,000)				<input type="radio"/>	<input type="radio"/>	
<input type="checkbox"/> Tax Credit for Combat Service pursuant to RSA 72:28-c (\$50 up to \$500)				<input type="radio"/>	<input type="radio"/>	
<input type="checkbox"/> Review Applicable Discharge Papers Form(s)						
<input type="checkbox"/> Other Information						

VETERANS' EXEMPTION

Certain Disabled Veterans' Exemption     Veteran     Surviving Spouse    GRANTED  DENIED

APPLICABLE ELDERLY, DISABLED AND DEAF EXEMPTION INCOME AND ASSET LIMITS

CONTACT YOUR MUNICIPALITY FOR INCOME AND ASSET LIMITS

Income Limits	Deaf Exemption	Disabled Exemption	Elderly Exemption	Elderly Exemption Per Age Category	
Single				65-74 years of age	
Married				75-79 years of age	
<b>Asset Limits</b>				80+ years of age	
Single					
Married					

STANDARD and LOCAL OPTIONAL EXEMPTIONS (If adopted by the City/Town)

	AMOUNT	GRANTED	DENIED	DATE
<input type="checkbox"/> Elderly Exemption		<input type="radio"/>	<input type="radio"/>	
<input type="checkbox"/> Improvements to Assist Persons with Disabilities		<input type="radio"/>	<input type="radio"/>	
<input type="checkbox"/> Blind Exemption		<input type="radio"/>	<input type="radio"/>	
<input type="checkbox"/> Deaf Exemption		<input type="radio"/>	<input type="radio"/>	
<input type="checkbox"/> Disabled Exemption		<input type="radio"/>	<input type="radio"/>	
<input type="checkbox"/> Electric Energy Storage Systems Exemption		<input type="radio"/>	<input type="radio"/>	
<input type="checkbox"/> Solar Energy Systems Exemption		<input type="radio"/>	<input type="radio"/>	
<input type="checkbox"/> Woodheating Energy Systems Exemption		<input type="radio"/>	<input type="radio"/>	
<input type="checkbox"/> Wind-powered Energy Systems Exemption		<input type="radio"/>	<input type="radio"/>	

A photocopy of this Form (Pages 1 and 2) or Form PA-35 must be returned to the property owner after approval or denial.

The following documentation may be requested at the time of application in accordance with RSA 72:34, II:

- \* List of assets, value of each asset, net encumbrance and net value of each asset.
- \* Statement of applicant and spouse's income.
- \* Federal Income Tax Form.
- \* State Interest and Dividends Tax Form.
- \* Property Tax Inventory Form filed in any other town.

\* Documents are considered confidential and are returned to the applicant at the time a decision is made on the application.

Municipal Notes

*Recommended JE 12/23/21*

PRINT / TYPE NAME OF SELECTMEN / MUNICIPAL ASSESSING OFFICIAL	SIGNATURE (IN INK) OF SELECTMEN / MUNICIPAL ASSESSING OFFICIAL	DATE
PRINT / TYPE NAME OF SELECTMEN / MUNICIPAL ASSESSING OFFICIAL	SIGNATURE (IN INK) OF SELECTMEN / MUNICIPAL ASSESSING OFFICIAL	DATE
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PRINT / TYPE NAME OF SELECTMEN / MUNICIPAL ASSESSING OFFICIAL	SIGNATURE (IN INK) OF SELECTMEN / MUNICIPAL ASSESSING OFFICIAL	DATE

REPORT OF WOOD OR TIMBER CUT

RSA 79:11

See instructions on back of form

OPERATION # 21-349-02 T

For Tax Year April 1, 2021 to March 31, 2022

Mailing Address:

MICHAEL BOLDOC
73 THIRD ST
BARRINGTON NH 03825-

1. City/Town of: NORTHWOOD

2. Tax Map/Lot # or USFS sale name/unit #:
MAP 000201 LOT 0008

3. Exact Acreage of Cut: 10

4. Is the cutting complete? Yes [X] No [ ]

5. If yes, date cutting was completed? JULY

6. Names of ALL purchasers that the forest products were sold to:

NAME Mike Bolduc (Firewood)

NAME Old Castle Lawn + Garden

NAME

NAME

NAME

7. I hereby report the wood or timber cut under penalty of perjury.
(If a corporation, an officer must sign)

SIGNATURE (IN INK) OF OWNER(S) OR CORPORATE OFFICER DATE 12-12-21

SIGNATURE (IN INK) OF OWNER(S) OR CORPORATE OFFICER DATE 12-12-21

CORPORATE OFFICER NAME AND TITLE DATE
Hercules & Constance Tsirovakas

PRINT OWNER(S) NAME - (Attach a signature page for additional owners).
109 Lord's Mill Rd.

MAILING ADDRESS
Epsom NH 03234

CITY/TOWN STATE ZIP CODE
TELE NO: 603-736-5555

8. Description of Wood or Timber Cut

Table with columns for SPECIES and EXACT SCALE CUT USE INTERNATIONAL 1/4 RULE LOG SCALE MBF = (THOUSAND BOARD FEET). Rows include White Pine, Hemlock, Red Pine, Spruce & Fir, Hard Maple, White Birch, Yellow Birch, Oak, Ash, Soft Maple, Beech/ Pallet/ Tie Logs, Others (Specify), PULPWOOD, TONS, Spruce & Fir, Hardwood & Aspen, Pine, Hemlock, Biomass Chips, MISCELLANEOUS: High Grade Spruce/Fir = TONS, Cordwood & Fuelwood = CORDS.

9. Species and Amount of Wood or Timber for Personal Use or Exempt. See exemptions on back of form.

Table with columns for Species and Amount.

10. Under penalty of perjury, I (the logger/forester or person responsible for cutting) declare that all information in Sections 6, 8, & 9 are true and correct.

SIGNATURE (IN INK) OF LOGGER/FORESTER RESPONSIBLE FOR CUTTING
Michael Bolduc

DATE: 12-12-21

PENALTY: Pursuant to RSA 21-J:39, a person who fails to file a Report of Wood or Timber Cut with the proper assessing officials or fails to send copies to the Department of Revenue administration, in accordance with RSA 79:11, may be guilty of a misdemeanor.

DOOMAGE: If an owner neglects to file a report or willfully falsifies a report, the assessing officials shall assess doomage which is two times what the tax would have been if the report has been properly filed. Refer to RSA 79:12 for the complete statute on doomage.

**ORIGINAL WARRANT  
YIELD TAX LEVY  
December 29, 2021  
THE STATE OF NEW HAMPSHIRE**

Rockingham

TO: Marisa Russo, Collector of Taxes for Town of NORTHWOOD, in said county:

In the name of said State you are hereby directed to collect on or before thirty (30) days from date of bill from the person(s) named herewith committed to you, the Yield Tax set against their name(s), amounting in all to the sum of : **\$68.65**, with interest at eighteen (18%) percent per annum from the due date and on all sums not paid on or before that day. We further order you to pay all monies collected to the treasurer of said town, or treasurer's designee as provided in RSA 41:29, VI, at least on a weekly basis, or daily when receipts exceed \$1,500.00 or more often when directed by the Commissioner of Revenue Administration.

Given under our hands and seal at NORTHWOOD

\_\_\_\_\_  
(Selectmen/assessor)

\_\_\_\_\_  
(Selectmen/assessor)

\_\_\_\_\_  
(Selectmen/assessor)

\_\_\_\_\_  
(Selectmen/assessor)

\_\_\_\_\_  
(Selectmen/assessor)

**DATE SIGNED: December 29, 2021**

NAME & ADDRESS	MAP & LOT	OPERATION #	YIELD TAX DUE
Tsirovacas, Hercules and Constance 109 Lord's Mill Road Epsom, NH 03234	201-8	21-349-02 T	\$68.65

**TAX DUE DATE: January 28, 2022      TOTAL YIELDTAX: \$68.65**

TIMBER CUT FOR INTENTS FILED DURING: April 1, 2021 - March 31, 2022

**Town of Northwood**

818 NH Turnpike  
Northwood NH 03261  
942-5586

Tsirovacas, Hercules and Constance  
0  
109 Lord's Mill Road  
Epsom, NH 03234

**YIELD TAX ON TIMBER CUT**

TAX ACCOUNT & SERIAL I.D. NUMBER: 0  
TAX MAP & LOT NUMBER: 201-8  
YIELD TAX OPERATION NUMBER: 21-349-02 T  
DATE OF YIELD TAX BILL: 12/29/2021  
AMOUNT COMMITTED TO ME  
FOR COLLECTION PER RSA 79: **\$68.65**

**\*\*\* 18% APR INTEREST WILL BE CHARGED AFTER 1/28/2022 ON UNPAID TAXES \*\*\***

APPEAL: an owner may, within 90 days of notice of the tax, appeal to the assessing officials in writing for an abatement from the original assessment, but no owner shall be entitled to an abatement unless he has complied with the provisions of RSA 79:10 and 11. (RSA 79:8)

**TAX OFFICE HOURS:** MONDAY, WEDNESDAY, THURSDAY 8AM-4PM  
TUESDAY 11AM-7PM AND LAST SATURDAY OF THE MONTH (UNLESS NOTED/HOLIDAY WEEKEND)

Sincerely,

**Marisa Russo**  
Tax Collector

INTENT FILED DURING TAX YEAR: April 1, 2021 - March 31, 2022

TOWN: NORTHWOOD  
 COUNTY: Rockingham  
 OWNER: Tsirovacas, Hercules and Constance  
 OWNER: 201-8  
 ADDRESS: 109 Lord's Mill Road  
 ADDRESS: Epsom, NH 03234

ACCOUNT & SERIAL #:  
 MAP & LOT #: 201-8  
 OPERATION #: 21-349-02 T  
 DATE OF BILLING: December 29, 2021

SPECIES	LOW MBF		HIGH MBF	RANGE DIFFERENCE		RATING %	STUMPAGE VALUE *	# BOARD FEET IN THOUSANDS	# TONS	# CORDS
	TONS LOW	TONS HIGH		CORDS LOW	CORDS HIGH					
WHITE PINE	\$90.00	\$190.00	\$100.00	\$100.00	0.75	\$ 165.00				
HEMLOCK	\$20.00	\$60.00	\$40.00	\$40.00	0.75	\$ 50.00				
RED PINE	\$15.00	\$60.00	\$45.00	\$45.00	0.75	\$ 48.75				
SPRUCE & FIR	\$70.00	\$125.00	\$55.00	\$55.00	0.75	\$ 111.25				
HARD MAPLE	\$120.00	\$350.00	\$230.00	\$230.00	0.75	\$ 292.50				
WHITE BIRCH	\$50.00	\$100.00	\$50.00	\$50.00	0.75	\$ 87.50				
YELLOW BIRCH	\$75.00	\$250.00	\$175.00	\$175.00	0.75	\$ 206.25				
OAK	\$180.00	\$500.00	\$320.00	\$320.00	0.75	\$ 420.00				
ASH	\$75.00	\$200.00	\$125.00	\$125.00	0.75	\$ 168.75				
SOFT MAPLE	\$50.00	\$150.00	\$100.00	\$100.00	0.75	\$ 125.00				
BEECH/PALLET/TIE LOGS	\$20.00	\$60.00	\$40.00	\$40.00	0.75	\$ 50.00				
OTHERS:	\$50.00	\$150.00	\$100.00	\$100.00	0.75	\$ 125.00				
OTHERS:	\$0.00	\$0.00	\$0.00	\$0.00	0.75	\$ -				
<b>TONS &amp; CORDS</b>	<b>TONS LOW</b>	<b>TONS HIGH</b>	<b>CORDS LOW</b>	<b>CORDS HIGH</b>	<b>RATING %</b>	<b>STUMPAGE VALUE TONS *</b>	<b>STUMPAGE VALUE CORDS *</b>	<b># TONS</b>	<b># CORDS</b>	
SPRUCE & FIR	\$0.00	\$1.00	\$1.00	\$1.00	0.75	\$ 0.75				
HARDWOOD & ASPEN	\$0.50	\$4.00	\$3.50	\$3.50	0.75	\$ 3.13				
PINE	-\$0.05	\$0.50	\$0.55	\$0.55	0.75	\$ 0.36		18.000		
HEMLOCK	\$0.00	\$3.50	\$3.50	\$3.50	0.75	\$ 2.63				
BIOMASS CHIPS	-\$3.00	\$1.00	\$4.00	\$4.00	0.75	\$ -				
HIGH GRADE SPRUCE	\$20.00	\$30.00	\$10.00	\$10.00	0.75	\$ 27.50				
CORD WOOD/FUELWOOD			\$8.00	\$20.00	0.75	\$ 17.00			40.000	

\* STUMPAGE VALUE = % RATING X RANGE DIFFERENCE + LOW RANGE VALUE



**CERTIFICATION OF YIELD TAXES ASSESSED**  
**INTENT FILED DURING TAX YEAR: April 1, 2021 - March 31, 2022**

**TOWN / CITY OF:** NORTHWOOD  
**COUNTY OF:** Rockingham  
**CERTIFICATION DATE:** December 29, 2021

(Selectmen/assessor)

(Selectmen/assessor)

(Selectmen/assessor)

(Selectmen/assessor)

(Selectmen/assessor)

**SEND SIGNED COPY TO:** DEPT. OF REVENUE ADMINISTRATION  
 MUNICIPAL AND PROPERTY DIVISION  
 P.O. BOX 487  
 CONCORD, NH 03302-0487

# 1 NAME OF OWNER	# 4 SPECIES	# 5 NUMBER OF BOARD FEET IN THOUSANDS	# 6 NUMBER OF TONS	# 6 NUMBER OF CORDS	# 7 STUMPAGE VALUE	# 8 TOTAL ASSESSED VAL.	# 9 TAX AT 10 %	# 10
Tsirovacas, Hercules and Constance 0 109 Lord's Mill Road Epsom, NH 03234  <u>ACCOUNT OR SERIAL #:</u> 0  # 2 BY WHICH LOT WAS DESIGNATED IN NOTICE OF INTENT  <u>MAP &amp; LOT NUMBER</u> 201-8	WHITE PINE	0.000			\$165.00	\$0.00	\$0.00	
	HEMLOCK	0.000			\$50.00	\$0.00	\$0.00	
	RED PINE	0.000			\$48.75	\$0.00	\$0.00	TOTAL TAX
	SPRUCE & FIR	0.000			\$111.25	\$0.00	\$0.00	DUE ON THIS OPERATION
	HARD MAPLE	0.000			\$292.50	\$0.00	\$0.00	(TOTAL OF COL. # 9)
	WHITE BIRCH	0.000			\$87.50	\$0.00	\$0.00	
	YELLOW BIRCH	0.000			\$206.25	\$0.00	\$0.00	
	OAK	0.000			\$420.00	\$0.00	\$0.00	
	ASH	0.000			\$168.75	\$0.00	\$0.00	
	SOFT MAPLE	0.000			\$125.00	\$0.00	\$0.00	
# 3 OPERATION NUMBER  21-349-02 T	BEECH/PALLET/TIE LOGS	0.000			\$50.00	\$0.00	\$0.00	
	OTHERS :	0.000			\$125.00	\$0.00	\$0.00	
	OTHERS :	0.000			\$0.00	\$0.00	\$0.00	
					<b>TONS</b>	<b>CORDS</b>		
	SPRUCE & FIR		0.00		\$ 0.75	\$0.00	\$0.00	
	HARDWOOD & ASPEN		0.00		\$ 3.13	\$0.00	\$0.00	
	PINE		18.00		\$ 0.36	\$6.53	\$0.65	
	HEMLOCK		0.00		\$ 2.63	\$0.00	\$0.00	
	BIOMASS CHIPS		0.00		\$ -	\$0.00	\$0.00	
	HIGH GRADE SPRUCE		0.00		\$ 27.50	\$0.00	\$0.00	
				\$ 17.00	\$680.00	\$68.00		
					\$686.53	\$68.65		

Town of Northwood  
Town Administrator's Report  
December 28, 2021

**Staffing Update:** The fulltime firefighter position opening is still posted, and candidate application reviews have begun. There has been little response to our request so far.

**Town Facilities Lighting Upgrade:** Materials are beginning to arrive at the contractor's storage pod. Anticipating installation will begin shortly after the first of the year.

**Town Property Auction Sales Status:** To date 28 properties have closed and we have received proceeds from a total of sales 21 sales. We are still working on resolving some title issues on some of the properties.

**Cable TV Franchise Agreement Renewal:** The consortium met recently and will be organizing a survey questionnaire to residents regarding cable service in Town as part as the renewal process. The survey will likely to out later this winter.

**Select Board's Annual Report:** Hal has drafted an annual report for Board member review. Please provide comments on the draft to me for final approval on 1/11. Will the Board issue an earlier summary report of 2021 prior to the annual report?

**Employee Holiday Lunch:** The holiday appreciation lunch for staff was held on Tuesday December. Available staff members enjoyed a great lunch. Thank you to the Board for hosting.

**Upcoming Meetings Schedule:** Board Meeting Schedule: regular meetings on 12/28 01/11 and 01/25. The budget hearing will be held on 01/12 at Town Hall.

In order to satisfy the reporting requirements of the DRA on Form MS-737, the Budget Committee only needs to decide on a bottom line amount for each individual budget, not the individual line items within each budget. Under statute it is then up to the Board of Selectmen, Police Commission, or Library Trustees to decide how to allocate each line. Please see the attached pages from the 2021 MS-737 as an example.

