



Northwood, NH Board of Selectmen Agenda December 14, 2021

You may also watch the meeting live on the Town Website at this link:

<https://livestream.com/accounts/28706232/events/8784532/player?width=640&height=360&enableInfoAndActivity=true&defaultDrawer=&autoplay=true&mute=false>

6:00 pm Call to Order, Roll Call, Pledge of Allegiance

Citizen's Forum (15-minute limit, 3 minutes/speaker)

ONGOING BUSINESS

- **Approve Minutes
November 23, 2021**
- **Consent Agenda**

- **TA Reports / Items for Board Action**

OLD BUSINESS

Review for Action: 2021 Tax Rate

Review for Action: FY22 Operating Budget and Warrant Articles

Review for Action: Review of Non-Monetary Warrant Articles

NEW BUSINESS

Review for Action: Service Agreement with Strafford Regional Planning Commission

Review for Action: Lamprey Regional Cooperative Update and Budget

Review Board Tasker Manager

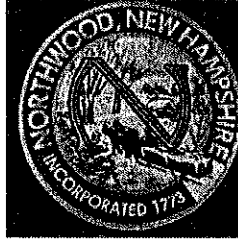
Board Committee Reports.

Citizen's Forum (15-minute limit, 3 minutes/speaker)

Nonpublic Session if needed RSA 91-A:311 (b)

Adjournment

***Any person requiring interpretive or other accommodations is asked to contact the Town Office at least 48 hours prior to the start of the meeting.**



**TOWN OF NORTHWOOD
BOARD OF SELECTMEN
818 First NH Turnpike
(603) 942-5586**

Town of Northwood

Northwood, NH 03261

**Board of Selectmen Meeting Minutes
November 23, 2021**

ROLL CALL: Chairman Hal Kreider, Vice-Chair Matt Frye, Select Board Member Beth Boudreau, Select Board Member Tim Colby, Select Board Member Jim Guzofski

STAFF PRESENT: TA Walter Johnson, Fire Chief Mark Tetreault

6:02 P.M. Chairman Hal Kreider opened the Northwood Board of Selectmen meeting with a roll call and led the Pledge of Allegiance.

Citizen's Forum:

Vice-Chairman Frye read a letter submitted to citizen's forum.

"As I am unable to attend tonight's meeting, I am submitting my Public Comments in writing via Walter.

After watching the last BOS meeting, I am quite disturbed by the 3-2 vote to NOT include the Library's request for \$10,000 for a generator as a Warrant Article. The fact that one of you doesn't use the Library, or that they have included a \$6,337 book return in their requested operating budget does not negate the need for a generator. They included this request via the CIP, as did all other departments. While reviewing your Warrant Articles, you included two that were not on the CIP; Road Construction for \$175,000, and Recreation Complex Improvements for \$27,000. You decided to fund these two articles along with Fire Dept. Radios for \$33,000, Facilities Expendable Trust for \$25,000 and Road Improvement Expendable Trust for \$50,000 for a total of \$310,000 to be funded from the "Unassigned Fund Balance as of 12/31/21".

One Selectman mentioned he has used the Library's computers when he lost power at home, and another voiced his opinion that the voters should have the opportunity to decide if this was a reasonable request. This \$10,000 amount could very easily be added to the \$310,000 you are already planning to fund from the Unassigned Fund Balance.

There was no discussion among you that by having a permanent generator at the Library allows residents to not only be able to have computer access, but also a place to go for warmth during severe weather and prolonged power outage. The last I knew, we have one portable generator, which was to be used at Town Hall. Do we have

42 others, and if so, where would they be used? Northwood needs a Warming Center,
43 and I believe the Library is best suited, as the School does not have a generator.
44 I have spoken with several residents about this since last Tuesday, and they are in
45 agreement that the voters should have the opportunity to vote on this request. Tom
46 Chase has authorized me to add his full support and we request at this time that the
47 Board of Selectmen, tonight, reconsider your previous decision and vote to add the
48 article for \$10,000 for a Generator at the Library, to be funded from the Unassigned
49 Fund Balance as of 12/31/21 to the Warrant.
50 Let the Voters Decide!

51
52 Ginger Dole
53 603-608-5232
54 91 Rochester Rd
55

56 **Approve Minutes:**

57 **Motion: "To approve the minutes of November 16, 2021, as written."**

58 **Motion: M. Frye**

59 **Second: T. Colby**

60 **Motion carried 5/0**

61
62 **Consent Agenda:**

63 Payroll Manifest dated November 17, 2021. Batch # 18052 for \$74,305.68.
64 Accounts Payable Manifest dated November 17, 2021. Batch # 18053 for \$38,653.06.
65 Accounts Payable Manifest dated November 22, 2021. Batch #18074 for \$586,338.03.
66 Some notable expenses include the 1st payment for the new fire truck to Franklin
67 Savings Bank for \$52,237.19 and payment to Northwood School District SAU #44 for
68 \$500,000.
69 Administrative Proration Abatement – Andrew James
70 Veteran’s Tax Exemption – Peter Bohin, Jr. Map 109 Lot 19-MH-1.
71 Land Use Change Tax – Erik & Brittany Bergstrom
72 Proration Application – Andrew James
73 The last four items are all per the recommendation of the assessor.

74
75 **Motion: "Move to approve the consent agenda as read."**

76 **Motion: M. Frye**

77 **Second: B. Boudreau**

78 **Motion carried 5/0**

79
80 **TA Report – Items for Board Action:**

81 Staffing Update: Two Patrolman candidates have started this week and will attend the
82 Police Academy in January. We have two candidates for the positions as the transfer
83 station. One has been selected and started this week. The second one will be coming
84 on as an on-call position. The transfer station will be open its regular winter hours with
85 these new hires.

86
87 Town Facilities Lighting Upgrade: We had a pre-construction tour and meeting on
88 11/12 with the contract manager. They expect the project will begin soon and likely be
89 completed by the end of the year, subject to the availability of fixtures and contractors..
90

91 Road Paving Update: The section of Harmony Road with a subsurface materials problem
92 has been repaired and will be repaved along with a repair to Ridge Road and Harvey
93 Lake Road this week.

94
95 Select Board's Recommended Budget: The Select Board's recommended budget and
96 money warrant articles have been delivered to Linda Smith for distribution to the Budget
97 Committee members.

98
99 Rt. 107/Main Street Bridge Construction: Construction is mostly complete on the
100 project and a final walk over is planned for 11/24.

101
102 Unpaid Property Tax List: The tax collector has provided a list of unpaid taxes by year.
103 The tax collector encourages all property owners to make partial payments if they are
104 unable to make full payments as the interest on the unpaid balance after a year is 14%.
105 TA Johnson stated the amount of outstanding payments is fairly consistent with prior
106 years and usually goes down with the issue of the second issue bill.

107
108 2022 Employee and Transfer Station Holiday Schedule: A proposed schedule was
109 provided in your packet for discussion and approval. There was discussion about the
110 transfer station schedule for Christmas and New Years Day being on weekends.

111 **Motion: "To approve the holiday calendar as submitted by Walter."**

112 **Motion: T. Colby**

113 **Second: M. Frye**

114 **Notion carried 5/0.**

115
116 Chairman Kreider reminded people if they cannot pay their taxes or heat, they should
117 come in and talk to Walter about help through the assistance programs.

118
119 Upcoming Meetings Schedule: Board meeting schedule: Regular meetings on 12/14
120 and 12/28. The Budget Committee meeting for the town budget will be Saturday,
121 December 4 at 9 a.m. at the elementary school. The meeting for the school and districts
122 is the following Saturday at 9 a.m. at the school. The public hearing for the budget is
123 January 12, 2022 at 7 p.m. with snow dates for the 14th. The Deliberative Session in
124 February 5, 2022 at 9 a.m. at the elementary school.

125
126 **Rt 4 and Bow Street Intersection Drainage:**
127 This topic was tabled for a later meeting.

128
129 **Use of American Rescue Plan Act (ARPA) Funds:**
130 Chief Tetreault presented updated info on defibrillators and ventilators. TA Johnson
131 reminded the Board we have \$225,000 in ARPA funds received this year and have until
132 2024 to spend them. Next year we will get another \$225,000 and can spend that
133 through 2026. Those time frames may be expanded. He also outlined the criteria of
134 eligible expenses for these funds, stating they have to relate to planning and preparing
135 for the ongoing pandemic in some way, such as compensation for at-risk employees,
136 water projects, supplementing lost revenue. Medical equipment definitely qualifies, as
137 well as the Gulf Road project, and boat ramp projects. These funds cannot be used for
138 something we normally do any year. Chief Tetreault said he has received quotes for two
139 new defibrillators and ventilators totaling \$92,000 for all four items. He recommends

140 using the new state grant of \$50,000, cash match from the town for the required 5%
141 match to that grant, and the balance from the ARPA funds.

142 **Motion: “To proceed with purchasing the ventilators and the defibrillators for a**
143 **total of \$92,000.”**

144 **Motion: T. Colby**

145 **Second: M. Frye**

146 **Discussion: “Using \$50,000 from the State grant, \$2,500 cash, and the balance**
147 **from the ARPA funds. If the state grant doesn’t get funded, all would come from**
148 **the ARPA grant funds.**

149 **Motion carried 5/0.**

150

151 Narrows Station Apron Paving: Chief Tetreault reported that last week an article was
152 included in the warrant for \$25,000 for repaving the narrows fire station. He reported
153 that price would only cover a topcoat of paving. The quote to do it properly, including
154 remove all the existing pavement, redo the base, grind, and repave is \$35,000.

155 **Motion: “To increase the warrant article to \$35,000.”**

156 **Motion: M. Frye**

157 **Second: J. Guzofski**

158 **Motion carried 5/0.**

159

160 Chief Tetreault reported he has two applicants in-house for the open full time firefighter
161 position. They would need to pass the firefighters agility test. He also has two outside
162 applications. The first review of applications will begin on Dec 13.

163

164 Chief Tetreault reported they are only missing a few minor hand tools and a couple
165 fittings to finish the new truck. Captain Schaub has organized the truck very well.

166

167 **Town Owned Property Sale Update:**

168 Closings continue to take place. The first settlement payment is expected early next
169 week. One of the properties that had been divided for tax purposes was never formally
170 subdivided. The Town will need to go through a subdivision process. TA Johnson is
171 waiting on a quote from a surveyor to do the work to be officially separated. After that,
172 they can do the final closing. Town will pay the cost of the subdivision plan, process,
173 and survey.

174

175 **Motion “To authorize the Town Administrator to take any action on behalf of the**
176 **Board of Selectmen to move the sales to completion.”**

177 **Motion: M. Frye**

178 **Second: B. Boudreau**

179 **Motion carried 4/0/1 with Hal recusing himself.**

180

181 **2021 Tax Rate Setting Status:**

182 Our DRA representative today said they are still waiting for documents from the Gulf
183 Village District. That is what is holding up the process of setting the tax rate. TA
184 Johnson reached out to them to help with documents. TA Johnson estimated the town
185 portion of the tax rate should be reduced significantly, using \$350,000 revenue from
186 property sales before end of year and an additional \$200,000 from fund balance.

187

188

189

190 **Review of Non-Monetary Warrant Articles:**

191 Change of Purpose – Cable Fund: TA Johnson presented a draft of the rewritten article
192 drafted by Board member Jim.

193 To see if the Town will vote to expand the original intent of the Cable Expendable Trust
194 Fund, which was established in 2000, (21 years ago), to now include other means of
195 improving the communications between the Towns board, committees, and departments
196 with the town’s residents. In 2000, the principle means of communication between the
197 town and its residents was through a community bulletin board on a cable channel.
198 Voting for this article would allow the Town to use this fund for other means of
199 communication between the Town and its residents such as but not limited to: email
200 communications, a sign at Town Hall, electronic newsletters, etc. The Board of
201 Selectmen will remain the agents to expend such funds, as stated in the original warrant
202 article. (2/3 vote required) (Recommended by the Board of Selectmen 5/0)

203

204 **Motion: “Strike ‘21 years ago’ from the wording.”**

205 **Motion: M. Frye**

206 **Second:**

207 **Motion carried 5/0.**

208

209 Recreation Field Improvements Article: Selectmen Frye has received more quotes on the
210 work needed at the Recreation Fields. There is more prep work that needs to be done
211 and therefore the funds won’t go as far as thought. Selectmen Frye recommends leaving
212 the article at “not to exceed \$27,000” and come back next year to continue the work.

213

214 Library Generator: Chairman Kreider asked if anyone on the Board wanted to reconsider
215 last week’s decision to not include the library generator request on the warrant. There
216 was no motion.

217

218 Operating Budget Update: TA Johnson stated there were a couple changes to the
219 Community Support Vendors budget. There was a duplication for funding Rockingham
220 County programs. Rockingham County Meals on Wheels should be \$1,825, Rockingham
221 County Transportation should be \$1,000. There is also a new request from One Sky
222 Community Services for \$2,000. The net impact of all these changes is adding \$175.

223 **Motion: “To adjust the Community Support budget as stated.”**

224 **Motion: M. Frye**

225 **Second: B. Boudreau**

226 **Motion carried 5/0.**

227

228 **Assessor’s Sales Analysis Results as of 11/10/21:**

229 The sales analysis report shows that property values continue to rise. Our assessed
230 values should be within 10% of 100%. Of the 96 sales studied, 23 of them were greater
231 than 70% under market value. Only 1 was over assessed. There are funds in the
232 proposed 2022 budget to address this and make adjustments. We need to keep
233 adjusting values as we go along to prevent a large hit when we do the next full
234 revaluation. TA Johnson wanted people to know we are aware of and watching the
235 issue.

236

237 **Review Board Tasker Manager:**

DRAFT

238 TA Johnson said he is going to be focusing on the personnel handbook update, reviewing
239 other policies for adjustments, and recommending new policies. He would like to have
240 a policy of Community Support agencies criteria for submitting requests.
241

242 **Board Committee Reports:**

243 Selectmen Frye reported the Rec Dept has a tree lighting planned in early December, a
244 parade with Santa, basketball is running for the winter at the elementary school, thanks
245 to parent volunteers to tear down and reset the cafeteria for every game. Ken Seymour
246 has submitted his resignation as League Coordinator.

247 **Motion: "To accept Ken Seymour's resignation with regret."**

248 **Motion: M. Frye**

249 **Second: T. Colby**

250 **Motion carried 5/0.**

251

252 **Citizen's Forum:**

253 None.

254

255 **Nonpublic session if needed RSA 91-A:3ii (b):**

256 **Motion: "To go into a non-public to approve non-public minutes at 8:05pm."**

257 **Motion: M. Frye**

258 **Second: B. Boudreau**

259 **Motion carried 5/0 by roll call vote.**

260

261 **Public Session reconvened at 8:08pm**

262

263 **Adjournment:**

264 8:09 p.m.

265

266 Minutes respectfully submitted by

267 Cheryl Eastman

268

269

270

271

272

273

274

Northwood NH Consent Agenda for December 14, 2021

Payroll Manifest dated December 1, 2021:

Batch # 18083 for \$86,509.91

Payroll Manifest dated December 1, 2021:

Batch # 18088 for \$2038.46

Accounts Payable Manifest dated December 8, 2021

Batch# 18131 for \$717,067.11

Accounts Payable Manifest dated November 03, 2021

Batch# 18024 for \$495.14

Accounts Payable Manifest dated December 15, 2021

Batch # 18157 for \$102,089.70

Payroll Manifest dated December 15, 2021

Batch #18154 for \$84,635.45

Treasurer's Report – N/A

Administrative Abatements

Property Tax Exemptions: Approve or Deny per Assessor's Recommendations

Other

Timber Yield Tax for Map 207 Lot 38 - \$950.95

Timber Yield Tax for Map 105 Lot 2 - \$1,388.22

Approved by a vote of ___ – Yes, ___ – No on December 14, 2021

_____ Hal Kreider

_____ Matt Frye

_____ Beth Boudreau

_____ James Guzofski

_____ Tim Colby

COPY

Town of Northwood FINAL PAYROLL CHECK REGISTER

Report # 35445

Include Authorization Codes: Yes
Batch: 18083
Check Dates: (Earliest) - (Latest)
Cash Account Number:
Minimum Check Amount: \$0.00
Sorted By: Check Number

Check #	Check Date	Code	Name	Chk Grp	Gross Pay	Net Pay	Direct Deposit	Check Amt	Void
	12/01/2021	EFTPS	EFTPS		13,830.65	13,830.65	0.00	0.00	
23698	12/01/2021	467	CHRISTOPHER A. ANDREWS	1	30.00	27.70	0.00	27.70	
23699	12/01/2021	515	DYLAN C. ANDREWS	1	3,381.38	2,567.72	0.00	2,567.72	
23700	12/01/2021	274	KEVIN M. BATARAN	1	1,011.51	934.13	934.13	0.00	
23701	12/01/2021	588	Scott A. Blewitt	1	1,274.94	1,093.37	1,093.37	0.00	
23702	12/01/2021	210	CHRISTOPHER BROWN	1	3,027.06	2,094.00	2,094.00	0.00	
23703	12/01/2021	5	DONNA C. BUNKER	1	2,042.41	1,511.30	1,511.30	0.00	
23704	12/01/2021	586	JEFFREY A. CALL	1	2,494.64	1,932.57	1,932.57	0.00	
23705	12/01/2021	553	NICHOLAS T. CAREY	1	1,798.95	1,395.12	1,395.12	0.00	
23706	12/01/2021	581	ADINARA CHALLINOR	1	2,336.40	1,716.33	1,716.33	0.00	
23707	12/01/2021	120	MICHAEL CORSON	1	128.44	118.62	118.62	0.00	
23708	12/01/2021	540	SHANE R. DOWNS	1	3,507.77	2,856.87	2,856.87	0.00	
23709	12/01/2021	601	Gregory P. Driscoll	1	400.67	345.02	0.00	345.02	
23710	12/01/2021	204	GLENDON L. DROLET	1	4,921.77	3,364.81	3,364.81	0.00	
23711	12/01/2021	523	JOSEPH M. DYRKACZ	1	463.89	327.20	327.20	0.00	
23712	12/01/2021	585	CHERYL A. EASTMAN	1	2,808.81	2,071.13	2,071.13	0.00	
23713	12/01/2021	554	KEVIN M. EVANS	1	20.00	18.47	18.47	0.00	
23714	12/01/2021	605	Maxwell R. Furbush	1	1,223.18	959.26	959.26	0.00	
23715	12/01/2021	224	JEFFREY W. GIBSON	1	87.50	80.80	0.00	80.80	
23716	12/01/2021	521	DANIEL L. GILON	1	3,773.18	2,770.23	2,770.23	0.00	
23717	12/01/2021	555	ALEXANDRA L. HEAD	1	752.48	629.55	0.00	629.55	
23718	12/01/2021	504	MICHAEL W. HEDMAN	1	540.23	490.07	490.07	0.00	
23719	12/01/2021	491	SUSAN M. JASTREMSKI-AUST	1	1,524.01	1,139.59	1,139.59	0.00	
23720	12/01/2021	583	WALTER PATRICK JOHNSON	1	3,557.60	2,098.17	2,098.17	0.00	
23721	12/01/2021	386	DIANE KIZIRIAN	1	959.38	759.53	759.53	0.00	
23722	12/01/2021	327	NAOKO A. KONDRUP	1	90.00	83.11	83.11	0.00	
23723	12/01/2021	136	GREGORY S. LEBLANC	1	1,298.00	1,135.94	0.00	1,135.94	
23724	12/01/2021	566	JOSEPH D. LIPSHEITZ	1	60.00	55.41	55.41	0.00	
23725	12/01/2021	602	Somer R. Loto	1	100.00	92.35	92.35	0.00	
23726	12/01/2021	569	CAROL A. MANTER	1	1,778.23	1,343.54	1,343.54	0.00	
23727	12/01/2021	556	DAVID MCELROY	1	603.58	47.41	47.41	0.00	
23728	12/01/2021	595	Michael R. McGinn	1	50.00	46.17	46.17	0.00	
23729	12/01/2021	592	Madison R. Merchant	1	46.56	42.99	42.99	0.00	
23730	12/01/2021	315	PAT A. POTTER	1	2,402.23	1,787.10	1,787.10	0.00	
23731	12/01/2021	127	SANDRA E. PRIOLO	1	196.16	176.17	0.00	176.17	
23732	12/01/2021	603	Alexander J. Readel	1	100.00	92.35	0.00	92.35	
23733	12/01/2021	570	TIMOTHY M. RICHARDSON	1	493.19	420.77	420.77	0.00	
23734	12/01/2021	604	Stephen J. Rondeau	1	1,227.68	1,004.43	1,004.43	0.00	
23735	12/01/2021	580	MELISSA M. ROWE	1	1,467.90	1,009.36	1,009.36	0.00	
23736	12/01/2021	537	MARISA L. RUSSO	1	2,077.41	1,661.26	1,661.26	0.00	
23737	12/01/2021	499	ADAM A. SCHAUB	1	2,500.48	1,758.19	1,758.19	0.00	
23738	12/01/2021	547	KENNETH SEYMOUR	1	48.00	44.32	0.00	44.32	
23739	12/01/2021	589	Jared P. Shaheen	1	1,133.44	978.58	978.58	0.00	
23740	12/01/2021	35	LINDA L. SMITH	1	1,385.94	990.68	990.68	0.00	
23741	12/01/2021	543	BENJAMIN S. STAGG	1	2,692.35	2,139.65	2,139.65	0.00	
23742	12/01/2021	552	IAN J. STIMMELL	1	284.58	248.98	0.00	248.98	
23743	12/01/2021	282	KEVIN M. SULLIVAN	1	301.89	258.23	258.23	0.00	
23744	12/01/2021	532	MARK W. TETREAUULT	1	2,880.80	2,122.34	2,122.34	0.00	
23745	12/01/2021	299	WENDY L. TUTTLE	1	1,767.20	1,226.43	1,226.43	0.00	
23746	12/01/2021	339	ROBERT S. WEST JR	1	40.00	36.94	36.94	0.00	
23747	12/01/2021	387	SHARON L. YOUNG	1	394.69	335.59	335.59	0.00	
23748	12/01/2021	550	LUKE A. ZAGAR	1	141.51	130.69	130.69	0.00	
23749	12/01/2021	261	MATTHEW J. ZOBEL	1	3,486.62	2,478.73	2,478.73	0.00	
23750	12/01/2021	ICMA	ICMA RETIREMENT TRUST 45		102.12	102.12	0.00	102.12	

Town of Northwood

FINAL PAYROLL CHECK REGISTER

Report # 35445

Check #	Check Date	Code	Name	Chk Grp	Gross Pay	Net Pay	Direct Deposit	Check Amt	Void
23751	12/01/2021	MA Child	MA Dept of Revenue Child Supp		462.50	462.50	0.00	462.50	
23752	12/01/2021	POLICE	NORTHWOOD POLICE ASSOC		40.00	40.00	0.00	40.00	
23753	12/01/2021	VALIC	VARIABLE ANNUITY LIFE INS (960.00	960.00	0.00	960.00	
					86,509.91	68,444.54	47,700.72	6,913.17	

Check Authorization Summary			
Type	Description	Count	Amount
Employee	Checks	10	5,348.55
	Voided Checks	0	0.00
	Direct Deposits (Fully Distributed)	42	47,700.72
	ACH Employee Credits	42	47,700.72
	ACH Employee Debits (Voids)	0	0.00
Deduction	Checks	4	1,564.62
	Voided Checks	0	0.00
	ACH Vendor Credits	0	0.00
	ACH VendorDebits (Voids)	0	0.00
Taxes	EFTPS Payment - Debit	1	13,830.65

MANIFEST # 18083 DATE: 12.1.21
 AMOUNT: \$ 86,509.91 CHECKS: 23608 - 23753

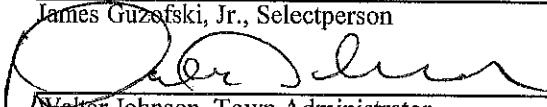
 Hal Kreider, Chairman

 Matthew Frye, Vice Chairman

 Ann E. Boudreau, Selectperson

 Timothy S. Colby, Selectperson

 James Guzofski, Jr., Selectperson



 Walter Johnson, Town Administrator

Town of Northwood FINAL PAYROLL CHECK REGISTER

Report # 35470

Include Authorization Codes: Yes
Batch: 18088
Check Dates: (Earliest) - (Latest)
Cash Account Number:
Minimum Check Amount: \$0.00
Sorted By: Check Number

Check #	Check Date	Code	Name	Chk Grp	Gross Pay	Net Pay	Direct Deposit	Check Amt	Void
23754	12/01/2021	595	Michael R. McGinn	1	2,038.46	1,658.74	0.00	1,658.74	
					2,038.46	1,658.74	0.00	1,658.74	

Check Authorization Summary			
Type	Description	Count	Amount
Employee	Checks	1	1,658.74
	Voided Checks	0	0.00
	Direct Deposits (Fully Distributed)	0	0.00
	ACH Employee Credits	0	0.00
	ACH Employee Debits (Voids)	0	0.00
Deduction	Checks	0	0.00
	Voided Checks	0	0.00
	ACH Vendor Credits	0	0.00
	ACH Vendor Debits (Voids)	0	0.00

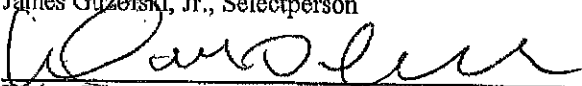
MANIFEST # 18088 DATE: 12-1-21
 AMOUNT: \$ 2038.46 CHECKS: 23754

Hal Kreider, Chairman

Matthew Frye, Vice Chairman

Ann E. Boudreau, Selectperson

Timothy S. Colby, Selectperson

James Guzowski, Jr., Selectperson


Walter Johnson, Town Administrator

Town of Northwood FINAL A/P CHECK REGISTER

Report # 35567

Check Batch: 18131
 Check Header: (N / A)
 Check Numbers: (First) - (Last)
 Check Dates: (Earliest) - (Latest)
 Cash Account Numbers: (First) - (Last)
 Bank Account Code: (N/A)
 Check Authorization Code: AP
 Minimum Check Amount: \$0.00

Sorted By:
 Include Payable Information: No
 Include Payable Dist Information: No
 Include Authorization Information: Yes

Batch #	Check #	Check Date	Vendor Code	Vendor Name	Electronic Amount	Check Amount
18131	123562	12/08/2021	2939	AIRGAS USA, LLC	0.00	34.50
	123563	12/08/2021	1617	AMAZON	0.00	332.97
	123564	12/08/2021	2976	ATLANTIC BROADBAND	0.00	1,441.34
	123565	12/08/2021	177	AVITAR ASSOC OF NE INC	0.00	9,367.25
	123566	12/08/2021	2675	BACK BAY NETWORKS N.H. LLC	0.00	315.00
	123567	12/08/2021	3205	BEAUREGARD EQUIPMENT, INC	0.00	1,277.90
	123568	12/08/2021	10092	Blewitt, Scott	0.00	388.51
	123569	12/08/2021	9992	Bunker, Elvyn	0.00	300.00
	123570	12/08/2021	10067	Challinor, Adinara	0.00	500.00
	123571	12/08/2021	327	CHESLEY ML TRUSTEES	0.00	805.60
	123572	12/08/2021	2995	COMSTAR AMBULANCE BILLING & COLLECTION S	0.00	840.29
	123573	12/08/2021	10057	Dalton Mountain Forestry, LLC	0.00	1,000.00
	123574	12/08/2021	10073	Dirigo Waste Oil LLC	0.00	1,295.00
	123575	12/08/2021	65	DONNA BUNKER	0.00	183.68
	123576	12/08/2021	1758	DOWNEAST ENERGY	0.00	523.34
	123577	12/08/2021	3735	DRUMMOND WOODSUM	0.00	143.00
	123578	12/08/2021	2655	EAST COAST CONTAINER	0.00	2,750.00
	123579	12/08/2021	3708	ENERGY MANAGEMENT CONSULTANTS	0.00	14,024.00
	123580	12/08/2021	15	EVERSOURCE	0.00	187.64
	123581	12/08/2021	10102	Fish Window Cleaning	0.00	975.00
	123582	12/08/2021	526	FLYNN & MCGEE, PA	0.00	2,400.00
	123583	12/08/2021	10063	Franklin Paint Company	0.00	693.66
	123584	12/08/2021	2691	GLENDON DROLET	0.00	50.97
	123585	12/08/2021	3697	GULF VILLAGE DISTRICT	0.00	10,577.50
	123586	12/08/2021	12	HEALTHTRUST, LLC	0.00	25,075.92
	123587	12/08/2021	26	HERITAGE TRUE VALUE HDWARE	0.00	477.87
	123588	12/08/2021	679	IRVING OIL MARKETING, INC.	0.00	3,125.94
	123589	12/08/2021	2868	J & D POWER EQUIPMENT, INC	0.00	600.00

Town of Northwood FINAL A/P CHECK REGISTER

Report # 35567

Batch #	Check #	Check Date	Vendor Code	Vendor Name	Electronic Amount	Check Amount
	123590	12/08/2021	758	JORDAN EQUIPMENT CO	0.00	1,314.36
	123591	12/08/2021	2666	KEY HEATING & AIR CONDITIONING	0.00	284.00
	123592	12/08/2021	10053	Kizirian, Diane	0.00	31.36
	123593	12/08/2021	10100	Knox, Joseph & Marion	0.00	1,203.47
	123594	12/08/2021	2872	MAINSTAY TECHNOLOGIES, LLC	0.00	2,311.39
	123595	12/08/2021	9995	Maple Leaf Stitchin Studio, LLC	0.00	252.77
	123596	12/08/2021	1285	MITCHELL MUNICIPAL GROUP	0.00	43.00
	123597	12/08/2021	506	MORTON SALT	0.00	4,731.81
	123598	12/08/2021	161	NEPTUNE INC	0.00	2,620.30
	123599	12/08/2021	635	NH MUNICIPAL ASSOC	0.00	4,254.00
	123600	12/08/2021	3254	NH PUBLIC HEALTH LABORATORIES LABORATORY	0.00	15.00
	123601	12/08/2021	1421	NH RETIREMENT SYSTEM	30,950.82	0.00
Email Subject Line:						
Email Check Remittances To:						
	123602	12/08/2021	2985	NORTHWOOD COVE VILLAGE DISTRICT	0.00	4,980.50
	123603	12/08/2021	1551	PIKE INDUSTRIES	0.00	223.86
	123604	12/08/2021	694	PITNEY BOWES GLOBAL FINANCIAL SERVICES, R & D PAVING, INC	0.00	477.27
	123605	12/08/2021	3208	ROCKINGHAM COUNTY TREASURER	0.00	4,794.00
	123606	12/08/2021	516	ROCKINGHAM CTY CHIEF OF POLICE ASSN	0.00	548,684.00
	123607	12/08/2021	1161	Rowe, Melissa	0.00	50.00
	123608	12/08/2021	10101	STAPLES CREDIT PLAN	0.00	207.42
	123609	12/08/2021	225	STATE OF NEW HAMPSHIRE VITALS	0.00	219.99
	123610	12/08/2021	2218	TD CARD SERVICES	0.00	384.00
	123611	12/08/2021	1652	TOWN OF NORTHWOOD	0.00	298.16
	123612	12/08/2021	2082	TREASURER STATE OF NH	0.00	24,356.49
	123613	12/08/2021	712	VILLAGE OF NORTHWOOD	0.00	50.00
	123614	12/08/2021	1184	WASTE MANAGEMENT CORPORATION SERVICES, I	0.00	100.00
	123615	12/08/2021	3028		0.00	4,542.26
Totals:					30,950.82	\$686,116.29

Town of Northwood FINAL A/P CHECK REGISTER

Batch #	Check #	Check Date	Vendor Code	Vendor Name	Electronic Amount	Check Amount
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MANIFEST # 18131 DATE: 12-8-21
 AMOUNT: \$ 717,067.11 CHECKS: 12362-123615


 Harold L. Kreider, Chairman

Matthew Frye, Vice Chairman


 Ann E. Boudread, Selectperson


 Timothy S. Golby, Selectperson


 James Guzik, Jr., Selectperson


 Walter Johnson, Town Administrator

54 Checks Listed.

Town of Northwood

FINAL PAYROLL CHECK REGISTER

Report # 35470

Include Authorization Codes: Yes
 Batch: 18088
 Check Dates: (Earliest) - (Latest)
 Cash Account Number:
 Minimum Check Amount: \$0.00
 Sorted By: Check Number

Check #	Check Date	Code	Name	Chk Grp	Gross Pay	Net Pay	Direct Deposit	Check Amt	Void
23754	12/01/2021	595	Michael R. McGinn	I	2,038.46	1,658.74	0.00	1,658.74	
					2,038.46	1,658.74	0.00	1,658.74	

Check Authorization Summary			
Type	Description	Count	Amount
Employee	Checks	1	1,658.74
	Voided Checks	0	0.00
	Direct Deposits (Fully Distributed)	0	0.00
	ACH Employee Credits	0	0.00
	ACH Employee Debits (Voids)	0	0.00
	Deduction	Checks	0
Voided Checks		0	0.00
ACH Vendor Credits		0	0.00
ACH VendorDebits (Voids)		0	0.00

MANIFEST # 18088 DATE: 12-1-21
 AMOUNT: \$ 2038.46 CHECKS: 23754

 Hal Kreider, Chairman

 Matthew Frye, Vice Chairman

 Ann E. Boudreau, Selectperson

 Timothy S. Colby, Selectperson

 James Guzowski, Jr., Selectperson


 Walter Johnson, Town Administrator

Town of Northwood FINAL PAYROLL CHECK REGISTER

Report # 35126

Include Authorization Codes: Yes
Batch: 18024
Check Dates: (Earliest) - (Latest)
Cash Account Number:
Minimum Check Amount: \$0.00
Sorted By: Check Number

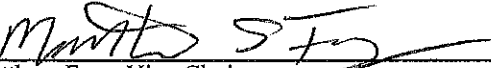
Check #	Check Date	Code	Name	Chk Grp	Gross Pay	Net Pay	Direct Deposit	Check Amt	Void
23641	11/03/2021	596	Haley N. Clark	1	495.14	422.38	0.00	422.38	
					495.14	422.38	0.00	422.38	