		BOS	Budget Committee	
	<b>2022 Proposed Budget</b>	<b>Recommended</b>	<b>Recommended</b>	<b>Notes</b>
41300	Selectmen	11,065	11,065	
41301	Town Administrator	118,602	118,602	
41302	Moderator	939	939	
41303	Executive Office	70,339	70,339	
41401	Restoration of Records	6,984	6,984	
41402	Voter Registration	2,385	2,385	
41403	Elections	4,765	4,765	
41501	Finance	98,465	98,465	
41502	Audit Services	16,625	16,625	
41503	Assessing Administration	105,553	75,553	reduced by 30,000
41504	Tax Collector/Town Clerk	130,953	130,953	
41505	Treasurer	6,491	6,491	
41506	Budget Administration	701	701	
41507	Trustees of the Trust Funds	3,171	3,171	
41530	Legal Operations	15,000	15,000	
41530	Claims Judgements, Settlements	1	1	
41550	Personnel Administration	489,018	474,018	reduced by 15,000
41911	Planning Board	111,167	111,167	
41912	Zoning Board of Adjustment	17,793	17,793	
41940	Community Hall	10,224	10,224	
41941	Town Hall Buildings (Parade Buildings)	50,701	50,701	
41950	Cemeteries	7,601	7,601	
41960	Insurance	55,609	55,609	
42100	Police Commission	5,830	5,830	
42110	Police	916,287	836,287	reduced by 80,000
42200	Fire	645,882	605,882	reduced by 40,000
42400	Building Inspection	58,293	58,293	
42900	Emergency Management	8,204	8,204	
43110	Highway Administration	220,354	220,354	
43120	Paving & Reconstruction	147,409	147,409	
43122	Highway Cleaning & Maintenance	51,500	39,500	reduced by 12,000
43123	Snow & Ice Control	99,002	99,002	
43160	Street Lighting	1	1	
43210	Sanitation Administration	86,901	86,901	
43240	Solid Waste Disposal	136,200	136,200	
44110	Health Department	6,815	6,815	
44140	Pest Control	10,573	10,573	
44410	Welfare Administration	3,038	3,038	
44420	Welfare Assistance Payment	9,500	9,500	
44450	Community Welfare Vendors Support	27,596	27,596	
45200	Recreation	75,523	70,523	reduced by 5000
45500	Library	212,842	212,842	
45830	Patriotic Purposes	1,800	1,800	
45899	Donations	1,501	1,501	
46110	Conservation	3,554	3,554	
46510	Economic Development	604	604	
47230	Tax Anticipation Notes	1	1	
	<b>Total</b>	<b>4,063,364</b>	<b>3,881,364</b>	

**Article 1: Elections**

To choose all necessary officers for the ensuing year.

**Article 2: Zoning Amendment****Article 3: 2022 OPERATING BUDGET**

Shall the Town raise and appropriate as an operating budget, not including appropriations by special warrant articles and other appropriations voted separately, the amounts set forth on the budget posted with the warrant or as amended by vote of the first session, for the purposes set forth therein, totaling **three million nine hundred and twenty-seven thousand four hundred and ninety-seven dollars (\$3,927,497)**. Should this article be defeated, the default budget shall be **three million seven hundred thirty-four thousand and ninety-eight dollars (\$3,734,098)** which is the same as last year, with certain adjustments required by previous action of the town or by law; or the governing body may hold one special meeting, in accordance with RSA 40:13, X and XVI, to take up the issue of a revised operating budget only. **(Tax Impact Net of estimated revenue \$3.12) (Majority vote required) (Recommended by the Board of Selectmen 0-0) (Recommended by the Budget Committee)**

**Article 4: HIGHWAY DUMP TRUCK PURCHASE**

To see if the Town will vote to raise and appropriate the sum of **one hundred and twenty-six thousand Dollars (\$126,000)** for the purchase of a six-wheel dump truck with plow, wing and sander for the highway department and to authorize the withdrawal of **one hundred and twenty-six thousand dollars (\$126,000)** from the Highway Equipment Capital Reserve Account. This purchase replaces the existing 2006 six-wheel dump truck. **(No Tax Impact) (Majority vote required) (Recommended by the Board of Selectmen 5-0) (Recommended by the Budget Committee 12-1)**

**Article 5: COMMUNICATIONS EQUIPMENT PURCHASE**

To see if the Town will raise and appropriate the sum of **thirty-three thousand dollars (\$33,000)** for the acquisition of communication equipment pursuant to the third and final year of the three-year Fire Department Mobile Communications Equipment Replacement Plan. The plan will replace all our portable and mobile radios over the three-year period. This purchase is in accordance with the Town's Capital Improvement Plan. Said amount to come from the unassigned fund balance as of December 31, 2021 **(Tax Impact \$0.) (Majority vote required) (Recommended by the Board of Selectmen 5-0) (Recommended by the Budget Committee 13-0)**

**Article 6: ROAD CONSTRUCTION/RESURFACING/PAVING AND DITCHING**

To see if the Town will vote to raise and appropriate the sum of **two hundred sixty-five thousand dollars (\$265,000)** to be used for the construction, reconstruction, paving, and ditching and/or resurfacing of town roads, and the refurbishing of ditches and culverts. Proposed Town Road Projects including paving, shimming, crack sealing etc. on a portion of Bow St., Jenness Pond Rd., Old Pittsfield Rd, Old Turnpike Rd. and Ye Old Canterbury Rd in accordance with the Town's 2022 road plan with one hundred and seventy-five thousand (\$175,000) to come from the unassigned fund balance as of December 31, 2021 and ninety thousand dollars (\$90,000) from taxation. **(Tax Impact \$0.13) (Majority vote required) (Recommended by the Board of Selectmen 5-0) (Recommended by the Budget committee 13-0)**

**Article 7: RT 4 RECREATION COMPLEX IMPROVEMENTS**

To see if the Town will vote to raise and appropriate the sum of **twenty-seven thousand dollars (\$27,000)** to continue improvements to the complex including but not limited to expansion of parking, improving drainage, ledge removal, loaming and seeding and general improvements to the existing fields. Said amount to come from the unassigned fund balance as of December 31, 2021. **Tax Impact \$0.) (Majority vote required) (Recommended by the Board of Selectmen 5-0) (Recommended by the Budget committee 13-0)**

**Article 8: TOWN MASTER PLAN UPDATE**

To see if the Town will vote to raise and appropriate the sum of **eighteen thousand dollars (\$18,000)** to begin the updating of the Town's 2002 master plan. This sum will provide an update of the Vision and Land Use Chapters which are the required sections. Revisions to the master plan are recommended every 5 to 10 years. Failure to update and keep a master plan current may put in jeopardy the legality of any ordinances that depends on a master plan. Said amount to come from taxation. **(Tax Impact \$0.03) (Majority vote required) (Recommended by the Board of Selectmen 5-0) (Recommended by the Budget committee 13-0)**

**Article 9: FIRE APPARATUS LEASE/PURCHASE PAYMENT**

To see if the Town will vote to raise and appropriate **fifty-two thousand two hundred thirty-seven dollars (\$52,237)** as the second payment on a 5-year lease/purchase agreement for a Tanker Truck with said funds to come from the Fire Rescue Vehicle Replacement Special Revenue Fund established for this purpose. If this article is defeated the vehicle must be returned and the town loses the \$300,000 down payment and the first-year payment. **(No Tax Impact) (Majority vote required) (Recommended by the Board of Selectmen 5-0) (Recommended by the Budget Committee 13-0)**

**Article 10: AMBULANCE LEASE PURCHASE PAYMENT**

To see if the Town will vote to raise and appropriate **twenty-six thousand two hundred twenty-five dollars (\$26,225)**, as the second payment on a 7-year lease/purchase agreement for an Ambulance with said funds to come from the Fire Rescue Vehicle Replacement Special Revenue Fund established for this purpose. If this article is defeated the vehicle must be returned and the town loses the \$100,000 down payment and the first-year payment. **(No Tax Impact) (Majority vote required) (Recommended by the Board of Selectmen 5-0) (Recommended by the Budget Committee 13-0)**

**Article 11: HIGHWAY DUMP TRUCK LEASE/PURCHASE**

To see if the Town will vote to raise and appropriate a sum of **twenty-six thousand four hundred thirty-nine dollars (\$26,439)** for the fourth-year lease payment of the seven-year lease/purchase agreement of a highway dump truck that was approved at the 2019 Town Meeting. If this is defeated the vehicle must be returned and the town loses all the money it has spent in prior years. **(Tax impact \$0.04) (Majority vote required) (Recommended by the Board of Selectmen 5-0) (Recommended by the Budget Committee 13-0)**

**Article 12: HIGHWAY DEPARTMENT BACKHOE LEASE/PURCHASE PAYMENT**

To see if the Town will vote to raise and appropriate the sum of **twenty thousand two hundred ninety-eight dollars (\$20,298)** for the fourth of five yearly payments for the lease/purchase of the backhoe. This lease agreement was approved in 2018 and does contain an escape clause so if the article is defeated the vehicle must be returned and all prior expenditures will be lost. **(Tax Impact \$0.03) (Majority vote required) (Recommended by the Board of Selectmen 5-0) (Recommended by the Budget Committee 13-0)**

**Article 13: EXPENDABLE TRUST FUND DEPOSITS**

To see if the Town will vote to raise and appropriate the sum of **xx(\$xxxxxxx)**, to be placed in the following existing expendable trust funds created under RSA 31:19 - a. These amounts represent the amount of user fees deposited in the general fund in 2021 for these purposes, and the appropriation shall be funded

by the withdrawal of the sum from the unexpended fund balance as of December 31, 2021. Current balance as of December 31, 2021: Cable \$xxxxxx, Transfer Station \$xxxxxx, and Cemetery: \$xxxxx.

<b>Cable</b> <b>Expendable Trust Fund</b> <b>\$XXXXXXXXXX</b>	<b>Transfer Station</b> <b>Expendable Trust Fund</b> <b>\$xxxxxxxxxx</b>	<b>Cemetery</b> <b>Expendable Trust Fund</b> <b>\$xxxxxx</b>
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**(No Tax Impact) (Majority vote required) (Recommended by the Board of Selectmen 0-0)**  
**(Recommended by the Budget committee (0-0))**

**Article 14: VESTED BENEFIT EXPENDABLE TRUST FUND DEPOSIT**

To see if the Town will vote to raise and appropriate the sum of **ten thousand dollars (\$10,000)** to be added to the Benefit Vested Time Expendable Trust Fund previously established. Current balance as of December 31, 2021: \$xxxxx. **(Tax Impact \$0.02) (Majority vote required) (Recommended by the Board of Selectmen 5-0) (Recommended by the Budget Committee 13-0)**

**Article 15: HIGHWAY EQUIPMENT CAPITAL RESERVE FUND**

To see if the Town will vote to raise and appropriate the sum of **forty thousand dollars (\$40,000)** to be deposited into the previously established Highway Equipment Capital Reserve Fund. Said amount to come from the unassigned fund balance as of December 31, 2021. Current balance in this fund as of December 31, 2021: \$XXXXX. **(Tax Impact \$0.00) (Majority vote required) (Recommended by the Board of Selectmen 5-0) (Recommended by the Budget Committee 13-0)**

**Article 16: POLICE EQUIPMENT CAPITAL RESERVE FUND**

To see if the Town will vote to raise and appropriate the sum of **six thousand dollars (\$6,000)** to be deposited into the previously established Police Equipment Capital Reserve Fund. Current balance in this fund as of December 31, 2021: \$XXXX. **(Tax Impact \$0.01) (Majority vote required) (Recommended by the Board of Selectmen 5-0) (Recommended by the Budget Committee 13-0)**

**Article 17: LAGOON MAINTENANCE AND REPAIR EXPENDABLE TRUST FUND**

To see if the Town will vote to raise and appropriate the sum of **xxxxxxxxxxxxxxxxxxxxx(\$xxxxxx)**. to be placed in the Lagoon Maintenance and Repair Expendable Trust Fund and to fund this appropriation by authorizing the withdrawal of that amount from the Lagoon Special Revenue Fund held by the Northwood Treasurer. Current balance as of December 31, 2021: \$XXXX **(No Tax Impact) (Majority vote required) (Recommended by the Board of Selectmen (0-0) (Recommended by the Budget Committee (0-0))**

**Article 18: AQUATIC INVASIVE SPECIES PREVENTION EXPENDABLE TRUST FUND**

To see if the Town will vote to raise and appropriate the sum of **seven thousand dollars (\$7,000)** to be deposited into the previously established Aquatic Invasive Species Prevention Expendable Trust Fund. Current balance in this fund as of December 31, 2021 is \$XXXXX. **(Tax Impact \$0.01) (Majority vote required) (Recommended by the Board of Selectmen 5-0) (Recommended by the Budget Committee 13-0)**

**Article 19: AQUATIC INVASIVE SPECIES TREATMENT AND CONTROL EXPENDABLE TRUST FUND**

To see if the Town will vote to raise and appropriate the sum of **twelve thousand dollars (\$12,000)** to be deposited into the previously established Aquatic Invasive Species Treatment and Control Expendable Trust Fund. Current balance in this fund as of December 31, 2021 is \$XXXX. **(Tax Impact \$0.02) (Majority vote required) (Recommended by the Board of Selectmen 5-0) (Recommended by the Budget Committee 13-0)**

**Article 20: TERRESTRIAL INVASIVE SPECIES EXPENDABLE TRUST FUND**

To see if the Town will vote to raise and appropriate the sum of **ten thousand (\$10,000)** to be deposited into the previously established Terrestrial Invasive Species Expendable Trust Fund. Current balance as of December 31, 2021 is \$XXXXX. **(Majority vote required) (Tax Impact \$0.01) (Recommended by the Board of Selectmen 5/0) (Recommended by the Budget Committee 13-0)**

**Article 21: FACILITIES COMMITTEE EXPENDABLE TRUST DEPOSIT**

To see if the Town will vote to raise and appropriate the sum of **twenty-five thousand dollars (\$25,000)** to be deposited into the Facilities Committee Expendable Trust Fund previously established for the maintenance, improvement, repairs, and replacement of general government buildings including the Chesley Memorial Library. Said amount to come from the unassigned fund balance as of December 31, 2021. Current balance in this fund as of December 31, 2021: \$XXXXX. **(Tax Impact \$0) (Majority vote required) (Recommended by the Board of Selectmen 5-0) (Recommended by the Budget Committee 13-0)**

**Article 22: INFORMATION TECHNOLOGY CAPITAL RESERVE ACCOUNT**

To see if the Town will vote to raise and appropriate the sum of **fifteen thousand dollars (\$15,000)** to be deposited into the Information Technology Capital Reserve Fund for the maintenance and replacement of the Town's computer hardware and software programs. The balance in this fund as of December 31, 2021 is \$XXXXX. Said amount to come taxation. **(Tax Impact \$0.02). Majority vote required. (Recommend by the Board of Selectmen 5-0) (Recommended by the Budget Committee 13-0)**

**Article 23: ROAD IMPROVEMENT EXPENDABLE TRUST FUND**

To see if the Town will vote to raise and appropriate the sum of **fifty thousand dollars (\$50,000)** to be deposited into the Roads Improvement Expendable Trust fund for improvements to Town roads including but not limited to paving, installing and replacing culverts, tree removal prior to road work, crack sealing, ditching, grading, and full reconstruction, etc. Said amount to come from the unassigned fund balance as of December 31, 2021. Said funds will be used for road improvement projects as outlined in the Town's 2022 Road Surface Management Plan and for emergency road repairs as they arise. **(No Tax Impact) (Recommended by the Board of Selectmen (5-0) (Recommended by the Budget Committee 13-0)**

**Article 24: CABLE EXPENDABLE TRUST FUND AMENDMENT.**

To see if the Town will vote to expand the original intent of the Cable Expendable Trust Fund, which was established in 2000 to now include other means of improving the communications between the Towns boards, committees, and departments with the town's residents. In 2000, the principle means of communication between the town and its residents was through a community bulletin board on a cable channel. Voting for this article would allow the Town to use this fund for other means of communication between the Town and its residents such as but not limited to email communications, a sign at Town Hall, electronic newsletters, etc. The Board of Selectmen will remain the agents to

expend such funds, as stated in the original warrant article. **2/3 vote required. (Recommended by the Board of Selectmen 5/0)**

**Article 25: NARROWS FIRE STATION PAVEMENT REPLACEMENT**

To see if the Town will vote to raise and appropriate the sum of **thirty-five thousand (\$35,000)** to reconstruct the subbase and repave all the existing paved areas at the Narrows fire station. Said amount to come from taxation. **(Tax Impact \$.05) (Recommended by the Board of Selectmen (5-0) (Recommended by the Budget Committee 13-0)**

**Article 26: TOWN EMPLOYEES COST OF LIVING WAGE INCREASE**

To see if the Town will vote to raise and appropriate the sum of thirty-one thousand three hundred and sixty-two dollars (\$31,362) to provide a 1.5% increase in all town employee wages. Said amount to come from taxation. **(Tax Impact \$.04) (Recommended by the Board of Selectmen (5-0) (Recommended by the Budget Committee 0-0)**

**Article 27: OTHER BUSINESS**

To transact any other business that can legally come before this meeting.



**NORTHWOOD 2021 BUDGET**  
**Projected Expenditures vs Budget as of 12/29/21 with Encumbrances Thru 12/31/21**

Account Number	Description	2021 REQUEST	(Default) 2021 Approved	Plus Carried Forward From 2020	Actual as of 12/29/21	To Be Encumbered Thru Year End	Notes	Estimated Available Balance As of 12/31/21
<b>41301 SELECTMEN</b>								
100 - 41301 - 130	SALARY	10,500	8,670		8,500			170
100 - 41301 - 220	SS	651	538		527			11
100 - 41301 - 225	MEDICARE	153	126		123			3
100 - 41301 - 560	DUES	200	200		-			200
100 - 41301 - 820	TRAINING	200	200		70			130
100 - 41301 - 830	TRAVEL	-	1		-			1
<b>TOTAL 41301 SELECTMEN</b>		<b>11,704</b>	<b>9,735</b>	<b>-</b>	<b>9,220</b>	<b>-</b>		<b>515</b>
<b>41302 TOWN ADMINISTRATOR</b>								
100 - 41302 - 110	SALARY	90,000	72,010		89,042	1,779	Salary through year end	(18,811)
100 - 41302 - 215	LIFE	44	44		37	1	Benefits through year end	6
100 - 41302 - 220	SS	5,580	4,465		5,521	110	Taxes through year end	(1,166)
100 - 41302 - 225	MEDICARE	1,305	1,044		1,291	26	Taxes through year end	(273)
100 - 41302 - 230	RETIREMENT	11,354	10,587		12,367	1,501	Benefits through year end	(3,281)
100 - 41302 - 330	CONTRACTED SERVICES	1,000	-		1,860	94	Document storage \$94/mo	(1,954)
100 - 41302 - 343	CELL PHONE & EQUIPMENT	600	606		453	42	\$41.24/mo	111
100 - 41302 - 560	DUES	1,320	550		880	-		(330)
100 - 41302 - 820	TRAINING/SEMINARS	1,200	1		155	-		(154)
100 - 41302 - 830	TRAVEL	2,250	1		279	-		(278)
<b>TOTAL 41302 TOWN ADMINISTRATOR</b>		<b>114,653</b>	<b>89,308</b>	<b>-</b>	<b>111,886</b>	<b>3,553</b>		<b>(26,131)</b>
<b>41303 MODERATOR</b>								
100 - 41303 - 130	SALARY	780	780		-	-		780
100 - 41303 - 220	SS	48	48		-	-		48
100 - 41303 - 225	MEDICARE	11	11		-	-		11
100 - 41303 - 820	TRAINING	50	-		-	-		-
<b>TOTAL 41303 MODERATOR</b>		<b>889</b>	<b>839</b>	<b>-</b>	<b>-</b>	<b>-</b>		<b>839</b>
<b>41309 EXECUTIVE OFFICE</b>								
100 - 41309 - 112	BUILDING/ASSESSING CLERK	19,240	23,544		25,844	762	Wages thru year end	(3,062)
100 - 41309 - 115	MUNICIPAL ADMIN ASST SALARY	41,122	17,344		30,740	-	Wages thru year end	(13,396)
100 - 41309 - 190	LAND USE ADMIN ASST SALARY	39,624	33,286		40,328	762	Wages thru year end	(7,804)
100 - 41309 - 191	LAND USE SPECIALIST SALARY	35,493	24,517		31,948	670	Wages thru year end	(8,101)
100 - 41309 - 215	LIFE	88	44		76	1	Benefits thru year end	(33)
100 - 41309 - 220	SS	8,400	6,119		8,096	136	Taxes thru year end	(2,113)

Account Number	Description	2021 REQUEST	(Default) 2021 Approved	Plus Carried Forward From 2020	Actual as of 12/29/21	To Be Encumbered Thru Year End	Notes	Estimated Available Balance As of 12/31/21
100 - 41309 - 225	MEDICARE	1,964	1,431		1,908	643	Taxes thru year end	(1,120)
100 - 41309 - 230	RETIREMENT	10,186	3,753		11,202	1,412	Benefits thru year end Mandatory, Early, Voluntary Payments	(8,861)
100 - 41309 - 330	CONTRACTED SERVICES	42,000	42,171		41,765	830	Machine, Crystal Rock, Legends, Adobe, Absolute Data Destruction, Xmass party	(424)
100 - 41309 - 331	FEES FROM LAND DONATIONS	1	1		-			1
100 - 41309 - 343	CABLE COORDINATOR CELL PHONE	1	100		-			100
100 - 41309 - 550	PRINTING/ADVERTISING	5,000	6,000		2,424			3,576
100 - 41309 - 560	DUES	4,040	3,772		4,071			(299)
100 - 41309 - 620	SUPPLIES	3,300	3,000		1,995	1,060	Dec purchases	(55)
100 - 41309 - 621	SOFTWARE	50	600		297			303
100 - 41309 - 625	POSTAGE	8,000	3,000		13,972		TH postage all recorded here, not in separate departments during 2021	(10,972)
100 - 41309 - 630	MAINTENANCE & REPAIRS	1,000	200		15			185
100 - 41309 - 670	BOOKS,PERIOD,SUBSCRIBE	400	100		354			(254)
100 - 41309 - 690	EQUIPMENT	17,200	1,000		629	9,162	Mainstay, computers	(8,791)
100 - 41309 - 820	TRAINING/SEMINARS	50	1		55			(54)
100 - 41309 - 830	TRAVEL	100	1		-			1
<b>TOTAL EXECUTIVE OFFICE</b>		<b>237,259</b>	<b>169,984</b>	<b>-</b>	<b>215,719</b>	<b>15,439</b>		<b>(61,174)</b>
<b>41401 RESTORATION OF RECORDS</b>								
100 - 41401 - 390	RESTORATION OF RECORDS	10,000	3,930	14,442	14,442	-		3,930
<b>TOTAL 41401 RESTORATION OF RECORDS</b>		<b>10,000</b>	<b>3,930</b>	<b>14,442</b>	<b>14,442</b>	<b>-</b>		<b>3,930</b>
<b>41402 VOTER REGISTRATION</b>								
100 - 41402 - 130	SUPERVISORS SALARY	1,000	1,000		560			440
100 - 41402 - 131	SUPERVISOR CLERK SALARY	750	750		522			228
100 - 41402 - 220	SS	108	108		67			41
100 - 41402 - 225	MEDICARE	25	25		16			9
100 - 41402 - 330	CONTRACTED SERVICES	100	100		300			(200)
100 - 41402 - 550	PRINTING/ADVERTISING	100	100		-			100
100 - 41402 - 620	SUPPLIES	75	75		61			14
100 - 41402 - 625	POSTAGE	25	25		-			25
<b>TOTAL 41402 VOTER REGISTRATION</b>		<b>2,183</b>	<b>2,183</b>	<b>-</b>	<b>1,525</b>	<b>-</b>		<b>658</b>
<b>41403 ELECTIONS</b>								
100 - 41403 - 120	CLERKS & COUNTERS SALARY	1,175	1,175		489			686

Account Number	Description	2021 REQUEST	(Default) 2021 Approved	Plus Carried Forward From 2020	Actual as of 12/29/21	To Be Encumbered Thru Year End	Notes	Estimated Available Balance As of 12/31/21
100 - 41403 - 220	SS	73	73		30	-		43
100 - 41403 - 225	MEDICARE	17	17		7	-		10
100 - 41403 - 550	PRINTING & ADMINISTRATION COSTS	3,500	3,500		2,495			1,005
<b>TOTAL 41403 ELECTIONS</b>		<b>4,765</b>	<b>4,765</b>	<b>-</b>	<b>3,022</b>	<b>-</b>		<b>1,743</b>
<b>41501 FINANCE ADMINISTRATION</b>								
100 - 41501 - 110	SALARY	70,000	55,970		69,304	1,344	Salary through year end	(14,678)
100 - 41501 - 215	LIFE	44	44		36	1	Benefits through year end	8
100 - 41501 - 220	SS	4,340	3,470		4,135	83	Taxes through year end	(748)
100 - 41501 - 225	MEDICARE	1,015	812		967	19	Taxes through year end	(175)
100 - 41501 - 230	RETIREMENT	8,831	7,935		9,551	1,134	Benefits through year end	(2,750)
100 - 41501 - 330	CONTRACTED SERVICES	5,000	6,450		3,275		Outside contractor no longer needed	3,175
100 - 41501 - 560	DUES	35	35		70			(35)
100 - 41501 - 620	SUPPLIES	1,000	1,000		1,133	150	Toner cartridges, envelopes	(283)
100 - 41501 - 621	SOFTWARE	7,400	200		3,841	6,500	PO - Municipal Resources Finance	(10,141)
100 - 41501 - 625	POSTAGE	-	650		-		Expense recorded in Exec. Budget	650
100 - 41501 - 690	EQUIPMENT	1,050	150		1,390			(1,240)
100 - 41501 - 820	TRAINING/SEMINARS	300	250		70			180
100 - 41501 - 830	TRAVEL	200	250		-			250
<b>TOTAL 41501 FINANCE ADMINISTRATION</b>		<b>99,215</b>	<b>77,216</b>	<b>-</b>	<b>93,771</b>	<b>9,232</b>		<b>(25,787)</b>
<b>41502 AUDIT SERVICES</b>								
100 - 41502 - 301	AUDIT SERVICES	15,425	15,425		16,175	-		(750)
<b>TOTAL 41502 AUDIT SERVICES</b>		<b>15,425</b>	<b>15,425</b>	<b>-</b>	<b>16,175</b>	<b>-</b>		<b>(750)</b>
<b>41503 ASSESSING ADMINISTRATION</b>								
100 - 41503 - 330	CONTRACTED SERVICES	55,000	88,000		54,116	9,000	Assessing contract thru year end	24,884
100 - 41503 - 390	REGISTRY OF DEEDS	500	500		31			469
100 - 41503 - 391	TAX MAPPING	3,500	3,500		3,125			375
100 - 41503 - 550	PRINTING ASSESSING	1	1		142			(141)
100 - 41503 - 560	DUES	20	20		20			-
100 - 41503 - 620	SUPPLIES	50	50		262			(212)
100 - 41503 - 625	POSTAGE	1	50		-			50
<b>TOTAL 41503 ASSESSING ADMIN</b>		<b>59,072</b>	<b>92,121</b>	<b>-</b>	<b>57,696</b>	<b>9,000</b>		<b>25,425</b>
<b>41504 TAX COLLECTOR/TOWN CLERK</b>								
100 - 41504 - 110	DEPUTY TAX COLLECTOR/T CLERK SALARY	42,349	21,172		37,992	729	Wages thru year end	(17,549)
100 - 41504 - 130	TAX COLLECTOR/T CLERK SALARY	48,595	48,595		47,922	935	Salary thru year end	(262)

Account Number	Description	2021 REQUEST	(Default) 2021 Approved	Plus Carried Forward From 2020	Actual as of 12/29/21	To Be Encumbered Thru Year End	Notes	Estimated Available Balance As of 12/31/21
100 - 41504 - 211	TAX COLLECTOR/T CLERK BUY OUT	500	-	-	-	-		-
100 - 41504 - 215	LIFE	88	44		46	1	Benefits thru year end	(3)
100 - 41504 - 220	SS	5,639	4,326		5,221	103	Taxes thru year end	(998)
100 - 41504 - 225	MEDICARE	1,319	1,012		1,221	24	Taxes thru year end	(233)
100 - 41504 - 230	RETIREMENT	-	-		14,084	1,408	Benefits thru year end	(15,492)
100 - 41504 - 330	CURRENT USE	300	300		-	-		300
100 - 41504 - 331	TAX LIENS	750	750		1,663			(913)
100 - 41504 - 390	CONTRACTED SERVICES	3,000	10,938		555	135	Reg of Deeds fees	10,248
100 - 41504 - 550	PRINTING	1,580	1,580		1,794			(764)
100 - 41504 - 560	DUES	100	100		60			40
100 - 41504 - 620	SUPPLIES	600	600		1,560	550	toner cartridges, envelopes...	(1,510)
100 - 41504 - 621	SOFTWARE	10,000	1		10,375	-		(10,374)
100 - 41504 - 625	POSTAGE	5,900	7,000		1,509			5,491
100 - 41504 - 630	MAINTENANCE	1	1		-			1
100 - 41504 - 670	BOOKS & PERIODICAL	50	50		-			50
100 - 41504 - 690	OFFICE EQUIPMENT	1,600	600		192	1,840	PO - computers	(1,432)
100 - 41504 - 820	TRAINING	1,000	750		931			(181)
100 - 41504 - 830	TRAVEL	300	150		390			(240)
<b>TOTAL 41504 TAX COLLECTOR/TOWN CLERK</b>		<b>123,671</b>	<b>97,969</b>	<b>-</b>	<b>125,515</b>	<b>5,725</b>		<b>(33,271)</b>
<b>41505 TREASURER</b>								
100 - 41505 - 111	DEPUTY TREASURER SALARY	500	500		-			500
100 - 41505 - 130	TREASURER SALARY	5,100	5,100		5,030	98	Wages through year end	(28)
100 - 41505 - 220	SS	347	347		312	6	Taxes through year end	29
100 - 41505 - 225	MEDICARE	81	81		73	1	Taxes through year end	7
100 - 41505 - 331	BANK FEES	500	500		1,658			(1,158)
100 - 41505 - 560	DUES	35	35		35			-
100 - 41505 - 620	SUPPLIES	1,100	100		-			100
100 - 41505 - 820	TRAINING	250	250		-			250
100 - 41505 - 830	TRAVEL	350	350		-			350
<b>TOTAL 41505 TREASURER</b>		<b>8,263</b>	<b>7,263</b>	<b>-</b>	<b>7,107</b>	<b>106</b>		<b>51</b>
<b>41509 BUDGET ADMIN</b>								
100 - 41509 - 550	PRINTING BUDGET	350	350		-			350
100 - 41509 - 620	SUPPLIES BUDGET	200	200		-			200
100 - 41509 - 625	POSTAGE BUDGET	150	150		-			150
100 - 41509 - 820	TRAINING BUDGET	360	360		140			220
<b>TOTAL 41509 BUDGET ADMIN</b>		<b>1,060</b>	<b>1,060</b>	<b>-</b>	<b>140</b>	<b>-</b>		<b>920</b>

Account Number	Description	2021 REQUEST	(Default) 2021 Approved	Plus Carried Forward From 2020	Actual as of 12/29/21	To Be Encumbered Thru Year End	Notes	Estimated Available Balance As of 12/31/21
<b>41510 TRUSTEES OF TRUST FUNDS</b>								
100 - 41510 - 130	STIPEND	900	900		900			-
	SS	-	-		56			
	MEDICARE	-	-		13			
100 - 41510 - 330	CONTRACTED SERVICES	2,100	2,100		2,100			-
100 - 41510 - 620	SUPPLIES	100	1		64			(63)
100 - 41510 - 820	TRAINING	1	1		-			1
100 - 41510 - 830	TRAVEL	1	1		-			1
<b>TOTAL 41510 TRUSTEES OF TRUST FUNDS</b>		<b>3,102</b>	<b>3,003</b>	<b>-</b>	<b>3,133</b>	<b>-</b>		<b>(130)</b>
<b>41531 LEGAL OPERATIONS SERVICES</b>								
100 - 41531 - 320	LEGAL OPERATIONS SERVICES	15,000	15,000		13,912	1,264	Est. through YE based on average	(176)
<b>TOTAL 41531 LEGAL OPERATIONS SERVICES</b>		<b>15,000</b>	<b>15,000</b>	<b>-</b>	<b>13,912</b>	<b>1,264</b>		<b>(176)</b>
<b>41533 CLAIMS JUDGEMENTS, SETTLEMENTS</b>								
100 - 41533 - 320	CLAIMS JUDGEMENT SERVICES	1	1		-			1
<b>TOTAL 41533 CLAIMS JUDGEMENTS, SETTLEMENTS</b>		<b>1</b>	<b>1</b>	<b>-</b>	<b>-</b>	<b>-</b>		<b>1</b>
<b>41552 PERSONNEL ADMINISTRATION</b>								
100 - 41552 - 112	EMPLOYEE COMPENSATION POOL	40,000	-		-			-
100 - 41552 - 210	EMPLOYEES HEALTH/DENTAL POOL	359,949	297,296		254,050			43,246
100 - 41552 - 232	PERSONNEL ADMIN. MAINTENANCE	2,000	2,000		5,048	13,976	Energy Consultants PO	(17,024)
100 - 41552 - 240	EMPLOYEE DISABILITY	8,112	10,680		8,754			1,926
100 - 41552 - 250	UNEMPLOYMENT	2,340	3,067		-			3,067
100 - 41552 - 260	WORKERS COMPENSATION	40,564	36,044		34,267			1,777
100 - 41552 - 290	VOLUNTEER/EMPLOYEE APPRECIATION	1,000	1,000		-			1,000
<b>TOTAL 41552 PERSONNEL ADMINISTRATION</b>		<b>453,965</b>	<b>350,087</b>	<b>-</b>	<b>302,119</b>	<b>13,976</b>		<b>33,992</b>
<b>41911 PLANNING &amp; DEVELOPMENT</b>								
100 - 41911 - 320	LEGAL	1	1		387	500	PO	(886)
100 - 41911 - 330	CONTRACTED SERVICES	34,400	28,639		22,026	3,500	PO - Strafford Reg. Planning	3,113
100 - 41911 - 331	CONTRACTED SERVICE CLIENTS	600	600		184	52	PO	364
100 - 41911 - 332	SRPC MEMBERSHIP DUES	5,300	5,000		5,364			(364)
100 - 41911 - 333	GIS COST SHARE	400	400		-			400
100 - 41911 - 550	PRINTING/ADVERTISING	1,500	1,500		1,222			278
100 - 41911 - 620	SUPPLIES	450	450		933	86	Est. through YE based on average	(569)
100 - 41911 - 625	POSTAGE	1	750		9			741

Account Number	Description	2021 REQUEST	(Default) 2021 Approved	Plus Carried Forward From 2020	Actual as of 12/29/21	To Be Encumbered Thru Year End	Notes	Estimated Available Balance As of 12/31/21
100 - 41911 - 690	EQUIPMENT	500	500		443			57
100 - 41911 - 820	TRAINING	1,000	1,000		-			1,000
100 - 41911 - 830	TRAVEL	200	200		-			200
<b>TOTAL 41911 PLANNING &amp; DEVELOPMENT</b>		<b>44,352</b>	<b>39,040</b>	<b>-</b>	<b>30,567</b>	<b>4,138</b>		<b>4,335</b>
<b>41913 ZONING BOARD OF ADJUSTMENT</b>								
100 - 41913 - 320	LEGAL	1	1		556			(555)
100 - 41913 - 330	CONTRACTED SERVICES	500	500		-			500
100 - 41913 - 550	PRINTING/ADVERTISING	1,800	1,000		1,375			(375)
100 - 41913 - 620	SUPPLIES	300	150		91	60	PO	(1)
100 - 41913 - 625	POSTAGE	-	750		-			750
100 - 41913 - 690	EQUIPMENT	150	149		135			14
100 - 41913 - 820	TRAINING	200	200		70			130
<b>TOTAL 41913 ZONING BOARD OF ADJUSTMENT</b>		<b>2,951</b>	<b>2,750</b>	<b>-</b>	<b>2,227</b>	<b>60</b>		<b>463</b>
<b>41940 COMMUNITY HALL</b>								
100 - 41940 - 330	CONTRACTED SERVICES	1,200	1		3,100	575	JP Pest, Action Cleaning thru year end	(3,674)
100 - 41940 - 410	ELECTRICITY	650	650		470	76	Estimated through year end	104
100 - 41940 - 411	HEATING OIL/PROPANE	1,925	1,925		2,452	1,051	Estimated through year end	(1,578)
100 - 41940 - 430	MAINTENANCE & REPAIRS	2,680	2,680		2,306			374
<b>TOTAL 41940 COMMUNITY HALL</b>		<b>6,455</b>	<b>5,256</b>	<b>-</b>	<b>8,328</b>	<b>1,701</b>		<b>(4,773)</b>
<b>41941 TOWN HALL BUILDINGS (parade buildings)</b>								
100 - 41941 - 330	CONTRACTED SERVICES	12,000	20,039		6,286	85	JP Pest est. thru YE	13,668
100 - 41941 - 341	TELEPHONE - TOWN HALL DEPARTMENTS	12,500	5,880		6,714			(834)
100 - 41941 - 410	ELECTRICITY	11,000	7,520		12,723	1,156	Estimated through year end	(6,359)
100 - 41941 - 411	HEAT/OIL	6,100	4,259		1,264	1,264	Estimated through year end	1,731
100 - 41941 - 430	MAINTENANCE & REPAIR	3,500	3,500		22,341	1,615	Action cleaning, water tests	(20,456)
100 - 41941 - 440	DEEDED PROPERTY EXPENSES	500	10,000		17			9,983
100 - 41941 - 490	ALARM MONITORING	750	750		175	90	American Alarm/Capital Alarm	485
100 - 41941 - 491	GMP DAM MAINTENANCE	750	750		-			750
100 - 41941 - 640	SUPPLIES/EQUIPMENT	100	1		49			(48)
100 - 41941 - 650	GROUNDS CARE TOWN WIDE	12,000	1		17,500			(17,499)
<b>TOTAL 41941 TOWN HALL BUILDINGS (parade buildings)</b>		<b>59,200</b>	<b>52,700</b>	<b>-</b>	<b>67,068</b>	<b>4,210</b>		<b>(18,579)</b>
<b>41951 CEMETERIES</b>								
100 - 41951 - 114	MOWING & GROUNDS	2,000	-		2,000			(2,000)
100 - 41951 - 430	MAINTENANCE & REPAIRS	3,000	3,000		-			3,000