Check Authorization Summary			
Type	Description	Count	Amount
Employee	Checks	1	422.38
	Voided Checks	0	0.00
	Direct Deposits (Fully Distributed)	0	0.00
	ACH Employee Credits	0	0.00
	ACH Employee Debits (Voids)	0	0.00
	Deduction	Checks	0
	Voided Checks	0	0.00
	ACH Vendor Credits	0	0.00
	ACH VendorDebits (Voids)	0	0.00


MANIFEST # 18024 DATE: 11.3.21
 AMOUNT: \$ 495.14 CHECKS: 23641




 Hal Knoder, Chairman



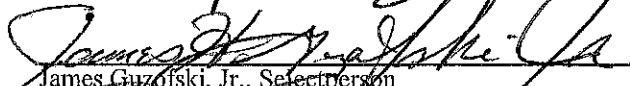
 Matthew Frye, Vice Chairman



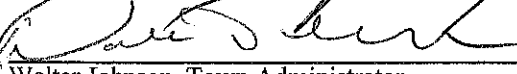
 Ann E. Boudreau, Selectperson



 Timothy S. Colby, Selectperson



 James Guzowski, Jr., Selectperson



 Walter Johnson, Town Administrator

COPY

Town of Northwood FINAL PAYROLL CHECK REGISTER

Report # 35639

Include Authorization Codes: Yes
Batch: 18154
Check Dates: (Earliest) - (Latest)
Cash Account Number:
Minimum Check Amount: \$0.00
Sorted By: Check Number

Check #	Check Date	Code	Name	Chk Grp	Gross Pay	Net Pay	Direct Deposit	Check Amt	Void
	12/15/2021	EFTPS	EFTPS		14,020.67	14,020.67	0.00	0.00	
23755	12/15/2021	467	CHRISTOPHER A. ANDREWS	1	10.00	9.23	0.00	9.23	
23756	12/15/2021	515	DYLAN C. ANDREWS	1	1,125.46	929.23	0.00	929.23	
23757	12/15/2021	274	KEVIN M. BATARAN	1	1,022.94	944.69	944.69	0.00	
23758	12/15/2021	588	Scott A. Blewitt	1	1,357.58	1,159.78	1,159.78	0.00	
23759	12/15/2021	210	CHRISTOPHER BROWN	1	2,750.85	1,914.75	1,914.75	0.00	
23760	12/15/2021	5	DONNA C. BUNKER	1	2,042.40	1,511.29	1,511.29	0.00	
23761	12/15/2021	586	JEFFREY A. CALL	1	2,072.03	1,619.03	1,619.03	0.00	
23762	12/15/2021	581	ADINARA CHALLINOR	1	1,900.80	1,442.32	1,442.32	0.00	
23763	12/15/2021	120	MICHAEL CORSON	1	161.88	149.49	149.49	0.00	
23764	12/15/2021	540	SHANE R. DOWNS	1	3,360.97	2,748.22	2,748.22	0.00	
23765	12/15/2021	601	Gregory P. Driscoll	1	703.62	599.62	0.00	599.62	
23766	12/15/2021	204	GLENDON L. DROLET	1	5,124.27	3,498.00	3,498.00	0.00	
23767	12/15/2021	523	JOSEPH M. DYRKACZ	1	2,321.14	1,834.00	1,834.00	0.00	
23768	12/15/2021	585	CHERYL A. EASTMAN	1	2,688.81	1,974.71	1,974.71	0.00	
23769	12/15/2021	554	KEVIN M. EVANS	1	40.00	36.94	36.94	0.00	
23770	12/15/2021	605	Maxwell R. Furbush	1	1,676.60	1,304.93	1,304.93	0.00	
23771	12/15/2021	224	JEFFREY W. GIBSON	1	50.00	46.17	0.00	46.17	
23772	12/15/2021	521	DANIEL L. GILON	1	1,982.20	1,508.68	1,508.68	0.00	
23773	12/15/2021	555	ALEXANDRA L. HEAD	1	533.20	453.35	0.00	453.35	
23774	12/15/2021	504	MICHAEL W. HEDMAN	1	463.05	426.51	426.51	0.00	
23775	12/15/2021	491	SUSAN M. JASTREMSKI-AUST	1	1,524.00	1,139.58	1,139.58	0.00	
23776	12/15/2021	583	WALTER PATRICK JOHNSON	1	3,557.60	2,098.17	2,098.17	0.00	
23777	12/15/2021	386	DIANE KIZIRIAN	1	1,032.29	818.13	818.13	0.00	
23778	12/15/2021	327	NAOKO A. KONDRUP	1	10.00	9.23	9.23	0.00	
23779	12/15/2021	599	Andrea L. Kraus	1	481.21	410.90	0.00	410.90	
23780	12/15/2021	136	GREGORY S. LEBLANC	1	1,023.60	909.98	909.98	0.00	
23781	12/15/2021	566	JOSEPH D. LIPSHEITZ	1	432.19	378.83	378.83	0.00	
23782	12/15/2021	569	CAROL A. MANTER	1	1,732.37	1,310.16	1,310.16	0.00	
23783	12/15/2021	556	DAVID MCELROY	1	662.02	94.35	94.35	0.00	
23784	12/15/2021	595	Michael R. McGinn	1	2,084.38	1,691.05	1,691.05	0.00	
23785	12/15/2021	592	Madison R. Merchant	1	419.04	359.71	359.71	0.00	
23786	12/15/2021	315	PAT A. POTTER	1	2,402.23	1,787.10	1,787.10	0.00	
23787	12/15/2021	127	SANDRA E. PRIOLO	1	196.16	176.17	0.00	176.17	
23788	12/15/2021	603	Alexander J. Readel	1	40.00	36.94	0.00	36.94	
23789	12/15/2021	570	TIMOTHY M. RICHARDSON	1	157.69	144.48	144.48	0.00	
23790	12/15/2021	604	Stephen J. Rondeau	1	1,679.60	1,351.08	1,351.08	0.00	
23791	12/15/2021	580	MELISSA M. ROWE	1	1,467.90	1,009.36	1,009.36	0.00	
23792	12/15/2021	537	MARISA L. RUSSO	1	2,077.41	1,661.26	1,661.26	0.00	
23793	12/15/2021	499	ADAM A. SCHAUB	1	2,299.14	1,622.60	1,622.60	0.00	
23794	12/15/2021	589	Jared P. Shaheen	1	1,219.69	1,048.98	1,048.98	0.00	
23795	12/15/2021	35	LINDA L. SMITH	1	1,614.41	1,174.26	1,174.26	0.00	
23796	12/15/2021	543	BENJAMIN S. STAGG	1	2,491.25	1,986.04	1,986.04	0.00	
23797	12/15/2021	552	IAN J. STIMMELL	1	345.96	299.52	0.00	299.52	
23798	12/15/2021	282	KEVIN M. SULLIVAN	1	988.95	814.55	814.55	0.00	
23799	12/15/2021	532	MARK W. TETREAUULT	1	2,880.80	2,122.34	2,122.34	0.00	
23800	12/15/2021	299	WENDY L. TUTTLE	1	1,767.20	1,226.43	1,226.43	0.00	
23801	12/15/2021	387	SHARON L. YOUNG	1	312.60	267.99	267.99	0.00	
23802	12/15/2021	550	LUKE A. ZAGAR	1	80.00	73.88	73.88	0.00	
23803	12/15/2021	261	MATTHEW J. ZOBEL	1	3,162.67	2,259.94	2,259.94	0.00	
23804	12/15/2021	ICMA	ICMA RETIREMENT TRUST 45		102.12	102.12	0.00	102.12	
23805	12/15/2021	MA Child	MA Dept of Revenue Child Supp		462.50	462.50	0.00	462.50	
23806	12/15/2021	POLICE	NORTHWOOD POLICE ASSOC		40.00	40.00	0.00	40.00	
23807	12/15/2021	VALIC	VARIABLE ANNUITY LIFE INS		480.00	480.00	0.00	480.00	

Town of Northwood FINAL PAYROLL CHECK REGISTER

Report # 35639

Check #	Check Date	Code	Name	Chk Grp	Gross Pay	Net Pay	Direct Deposit	Check Amt	Void
					84,635.45	67,499.24	49,432.82	4,045.75	

Check Authorization Summary			
Type	Description	Count	Amount
Employee	Checks	9	2,961.13
	Voided Checks	0	0.00
	Direct Deposits (Fully Distributed)	40	49,432.82
	ACH Employee Credits	40	49,432.82
	ACH Employee Debits (Voids)	0	0.00
Deduction	Checks	4	1,084.62
	Voided Checks	0	0.00
	ACH Vendor Credits	0	0.00
	ACH VendorDebits (Voids)	0	0.00
Taxes	EFTPS Payment - Debit	1	14,020.67

MANIFEST # 18154 DATE: 12.15.21
 AMOUNT: \$ 84635.45 CHECKS: 23755 - 23807

Hal Kreider, Chairman

Matthew Frye, Vice Chairman

Ann E. Boudreau, Selectperson

Timothy S. Colby, Selectperson

James Guzofski, Jr., Selectperson



Walter Johnson, Town Administrator

Town of Northwood FINAL A/P CHECK REGISTER

Report # 35645

COPY

Check Batch: 18157
 Check Header: (N/A)
 Check Numbers: (First) - (Last)
 Check Dates: (Earliest) - (Latest)
 Cash Account Numbers: (First) - (Last)
 Bank Account Code: (N/A)
 Check Authorization Code: AP
 Minimum Check Amount: \$0.00
 Sorted By:
 Include Payable Information: No
 Include Payable Dist Information: No
 Include Authorization Information: Yes

Batch #	Check #	Check Date	Vendor Code	Vendor Name	Electronic Amount	Check Amount
18157	123616	12/15/2021	2939	AIRGAS USA, LLC	0.00	33.60
	123617	12/15/2021	1617	AMAZON	0.00	561.94
	123618	12/15/2021	2664	ARCHIVE AMERICA	0.00	93.89
	123619	12/15/2021	73	BAKER & TAYLOR, INC.	0.00	959.46
	123620	12/15/2021	1781	BERGERON PROTECTIVE CLOTHING	0.00	276.00
	123621	12/15/2021	10092	Blewitt, Scott	0.00	128.34
	123622	12/15/2021	2615	CAPITOL ALARM SYSTEMS, INC	0.00	360.00
	123623	12/15/2021	1749	CRYSTAL ROCK, LLC	0.00	36.00
	123624	12/15/2021	65	DONNA BUNKER	0.00	24.51
	123625	12/15/2021	2050	EAST COAST COMPACTOR	0.00	155.00
	123626	12/15/2021	2655	EAST COAST CONTAINER	0.00	3,500.00
	123627	12/15/2021	424	ELIMINATOR INC	0.00	3,554.88
	123628	12/15/2021	15	EVERSOURCE	0.00	274.40
	123629	12/15/2021	2816	EXXON MOBIL	0.00	156.17
	123630	12/15/2021	1871	FIREMATIC SUPPLY CO. INC	0.00	500.00
	123631	12/15/2021	3051	GRAPPONE AUTOMOTIVE GROUP	0.00	34,607.00
	123632	12/15/2021	3051	GRAPPONE AUTOMOTIVE GROUP	0.00	36,133.00
	123633	12/15/2021	1458	INTERWARE DEVELOPMENT CO., INC	0.00	6,515.65
	123634	12/15/2021	178	J.P. PEST SERVICES, INC.	0.00	306.00
	123635	12/15/2021	10105	James, Andrew W	0.00	737.06
	123636	12/15/2021	2900	LEAF	0.00	329.48
	123637	12/15/2021	2621	LOWE'S BUSINESS ACCOUNT	0.00	113.88
	123638	12/15/2021	9995	Maple Leaf Stitchin Studio, LLC	0.00	77.59
	123639	12/15/2021	10103	McGuigan, Keith	0.00	55.00
	123640	12/15/2021	10056	Middleton Building Supply	0.00	87.37
	123641	12/15/2021	1285	MITCHELL MUNICIPAL GROUP	0.00	2,136.55
	123642	12/15/2021	10104	Molligi, Mark & Wanda	0.00	443.00
	123643	12/15/2021	506	MORTON SALT	0.00	2,208.28

Town of Northwood FINAL A/P CHECK REGISTER

Batch #	Check #	Check Date	Vendor Code	Vendor Name	Electronic Amount	Check Amount
	123644	12/15/2021	2232	NORTHWOOD FOOD PANTRY	0.00	500.00
	123645	12/15/2021	165	NORTHWOOD GARAGE, LLC	0.00	52.92
	123646	12/15/2021	10106	Patch, Gloria	0.00	834.00
	123647	12/15/2021	3730	RADFORD MESSENGER INC	0.00	756.00
	123648	12/15/2021	93	ROCKINGHAM COUNTY REGISTRY OF DEEDS	0.00	31.16
	123649	12/15/2021	1365	SCOTT SEVERANCE	0.00	25.00
	123650	12/15/2021	225	STAPLES CREDIT PLAN	0.00	269.97
	123651	12/15/2021	480	SULLIVAN TIRE CO INC	0.00	556.04
	123652	12/15/2021	3722	TELEFLEX LLC	0.00	1,115.50
	123653	12/15/2021	3689	THOMSON REUTERS-WEST	0.00	196.64
	123654	12/15/2021	99	VERIZON WIRELESS	0.00	551.92
	123655	12/15/2021	3028	WASTE MANAGEMENT CORPORATION SERVICES, I	0.00	2,836.59
Totals:					<u>0.00</u>	<u>\$102,089.79</u>

Town of Northwood FINAL A/P CHECK REGISTER

Batch #	Check #	Check Date	Vendor Code	Vendor Name	Electronic Amount	Check Amount
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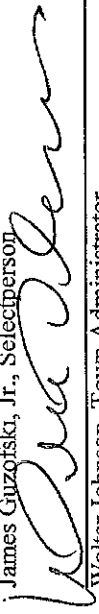
MANIFEST # 18157 DATE: 12-15-21
 AMOUNT: \$ 102,089.79 CHECKS: 123616-123644

 Harold L. Kreider, Chairman

 Matthew Frye, Vice Chairman

 Ann E. Boudreau, Selectperson

 Timothy S. Colby, Selectperson

James Guzowski, Jr., Selectperson

 Walter Johnson, Town Administrator

40 Checks Listed.

REPORT OF WOOD OR TIMBER CUT

RSA 79:11

See instructions on back of form

OPERATION # 21-349-06 T

For Tax Year April 1, 2021 to March 31, 2022

Mailing Address:

CHARLES MORENO
PO BOX 60
CENTER STRAFFORD NH 03815-

8. Description of Wood or Timber Cut

Table with columns for SPECIES and EXACT SCALE CUT (INTERNATIONAL 1/4 RULE LOG SCALE). Rows include White Pine, Hemlock, Red Pine, Spruce & Fir, Hard Maple, White Birch, Yellow Birch, Oak, Ash, Soft Maple, Beech/ Pallet/ Tie Logs, Others (Specify), PULPWOOD (Spruce & Fir, Hardwood & Aspen, Pine), and MISCELLANEOUS (High Grade Spruce/Fir, Cordwood & Fuelwood).

1. City/Town of: NORTHWOOD

2. Tax Map/Lot # or USFS sale name/unit #: 207 / 38

3. Exact Acreage of Cut: 30±

4. Is the cutting complete? Yes [X] No []

5. If yes, date cutting was completed? 5/6/21

6. Names of ALL purchasers that the forest products were sold to:

- BURNERS
DAY FIBERWOOD
NAME RE-EMERLEY HRP, INC
NAME MASCHENO ND PAPER
NAME SADDI HANCOCK
NAME MADISON LUMBER

7. I hereby report the wood or timber cut under penalty of perjury. (If a corporation, an officer must sign)

Signature: Robert T. Bennett Jr. DATE: 11-22-2021

Signature: Robert T. Bennett Jr. CORPORATE OFFICER NAME AND TITLE DATE

Signature: Robert T. Bennett Jr. Rev. Trust PRINT OWNER(S) NAME - (Attach a signature page for additional owners).

PO Box 446 MAILING ADDRESS

Stratford NH STATE 03884 CITY/TOWN STATE ZIP CODE

TELE NO.: 603-664-7590

9. Species and Amount of Wood or Timber for Personal Use or Exempt. See exemptions on back of form.

Table with columns for Species and Amount.

10. Under penalty of perjury, I (the logger/forester or person responsible for cutting) declare that all information in Sections 6, 8, & 9 are true and correct.

Signature: [Signature] DATE: 10/25/21 SIGNATURE (IN INK) OF LOGGER/FORESTER RESPONSIBLE FOR CUTTING

DATE:

PENALTY: Pursuant to RSA 21-J:39, a person who fails to file a Report of Wood or Timber Cut with the proper assessing officials or fails to send copies to the Department of Revenue administration, in accordance with RSA 79:11, may be guilty of a misdemeanor. DOOMAGE: If an owner neglects to file a report or willfully falsifies a report, the assessing officials shall assess dooamage which is two times what the tax would have been if the report has been properly filed. Refer to RSA 79:12 for the complete statute on dooamage.

**ORIGINAL WARRANT
YIELD TAX LEVY
December 15, 2021
THE STATE OF NEW HAMPSHIRE**

Rockingham

TO: Marisa Russo, Collector of Taxes for Town of **NORTHWOOD** , in said county:

In the name of said State you are hereby directed to collect on or before thirty (30) days from date of bill from the person(s) named herewith committed to you, the Yield Tax set against their name(s), amounting in all to the sum of : **\$950.95** , with interest at eighteen (18%) percent per annum from the due date and on all sums not paid on or before that day. We further order you to pay all monies collected to the treasurer of said town, or treasurer's designee as provided in RSA 41:29, VI, at least on a weekly basis, or daily when receipts exceed \$1,500.00 or more often when directed by the Commissioner of Revenue Administration.

Given under our hands and seal at **NORTHWOOD**

(Selectmen/assessor)

(Selectmen/assessor)

(Selectmen/assessor)

(Selectmen/assessor)

(Selectmen/assessor)

DATE SIGNED: December 15, 2021

NAME & ADDRESS	MAP & LOT	OPERATION #	YIELD TAX DUE
Bennett, Robert Jr. PO Box 446 Strafford, NH 03884	207-38	21-349-06 T	\$950.95

TAX DUE DATE: January 14, 2022 TOTAL YIELDTAX: \$950.95

TIMBER CUT FOR INTENTS FILED DURING: April 1, 2021 - March 31, 2022

INTENT FILED DURING TAX YEAR: April 1, 2021 - March 31, 2022

TOWN: NORTHWOOD
 COUNTY: Rockingham
 OWNER: Bennett, Robert Jr.
 OWNER: PO Box 446
 ADDRESS: Strafford, NH 03884

ACCOUNT & SERIAL #:
 MAP & LOT #:
 OPERATION #:
 DATE OF BILLING: December 15, 2021

207-38
 21-349-06 T

SPECIES	LOW MBF		HIGH MBF		RANGE DIFFERENCE	RATING %	STUMPAGE VALUE *	# BOARD FEET IN THOUSANDS		
	LOW	HIGH	LOW	HIGH						
TONS & CORDS	TONS		CORDS		TONS	CORDS	STUMPAGE VALUE TONS *	STUMPAGE VALUE CORDS *	# TONS	# CORDS
	LOW	HIGH	LOW	HIGH						
WHITE PINE	\$90.00	\$190.00			\$100.00	0.75	\$ 165.00	6.500		
HEMLOCK	\$20.00	\$60.00			\$40.00	0.75	\$ 50.00	17.515		
RED PINE	\$15.00	\$60.00			\$45.00	0.75	\$ 48.75			
SPRUCE & FIR	\$70.00	\$125.00			\$55.00	0.75	\$ 111.25			
HARD MAPLE	\$120.00	\$350.00			\$230.00	0.75	\$ 292.50			
WHITE BIRCH	\$50.00	\$100.00			\$50.00	0.75	\$ 87.50			
YELLOW BIRCH	\$75.00	\$250.00			\$175.00	0.75	\$ 206.25			
OAK	\$180.00	\$500.00			\$320.00	0.75	\$ 420.00	14.440		
ASH	\$75.00	\$200.00			\$125.00	0.75	\$ 168.75	0.180		
SOFT MAPLE	\$50.00	\$150.00			\$100.00	0.75	\$ 125.00			
BEECH/PALLET/TIE LOGS	\$20.00	\$60.00			\$40.00	0.75	\$ 50.00			
OTHERS:	\$50.00	\$150.00			\$100.00	0.75	\$ 125.00	3.370		
OTHERS:	\$0.00	\$0.00			\$0.00	0.75	\$ -			
TONS & CORDS	LOW	HIGH	LOW	HIGH	TONS	CORDS	STUMPAGE VALUE TONS *	STUMPAGE VALUE CORDS *	# TONS	# CORDS
SPRUCE & FIR	\$0.00	\$1.00			\$1.00		\$ 0.75			
HARDWOOD & ASPEN	\$0.50	\$4.00			\$3.50		\$ 3.13		50.170	
PINE	-\$0.05	\$0.50			\$0.55		\$ 0.36			
HEMLOCK	\$0.00	\$3.50			\$3.50		\$ 2.63		27.380	
BIOMASS CHIPS	-\$3.00	\$1.00			\$4.00		\$ -		345.070	
HIGH GRADE SPRUCE	\$20.00	\$30.00			\$10.00		\$ 27.50			
CORD WOOD/FUELWOOD			\$8.00	\$20.00	\$12.00		\$ -	17.00		48.000

* STUMPAGE VALUE = % RATING X RANGE DIFFERENCE + LOW RANGE VALUE

**CERTIFICATION OF YIELD TAXES ASSESSED
INTENT FILED DURING TAX YEAR: April 1, 2021 - March 31, 2022**

TOWN / CITY OF: NORTHWOOD
COUNTY OF: Rockingham
CERTIFICATION DATE: December 15, 2021

(Selectmen/assessor)

(Selectmen/assessor)

(Selectmen/assessor)

(Selectmen/assessor)

(Selectmen/assessor)

SEND SIGNED COPY TO: DEPT. OF REVENUE ADMINISTRATION
 MUNICIPAL AND PROPERTY DIVISION
 P.O. BOX 487
 CONCORD, NH 03302-0487

# 1	# 4	# 5	# 6	# 6	# 6	# 7	# 8	# 9	# 10
NAME OF OWNER	SPECIES	NUMBER OF BOARD FEET IN THOUSANDS	NUMBER OF TONS	NUMBER OF CORDS	STUMPAGE VALUE	TOTAL ASSESSED VAL.	TAX AT 10 %		
Bennett, Robert Jr.	WHITE PINE	6.500			\$165.00	\$1,072.50	\$107.25		
0	HEMLOCK	17.515			\$50.00	\$875.75	\$87.58		
PO Box 446	RED PINE	0.000			\$48.75	\$0.00	\$0.00		TOTAL TAX
Strafford, NH 03884	SPRUCE & FIR	0.000			\$111.25	\$0.00	\$0.00		DUE ON THIS
ACCOUNT OR SERIAL #:	HARD MAPLE	0.000			\$292.50	\$0.00	\$0.00		OPERATION
0	WHITE BIRCH	0.000			\$87.50	\$0.00	\$0.00		(TOTAL OF
# 2	YELLOW BIRCH	0.000			\$206.25	\$0.00	\$0.00		COL. # 9)
BY WHICH LOT WAS DESIGNATED	OAK	14.440			\$420.00	\$6,064.80	\$606.48		
IN NOTICE OF INTENT	ASH	0.180			\$168.75	\$30.38	\$3.04		
MAP & LOT NUMBER	SOFT MAPLE	0.000			\$125.00	\$0.00	\$0.00		
207-38	BEECH/PALLET/TIE LOGS	0.000			\$50.00	\$0.00	\$0.00		
	OTHERS :	3.370			\$125.00	\$421.25	\$42.13		
	OTHERS :	0.000			\$0.00	\$0.00	\$0.00		
# 3	SPRUCE & FIR		0.00		TONS				\$950.95
	HARDWOOD & ASPEN		50.17		\$ 0.75	\$0.00	\$0.00		
	PINE		0.00		\$ 3.13	\$156.78	\$15.68		
	HEMLOCK		27.38		\$ 0.36	\$0.00	\$0.00		
	BIOMASS CHIPS		345.07		\$ 2.63	\$71.87	\$7.19		
	HIGH GRADE SPRUCE		0.00		\$ -	\$0.00	\$0.00		
21-349-06 T	CORDWOOD			48.00	\$ 27.50	\$0.00	\$0.00		
					\$ 17.00	\$816.00	\$81.60		
						\$9,509.33	\$950.95		

Town of Northwood

818 NH Turnpike
Northwood NH 03261
942-5586

Bennett, Robert Jr.
0
PO Box 446
Strafford, NH 03884

YIELD TAX ON TIMBER CUT

TAX ACCOUNT & SERIAL I.D. NUMBER: 0
TAX MAP & LOT NUMBER: 207-38
YIELD TAX OPERATION NUMBER: 21-349-06 T
DATE OF YIELD TAX BILL: 12/15/2021
AMOUNT COMMITTED TO ME
FOR COLLECTION PER RSA 79: \$950.95

***** 18% APR INTEREST WILL BE CHARGED AFTER 1/14/2022 ON UNPAID TAXES *****

APPEAL: an owner may, within 90 days of notice of the tax, appeal to the assessing officials in writing for an abatement from the original assessment, but no owner shall be entitled to an abatement unless he has complied with the provisions of RSA 79:10 and 11. (RSA 79:8)

**TAX OFFICE HOURS: MONDAY, WEDNESDAY, THURSDAY 8AM-4PM
TUESDAY 11AM-7PM AND LAST SATURDAY OF THE MONTH (UNLESS NOTED/HOLIDAY WEEKEND)**

Sincerely,

Marisa Russo
Tax Collector

REPORT OF WOOD OR TIMBER CUT

RSA 79:11

See instructions on back of form

PA-8

OPERATION # 21-349-01 T

For Tax Year April 1, 2021 to March 31, 2022

Mailing Address:

CHARLES MORENO
PO BOX 60
CENTER STRAFFORD NH 03815-

8. Description of Wood or Timber Cut

Table with columns: SPECIES, EXACT SCALE CUT, USE INTERNATIONAL 1/4 RULE LOG SCALE, MBF = (THOUSAND BOARD FEET). Rows include White Pine, Hemlock, Red Pine, Spruce & Fir, Hard Maple, White Birch, Yellow Birch, Oak, Ash, Soft Maple, Beech/ Pallet/ Tie Logs, Others (Specify), PULPWOOD, MISCELLANEOUS.

1. City/Town of: NORTHWOOD

2. Tax Map/Lot # or USFS sale name/unit #: MAP 105 LOT 2

3. Exact Acreage of Cut: 46.5

4. Is the cutting complete? Yes [X] No []

5. If yes, date cutting was completed? SEPT 2021

6. Names of ALL purchasers that the forest products were sold to:

- BULLOCKS MASON LUMBER
DAY FOREWOOD OSSEGE CUTTING
NAME RE-ENERGY HHP, INC.
NAME MASCHINO ND PAPER
NAME SAPPI HANCOCK
NAME

7. I hereby report the wood or timber cut under penalty of perjury. (If a corporation, an officer must sign)

Signature: Robert T. Bennett, Date: 11-22-2021

SIGNATURE (IN INK) OF OWNER(S) OR CORPORATE OFFICER DATE

CORPORATE OFFICER NAME AND TITLE DATE

Signature: ROBERT BENNETT JR.

PRINT OWNER(S) NAME - (Attach a signature page for additional owners).

MAILING ADDRESS

STRAFFORD, NH 03884
CITY/TOWN STATE ZIP CODE

TELE NO.: 603 664-7590

9. Species and Amount of Wood or Timber for Personal Use or Exempt. See exemptions on back of form.

Table with columns: Species, Amount

10. Under penalty of perjury, I (the logger/forester or person responsible for cutting) declare that all information in Sections 6, 8, & 9 are true and correct.

Signature: [Handwritten Signature]

SIGNATURE (IN INK) OF LOGGER/FORESTER RESPONSIBLE FOR CUTTING

DATE: 10/25/21

PENALTY: Pursuant to RSA 21-J:39, a person who fails to file a Report of Wood or Timber Cut with the proper assessing officials or fails to send copies to the Department of Revenue administration, in accordance with RSA 79:11, may be guilty of a misdemeanor.

DOOMAGE: If an owner neglects to file a report or willfully falsifies a report, the assessing officials shall assess dooamage which is two times what the tax would have been if the report has been properly filed. Refer to RSA 79:12 for the complete statute on dooamage.

**ORIGINAL WARRANT
YIELD TAX LEVY**
December 15, 2021
THE STATE OF NEW HAMPSHIRE

Rockingham

TO: Marisa Russo, Collector of Taxes for Town of NORTHWOOD, in said county:

In the name of said State you are hereby directed to collect on or before thirty (30) days from date of bill from the person(s) named herewith committed to you, the Yield Tax set against their name(s), amounting in all to the sum of: **\$1,388.22**, with interest at eighteen (18%) percent per annum from the due date and on all sums not paid on or before that day. We further order you to pay all monies collected to the treasurer of said town, or treasurer's designee as provided in RSA 41:29, VI, at least on a weekly basis, or daily when receipts exceed \$1,500.00 or more often when directed by the Commissioner of Revenue Administration.

Given under our hands and seal at NORTHWOOD

(Selectmen/assessor)

(Selectmen/assessor)

(Selectmen/assessor)

(Selectmen/assessor)

(Selectmen/assessor)

DATE SIGNED: December 15, 2021

NAME & ADDRESS	MAP & LOT	OPERATION #	YIELD TAX DUE
Bennett, Robert Jr. PO Box 446 Strafford, NH 03884	105-2	21-349-01 T	\$1,388.22

TAX DUE DATE: January 14, 2022 TOTAL YIELDTAX: \$1,388.22

TIMBER CUT FOR INTENTS FILED DURING: April 1, 2021 - March 31, 2022

INTENT FILED DURING TAX YEAR: April 1, 2021 - March 31, 2022

TOWN: NORTHWOOD
 COUNTY: Rockingham
 OWNER: Bennett, Robert Jr.
 OWNER: 105-2
 ADDRESS: PO Box 446
 ADDRESS: Strafford, NH 03884

ACCOUNT & SERIAL #:
 MAP & LOT #: 21-349-01 T
 OPERATION #:
 DATE OF BILLING: December 15, 2021

SPECIES	LOW MBF	HIGH MBF	RANGE DIFFERENCE		RATING %	STUMPAGE VALUE *	# BOARD FEET IN THOUSANDS	# CORDS	# TONS	# CORDS
			TONS	CORDS						
WHITE PINE	\$90.00	\$190.00	\$100.00		0.75	\$ 165.00	9.750			
HEMLOCK	\$20.00	\$60.00	\$40.00		0.75	\$ 50.00	26.275			
RED PINE	\$15.00	\$60.00	\$45.00		0.75	\$ 48.75				
SPRUCE & FIR	\$70.00	\$125.00	\$55.00		0.75	\$ 111.25				
HARD MAPLE	\$120.00	\$350.00	\$230.00		0.75	\$ 292.50				
WHITE BIRCH	\$50.00	\$100.00	\$50.00		0.75	\$ 87.50				
YELLOW BIRCH	\$75.00	\$250.00	\$175.00		0.75	\$ 206.25				
OAK	\$180.00	\$500.00	\$320.00		0.75	\$ 420.00	21.655			
ASH	\$75.00	\$200.00	\$125.00		0.75	\$ 168.75	0.265			
SOFT MAPLE	\$50.00	\$150.00	\$100.00		0.75	\$ 125.00				
BEECH/PALLET/TIE LOGS	\$20.00	\$60.00	\$40.00		0.75	\$ 50.00	5.055			
OTHERS:	\$0.00	\$0.00	\$0.00		0.75	\$ -				
OTHERS:	\$0.00	\$0.00	\$0.00		0.75	\$ -				
TONS & CORDS	TONS LOW	TONS HIGH	CORDS LOW	CORDS HIGH	RATING %	STUMPAGE VALUE TONS *	STUMPAGE VALUE CORDS *	# TONS	# CORDS	
SPRUCE & FIR	\$0.00	\$1.00	\$1.00		0.75	\$ 0.75				
HARDWOOD & ASPEN	\$0.50	\$4.00	\$3.50		0.75	\$ 3.13		75.250		
PINE	-\$0.05	\$0.50	\$0.55		0.75	\$ 0.36				
HEMLOCK	\$0.00	\$3.50	\$3.50		0.75	\$ 2.63			41.060	
BIOMASS CHIPS	-\$3.00	\$1.00	\$4.00		0.75	\$ -			517.610	
HIGH GRADE SPRUCE	\$20.00	\$30.00	\$10.00		0.75	\$ 27.50				
CORD WOOD/FUELWOOD			\$8.00	\$20.00	0.75	\$ -	17.00			72.000

* STUMPAGE VALUE = % RATING X RANGE DIFFERENCE + LOW RANGE VALUE

**CERTIFICATION OF YIELD TAXES ASSESSED
INTENT FILED DURING TAX YEAR: April 1, 2021 - March 31, 2022**

TOWN / CITY OF: NORTHWOOD
COUNTY OF: Rockingham
CERTIFICATION DATE: December 15, 2021

(Selectmen/assessor)
 (Selectmen/assessor)
 (Selectmen/assessor)
 (Selectmen/assessor)
 (Selectmen/assessor)

SEND SIGNED COPY TO: DEPT. OF REVENUE ADMINISTRATION
 MUNICIPAL AND PROPERTY DIVISION
 P.O. BOX 487
 CONCORD, NH 03302-0487

# 1	# 4	# 5	# 6	# 6	# 6	# 7	# 8	# 9	# 10
NAME OF OWNER	SPECIES	NUMBER OF BOARD FEET IN THOUSANDS	NUMBER OF TONS	NUMBER OF CORDS	STUMPAGE VALUE	TOTAL ASSESSED VAL.	TAX AT 10 %		
Bennett, Robert Jr.	WHITE PINE	9.750			\$165.00	\$1,608.75	\$160.88		
PO Box 446 Strafford, NH 03884	HEMLOCK	26.275			\$50.00	\$1,313.75	\$131.38		
	RED PINE	0.000			\$48.75	\$0.00	\$0.00		TOTAL TAX
	SPRUCE & FIR	0.000			\$111.25	\$0.00	\$0.00		DUE ON THIS
	HARD MAPLE	0.000			\$292.50	\$0.00	\$0.00		OPERATION
	WHITE BIRCH	0.000			\$87.50	\$0.00	\$0.00		(TOTAL OF
	YELLOW BIRCH	0.000			\$206.25	\$0.00	\$0.00		COL. # 9)
	OAK	21.655			\$420.00	\$9,095.10	\$909.51		
	ASH	0.265			\$168.75	\$44.72	\$4.47		
	SOFT MAPLE	0.000			\$125.00	\$0.00	\$0.00		
	BEECH/PALLET/TIE LOGS	5.055			\$50.00	\$252.75	\$25.28		
	OTHERS :	0.000			\$0.00	\$0.00	\$0.00		
	OTHERS :	0.000			\$0.00	\$0.00	\$0.00		
					TONS	CORDS			\$1,388.22
	SPRUCE & FIR		0.00		\$ 0.75	\$0.00	\$0.00		
	HARDWOOD & ASPEN		75.25		\$ 3.13	\$235.16	\$23.52		
	PINE		0.00		\$ 0.36	\$0.00	\$0.00		
	HEMLOCK		41.06		\$ 2.63	\$107.78	\$10.78		
	BIOMASS CHIPS		517.61		\$ -	\$0.00	\$0.00		
	HIGH GRADE SPRUCE		0.00		\$ 27.50	\$0.00	\$0.00		
	CORDWOOD			72.00	\$ 17.00	\$1,224.00	\$122.40		
						\$13,882.01	\$1,388.22		

Town of Northwood

818 NH Turnpike
Northwood NH 03261
942-5586

Bennett, Robert Jr.
0
PO Box 446
Strafford, NH 03884

YIELD TAX ON TIMBER CUT

TAX ACCOUNT & SERIAL I.D. NUMBER: 0
TAX MAP & LOT NUMBER: 105-2
YIELD TAX OPERATION NUMBER: 21-349-01 T
DATE OF YIELD TAX BILL: 12/15/2021
AMOUNT COMMITTED TO ME
FOR COLLECTION PER RSA 79: **\$1,388.22**

***** 18% APR INTEREST WILL BE CHARGED AFTER 1/14/2022 ON UNPAID TAXES *****

APPEAL: an owner may, within 90 days of notice of the tax, appeal to the assessing officials in writing for an abatement from the original assessment, but no owner shall be entitled to an abatement unless he has complied with the provisions of RSA 79:10 and 11. (RSA 79:8)

**TAX OFFICE HOURS: MONDAY, WEDNESDAY, THURSDAY 8AM-4PM
TUESDAY 11AM-7PM AND LAST SATURDAY OF THE MONTH (UNLESS NOTED/HOLIDAY WEEKEND)**

Sincerely,

Marisa Russo
Tax Collector

Town of Northwood
Town Administrator's Report
December 14, 2021

Staffing Update: The fulltime firefighter position opening is posted, and candidate application reviews will begin this week.