Account Number	Description	2021 REQUEST	(Default) 2021 Approved	Plus Carried Forward From 2020	Actual as of 12/29/21	To Be Encumbered Thru Year End	Notes	Estimated Available Balance As of 12/31/21
100 - 41951 - 610	SUPPLIES	100	100		207			(107)
<b>TOTAL 41951 CEMETERIES</b>		<b>5,100</b>	<b>3,100</b>	<b>-</b>	<b>2,207</b>	<b>-</b>		<b>893</b>
<b>41961 INSURANCE</b>								
100 - 41961 - 520	GENERAL TOWN INSURANCE	48,908	56,400		37,796			18,604
100 - 41961 - 550	INSURANCE DEDUCTIBLE	-	1		-			1
<b>TOTAL 41961 INSURANCE</b>		<b>48,908</b>	<b>56,401</b>	<b>-</b>	<b>37,796</b>	<b>-</b>		<b>18,605</b>
<b>41974 HIGHWAY/FACILITY COMMITTEE</b>								
100 - 41974 - 130	FACILITY COMMITTEE STIPEND	1	1,000		-			1,000
100 - 41974 - 131	HIGHWAY ADVISORY COMMITTEE STIPEND	1	1,000		-			1,000
100 - 41974 - 220	SS	1	124		-			124
100 - 41974 - 225	MEDICARE	1	29		-			29
100 - 41974 - 390	SUPPLIES	100	100		-			100
<b>TOTAL 41974 FACILITY/HIGHWAY COMMITTEE</b>		<b>104</b>	<b>2,253</b>	<b>-</b>	<b>-</b>	<b>-</b>		<b>2,253</b>
<b>42111 POLICE COMMISSION</b>								
100 - 42111 - 111	SALARY	3,872	3,371		1,541	31	Est. wages through year end	1,799
100 - 42111 - 220	SS	240	209		95	2	Benefits through year end	112
100 - 42111 - 225	MEDICARE	57	49		22	0	Benefits through year end	27
100 - 42111 - 320	LEGAL	2,400	2,400		2,400			-
100 - 42111 - 620	SUPPLIES	100	100		-	64	PO - PO box	36
100 - 42111 - 690	EQUIPMENT	1	1		64			(63)
<b>TOTAL POLICE COMMISSION</b>		<b>6,670</b>	<b>6,130</b>	<b>-</b>	<b>4,122</b>	<b>98</b>		<b>1,910</b>
<b>42112 POLICE DEPARTMENT</b>								
100 - 42112 - 110	CHIEF SALARY	85,846	81,390		83,442	1,651	Wages through year end	(3,703)
100 - 42112 - 111	F/T OFFICERS SALARY	296,100	303,570		218,007	4,156	Est. through year end based on avg.	81,407
100 - 42112 - 112	POLICE/ADMIN ASSIST SALARY	45,947	42,099		44,782	884	Wages through year end	(3,567)
100 - 42112 - 113	P/T OFFICERS SALARY	52,875	31,875		43,285	834	Est. through year end based on avg.	(12,244)
100 - 42112 - 114	NIGHT DIFFERENTIAL	4,810	4,810		2,216	60	Wages through year end	2,534
100 - 42112 - 140	O/T POLICE OFFICERS	12,000	28,000		46,704	924	Wages through year end	(19,627)
100 - 42112 - 191	SPECIAL DUTY - CONSTRUCTION	1	1		-			1
100 - 42112 - 210	HEALTH/DENTAL BUY-OUT	-	-		-			-
100 - 42112 - 215	LIFE	650	547		372	13	Benefits through year end	162
100 - 42112 - 220	SS	6,127	5,031		5,555	106	Taxes through year end	(630)
100 - 42112 - 225	MEDICARE	6,971	7,008		6,323	99	Taxes through year end	586
100 - 42112 - 230	RETIREMENT	129,378	137,007		142,880	21,344	Benefits through year end	(27,217)

Account Number	Description	2021 REQUEST	(Default) 2021 Approved	Plus Carried Forward From 2020	Actual as of 12/29/21	To Be Encumbered Thru Year End	Notes	Estimated Available Balance As of 12/31/21
100 - 42112 - 320	LEGAL	13,500	12,500		13,500			(1,000)
100 - 42112 - 321	LEGAL CLAIMS, SETTLEMENTS	1	1					1
100 - 42112 - 330	CONTRACTED SERVICES	13,600	9,600		9,856	280	JP Pest, Axon, Pitney Bowes, WB Maso	(536)
100 - 42112 - 334	JANITORIAL SERVICES	7,556	7,556		-			7,556
100 - 42112 - 335	SECURITY CAMERA SYSTEM	1	1					1
100 - 42112 - 340	TELEPHONE	5,850	5,850		5,633			217
100 - 42112 - 341	INTERNET	780	660		1,176			(516)
100 - 42112 - 343	CRUISER MODEMS	2,400	2,400		2,189			211
100 - 42112 - 390	OTHER PROFESSIONAL SERVICES	1,500	1,500		2,482			(982)
100 - 42112 - 410	ELECTRICITY	3,150	3,150		2,651			499
100 - 42112 - 411	HEATING OIL/PROPANE	2,500	2,437		2,437			0
100 - 42112 - 430	EQUIPMENT	10,000	9,000		5,926	1,482	Estimated through year end	1,592
100 - 42112 - 432	K9	1	1,000		-			1,000
100 - 42112 - 550	PRINTING	500	600		251			350
100 - 42112 - 560	DUES	1,000	1,000		958			42
100 - 42112 - 620	SUPPLIES	3,000	3,000		2,781	821	Est through year end based on avg	(602)
100 - 42112 - 625	POSTAGE	400	400		76			324
100 - 42112 - 630	BUILDING MAINTENANCE & REPAIRS	2,000	2,000		1,504			496
100 - 42112 - 635	GAS	22,000	22,000		18,452	2,000	Estimated through year end	1,548
100 - 42112 - 660	VEHICLE REPAIRS	10,000	9,000		11,090	894	Estimated through year end	(2,984)
100 - 42112 - 661	SRO CRUISER USE FOR CBNA	3,500	3,500		3,513			(13)
100 - 42112 - 670	BOOKS & PERIODICALS	400	800		386			415
100 - 42112 - 680	SUPPLIES/UNIFORMS	9,000	8,000		12,816	1,500		(6,316)
100 - 42112 - 690	OFFICE EQUIPMENT SMALL ITEMS	7,000	7,000		4,850			2,150
100 - 42112 - 691	POLICE VEHICLE PURCHASE	46,000	43,000		44,397			(1,397)
100 - 42112 - 820	TRAINING & TRAVEL	4,000	4,000		3,792			208
<b>TOTAL POLICE DEPARTMENT</b>		<b>810,344</b>	<b>801,293</b>	<b>-</b>	<b>744,280</b>	<b>37,048</b>		<b>19,965</b>
<b>42211 FIRE DEPARTMENT</b>								
100 - 42211 - 110	FIRE CHIEF SALARY	72,000	10,000		73,792	1,440	Salary thru year end	(65,233)
100 - 42211 - 111	OFFICER STIPENDS	-	10,000		-			10,000
100 - 42211 - 112	FF/EMT SALARY	158,940	194,648		144,507	2,898	Wages through year end	47,243
100 - 42211 - 113	P/T WAGES	100,000	57,570		122,351	2,345	Wages through year end	(67,126)
100 - 42211 - 140	OVERTIME SALARY	5,500	5,500		8,951	143	Wages through year end	(3,594)
100 - 42211 - 191	CALL FF CALLBACK SALARIES	25,000	30,000		12,249	242	Wages through year end	17,509
100 - 42211 - 193	PAY FOREST FIRE FIGHTING	1	1		-			1
100 - 42211 - 215	LIFE	300	288		164	6	Benefits thru year end	118
100 - 42211 - 220	SS	6,200	6,670		8,695	160	Taxes thru year end	(2,186)



Account Number	Description	2021 REQUEST	(Default) 2021 Approved	Plus Carried Forward From 2020	Actual as of 12/29/21	To Be Encumbered Thru Year End	Notes	Estimated Available Balance As of 12/31/21
100 - 42211 - 225	MEDICARE	5,241	4,462		5,119	102	Taxes thru year end	(759)
100 - 42211 - 230	RETIREMENT	82,458	74,456		82,552	7,439	Benefits thru year end	(15,535)
100 - 42211 - 330	CONTRACTED SERVICES	4,040	12,500		2,630			9,871
100 - 42211 - 331	COMMUNITY MANAGEMENT SERVICES	46,569	42,950		46,569			(3,619)
100 - 42211 - 332	PARAMEDIC INTERCEPT	7,700	-		5,431	1,050	Est. through year end based on avg.	(6,481)
100 - 42211 - 333	AMBULANCE BILLING	6,000	-		6,738	850	Comstar contract	(7,588)
100 - 42211 - 334	INTERNET ACCESS	1,260	-		1,076	240	Estimated through year end	(1,316)
100 - 42211 - 340	TELEPHONE	4,800	2,808		3,054			(246)
100 - 42211 - 343	CELL PHONE & EQUIPMENT	1,250	1,250		2,115	88	Estimated through year end	(953)
100 - 42211 - 410	ELECTRICITY	7,300	6,625		7,403	673	Estimated through year end	(1,451)
100 - 42211 - 411	HEATING OIL/PROPANE	5,000	5,930		4,550	910	Estimated through year end	470
100 - 42211 - 430	MAINTENANCE & REPAIRS	10,000	13,000		4,363			8,637
100 - 42211 - 431	MAINTENANCE EQUIPMENT	9,000	8,500		4,520			3,980
100 - 42211 - 560	DUES	1,300	1,300		945			355
100 - 42211 - 610	TOOLS, HOSES, ETC	11,500	11,000		1,219			9,781
100 - 42211 - 612	EQUIPMENT	4,000	3,000		2,169			831
100 - 42211 - 613	SMALL MEDICAL SUPPLIES	3,200	3,000		7,255			(4,255)
100 - 42211 - 614	PREVENTION SUPPLIES	800	800		481			319
100 - 42211 - 615	FOAM	800	800		-			800
100 - 42211 - 616	REHAB SUPPLIES	700	700		249			451
100 - 42211 - 620	OFFICE SUPPLIES	2,000	2,600		477			2,123
100 - 42211 - 636	DIESEL	10,000	10,000		13,220	944	Estimated through year end	(4,164)
100 - 42211 - 640	BUILDING CLEANING SUPPLIES	500	600		357			243
100 - 42211 - 650	MEMORIAL SUPPLIES	-	1		-			1
100 - 42211 - 660	VEHICLE MAINTENANCE	25,000	19,000		16,431			2,569
100 - 42211 - 680	UNIFORMS	4,000	4,000		1,825			2,175
100 - 42211 - 681	GEAR	13,500	12,000		4,644	7,183	PO	174
100 - 42211 - 690	OFFICE EQUIPMENT	1,400	1,400		-			1,400
100 - 42211 - 691	HAZARDOUS MATERIAL	-	1		-			1
100 - 42211 - 693	HYDRANTS	1,500	1,500		-			1,500
100 - 42211 - 820	TRAINING	4,500	4,250		1,935			2,315
100 - 42211 - 821	TRAINING EMS	5,750	5,500		1,700			3,800
100 - 42211 - 880	GRANTS	-	1		-			1
<b>TOTAL 42211 FIRE DEPARTMENT</b>		<b>649,009</b>	<b>568,611</b>	<b>-</b>	<b>599,738</b>	<b>26,713</b>		<b>(57,840)</b>
<b>42217 MEDICAL SERVICES</b>								
100 - 42217 - 390	MEDICAL SERVICES	-	1		-			1
<b>TOTAL 42217 MEDICAL SERVICES</b>		<b>-</b>	<b>1</b>	<b>-</b>	<b>-</b>	<b>-</b>		<b>1</b>

Account Number	Description	2021 REQUEST	(Default) 2021 Approved	Plus Carried Forward From 2020	Actual as of 12/29/21	To Be Encumbered Thru Year End	Notes	Estimated Available Balance As of 12/31/21
<b>42401 BUILDING/CODE ENFORCEMENT</b>								
100 - 42401 - 112	CEO SALARY	32,890	26,593		28,459	581	Wages thru year end	(2,447)
100 - 42401 - 220	SS	2,039	1,649		1,764	36	Taxes thru year end	(151)
100 - 42401 - 225	MEDICARE	477	386		413	8	Taxes thru year end	(35)
100 - 42401 - 330	CONTRACT SERVICES	1	2,500		1,657			843
100 - 42401 - 343	CELL PHONES & EQUIPMENT	507	1		453	41	Estimated through year end	(493)
100 - 42401 - 560	DUES	400	400		-			400
100 - 42401 - 620	SUPPLIES	465	900		105			795
100 - 42401 - 625	POSTAGE	1	175		-			175
100 - 42401 - 635	FUEL	650	650		315	48	Estimated through year end	287
100 - 42401 - 660	VEHICLE MAINTENANCE	700	700		300			400
100 - 42401 - 690	OFFICE EQUIPMENT	800	200		-	920	PO Computers	(720)
100 - 42401 - 820	TRAINING	1	1		-			1
100 - 42401 - 830	TRAVEL	1	1		-			1
<b>TOTAL 42401 BUILDING/CODE ENFORCEMENT</b>		<b>38,932</b>	<b>34,156</b>	<b>-</b>	<b>33,466</b>	<b>1,634</b>		<b>(945)</b>
<b>42901 EMERGENCY MANAGEMENT</b>								
100 - 42901 - 112	EMS STIPEND	10,000	-		-	-		-
100 - 42901 - 343	CELL PHONE & EQUIPMENT	720	720		453	41	Estimated through year end	226
100 - 42901 - 220	SS	620	-		-	-		-
100 - 42901 - 225	MEDICARE	145	-		-	-		-
100 - 42901 - 620	SUPPLIES	1,200	1,200		-	-		1,200
100 - 42901 - 690	EQUIPMENT SUPPLIES	1,000	1,000		-	-		1,000
100 - 42901 - 691	MANAGEMENT COST	4,000	1		-	-		1
100 - 42901 - 820	TRAINING	1	1		-	-		1
<b>TOTAL 42901 EMERGENCY MANAGEMENT</b>		<b>17,686</b>	<b>2,922</b>	<b>-</b>	<b>453</b>	<b>41</b>		<b>2,428</b>
<b>43111 HIGHWAY ADMINISTRATION</b>								
100 - 43111 - 110	PUBLIC WORKS FOREMAN SALARY	63,144	-		54,266	1,194	Wages thru year end	(55,461)
100 - 43111 - 111	GENERAL ROAD LABORER SALARY	-	41,671		-	-		41,671
100 - 43111 - 112	LABORER II	43,680	39,846		38,057	867	Wages thru year end	922
100 - 43111 - 113	HIGHWAY CALL CREW SALARY	11,000	11,000		7,996	174	Estimated through year end	2,830
100 - 43111 - 114	GROUNDS MAINT & ROADSIDE MOWING	8,000	16,800		1,972	-		14,828
100 - 43111 - 130	ROAD AGENT SALARY	-	6,467		-	-		6,467
100 - 43111 - 140	O/T SALARY	7,000	14,000		25,313	478	Estimated through year end	(11,791)
100 - 43111 - 215	LIFE	87	87		71	1	Benefits thru year end	15
100 - 43111 - 220	SS	9,289	7,005		7,904	168	Taxes thru year end	(1,067)

Account Number	Description	2021 REQUEST	(Default) 2021 Approved	Plus Carried Forward From 2020	Actual as of 12/29/21	To Be Encumbered Thru Year End	Notes	Estimated Available Balance As of 12/31/21
100 - 43111 - 225	MEDICARE	2,172	1,638		1,849	39	Taxes thru year end	(250)
100 - 43111 - 230	RETIREMENT	14,359	12,413		17,684	2,239	Benefits thru year end	(7,510)
100 - 43111 - 330	CONTRACTED SERVICES	1	-		274	24	Water cooler	(298)
100 - 43111 - 340	TELEPHONE	300	300		209			91
100 - 43111 - 343	CELL PHONES & EQUIPMENT	1,000	1,320		440			880
100 - 43111 - 390	CONTRACTED SERVICES	100	1,500		910			590
100 - 43111 - 410	ELECTRICITY	1,000	800		1,044	118	Estimated through year end	(362)
100 - 43111 - 411	HEAT/OIL	1	1		-			1
100 - 43111 - 412	ELECTRICITY - RECYCLING BUILDING	3,000	3,400		4,451	583	Estimated through year end	(1,634)
100 - 43111 - 413	HEAT/OIL - RECYCLING BUILDING	3,000	3,237		2,025			1,212
100 - 43111 - 610	SUPPLIES	2,500	4,600		2,317	194	Estimated through year end	2,089
100 - 43111 - 630	MAINTENANCE & REPAIRS TRUCK	12,500	12,500		16,622	650	Cutting edges	(4,772)
100 - 43111 - 635	FUEL	11,000	11,000		7,592	350	Estimated through year end	3,058
100 - 43111 - 661	EQUIPMENT	1,000	1		288	500	Estimated through year end	(787)
100 - 43111 - 680	TOOLS DEPARTMENT SUPPLIES	1,600	1,600		1,276	581	Estimated through year end	(258)
100 - 43111 - 820	TRAINING & CONFERENCE	250	250		95			155
100 - 43111 - 870	PERMIT FEES	1	1		-			1
<b>TOTAL 43111 HIGHWAY ADMINISTRATION</b>		<b>195,984</b>	<b>191,437</b>	<b>-</b>	<b>192,657</b>	<b>8,161</b>		<b>(9,381)</b>
<b>43121 PAVING &amp; RECONSTRUCTION</b>								
100 - 43121 - 680	SUPPLIES	10,000	67,905		524			67,381
100 - 43121 - 880	HIGHWAY BLOCK GRANT - PROJECTS	45,000	102,409		100,000			2,409
100 - 43121 - 881	TOWN BLOCK APPROPR./PROJECTS	25,000	50,000		87,443			(37,443)
<b>TOTAL 43121 PAVING &amp; RECONSTRUCTION</b>		<b>80,000</b>	<b>220,314</b>	<b>-</b>	<b>187,966</b>	<b>-</b>		<b>32,348</b>
<b>43122 HIGHWAY CLEANING &amp; MAINTENANCE</b>								
100 - 43122 - 390	CONTRACTED SERVICES	30,000	39,000		8,821			30,179
100 - 43122 - 680	GRAVEL	7,500	7,500		5,271			2,229
100 - 43122 - 681	ASPHALT	1,500	1,000		705			295
100 - 43122 - 682	CULVERT	6,000	2,000		3,555			(1,555)
100 - 43122 - 683	GUARDRAILS	7,500	7,500		-			7,500
100 - 43122 - 810	EQUIPMENT RENTAL	2,000	2,000		8,484			(6,484)
100 - 43122 - 811	TREE WORK ROADS - REBUILDING	20,000	9,000		-			9,000
100 - 43122 - 812	ROAD DAMAGE	3,000	3,000		5,708			(2,708)
<b>TOTAL 43122 HIGHWAY CLEANING &amp; MAINTENANCE</b>		<b>77,500</b>	<b>71,000</b>	<b>-</b>	<b>32,544</b>	<b>-</b>		<b>38,456</b>
<b>43125 SNOW &amp; ICE CONTROL</b>								
100 - 43125 - 390	CONTRACTED SERVICES	115,000	110,000		37,184	3,000		69,816

Account Number	Description	2021 REQUEST	(Default) 2021 Approved	Plus Carried Forward From 2020	Actual as of 12/29/21	To Be Encumbered Thru Year End	Notes	Estimated Available Balance As of 12/31/21
100 - 43125 - 680	SAND	25,000	23,000		10,011	3,000		9,989
100 - 43125 - 681	SALT	25,000	25,000		43,147	8,000		(26,147)
100 - 43125 - 812	EQUIPMENT MAINTENANCE	6,000	6,000		9,959	359		(4,318)
100 - 43125 - 813	OTHER PLOWING	1	3,000		-			3,000
<b>TOTAL SNOW &amp; ICE CONTROL</b>		<b>171,001</b>	<b>167,000</b>	<b>-</b>	<b>100,300</b>	<b>14,359</b>		<b>52,341</b>
<b>43163 STREET LIGHTING</b>								
100 - 43163 - 410	ELECTRICITY	1	1		-			1
<b>TOTAL 43163 STREET LIGHTING</b>		<b>1</b>	<b>1</b>	<b>-</b>	<b>-</b>	<b>-</b>		<b>1</b>
<b>43211 SANITATION ADMINISTRATION</b>								
100 - 43211 - 110	P/T SALARY	47,874	47,874		53,438	1,075	Wages through year end	(6,639)
100 - 43211 - 220	SS	2,964	2,968		3,219	67	Taxes through year end	(318)
100 - 43211 - 225	MEDICARE	694	694		753	16	Taxes through year end	(74)
100 - 43211 - 340	TELEPHONE	300	300		308			(8)
100 - 43211 - 343	CELL PHONES & EQUIPMENT	1	1		-			1
100 - 43211 - 410	ELECTRICITY	5,000	6,340		3,375	306	Estimated through year end	2,659
100 - 43211 - 411	HEATING OIL/PROPANE	1	1		363			(362)
100 - 43211 - 430	EQUIPMENT MAINTENANCE & REPAIR	500	500		1,346			(846)
100 - 43211 - 431	EQUIPMENT	250	250		-			250
100 - 43211 - 432	LAGOON	1	1		-			1
100 - 43211 - 440	RENTAL	1	1		-			1
100 - 43211 - 490	EXTERMINATION	720	720		842			(122)
100 - 43211 - 491	RECYCLING	1	200		30			170
100 - 43211 - 492	METALS	1	1		-			1
100 - 43211 - 493	HAZARDOUS WASTE	9,000	6,000		14,392	1,198	Estimated through year end	(9,590)
100 - 43211 - 494	WASTE OIL	1	1		-			1
100 - 43211 - 495	FACILITY IMPROVEMENT SANITATION	-	-		-			-
100 - 43211 - 550	PRINTING/ADVERTISING	1,000	3,100		225			2,875
100 - 43211 - 560	DUES/SUBSCRIPTIONS	350	350		463			(113)
100 - 43211 - 610	GENERAL SUPPLIES	500	500		712			(212)
100 - 43211 - 620	SUPPLIES RECYCLING COMMITTEE	50	50		-			50
100 - 43211 - 630	BUILDING MAINTENANCE & REPAIR	1,000	1,000		2,179	174	Lowe's purchase	(1,353)
100 - 43211 - 690	SAFETY EQUIPMENT/SUPPLIES	1,350	1,350		399			951
100 - 43211 - 820	CONFERENCES/TRAINING	300	300		-			300
100 - 43211 - 830	TRAVEL/MILEAGE	75	75		-			75
<b>TOTAL 43211 SANITATION ADMINISTRATION</b>		<b>71,934</b>	<b>72,577</b>	<b>-</b>	<b>82,043</b>	<b>2,836</b>		<b>(12,302)</b>

Account Number	Description	2021 REQUEST	(Default) 2021 Approved	Plus Carried Forward From 2020	Actual as of 12/29/21	To Be Encumbered Thru Year End	Notes	Estimated Available Balance As of 12/31/21
<b>43243 SOLID WASTE DISPOSAL</b>								
100 - 43243 - 380	DEMO/FURNITURE DISPOSAL	25,000	25,000		25,406	1,500	Estimated through year end	(1,906)
100 - 43243 - 385	TRANSPORT/MILEAGE	33,000	25,000		58,205	6,250	Estimated through year end	(39,455)
100 - 43243 - 390	TIPPING - SANITATION	70,000	45,000		52,751	2,500	Estimated through year end	(10,251)
100 - 43243 - 391	LAMPREY LANDFILL COSTS	8,000	1,100		1,902	-	Estimated through year end	(802)
	<b>TOTAL 43243 SOLID WASTE DISPOSAL</b>	<b>136,000</b>	<b>96,100</b>	<b>-</b>	<b>138,264</b>	<b>10,250</b>		<b>(52,414)</b>
<b>44111 HEALTH DEPARTMENT</b>								
100 - 44111 - 110	HEALTH OFFICER SALARY	6,648	6,648		886	95	Estimated through year end	5,668
100 - 44111 - 111	DEPUTY HEALTH OFFICER SALARY	1	1		-	-		1
100 - 44111 - 220	SS	412	412		55	6	Estimated through year end	351
100 - 44111 - 225	MEDICARE	96	96		13	1	Estimated through year end	82
100 - 44111 - 391	ENVIRONMENTAL EMERGENCY	1,200	1,200		-	-		1,200
100 - 44111 - 440	PROPERTY REPAIRS	1	1		-	-		1
100 - 44111 - 560	DUES	1	1		-	-		1
100 - 44111 - 620	SUPPLIES	25	25		-	-		25
100 - 44111 - 625	POSTAGE	1	1		-	-		1
100 - 44111 - 635	FUEL	1	1		-	-		1
100 - 44111 - 820	TRAINING	1	1		-	-		1
100 - 44111 - 830	TRAVEL	1	1		-	-		1
	<b>TOTAL 44111 HEALTH DEPARTMENT</b>	<b>8,388</b>	<b>8,388</b>	<b>-</b>	<b>953</b>	<b>102</b>		<b>7,333</b>
<b>44141 ANIMAL CONTROL</b>								
100 - 44141 - 111	ANIMAL CONTROL OFFICER SALARY	7,176	10,343		2,265			8,078
100 - 44141 - 220	SS	450	641		140			501
100 - 44141 - 225	MEDICARE	110	150		33			117
100 - 44141 - 330	CONTRACTED SERVICES	500	500		-			500
100 - 44141 - 343	CELL PHONE & EQUIPMENT	431	431		453	42	Estimated through year end	(64)
100 - 44141 - 350	MEDICAL RABIES	40	40		-			40
100 - 44141 - 390	S.P.C.A.	500	500		-			500
100 - 44141 - 391	VET SERVICES RABIES	400	400		-			400
100 - 44141 - 610	GENERAL FOOD	100	100		-			100
100 - 44141 - 620	SUPPLIES	200	200		123			77
100 - 44141 - 635	GASOLINE	500	1		-			1
100 - 44141 - 660	VEHICLE & MAINTENANCE	1,000	1,000		1,491			(491)
100 - 44141 - 680	HOLDING PEN	1	50		-			50
	<b>TOTAL 44141 ANIMAL CONTROL</b>	<b>11,408</b>	<b>14,356</b>	<b>-</b>	<b>4,505</b>	<b>42</b>		<b>9,809</b>

Account Number	Description	2021 REQUEST	(Default) 2021 Approved	Plus Carried Forward From 2020	Actual as of 12/29/21	To Be Encumbered Thru Year End	Notes	Estimated Available Balance As of 12/31/21
<b>44151 COMMUNITY SUPPORT AGENCIES</b>								
100 - 44151 - 840	RICHIE MCFARLAND CHILDREN	2,400	2,100		2,100			-
100 - 44151 - 841	CORNERSTONE VNA	3,308	3,308		3,308			-
100 - 44151 - 842	ROCKINGHAM CTY MEALS ON WHEELS	-	4,500		4,500			-
100 - 44151 - 844	ROCKINGHAM COUNTY NUTRITION PR	1,825	1,772		1,772			-
100 - 44151 - 845	ROCKINGHAM COUNTY CAP	9,228	9,228		-			9,228
100 - 44151 - 849	SEACOAST MENTAL HEALTH	1,500	1,500		-			1,500
100 - 44151 - 851	HAVEN	1,785	1,785		1,785			-
100 - 44151 - 852	RSVP RETIRED & SENIOR VOLUNTEERS	100	100		100			-
100 - 44151 - 853	CHILD & FAMILY SERVICES(Waypoint)	2,000	2,000		2,000			-
100 - 44151 - 854	COURT APPOINTED SPECIAL ADVOCATES	500	500		-			500
100 - 44151 - 855	AMERICAN RED CROSS	1,500	2,000		1,500			500
100 - 44151 - 856	CHILD ADVOCACY CENTER OF ROCK. CNTY	1,250	-		-			-
100 - 44151 - 857	READY RIDES	750	1,500		1,500			-
<b>TOTAL 44151 COMMUNITY SUPPORT AGENCIES</b>		<b>26,146</b>	<b>30,293</b>	<b>-</b>	<b>18,565</b>	<b>-</b>		<b>11,728</b>
<b>44411 WELFARE ADMINISTRATION</b>								
100 - 44411 - 111	DIRECTOR SALARY	10,000	13,897		-			13,897
100 - 44411 - 112	ASSISTANT SALARY	1	1		-			1
100 - 44411 - 220	SS	620	861		-			861
100 - 44411 - 225	MEDICARE	150	201		-			201
100 - 44411 - 320	LEGAL/LIENS	1	1		-			1
100 - 44411 - 343	CELL PHONE & EQUIPMENT	533	603		-			603
100 - 44411 - 560	DUES	45	45		-			45
100 - 44411 - 620	OFFICE SUPPLIES	300	300		-			300
100 - 44411 - 625	POSTAGE	100	100		-			100
100 - 44411 - 820	TRAINING & CONFERENCES	100	100		-			100
100 - 44411 - 830	TRAVEL	150	150		-			150
<b>TOTAL 44411 WELFARE ADMINISTRATION</b>		<b>12,000</b>	<b>16,259</b>	<b>-</b>	<b>-</b>	<b>-</b>		<b>16,259</b>
<b>44451 MEDICAL PAYMENTS-WELFARE</b>								
100 - 44451 - 350	MEDICAL SERVICES WELFARE	1	1		-			1
<b>TOTAL 44451 MEDICAL PAYMENTS-WELFARE</b>		<b>1</b>	<b>1</b>	<b>-</b>	<b>-</b>	<b>-</b>		<b>1</b>
<b>44452 WELFARE VENDORS PAYMENTS</b>								
100 - 44452 - 410	ELECTRICITY	1,500	1,500		-			1,500
100 - 44452 - 411	HEAT & OIL	2,000	2,000		373			1,627
100 - 44452 - 440	RENTAL	5,000	5,000		6,355			(1,355)

Account Number	Description	2021 REQUEST	(Default) 2021 Approved	Plus Carried Forward From 2020	Actual as of 12/29/21	To Be Encumbered Thru Year End	Notes	Estimated Available Balance As of 12/31/21
100 - 44452 - 890	MISCELLANEOUS	1,000	1,000		1,971			(971)
<b>TOTAL 44452 WELFARE VENDORS PAYMENTS</b>		<b>9,500</b>	<b>9,500</b>	<b>-</b>	<b>8,699</b>	<b>-</b>		<b>801</b>
<b>45201 PARKS &amp; RECREATION</b>								
100 - 45201 - 120	BEACH ATTENDANT	7,000	21,707		1,300	-		20,407
100 - 45201 - 121	RECREATION DIRECTOR SALARY	50,056	24,209		20,871	637	Wages through year end	2,700
100 - 45201 - 124	LEAGUE COORDINATOR P/T	-	5,428		2,928			2,500
100 - 45201 - 220	SS	3,537	3,184		1,556	40	Taxes through year end	1,588
100 - 45201 - 225	MEDICARE	827	744		364	9	Taxes through year end	371
100 - 45201 - 230	RETIREMENT	6,315	-		-			-
100 - 45201 - 343	CELL PHONES & EQUIPMENT	606	606		708	42	Estimated through year end	(144)
100 - 45201 - 350	PRINTING/ADVERTISING	400	400		53			347
100 - 45201 - 410	ELECTRICITY BALL FIELDS	200	200		565	113	Estimated through year end	(478)
100 - 45201 - 413	SANITATION	2,461	2,461		3,065			(604)
100 - 45201 - 560	DUES	65	65		-	65		-
100 - 45201 - 610	EQUIPMENT	1,500	1,000		710			290
100 - 45201 - 620	OFFICE SUPPLIES	400	400		198			202
100 - 45201 - 625	POSTAGE	-	100		-			100
100 - 45201 - 650	SAND & MAINTENANCE	2,500	2,000		1,987			13
100 - 45201 - 810	RECREATION PROGRAMS	2,500	2,000		1,011			989
100 - 45201 - 820	TRAINING	1,500	2,300		-			2,300
100 - 45201 - 830	TRAVEL	500	350		-			350
<b>TOTAL 45201 PARKS &amp; RECREATION</b>		<b>80,367</b>	<b>67,154</b>	<b>-</b>	<b>35,316</b>	<b>906</b>		<b>30,931</b>
<b>45501 LIBRARIES</b>								
100 - 45501 - 110	DIRECTOR SALARY	53,102	50,211		50,517	1,021	Wages through year end	(1,327)
100 - 45501 - 111	AIDES & ASSISTANTS SALARY	43,594	50,810		45,319	678	Wages through year end	4,813
100 - 45501 - 112	LIBRARIAN TECH SALARY	14,836	15,374		11,662	285	Wages through year end	3,427
100 - 45501 - 113	TECHNOLOGY ASSISTANT	18,996	900		89	-	Estimated through year end	812
100 - 45501 - 114	LIBRARY SUBS	951	-		-	-		-
100 - 45501 - 215	LIFE	-	44		36	1	Benefits through year end	8
100 - 45501 - 220	SS	-	7,240		6,306	123	Taxes through year end	811
100 - 45501 - 225	MEDICARE	-	1,668		1,475	29	Taxes through year end	164
100 - 45501 - 230	RETIREMENT	-	3,278		1,263			2,015
100 - 45501 - 320	LEGAL	76	76		50			26
100 - 45501 - 330	CONTRACTED SERVICES	19,461	15,599		14,681	136	PO Crystal Rock & Heritage Hard	782
100 - 45501 - 340	TELEPHONE	1,629	2,340		3,397			(1,057)
100 - 45501 - 410	ELECTRICITY	4,375	4,375		3,201	645	Estimated through year end	529