Transfer Station Schedule: The facility is operating on its normal winter schedule. No closures were necessary as additional staff has been hired.

Town Facilities Lighting Upgrade: A pre-construction tour is planned for next week with the lighting contractor to review the project and determine the schedule of work.

RT. 107/Main Street Bridge Construction: Construction is complete on the project and a final walk over was completed 11/24. The bridge and culvert have been turned over the NHDOT.

2020 Cyclical Assessing Inspection: QC report on the 2020 cyclical inspections by DRA is included in your package.

Old Canterbury Road Guardrail: We were finally able to obtain a proposal for replacing the guardrail on Old Canterbury Road in the amount of \$13,260. There have been no other responses to our request for quotes. The project will be completed in the spring of 2022 and funded from the red listed bridge expendable trust fund as this is a condition for removing the bridge from the list. **Motion** to approve the project cost without additional quotes subject to a 10% increase cap on the proposal due to steel prices is requested and to authorize the Town Administrator to sign all necessary documents.

FY 21 Budget Status: With approximately three weeks remaining in the fiscal year, we are continually monitoring the bottom line of the operating budget. It appears the following departments may exceed their department budgets: fire, sanitation, recycling, town buildings, tax collector/town clerk, town administrator, finances and executive and the overages will be covered by other departments that are under expended. Existing and proposed encumbrances will be presented at the 12/28 Board meeting.

Narrows Fire Station Emergency Repair Request: one of the heating units at the Narrows station has failed and due to its age there are no parts available to repair the unit. We are requesting approval to spend up to \$12,000 to replace the system. Additional quotes are still being sought. **Motion:** "to approve the expenditure of up to \$12,000 to replace a portion of the failed heating system at the Narrows Fire Station and to fund the expenditure from the Facilities Committee Expendable Trust Fund" and to authorize the Town Administrator to sign all necessary documents".

Town Property Auction Sales Status: To date 24 properties have closed and we have received proceeds from a total of sales 17 sales totaling \$203,157.06 which includes the four that were sold "in house" to abutters. We expect payment on another 11 properties totaling approximately \$430,000 if all properties close.

Employee Holiday Lunch: The date for the lunch is Tuesday December 21 from 12:30pm to 2:00pm. The town clerk/tax collector offices and library will remain open during the luncheon.

Upcoming Meetings Schedule: Board Meeting Schedule: regular meetings on 11/23, 12/14 and 12/28.



TO: TOWN OF NORTHWOOD
 FROM: RYAN SLITER
 DATE: 11/29/2021
 RE: OLD CHICHESTER RD - GUARDRAIL REPLACEMENT

Canterbury
 Supply and install six new galvanized pedestal posts core drilled and epoxy grouted into existing concrete to include 50 lineal feet new galvanized w beam. Supply and install 12.5 lf radiused steel beam guardrail with type g single buffer half wraps on all four corners.

6 ea	Pedestal Posts Core Drilled/Grouted	\$ 1,010.00	ea	\$ 6,060.00
50 lf	Galvanized Steel W Beam Only	\$ 50.00	lf	\$ 2,500.00
50 lf	Radiused Steel Beam Guardrail	\$ 75.00	lf	\$ 3,750.00
4 ea	Type G Single Buffer Wrap	\$ 150.00	ea	\$ 600.00
2 ea	Double Red Delineator W/ Post	\$ 80.00		\$ 160.00
2 ea	Single Green Delineator W/ Post	\$ 75.00		\$ 150.00
4 ea	Guardrail Reflector	\$ 10.00		\$ 40.00
Total:				\$ 13,260.00

NOTE: Quote must be signed and returned to proceed.
NOTE: Steel pricing is currently rising. We cannot hold our quotes for more than 7-14 days at this time.

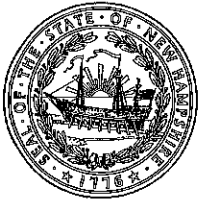
Quote does NOT include backfilling of holes from removal of old guardrails.
 Quote based on machine driven posts in accessible ground conditions.
 Quote does not include cutting and/or concrete setting of posts. EXTRA charges will be incurred if required.
 Site visit may be required and may change quote above.
 Quote does not cover installation on or near underground utilities, rock/ledge, retaining walls.
 Guardrail must install prior to any finish work of sidewalks, curbs, turf establishment, etc as damages may occur due to use of the heavy equipment required to do the installation.
 Unforeseen ground conditions may add costs to the project.
 Quote is null and void if underground utilities are installed within 24 inches of guardrail location.
 Digsafe premarks and marking of private utilities not covered by Digsafe responsibility of owner or GC.
 Traffic control by other if not covered above. All private utilities not covered by digsafe are the responsibility of owner or GC should damages occur due to guardrail installation.
 Centerline, elevations and base pavement to be installed prior to guardrail installation.
 CWS not responsible for damages to finish pavement, sidewalks that our equipment must access to do the work.
 Delineator posts must be premarked by other prior to installation. Additional mobilization costs to return for delineation only.
 Changes in quantities of work may incur changes in unit pricing.
 Final invoicing based on acutal footage and units installed.
 Handsetting of posts additional at \$250/post. Does not cover hand digging in hard pack or rock/rip rap.
 Downtime billed out at \$850/hr if site is not properly prepared.
 To the extent that collection efforts are required to collect any balance due from the contractor, CWS shall be entitled to recover, as part of any judgment, award or final order, its costs of collection, including all fees for court filings, experts, consultants and service of process, as well as reasonable attorneys fees. 1.5% monthly interest added for all payments over 30 days.

NO RETAINAGES ALLOWED

NOTE: PLEASE SIGN AND RETURN THIS QUOTE IN ORDER TO PROCEED WITH THE JOB ORDER.

ACCEPTED:

DATE:



State of New Hampshire
Department of Revenue Administration

109 Pleasant Street
PO Box 487, Concord, NH 03302-0487
Telephone (603) 230-5000
www.revenue.nh.gov



Lindsey M. Stepp
Commissioner

Carolynn J. Lear
Assistant Commissioner

MUNICIPAL AND PROPERTY
DIVISION
James P. Gerry
Director

Samuel T. Greene
Assistant Director

November 24, 2021

Town of Northwood
Board of Selectmen
818 First NH Turnpike
Northwood, NH 03261

Re: Northwood 2020 Cyclical Monitoring

Dear Municipal Assessing Officials,

As part of the Department's duty under RSA 21-J:11 II, I am forwarding the final results of the monitoring activity of the 2020 Cyclical inspections for the Town of Northwood. Enclosed, please find the Monitoring Inspection Report. Please note, only property record cards with points and/or comments have been included.

The Monitoring Inspection Report was sent to the Cross Country Appraisal Group for their review on October 15, 2021.

If you have any questions, please feel free to contact me at (603) 230-5962 or Ben.G.Lafond@dra.nh.gov.

Sincerely,

Ben Lafond, Real Estate Appraiser
Municipal and Property Division

Enclosure: Monitoring Inspection Report

cc: File



NH DEPARTMENT OF REVENUE ADMINISTRATION
MUNICIPAL & PROPERTY DIVISION

MONITORING INSPECTION REPORT

Municipality:	Northwood	Year:	2020	Purpose:	Data Monitoring
DRA Monitor:	Ben Lafond	Date:	10/14/2021	Company Lister(s):	E. Ober, R. Earls

Data Items	Points	Map/Lot Numbers of Samples				Comments:
		216-48	216-34	216-39	206-48	
Owner/Land Section		1	2	3	4	216-48
Address	1					Observed a generator, not on PRC. Observed 9650 sqf +/- of paving, on PRC as 4,200 sqf.
Land Factors (topo/driveway/road)	1 Per					
View / Waterfront	2 Per					
Parcel ID	1					
Lot Size	1					
Land Use Code	1					
Neighborhood	1					
Sale History Section						216-34
Sale Date	1					Observed 6x8 OPU, on PRC as 8x11. Observed prefab metal roof, on PRC as asphalt shingle.
Sale Price	2					
Sale Validity Code	2					
Improvement Section						
Visit History Documentation / Coding	6					
Story Height	2					
Style Type	2					
Foundation Type	1					
Incorrect Photo	1					
Exterior Siding	1					
Roof Style / Cover	1 Per		1			
Interior Wall / Floor	1 Per					
Heating / Cooling Type	1 Per			1		
Bedrooms	1					216-39
Bathrooms	2					Observed mini split A/C, none on PRC.
Grade	2					
Year Built	1					
Condition - Physical Condition	2					
Func. Code / Under Construction	1 Per					
Comments / Notes	1 Per					
OB's if < 200 SF	1 Per					
OB's if > 200 SF	2 Per					
Extra Residential Features < \$5,000	1 Per	1				
Extra Residential Features > \$5,000	2 Per					
Sketch Accuracy < \$1,000 impact	1		1		1	206-48
Sketch Accuracy > \$1,000 impact	2					Observed 3x4 DEK, on PRC as 5x4.
Sketch Accuracy > \$5,000 impact	4					
Sketch Labeling < \$5,000 impact	2					
Sketch Labeling > \$5,000 impact	4					
Commercial Factors						
Wall Height	2					
Frame Type	2					
Site Improvement Elements	1 Per	1				
Sprinkler	1					
Elevator / Lifts / Loading docks	1 Per					
Interior Inspection						
By Company Lister Y/N		N	N	N	N	
By DRA Monitor Y/N		N	N	N	N	
Total Points		2	2	1	1	

Monitoring points should total less than (6) for Residential; (9) for Commercial

Revised: January 29, 2021

OWNER INFORMATION

NORTHWOOD, TOWN OF

818 FIRST NH TURNPIKE

NORTHWOOD, NH 03261

SALES HISTORY

Date	Book	Page	Type	Price	Grantor
04/27/2010	5117	0183	UV 35		NORTHWOOD TOWN OF

NOTES

WHI: "NARROW'S FIRE HSE" ESTIMATED DUETO USAGE: 4-27-2010
 VOLUNTARY MERGER WITH LOT 216-43 (LOT 43 DELETED) BK 5117 PG 183;
 2020 CYC=NC

1x9650

DATE	EXISTING HISTORY
06/05/20	BOEM
06/15/17	KCCM
01/07/15	KCM
01/06/11	FHS
09/15/08	KCX
10/28/04	SSV
06/26/96	AJB

EXTRA FEATURES VALUATION

Feature Type	Units	Length x Width	Size Adj	Rate	Cond	Market Value	Notes
PAVING	4.200	56x75	100	2.40	60.	6,048	
						6,000	

MUNICIPAL SOLELY RESPONSIBLE

2018 CYCLICAL

Parcel Total: \$ 288,000

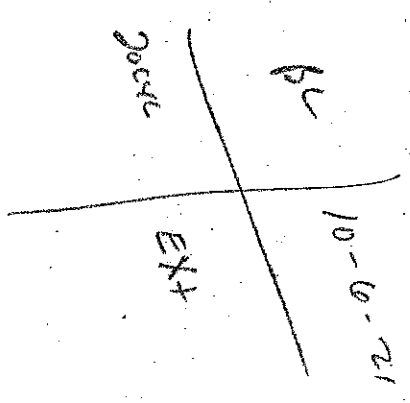
Year	Building	Features	Land
2019	\$ 158,600	\$ 6,000	\$ 67,400
		Parcel Total: \$ 232,000	
2020	\$ 178,700	\$ 6,000	\$ 103,300
		Parcel Total: \$ 288,000	
2021	\$ 178,700	\$ 6,000	\$ 103,300
		Parcel Total: \$ 288,000	

LAND VALUATION

Zone: RURAL Minimum Acreage: 2.00 Minimum Frontage: 150
 Land Type EXEMPT-MUNIC Units Base Rate NC Adj Site Road DWay Topography Cond Ad Valorem SPI R Tax Value Notes
 1.730 ac 93,920 F 110 100 100 100 100 103,300 0 N 103,300
 1.730 ac 103,300

LAND REVALUATION 2020

Site: Driveway: Road:
 103,300 103,300 103,300



Expansion

Map: 000216

Lot: 000048

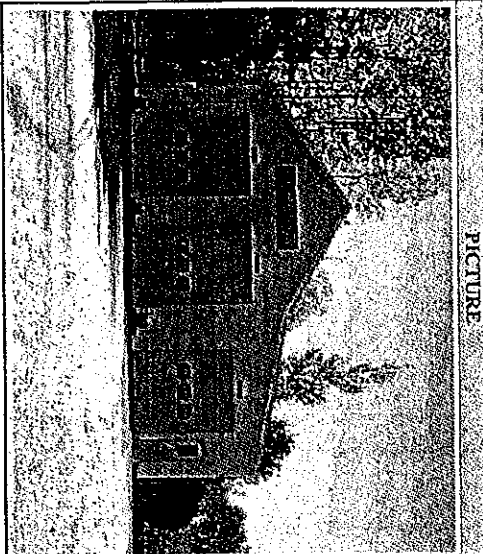
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Card: 1 of 1

85 MAIN ST

NORTHWOOD

Printed: 06/29/2021



PICTURE

OWNER

NORTHWOOD, TOWN OF
818 FIRST NH TURNPIKE
NORTHWOOD, NH 03261
Account Number:

TAXABLE DISTRICTS

District Percentage
52 x 24 12.18
105 x 80 2.90

PERMITS

Date Project Type Notes
03/17/20 REMODEL WIRE AIR COMPRESSOR NO FEE
12/18/19 ELECTRICAL BULD 2 SLEEPING ROOMS IN KITC
08/22/19 REMODEL
01/01/13 ELECTRICAL
01/01/11 MECHANICAL

BUILDING DETAILS

Model: 1.00 STORY/FRAME FIREHSE
ROOF GABLE/HIP/ASPHALT
EXT VINYL SIDING
INT DRYWALL
FLOOR CONCRETE
HEAT GAS/EA NO DUCTS
Bedrooms: Baths: 1.0 Fixtures:
Extra Kitchens: Fireplaces:
A/C: No Generators:
Quality: A0 AVG +1 -
Corn. Wall: Base Rate: EXP 83.00
Size Adj: 0.8767 Bldg. Rate: 0.7715
Sq. Foot Cost: \$ 64.03

BUILDING SUB AREA DETAILS

ID	Description	Area	Adj.	Effect.
FFF	FST FLR FIN	3136	1.00	3136
GIA:		3,136		3,136

Z020 BASE YEAR BUILDING VALUATION

Market Cost New: \$ 200,798
Year Built: 1990
Condition For Age: GOOD F | - 11 %
Physical: 11 %
Functional:
Economic:
Temporary:
Total Depreciation: 11 %
Building Value: \$ 178,700

56

FFF

55

55

OWNER INFORMATION

CHURCH, ADVENT CHRISTIAN
 C/O ARLENE JOHNSON, TREASURER
 154 OLDE CANTERBURY RD
 NORTHWOOD, NH 03261

SALES HISTORY

Date Book Page Type Price Grantor

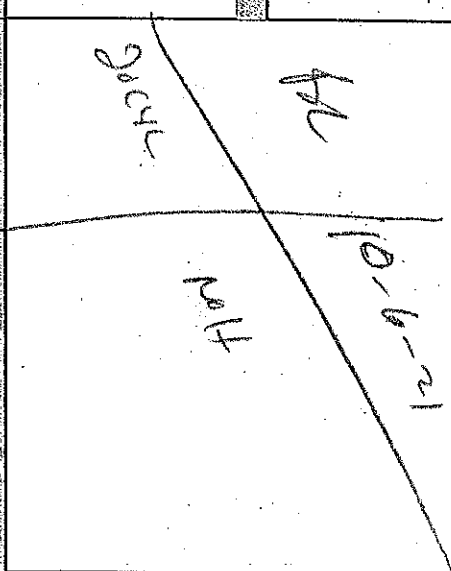
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NOTES

WHI: OLD ROOF; HAS KITCHEN AREA, CLASS RMBSMT LEVEL, & WORKSHOP 1ST FLR TOP MAY BE CHOR LOFT-CATHEDRAL AREA- RENOVATIONS SINCE BUILT; EST 10-15 YRS SINCE RENOVATION. HAVE QUESTIONS ON INT IS THE BASEMENT AND TOP FINISHED? SUE IT'S LISTED AS SUCH. CARD 1 CHNG STORY HEIGHT, 2020 CYC. ROOF IS METAL, GOOD COND FOR AGE

Small shed = M

PICTURE



MUNICIPAL SEVERABLE AVTAR

2018 CYCLICAL

EXTRA FEATURES VALUATION

Feature Type Units Length x Width Size Adj Rate Cond Market Value Notes

Year	Building	Features	Land
2019	\$ 289,600	\$ 0	\$ 69,200
	Parcel Total: \$ 358,800		
2020	\$ 438,200	\$ 0	\$ 95,400
	Parcel Total: \$ 533,600		
2021	\$ 303,000	\$ 0	\$ 95,400 (c)
	Parcel Total: \$ 533,600		

(Card Total: \$ 398,400)

LAND VALUATION

Zone: RURAL Minimum Acreage: 2.00 Minimum Frontage: 150

Land Type	Units	Base Rate	NC	Adj	Site	Road	DWay	Topography	Cond	Ad Valorem	SPI	R	Tax Value	Notes
EXEMPT-STATE	2,000 ac	95,000	E	100	100	100	100	100	100	95,000	0	N	95,000	
EXEMPT-STATE	0.200 ac	x 2,000	X	100					100	400	0	N	400	
	2,200 ac									95,400			95,400	

LAST REVALUATION: 2020

Driveway: Road:

Map: 000216

Lot: 000034

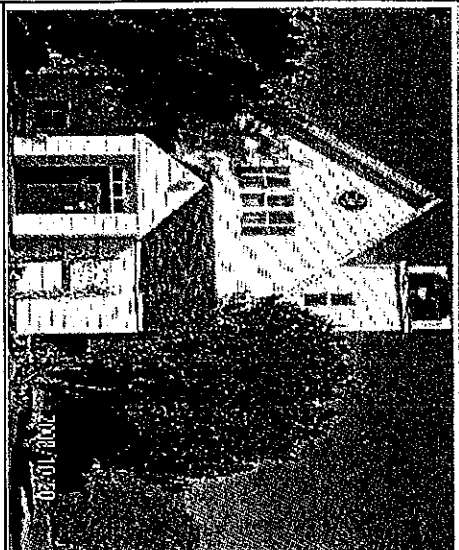
Sub: 000000

Card: 1 of 2

113 SCHOOL ST

NORTHWOOD

Printed: 06/29/2021



PICTURE

OWNER
 CHURCH, ADVENT CHRISTIAN
 C/O ARLENE JOHNSON, TREASURER
 154 OLDE CANTERBURY RD
 NORTHWOOD, NH 03261

TAXABLE DISTRICTS
 District: _____
 Percentage: _____

BUILDING DETAILS
 Model: 1.75 STORY FRAME CHURCH
 Roof: CABLE HIP/PREAB METALS
 Ext: VINYL SIDING
 Int: PLASTERED/DRYWALL
 Floor: HARDWOOD
 Heat: OIL/HOT WATER

PERMITS

Date	Project Type	Notes

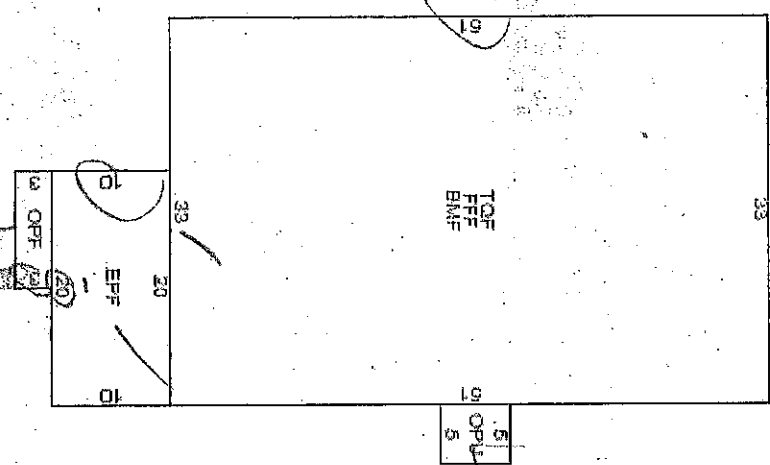
Account Number: _____
 Bedrooms: _____ Baths: 2.0
 Extra Kitchens: _____
 A/C: No
 Quality: A0 AVG
 Com. Wall: _____
 Size Adj: 0.8594
 Base Rate: EXC 130.00
 Bldg. Rate: 0.8336
 Sq. Foot Cost: \$ 108.37

BUILDING SUB AREA DETAILS

ID	Description	Area	Adj.	Effect.
BMF	BSMNT FINISHED	1683	0.30	505
EPF	ENCLSD PORCH	200	0.70	140
EPU	ENCL PORCH	80	0.35	28
FPF	FST FLR FIN	1683	1.00	1683
OPF	OPEN PORCH FIN	30	0.25	8
OPU	OPEN PORCH	30	0.15	5
TOP	3/4 STRY FIN	1683	0.75	1262
GLA:		3,590		3,631

2020 BASE YEAR BUILDING VALUATION

Market Cost New: \$ 393,491
 Year Built: 1889
 Condition For Age: GOOD
 Physical: 23 %
 Functional:
 Economic:
 Temporary:
 Total Depreciation: 23 %
 Building Value: \$ 303,000



OWNER INFORMATION

CHURCH, ADVENT CHRISTIAN
 C/O ARLENE JOHNSON, TREASURER
 154 OLDE CANTERBURY RD
 NORTHWOOD, NH 03261

SALES HISTORY

Date	Book	Page	Type	Price	Grantor

LISTING HISTORY

06/13/17 KCCM
 08/24/15 FSHR
 10/29/04 SSME
 06/27/96 ANN

NOTES

WHT; SOME DRYROT NEAR ENT; NEEDS EXTR P-PAINT; EST OUT DATED
 AREAS; BMST DIRT FLR-LOW POSTED LIMITED USE; USED AS STO-BLUE
 SIGN DENOTING SCHOOL; SOME WINDOWS ARE BROKEN EXT HAS A LOT
 OF ROTTING

EXTRA FEATURES VALUATION

Feature Type	Units	Length x Width	Size Adj	Rate	Cond	Market Value	Notes

MUNICIPAL SOFTWARE BY AVIAR

2018 CYCLICAL

PARCEL TOTAL TAXABLE VALUE

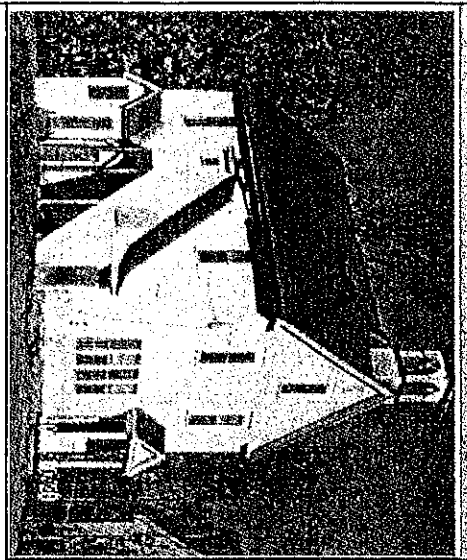
Year	Building	Features	Land
2021	\$ 135,200	\$ 0	\$ 0 (c)
Parcel Total:		\$ 533,600	

LAND VALUATION

(Card Total: \$ 135,200)

LAST REVALUATION 2020

Zone: Minimum Acreage: Minimum Frontage: Site:
 Land Type EXEMPT-STATE Neighborhood: Cond Ad Valorem SPI R Tax Value Notes
 0 ac



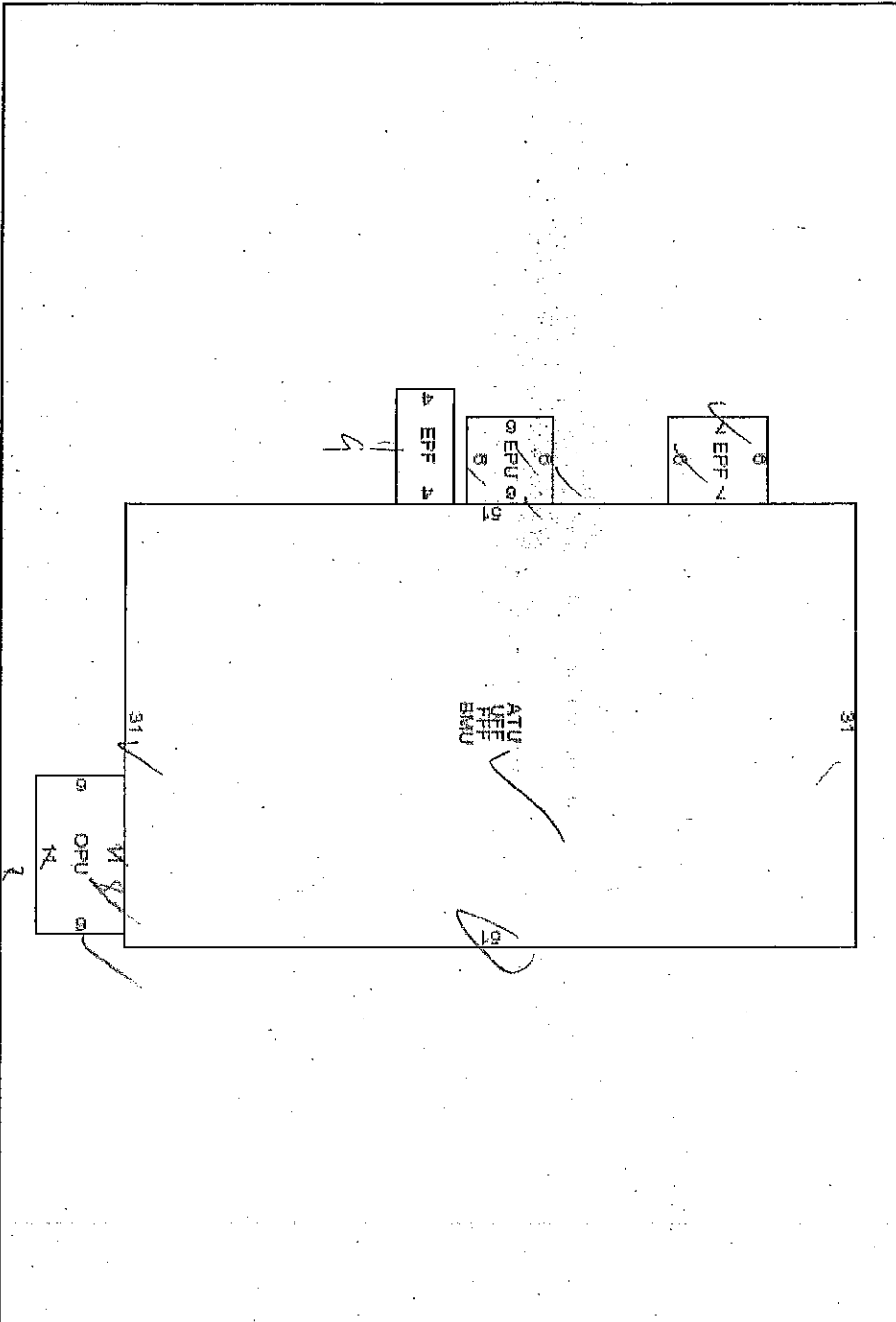
OWNER
 CHURCH, ADVENT CHRISTIAN
 C/O ARLENE JOHNSON, TREASURER
 154 OLDE CANTERBURY RD
 NORTHWOOD, NH 03261
 Account Number:

TAXABLE DISTRICTS
 District Percentage

BUILDING DETAILS
 Model: 2.00 STORY FRAME OLD/SCHOOL
 Roof: GABLE HIP/ASPHALT
 Ext: CLAP BOARD
 Int: PLASTERED
 Floor: HARDWOOD
 Heat: OIL/FA DUCTED
 Bath: Fixtures:
 Extra Kitchens: Fireplaces:
 A/C: No Generators:
 Quality: B1 BELOW AVE 10
 Coin. Wall:
 Base Rate: EXC 130.00
 Bidg. Rate: 0.6227
 Sq. Foot Cost: \$ 80.95

PERMITS

Date	Project Type	Notes



BUILDING SUBAREA DETAILS

ID	Description	Area	Adj.	Effect.
ATU	ATTIC	1581	0.10	158
BMU	BSMNT	1581	0.15	237
BPP	ENCLSD PORCH	74	0.70	52
BPV	ENCL PORCH	.36	0.35	13
FFP	FST FLR FIN	1581	1.00	1581
OPU	OPEN PORCH	66	0.15	10
UFF	UPPER FLR FIN	1581	1.00	1581
GLA:		3,214	6,500	3,632

2020 BASE YEAR BUILDING VALUATION

Market Cost New: \$ 294,010
 Year Built: 1889
 Condition For Age: FAIR
 Physical: COND
 Functional: WTR/SEP
 Economic:
 Temporary:
 Total Depreciation: 54 %
 Building Value: \$ 135,200

OWNER INFORMATION

NORTHWOOD, TOWN OF
 818 FIRST NH TURNPIKE
 NORTHWOOD, NH 03261

SALES HISTORY

Date	Book	Page	Type	Price	Grantor
06/27/2006	4689	0171	UT 54		LANE TR, ANDREW J

LISTING HISTORY

06/04/20 EORM
 06/17/17 KCCM
 01/06/15 KCM
 09/16/08 KCX
 10/28/04 SSME
 07/25/96 ANN

NOTES

BRICK, "BRYANT LIBRARY" NO WATER OR SEWAGE 12/06 ADJ AC PER LLA RW, ADJ SKETCH MEASUREMENT; 2020 CYC: NC TO MEAS; GOOD COND FOR AGE

(Handwritten signature)

PICTURE

(Handwritten: 12-6-21)
~~*(Handwritten: 2021)*~~

EXTRA FEATURES VALUATION

Feature Type	Units	Length x Width	Size Adj	Rate	Cond	Market Value	Notes
FIREPLACE 1-1 STND	1		100	2,900.00	100	2,900	

MUNICIPAL SOFTWARE BY AVITAR

2018 CYCLICAL

PARCEL TOTAL TAXABLE VALUE

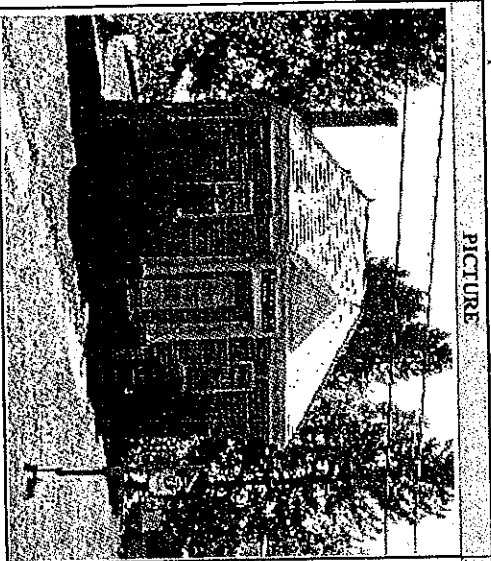
Year	Building	Features	Land
2019	\$ 79,500		\$ 60,500
		Parcel Total:	\$ 142,900
2020	\$ 126,500		\$ 89,100
		Parcel Total:	\$ 218,500
2021	\$ 126,500		\$ 89,100
		Parcel Total:	\$ 218,500