Account Number	Description	2021 REQUEST	(Default) 2021 Approved	Plus Carried Forward From 2020	Actual as of 12/29/21	To Be Encumbered Thru Year End	Notes	Estimated Available Balance As of 12/31/21
100 - 45501 - 411	HEATING OIL/PROPANE	3,594	2,985		1,660	350	Estimated through year end	975
100 - 45501 - 430	BUILDING MAINTENANCE	10,102	9,265		4,100	4,963	PO American Security Cabinets	202
100 - 45501 - 560	DUES	385	340		150			190
100 - 45501 - 620	SUPPLIES	2,969	2,969		657	131		2,180
100 - 45501 - 621	TECH PROCESS	2,400	2,400		1,143	881	PO - Demco	376
100 - 45501 - 625	POSTAGE	125	125		33			92
100 - 45501 - 630	JANITOR SUPPLIES	3,120	936		849	170	Estimated through year end	(83)
100 - 45501 - 670	BOOKS & PERIODICALS	24,458	24,573		16,409	6,794	PO - Baker & Taylor = 5931 & Ebsco 86	1,370
100 - 45501 - 690	OFFICE EQUIPMENT	6,526	7,805		2,018	4,935	PO - Back Bay Networks & Ebsco	852
100 - 45501 - 820	TRAINING & CONFERENCES	760	760		50			710
100 - 45501 - 825	PROGRAMS	2,125	2,125		138			1,987
100 - 45501 - 830	TRAVEL	800	800		516			284
100 - 45501 - 880	GRANTS	1	1		4,309			(4,308)
100 - 45501 - 881	TOWN GRANT MATCH	1	1		-			1
<b>TOTAL 45501 LIBRARIES</b>		<b>214,386</b>	<b>207,000</b>	-	<b>170,028</b>	<b>21,142</b>		<b>15,830</b>
<b>45831 PATRIOTIC PURPOSES</b>								
100 - 45831 - 610	MEMORIAL DAY DONATION	1,500	1,500		1,500			-
100 - 45831 - 620	PATRIOTIC EVENTS	300	300		-			300
<b>TOTAL 45831 PATRIOTIC PURPOSES</b>		<b>1,800</b>	<b>1,800</b>	-	<b>1,500</b>	-		<b>300</b>
<b>45890 PD WAGE GRANT PROGRAMS</b>								
100 - 45890 - 190	PD WAGE GRANT PROGRAMS	10,099	10,099		-			10,099
100 - 45890 - 225	WAGE GRANT - MEDI	147	147		-			147
<b>TOTAL 45890 PD WAGE GRANT PROGRAMS</b>		<b>10,246</b>	<b>10,246</b>	-	-	-		<b>10,246</b>
<b>45899 DONATIONS</b>								
100 - 45891 - 885	250th Anniversary Expenses	-	-		-			-
100 - 45899 - 882	BEAN WHOLE BASH	1	1		-			1
100 - 45899 - 883	HISTORICAL SOCIETY DONATION	500	500		500			-
100 - 45899 - 884	FOOD PANTRY DONATION	1,000	500		500			-
<b>TOTAL 45899 DONATIONS</b>		<b>1,501</b>	<b>1,001</b>	-	<b>1,000</b>	-		<b>1</b>
<b>46111 CONSERVATION</b>								
100 - 46111 - 320	LEGAL	1	1		-			1
100 - 46111 - 330	CONTRACTED SERVICES	2,000	1,000		1,000			-
100 - 46111 - 490	LAND CONSERVATION & MANAGEMENT	1	1		-			1
100 - 46111 - 491	TOWN FOREST LAND MANAGEMENT	1	1,000		-			1,000



Account Number	Description	2021 REQUEST	(Default) 2021 Approved	Plus Carried Forward From 2020	Actual as of 12/29/21	To Be Encumbered Thru Year End	Notes	Estimated Available Balance As of 12/31/21
100 - 46111 - 550	PRINTING/EDUCATION	100	100		-			100
100 - 46111 - 560	DUES	625	625		200			425
100 - 46111 - 620	SUPPLIES	75	75		-			75
100 - 46111 - 621	MAPS	150	300		-			300
100 - 46111 - 622	SPECIAL DAY	100	100		-			100
100 - 46111 - 690	EQUIPMENT	200	200		-			200
100 - 46111 - 820	TRAINING & CONFERENCES	300	150		35			115
<b>TOTAL 46111 CONSERVATION</b>		<b>3,553</b>	<b>3,552</b>	<b>-</b>	<b>1,235</b>	<b>-</b>		<b>2,317</b>
<b>46510 ECONOMIC DEVELOPMENT</b>								
100 - 46510 - 330	CONTRACTED SERVICES	1	1		-			1
100 - 46510 - 550	PRINTING	400	400		-			400
100 - 46510 - 560	DUES	1	1		-			1
100 - 46510 - 625	POSTAGE	1	200		-			200
100 - 46510 - 820	TRAINING & CONFERENCES	1	1		-			1
100 - 46510 - 830	TRAVEL	1	1		-			1
<b>TOTAL 46510 ECONOMIC DEVELOPMENT</b>		<b>405</b>	<b>604</b>	<b>-</b>	<b>-</b>	<b>-</b>		<b>604</b>
<b>47231 INTEREST ON T.A.N.</b>								
100 - 47231 - 340	INTEREST ON T.A.N.	1	1		-			1
<b>TOTAL 47231 INTEREST ON T.A.N.</b>		<b>1</b>	<b>1</b>	<b>-</b>	<b>-</b>	<b>-</b>		<b>1</b>
<b>GRAND TOTAL</b>		<b>3,962,060</b>	<b>3,703,086</b>	<b>14,442</b>	<b>3,481,210</b>	<b>191,736</b>		<b>44,582</b>



# Town of Northwood Open Purchase Orders By PO

Report # 35793  
POs: (First) - (Last)  
Posting Dates: 01/01/2021 - 12/31/2021  
PO Status Classification: Open  
Detail Option: Detail  
Include Line Detail: No

Fiscal Year 2021

PO #	External PO PO Status	Task	Vendor Code Location Code	Vendor Name Location Name	Original Amount	Change Orders	Amount Paid	Amount Accrued	Balance	Encumbered
107190	Open 13675		8 TOWN HALL	STRAFFORD REG PLAN COMM TOWN HALL	28,007.50					
		<b>Grant</b>	<b>Account Number</b>	<b>Account Description</b>						
			100-41911-330	PB - Contracted Services						
			Original PO	03/12/21			(3,316.25)			
			Invoice #: 6492	04/12/21			(2,146.25)			
			Invoice #: 6510	05/06/21			(2,943.75)			
			Invoice #: 6568	07/19/21			(1,801.25)			
			Invoice #: 6544	08/02/21			(991.25)			
			Invoice #: 6586	08/16/21			(879.33)			
			Invoice #: 6656	11/19/21			(1,344.33)			
			Invoice #: 6621	11/19/21			(947.53)			
			Invoice #: 6605	11/19/21						
			<b>Total For Grant N/A / Task N/A / Account 100-41911-330</b>				<b>(\$14,369.94)</b>	<b>\$0.00</b>	<b>\$13,637.56</b>	<b>\$13,637.56</b>
			<b>Total for PO # 107190</b>				<b>(\$14,369.94)</b>	<b>\$0.00</b>	<b>\$13,637.56</b>	<b>\$13,637.56</b>
107200	Open 13890		24 TOWN HALL	US POSTAL SERVICE TOWN HALL	64.00					
		<b>Grant</b>	<b>Account Number</b>	<b>Account Description</b>						
			100-42111-620	Police Comm - Supplies						
			Original PO	07/18/21			\$0.00			\$64.00
			<b>Total For Grant N/A / Task N/A / Account 100-42111-620</b>				<b>\$0.00</b>	<b>\$0.00</b>	<b>\$64.00</b>	<b>\$64.00</b>
			<b>Total for PO # 107200</b>				<b>\$0.00</b>	<b>\$0.00</b>	<b>\$64.00</b>	<b>\$64.00</b>

# Town of Northwood Open Purchase Orders By PO

Fiscal Year 2021										
PO #	External PO PO Status	Vendor Code Location Code	Vendor Name Location Name	Account Number Activity	Account Description Posting Date	Original Amount	Change Orders	Amount Paid	Amount Accrued	Balance Encumbered
107231	Open	2872 TOWN HALL	MAINSTAY TECHNOLOGIES, LLC TOWN HALL							
	Grant			100-41309-690 Original PO	Exec Office - Equipment 11/09/21	5,482.31		\$0.00	\$0.00	\$5,482.31
				Total For Grant N/A / Task N/A / Account 100-41309-690		\$5,482.31	\$0.00	\$0.00	\$0.00	\$5,482.31
				Total for PO # 107231		\$5,482.31	\$0.00	\$0.00	\$0.00	\$5,482.31
107235	Open	1285 TOWN HALL	MITCHELL MUNICIPAL GROUP TOWN HALL							
	Grant			100-41911-320 Original PO	PB - Legal 11/18/21	500.00		\$0.00	\$0.00	\$500.00
				Total For Grant N/A / Task N/A / Account 100-41911-320		\$500.00	\$0.00	\$0.00	\$0.00	\$500.00
				Total for PO # 107235		\$500.00	\$0.00	\$0.00	\$0.00	\$500.00
107237	Open	2872 TOWN HALL	MAINSTAY TECHNOLOGIES, LLC TOWN HALL							
	Grant			100-41309-690 Original PO	Exec Office - Equipment 12/07/21	3,680.00		\$0.00	\$0.00	\$3,680.00
				Total For Grant N/A / Task N/A / Account 100-41309-690		\$3,680.00	\$0.00	\$0.00	\$0.00	\$3,680.00
				100-41504-690 Original PO	IC/IX - Office Equipment 12/07/21	1,840.00		\$0.00	\$0.00	\$1,840.00
				Total For Grant N/A / Task N/A / Account 100-41504-690		\$1,840.00	\$0.00	\$0.00	\$0.00	\$1,840.00
				Office Equipment - Bldg Inspect						

# Town of Northwood Open Purchase Orders By PO

Fiscal Year 2021	External PO	Vendor Code	Vendor Name	Original Amount	Change Orders	Amount Paid	Amount Accrued	Balance	Encumbered
PO #	PO Status	Location Code	Location Name	Original Amount	Change Orders	Amount Paid	Amount Accrued	Balance	Encumbered
				920.00					
			Original PO	\$920.00	\$0.00	\$0.00	\$0.00	\$920.00	\$920.00
			Total For Grant N/A / Task N/A / Account 100-42401-690	\$6,440.00	\$0.00	\$0.00	\$0.00	\$6,440.00	\$6,440.00
			Total for PO # 107237						
107244	Open	10085 TOWN HALL	Municipal Resources Finance, LLC TOWN HALL						
	Grant	Task	Account Number	Account Description	Posting Date				
			100-41501-621	Finance - Software	12/27/21				
			Original PO	6,500.00					
			Total For Grant N/A / Task N/A / Account 100-41501-621	\$6,500.00	\$0.00	\$0.00	\$0.00	\$6,500.00	\$6,500.00
			Total for PO # 107244						
203150	Open	1781 FIRE DEPT	BERGERON PROTECTIVE CLOTHING, LLC NORTHWOOD FIRE DEPT						
	Grant	Task	Account Number	Account Description	Posting Date				
			100-42211-681	Gear - Fire	12/23/21				
			Original PO	7,182.55					
			Total For Grant N/A / Task N/A / Account 100-42211-681	\$7,182.55	\$0.00	\$0.00	\$0.00	\$7,182.55	\$7,182.55
			Total for PO # 203150						
301974	Open	73 LIBRARY	BAKER & TAYLOR, INC. CHESLEY MEMORIAL LIBRARY						
	Grant	Task	Account Number	Account Description	Posting Date				
			100-45501-670	Books & Periodicals Library	01/13/21				
			Original PO	18,000.00					
			Invoice #: 5016737040	(208.48)					

# Town of Northwood Open Purchase Orders By PO

Fiscal Year 2021				Original Amount	Change Orders	Amount Paid	Amount Accrued	Balance	Encumbered
PO #	External PO	Vendor Code	Vendor Name	Original Amount	Change Orders	Amount Paid	Amount Accrued	Balance	Encumbered
	PO Status	Location Code	Location Name						
	Requisitions								
		Invoice #: 5016756560		03/15/21		(804.47)			
		Invoice #: 5016778606		03/15/21		(198.91)			
		Invoice #: 5016795965		04/09/21		(123.83)			
		Invoice #: 5016799073		04/09/21		(244.34)			
		Invoice #: 5016800804		04/09/21		(357.26)			
		Invoice #: 5016830591		04/09/21		(462.83)			
		Invoice #: 5016813823		04/09/21		(133.53)			
		Invoice #: 5016852704		05/11/21		(295.75)			
		Invoice #: 5016891928		05/11/21		(78.04)			
		Invoice #: 5016879475		05/11/21		(215.50)			
		Invoice #: 5016885995		05/11/21		(395.17)			
		Invoice #: 5016916134		05/11/21		(174.21)			
		Invoice #: 5016929339		06/17/21		(197.08)			
		Invoice #: 5016955334		06/17/21		(72.43)			
		Invoice #: 5016945807		06/17/21		(225.58)			
		Invoice #: 5016964209		06/17/21		(389.38)			
		Invoice #: 5016988311		06/17/21		(209.76)			
		Invoice #: 5017015654		06/17/21		(395.54)			
		Invoice #: 5017027716		07/18/21		(322.43)			
		Invoice #: 5017031152		07/18/21		(304.69)			
		Invoice #: 5017054974		07/18/21		(170.09)			
		Invoice #: 5017078036		07/18/21		(211.61)			
		Invoice #: 5017093173		08/16/21		(284.59)			
		Invoice #: 5017112285		08/16/21		(113.17)			
		Invoice #: 5017119224		08/16/21		(127.78)			
		Invoice #: 5017140558		08/16/21		(103.00)			
		Invoice #: 5017144815		08/16/21		(333.15)			
		Invoice #: 5017147458		08/16/21		(417.76)			
		Invoice #: 5017149904		09/13/21		(335.58)			
		Invoice #: 5017167499		09/13/21		(148.14)			
		Invoice #: 5017174492		09/13/21		(356.21)			
		Invoice #: 5017195846		09/13/21		(174.67)			

# Town of Northwood Open Purchase Orders By PO

Fiscal Year 2021

PO #	External PO PO Status	Vendor Code Location Code	Vendor Name Location Name	Original Amount	Change Orders	Amount Paid	Amount Accrued	Balance	Encumbered
		Invoice #: 5017206634	10/22/21			(176.64)			
		Invoice #: 5017217397	10/22/21			(315.77)			
		Invoice #: 5017218924	10/22/21			(69.28)			
		Invoice #: 5017230077	10/22/21			(114.21)			
		Invoice #: 5017258218	10/22/21			(320.28)			
		Invoice #: 5017281899	11/22/21			(181.02)			
		Invoice #: 5017305322	11/22/21			(383.84)			
		Invoice #: 5017334050	11/22/21			(152.19)			
		Invoice #: 5017340676	11/22/21			(658.35)			
		Invoice #: 5017344050	11/22/21			(152.58)			
		Invoice #: 5017369781	12/13/21			(122.92)			
		Invoice #: 5017376330	12/13/21			(513.96)			
		Invoice #: 5017406440	12/13/21			(322.58)			
		<b>Total For Grant N/A / Task N/A / Account 100-45501-670</b>		<b>\$18,000.00</b>	<b>\$0.00</b>	<b>(\$12,068.58)</b>	<b>\$0.00</b>	<b>\$5,931.42</b>	<b>\$5,931.42</b>
		<b>Total for PO # 301974</b>		<b>\$18,000.00</b>	<b>\$0.00</b>	<b>(\$12,068.58)</b>	<b>\$0.00</b>	<b>\$5,931.42</b>	<b>\$5,931.42</b>

Grant	Task	Account Number Activity	Account Description Posting Date	Original Amount	Change Orders	Amount Paid	Amount Accrued	Balance	Encumbered
301975	20319 Open 13590	68 LIBRARY	DEMCO CHESLEY MEMORIAL LIBRARY						
		100-45501-621 Original PO	Tech Process Library 01/13/21	1,400.00					
		Invoice #: 6962070	06/17/21			(170.98)			
		Invoice #: 6967571	07/01/21			(77.42)			
		Invoice #: 7027083	11/01/21			(270.60)			
		<b>Total For Grant N/A / Task N/A / Account 100-45501-621</b>		<b>\$1,400.00</b>	<b>\$0.00</b>	<b>(\$519.00)</b>	<b>\$0.00</b>	<b>\$881.00</b>	<b>\$881.00</b>
		<b>Total for PO # 301975</b>		<b>\$1,400.00</b>	<b>\$0.00</b>	<b>(\$519.00)</b>	<b>\$0.00</b>	<b>\$881.00</b>	<b>\$881.00</b>

# Town of Northwood Open Purchase Orders By PO

Fiscal Year 2021

PO #	External PO PO Status	Vendor Code Location Code	Vendor Name Location Name	Account Number Activity	Account Description Posting Date	Original Amount	Change Orders	Amount Paid	Amount Accrued	Balance	Encumbered
302006	20321 Open 13788	185 LIBRARY	EBSO INFORMATION SERVICES CHESLEY MEMORIAL LIBRARY								
	<b>Grant</b>	<b>Task</b>		<b>Account Number</b>	<b>Account Description</b>						
				100-45501-670 Original PO	Books & Periodicals Library 05/14/21	862.68					
				<b>Total For Grant N/A / Task N/A / Account 100-45501-670</b>	<b>Total for PO # 302006</b>	<u>\$862.68</u>	<u>\$0.00</u>	<u>\$0.00</u>	<u>\$0.00</u>	<u>\$862.68</u>	<u>\$862.68</u>
302081	Open 14103	1749 LIBRARY	CRYSTAL ROCK, LLC CHESLEY MEMORIAL LIBRARY								
	<b>Grant</b>	<b>Task</b>		<b>Account Number</b>	<b>Account Description</b>						
				100-45501-330 Original PO	Contracted Services Library 11/24/21	50.00					
				Invoice #: 17793824 120721	12/13/21			(12.00)			
				<b>Total For Grant N/A / Task N/A / Account 100-45501-330</b>	<b>Total for PO # 302081</b>	<u>\$50.00</u>	<u>\$0.00</u>	<u>(\$12.00)</u>	<u>\$0.00</u>	<u>\$38.00</u>	<u>\$38.00</u>
302084	Open 14106	26 LIBRARY	HERITAGE TRUE VALUE HDWARE (18650) CHESLEY MEMORIAL LIBRARY								
	<b>Grant</b>	<b>Task</b>		<b>Account Number</b>	<b>Account Description</b>						
				100-45501-330 Original PO	Contracted Services Library 11/24/21	60.00					
				<b>Total For Grant N/A / Task N/A / Account 100-45501-330</b>	<b>Total for PO # 302084</b>	<u>\$60.00</u>	<u>\$0.00</u>	<u>\$0.00</u>	<u>\$0.00</u>	<u>\$60.00</u>	<u>\$60.00</u>