LAND VALUATION

Zone: RURAL Minimum Acreage: 2.00 Minimum Frontage: 150
 Land Type: EXEMPT-MUNIC
 Units: 0.760 ac
 Base Rate: 89,080 E
 NC Adj: 100
 Site: 100
 Road: 100
 DWay: 100
 Topography: 100
 Cond: 100
 Ad Valorem: 89,100
 SPI: 0
 R: N
 Tax Value: 89,100

LAST REVALUATION: 2020

Site: 89,100
 Driveway: 89,100
 Road: 89,100

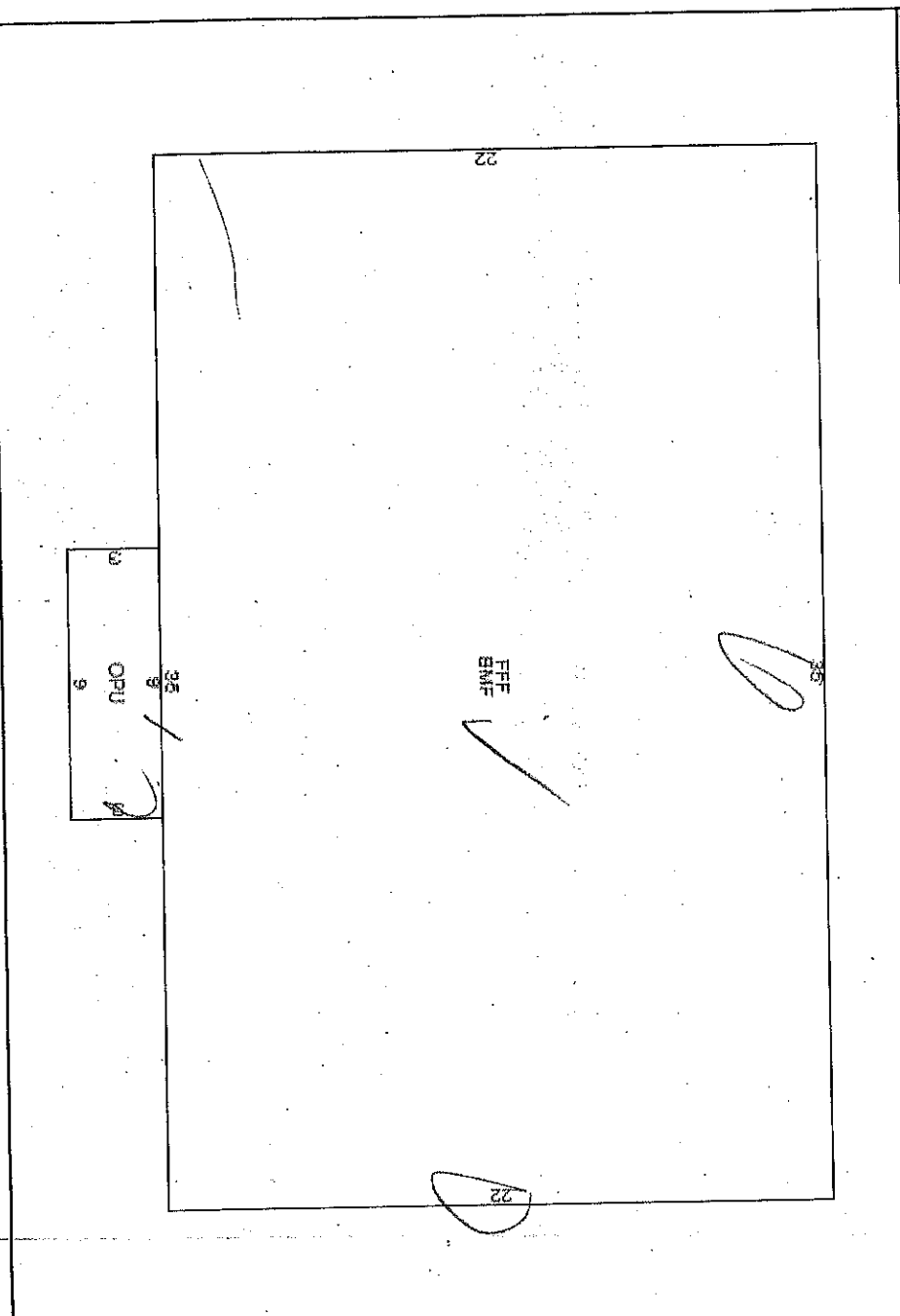


OWNER
 NORTHWOOD, TOWN OF
 818 FIRST NH TURNPIKE
 NORTHWOOD, NH 03261
 Account Number:

TAXABLE DISTRICTS
 District: _____
 Percentage: _____

PERMITS
 Date: 02/05/18 Project Type: ELECTRICAL Notes: CHANGE SERVICE TO 100 AMP. NO

BUILDING DETAILS
 Model: 1.00 STORX-FRAME LIBRARY
 Roof: GABLE/HIP/SLATE
 Ext: BR ON MASONRY
 Int: DRYWALL
 Floor: CARPET
 Heat: OH/FA DUCTED
 Bedrooms: _____ Baths: _____
 Extra Kitchens: _____ Fireplaces: _____
 A/C: No Generators: _____
 Quality: AI AVG+10 +1-
 Com. Wall: _____
 Size Adj: 1.1453 Base Rate: EXM 141.00
 Bldg. Rate: 1.1590
 Sq. Foot Cost: \$ 163.43



BUILDING SUB AREA DETAILS

ID	Description	Area	Adj.	Effect.
BMP	BSMNT FINISHED	770	0.30	231
FFF	HST FLR FIN	770	1.00	770
OPU	OPEN PORCH	27	0.15	4
GLA:	1,001	1,567		1,005

2020 BASE YEAR BUILDING VALUATION

Market Cost New: \$ 164,247
 Year Built: 1890
 Condition For Age: GOOD
 Physical: _____
 Functional: _____
 Economic: _____
 Temporary: _____
 Total Depreciation: 23 %
 Building Value: \$ 126,500

OWNER INFORMATION

BEEDENBENDER, LOIS M
 43 N FOREST AVE
 APT A22
 ROCKVILLE CTR, LI, NY 11570

SALES HISTORY

Date	Book	Page	Type	Price	Grantor
12/15/1994	3083	1322	Q1	20,000	

NOTES

RED: LISTED INT W/H/010-4-04 07/ SHE DAND BMF 100%/ PU DECK: 2020
 CYC: NOH, NC TO MEAS

(Handwritten signature)

BL 10-4-21
with poll

LISTING HISTORY

02/28/20 BORM
 05/03/17 KCCM
 11/01/14 KCM
 04/14/10 RR
 11/01/07 BLX
 07/07/06 BLO
 10/04/04 SSM
 09/20/04 SSM

EXTRA FEATURES VALUATION

Feature Type	Units	Length x Width	Size Adj	Rate	Cond	Market Value	Notes
FIREPLACE 1-1/2" STND	1		100	2,900.00	100	2,900	
SHED	1	8 x 12	227	12.00	100	2,615	
						5,500	

MUNICIPAL SOFTWARE BY AVIAR

2018 CYCLICAL

Year	Building	Features	Land
2019	\$ 110,200	\$ 6,200	\$ 105,200
		Parcel Total: \$ 222,600	
2020	\$ 138,900	\$ 5,500	\$ 178,600
		Parcel Total: \$ 322,400	
2021	\$ 138,900	\$ 5,500	\$ 178,000
		Parcel Total: \$ 322,400	

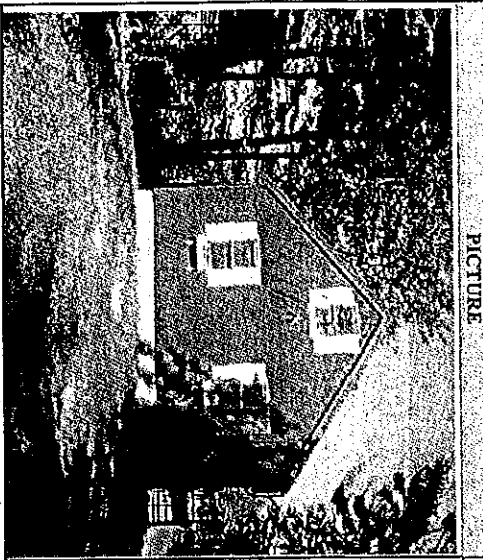
LAND VALUATION

Zone: LONG POND RURAL Minimum Acreage: 2.00 Minimum Frontage: 150

Land Type	Units	Base Rate	NC	Adj	Site	Road	DWay	Topography	Cond	Ad Valorem	SPI	R	Tax Value	Notes
IF RES WTRFRNT	0.240 ac	76,708	F	110	100	100	100	100	100	84,400	0	N	84,400	
IF RES WTRFRNT	60.000 wf	x 1,200	X	100					130	93,600	0	N	93,600	WF
	0.240 ac									178,000			178,000	

LAST REVALUATION: 2020

Site: Dthwy: Road:



OWNER
 BEEDENBENDER, LOIS M
 43 N FOREST AVE
 APT A22
 ROCKVILLE CTR, LI, NY 11570
 Account Number:

TAXABLE DISTRICTS
 District: _____
 Percentage: _____

PERMITS

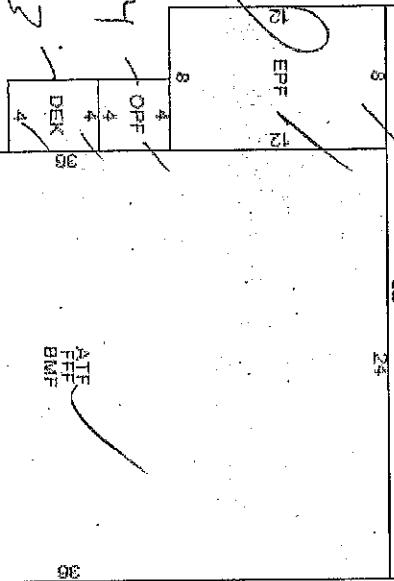
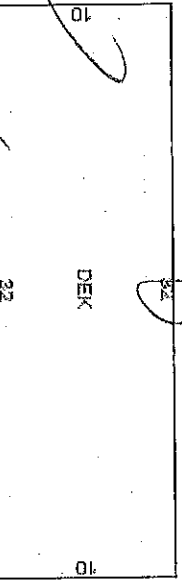
Date	Project Type	Notes
09/14/09	UNSPECIFIED	3'X28 DECK
07/07/05	UNSPECIFIED	8'X12 SHED
02/22/05	UNSPECIFIED	FINISH BASEMENT

BUILDING DETAILS

Model: 1.00 STORY FRAME RANCH
 Roof: GABLE HIP/ASPHALT
 EXT: PREFAB WD PNT
 INT: DRYWALL/CUSTOM WOOD
 Floor: HARD TILE/CARPET
 Heat/OIL/HOT WATER

Bedrooms: 2 Baths: 2.0
 Extra Kitchens: Fireplaces:
 A/C: No Generators:

Quality: A0 AVG
 Corn. Wall:
 Size Adj: 1.0199 Base Rate: RSA 106.00
 Bldg. Rate: 0.9893
 Sq. Foot Cost: \$ 104.87



BUILDING SUB-AREA DETAILS

ID	Description	Area	Adj.	Effect
ATF	ATTIC FINISHED	864	0.25	216
BMF	BSMNT FINISHED	864	0.30	259
DEK	DECK/ENTRANCE	340	0.10	34
EPF	ENCLSD PORCH	96	0.70	67
FFP	FST FLR FIN	864	1.00	864
OPF	OPEN PORCH FIN	128	0.25	32
GLA:		1,406		3,156
				1,472

2020 BASE YEAR BUILDING VALUATION

Market Cost New: \$ 154,369
 Year Built: 1996
 Condition For Age: GOOD 10 %
 Physical: _____
 Functional: _____
 Economic: _____
 Temporary: _____
 Total Depreciation: 10 %
 Building Value: \$ 138,900



NH DEPARTMENT OF REVENUE ADMINISTRATION
MUNICIPAL & PROPERTY DIVISION

MONITORING INSPECTION REPORT

Municipality:	Northwood	Year:	2020	Purpose:	Data Monitoring
DRA Monitor:	Ben Lafond	Date:	10/14/2021	Company Lister(s):	E. Ober, R. Earls

Data Items	Points	Map/Lot Numbers of Samples				Comments:
		203-10	206-4	205-23	219-33	
Owner/Land Section		5	6	7	8	203-10
Address	1					Observed an 8x24 detached wood deck, not on PRC. Observed 4x8 shed, not on PRC.
Land Factors (topo/driveway/road)	1 Per					
View / Waterfront	2 Per					
Parcel ID	1					
Lot Size	1					
Land Use Code	1					
Neighborhood	1					
Sale History Section						
Sale Date	1					206-4
Sale Price	2					
Sale Validity Code	2					
Improvement Section						Observed 5x6 OFF, not on PRC. *Observed 12x14 wood deck, not on PRC. Appears new, No Points Given.
Visit History Documentation / Coding	6					
Story Height	2					
Style Type	2					
Foundation Type	1					
Incorrect Photo	1					
Exterior Siding	1					
Roof Style / Cover	1 Per					
Interior Wall / Floor	1 Per					
Heating / Cooling Type	1 Per					
Bedrooms	1					
Bathrooms	2					
Grade	2					
Year Built	1					
Condition - Physical Condition	2					
Functional Depreciation Code / UC	1 Per					
Comments / Notes	1 Per					
OB's if < 200 SF	1 Per	2				
OB's if > 200 SF	2 Per					
Extra Residential Features < \$5,000	1 Per					
Extra Residential Features > \$5,000	2 Per					
Sketch Accuracy < \$1,000 impact	1		1	1		
Sketch Accuracy > \$1,000 impact	2					
Sketch Accuracy > \$5,000 impact	4					
Sketch Labeling < \$5,000 impact	2					
Sketch Labeling > \$5,000 impact	4					
Commercial Factors						219-33 No Errors
Wall Height	2					
Frame Type	2					
Site Improvement Elements	1 Per					
Sprinkler	1					
Elevator / Lifts / Loading docks	1 Per					
Interior Inspection						
By Company Lister Y/N		Y	N	N	N	
By DRA Monitor Y/N		N	N	N	N	
Total Points		2	1	1	0	

Monitoring points should total less than (6) for Residential; (9) for Commercial

Revised: January 29, 2021

OWNER INFORMATION

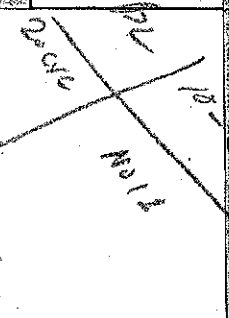
BLISS FAMILY TRUST
 BLISS, GRAYDON C. & JANET, TR.
 2375 WARREN BLVD

SALES HISTORY

Date	Book	Page	Type	Price	Grantor
06/23/1998	3306	567	Q V	33,500	E.I.A. FAMILY TRUST

NOTES

VAC, AVG-450-20%, VERY OLD CAMP ON PROPERTY FALLING DOWN
 POOR CONDITION S/V 9-7-2004; 20 CYC-NC, REGISTERED TRL ON PROP
 2021: PLAN 42428 BLA WITH LOTS 9,10 AND 11



note
 no for for use
 hand up to Eric
 2 sets

9/16

2 sets

2 sets

2 sets

LISTING HISTORY

05/27/20	EORL	SHED TRAILER
04/07/17	KCPU	SHED TRAILER
04/27/16	FSPN	
11/22/13	KCV	
10/24/07	BLV	
09/07/04	SSV	
10/17/95	BH	

EXTRA FEATURES VALUATION

Feature Type	Units	Length x Width	Size Adj	Rate	Cond	Market Value	Notes
SHED	64	8x8	310	12.00	75	1,786	
wood deck		9x24			50	1,800	
Shed		4x8			75		

MUNICIPAL SOFTWARE BY YEAR

2018 CYCLICAL

Year	Building	Features	Land
2019	\$ 0	\$ 3,000	\$ 35,900
		Parcel Total: \$ 38,900	
2020	\$ 0	\$ 1,800	\$ 62,700
		Parcel Total: \$ 64,500	
2021	\$ 0	\$ 1,800	\$ 63,200
		Parcel Total: \$ 65,000	

LAND VALUATION

Zone: JERRIENNESS RR Minimum Acreage: 2.00 Minimum Frontage: 150 Site: Driveaway: Road:

Land Type	Units	Base Rate	NC	Adj	Site	Road	DWay	Topography	Cond	Ad Valorem	SPI	R	Tax Value	Notes
IF RES WTRFRNT	0.450	ac	93,333	F	110	100	100		25	25,700	0	N	25,700	UNDD/WF
IF RES WTRFRNT	125.000	wf	x 1,500	X	100				20	37,500	0	N	37,500	WF
	0.450	ac								63,200			63,200	

LAST REVALUATION: 2020

Map: 000203

Lot: 000010

Sub: 000000

Card: 1 of 1

JENNESS POND RD

NORTHWOOD

Printed: 06/29/2021

PICTURE

OWNER

TAXABLE DISTRICTS

BUILDING DETAILS

BLISS FAMILY TRUST
BLISS, GRAYDON C. & JANET, TR
2375 WARREN BLVD

District Percentage

ST JAMES CITY, FL 33956
Account Number:

PERMITS

Date Project Type

Notes

06/07/16 ELECTRICAL ONLY
09/24/15 UTILITY BUILDING

100 AMP SERVICE. PAID \$59,000 C.

Model:

Roof:

Ext:

Int:

Floor:

Heat:

Bedrooms:

Baths:

Extra Kitchens:

A/C:

Quality:

Com. Wall:

Stories:

Fixtures:

Fireplaces:

Generators:

Base Type:

BUILDING SUB AREA DETAILS

2020 BASE YEAR BUILDING VALIDATION

Year Built:

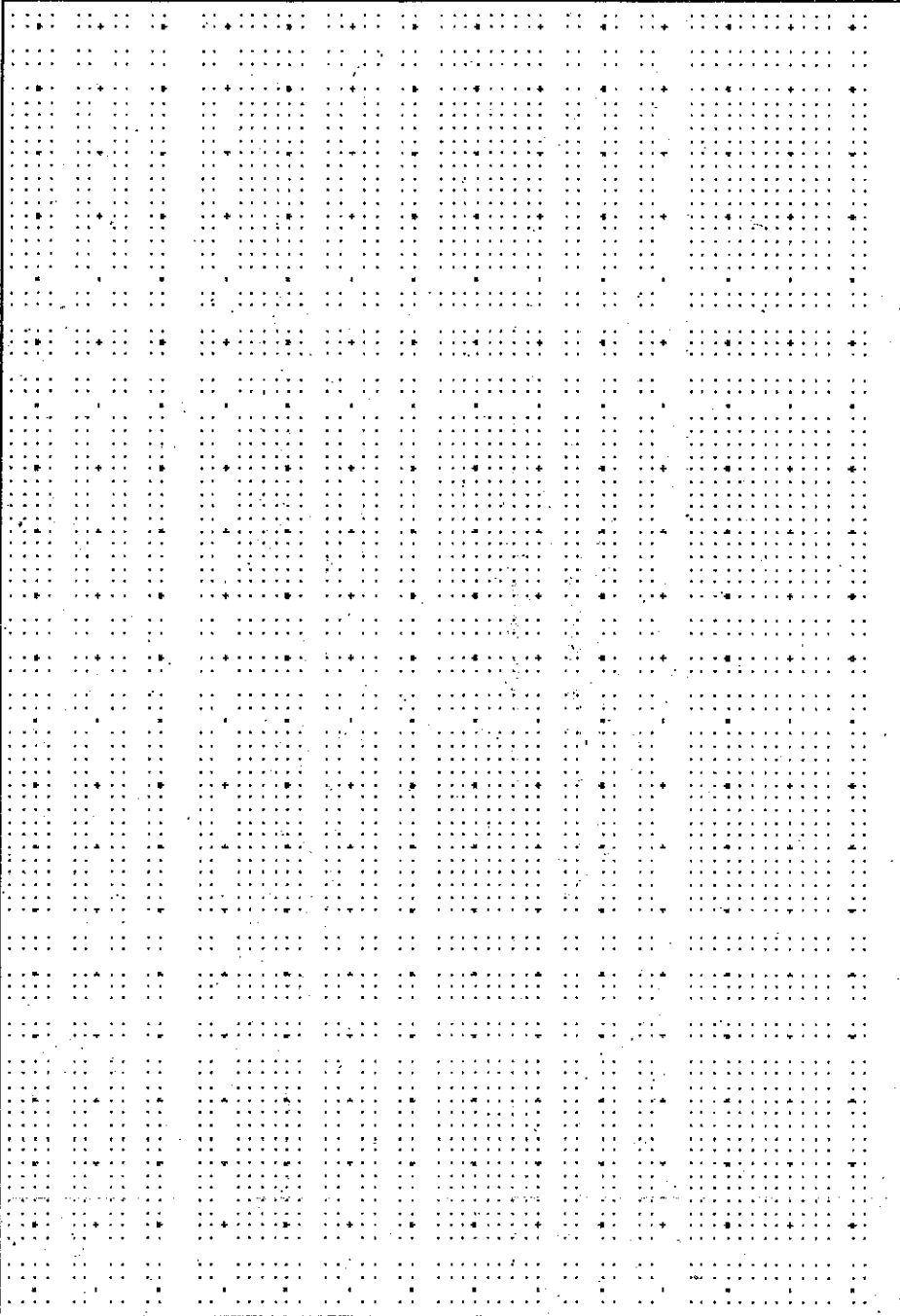
Condition For Age:

Physical:

Functional:

Economic:

Temporary:



OWNER INFORMATION SALES HISTORY

Date	Book	Page	Type	Price	Grantor
03/28/2016	5701	1131	U138		PREVE, KATHLEEN A

PENACOOK, NH 03303

PREVE TRUST
KATHLEEN A & SCOTT W PREVE, TRUSTEES
55 ELM STREET

LISTING HISTORY NOTES

02/28/20 FORM
05/01/17 KCCM
05/19/16 INSP - MARKED FOR INSPECTION
10/30/14 KCM
05/10/13 FSPM
10/31/07 BLIX
10/25/04 SSMU
03/19/01 BHPR

BRN/WHT; ON PIERS; :5/99 REVIEWED SEE TOWNLIMITED W/A =
LCOND, CHANGED TO ONE BEDRM, BATH =SHOWER AND TOILET NO SINK
HAS GAS SPACE HEATER, NOT WINTERIZED, CHANGE EPF TO SCREENED
IN PORCH, 11/07 CORRECT SKETCH BLD. 2013 ADD SHED 5/1/17
RENOVATIONS? - CHK 2018; 18: RENO 100% GRADE AL; CND=VG; 2020
CYC, NOH, NC TO MEAS

EXTRA FEATURES VALUATION MUNICIPAL SEWARI BY AVIAR

Feature Type	Units	Length x Width	Size Adj	Rate	Cond	Market Value	Notes
SHED	120	10 x 12	193	12.00	100	2,779	
						2,800	

2018 CYCLICAL

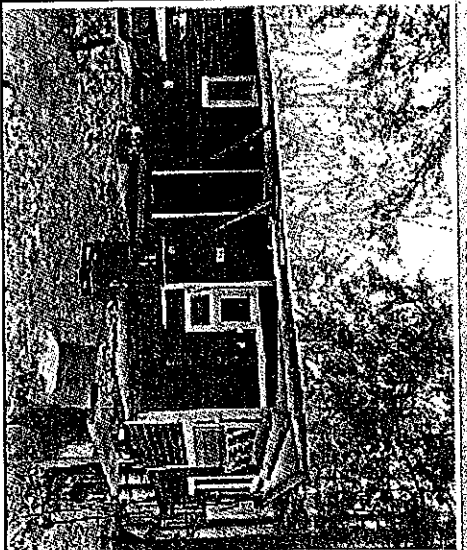
Year	Building	Features	Land
2019	\$ 55,300	\$ 3,500	\$ 79,831
		Parcel Total: \$ 138,631	
2020	\$ 55,900	\$ 2,800	\$ 106,516
		Parcel Total: \$ 165,216	
2021	\$ 55,900	\$ 2,800	\$ 106,560
		Parcel Total: \$ 165,260	

LAND VALUATION LAST REVALUATION: 2020

Land Type	Units	Base Rate	NC	Adj	Site	Road	DWay	Topography	Cond	Ad Valorem	SPI	R	Tax Value	Notes
IF RES WTRFRNT	2,000 ac	102,000	E	100	100	100	100	100	100	102,000	0	N	102,000	C NOTES
IF RES WTRFRNT	1,060 ac	x 5,000	X	90					50	2,400	0	N	2,400	RD/DNB
UNNANGD HARDWD	11,940 ac	x 5,000	X	90					100	\$3,700	75	N	940	
UNNANGD PINE	8,000 ac	x 5,000	X	90					100	36,000	50	N	1,220	
UNNANGD HARDWD	100,000 wf	x 1,500	X	100					100	150,000	0	N	0	WF
										344,100			106,560	

Zone: JERRIENNESS RR Minimum Acreage: 2.00 Minimum Frontage: 150

Site: Driveway: Road:



OWNER
 PRREVE TRUST
 KATHLEEN A & SCOTT W PRREVE, TRUST
 55 ELM STREET
 PENACOOK, NH 03303
 Account Number: 1

TAXABLE DISTRICTS
 District Percentage

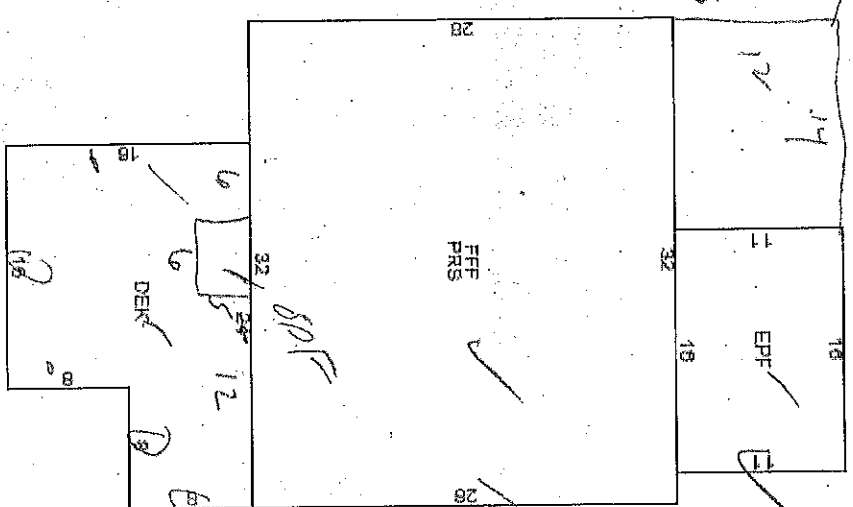
PERMITS

Date	Project Type	Notes
02/09/16	MECHANICAL ONLY	SEST TANK. PAID \$50.00 CASH.
02/09/16	MECHANICAL ONLY	MOVE TANK. RUN NEW LINE TO NEW
10/08/15	MECHANICAL ONLY	INSTALLING ENVIRO WRIST PORT F
04/20/15	ELECTRICAL ONLY	100 AMP TO 200 AMP
05/14/12	UTILITY BUILDING	10 X 12 SHED

BUILDING DETAILS

Model: 160 STORY FRAME CAMP
 Roof: GABLE HIP/METAL/TIN
 Ext: NOVELTY/PREAB WD PNL
 Int: DRYWALL
 Floor: HARD TILE/COMPOSITE LAMINATE
 Heat: GAS/CONVECTION
 Bedrooms: 1 Baths: 1.0 Fixtures: 3
 Extra Kitchens: Fireplaces:
 A/C: No Generators:
 Quality: AI AVG+10
 Com. Wall:
 Size Adj: 0.9955 Base Rate: RCT 65.00
 Bidg. Rate: 0.9746
 Sq. Foot Cost: \$ 63.35

See new papers



BUILDING SUB AREA DETAILS

ID	Description	Area	Adj.	Effect.
PRS	PIERS	896	0.00	0
DEK	DECK/ENTRANCE	320	0.10	32
EPF	ENCLSD PORCH	176	0.70	123
FFF	FST FLR FIN	896	1.00	896
GLA:	1,019	2,288		1,051

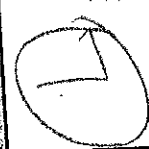
2020 BASE YEAR BUILDING VALUATION

Market Cost New: \$ 66,581
 Year Built: 1940
 Condition For Age: VERY GOOD 16 %
 Physical:
 Functional:
 Economic:
 Temporary:
 Total Depreciation: 16 %
 Building Value: \$ 55,900

OWNER INFORMATION
 HASKELL, GERALD P, JR
 2 COLTON DR

SALES HISTORY

Date	Book	Page	Type	Price	Grantor
11/13/2002	3905	2495	U138		AFFIDAVIT
11/13/2002	3905	2496	U138		SOUCY, PHYLLIS M
10/18/2002	3905	2498	U138		HASKELL, CAROL J



NOTES
 WH'Y LISTED INFO WITH RENTER MR. VEARS ON 9-14-2004. 10/07 W
 TENNANT BLD; 2020 CYC. FOUND NC TO MEAS

LISTING HISTORY
 03/16/20 EORM MARKED FOR INSPECTION
 05/19/16 INSP
 11/26/13 KCM
 10/30/07 BILX
 09/14/04 SSMIL
 10/24/95 EST

EXTRA FEATURES VALUATION

Units	Length	Width	Size Adj	Rate	Cond	Market Value	Notes
140	10	14	174	12.00	25	731	
						700	

MUNICIPAL SOFTWARE BY VITAR
 2018 CYCLICAL

Handwritten: 10-10-21
 BL
 W/FF
 ECH

PARCEL TOTAL TAXABLE VALUE

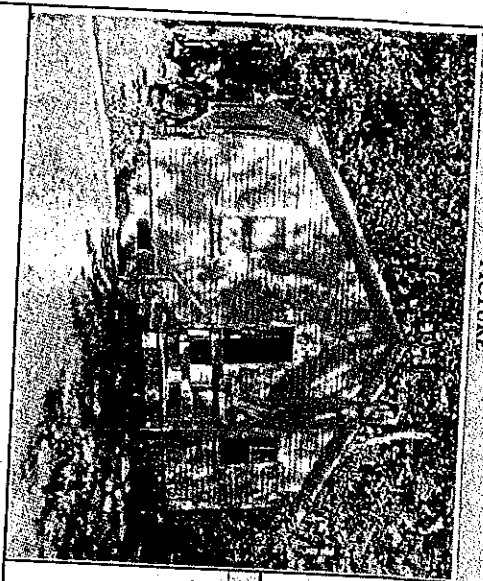
Year	Building	Features	Land
2019	\$ 63,400	\$ 1,100	\$ 67,300
		Parcel Total:	\$ 131,800
2020	\$ 75,700	\$ 700	\$ 103,200
		Parcel Total:	\$ 179,600
2021	\$ 75,700	\$ 700	\$ 103,200
		Parcel Total:	\$ 179,600

LAND VALUATION

Zone: RURAL Minimum Acreage: 2.00 Minimum Frontage: 150
 Land Type: 1.700 ac Base Rate: 93,800 F NC Adj: 110 Site: 100 Road: 100 DWAY: 100 Topography: 100
 IF RES: 1.700 ac

LAST REVALUATION: 2020

Site: Dryway: Road:
 Cond: Ad Valorem: SPT R: Tax Value Notes
 100 103,200 0 N 103,200
 103,200 103,200



PICTURE

OWNER
HASKELL, GERALD P, JR
 2 COLTON DR
 SHIPPENSBURG, PA 17257
 Account Number:

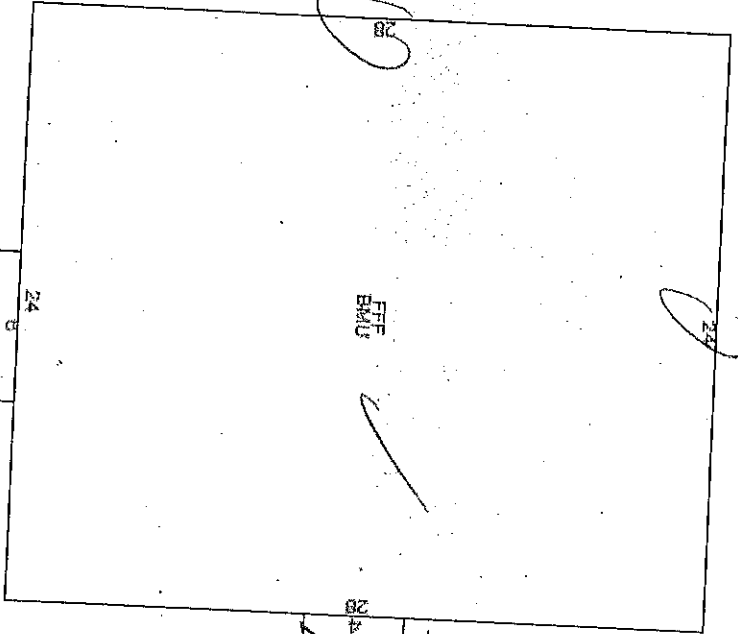
TAXABLE DISTRICTS
 District Percentage

PERMITS
 Date Project Type Notes

BUILDING DETAILS
 Model: 1.00 STORY FRAME RANCH
 Roof: GABLE HD/ASPHALT
 Ext: VINYL SIDING
 Int: PLYWOOD PANEL
 Floor: PINE/SOFT WD
 Heat: OIL/FA DUCTED
 Bedrooms: 2 Baths: 1.0
 Extra Kitchens: Fixtures:
 A/C: No Fireplaces:
 Quality: A0 AVG Generators:
 Corn. Wall:
 Size Adj: 1.2613
 Base Rate: RSA 106.00
 Bldg. Rate: 1.1352
 Sq. Foot Cost: \$ 120.33