# Town of Northwood Open Purchase Orders By PO

Fiscal Year 2021

PO #	External PO PO Status	Vendor Code Location Code	Vendor Name Location Name	Account Number Activity	Account Description Posting Date	Original Amount	Change Orders	Amount Paid	Amount Accrued	Balance	Encumbered
302088	Open 14110	2675 LIBRARY	BACK BAY NETWORKS N.H. LLC CHESLEY MEMORIAL LIBRARY								
	<b>Grant</b>	<b>Task</b>		<b>Account Number</b>	<b>Account Description</b>						
				100-45501-690 Original PO	Office Equipment Library 11/30/21	4,020.00	\$0.00	\$0.00	\$0.00	\$4,020.00	\$4,020.00
				<b>Total For Grant N/A / Task N/A / Account 100-45501-690</b>		\$4,020.00	\$0.00	\$0.00	\$0.00	\$4,020.00	\$4,020.00
				<b>Total for PO # 302088</b>							
302097	Open 14138	3188 LIBRARY	EBSCO CHESLEY MEMORIAL LIBRARY								
	<b>Grant</b>	<b>Task</b>		<b>Account Number</b>	<b>Account Description</b>						
				100-45501-690 Original PO	Office Equipment Library 12/11/21	915.00	\$0.00	\$0.00	\$0.00	\$915.00	\$915.00
				<b>Total For Grant N/A / Task N/A / Account 100-45501-690</b>		\$915.00	\$0.00	\$0.00	\$0.00	\$915.00	\$915.00
				<b>Total for PO # 302097</b>							
302098	Open 14152	2755 LIBRARY	AMERICAN SECURITY CABINETS, INC. CHESLEY MEMORIAL LIBRARY								
	<b>Grant</b>	<b>Task</b>		<b>Account Number</b>	<b>Account Description</b>						
				100-45501-430 Original PO	Building Maintenance Library 12/14/21	4,963.00	\$0.00	\$0.00	\$0.00	\$4,963.00	\$4,963.00
				<b>Total For Grant N/A / Task N/A / Account 100-45501-430</b>		\$4,963.00	\$0.00	\$0.00	\$0.00	\$4,963.00	\$4,963.00
				<b>Total for PO # 302098</b>							

# Town of Northwood Open Purchase Orders By PO

Fiscal Year 2021

PO #	External PO PO Status	Vendor Code Location Code	Vendor Name Location Name	Account Number Activity	Account Description Posting Date	Original Amount	Change Orders	Amount Paid	Amount Accrued	Balance	Encumbered
302101	Open 14173	338 LIBRARY	PENWORTHY/AMERICAN MEDIA CHESLEY MEMORIAL LIBRARY								
<b>Grant</b>	<b>Task</b>	<b>Account Number</b>	<b>Account Description</b>	<b>Posting Date</b>							
		100-45501-670	Books & Periodicals Library	12/22/21	466.96						
		Original PO			\$466.96						
		<b>Total For Grant N/A / Task N/A / Account 100-45501-670</b>				\$0.00		\$0.00	\$0.00	\$466.96	\$466.96
		<b>Total for PO # 302101</b>				\$466.96	\$0.00	\$0.00	\$0.00	\$466.96	\$466.96
302102	Open 14174	512 LIBRARY	QUILL CORP CHESLEY MEMORIAL LIBRARY								
<b>Grant</b>	<b>Task</b>	<b>Account Number</b>	<b>Account Description</b>	<b>Posting Date</b>							
		100-45501-620	Supplies Library	12/23/21	153.50						
		Original PO			\$153.50						
		<b>Total For Grant N/A / Task N/A / Account 100-45501-620</b>				\$0.00		\$0.00	\$0.00	\$153.50	\$153.50
		<b>Total for PO # 302102</b>				\$153.50	\$0.00	\$0.00	\$0.00	\$153.50	\$153.50
		<b>Total for Fiscal Year 2021</b>				\$85,067.50	\$0.00	(\$26,969.52)	\$0.00	\$58,097.98	\$58,097.98
		<b>Total for All POs</b>				\$85,067.50	\$0.00	(\$26,969.52)	\$0.00	\$58,097.98	\$58,097.98

1 Fiscal Year Listed.  
17 Purchase Orders Listed.

December 17, 2021

Town of Northwood Selectmen  
818 1st NH Turnpike  
Northwood, NH 03261

Dear Sirs:

The tax mappers for the town of Northwood merged two lots into one on my lot at 16 Spruce Cove Road around 1997. There is no record of any owners of this property voluntarily merging the land that I own. Through Linda Smith, I was told to have the town attorney look into the matter and she had determined that I should be allowed to have my land unmerged. Please look into this matter as soon as possible and unmerge my lots. Thank you for your time.

Please call me with any questions.

Sincerely,



Patrick Blaisdell  
16 Spruce Cove Road  
Northwood, NH 03261  
603-706-2413



# Blaisdell Property Map 107 Lot 15

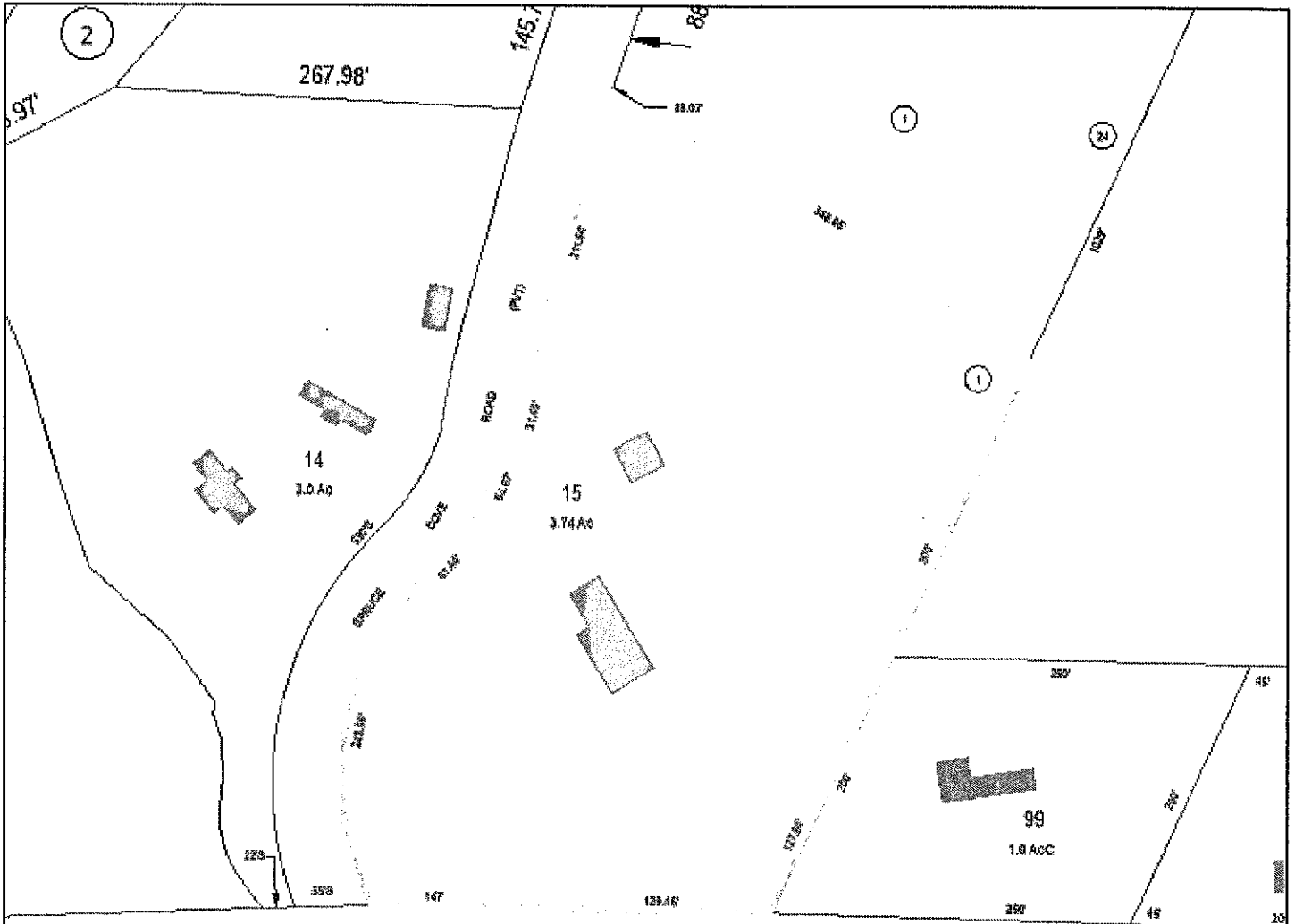
Northwood, NH

1 inch = 120 Feet

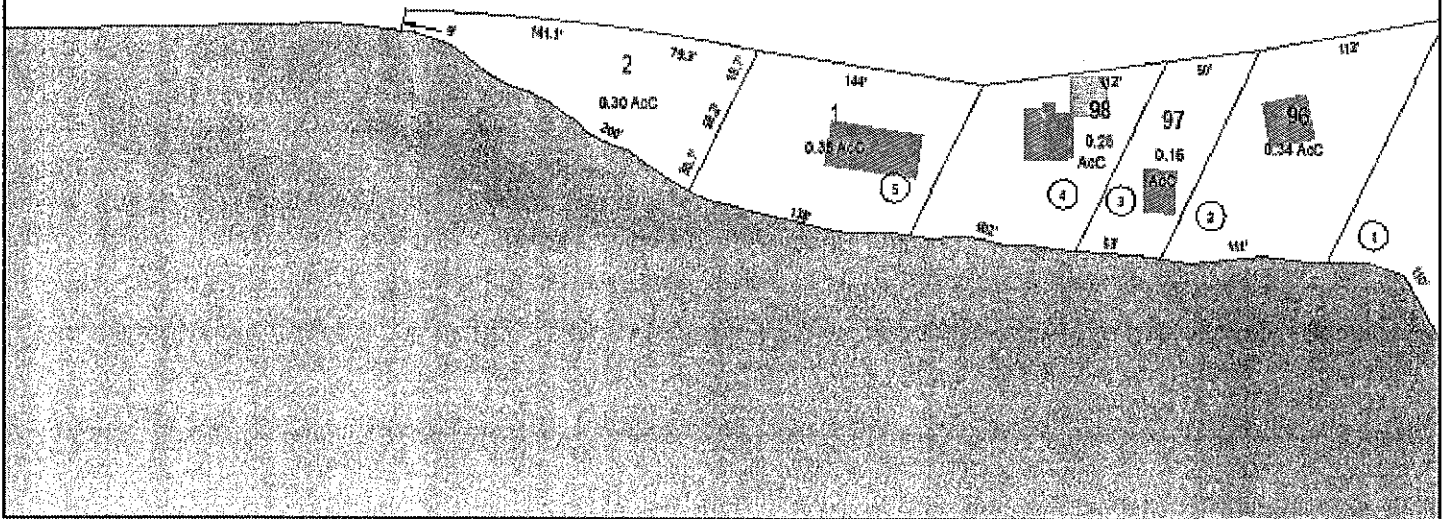


www.cai-tech.com

December 23, 2021



ROUTES 4, 9 & 202



Data shown on this map is provided for planning and informational purposes only. The municipality and CAI Technologies are not responsible for any use for other purposes or misuse or misrepresentation of this map.

EVERETT HEALD  
STAR ROUTE  
NORTHWOOD, N. H. 03261

ROAD  
COVE

SPRUCE

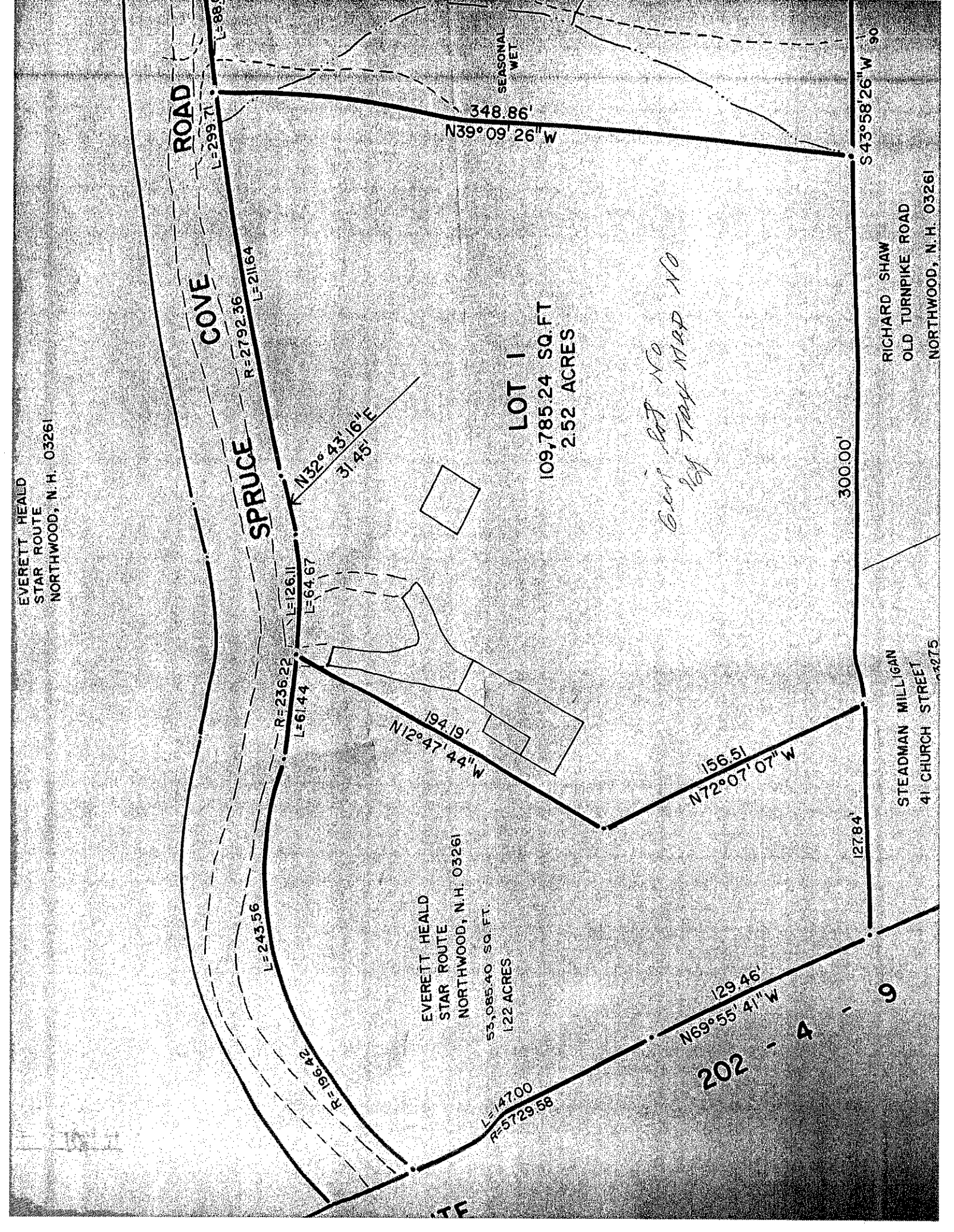
LOT 1  
109,785.24 SQ. FT.  
2.52 ACRES

*Cont. lot No  
of Tax Map No*

EVERETT HEALD  
STAR ROUTE  
NORTHWOOD, N. H. 03261  
53,085.40 SQ. FT.  
1.22 ACRES

RICHARD SHAW  
OLD TURNPIKE ROAD  
NORTHWOOD, N. H. 03261

STEADMAN MULLIGAN  
41 CHURCH STREET  
03275



202 - 4 - 9

OWNER INFORMATION		SALES HISTORY			PICTURE
Date	Book	Page	Type	Price	Grantor
02/21/2013	5414	0083	U154		SECRETARY OF HOUSING/U
05/04/2012	5393	2583	U154		FLAGSTAR BANK, FSB
02/18/2011	5195	1716	U151		256,508 ZANES, HEIDI A
10/14/2004	4384	1590	U139		183,400 ZANES, TRAVIS S
07/03/1997	3225	323	U118		98,800 CITIZENS BANK NH

**BLAISDELL, PATRICK E**  
 16 SPRUCE COVERD  
 NORTHWOOD, NH 03261

**LISTING HISTORY**

10/30/19 EORM  
 09/06/16 KCM  
 05/19/16 INSP MARKED FOR INSPECTION  
 09/26/12 KCM  
 09/19/06 BILX  
 09/12/03 SSML  
 05/29/96 ANN

**NOTES**

GREY; GAR-FLR-LADDER ACCESS TO 2ND FLRBRKEN/SPLIT CONCRETE; BRICK FACE AREAEXT; THE TAX MAPPERS MERGED LOT (1 & 2) TOGETHER IN 1997 CHANGING LOT 15 FROM 2.52 AC TO 3.74 ACRES AND DELETED PARCEL # 16 2/19/03 SS, ADD BRICK VENEER, CHNG OPF TO OPU, CORRECT GAR STORY HEIGHT 9/12KC, CHNG HEAT TYPE 9/16KC; 20 CYC; NOH, NC TO MEAS, DNPU SMALL CHX COOP

**EXTRA FEATURES VALUATION**

Feature Type	Units	Length x Width	Size Adj	Rate	Cond	Market Value	Notes
GARAGE 3/4 ST	672	24 x 28	84	37,50	60	12,701	
FIREPLACE 1-1 STND	2		100	2,900.00	25	1,450	NEEDS REPAIR
						<b>14,200</b>	

**MUNICIPAL SOFTWARE BY AVITAR**

2018 CYCLICAL

**PARCEL TOTAL TAXABLE VALUE**

Year	Building	Features	Land
2019	\$ 158,200	\$ 14,200	\$ 62,200
			Parcel Total: \$ 234,600
2020	\$ 206,400	\$ 14,200	\$ 85,600
			Parcel Total: \$ 306,200
2021	\$ 206,400	\$ 14,200	\$ 85,600
			Parcel Total: \$ 306,200