BUILDING SUB AREA DETAILS

ID	Description	Area	Adj.	Effect
BMU	BSMNT	672	0.15	101
DEK	DECK/ENTRANCE	40	0.10	4
FPE	FST FLR FIN	672	1.00	672
GLA:	672	1384		777



2020 BASE YEAR BUILDING VALUATION

Market Cost New: \$ 93,496
 Year Built: 1960
 Condition For Age: AVERAGE
 Physical: 19 %
 Functional: 19 %
 Economic: 19 %
 Temporary: 19 %
 Total Depreciation: 19 %
 Building Value: \$ 75,700



NH DEPARTMENT OF REVENUE ADMINISTRATION
MUNICIPAL & PROPERTY DIVISION

MONITORING INSPECTION REPORT

Municipality:	Northwood	Year:	2020	Purpose:	Data Monitoring
DRA Monitor:	Ben Lafond	Date:	10/14/2021	Company Lister(s):	E. Ober, R. Earls

Data Items	Points	Map/Lot Numbers of Samples				Comments:	
		217-18	216-56-BLD	212-38	203-11		
Owner/Land Section		9	10	11	12	217-18	
Address	1					No Errors	
Land Factors (topo/driveway/road)	1 Per						
View / Waterfront	2 Per						
Parcel ID	1						
Lot Size	1						
Land Use Code	1						
Neighborhood	1						
Sale History Section						216-56-BLD	
Sale Date	1					No Errors	
Sale Price	2						
Sale Validity Code	2						
Improvement Section							212-38
Visit History Documentation / Coding	6						No Errors
Story Height	2						
Style Type	2						
Foundation Type	1						
Incorrect Photo	1						
Exterior Siding	1						
Roof Style / Cover	1 Per						
Interior Wall / Floor	1 Per						
Heating / Cooling Type	1 Per						
Bedrooms	1						
Bathrooms	2						
Grade	2						
Year Built	1						
Condition - Physical Condition	2						
Func. Code / Under Construction	1 Per						
Comments / Notes	1 Per						
OB's if < 200 SF	1 Per						
OB's if > 200 SF	2 Per						
Extra Residential Features < \$5,000	1 Per						
Extra Residential Features > \$5,000	2 Per						
Sketch Accuracy < \$1,000 impact	1						
Sketch Accuracy > \$1,000 impact	2						
Sketch Accuracy > \$5,000 impact	4						
Sketch Labeling < \$5,000 impact	2						
Sketch Labeling > \$5,000 impact	4						
Commercial Factors						203-11	
Wall Height	2					No Errors	
Frame Type	2						
Site Improvement Elements	1 Per						
Sprinkler	1						
Elevator / Lifts / Loading docks	1 Per						
Interior Inspection							
By Company Lister Y/N		Y	N	N	N		
By DRA Monitor Y/N		N	N	N	N		
Total Points		0	0	0	0		

Monitoring points should total less than (6) for Residential; (9) for Commercial

Revised: January 29, 2021

NORTHWOOD 2021 BUDGET
Projected Expenditures vs Budget as of 12/8/21 with Encumbrances Thru 12/31/21

Account Number	Description	2021 REQUEST	(Default) 2021 Approved	Plus Carried Forward From 2020	Actual as of 12/8/21	To Be Encumbered Thru Year End	Notes	Estimated Available Balance As of 12/31/21
41301 SELECTMEN								
100 - 41301 - 130	SALARY	10,500	8,670		7,792	708	Stipends thru year end	170
100 - 41301 - 220	SS	651	538		483	44	Taxes thru year end	11
100 - 41301 - 225	MEDICARE	153	126		113	10	Taxes thru year end	3
100 - 41301 - 560	DUES	200	200		-			200
100 - 41301 - 820	TRAINING	200	200		70			130
100 - 41301 - 830	TRAVEL	-	1		-			1
TOTAL 41301 SELECTMEN		11,704	9,735	-	8,458	763		515
41302 TOWN ADMINISTRATOR								
100 - 41302 - 110	SALARY	90,000	72,010		81,927	8,894	Salary through year end	(18,811)
100 - 41302 - 215	LIFE	44	44		34	4	Benefits through year end	6
100 - 41302 - 220	SS	5,580	4,465		5,080	551	Taxes through year end	(1,166)
100 - 41302 - 225	MEDICARE	1,305	1,044		1,188	129	Taxes through year end	(273)
100 - 41302 - 230	RETIREMENT	11,354	10,587		11,367	211	Benefits through year end	(991)
100 - 41302 - 330	CONTRACTED SERVICES	1,000	-		1,766	188	Document storage \$94/mo	(1,954)
100 - 41302 - 343	CELL PHONE & EQUIPMENT	600	606		412	82	\$41.24/mo	111
100 - 41302 - 560	DUES	1,320	550		880	-		(330)
100 - 41302 - 820	TRAINING/SEMINARS	1,200	1		155	-		(154)
100 - 41302 - 830	TRAVEL	2,250	1		-	-		1
TOTAL 41302 TOWN ADMINISTRATOR		114,653	89,308	-	102,809	10,060		(23,561)
41303 MODERATOR								
100 - 41303 - 130	SALARY	780	780		-	-		780
100 - 41303 - 220	SS	48	48		-	-		48
100 - 41303 - 225	MEDICARE	11	11		-	-		11
100 - 41303 - 820	TRAINING	50	-		-	-		-
TOTAL 41303 MODERATOR		889	839	-	-	-		839
41309 EXECUTIVE OFFICE								
100 - 41309 - 112	BUILDING/ASSESSING CLERK	19,240	23,544		22,796	3,810	Wages thru year end	(3,062)
100 - 41309 - 115	MUNICIPAL ADMIN ASST SALARY	41,122	17,344		30,680	-	Wages thru year end	(13,336)
100 - 41309 - 190	LAND USE ADMIN ASST SALARY	39,624	33,286		37,052	3,810	Wages thru year end	(7,576)
100 - 41309 - 191	LAND USE SPECIALIST SALARY	35,493	24,517		29,069	3,351	Wages thru year end	(7,902)
100 - 41309 - 215	LIFE	88	44		70	7	Benefits thru year end	(33)
100 - 41309 - 220	SS	8,400	6,119		7,498	680	Taxes thru year end	(2,059)
100 - 41309 - 225	MEDICARE	1,964	1,431		1,768	159	Taxes thru year end	(496)

Account Number	Description	2021 REQUEST	(Default) 2021 Approved	Plus Carried Forward From 2020	Actual as of 12/8/21	To Be Encumbered Thru Year End	Notes	Estimated Available Balance As of 12/31/21
100 - 41309 - 230	RETIREMENT	10,186	3,753		10,246	1,286	Benefits thru year end	(7,779)
100 - 41309 - 330	CONTRACTED SERVICES	42,000	42,171		41,366	790	Mainstay, Leaf, Seacoast Business Machine, Crystal Rock, Legends, Adobe, Absolute Data Destruction	15
100 - 41309 - 331	FEES FROM LAND DONATIONS	1	1		-			1
100 - 41309 - 343	CABLE COORDINATOR CELL PHONE	1	100		-			100
100 - 41309 - 550	PRINTING/ADVERTISING	5,000	6,000		2,424			3,576
100 - 41309 - 560	DUES	4,040	3,772		4,071			(299)
100 - 41309 - 620	SUPPLIES	3,300	3,000		1,775	350	Estimated based on averages	875
100 - 41309 - 621	SOFTWARE	50	600		102			498
100 - 41309 - 625	POSTAGE	8,000	3,000		13,972		TH postage all recorded here, not in separate departments during 2021	(10,972)
100 - 41309 - 630	MAINTENANCE & REPAIRS	1,000	200		15			185
100 - 41309 - 670	BOOKS,PERIOD,SUBSCRIBE	400	100		158	30		(88)
100 - 41309 - 690	EQUIPMENT	17,200	1,000		566	16,634	Server upgrades/security issues	(16,200)
100 - 41309 - 820	TRAINING/SEMINARS	50	1		-			1
100 - 41309 - 830	TRAVEL	100	1		-			1
TOTAL EXECUTIVE OFFICE		237,259	169,984	-	203,628	30,907		(64,550)
41401 RESTORATION OF RECORDS								
100 - 41401 - 390	RESTORATION OF RECORDS	10,000	3,930	14,442	14,442	-		3,930
TOTAL 41401 RESTORATION OF RECORDS		10,000	3,930	14,442	14,442	-		3,930
41402 VOTER REGISTRATION								
100 - 41402 - 130	SUPERVISORS SALARY	1,000	1,000		560			440
100 - 41402 - 131	SUPERVISOR CLERK SALARY	750	750		522			228
100 - 41402 - 220	SS	108	108		67			41
100 - 41402 - 225	MEDICARE	25	25		16			9
100 - 41402 - 330	CONTRACTED SERVICES	100	100		300			(200)
100 - 41402 - 550	PRINTING/ADVERTISING	100	100		-			100
100 - 41402 - 620	SUPPLIES	75	75		61			14
100 - 41402 - 625	POSTAGE	25	25		-			25
TOTAL 41402 VOTER REGISTRATION		2,183	2,183	-	1,525	-		658
41403 ELECTIONS								
100 - 41403 - 120	CLERKS & COUNTERS SALARY	1,175	1,175		489			686
100 - 41403 - 220	SS	73	73		30			43
100 - 41403 - 225	MEDICARE	17	17		7			10
100 - 41403 - 550	PRINTING & ADMINISTRATION COSTS	3,500	3,500		2,495			1,005

Account Number	Description	2021 REQUEST	(Default) 2021 Approved	Plus Carried Forward From 2020	Actual as of 12/8/21	To Be Encumbered Thru Year End	Notes	Estimated Available Balance As of 12/31/21
TOTAL 41403 ELECTIONS		4,765	4,765	-	3,022	-		1,743
41501 FINANCE ADMINISTRATION								
100 - 41501 - 110	SALARY	70,000	55,970		63,926	6,722	Salary through year end	(14,678)
100 - 41501 - 215	LIFE	44	44		33	4	Benefits through year end	8
100 - 41501 - 220	SS	4,340	3,470		3,815	417	Taxes through year end	(762)
100 - 41501 - 225	MEDICARE	1,015	812		892	97	Taxes through year end	(178)
100 - 41501 - 230	RETIREMENT	8,831	7,935		8,803	1,134	Benefits through year end	(2,002)
100 - 41501 - 330	CONTRACTED SERVICES	5,000	6,450		3,275		Outside contractor no longer needed	3,175
100 - 41501 - 560	DUES	35	35		70			(35)
100 - 41501 - 620	SUPPLIES	1,000	1,000		1,093	209	Toner cartridges, envelopes	(302)
100 - 41501 - 621	SOFTWARE	7,400	200		3,841			(3,641)
100 - 41501 - 625	POSTAGE	-	650		-		Expense recorded in Exec. Budget	650
100 - 41501 - 690	EQUIPMENT	1,050	150		1,390			(1,240)
100 - 41501 - 820	TRAINING/SEMINARS	300	250		70			180
100 - 41501 - 830	TRAVEL	200	250		-			250
TOTAL 41501 FINANCE ADMINISTRATION		99,215	77,216	-	87,208	8,583		(18,575)
41502 AUDIT SERVICES								
100 - 41502 - 301	AUDIT SERVICES	15,425	15,425		16,175	-		(750)
TOTAL 41502 AUDIT SERVICES		15,425	15,425	-	16,175	-		(750)
41503 ASSESSING ADMINISTRATION								
100 - 41503 - 330	CONTRACTED SERVICES	55,000	88,000		54,116	9,000	Assessing contract thru year end	24,884
100 - 41503 - 390	REGISTRY OF DEEDS	500	500		31			469
100 - 41503 - 391	TAX MAPPING	3,500	3,500		3,125			375
100 - 41503 - 550	PRINTING ASSESSING	1	1		142			(141)
100 - 41503 - 560	DUES	20	20		20			-
100 - 41503 - 620	SUPPLIES	50	50		262			(212)
100 - 41503 - 625	POSTAGE	1	50		-		Expense recorded in Exec. Budget	50
TOTAL 41503 ASSESSING ADMIN		59,072	92,121	-	57,696	9,000		25,425
41504 TAX COLLECTOR/TOWN CLERK								
100 - 41504 - 110	DEPUTY TAX COLLECTOR/T CLERK SALARY	42,349	21,172		35,057	3,645	Wages thru year end	(17,530)
100 - 41504 - 130	TAX COLLECTOR/T CLERK SALARY	48,595	48,595		44,184	4,673	Salary thru year end	(262)
100 - 41504 - 211	TAX COLLECTOR/T CLERK BUY OUT	500	-		-	-		-
100 - 41504 - 215	LIFE	88	44		40	7	Benefits thru year end	(3)
100 - 41504 - 220	SS	5,639	4,326		4,804	516	Taxes thru year end	(994)
100 - 41504 - 225	MEDICARE	1,319	1,012		1,124	121	Taxes thru year end	(232)

Account Number	Description	2021 REQUEST	(Default) 2021 Approved	Plus Carried Forward From 2020	Actual as of 12/8/21	To Be Encumbered Thru Year End	Notes	Estimated Available Balance As of 12/31/21
100 - 41504 - 230	RETIREMENT	-	-	-	13,146	1,403	Benefits thru year end	(14,549)
100 - 41504 - 330	CURRENT USE	300	300	-	-	-		300
100 - 41504 - 331	TAX LIENS	750	750	-	1,663	-		(913)
100 - 41504 - 390	CONTRACTED SERVICES	3,000	10,938	-	499	135	Reg of Deeds fees	10,304
100 - 41504 - 550	PRINTING	1,580	1,580	-	1,109	1,070	2nd issue bill printing	(79)
100 - 41504 - 560	DUES	100	100	-	60	-		40
100 - 41504 - 620	SUPPLIES	600	600	-	1,560	550	toner cartridges, envelopes...	(1,510)
100 - 41504 - 621	SOFTWARE	10,000	1	-	10,375	-		(10,374)
100 - 41504 - 625	POSTAGE	5,900	7,000	-	1,509	1,100	2nd half tax bills	4,391
100 - 41504 - 630	MAINTENANCE	1	1	-	-	-		1
100 - 41504 - 670	BOOKS & PERIODICAL	50	50	-	-	-		50
100 - 41504 - 690	OFFICE EQUIPMENT	1,600	600	-	65	-		535
100 - 41504 - 820	TRAINING	1,000	750	-	931	-		(181)
100 - 41504 - 830	TRAVEL	300	150	-	390	-		(240)
TOTAL 41504 TAX COLLECTOR/TOWN CLERK		123,671	97,969	-	116,515	13,219		(31,766)
41505 TREASURER								
100 - 41505 - 111	DEPUTY TREASURER SALARY	500	500	-	-	-		500
100 - 41505 - 130	TREASURER SALARY	5,100	5,100	-	4,637	490	Wages through year end	(28)
100 - 41505 - 220	SS	347	347	-	287	30	Taxes through year end	29
100 - 41505 - 225	MEDICARE	81	81	-	67	7	Taxes through year end	7
100 - 41505 - 331	BANK FEES	500	500	-	1,658	-		(1,158)
100 - 41505 - 560	DUES	35	35	-	35	-		-
100 - 41505 - 620	SUPPLIES	1,100	100	-	-	-		100
100 - 41505 - 820	TRAINING	250	250	-	-	-		250
100 - 41505 - 830	TRAVEL	350	350	-	-	-		350
TOTAL 41505 TREASURER		8,263	7,263	-	6,684	528		51
41509 BUDGET ADMIN								
100 - 41509 - 550	PRINTING BUDGET	350	350	-	-	-		350
100 - 41509 - 620	SUPPLIES BUDGET	200	200	-	-	-		200
100 - 41509 - 625	POSTAGE BUDGET	150	150	-	-	-		150
100 - 41509 - 820	TRAINING BUDGET	360	360	-	140	-		220
TOTAL 41509 BUDGET ADMIN		1,060	1,060	-	140	-		920
41510 TRUSTEES OF TRUST FUNDS								
100 - 41510 - 130	STIPEND	900	900	-	900	-	Wages through year end	-
	SS	-	-	-	56	-		-
	MEDICARE	-	-	-	13	-		-

Account Number	Description	2021 REQUEST	(Default) 2021 Approved	Plus Carried Forward From 2020	Actual as of 12/8/21	To Be Encumbered Thru Year End	Notes	Estimated Available Balance As of 12/31/21
100 - 41510 - 330	CONTRACTED SERVICES	2,100	2,100		2,100	-	Estimated through year end	-
100 - 41510 - 620	SUPPLIES	100	1		64			(63)
100 - 41510 - 820	TRAINING	1	1		-			1
100 - 41510 - 830	TRAVEL	1	1		-			1
TOTAL 41510 TRUSTEES OF TRUST FUNDS		3,102	3,003	-	3,133	-		(130)
41531 LEGAL OPERATIONS SERVICES								
100 - 41531 - 320	LEGAL OPERATIONS SERVICES	15,000	15,000		11,380	2,276	Est. through YE based on average	1,344
TOTAL 41531 LEGAL OPERATIONS SERVICES		15,000	15,000	-	11,380	2,276		1,344
41533 CLAIMS JUDGEMENTS, SETTLEMENTS								
100 - 41533 - 320	CLAIMS JUDGEMENT SERVICES	1	1		-			1
TOTAL 41533 CLAIMS JUDGEMENTS, SETTLEMENTS		1	1	-	-	-		1
41552 PERSONNEL ADMINISTRATION								
100 - 41552 - 112	EMPLOYEE COMPENSATION POOL	40,000	-		-			-
100 - 41552 - 210	EMPLOYEES HEALTH/DENTAL POOL	359,949	297,296		233,553	2,605	Health/Dental thru year end	61,139
100 - 41552 - 232	PERSONNEL ADMIN. MAINTENANCE	2,000	2,000		5,048	13,976	Energy Consultants PO	(17,024)
100 - 41552 - 240	EMPLOYEE DISABILITY	8,112	10,680		8,754	724	Benefits through year end	1,202
100 - 41552 - 250	UNEMPLOYMENT	2,340	3,067		-			3,067
100 - 41552 - 260	WORKERS COMPENSATION	40,564	36,044		34,267			1,777
100 - 41552 - 290	VOLUNTEER/EMPLOYEE APPRECIATION	1,000	1,000		-			1,000
TOTAL 41552 PERSONNEL ADMINISTRATION		453,965	350,087	-	281,622	17,305		51,161
41911 PLANNING & DEVELOPMENT								
100 - 41911 - 320	LEGAL	1	1		387	500	PO	(886)
100 - 41911 - 330	CONTRACTED SERVICES	34,400	28,639		22,026	6,450	PO - Strafford Reg. Planning	163
100 - 41911 - 331	CONTRACTED SERVICE CLIENTS	600	600		184	52	PO	364
100 - 41911 - 332	SRPC MEMBERSHIP DUES	5,300	5,000		5,364			(364)
100 - 41911 - 333	GIS COST SHARE	400	400		-			400
100 - 41911 - 550	PRINTING/ADVERTISING	1,500	1,500		936	209	Est. through YE based on average	355
100 - 41911 - 620	SUPPLIES	450	450		933	257	Est. through YE based on average	(740)
100 - 41911 - 625	POSTAGE	1	750		9			741
100 - 41911 - 690	EQUIPMENT	500	500		308			192
100 - 41911 - 820	TRAINING	1,000	1,000		-			1,000
100 - 41911 - 830	TRAVEL	200	200		-			200
TOTAL 41911 PLANNING & DEVELOPMENT		44,352	39,040	-	30,146	7,468		1,426
41913 ZONING BOARD OF ADJUSTMENT								

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100 - 41913 - 320	LEGAL	1	1		556			(555)
100 - 41913 - 330	CONTRACTED SERVICES	500	500		-			500
100 - 41913 - 550	PRINTING/ADVERTISING	1,800	1,000		1,043			(43)
100 - 41913 - 620	SUPPLIES	300	150		91	60	PO	(1)
100 - 41913 - 625	POSTAGE	-	750		-			750
100 - 41913 - 690	EQUIPMENT	150	149		-			149
100 - 41913 - 820	TRAINING	200	200		70			130
TOTAL 41913 ZONING BOARD OF ADJUSTMENT		2,951	2,750	-	1,760	60		930
41940 COMMUNITY HALL								
100 - 41940 - 330	CONTRACTED SERVICES	1,200	1		2,950	575	JP Pest, Action Cleaning thru year end	(3,524)
100 - 41940 - 410	ELECTRICITY	650	650		410	76	Estimated through year end	164
100 - 41940 - 411	HEATING OIL/PROPANE	1,925	1,925		2,452	1,051	Estimated through year end	(1,578)
100 - 41940 - 430	MAINTENANCE & REPAIRS	2,680	2,680		2,306			374
TOTAL 41940 COMMUNITY HALL		6,455	5,256	-	8,118	1,701		(4,563)
41941 TOWN HALL BUILDINGS (parade buildings)								
100 - 41941 - 330	CONTRACTED SERVICES	12,000	20,039		6,201	85	JP Pest est. thru YE	13,753
100 - 41941 - 341	TELEPHONE - TOWN HALL DEPARTMENTS	12,500	5,880		6,142	526	Estimated through year end	(788)
100 - 41941 - 410	ELECTRICITY	11,000	7,520		11,512	2,112	Estimated through year end	(6,104)
100 - 41941 - 411	HEAT/OIL	6,100	4,259		1,264	1,264	Estimated through year end	1,731
100 - 41941 - 430	MAINTANCE & REPAIR	3,500	3,500		22,341	1,630	Action cleaning, water tests	(20,471)
100 - 41941 - 440	DEEDED PROPERTY EXPENSES	500	10,000		17			9,983
100 - 41941 - 490	ALARM MONITORING	750	750		175	90	American Alarm/Capital Alarm	485
100 - 41941 - 491	GMP DAM MAINTENANCE	750	750		-			750
100 - 41941 - 640	SUPPLIES/EQUIPMENT	100	1		49			(48)
100 - 41941 - 650	GROUNDS CARE TOWN WIDE	12,000	1		19,500			(19,499)
TOTAL 41941 TOWN HALL BUILDINGS (parade buildings)		59,200	52,700	-	67,201	5,707		(20,208)
41951 CEMETERIES								
100 41951 - 114	MOWING & GROUNDS	2,000	-		-			-
100 - 41951 - 430	MAINTENANCE & REPAIRS	3,000	3,000		-			3,000
100 - 41951 - 610	SUPPLIES	100	100		207	18		(125)
TOTAL 41951 CEMETERIES		5,100	3,100	-	207	18		2,875
41961 INSURANCE								
100 - 41961 - 520	GENERAL TOWN INSURANCE	48,908	56,400		37,796	-		18,604
100 - 41961 - 550	INSURANCE DEDUCTIBLE	-	1		-	-		1
TOTAL 41961 INSURANCE		48,908	56,401	-	37,796	-		18,605

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41974 HIGHWAY/FACILITY COMMITTEE								
100 - 41974 - 130	FACILITY COMMITTEE STIPEND	1	1,000		-			1,000
100 - 41974 - 131	HIGHWAY ADVISORY COMMITTEE STIPEND	1	1,000		-			1,000
100 - 41974 - 220	SS	1	124		-			124
100 - 41974 - 225	MEDICARE	1	29		-			29
100 - 41974 - 390	SUPPLIES	100	100		-			100
	TOTAL 41974 FACILITY/HIGHWAY COMMITTEE	104	2,253	-	-	-		2,253
42111 POLICE COMMISSION								
100 - 42111 - 111	SALARY	3,872	3,371		1,477	156	Est. wages through year end	1,738
100 - 42111 - 220	SS	240	209		91	10	Benefits through year end	108
100 - 42111 - 225	MEDICARE	57	49		21	156	Benefits through year end	(129)
100 - 42111 - 320	LEGAL	2,400	2,400		2,400			-
100 - 42111 - 620	SUPPLIES	100	100		-			100
100 - 42111 - 690	EQUIPMENT	1	1		64			(63)
	TOTAL POLICE COMMISSION	6,670	6,130	-	4,054	322		1,754
42112 POLICE DEPARTMENT								
100 - 42112 - 110	CHIEF SALARY	85,846	81,390		76,838	8,254	Wages through year end	(3,703)
100 - 42112 - 111	F/T OFFICERS SALARY	296,100	303,570		195,329	20,780	Est. through year end based on avg.	87,461
100 - 42112 - 112	POLICE/ADMIN ASSIST SALARY	45,947	42,099		41,248	4,418	Wages through year end	(3,567)
100 - 42112 - 113	P/T OFFICERS SALARY	52,875	31,875		39,311	4,170	Est. through year end based on avg.	(11,606)
100 - 42112 - 114	NIGHT DIFFERENTIAL	4,810	4,810		1,951	300	Wages through year end	2,559
100 - 42112 - 140	O/T POLICE OFFICERS	12,000	28,000		43,416	4,619	Wages through year end	(20,035)
100 - 42112 - 191	SPECIAL DUTY - CONSTRUCTION	1	1		-	-		1
100 - 42112 - 210	HEALTH/DENTAL BUY-OUT	-	-		-	-		-
100 - 42112 - 215	LIFE	650	547		339	67	Benefits through year end	141
100 - 42112 - 220	SS	6,127	5,031		5,072	532	Taxes through year end	(573)
100 - 42112 - 225	MEDICARE	6,971	7,008		5,733	497	Taxes through year end	778
100 - 42112 - 230	RETIREMENT	129,378	137,007		128,297	15,600	Benefits through year end	(6,890)
100 - 42112 - 320	LEGAL	13,500	12,500		13,500	-	Prosecution services	(1,000)
100 - 42112 - 321	LEGAL CLAIMS, SETTLEMENTS	1	1		-	-		1
100 - 42112 - 330	CONTRACTED SERVICES	13,600	9,600		9,777	280	JP Pest, Axon, Pitney Bowes, WB Maso	(457)
100 - 42112 - 334	JANITORIAL SERVICES	7,556	7,556		-	-		7,556
100 - 42112 - 335	SECURITY CAMERA SYSTEM	1	1		-	-		1
100 - 42112 - 340	TELEPHONE	5,850	5,850		5,165	465	Estimated through year end	220
100 - 42112 - 341	INTERNET	780	660		1,050	116	Estimated through year end	(506)
100 - 42112 - 343	CRUISER MODEMS	2,400	2,400		1,971	218	Estimated through year end	211

Account Number	Description	2021 REQUEST	(Default) 2021 Approved	Plus Carried Forward From 2020	Actual as of 12/8/21	To Be Encumbered Thru Year End	Notes	Estimated Available Balance As of 12/31/21
100 - 42112 - 390	OTHER PROFESSIONAL SERVICES	1,500	1,500		2,382			(882)
100 - 42112 - 410	ELECTRICITY	3,150	3,150		2,441	451	Estimated through year end	258
100 - 42112 - 411	HEATING OIL/PROPANE	2,500	2,437		2,437	638	Estimated through year end	(637)
100 - 42112 - 430	EQUIPMENT	10,000	9,000		5,926	1,482	Estimated through year end	1,592
100 - 42112 - 432	K9	1	1,000		-			1,000
100 - 42112 - 550	PRINTING	500	600		251			350
100 - 42112 - 560	DUES	1,000	1,000		958			42
100 - 42112 - 620	SUPPLIES	3,000	3,000		2,514	821	Est through year end based on avg	(335)
100 - 42112 - 625	POSTAGE	400	400		76			324
100 - 42112 - 630	BUILDING MAINTENANCE & REPAIRS	2,000	2,000		1,504			496
100 - 42112 - 635	GAS	22,000	22,000		18,296	1,664	Estimated through year end	2,040
100 - 42112 - 660	VEHICLE REPAIRS	10,000	9,000		9,828	894	Estimated through year end	(1,722)
100 - 42112 - 661	SRO CRUISER USE FOR CBNA	3,500	3,500		3,513			(13)
100 - 42112 - 670	BOOKS & PERIODICALS	400	800		386			415
100 - 42112 - 680	SUPPLIES/UNIFORMS	9,000	8,000		12,816	1,500		(6,316)
100 - 42112 - 690	OFFICE EQUIPMENT SMALL ITEMS	7,000	7,000		3,600			3,400
100 - 42112 - 691	POLICE VEHICLE PURCHASE	46,000	43,000		-	43,007	Purchase of 2022 SUV + fit-up	(7)
100 - 42112 - 820	TRAINING & TRAVEL	4,000	4,000		3,267			733
TOTAL POLICE DEPARTMENT		810,344	801,293	-	639,190	110,773		51,330
42211 FIRE DEPARTMENT								
100 - 42211 - 110	FIRE CHIEF SALARY	72,000	10,000		68,031	7,202	Salary thru year end	(65,233)
100 - 42211 - 111	OFFICER STIPENDS	-	10,000		-			10,000
100 - 42211 - 112	FF/EMT SALARY	158,940	194,648		136,208	14,490	Wages through year end	43,950
100 - 42211 - 113	P/T WAGES	100,000	57,570		110,207	11,725	Wages through year end	(64,362)
100 - 42211 - 140	OVERTIME SALARY	5,500	5,500		6,687	713	Wages through year end	(1,899)
100 - 42211 - 191	CALL FF CALLBACK SALARIES	25,000	30,000		11,372	1,210	Wages through year end	17,418
100 - 42211 - 193	PAY FOREST FIRE FIGHTING	1	1		-			1
100 - 42211 - 215	LIFE	300	288		151	30	Benefits thru year end	107
100 - 42211 - 220	SS	6,200	6,670		7,775	802	Taxes thru year end	(1,907)
100 - 42211 - 225	MEDICARE	5,241	4,462		4,703	512	Taxes thru year end	(753)
100 - 42211 - 230	RETIREMENT	82,458	74,456		77,659	8,871	Benefits thru year end	(12,074)
100 - 42211 - 330	CONTRACTED SERVICES	4,040	12,500		2,605			9,896
100 - 42211 - 331	COMMUNITY MANAGEMENT SERVICES	46,569	42,950		46,569			(3,619)
100 - 42211 - 332	PARAMEDIC INTERCEPT	7,700	-		5,431	1,086	Est. through year end based on avg.	(6,517)
100 - 42211 - 333	AMBULANCE BILLING	6,000	-		6,738	613	Comstar contract	(7,351)
100 - 42211 - 334	INTERNET ACCESS	1,260	-		1,076	240	Estimated through year end	(1,316)
100 - 42211 - 340	TELEPHONE	4,800	2,808		2,511	380	Estimated through year end	(83)
100 - 42211 - 343	CELL PHONE & EQUIPMENT	1,250	1,250		2,028	174	Estimated through year end	(952)

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100 - 42211 - 410	ELECTRICITY	7,300	6,625		7,403	673	Estimated through year end	(1,451)
100 - 42211 - 411	HEATING OIL/PROPANE	5,000	5,930		4,550	910	Estimated through year end	470
100 - 42211 - 430	MAINTENANCE & REPAIRS	10,000	13,000		3,991	362	Estimated based on averages	8,647
100 - 42211 - 431	MAINTENANCE EQUIPMENT	9,000	8,500		4,520	1,453	Estimated based on averages	2,527
100 - 42211 - 560	DUES	1,300	1,300		945			355
100 - 42211 - 610	TOOLS, HOSES, ETC	11,500	11,000		1,219	366	Estimated based on averages	9,415
100 - 42211 - 612	EQUIPMENT	4,000	3,000		2,011	669	Estimated based on averages	320
100 - 42211 - 613	SMALL MEDICAL SUPPLIES	3,200	3,000		6,085	1,166	Estimated based on averages	(4,251)
100 - 42211 - 614	PREVENTION SUPPLIES	800	800		481			319
100 - 42211 - 615	FOAM	800	800		-			800
100 - 42211 - 616	REHAB SUPPLIES	700	700		249			451
100 - 42211 - 620	OFFICE SUPPLIES	2,000	2,600		428			2,172
100 - 42211 - 636	DIESEL	10,000	10,000		13,220	1,202	Estimated through year end	(4,422)
100 - 42211 - 640	BUILDING CLEANING SUPPLIES	500	600		357			243
100 - 42211 - 650	MEMORIAL SUPPLIES	-	1		-			1
100 - 42211 - 660	VEHICLE MAINTENANCE	25,000	19,000		14,706	1,337	Estimated based on averages	2,957
100 - 42211 - 680	UNIFORMS	4,000	4,000		1,563	142	Estimated based on averages	2,295
100 - 42211 - 681	GEAR	13,500	12,000		856			11,144
100 - 42211 - 690	OFFICE EQUIPMENT	1,400	1,400		-			1,400
100 - 42211 - 691	HAZARDOUS MATERIAL	-	1		-			1
100 - 42211 - 693	HYDRANTS	1,500	1,500		-			1,500
100 - 42211 - 820	TRAINING	4,500	4,250		1,935			2,315
100 - 42211 - 821	TRAINING EMS	5,750	5,500		1,700			3,800
100 - 42211 - 880	GRANTS	-	1		-			1
TOTAL 42211 FIRE DEPARTMENT		649,009	568,611	-	555,970	56,328		(43,687)
42217 MEDICAL SERVICES								
100 - 42217 - 390	MEDICAL SERVICES	-	1		-			1
TOTAL 42217 MEDICAL SERVICES		-	1	-	-	-		1
42401 BUILDING/CODE ENFORCEMENT								
100 - 42401 - 112	CEO SALARY	32,890	26,593		26,313	2,905	Wages thru year end	(2,625)
100 - 42401 - 220	SS	2,039	1,649		1,631	180	Taxes thru year end	(163)
100 - 42401 - 225	MEDICARE	477	386		382	42	Taxes thru year end	(38)
100 - 42401 - 330	CONTRACT SERVICES	1	2,500		1,641			859
100 - 42401 - 343	CELL PHONES & EQUIPMENT	507	1		412	41	Estimated through year end	(452)
100 - 42401 - 560	DUES	400	400		-			400
100 - 42401 - 620	SUPPLIES	465	900		42			858
100 - 42401 - 625	POSTAGE	1	175		-			175

Account Number	Description	2021 REQUEST	(Default) 2021 Approved	Plus Carried Forward From 2020	Actual as of 12/8/21	To Be Encumbered Thru Year End	Notes	Estimated Available Balance As of 12/31/21
100 - 42401 - 635	FUEL	650	650		315	91	Estimated through year end	244
100 - 42401 - 660	VEHICLE MAINTENANCE	700	700		300			400
100 - 42401 - 690	OFFICE EQUIPMENT	800	200		-			200
100 - 42401 - 820	TRAINING	1	1		-			1
100 - 42401 - 830	TRAVEL	1	1		-			1
TOTAL 42401 BUILDING/CODE ENFORCEMENT		38,932	34,156	-	31,036	3,259		(139)
42901 EMERGENCY MANAGEMENT								
100 - 42901 - 112	EMS STIPEND	10,000	-		-	-		-
100 - 42901 - 343	CELL PHONE & EQUIPMENT	720	720		412	41	Estimated through year end	267
100 - 42901 - 220	SS	620	-		-	-		-
100 - 42901 - 225	MEDICARE	145	-		-	-		-
100 - 42901 - 620	SUPPLIES	1,200	1,200		-	-		1,200
100 - 42901 - 690	EQUIPMENT SUPPLIES	1,000	1,000		-	-		1,000
100 - 42901 - 691	MANAGEMENT COST	4,000	1		-	-		1
100 - 42901 - 820	TRAINING	1	1		-	-		1
TOTAL 42901 EMERGENCY MANAGEMENT		17,686	2,922	-	412	41		2,469
43111 HIGHWAY ADMINISTRATION								
100 - 43111 - 110	PUBLIC WORKS FOREMAN SALARY	63,144	-		49,429	5,972	Wages thru year end	(55,401)
100 - 43111 - 111	GENERAL ROAD LABORER SALARY	-	41,671		-	-		41,671
100 - 43111 - 112	LABORER II	43,680	39,846		32,746	4,334	Wages thru year end	2,766
100 - 43111 - 113	HIGHWAY CALL CREW SALARY	11,000	11,000		7,835	868	Estimated through year end	2,297
100 - 43111 - 114	GROUND MAINT & ROADSIDE MOWING	8,000	16,800		1,972	-		14,828
100 - 43111 - 130	ROAD AGENT SALARY	-	6,467		-	-		6,467
100 - 43111 - 140	O/T SALARY	7,000	14,000		23,099	2,390	Estimated through year end	(11,489)
100 - 43111 - 215	LIFE	87	87		65	7	Benefits thru year end	15
100 - 43111 - 220	SS	9,289	7,005		7,125	841	Taxes thru year end	(961)
100 - 43111 - 225	MEDICARE	2,172	1,638		1,666	197	Taxes thru year end	(225)
100 - 43111 - 230	RETIREMENT	14,359	12,413		16,193	714	Benefits thru year end	(4,494)
100 - 43111 - 330	CONTRACTED SERVICES	1	-		262	60	Water cooler	(322)
100 - 43111 - 340	TELEPHONE	300	300		191	18	Estimated through year end	91
100 - 43111 - 343	CELL PHONES & EQUIPMENT	1,000	1,320		440			880
100 - 43111 - 390	CONTRACTED SERVICES	100	1,500		910			590
100 - 43111 - 410	ELECTRICITY	1,000	800		925	51	Estimated through year end	(176)
100 - 43111 - 411	HEAT/OIL	1	1		-	-		1
100 - 43111 - 412	ELECTRICITY - RECYCLING BUILDING	3,000	3,400		3,867	402	Estimated through year end	(869)
100 - 43111 - 413	HEAT/OIL - RECYCLING BUILDING	3,000	3,237		2,025			1,212
100 - 43111 - 610	SUPPLIES	2,500	4,600		2,133	194	Estimated through year end	2,273

Account Number	Description	2021 REQUEST	(Default) 2021 Approved	Plus Carried Forward From 2020	Actual as of 12/8/21	To Be Encumbered Thru Year End	Notes	Estimated Available Balance As of 12/31/21
100 - 43111 - 630	MAINTENANCE & REPAIRS TRUCK	12,500	12,500		13,684	1,244	Averages & cutting edges	(2,428)
100 - 43111 - 635	FUEL	11,000	11,000		7,592	1,380	Estimated through year end	2,028
100 - 43111 - 661	EQUIPMENT	1,000	1		288	500	Estimated through year end	(787)
100 - 43111 - 680	TOOLS DEPARTMENT SUPPLIES	1,600	1,600		1,103	581	Estimated through year end	(84)
100 - 43111 - 820	TRAINING & CONFERENCE	250	250		95			155
100 - 43111 - 870	PERMIT FEES	1	1		-			1
TOTAL 43111 HIGHWAY ADMINISTRATION		195,984	191,437	-	173,647	19,753		(1,963)
43121 PAVING & RECONSTRUCTION								
100 - 43121 - 680	SUPPLIES	10,000	67,905		524			67,381
100 - 43121 - 880	HIGHWAY BLOCK GRANT - PROJECTS	45,000	102,409		100,000			2,409
100 - 43121 - 881	TOWN BLOCK APPROP./PROJECTS	25,000	50,000		87,443			(37,443)
TOTAL 43121 PAVING & RECONSTRUCTION		80,000	220,314	-	187,966	-		32,348
43122 HIGHWAY CLEANING & MAINTENANCE								
100 - 43122 - 390	CONTRACTED SERVICES	30,000	39,000		8,821			30,179
100 - 43122 - 680	GRAVEL	7,500	7,500		5,271			2,229
100 - 43122 - 681	ASPHALT	1,500	1,000		705			295
100 - 43122 - 682	CULVERT	6,000	2,000		-			2,000
100 - 43122 - 683	GUARDRAILS	7,500	7,500		-			7,500
100 - 43122 - 810	EQUIPMENT RENTAL	2,000	2,000		8,484			(6,484)
100 - 43122 - 811	TREE WORK ROADS - REBUILDING	20,000	9,000		-			9,000
100 - 43122 - 812	ROAD DAMAGE	3,000	3,000		5,594			(2,594)
TOTAL 43122 HIGHWAY CLEANING & MAINTENANCE		77,500	71,000	-	28,875	-		42,125
43125 SNOW & ICE CONTROL								
100 - 43125 - 390	CONTRACTED SERVICES	115,000	110,000		32,024	12,497	Estimate based on 2020 actuals	65,479
100 - 43125 - 680	SAND	25,000	23,000		7,799	8,577	Estimate based on 2020 actuals	6,624
100 - 43125 - 681	SALT	25,000	25,000		34,268			(9,268)
100 - 43125 - 812	EQUIPMENT MAINTENANCE	6,000	6,000		9,959	359	Estimate based on 2020 actuals	(4,318)
100 - 43125 - 813	OTHER PLOWING	1	3,000		-			3,000
TOTAL SNOW & ICE CONTROL		171,001	167,000	-	84,050	21,433		61,517
43163 STREET LIGHTING								
100 - 43163 - 410	ELECTRICITY	1	1		-			1
TOTAL 43163 STREET LIGHTING		1	1	-	-	-		1
43211 SANITATION ADMINISTRATION								
100 - 43211 - 110	P/T SALARY	47,874	47,874		50,678	5,377	Wages through year end	(8,181)

Account Number	Description	2021 REQUEST	(Default) 2021 Approved	Plus Carried Forward From 2020	Actual as of 12/8/21	To Be Encumbered Thru Year End	Notes	Estimated Available Balance As of 12/31/21
100 - 43211 - 220	SS	2,964	2,968		3,048	333	Taxes through year end	(413)
100 - 43211 - 225	MEDICARE	694	694		713	78	Taxes through year end	(97)
100 - 43211 - 340	TELEPHONE	300	300		290			10
100 - 43211 - 343	CELL PHONES & EQUIPMENT	1	1		-			1
100 - 43211 - 410	ELECTRICITY	5,000	6,340		2,980	318	Estimated through year end	3,042
100 - 43211 - 411	HEATING OIL/PROPANE	1	1		363			(362)
100 - 43211 - 430	EQUIPMENT MAINTENANCE & REPAIR	500	500		1,346	269	Estimated through year end	(1,115)
100 - 43211 - 431	EQUIPMENT	250	250		-			250
100 - 43211 - 432	LAGOON	1	1		-			1
100 - 43211 - 440	RENTAL	1	1		-			1
100 - 43211 - 490	EXTERMINATION	720	720		773	70	Estimated through year end	(123)
100 - 43211 - 491	RECYCLING	1	200		30			170
100 - 43211 - 492	METALS	1	1		-			1
100 - 43211 - 493	HAZARDOUS WASTE	9,000	6,000		13,178	1,198	Estimated through year end	(8,376)
100 - 43211 - 494	WASTE OIL	1	1		-			1
100 - 43211 - 495	FACILITY IMPROVEMENT SANITATION	-	-		-			-
100 - 43211 - 550	PRINTING/ADVERTISING	1,000	3,100		225			2,875
100 - 43211 - 560	DUES/SUBSCRIPTIONS	350	350		463			(113)
100 - 43211 - 610	GENERAL SUPPLIES	500	500		712			(212)
100 - 43211 - 620	SUPPLIES RECYCLING COMMITTEE	50	50		-			50
100 - 43211 - 630	BUILDING MAINTENANCE & REPAIR	1,000	1,000		959	292	Estimated through year end	(252)
100 - 43211 - 690	SAFETY EQUIPMENT/SUPPLIES	1,350	1,350		399			951
100 - 43211 - 820	CONFERENCES/TRAINING	300	300		-			300
100 - 43211 - 830	TRAVEL/MILEAGE	75	75		-			75
TOTAL 43211 SANITATION ADMINISTRATION		71,934	72,577	-	76,157	7,936		(11,517)
43243 SOLID WASTE DISPOSAL								
100 - 43243 - 380	DEMO/FURNITURE DISPOSAL	25,000	25,000		22,994	3,285	Estimated through year end	(1,279)
100 - 43243 - 385	TRANSPORT/MILEAGE	33,000	25,000		54,705	7,815	Estimated through year end	(37,520)
100 - 43243 - 390	TIPPING - SANITATION	70,000	45,000		48,559	6,937	Estimated through year end	(10,496)
100 - 43243 - 391	LAMPREY LANDFILL COSTS	8,000	1,100		1,902	-	Estimated through year end	(802)
TOTAL 43243 SOLID WASTE DISPOSAL		136,000	96,100	-	128,160	18,037		(50,097)
44111 HEALTH DEPARTMENT								
100 - 44111 - 110	HEALTH OFFICER SALARY	6,648	6,648		541	473	Estimated through year end	5,635
100 - 44111 - 111	DEPUTY HEALTH OFFICER SALARY	1	1		-			1
100 - 44111 - 220	SS	412	412		34	29	Estimated through year end	349
100 - 44111 - 225	MEDICARE	96	96		8	7	Estimated through year end	81
100 - 44111 - 391	ENVIRONMENTAL EMERGENCY	1,200	1,200		-			1,200

Account Number	Description	2021 REQUEST	(Default) 2021 Approved	Plus Carried Forward From 2020	Actual as of 12/8/21	To Be Encumbered Thru Year End	Notes	Estimated Available Balance As of 12/31/21
100 - 44111 - 440	PROPERTY REPAIRS	1	1		-			1
100 - 44111 - 560	DUES	1	1		-			1
100 - 44111 - 620	SUPPLIES	25	25		-			25
100 - 44111 - 625	POSTAGE	1	1		-			1
100 - 44111 - 635	FUEL	1	1		-			1
100 - 44111 - 820	TRAINING	1	1		-			1
100 - 44111 - 830	TRAVEL	1	1		-			1
TOTAL 44111 HEALTH DEPARTMENT		8,388	8,388	-	582	509		7,297
44141 ANIMAL CONTROL								
100 - 44141 - 111	ANIMAL CONTROL OFFICER SALARY	7,176	10,343		2,265			8,078
100 - 44141 - 220	SS	450	641		140			501
100 - 44141 - 225	MEDICARE	110	150		33			117
100 - 44141 - 330	CONTRACTED SERVICES	500	500		-			500
100 - 44141 - 343	CELL PHONE & EQUIPMENT	431	431		412	42	Estimated through year end	(23)
100 - 44141 - 350	MEDICAL RABIES	40	40		-			40
100 - 44141 - 390	S.P.C.A.	500	500		-			500
100 - 44141 - 391	VET SERVICES RABIES	400	400		-			400
100 - 44141 - 610	GENERAL FOOD	100	100		-			100
100 - 44141 - 620	SUPPLIES	200	200		123			77
100 - 44141 - 635	GASOLINE	500	1		-			1
100 - 44141 - 660	VEHICLE & MAINTENANCE	1,000	1,000		1,491			(491)
100 - 44141 - 680	HOLDING PEN	1	50		-			50
TOTAL 44141 ANIMAL CONTROL		11,408	14,356	-	4,464	42		9,850
44151 COMMUNITY SUPPORT AGENCIES								
100 - 44151 - 840	RICHIE MCFARLAND CHILDREN	2,400	2,100		2,100			-
100 - 44151 - 841	CORNERSTONE VNA	3,308	3,308		3,308			-
100 - 44151 - 842	ROCKINGHAM CTY MEALS ON WHEELS	-	4,500		4,500			-
100 - 44151 - 844	ROCKINGHAM COUNTY NUTRITION PR	1,825	1,772		1,772			-
100 - 44151 - 845	ROCKINGHAM COUNTY CAP	9,228	9,228		-	9,228		-
100 - 44151 - 849	SEACOAST MENTAL HEALTH	1,500	1,500		-	1,500		-
100 - 44151 - 851	HAVEN	1,785	1,785		1,785			-
100 - 44151 - 852	RSVP RETIRED & SENIOR VOLUNTEERS	100	100		100			-
100 - 44151 - 853	CHILD & FAMILY SERVICES(Waypoint)	2,000	2,000		2,000			-
100 - 44151 - 854	COURT APPOINTED SPECIAL ADVOCATES	500	500		-	500		-
100 - 44151 - 855	AMERICAN RED CROSS	1,500	2,000		1,500			500
100 - 44151 - 856	CHILD ADVOCACY CENTER OF ROCK. CNTY	1,250	-		-	1,250		(1,250)
100 - 44151 - 857	READY RIDES	750	1,500		1,500			-

Account Number	Description	2021 REQUEST	(Default) 2021 Approved	Plus Carried Forward From 2020	Actual as of 12/8/21	To Be Encumbered Thru Year End	Notes	Estimated Available Balance As of 12/31/21
TOTAL 44151 COMMUNITY SUPPORT AGENCIES		26,146	30,293	-	18,565	12,478		(750)
44411 WELFARE ADMINISTRATION								
100 - 44411 - 111	DIRECTOR SALARY	10,000	13,897		-			13,897
100 - 44411 - 112	ASSISTANT SALARY	1	1		-			1
100 - 44411 - 220	SS	620	861		-			861
100 - 44411 - 225	MEDICARE	150	201		-			201
100 - 44411 - 320	LEGAL/LIENS	1	1		-			1
100 - 44411 - 343	CELL PHONE & EQUIPMENT	533	603		-			603
100 - 44411 - 560	DUES	45	45		-			45
100 - 44411 - 620	OFFICE SUPPLIES	300	300		-			300
100 - 44411 - 625	POSTAGE	100	100		-			100
100 - 44411 - 820	TRAINING & CONFERENCES	100	100		-			100
100 - 44411 - 830	TRAVEL	150	150		-			150
TOTAL 44411 WELFARE ADMINISTRATION		12,000	16,259	-	-	-		16,259
44451 MEDICAL PAYMENTS-WELFARE								
100 - 44451 - 350	MEDICAL SERVICES WELFARE	1	1		-			1
TOTAL 44451 MEDICAL PAYMENTS-WELFARE		1	1	-	-	-		1
44452 WELFARE VENDORS PAYMENTS								
100 - 44452 - 410	ELECTRICITY	1,500	1,500		-			1,500
100 - 44452 - 411	HEAT & OIL	2,000	2,000		373		Wages through year end	1,627
100 - 44452 - 440	RENTAL	5,000	5,000		6,355			(1,355)
100 - 44452 - 890	MISCELLANEOUS	1,000	1,000		1,971			(971)
TOTAL 44452 WELFARE VENDORS PAYMENTS		9,500	9,500	-	8,699	-		801
45201 PARKS & RECREATION								
100 - 45201 - 120	BEACH ATTENDANT	7,000	21,707		1,231			20,476
100 - 45201 - 121	RECREATION DIRECTOR SALARY	50,056	24,209		18,239	3,187	Wages through year end	2,783
100 - 45201 - 124	LEAGUE COORDINATOR P/T	-	5,428		2,928			2,500
100 - 45201 - 220	SS	3,537	3,184		1,389	198	Taxes through year end	1,598
100 - 45201 - 225	MEDICARE	827	744		325	46	Taxes through year end	373
100 - 45201 - 230	RETIREMENT	6,315	-		-			-
100 - 45201 - 343	CELL PHONES & EQUIPMENT	606	606		626	42	Estimated through year end	(62)
100 - 45201 - 350	PRINTING/ADVERTISING	400	400		53			347
100 - 45201 - 410	ELECTRICITY BALL FIELDS	200	200		565	113	Estimated through year end	(478)
100 - 45201 - 413	SANITATION	2,461	2,461		3,065			(604)
100 - 45201 - 560	DUES	65	65		-			65

Account Number	Description	2021 REQUEST	(Default) 2021 Approved	Plus Carried Forward From 2020	Actual as of 12/8/21	To Be Encumbered Thru Year End	Notes	Estimated Available Balance As of 12/31/21
100 - 45201 - 610	EQUIPMENT	1,500	1,000		710			290
100 - 45201 - 620	OFFICE SUPPLIES	400	400		198			202
100 - 45201 - 625	POSTAGE	-	100		-			100
100 - 45201 - 650	SAND & MAINTENANCE	2,500	2,000		1,649			351
100 - 45201 - 810	RECREATION PROGRAMS	2,500	2,000		883			1,117
100 - 45201 - 820	TRAINING	1,500	2,300		-			2,300
100 - 45201 - 830	TRAVEL	500	350		-			350
TOTAL 45201 PARKS & RECREATION		80,367	67,154	-	31,860	3,586		31,708
45501 LIBRARIES								
100 - 45501 - 110	DIRECTOR SALARY	53,102	50,211		46,432	5,106	Wages through year end	(1,327)
100 - 45501 - 111	AIDES & ASSISTANTS SALARY	43,594	50,810		42,095	3,388	Wages through year end	5,327
100 - 45501 - 112	LIBRARIAN TECH SALARY	14,836	15,374		11,662	1,427	Wages through year end	2,286
100 - 45501 - 113	TECHNOLOGY ASSISTANT	18,996	900		89	-	Estimated through year end	812
100 - 45501 - 114	LIBRARY SUBS	951	-		-	-		-
100 - 45501 - 215	LIFE	-	44		34	4	Benefits through year end	6
100 - 45501 - 220	SS	-	7,240		5,882	615	Taxes through year end	743
100 - 45501 - 225	MEDICARE	-	1,668		1,376	144	Taxes through year end	149
100 - 45501 - 230	RETIREMENT	-	3,278		1,161	281	Benefits through year end	1,836
100 - 45501 - 320	LEGAL	76	76		50			26
100 - 45501 - 330	CONTRACTED SERVICES	19,461	15,599		14,596	686	Back Bay, JP Pest, Crystal Rock, Cleanin	317
100 - 45501 - 340	TELEPHONE	1,629	2,340		3,101	155	Estimated through year end	(916)
100 - 45501 - 410	ELECTRICITY	4,375	4,375		3,088	540	Estimated through year end	747
100 - 45501 - 411	HEATING OIL/PROPANE	3,594	2,985		1,660	350	Estimated through year end	975
100 - 45501 - 430	BUILDING MAINTENANCE	10,102	9,265		4,100			5,165
100 - 45501 - 560	DUES	385	340		150			190
100 - 45501 - 620	SUPPLIES	2,969	2,969		657	131		2,180
100 - 45501 - 621	TECH PROCESS	2,400	2,400		1,143	863	PO	394
100 - 45501 - 625	POSTAGE	125	125		-			125
100 - 45501 - 630	JANITOR SUPPLIES	3,120	936		849	170	Estimated through year end	(83)
100 - 45501 - 670	BOOKS & PERIODICALS	24,458	24,573		14,030	6,891	PO	3,652
100 - 45501 - 690	OFFICE EQUIPMENT	6,526	7,805		1,925	93		5,787
100 - 45501 - 820	TRAINING & CONFERENCES	760	760		50			710
100 - 45501 - 825	PROGRAMS	2,125	2,125		138			1,987
100 - 45501 - 830	TRAVEL	800	800		516			284
100 - 45501 - 880	GRANTS	1	1		2,416			(2,415)
100 - 45501 - 881	TOWN GRANT MATCH	1	1		-			1
TOTAL 45501 LIBRARIES		214,386	207,000	-	157,201	20,843		28,956

Account Number	Description	2021 REQUEST	(Default) 2021 Approved	Plus Carried Forward From 2020	Actual as of 12/8/21	To Be Encumbered Thru Year End	Notes	Estimated Available Balance As of 12/31/21
45831 PATRIOTIC PURPOSES								
100 - 45831 - 610	MEMORIAL DAY DONATION	1,500	1,500		1,500			-
100 - 45831 - 620	PATRIOTIC EVENTS	300	300		-			300
TOTAL 45831 PATRIOTIC PURPOSES		1,800	1,800	-	1,500	-		300
45890 PD WAGE GRANT PROGRAMS								
100 - 45890 - 190	PD WAGE GRANT PROGRAMS	10,099	10,099		-			10,099
100 - 45890 - 225	WAGE GRANT - MEDI	147	147		-			147
TOTAL 45890 PD WAGE GRANT PROGRAMS		10,246	10,246	-	-	-		10,246
45899 DONATIONS								
100 - 45891 - 885	250th Anniversary Expenses	-	-		-			-
100 - 45899 - 882	BEAN WHOLE BASH	1	1		-			1
100 - 45899 - 883	HISTORICAL SOCIETY DONATION	500	500		500			-
100 - 45899 - 884	FOOD PANTRY DONATION	1,000	500		-			500
TOTAL 45899 DONATIONS		1,501	1,001	-	500	-		501
46111 CONSERVATION								
100 - 46111 - 320	LEGAL	1	1		-			1
100 - 46111 - 330	CONTRACTED SERVICES	2,000	1,000		1,000			-
100 - 46111 - 490	LAND CONSERVATION & MANAGEMENT	1	1		-			1
100 - 46111 - 491	TOWN FOREST LAND MANAGEMENT	1	1,000		-			1,000
100 - 46111 - 550	PRINTING/EDUCATION	100	100		-			100
100 - 46111 - 560	DUES	625	625		100			525
100 - 46111 - 620	SUPPLIES	75	75		-			75
100 - 46111 - 621	MAPS	150	300		-			300
100 - 46111 - 622	SPECIAL DAY	100	100		-			100
100 - 46111 - 690	EQUIPMENT	200	200		-			200
100 - 46111 - 820	TRAINING & CONFERENCES	300	150		35			115
TOTAL 46111 CONSERVATION		3,553	3,552	-	1,135	-		2,417
46510 ECONOMIC DEVELOPMENT								
100 - 46510 - 330	CONTRACTED SERVICES	1	1		-			1
100 - 46510 - 550	PRINTING	400	400		-			400
100 - 46510 - 560	DUES	1	1		-			1
100 - 46510 - 625	POSTAGE	1	200		-			200
100 - 46510 - 820	TRAINING & CONFERENCES	1	1		-			1
100 - 46510 - 830	TRAVEL	1	1		-			1
TOTAL 46510 ECONOMIC DEVELOPMENT		405	604	-	-	-		604

Account Number	Description	2021 REQUEST	(Default) 2021 Approved	Plus Carried Forward From 2020	Actual as of 12/8/21	To Be Encumbered Thru Year End	Notes	Estimated Available Balance As of 12/31/21
47231 INTEREST ON T.A.N.								
100 - 47231 - 340	INTEREST ON T.A.N.	1	1		-			1
TOTAL 47231 INTEREST ON T.A.N.		1	1	-	-	-		1
GRAND TOTAL		3,962,060	3,703,086	14,442	3,193,687	382,936		140,906



New Hampshire
Department of
Revenue
Administration


2021
\$15.47

Tax Rate Breakdown Northwood

Municipal Tax Rate Calculation			
Jurisdiction	Tax Effort	Valuation	Tax Rate
Municipal	\$1,613,824	\$696,982,750	\$2.32
County	\$548,684	\$696,982,750	\$0.79
Local Education	\$7,488,001	\$696,982,750	\$10.74
State Education	\$1,110,541	\$683,851,150	\$1.62
Total	\$10,761,050		\$15.47

Village Tax Rate Calculation			
Jurisdiction	Tax Effort	Valuation	Tax Rate
Gulf Village District	\$21,056	\$22,640,588	\$0.93
Northwood Cove	\$11,468	\$14,158,400	\$0.81
Northwood Ridge Water	\$0	\$20,473,878	\$0.00
Total	\$32,524		\$1.74

Tax Commitment Calculation	
Total Municipal Tax Effort	\$10,761,050
War Service Credits	(\$69,450)
Village District Tax Effort	\$32,524
Total Property Tax Commitment	\$10,724,124

 James P. Gerry Director of Municipal and Property Division New Hampshire Department of Revenue Administration	12/2/2021
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Appropriations and Revenues

Municipal Accounting Overview

Description	Appropriation	Revenue
Total Appropriation	\$4,362,959	
Net Revenues (Not Including Fund Balance)		(\$2,359,566)
Fund Balance Voted Surplus		(\$278,391)
Fund Balance to Reduce Taxes		(\$200,000)
War Service Credits	\$69,450	
Special Adjustment	\$0	
Actual Overlay Used	\$19,372	
Net Required Local Tax Effort	\$1,613,824	

County Apportionment

Description	Appropriation	Revenue
Net County Apportionment	\$548,684	
Net Required County Tax Effort	\$548,684	

Education

Description	Appropriation	Revenue
Net Local School Appropriations	\$10,909,564	
Net Cooperative School Appropriations	\$0	
Net Education Grant		(\$2,311,022)
Locally Retained State Education Tax		(\$1,110,541)
Net Required Local Education Tax Effort	\$7,488,001	
State Education Tax	\$1,110,541	
State Education Tax Not Retained	\$0	
Net Required State Education Tax Effort	\$1,110,541	

Valuation

Municipal (MS-1)

Description	Current Year	Prior Year
Total Assessment Valuation with Utilities	\$696,982,750	\$684,256,811
Total Assessment Valuation without Utilities	\$683,851,150	\$677,918,411
Commercial/Industrial Construction Exemption	\$0	\$0
Total Assessment Valuation with Utilities, Less Commercial/Industrial Construction Exemption	\$696,982,750	\$684,256,811

Village (MS-1V)

Description	Current Year
Gulf Village District	\$22,640,588
Northwood Cove	\$14,158,400
Northwood Ridge Water	\$20,473,878

Northwood

Tax Commitment Verification

2021 Tax Commitment Verification - RSA 76:10 II

Description	Amount
Total Property Tax Commitment	\$10,724,124
1/2% Amount	\$53,621
Acceptable High	\$10,777,745
Acceptable Low	\$10,670,503

If the amount of your total warrant varies by more than 1/2%, the MS-1 form used to calculate the tax rate might not be correct. The tax rate will need to be recalculated. Contact your assessors immediately and call us at 603.230.5090 before you issue the bills. See RSA 76:10, II

Commitment Amount	
Less amount for any applicable Tax Increment Financing Districts (TIF)	
Net amount after TIF adjustment	

Under penalties of perjury, I verify the amount above was the 2021 commitment amount on the property tax warrant.

Tax Collector/Deputy Signature:	Date:
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Requirements for Semi-Annual Billing

Pursuant to RSA 76:15-a

76:15-a Semi-Annual Collection of Taxes in Certain Towns and Cities - I. Taxes shall be collected in the following manner in towns and cities which adopt the provisions of this section in the manner set out in RSA 76:15-b. A partial payment of the taxes assessed on April 1 in any tax year shall be computed by taking the prior year's assessed valuation times 1/2 of the previous year's tax rate; provided, however, that whenever it shall appear to the selectmen or assessors that certain individual properties have physically changed in valuation, they may use the current year's appraisal times 1/2 the previous year's tax rate to compute the partial payment.

Northwood	Total Tax Rate	Semi-Annual Tax Rate
Total 2021 Tax Rate	\$15.47	\$7.74
Associated Villages		
Gulf Village District	\$0.93	\$0.47
Northwood Cove	\$0.81	\$0.41
Northwood Ridge Water	\$0.00	\$0.00

Fund Balance Retention

Enterprise Funds and Current Year Bonds	\$0
General Fund Operating Expenses	\$13,510,185
Final Overlay	\$19,372

DRA has provided a reference range of fund balance retention amounts below. Please utilize these ranges in the determination of the adequacy of your municipality's unrestricted fund balance, as currently defined in GASB Statement 54. Retention amounts, as part of the municipality's stabilization fund policy [1], should be assessed dependent upon your governments own long-term forecasts and special circumstances. Please note that current best practices published by GFOA recommend, at a minimum, that "...general purpose governments, regardless of size, maintain unrestricted fund balance in their general fund of no less than two months of regular general fund operating revenues or regular general fund operating expenditures." [2],[3]

[1] The National Advisory Council on State and Local Budgeting (NACSLB), (1998), *Framework for Improved State and Local Government Budgeting: Recommended Budget Practices (4.1)*, pg. 17.

[2] Government Finance Officers Association (GFOA), (2009), *Best Practice: Determining the Appropriate Level of Unrestricted Fund Balance in the General Fund*.

[3] Government Finance Officers Association (GFOA), (2011), *Best Practice: Replenishing General Fund Balance*.

2021 Fund Balance Retention Guidelines: Northwood	
Description	Amount
Current Amount Retained (18.81%)	\$2,541,863
17% Retained <i>(Maximum Recommended)</i>	\$2,296,731
10% Retained	\$1,351,019
8% Retained	\$1,080,815
5% Retained <i>(Minimum Recommended)</i>	\$675,509

NOTICE: The current fund balance retained amount is above the maximum recommended threshold.

Article 1: Elections

To choose all necessary officers for the ensuing year.