**LAND VALUATION**

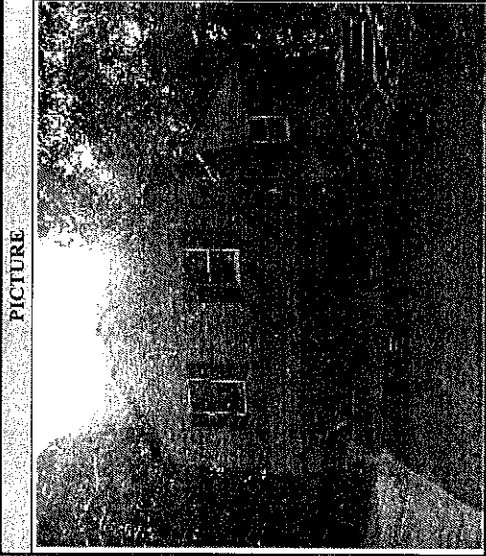
Zone: RURAL Minimum Acreage: 2.00 Minimum Frontage: 150

Land Type	Units	Base Rate	NC	Adj	Site	Road	DWay	Topography	Cond	Ad Valorem	SPI	R	Notes
IF RES	2,000 ac	95,000	D	90	100	100	100	100	100	85,500	0	N	85,500
IF RES	1,740 ac	2,000	X	100					4	100	0	N	100
											<b>85,600</b>		

**LAST REVALUATION: 2020**

Land Type	Units	Base Rate	NC	Adj	Site	Road	DWay	Topography	Cond	Ad Valorem	SPI	R	Notes
IF RES	2,000 ac	95,000	D	90	100	100	100	100	100	85,500	0	N	85,500
IF RES	1,740 ac	2,000	X	100					4	100	0	N	100
											<b>85,600</b>		

Driveway: Road:  
 Tax Value Notes



**OWNER**  
**BLAISDELL, PATRICK E**  
 16 SPRUCE COVE RD  
 NORTHWOOD, NH 03261  
 Account Number:

TAXABLE DISTRICTS	
District	Percentage

**BUILDING DETAILS**  
 Model: 1.00 STORY FRAME RANCH  
 Roof: GABLE HIP/ASPHALT  
 Ext: WOOD SHINGLE/BRK VENEER  
 Int: WALL BOARD/DRYWALL  
 Floor: HARD TILE/HARDWOOD  
 Heat: GAS/HOT WATER  
 Bedrooms: 3 Baths: 2.0  
 Fixtures:  
 Fireplaces:  
 Generators:  
 A/C: No  
 Quality: A0 AVG  
 Comm. Wall:  
 Size Adj: 0.9099 Base Rate: RSA 106.00  
 Bldg. Rate: 0.9008  
 Sq. Foot Cost: \$ 95.48

**PERMITS**

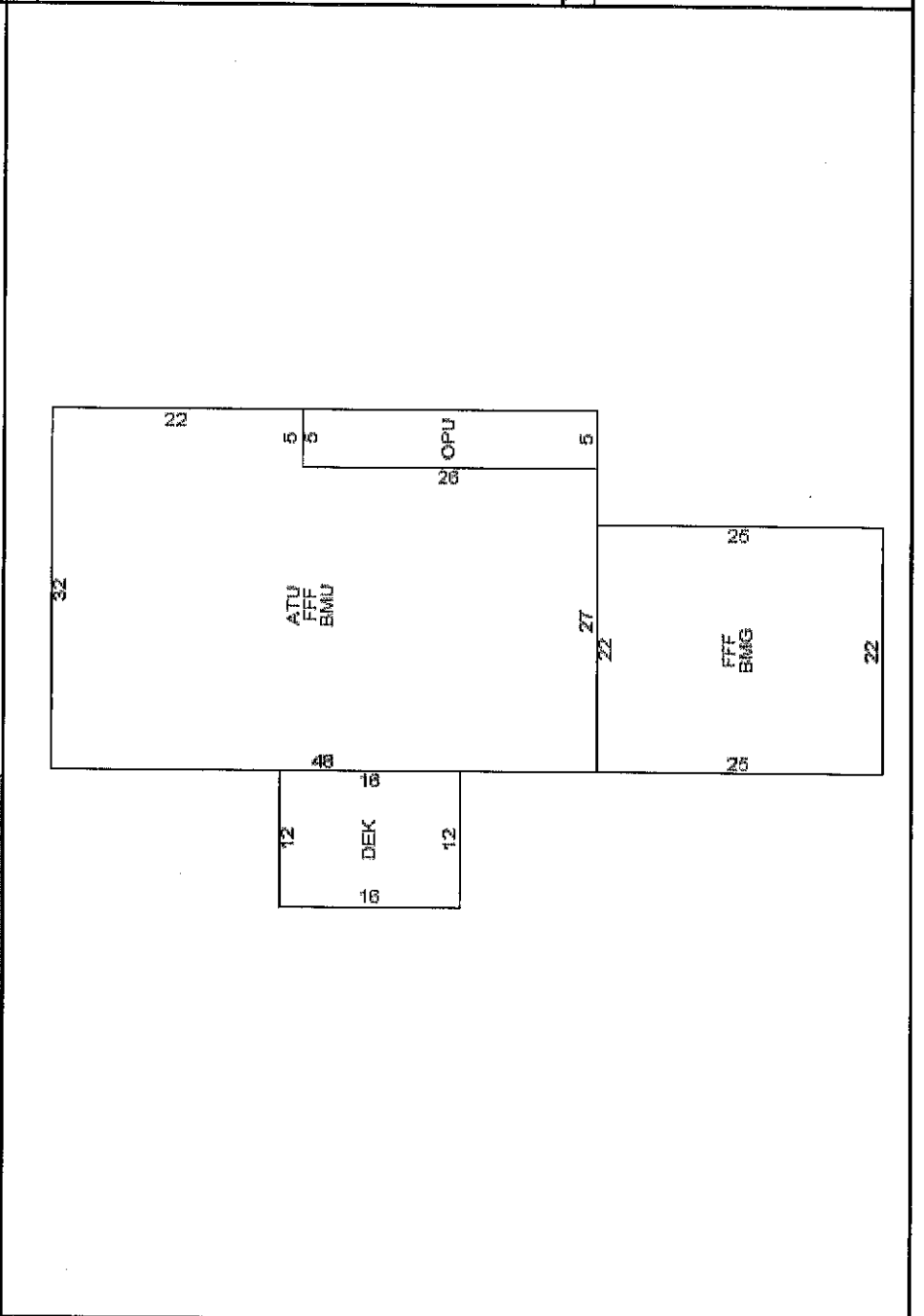
Date	Project Type	Notes
12/04/13	ELECTRICAL	

**BUILDING SUB AREA DETAILS**

ID	Description	Area	Adj.	Effect.
ATU	ATTIC	1406	0.10	141
BMG	BSMNT GARAGE	550	0.25	138
BMU	BSMNT	1406	0.15	211
DEK	DECK/ENTRANCE	192	0.10	19
FFF	FST FLR FIN	1956	1.00	1956
OPU	OPEN PORCH	130	0.15	20
GLA:	1,956	5,640		2,485

**2020 BASE YEAR BUILDING VALUATION**

Market Cost New:	\$ 237,268
Year Built:	1976
Condition For Age:	GOOD
Physical:	13 %
Functional:	
Economic:	
Temporary:	
Total Depreciation:	13 %
Building Value:	\$ 206,400



## Roscoe Blaisdell

---

**From:** Linda Smith [lsmith@northwoodnh.org]  
**Sent:** Wednesday, December 15, 2021 11:20 AM  
**To:** Roscoe Blaisdell  
**Cc:** Walter Johnson  
**Subject:** Fwd: Blaisdell

Roscoe, please review Attorney Spector-Morgan's findings based on the information provided. Linda

----- Forwarded message -----

**From:** **Laura Spector-Morgan** <laura@mitchellmunigroup.com>  
**Date:** Wed, Dec 15, 2021 at 11:13 AM  
**Subject:** Blaisdell  
**To:** Linda Smith <lsmith@northwoodnh.org>

Good morning Linda.

I understand that Mr. Blaisdell would like to unmerge two lots which were merged by the tax mappers in 1997 for unknown reasons. First, you should know that RSA 674:39-aa has been amended to remove the December 31, 2021 deadline to request an unmerger, and therefore there is no statutory time crunch.

Should Mr. Blaisdell request the unmerger from the selectmen, that request should be granted, unless the town can demonstrate that a prior owner voluntarily merged the lots. To date, we have been unable to locate any voluntary merger document, and have located no documentation explaining why the tax mappers merged the lots in 1997. Therefore, unless the prior owner merged the lots by treating them as one, it appears that the unmerger should be permitted.

As I understand the facts here, in 1982 when the lot was subdivided, the house on the second lot already existed. At that time, a variance was granted for the private road frontage for the new lot being separated off, but no other variances were requested. Therefore, in 1982, we can assume that both lots were legal. Although the town has a plan from 1981 (before the subdivision) showing the driveway to the house spanning both lots, you have not identified any evidence which post-dates the subdivision which demonstrates that the lots have been used as one lot. It therefore seems to me that these are two separate lots of record which were involuntarily merged by the town and that, absent other evidence of which I am not aware, should be unmerged.

Please let me know if I can be of additional assistance. Thank you.



Laura

Laura Spector-Morgan, Esquire

Mitchell Municipal Group, P.A.

25 Beacon Street East

Laconia, NH 03246

(603) 524-3885

fax (603) 524-0745

[www.mitchellmunicipalgroup.com](http://www.mitchellmunicipalgroup.com)



--  
*Linda Smith*  
Land Use Specialist

Town of Northwood  
818 1st NH Turnpike  
Northwood, NH 03261  
(603) 942-5586 x2005



December 23, 2021

Inter office memo

From: Jeff Earls, Assessor  
To: Board of Selectmen

Topic: Exemptions – Solar, Wood and Elderly.

Dear Members of the Board:

Due to some recent events, Walter has asked me to address the above issues with you. I will start with the Solar Exemption. As it is currently written, the solar exemption exempts 75% of the Cost of the system. This is problematic for a few reasons. First, cost does not equal value. A system that may have cost the taxpayer \$75,000 may only bring a return of \$20,000 to the sale of the property. Bank appraisers that I have talked to estimate any residential system regardless of the cost would appraise out to \$10,000 - \$20,000. Under RSA 75:1 we appraise according to market value. Example:

House A sells for \$300,000 has no solar taxes would be  $(300,000 \times \$15.47/\$1000) = \$4,641$

House B identical to House A sells for \$320,000 with solar which costs \$75,000 taxes would be  $((320,000 - (75,000 \times 75\% \text{ or } 56,250) \times \$15.47/1000)) = \$4,080.21$ .

So, one might say just add the cost of the system to the assessment but then you aren't assessing according to RSA 75:1 because the assessment would be  $300,000 + 75,000$  or 375,000. The taxes on the two properties would be the same but this would cause havoc with the town's equalized value as House A would be assessed at 100% value and House B would be assessed at  $(375,000/320,000$  or 1.17 of market value. Have enough of these type sales and you would have an artificially high ratio which would affect the Town's school portion and county portion of taxes since the ratio goes into these calculations and maybe others that I am forgetting.

There is also the cost and maintenance of gathering cost information and storing that information so it can be found by the clerk or assessor who may be three or more times removed from the person who did the initial filing.

And lastly, there is the issue of how to deal with older systems. Should we be adding \$75,000 to a system that may have cost that in 2000 but what is its contribution to the home now? Mixing cost

**Cross Country Appraisal Group, LLC**

12 Kayak Way, Unit 1-1, Boscawen, NH 03303 • Tel(603)415-0130 • Fax (603)415-0131 •  
[jearls@xcag.com](mailto:jearls@xcag.com)

## Page 2 of 2 Exemptions

with value is in my opinion not the way the system was meant to work. In the eight or so other towns I work in, most are total exemptions based on the contributory value of the solar. I think this is a cleaner more cost-effective way to assess and exempt these systems. *By adding an amount and exempting the same amount no one can claim that they are treated unfairly.*

Next, I would like to address the wood heating exemption. That too is a cost vs. value issue so all the same points I made above would apply. Also, what is considered would heating. Is a pellet stove wood heating or a wood stove? We do not assess either one so there is nothing to exempt. Last week I met with Mr. Pontacoloni and reviewed his system which I believe would qualify not because it was assessed separately but that it was such an elaborate system it increased the grade of his house so indirectly it was assessed.

I believe there were approximately seven properties receiving the exemption and between Walter and I we thought that if we were not assessing these systems as a separate item then there was nothing to exempt, so they were removed. If someone thinks they should be reinstated, they can file for an abatement like in Mr. Pontacoloni. And it will be abated, and the exemption reinstated for the following years. Hopefully on a value basis.

Lastly, we are scheduled to do an update for 2022. Values will increase for most properties throughout the Town. Although it is too early to say exactly which properties and how much it could be as much as 30% on average. As happened in 2020 after the revaluation many people that didn't pay taxes or paid little tax saw their taxes increase significantly. To avoid this happening again I recommend the Board review the elderly exemption amounts for 2022.

As always, I'm available if you have any questions.

Jeff

	A	B	C	D	E	F	G	H	I	J	K	L	M	N
1	Town of Northwood													Updated 12/23/2021
2	Select Board and Administration Task Manager													
3		Task	Priority Level			Assignee(s)	Due Date	Revised Date				Status		Notes
4	1/15/2021	Review and Update Personnel Policy	High			WJ/BoS	4/15/2021	3/30/2022				In process		Have current policy reviewed by legal for compliance & w/BoS for updates
5	1/25/2021	Update Wage Scale	High			WJ/BoS/CE	4/15/2021	1/11/2022				In process		Update wage Grade and Step scale
6	3/9/2021	Review and Update Cyber Security Protection	High			WJ/CE/Mainstay	4/15/2021	12/30/2021				In process		Review policies and practices, program protection, hardware status
7	3/23/2021	Board Review of All Committees and Their Charges	High			WJ/BoS	5/30/2021	1/30/2022				In process		determine if still needed, is charge/mission clear and accurate
8	9/28/2021	Public Hearing for Use of ARPA funds	High			WJ/BoS	TBA					In process		Seeking public input on how to use these unanticipated funds.
9	6/10/2021	Bow St. and RT4 Intersection Drainage Issue	High			WJ/CB/DOT	TBA					In process		scheduling meeting with DOT for July, legal action by property owners
10	6/29/2021	Address Gulch Pond Dam DES Notice	Medium			WJ/CB	9/1/2021	1/30/2022				In process		address letter of recommendations from DES
11	8/4/2021	Develop MOU with School for Emergency Shelter	Medium			WJ/BV/BoS	10/1/2021					In process		work w/school admin and EMD to develop MOU for emergency shelter
12	4/13/2021	Organize a Conference of Committees	Medium			WJ/BoS	TBD					In process		organize a meeting of all boards and committees to discuss mission, etc.
13	3/9/2021	Public Hearing on New Building Permit Fees	Medium			WJ/CS/BoS	5/25/2021	2/14/2022				In process		Proposed effective date of 1/1/2022
14	1/5/2021	Review of Town Policies and Ordinances	Medium			BoS/WJ	9/1/2021	12/31/2021				In process		review during each BoS meetings beginning 03/15/2021 until complete
15	1/15/2021	Cable TV Franchise Agreement Renewal Process	low			WJ/BoS/Atlantic	12/31/2023					In process		joined consortium to negotiate, first meeting 3/31/21
16	10/19/2021	Implement Transition to New Finance Software	High			CE/WJ/MTS	10/15/2021					In process		begin transferring data from Profund to MTS
17	10/19/2021	Go "Live" with New Finance Software	High			CE/WJ/MTS	12/15/2021					In process		run redundant programs prior to full change over
18	12/14/2021	Investigate Street Lights for Rt. 4 Intersections	High			WJ	1/31/2022					In process		Contact Eversource for information and cost
19	5/7/2021	Investigate Harvey Lake Dam Ownership	High			WJ	6/15/2021	9/1/2021				Complete		determine ownership, address DES findings of 01/2020
20	5/7/2021	Evaluate condition of boat ramps	High			WJ/ConCom/DES	7/1/2021	9/1/2021				Complete		research improvements to Northwood & Harvey Lk ramps
21	8/4/2021	Coordinate Public Auction with Auctioneer	High			WJ/BoS/Staff	10/16/2021					Complete		Auction date 10/16/21, location TBD
22	8/4/2021	Begin FY22 Budget Preparation Process	High			WJ/CE/Staff	9/13/2021					Complete		Issue package to department heads requesting line item budget detail
23	8/10/2021	Public Hearing Regarding Ambulance Rates Increase	High			WJ/BoS/MT	8/24/2021					Complete		
24	8/10/2021	Town Owned Property Abutter Sale	High			WJ/BoS/GM	0825/21					Complete		In-house sale to abutters with restrictions
25	1/5/2021	Sale or Auction of Available Town Owned Property	High			WJ/BoS	8/30/2021	10/16/2021				Complete		determine status and confirm list w/BoS, ConCom, Rec Commission

	A	B	C	D	E	F	G	H	I	J	K	L	M	N
50	8/24/2021	Deliver TA FY22 Budget to BoS		High	WJ/CE/DHHeads		10/12/2021					Complete		
51														
52	1/15/2021	Update and Improve Town Website	Medium	WJ/BoS/Staff		8/1/2021		9/15/2021				Complete	meeting scheduled with host/design company on 4/29	
53														
54	8/24/2021	Department Head Budget Presentations to BOS	High	DHs/WJ/CE		See notes						Complete	Two sessions: 10/19 worksession & 10/26, 11/2 wrap up	
55														
56	8/24/2021	Deliver BOS Budget to LS for distribution to BC	High	WJ/CE		11/18/2021						Complete	Budget info packets to BC	
57														
58	2/4/2021	Complete New Road Surface Management System	High	WJ/CB/SCRPC		11/31/2021						Complete	process to begin in late spring/summer, kickoff meeting on 7/20	
59														
60	8/24/2021	BC Review of Town Budget	High	WJ/CE/JG		12/4/2021						Complete		