Article 2: Zoning Amendment**Article 3: 2022 OPERATING BUDGET**

Shall the Town raise and appropriate as an operating budget, not including appropriations by special warrant articles and other appropriations voted separately, the amounts set forth on the budget posted with the warrant or as amended by vote of the first session, for the purposes set forth therein, totaling ~~Four million sixty-three thousand three hundred and sixty-four dollars (\$4,063,364)~~. Should this article be defeated, the default budget shall be **three million seven hundred thirty-two thousand one hundred and forty-eight dollars (\$3,732,148)** which is the same as last year, with certain adjustments required by previous action of the town or by law; or the governing body may hold one special meeting, in accordance with RSA 40:13, X and XVI, to take up the issue of a revised operating budget only. **(Tax Impact Net of estimated revenue \$3.06.) (Majority vote required) (Recommended by the Board of Selectmen 0-0) (Recommended by the Budget Committee)**

Article 4: HIGHWAY DUMP TRUCK PURCHASE

To see if the Town will vote to raise and appropriate the sum of **one hundred and twenty-six thousand Dollars (\$126,000)** for the purchase of a six-wheel dump truck with plow, wing and sander for the highway department and to authorize the withdrawal of **one hundred and twenty-six thousand dollars (\$126,000)** from the Highway Equipment Capital Reserve Account. This purchase replaces the existing 2006 six-wheel dump truck. **(No Tax Impact) (Majority vote required) (Recommended by the Board of Selectmen 5-0) (Recommended by the Budget Committee 12-1)**

Article 5: COMMUNICATIONS EQUIPMENT PURCHASE

To see if the Town will raise and appropriate the sum of **thirty-three thousand dollars (\$33,000)** for the acquisition of communication equipment pursuant to the third and final year of the three-year Fire Department Mobile Communications Equipment Replacement Plan. The plan will replace all our portable and mobile radios over the three-year period. This purchase is in accordance with the Town's Capital Improvement Plan. Said amount to come from the unassigned fund balance as of December 31, 2021 **(Tax Impact \$0.) (Majority vote required) (Recommended by the Board of Selectmen 5-0) (Recommended by the Budget Committee 13-0)**

Article 6: ROAD CONSTRUCTION/RESURFACING/PAVING AND DITCHING

To see if the Town will vote to raise and appropriate the sum of **one hundred seventy-five thousand dollars (\$175,000)** to be used for the construction, reconstruction, paving, and ditching and/or resurfacing of town roads, and the refurbishing of ditches and culverts. Proposed Town Road Projects including paving, shimming, crack sealing etc. on a portion of Bow St., Jenness Pond Rd., Old Pittsfield Rd, Old Turnpike Rd. and Ye Old Canterbury Rd in accordance with the Town's 2022 road plan. Said amount to come from the unassigned fund balance as of December 31, 2021 **(Tax Impact \$0.) (Majority vote required) (Recommended by the Board of Selectmen 5-0) (Recommended by the Budget committee 13-0)**

Article 7: RT 4 RECREATION COMPLEX IMPROVEMENTS

To see if the Town will vote to raise and appropriate the sum of **twenty-seven thousand dollars (\$27,000)** to continue improvements to the complex including but not limited to expansion of parking, improving drainage, ledge removal, loaming and seeding and general improvements to the existing fields. Said amount to come from the unassigned fund balance as of December 31, 2021. **Tax Impact \$0.) (Majority vote required) (Recommended by the Board of Selectmen 5-0) (Recommended by the Budget committee 13-0)**

Cable Expendable Trust Fund \$XXXXXXXXXX	Transfer Station Expendable Trust Fund \$XXXXXXXXXX	Cemetery Expendable Trust Fund \$xxxxxxx
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**(No Tax Impact) (Majority vote required) (Recommended by the Board of Selectmen 0-0)
(Recommended by the Budget committee (0-0))**

Article 14: VESTED BENEFIT EXPENDABLE TRUST FUND DEPOSIT

To see if the Town will vote to raise and appropriate the sum of **ten thousand dollars (\$10,000)** to be added to the Benefit Vested Time Expendable Trust Fund previously established. Current balance as of December 31, 2021: \$xxxxx. **(Tax Impact \$0.02) (Majority vote required) (Recommended by the Board of Selectmen 5-0) (Recommended by the Budget Committee 13-0)**

Article 15: HIGHWAY EQUIPMENT CAPITAL RESERVE FUND

To see if the Town will vote to raise and appropriate the sum of **forty thousand dollars (\$40,000)** to be deposited into the previously established Highway Equipment Capital Reserve Fund. Said amount to come from the unassigned fund balance as of December 31, 2021. Current balance in this fund as of December 31, 2021: \$XXXXX. **(Tax Impact \$0.00) (Majority vote required) (Recommended by the Board of Selectmen 5-0) (Recommended by the Budget Committee 13-0)**

Article 16: POLICE EQUIPMENT CAPITAL RESERVE FUND

To see if the Town will vote to raise and appropriate the sum of **six thousand dollars (\$6,000)** to be deposited into the previously established Police Equipment Capital Reserve Fund. Current balance in this fund as of December 31, 2021: \$XXXX. **(Tax Impact \$0.01) (Majority vote required) (Recommended by the Board of Selectmen 5-0) (Recommended by the Budget Committee 13-0)**

Article 17: LAGOON MAINTENANCE AND REPAIR EXPENDABLE TRUST FUND

To see if the Town will vote to raise and appropriate the sum of **xxxxxxxxxxxxxxxxxxxxxx(\$xxxxx)**. to be placed in the Lagoon Maintenance and Repair Expendable Trust Fund and to fund this appropriation by authorizing the withdrawal of that amount from the Lagoon Special Revenue Fund held by the Northwood Treasurer. Current balance as of December 31, 2021: \$XXXX **(No Tax Impact) (Majority vote required) (Recommended by the Board of Selectmen (0-0) (Recommended by the Budget Committee (0-0))**

Article 18: AQUATIC INVASIVE SPECIES PREVENTION EXPENDABLE TRUST FUND

To see if the Town will vote to raise and appropriate the sum of **seven thousand dollars (\$7,000)** to be deposited into the previously established Aquatic Invasive Species Prevention Expendable Trust Fund. Current balance in this fund as of December 31, 2021 is \$XXXXX. **(Tax Impact \$0.01) (Majority vote required) (Recommended by the Board of Selectmen 5-0) (Recommended by the Budget Committee 13-0)**

Article 19: AQUATIC INVASIVE SPECIES TREATMENT AND CONTROL EXPENDABLE TRUST FUND

To see if the Town will vote to raise and appropriate the sum of **twelve thousand dollars (\$12,000)** to be deposited into the previously established Aquatic Invasive Species Treatment and Control Expendable Trust Fund. Current balance in this fund as of December 31, 2021 is \$XXXX. **(Tax Impact \$0.02) (Majority vote required) (Recommended by the Board of Selectmen 5-0) (Recommended by the Budget Committee 13-0)**

Article 20: TERRESTRIAL INVASIVE SPECIES EXPENDABLE TRUST FUND

To see if the Town will vote to raise and appropriate the sum of **ten thousand (\$10,000)** to be deposited into the previously established Terrestrial Invasive Species Expendable Trust Fund. Current balance as of December 31, 2021 is \$XXXXX. **(Majority vote required) (Tax Impact \$0.01) (Recommended by the Board of Selectmen 5/0) (Recommended by the Budget Committee 13-0)**

Article 21: FACILITIES COMMITTEE EXPENDABLE TRUST DEPOSIT

To see if the Town will vote to raise and appropriate the sum of **twenty-five thousand dollars (\$25,000)** to be deposited into the Facilities Committee Expendable Trust Fund previously established for the maintenance, improvement, repairs, and replacement of general government buildings including the Chesley Memorial Library. Said amount to come from the unassigned fund balance as of December 31, 2021. Current balance in this fund as of December 31, 2021: \$XXXXX. **(Tax Impact \$0) (Majority vote required) (Recommended by the Board of Selectmen 5-0) (Recommended by the Budget Committee 13-0)**

Article 22: INFORMATION TECHNOLOGY CAPITAL RESERVE ACCOUNT

To see if the Town will vote to raise and appropriate the sum of **fifteen thousand dollars (\$15,000)** to be deposited into the Information Technology Capital Reserve Fund for the maintenance and replacement of the Town's computer hardware and software programs. The balance in this fund as of December 31, 2021 is \$XXXXX. Said amount to come taxation. **(Tax Impact \$.02). Majority vote required. (Recommend by the Board of Selectmen 5-0) (Recommended by the Budget Committee 13-0)**

Article 23: ROAD IMPROVEMENT EXPENDABLE TRUST FUND

To see if the Town will vote to raise and appropriate the sum of **fifty thousand dollars (\$50,000)** to be deposited into the Roads Improvement Expendable Trust fund for improvements to Town roads including but not limited to paving, installing and replacing culverts, tree removal prior to road work, crack sealing, ditching, grading, and full reconstruction, etc. Said amount to come from the unassigned fund balance as of December 31, 2021. Said funds will be used for road improvement projects as outlined in the Town's 2022 Road Surface Management Plan and for emergency road repairs as they arise. **(No Tax Impact) (Recommended by the Board of Selectmen (5-0) (Recommended by the Budget Committee 13-0)**

Article 24: CABLE EXPENDABLE TRUST FUND AMENDMENT.

To see if the Town will vote to expand the original intent of the Cable Expendable Trust Fund, which was established in 2000 to now include other means of improving the communications between the Towns boards, committees, and departments with the town's residents. In 2000, the principle means of communication between the town and its residents was through a community bulletin board on a cable channel. Voting for this article would allow the Town to use this fund for other means of communication between the Town and its residents such as but not limited to email communications, a sign at Town Hall, electronic newsletters, etc. The Board of Selectmen will remain the agents to

expend such funds, as stated in the original warrant article. **2/3 vote required. (Recommended by the Board of Selectmen 5/0)**

Article 25: NARROWS FIRE STATION PAVEMENT REPLACEMENT

To see if the Town will vote to raise and appropriate the sum of **thirty-five thousand (\$35,000)** to reconstruct the subbase and repave all the existing paved areas at the Narrows fire station. Said amount to come from taxation. **(Tax Impact \$.05) (Recommended by the Board of Selectmen (5-0) (Recommended by the Budget Committee 13-0)**

Article 26: OTHER BUSINESS

To transact any other business that can legally come before this meeting.

SERVICES AGREEMENT
between the
TOWN OF NORTHWOOD
and the
STRAFFORD REGIONAL PLANNING COMMISSION

The Town of Northwood, hereafter referred to as the Town, and the Strafford Regional Planning Commission, hereafter referred to as the Commission, mutually agree as follows:

1. **SCOPE OF SERVICES.** The Commission shall perform, in a proper and professional manner, the Scope of Services as attached as Exhibit A.
2. **TIME OF PERFORMANCE.** The Commission will perform work set forth in the Scope of Services indicated in Exhibit A during the period beginning January 1, 2022 and ending December 31, 2022.
3. **COMPENSATION.** The Town agrees to pay the Commission for its services at the rate of \$65.00 per hour, plus other expenses incurred by the Commission in providing these services and mutually agreed upon by the Town. Such additional expenses include, but are not limited to, travel to and from Northwood, and occasional administrative and financial assistance at the Commission office. The contract shall be billed on a "not-to-exceed" basis over the course of the year. The total compensation shall not exceed \$34,600 for this contract period.
4. **PAYMENT SCHEDULE.** The Town agrees to pay the Commission on a monthly basis. The Commission will send an invoice and report within 30 days of the end of each month, and the Town will remit payment within 30 days of receipt of the invoice.
5. **AMENDMENT.** This Agreement, including the scope of work, may be amended or modified by a written amendment signed by the Town and the Commission.
6. **TERMINATION OF AGREEMENT FOR CAUSE.** If there is any default by the Commission in the performance of its duties under this agreement, the Town shall send written notice to the Commission specifying the nature of the default. The Commission shall have 5 working days from the date of receipt of the written notice to cure any claimed default. If the Commission does not cure the claimed default within 5 working days from the receipt of the written notice, the Town shall have the right to terminate this agreement by another written notice to the Commission specifying the date of termination which shall be not less than 5 days from the date of the notice of termination. In that event, all finished or unfinished documents and data prepared by the Commission shall, at the option of the Town, become its property, and the Commission shall receive just and equitable compensation for such work as performed by the Commission for the Town.
7. **ENTIRE AGREEMENT.** It is expressly understood and agreed by the Town and the Commission that this Agreement represents their entire negotiations and agreements made by them. Both parties may expressly agree to a written amendment of this Agreement.

IN WITNESS THEREOF, the Town and the Commission have executed this Agreement on the day and year first written below.

For the Town:

Hal Kreider, Chairman
Board of Selectmen

Date

For the Commission:

Jennifer Czysz, AICP, Executive Director
Strafford Regional Planning Commission

Date

EXHIBIT A

Professional Planning Services: Technical Review and Assistance

The Commission will perform the following scope of services in the priority order indicated below. Commission staff will be present at regularly-scheduled meetings and available by appointment for Town Land Use Department business, with the exception of days specified in SRPC's holiday and paid time off policies. The tasks outlined below are to be performed by Commission staff. The contract value of \$34,600 provides approximately 520 hours over the time of performance, or approximately 43 hours per month. Tasks 3-7 are optional tasks within this contract and will be completed only if time is available upon completion of application review. No work products are guaranteed as part of tasks 3-7.

1. **Technical Reviews and Applicant Coordination**
Task includes consultations with applicants prior to application submission. Review of submitted Site Plan, Subdivision, Boundary Line Adjustment, and other land use applications for completeness and conformity with Town of Northwood ordinance and regulations. Prepare a findings checklist prior to the Planning Board worksession, prepare a post-worksession review letter to be distributed to the applicant and/or designated agent, review of application/plan updates, recommendation of completeness to the Planning Board, recommendation of action to the Planning Board with conditions. Assistance to, correspondence with, or cooperation with technical/professional consultants or advisors by the planner may be necessary during the review process.
2. **Planning Board Meeting Attendance**
Task includes attendance at all regularly scheduled work session and regular Planning Board meetings, excluding days that are in accordance with the paid time off policy of SRPC.
3. **Site Plan Regulation Development**
Task includes working directly with the Planning Board to perform revisions to the Northwood Site Plan Regulations, checklists, and application forms.
4. **Master Plan Development**
Task includes working directly with the Planning Board to provide professional and technical assistance in the development of the Master Plan Update.
5. **Subdivision Regulation Development**
Task includes working directly with the Planning Board to perform revisions to the Northwood Subdivision Regulations, checklists, and application forms.
6. **Zoning Ordinance Amendments**
Task includes working directly with the Planning Board to perform revisions to the Northwood Development Ordinance.
7. **Attendance at other Town of Northwood meetings as necessary including but not limited to Board of Selectmen, Zoning Board of Adjustment, and Conservation Commission.**

SRPC 2022 Contracted Services – Planner

The contract planner rate will increase from \$60 to \$65 at the end of the current contract expiration 12/31/2021. The new rate will go into effect on 1/1/2022 and is a “not to exceed” contract amount.

	2021			2022	
Line Item	Rate	Count	Total	Rate	Total
Staff Hours	\$ 60.00	520	\$ 31,200.00	\$ 65.00	\$ 33,800.00
Direct Costs			\$ 800.00		\$ 800.00
Total			\$ 32,000.00		\$ 34,600.00

The current contract budget is based on an estimated demand of 520 hours. At the same number of hours constant at the new rate, the new subtotal is \$33,800. The current contract includes approximately \$800 to cover direct expenses - mostly mileage, but also a small amount to cover the financial consultant's time on the contract.

For comparison, the current subtotal of \$31,200 would yield only 480 hours of staff time at the new billing rate. This reduction would require hours to be managed closely from the beginning of the year, especially if we're busy, to prevent running out in the fall.

Year	Hours	Labor	Direct	Total
2021 (through 9/30)	286.25	17175.00	308.11	17483.11
2020	457	27420.00	267.30	27687.30
2019	482	26416.25	627.33	27043.58
2018	452.75	23946.25	679.14	24625.39

LAMPREY REGIONAL COOPERATIVE
BOARD OF DIRECTORS MEETING

NOVEMBER 30, 2021, 3:30 PM

LEE PUBLIC SAFETY COMPLEX
20 GEORGE BENNETT ROAD
LEE, NH 03861

up budget to

\$ 3,050

01-43240-4411

= + \$ 1850.-

- I. Open Meeting
- II. Roll Call/Introductions
- III. Minutes of the June 11, 2021 Emergency Special Meeting
- IV. Chairman's Report
 - a. Landfill Maintenance Progress Report
- V. FY 2021 Financial Reports Year to Date 9/30/2021
 - a. Closure Fund
 - b. Operating Fund
 - c. 2019 Audit
- VI. Proposed Budgets for FY 2022
 - a. Closure Fund
 - b. Operating Fund
 - c. Possible Merger of the Funds
 - d. Setting Public Hearing Date
 - e. Setting Final Budget Adoption Date
- VII. Cooperative Officers for the Year—Secretary-Treasurer Position
- VIII. Any Other Business and/or Questions
- IX. Adjournment

Lamprey Regional Cooperative-Closure Fund		12:21 PM
Balance Sheet		10/20/2021
As of September 30, 2021		Accrual Basis
		Sep 30, 21
ASSETS		
Current Assets		
Checking/Savings		
	Closure Account	26,992.73
	Closure CD	309,378.43
	Total Checking/Savings	336,371.16
	Total Current Assets	336,371.16
TOTAL ASSETS		336,371.16
LIABILITIES & EQUITY		
Liabilities		
Current Liabilities		
Accounts Payable		
	Accounts Payable	50.00
	Total Accounts Payable	50.00
Other Current Liabilities		
	Due To Operating	375.00
	Total Other Current Liabilities	375.00
	Total Current Liabilities	425.00
	Total Liabilities	425.00
Equity		
	Opening Bal Equity	23,183.25
	Retained Earnings	311,970.30
	Net Income	792.61
	Total Equity	335,946.16
TOTAL LIABILITIES & EQUITY		336,371.16

Lamprey Regional Cooperative-Closure Fund		12:25 PM
Profit & Loss		10/20/2021
July through September 2021		Accrual Basis
		Jul - Sep 21
Ordinary Income/Expense		
Expense		
	Bank Service Charges	15.00
	Electricity	67.26
	Landfill Maintenance Expense	17,257.02
	Sewer	50.00
	Total Expense	17,389.28
	Net Ordinary Income	(17,389.28)
Other Income/Expense		
Other Income		
	Interest & Dividend Income	22.91
	Total Other Income	22.91
	Net Other Income	22.91
Net Income		(17,366.37)

Lamprey Regional Cooperative-Closure Fund										12:28 PM
Transaction Detail By Account										10/20/2021
July through September 2021										Accrual Basis
	Type	Date	Num	Name	Memo	Amount				Balance
Bank Service Charges	Check	07/10/2021			Service Charge	(5.00)				(5.00)
	Check	08/10/2021			Service Charge	(5.00)				(10.00)
	Check	09/10/2021		People's United Bank	Analysis Activity for 8/21	(5.00)				(15.00)
Total Bank Service Charges						(15.00)				(15.00)
Electricity	Check	07/20/2021	968	Eversource	Srvs Date 6/4/21 - 7/6/21	(22.33)				(22.33)
	Bill	08/04/2021	July 2021	Eversource	Svc Dates 7/6/21 - 7/31/21	(21.99)				(44.32)
	Bill	09/03/2021	8/4-9/3	Eversource	Service from 8/4/21 - 9/3/21	(22.94)				(67.26)
Total Electricity						(67.26)				(67.26)
Landfill Maintenance Expense	Check	07/20/2021	967	CMA Engineers, Inc.	Management of Somersworth Ash Landfill, May 1 - May 28, 2021	(2,206.65)				(2,206.65)
	Bill	07/20/2021	Inv 7	CMA Engineers, Inc.	Management of Somersworth Ash Landfill- Phase 1: 5/29/21 - 7/2/21	(4,422.06)				(6,628.71)
	Bill	08/11/2021	Inv 8	CMA Engineers, Inc.	Management of Somersworth Ash Landfill- Phase 1: 7/3/21 - 7/30/21	(8,431.33)				(15,060.04)
	Bill	09/09/2021	Inv 9	CMA Engineers, Inc.	Leachate investigation: Services July 31, 2021 - August 27, 2021	(2,196.98)				(17,257.02)
Total Landfill Maintenance Expense						(17,257.02)				(17,257.02)
Sewer	Bill	09/28/2021	Bill #212348	City of Somersworth	Service Charge: Q2 2021	(50.00)				(50.00)
Total Sewer						(50.00)				(50.00)
Interest & Dividend Income	Deposit	07/30/2021			Interest	2.35				2.35
	Deposit	07/31/2021			Interest	5.29				7.64
	Deposit	08/31/2021			Interest	2.59				10.23
	Deposit	08/31/2021			Interest	5.52				15.75
	Deposit	09/30/2021			Interest	1.86				17.61
	Deposit	09/30/2021			Interest	5.30				22.91
Total Interest & Dividend Income						22.91				22.91
TOTAL						(17,366.37)				(17,366.37)

Lamprey Regional Cooperative-Closure Fund		12:30 PM
Profit & Loss		10/20/2021
January through September 2021		Accrual Basis
		Jan - Sep 21
Ordinary Income/Expense		
Income		
	Closure Monitoring Assessment	24,779.00
	Total Income	24,779.00
	Gross Profit	24,779.00
Expense		
	Bank Service Charges	43.00
	Electricity	1,128.03
	Landfill Maintenance Expense	22,355.64
	Legal Ads	375.00
	Sewer	150.02
	Total Expense	24,051.69
	Net Ordinary Income	727.31
Other Income/Expense		
Other Income		
	Interest & Dividend Income	65.30
	Total Other Income	65.30
	Net Other Income	65.30
	Net Income	792.61

Lamprey Regional Cooperative-Closure Fund							12:32 PM
A/P Aging Summary							10/20/2021
As of September 30, 2021							
	Current	1 - 30	31 - 60	61 - 90	> 90	TOTAL	
City of Somersworth	50.00	0.00	0.00	0.00	0.00	50.00	
TOTAL	50.00	0.00	0.00	0.00	0.00	50.00	

Lamprey Regional Solid Waste Cooperative		12:59 PM
Balance Sheet - Operating		10/20/2021
As of September 30, 2021		Accrual Basis
		Sep 30, 21
ASSETS		
Current Assets		
Checking/Savings		
	Transfer & Recycling	143,981.34
	Z-Operating CD	170,158.16
	Total Checking/Savings	314,139.50
Accounts Receivable		
	Accounts receivable	0.03
	Total Accounts Receivable	0.03
	Total Current Assets	314,139.53
Other Assets		
	Transferred From Closure	375.00
	Total Other Assets	375.00
	TOTAL ASSETS	314,514.53
LIABILITIES & EQUITY		
Liabilities		
Current Liabilities		
Other Current Liabilities		
Payroll Liabilities		
	Federal Tax Withholding	0.03
	Total Payroll Liabilities	0.03
	Total Other Current Liabilities	0.03
	Total Current Liabilities	0.03
	Total Liabilities	0.03
Equity		
	Opening Bal Equity	315,763.81
	Unrestrict (retained earnings)	(3,549.09)
	Net Income	2,299.78
	Total Equity	314,514.50
	TOTAL LIABILITIES & EQUITY	314,514.53

Lamprey Regional Solid Waste Cooperative		1:01 PM
Profit & Loss - Operating		10/20/2021
July through September 2021		Accrual Basis
		Jul - Sep 21
Ordinary Income/Expense		
Income		
	Interest & Dividend Income	12.54
Total Income		12.54
Expense		
Contracted Services		
	Bookkeeping & Accounting	793.10
Total Contracted Services		793.10
Office Expenses		
	Legal Fees	1,829.00
	Bank Service Fees	15.00
Total Office Expenses		1,844.00
Total Expense		2,637.10
Net Ordinary Income		(2,624.56)
Net Income		(2,624.56)

Lamprey Regional Solid Waste Cooperative										1:02 PM
Transaction Detail By Account										10/20/2021
July through September 2021										Accrual Basis
	Type	Date	Num	Name	Memo	Amount	Balance			
Interest & Dividend Income	Deposit	07/30/2021			Interest	1.20	1.20			
	Deposit	07/31/2021			Interest	2.91	4.11			
	Deposit	08/31/2021			Interest	1.29	5.40			
	Deposit	08/31/2021			Interest	3.04	8.44			
	Deposit	09/30/2021			Interest	1.18	9.62			
	Deposit	09/30/2021			Interest	2.92	12.54			
Total Interest & Dividend Income						12.54				
Contracted Services										
Bookkeeping & Accounting										
	Check	07/23/2021	3584	Lexian Management Associates LLC	June 2021 Services, Inv 3610	(473.80)	(473.80)			
	Bill	08/27/2021	Inv 3626	Lexian Management Associates LLC	July 2021	(226.60)	(700.40)			
	Bill	09/14/2021	3639	Lexian Management Associates LLC	August 2021	(92.70)	(793.10)			
Total Bookkeeping & Accounting						(793.10)	(793.10)			
Total Contracted Services						(793.10)	(793.10)			
Office Expenses										
Legal Fees										
	Bill	08/02/2021	Strmt 137883	Wyskiel, Boc, Tillinghast & Bolduc, PA	General Business Matters: 4/20/21 - 7/30/21	(1,829.00)	(1,829.00)			
Total Legal Fees						(1,829.00)	(1,829.00)			
Bank Service Fees										
	Check	07/12/2021			Service Charge	(5.00)	(5.00)			
	Check	08/10/2021			Service Charge	(5.00)	(10.00)			
	Check	09/10/2021	Debit	People's United Bank	Analysis Activity for 8/21	(5.00)	(15.00)			
Total Bank Service Fees						(15.00)	(15.00)			
Total Office Expenses						(1,844.00)	(1,844.00)			
TOTAL						(2,624.56)	(2,624.56)			

Lamprey Regional Solid Waste Coop		1:03 PM
Profit & Loss		10/20/2021
January through September 2021		Accrual Basis
		Jan - Sep 21
Ordinary Income/Expense		
Income		
	Interest & Dividend Income	44.02
Member Towns		
	City of Somersworth	761.69
	Town of Greenland	761.69
	Town of Barrington	761.69
	Town of Epping	761.69
	Town of Lee	761.69
	Town of Madbury	761.69
	Town of Newfields	761.69
	Town of Newington	761.69
	Town of Newmarket	761.69
	Town of Northwood	761.69
	Town of Rollinsford	761.69
	Town of Stratham	761.69
	Total Member Towns	9,140.28
	Total Income	9,184.30
Expense		
Contracted Services		
	Bookkeeping & Accounting	2,684.70
	Audit	800.00
	Total Contracted Services	3,484.70
Insurances		
	Property & Liability Ins.	800.00
	Workers Comp. Ins.	419.12
	Total Insurances	1,219.12
Office Expenses		
	Legal Fees	1,829.00
	Bank Service Fees	43.00
	Legal Ads	301.40
	Office Supplies	7.30
	Total Office Expenses	2,180.70
	Total Expense	6,884.52
	Net Ordinary Income	2,299.78
	Net Income	2,299.78

Paul Deschaine

From: Brett Deyling <BDeyling@cmaengineers.com>
Sent: Tuesday, September 28, 2021 3:19 PM
To: p.deschaine@comcast.net
Cc: Adam Sandahl; William Straub
Subject: Landfill Status Update

Paul,

Below is a summary of work completed to date, current status of the leachate system, and proposed short term activities to restore proper operation of the leachate system at the ashfill.

Work Completed:

- September 1, 2021: Vortex completed weir restoration work to allow for accurate flow measurement equipment to be installed in the weir structure.
- September 10, 2021: Flow Assessment installed measurement equipment in the weir structure.
- Friday, September 17, 2021: Received application paperwork for commercial discharge from the WWTP. The application was completed and submitted on Monday, September 20, 2021.
 - Need your signed application form mailed to the City – this was emailed to you by Adam Sandahl on 9/24/21
- Monday, September 20, 2021: Vortex began work at the site to check and manipulate all valves present in the valve building. All valves within the building were observed to be functional and operational through the full range of motion.
- Tuesday, September 21, 2021: Vortex pumped liquid from five manholes into the east tank at the valve building. Additionally, a small amount of liquid within both Phase I and II valve vaults at the landfill was also pumped to the east tank. Approximately 200 gallons of liquid was pumped from the Phase I vault and 100 gallons of liquid was pumped from the Phase II vault. The liquid is assumed to be stormwater.
- Wednesday September 22, 2021: vortex manipulated all valves within the Phase I and Phase II valve vaults at the landfill.
 - The Phase II valves were found to be in the open position and fully operational.
 - All three valves within the stage I valve vault (primary, secondary, Phase II discharge) were found to be in the closed position, upon manipulation approximately 6,000 to 8,000 gallons of liquid was discharged from the piping into both tanks at the valve room.
 - CMA Engineers will provide valve operation instructions in the O&M manual that is currently in process.
 - The Phase I valves appeared to be operational.
 - Discharge from Phase I had not subsided by the end of the day. CMA Engineers instructed Vortex to close the valves to prevent overflow and uncontrolled discharge to the storage tanks.
 - CMA Engineers checked the liquid level within the Phase I Standpipe. Liquid was found to be present, indicating a blockage preventing full drainage of the Site.
 - CMA Engineers opened the east tank 1" discharge valve to begin discharge to the WWTP prior to leaving the Site.
 - CMA Engineers contacted you for, and was granted, authorization to continue the work at the site in an attempt to fully drain the system and free any obstructions within the primary collection piping in Phase I.
- Thursday September 24, 2021: Vortex arrived at the Site with a trailer mounted water jet, they proceeded to open the valves in Phase I valve vault and remove the blind flanges from both Phase I Primary and Secondary pipes to gain access for jetting. Both pipes were jetted approximately 150' to the west towards the landfill, well

into the collection piping within the landfill, no blockages were encountered. The Phase I Standpipe was checked and found to contain liquid. CMA Engineers then referred to the drawings and found that the standpipe is not directly connected into the leachate collection piping. Due to the observed standing water in the system even though the transmission piping was no longer flowing at capacity indicates the standpipe may not be a reliable measuring point for determining head on liner.

- Vortex attempted to pump liquid out of the standpipe using a 2" trash pump, the system did not appear to contain much total liquid as the pump was unable to maintain prime while pumping.
- CMA Engineers removed the covers from the manholes pumped earlier in the week and did not observe measurable ingress of liquid.
- With the blind flanges removed Vortex attempted to close the primary and secondary valves in the Phase I valve vault. The secondary was able to make a watertight seal when closed, the primary was observed to have leakage when fully closed.
- Vortex reinstalled both blind flanges and secured the site prior to demobilizing.
- Tuesday September 28, 2021: CMA Engineers visited the valve room at the Site, the east tank was observed to be below the measuring tube, also, the weir appeared to have no flow moving over the crest. CMA Engineers observed approximately 12,000 gallons of leachate stored in the west tank. CMA engineers opened the 1" valve on the west tank to continue drainage of stored leachate at permissible rates.

Current Status:

- The 1" discharge line on the east tank was left in the open position to allow low flows to discharge from the tank.
- The 1" discharge line on the west tank was left in the open position to allow discharge from the tank.
- At time of departure, the east tank showed no measurable liquid, the west tank showed approximately 12,000 gallons. Each tank has a capacity of 15,000 gallons.
- In the Phase I Valve vault by the landfill, the primary valve was closed as much as possible, very low flow was able to bypass the valve in the closed condition, both the secondary and Phase II valves were left in the closed condition.
- The WWTP has set a limit of 6.25 GPM (9,000 GPD) of discharge from the leachate system. flow was measured at 5 GPM through the 1" open valve on the east tank via the residential meter attached to the pipe. at the measured flow rate only one tank may be discharged at a time.
 - Flows is monitored remotely and has not exceeded the permitted rate

Future activities (to be completed by CMA Engineers):

- Once both tanks are fully drained, the Phase I primary valve should be fully opened and left in the open position with a single tank valve open. The system should be checked at a specified interval to ensure the tanks do not overfill.
- Once the Phase I primary system is determined to be drained, the Phase II valve should be fully opened, and the above process should be repeated. Upon stabilization of the Phase II discharge line the same procedure should be completed for the Phase I secondary line. Operation of the valves must be completed by a team trained in confined space entry (Vortex assumed)
- Once all pipes have reached a static flow rate, and the tanks have been fully drained, all valves in the system should be opened fully to allow for free drainage of base flows through the system.
- CMA Engineers will evaluate options to seal the five manholes and the two vaults to minimize surface water intrusion. This may include a concrete coating, similar to what was recently completed in the weir manhole.
- Confirm no liquid in the manholes and valve vaults
- We will finalize the landfill's O&M manual (Phase II of our agreement).

Potential Cost Saving Activities:

- Utilize member community employees to turn valves within the confined space vault at the landfill.

- install monitoring equipment on the tank level gauges within the vault room so the liquid levels within the tank could be monitored remotely. Flow Assessment could likely add this instrumentation to the suite of equipment currently present at the Site measuring flow through the weir.
- Evaluate options for a permanent meter owned and maintained by the Cooperative once base flows are fully determined.

Brett M. Deyling, P.E.
Project Manager



CMA Engineers, Inc.
Ten Free Street
Portland, Maine 04101
207-520-4846
www.cmaengineers.com

Lamprey Closure Budget						
January - Current (September 30, 2021)						
As Proposed November 11, 2021						
Ordinary Income/Expense	<u>2021 Actual</u> <u>YTD</u> <u>9/30/2021</u>	<u>2021</u> <u>Proposed</u>	<u>Balance</u> <u>Remaining</u> <u>Budget v</u> <u>Actual</u>	<u>12 Months</u> <u>Projected</u> <u>2021 Actuals</u>	<u>2022</u> <u>Proposed</u>	
Income						
Closure Monitoring Assessment	\$17,879.00	\$17,879.00	\$0.00	\$17,879.00	\$22,244.00	
Facility Maint. Mgmt. Assess.	\$6,900.00	\$6,900.00	\$0.00	\$6,900.00	\$18,100.00	** Facility Eval + Facility Mgmt
Use of Reserves	\$0.00	\$200,000.00	\$200,000.00	\$200,000.00	\$80,500.00	*one-time maint + contingency
Total Income	\$24,779.00	\$224,779.00	\$200,000.00	\$224,779.00	\$120,844.00	
					\$40,344.00	w/o reserves
Expense						
Bank Service Charges	\$43.00	\$25.00	(\$18.00)	\$57.33	\$60.00	
Electricity	\$1,128.03	\$1,500.00	\$371.97	\$1,504.04	\$2,000.00	
Engineering (Water Testing)	\$0.00	\$8,700.00	\$8,700.00	\$0.00	\$9,565.00	
Engineering (Facility Evaluation)	\$22,355.64	\$31,900.00	\$9,544.36	\$29,807.52	\$10,100.00	**
Annual Landfill Maintenance Expense	\$0.00	\$4,700.00	\$4,700.00	\$0.00	\$4,000.00	
Added Maintenance Work (one-time)	\$0.00	\$168,100.00	\$168,100.00	\$0.00	\$68,500.00	*
Facility Maintenance Management	\$0.00	\$6,900.00	\$6,900.00	\$12,700.00	\$8,000.00	**
Sewer	\$200.02	\$250.00	\$49.98	\$266.69	\$1,000.00	
Contingency 10%	n/a	n/a	n/a	n/a	\$12,000.00	*
Transfer to Operating (year end)	\$0.00	\$5,204.00	\$5,204.00	\$2,995.00	\$5,719.00	
Total Expenses	\$23,726.69	\$227,279.00	\$203,552.31	\$47,330.59	\$120,944.00	
Other Income						
Interest Income	\$72.32	\$2,500.00	\$2,427.68	\$96.43	\$100.00	
Net Income	\$1,124.63	\$0.00	(\$1,124.63)	\$177,544.84	\$0.00	
	<u>Closure</u> <u>Assessment</u>		<u>Facility</u> <u>Maintenance</u> <u>Assessment</u>	<u>2022 Totals</u>	<u>2021 Totals</u>	<u>Diff</u>
Barrington	\$1,323.52	5.95%	\$1,076.95	\$2,400.47	\$1,474.35	\$926.12
Durham	\$2,093.16	9.41%	\$1,703.21	\$3,796.37	\$2,331.70	\$1,464.67
UNH	\$1,474.78	6.63%	\$1,200.03	\$2,674.81	\$1,642.85	\$1,031.96
Epping	\$1,579.32	7.10%	\$1,285.10	\$2,864.42	\$1,759.31	\$1,105.12
Greenland	\$1,343.54	6.04%	\$1,093.24	\$2,436.78	\$1,496.65	\$940.13
Lee	\$936.47	4.21%	\$762.01	\$1,698.48	\$1,043.20	\$655.29
Madbury	\$295.85	1.33%	\$240.73	\$536.58	\$329.56	\$207.01
Newfields	\$936.47	4.21%	\$762.01	\$1,698.48	\$1,043.20	\$655.29
Newmarket	\$2,050.90	9.22%	\$1,668.82	\$3,719.72	\$2,284.62	\$1,435.09
Newington	\$1,857.37	8.35%	\$1,511.35	\$3,368.72	\$2,069.05	\$1,299.68
Northwood	\$1,023.22	4.60%	\$832.60	\$1,855.82	\$1,139.83	\$715.99
Rollinsford	\$809.68	3.64%	\$658.84	\$1,468.52	\$901.96	\$566.57
Stratham	\$2,222.18	9.99%	\$1,808.19	\$4,030.37	\$2,475.42	\$1,554.94
Somersworth	\$4,297.54	19.32%	\$3,496.92	\$7,794.46	\$4,787.30	\$3,007.16
	\$22,244.00	100.00%	\$18,100.00	\$40,344.00	\$24,779.00	\$15,565.00



October 29, 2021

Mr. Paul Deschaine, Chairman
Lamprey Regional Cooperative
P.O. Box 299
Stratham, NH 03885

Via email: p.deschaine@comcast.net

**RE: Contract Status Update
Lamprey Regional Cooperative Ash/Sludge Landfill, Somersworth, NH
CMA #1.198**

Dear Paul:

CMA Engineers has worked with the Cooperative and the City of Somersworth's wastewater staff to complete a significant amount of work to investigate and remediate the existing leachate conveyance system at the closed Cooperative ashfill. We are in the process of restoring functionality to the leachate collection system and expect to have all leachate lines open to the City of Somersworth wastewater treatment plant before the end of the year. Flow measurement capability has been restored, stagnant stormwater has been removed from manhole structures located along the leachate pipe alignment, and all valves in the system have been exercised and found to be in working condition. Deficiencies have been identified and a more focused path towards full system restoration and long-term reliability has been determined.

This letter presents a budget and schedule status update under our current agreements. Our projects currently have two tasks: Leachate Investigation, and development of updated O&M Plan. As of October 1st, we have expended \$29,928.96 of the \$46,400 Leachate Investigation budget and \$1,796.62 of the \$6,900 O&M Plan budget. The updated O&M Plan will be finalized in early 2022 at the conclusion of the leachate investigation work.

This update primarily addresses the ongoing leachate investigations at the landfill and expected operation and reporting costs in 2022. Brett Deyling transmitted a detailed status update on the work completed to date and the expected upcoming work to you via email on September 28th.

2021 Work Budget Summary

Our Agreement entitled "Amendment 1 to Engineering Services Agreement Scope of Work and Budget – Leachate Investigation and Preliminary System Restoration," dated June 8, 2021, included a budget of \$46,400 for completion of the Leachate Investigation task. CMA Engineers provides the following status update. Please refer to the Agreement for scope details of each task.

Task 1 – Field Work

Task 1 has a budget of \$3,400 and is 100% complete

Task 2 – Sampling and Analysis

This task has a budget of \$8,900 and is 100% complete. We have received all subcontractor invoices from Eastern Analytical which are included in our billings.

Task 3 – Flow Measurement Restoration

Task 3 has a budget of \$15,600 and is 100% complete. Our billings include Vortex’s work to restore the weir but does not include the Flow Assessment invoice for installing the new flow meter and costs for one-year of monitoring. Flow Assessment’s invoice is expected to be \$9,650.

Task 4 – Mechanical Component Check, Initial Disposal, Confirmatory Measurement

This task has budget of \$18,500 and is 100% complete. We have received an invoice for \$12,600 for Vortex’s work under this task, which includes the extra work (\$5,300) to jet lines as discussed and authorized by you via a phone conversation with Brett Deyling. We understand that the Cooperative has allocated funds for landfill system repairs, including flushing leachate piping.

The Table below summarizes work completed under the June 6th Agreement:

	<u>Budget</u>	<u>Billed to Date</u>	<u>Remaining to be Billed</u>
Task 1- Field Work	\$3,400	\$3,400	\$0
Task 2- Sampling/Analysis	\$8,900	\$8,900	\$0
Task 3- Flow Measurement Restoration	\$15,600	\$5,950	\$9,650
Task 4- Mechanical check	\$18,500	\$11,200	\$7,300
TOTAL	\$46,400	\$29,450	\$16,950

As you know, Vortex will need to make at least two more trips to the site to manipulate valves at the landfill to drain the remaining leachate, including the Phase I secondary and Phase II valves. Our budget for this work is \$10,000 including Vortex and CMA Engineers time. Once these valves are open, we believe that the landfill’s leachate system will be restored. Vortex is scheduled to return to the landfill in November and December to complete this work. CMA Engineers is also budgeting an additional \$4,000 to cover project management, and meetings from the start of October through the end of 2021. We have expended approximately \$2,000 of this through the month of October.

CMA Engineers has also prepared the application for the new Industrial Discharge Permit (IDP) with the City of Somersworth (City) and has received the permit. (This effort was not included in the June 6th Agreement.)

The Table below summarizes non-leachate investigation scope items and out-of-scope additional work that has been or will be completed in 2021:

IDP	\$500
Vortex Pipe Flushing (initial phase complete)	\$5,300
Vortex Valve Manipulation	\$10,000
CMA Engineers PM	\$4,000
TOTAL	\$19,800

The total expected billings in 2021 include the original \$46,400 in the agreement plus the additional \$19,800 costs for out-of-scope work for a total cost of \$86,000 for 2021 services.

These estimates do not include sampling/analysis required under the IDP, which is being carried by Stantec. Quarterly reports are due to the City within 10 days of the quarter, starting with Q4 in 2021. CMA Engineers is carrying budget in 2022 to cover the quarterly submittals.

These estimates also do not include leachate disposal costs with the City of Somersworth. CMA Engineers is working with Flow Assessment and the City to address the current flow readings which are impacted by solids that had accumulated through the pipe network and flushed to the flow metering manhole/weir. Based on the flow data, we estimate that approximately 20,000 gallons of leachate have been released to the facility. We expect that upon opening the Phase I secondary and Phase II valves that there will be another slug of leachate flow, but those flows will subside quickly. Based on flow depths recorded in the leachate standpipes for Phases I and II, we believe that the leachate flow in Phase II will be less than what was observed in Phase I. Phase I secondary flows should be minimal. The City's current disposal fee is \$8.05/100 cubic feet of leachate, so a budget of \$500 should be set aside to cover leachate disposal for the remainder of the year, assuming 40,000 gallons of leachate in total are disposed.

2022 Projected Work and Budget Summary

O&M Plan

CMA Engineers will complete the O&M Plan in early 2022 which will detail maintenance, and monitoring, and permitting requirements at the landfill. We are carrying the remaining \$5,100 of this budget in 2022, which is authorized under the current agreement.

Survey

We understand that the Cooperative is restructuring their lease agreement with the City and will need an updated site plan that accurately portrays the site and lease area(s) to provide as an exhibit to the agreement. Our expectation is that the base topography can be obtained from LIDAR imagery, with on-the-ground site survey completed to locate site infrastructure including monitoring wells, cleanouts, vaults, manholes, gravel limits, fence line, treeline, and property lines. CMA Engineers has received a budget from Doucet Survey of Newmarket to complete this effort. We recommend a budget of \$15,000 for Doucet Survey and \$5,000 for CMA Engineers to complete the plan.

Manhole and Vault Leak Repair

We have recently inspected the manholes and vault structures which had previously contained various amounts of liquid. Since these were pumped in September, significant water, presumed to be stormwater,

has not re-accumulated. We expect that over time, these manholes and structures will accumulate stormwater as they have in the past (particularly the manholes). Long term, we expect that these structures will need to be properly sealed to prevent the intrusion of stormwater. This could include installing new gaskets and/or sealing with a concrete grout, similar to what was recently done to seal the weir structure. CMA Engineers is recommending a budget of \$30,000 to complete this work, including CMA Engineers costs to provide coordination and oversight and also to pump accumulated liquids from the structures.

Leachate Flushing

We understand that outside of the recent flushing of the Phase I primary pipe, that the leachate piping system has not been jetted in many years, and potentially not ever. We had previously prepared a budgetary estimate for Vortex to flush and camera all the lines of up to \$100,000. It may cost up to \$80,000 for Vortex to complete the remainder of the work, which will include the main leachate line from the landfill to the treatment plant and the Phase II piping. We are not recommending flushing all of the lines at this time as the system appears to be well draining. CMA Engineers is recommending cleaning the two 15,000 gallon tanks and jetting the leachate line from the tanks/vault to the flow metering manhole once all the valves have been opened to remove accumulated pipe solids that are impacting flow measurement readings at the weir. CMA Engineers recommends a budget of \$8,500 to complete this work, which includes Vortex's budget and a budget from CMA Engineers for oversight and management.

Flow Metering

Our contract with Flow Assessment is for one-year of continuous monitoring, which will end in September 2022. At this time, we will need to either renew with Flow Assessment, install a new meter owned and maintained by the Cooperative, or negotiate an alternative arrangement with the City for measuring or estimating flows. Our expectation is that prior to the end of the Flow Assessment term in September 2022, leachate flows will be negligible and that the Cooperative should request that they are charged a nominal fee without measurement. The Cooperative may also need to install a very low flow flume to monitor and document these lower flow rates to solidify their case for no long term metering – we had previously assumed a budget of \$5,000 to install a new weir plate. We recommend carrying a budget of \$10,000 to address flow metering in 2022.

Inspections Monitoring, and Reporting

Beyond this scope and the scope completed in 2021, there will be ongoing work at the landfill, largely consisting of inspections, monitoring, and reporting. As previously stated, we assume that the budget for monitoring required under the IDP is being carried by Stantec and is being provided to you separately. Stantec would transmit this data to CMA Engineers to complete the quarterly reporting requirements to the City. We recommend a budget of \$500 for each report (\$2,000/year). The City has provided us with a project specific form for reporting. Stantec should also be providing you with a budget to complete landfill water quality monitoring in 2022.

Upon completion of the O&M Plan and though discussions with NHDES-Waste Management Division (WMD), we anticipate the implementation of a post closure inspection and reporting program. We anticipate that WMD will require a landfill gas monitoring program initially which will consist of testing the landfill gas vents and cleanouts. We recommend an annual budget of \$1,000 to complete this work, which will likely be completed by Eastern Analytical of Concord. Landfill inspections will likely be required

semi-annually, with the first inspection to be completed in the fall of 2022. This inspection will review the condition of the capping system and landfill infrastructure. CMA Engineers will also take measurement of leachate levels in the two stand pipes (Phases I and II) and inspect each of the manholes and vaults. We are recommending a budget of \$2,000 to complete each inspection and to prepare and submit the report to WMD. We are also recommending a budget of \$3,000 to prepare and submit the annual post closure report to WMD.

CMA Engineers Project Management

We are recommending carrying a budget of \$5,000 for CMA Engineers to provide consulting to the Cooperative for meetings and unanticipated landfill issues not covered under this scope.

Below is a summary table of expected costs in 2022. Note that this table does not include leachate disposal fees or analytical work covered under Stantec's scope.

	<u>Budget</u>
O&M Plan (authorized under current agreement)	\$5,100
Survey plan for renewed lease	\$20,000
Manhole Vault and Leak Repair	\$30,000
Leachate Flushing	\$8,500
Flow Metering	\$10,000
Quarterly Reports	\$2,000
Landfill Inspection and Post Closure Report	\$5,000
CMA Engineers PM	\$5,000
TOTAL	\$85,600

Leachate Disposal Costs

Long term leachate generation rates are not known at this time but are expected to be minimal. We recommend carrying a budget of \$1,000 for 2022. Long term the Cooperative may recommend alternative lump sum rates that are not dependent on flows if they are too low to be reasonably measured. Upon your review and at your request, CMA Engineers will prepare a contract amendment to cover the work outlined to be completed in 2022.

If you have any additional questions or require additional information, please do not hesitate to contact us.

Very truly yours,

CMA ENGINEERS, INC



Brett M. Deyling, P.E.
Project Manager



Adam J. Sandahl, P.E., BCEE
Senior Project Manager

BMD/AJS:ams



Stantec Consulting Services Inc.
5 Dartmouth Drive, Suite 200, Auburn, NH 03032
Tel: (603) 669-8672, Fax: (603) 669-7636

October 20, 2021
File 191710260

Attention: Mr. Paul Deschaine, Chair
Board of Directors
Lamprey Regional Cooperative
P.O. Box 299
Stratham, NH 03885

**RE: Proposal for 2021 Groundwater Release Detection Permit Monitoring
Somersworth Ash/Sludge Landfill, Indigo Hill Road, Somersworth, NH
NHDES No. 198405054, Project No. 101**

Dear Paul:

Stantec Consulting Services Inc. (Stantec) has prepared the following scope of work, cost proposal, and schedule for you and the Lamprey Regional Cooperative (LRC) for monitoring services at the above referenced Site. This proposal is based on the Site's existing Groundwater Release Detection Permit No. GWP-198405054-S-009 (the Permit), which was issued by the New Hampshire Department of Environmental Services (NHDES) on June 24, 2021. A copy of the Permit is attached for your reference. Please note that the analytical requirements for 2021 are similar to the 2020 requirements but also include a confirmatory round of samples from seven wells for per- and polyfluoroalkyl substances (PFAS) analysis. Also, a comprehensive Biennial Summary Report is required in January 2022.

Stantec's proposed scope of work and related costs for the required services are described below. Please note that Stantec's long history of conducting the regular sampling at this Site has allowed us to pass time and cost savings on to the LRC.

SCOPE OF WORK

Task 1. Monitoring Well Sampling and Reporting

We have based the 2021 proposed costs on sampling the twelve monitoring wells (MWs) specified in the Permit. These locations will be sampled according to the schedule shown below.



Sampling Date	Monitoring Points and Associated Analytical Parameters	Report Requirements
November 2021	12 MWs ¹ Specific Conductance, Temperature, pH, Turbidity, Chloride, Nitrate, Total Kjeldahl Nitrogen (TKN), Iron, and Manganese. Static water levels.	Electronic Data Deliverable (for PFAS results) due within 45-days of sampling
	7 MWs ² PFAS	Summary Report – due in January 2022
	4 MWs ³ Static Water Levels	

Stantec will provide the labor and equipment necessary to complete the sampling. Samples will be collected using a peristaltic pump and dedicated tubing in each well using low-flow purging and sampling techniques or a bailer, dependent on depth to water. The samples will be collected, processed, preserved as appropriate, and delivered to a New Hampshire-certified analytical laboratory for analysis. Full chain-of-custody procedures will be followed. Samples collected from overburden wells for metals analyses (arsenic, barium, cadmium, chromium, iron, lead, manganese, mercury, selenium, silver) will be field filtered and analyzed for dissolved metals. Samples collected from bedrock wells will not be filtered and will be analyzed for total metals. However, if field measured turbidity levels are greater than 10 nephelometric turbidity units (NTUs) in bedrock wells, both filtered and unfiltered samples will be collected for analysis of dissolved and total metals. For the purpose of this proposal, it is assumed that, similar to previous events, samples from one bedrock well (MW-103R) will include analysis of both dissolved and total metals.

The samples collected for PFAS analysis will be analyzed by EPA Method 537.1 modified (isotope dilution method). One field blank will also be collected and analyzed by EPA Method 537.1 for quality assurance/quality control (QA/QC). Sample collection will be in accordance with the NHDES Standard Operating Procedure (SOP) #HWRB-21.

¹ Twelve Monitoring Wells Include: MW-101, 102S, 102R, 103S, 103R, 104R, 105S, 106S, 107S, 108S, 109, 110R

² Seven Monitoring Wells Include: MW-101, 103R, 104R, 105S, 106S, 107S, and 109

³ Four Monitoring Wells Include: MW-105R, 106R, 107R, and 108R



TABLE 1
ESTIMATED COSTS AND SCHEDULE
FOR LANDFILL MONITORING SERVICES (2021)

	<u>Nov 2021</u>	<u>Dec 2021</u>	<u>Jan 2022</u>	<u>Totals</u>
Monitoring Well Sampling	\$5,500*	-	-	\$5,500
PFA EDD Upload	-	\$600	-	\$600
Biennial Summary Report	-	-	\$1,400	\$1,400
TOTALs	\$5,500	\$600	\$1,400	\$7,500

* Includes laboratory fee for the usual Permit required parameters plus eight samples (seven wells and one duplicate) for PFAS analysis.

TABLE 2
ESTIMATED COSTS AND SCHEDULE
FOR LEACHATE ANDFILL MONITORING SERVICES (Q4 2021 – Q3 2022)

	<u>Nov 2021</u>	<u>Q1 2022</u>	<u>Q2 2022</u>	<u>Q3 2022</u>	<u>Totals</u>
Annual Leachate Sampling and IUMR Submittal	\$490*	-	-	-	\$490
pH Monitoring and IUMR Monitoring Well Sampling	-	\$525	\$525	\$525	\$1,575
TOTALs	\$490	\$525	\$525	\$525	\$2,065

* Includes laboratory fee for one leachate sample for TSS, total nitrogen, sulfate, and PFAS (compounds).

ACCEPTANCE AND TERMS AND CONDITIONS

If this proposal is acceptable, please provide your authorization to begin work by signing below in the space provided and returning it to our attention via fax at fax number (603) 669-7636 or by email to Donald.moore2@stantec.com. This work will be conducted in accordance with the terms and conditions dated October 26, 2015, which are included herein by reference. Stantec will invoice the LRC on a Lump Sum/Fixed Fee basis following each of the Tasks described above.



October 20, 2021
Mr. Paul Deschaine
Page 5 of 5

It has been our pleasure to perform water quality sampling services for you at this Site and we look forward to the opportunity to continue our association. If you have any questions or comments, please do not hesitate to call.

Sincerely,

STANTEC CONSULTING SERVICES INC.

Donald F. Moore, P.G.
Project Manager/Associate

Attachments: Groundwater Release Detection Permit No. GWP-198405054-S-009

ACCEPTANCE

I accept the Price, Scope, Schedule, and Terms and Conditions of this proposal.

Lamprey Regional Solid Waste Cooperative

Signature

Printed Name/Title

Date

Design with community in mind

2022 Proposed Budget with W/M direct bill

Lamprey Proposed 2022 Operating Budget		Profit & Loss Budget vs. Actual		January - September 2021		9 Month Actual		2021 Budget		Balance		12 Months		2022 Budget	
						Jan - Sept		As Adopted		Remaining		Projected		Proposed	
										Budget v Act		2021 Actuals			
As Proposed November 11, 2021															
Ordinary Income/Expense															
Income															
Misc./Reserves															
			\$0.00	\$0.00	\$0.00					\$0.00					\$0.00
Interest Income															
			\$48.24	\$1,500.00	\$1,451.76					\$64.32					\$75.00
			\$29.00	\$1,500.00	\$1,451.76					\$64.32					\$75.00
Member Towns															
	Town of Barrington		\$761.69	\$761.69	\$0.00			\$761.69	\$761.69	\$0.00		\$761.69			\$1,192.79
	Town of Epping		\$761.69	\$761.69	\$0.00			\$761.69	\$761.69	\$0.00		\$761.69			\$1,192.79
	Town of Greenland		\$761.69	\$761.69	\$0.00			\$761.69	\$761.69	\$0.00		\$761.69			\$1,192.79
	Town of Lee		\$761.69	\$761.69	\$0.00			\$761.69	\$761.69	\$0.00		\$761.69			\$1,192.79
	Town of Madbury		\$761.69	\$761.69	\$0.00			\$761.69	\$761.69	\$0.00		\$761.69			\$1,192.79
	Town of Newfields		\$761.69	\$761.69	\$0.00			\$761.69	\$761.69	\$0.00		\$761.69			\$1,192.79
	Town of Newington		\$761.69	\$761.69	\$0.00			\$761.69	\$761.69	\$0.00		\$761.69			\$1,192.79
	Town of Newmarket		\$761.69	\$761.69	\$0.00			\$761.69	\$761.69	\$0.00		\$761.69			\$1,192.79
	Town of Northwood		\$761.69	\$761.69	\$0.00			\$761.69	\$761.69	\$0.00		\$761.69			\$1,192.79
	Town of Rollinsford		\$761.69	\$761.69	\$0.00			\$761.69	\$761.69	\$0.00		\$761.69			\$1,192.79
	City of Somersworth		\$761.69	\$761.69	\$0.00			\$761.69	\$761.69	\$0.00		\$761.69			\$1,192.79
	Town of Stratham		\$761.69	\$761.69	\$0.00			\$761.69	\$761.69	\$0.00		\$761.69			\$1,192.79
	Total Member Towns		\$9,140.28	\$9,140.28	\$0.00			\$9,140.28	\$9,140.28	\$0.00		\$9,140.28			\$14,313.50
Total Income															
			\$9,188.52	\$10,640.28	\$1,451.76			\$10,640.28	\$10,640.28	\$1,451.76		\$9,204.60			\$14,388.50

2022 Proposed Budget with WM direct bill

	YTD	2021			2022	Operating % Allocation	Closure % Allocation	Closure Expenses
Expenses (to date)								
Contracted Services								
Document Storage	\$0.00	\$1,000.00	\$1,000.00	\$780.00	\$800.00	50%	50%	\$400.00
Audit	\$800.00	\$7,000.00	\$6,200.00	\$1,066.67	\$7,000.00	80%	20%	\$1,400.00
Transcription	\$0.00	\$0.00	\$0.00	\$0.00	\$750.00	80%	20%	\$150.00
Management Services	\$2,684.70	\$5,000.00	\$2,315.30	\$3,579.60	\$4,000.00	50%	50%	\$2,000.00
Turnkey Expenses	\$0.00	\$0.00	\$0.00	\$0.00	\$0.00	100%	0%	\$0.00
Total Contracted Services	\$3,484.70	\$13,000.00	\$9,515.30	\$5,426.27	\$12,550.00			
Insurances								
Unemployment	\$0.00	\$0.00	\$0.00	\$0.00	\$0.00	80%	20%	\$0.00
Property & Liability Ins.	\$800.00	\$800.00	\$0.00	\$800.00	\$897.00	50%	50%	\$448.50
Workers Comp. Ins.	\$419.12	\$419.10	(\$0.02)	\$419.12	\$500.00	80%	20%	\$100.00
Total Insurances	\$1,219.12	\$1,219.10	(\$0.02)	\$1,219.12	\$1,397.00			
Office Expenses								
Legal Fees	\$1,829.00	\$500.00	(\$1,329.00)	\$2,438.67	\$5,000.00	80%	20%	\$1,000.00
I.T. Maintenance	\$0.00	\$0.00	\$0.00	\$0.00	\$0.00	80%	20%	\$0.00
Bank Service Fees	\$43.00	\$25.00	(\$18.00)	\$57.33	\$60.00	100%	0%	\$0.00
Legal Ads	\$676.40	\$800.00	\$123.60	\$901.87	\$800.00	80%	20%	\$160.00
Office Supplies	\$7.30	\$100.00	\$92.70	\$9.73	\$100.00	80%	20%	\$20.00
Dues & Memberships	\$0.00	\$100.00	\$100.00	\$0.00	\$100.00	80%	20%	\$20.00
Equipment	\$0.00	\$0.00	\$0.00	\$0.00	\$0.00	80%	20%	\$0.00
Postage	\$0.00	\$100.00	\$100.00	\$0.00	\$100.00	80%	20%	\$20.00
Total Office Expenses	\$2,555.70	\$1,625.00	(\$930.70)	\$3,407.60	\$6,160.00			
Payroll								
Treasurer Salary	\$0.00	\$0.00	\$0.00	\$0.00	\$0.00	60%	40%	\$0.00
Total Payroll	\$0.00	\$0.00	\$0.00	\$0.00	\$0.00			
Payroll Taxes								
Employer Social Security	\$0.00	\$0.00	\$0.00	\$0.00	\$0.00	60%	40%	\$0.00
Employer Medicare	\$0.00	\$0.00	\$0.00	\$0.00	\$0.00	60%	40%	\$0.00
Total Payroll Taxes	\$0.00	\$0.00	\$0.00	\$0.00	\$0.00			
							Closure:	\$5,718.50
Total Operating Expenses	\$7,259.52	\$15,844.10	\$8,584.58	\$10,052.99	\$20,107.00			
Less Transfers in From Closure Fund	\$0.00	\$5,203.82	\$5,203.82	\$2,995.00	\$5,718.50			
Net Operational Expenses	\$7,259.52	\$10,640.28	\$3,380.76	\$7,057.99	\$14,388.50			
Net Income	\$1,929.00	\$0.00	(\$1,929.00)	\$2,146.61	\$0.00			

Paul Deschaine

From: Matthew Murray <mmurray@vachonclukay.com>
Sent: Tuesday, November 23, 2021 9:27 AM
To: Paul Deschaine
Subject: RE: Changing Enterprise Funds

Paul,

My guess is that you would have to follow the same manner in how the separate funds were established, looking through the by-laws real quick using the search feature for operating fund and closure fund I can't locate anything specific. It appears as though there were several appendixes (waste to energy facility, ash landfill facility, transfer facility, and a MSW hauling). If the separate funds were established by a vote at a meeting by the Cooperative I would see no reason that you would not be able to have a vote to terminate the fund and transfer the Operating Fund's fund balance to the Closure Fund. From an accounting standpoint it's easy, I'd be more concerned about the legality of it and how everything was established.

I'm not sure if there is some cross referencing in powers / duties of the Cooperative based on RSA 53 as it does make reference to RSA 31, which is where funds may be established.

Hopefully this helps.

Thank you,

Matthew R. Murray, CPA
Vachon Clukay & Company PC

608 Chestnut Street
Manchester, NH 03104
Telephone: (603) 622-7070
Fax: (603) 622-1452

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REQUIRED DISCLOSURE Circular 230 issued by the Internal Revenue Service requires us to inform you that any TAX ADVICE contained in this communication and any attachments or enclosures is not intended or written by us to be used, and cannot be used, by any taxpayer for the purpose of avoiding Tax Penalties.

-----Original Message-----

From: Paul Deschaine <p.deschaine@comcast.net>
Sent: Monday, November 22, 2021 5:28 PM
To: Matthew Murray <mmurray@vachonclukay.com>
Subject: Changing Enterprise Funds

[EXTERNAL EMAIL]

Matt,

As we prepare our 2022 operating and closure budgets, it occurs to me and it might become a topic of discussion by the full Board of Directors that we may consider consolidating the 2 funds into one operating account. The one remaining operation the Cooperative has is maintaining the closed landfill other negotiating a renewal of the disposal contract prior to end of 2026. There really is no longer a distinction between the operating liabilities/expenses and the closure liabilities and expenses. Some members have also expressed confusion about getting 2 assessment invoices, one for closure and one for operations. They also would like to write one check instead of 2, one for each fund type.

Are there any downsides to consolidating the two funds from a reporting and audit perspective? It would also save on banking fees by not having 2 accounts. This all assumes the Directors could come to a consensus about the status of the reserves in each fund. There was talk at a Directors meeting last year about transferring operating reserves to the closure fund in cases of unforeseen closure expenses draining the closure reserves. It would also make accounting, budgeting, and auditing procedures much easier. Are there any downsides to this?

Paul

Paul R. Deschaine, Chair
Board of Directors
Lamprey Regional Cooperative
P. O. Box 299
Stratham, NH 03885
p.deschaine@comcast.net
(603) 944-3146

A	B	C	D	E	F	G	H	I	J	K	L	M	N
1	Town of Northwood												Updated 12/09/2021
2	Select Board and Administration Task Manager												
3			Priority Level	Due Date	Assignee(s)			Revised Date		Status		Notes	
4	Date Listed												
5	Review and Update Personnel Policy		High	4/15/2021	WJ/BoS			11/30/2021		In process		Have current policy reviewed by legal for compliance &w/BoS for updates	
6													
7	Update Wage Scale		High	4/15/2021	WJ/BoS/CE			12/14/2021		In process		Update wage Grade and Step scale	
8													
9													
10	Review and Update Cyber Security Protection		High	4/15/2021	WJ/CE/Mainstay			12/30/2021		In process		Review policies and practices, program protection, hardware status	
11													
12	Board Review of All Committees and Their Charges		High	5/30/2021	WJ/BoS			1/30/2022		In process		determine if still needed, is charge/mission clear and accurate	
13													
14	Public Hearing for Use of ARPA funds		High	TBA	WJ/BoS							Seeking public input on how to use these unanticipated funds.	
15													
16	Bow St. and RT4 Intersection Drainage Issue		High	TBA	WJ/CB/DOT					In process		scheduling meeting with DOT for July	
17													
18	Address Gulch Pond Dam DES Notice		Medium	9/1/2021	WJ/CB			1/30/2022				address letter of recommendations from DES	
19													
20	Develop MOU with School for Emergency Shelter		Medium	10/1/2021	WJ/BY/BoS					In process		work w/school admin and EMD to develop MOU for emergency shelter	
21													
22	Organize a Conference of Committees		Medium	TBD	WJ/BoS							organize a meeting of all boards and committees to discuss mission, etc.	
23													
24	Public Hearing on New Building Permit Fees		Medium	5/25/2021	WJ/CS/BoS			2/14/2022				Proposed effective date of 1/1/2022	
25													
26	Review of Town Policies and Ordinances		Medium	9/1/2021	BoS/WJ			12/31/2021		In process		review during each BoS meetings beginning 03/15/2021 until complete	
27													
28	Cable TV Franchise Agreement Renewal Process		low	12/31/2023	WJ/BoS/Atlantic					In process		joined consortium to negotiate, first meeting 3/31/21	
29													
30	Implement Transition to New Finance Software		High	10/15/2021	CE/WJ/MTS					In process		begin transferring data from Profund to MTS	
31													
32	Go "Live" with New Finance Software		High	12/15/2021	CE/WJ/MTS							run redundant programs prior to full change over	
33													
34	Investigate Harvey Lake Dam Ownership		High	6/15/2021	WJ			9/1/2021		Complete		determine ownership, address DES findings of 01/2020	
35													
36	Evaluate condition of boat ramps		High	7/1/2021	WJ/ConCom/DES			9/1/2021		Complete		research improvements to Northwood & Harvey Lk ramps	
37													
38	Coordinate Public Auction with Auctioneer		High	10/16/2021	WJ/BoS/Staff					Complete		Auction date 10/16/21, location TBD	
39													
40	Begin FY22 Budget Preparation Process		High	9/13/2021	WJ/CE/Staff					Complete		issue package to department heads requesting line item budget detail	
41													
42	Public Hearing Regarding Ambulance Rates Increase		High	8/24/2021	WJ/BoS/MT					Complete			
43													
44	Town Owned Property Abutter Sale		High	0825/21	WJ/BoS/CM					Complete		In-house sale to abutters with restrictions	
45													
46	Sale or Auction of Available Town Owned Property		High	8/30/2021	WJ/BoS			10/16/2021		Complete		determine status and confirm list w/BoS, ConCom, Rec Commission	
47													
48	Deliver TA FY22 Budget to BoS		High	10/12/2021	WJ/CE/DHeads					Complete			
49													

A	B	C	D	E	F	G	H	I	J	K	L	M	N
50	1/15/2021	Update and improve Town Website	Medium		WJ/BOS/Staff		8/1/2021		9/15/2021		Complete		meeting scheduled with host/design company on 4/29
51	8/24/2021	Department Head Budget Presentations to BOS	High		DHs/WJ/CE		See notes				Complete		Two sessions: 10/19 worksession & 10/26, 11/2 wrap up
52	8/24/2021	Deliver BOS Budget to LS for distribution to BC	High		WJ/CE		11/18/2021				Complete		Budget Info packets to BC
53	2/4/2021	Complete New Road Surface Management System	High		WJ/CB/SCRPC		11/31/2021				Complete		process to begin in late spring/summer, kickoff meeting on 7/20
54	8/24/2021	BC Review of Town Budget	High		WJ/CE/JG		12/4/2021				Complete		



John Frost

17h · 🌐



F7I

Huge thank you to town crew that came out today to unplug culvert. Already down about 4" . Awesome. Thanks much 🙏🙏🙏

👍 23

6 Comments

👍 Like

💬 Comment



Sharolyn L Brown ✍️

Great bunch of men !!! Thanks

Like · Reply · 17h

👍 3



Sabrina Liebfried

Glad to hear the good news!! 🙏🙏

Like · Reply · 17h

👍 1



John Frost Author

Sabrina Liebfried Yes 🙏🙏

Like · Reply · 17h

👍 1



Sabrina Liebfried

John Frost hopefully the little bugger goes away!

Like · Reply · 17h

👍 1



John Frost Author

Sabrina Liebfried Yes 🙏🙏

Like · Reply · 17h

👍 1



Reply to Sabrina Liebfried...

😊 📷 GIF 🗨️



Rose Frost

Most appreciated!! Thank you!!

Like · Reply · 15h

👍 2

F.Y.I.

STATE OF NEW HAMPSHIRE
INTER-DEPARTMENT COMMUNICATION

FROM: Nickie Hunter, P.E. ^{NH/te}
District Construction Engineer

DATE: November 30, 2021
AT: Construction Bureau

SUBJECT: **Northwood 42363**
Replacement of a 5' x 7' metal arch culvert under NH 107, 1/2 mi north of US 4

TO: Construction Files *via*
Theodore Kitsis, P.E.
Administrator, Construction

MEMORANDUM

On November 24th 2021 at 9:00 AM, a Final Inspection of the subject project was attended by:

<u>NAME</u>	<u>ORGANIZATION</u>	<u>E-MAIL ADDRESS</u>
Nickie Hunter	NHDOT Construction	Nickie.hunter@dot.nh.gov
Brian Cassel	NHDOT Construction	Brian.J.Cassel@dot.nh.gov
Justin Sherman	Stoney Ridge Environmental	jsherman@stoneyridgeenv.com
Don Bailey	FL Merrill	DBailey@FLMerrill.com
Bob Burns	FL Merrill	BBurns@FLMerrill.com
Julius Nemeth	NHDOT	Julius.J.Nemeth@dot.nh.gov
Chris Carucci	NHDOT	Christopher.A.Carucci@dot.nh.gov
Walter Johnson	Town of Northwood	wjohnson@town.northwood.nh.us
Chris Brown	Town of Northwood	Highway@town.northwood.nh.us

A review of the work showed it to be in substantial conformance with the intent of the plans and specifications with the exception of items listed on the "final punch list" including, but not necessarily limited to, the following:

- 1) Add matting to slopes and swale, particularly where run-off is expected beyond the basins on the SW corner of the culvert. Monitor this area until stabilization is achieved.
- 2) Add mulch to all slopes, particularly where matting isn't used in order to provide extra stabilization of the slopes over the winter.
- 3) Remove silt sock along rock wall at VFW and in front of the house at 138 Main St.
- 4) General site clean-up, including sweeping around basins, top of headwalls, driveway entrances, etc.

When the above has been done to the satisfaction of the Contract Administrator, the work will be accepted for maintenance and the completion date noted on the daily report.

Slopes around the project have not yet met minimum growth requirements. The Contractor will need to continue to monitor site per the SWPPP monitoring requirements until ground is snow covered and frozen and a request for suspending the monitoring has been approved by NHDOT's Environmental Coordinator, Darrel Elliott. Monitoring will need to be resumed in the spring until growth has been established. At that time, any temporary erosion control measures still left in place may be removed. It is mutually understood that seeded areas failing to establish growth will be re-seeded at the contractor's expense. This will not affect the completion date and no money will be retained for grass growth.

NH/jll

cc: Attendance List

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