



# Northwood, NH Board of Selectmen Agenda September 28, 2021

You may also watch the meeting live on the Town Website at this link:

<https://livestream.com/accounts/28706232/events/8784532/player?width=640&height=360&enableInfoAndActivity=true&defaultDrawer=&autoplay=true&mute=false>

**6:00 pm Call to Order, Roll Call, Pledge of Allegiance**

**Citizen's Forum (15-minute limit, 3 minutes/speaker)**

## **ONGOING BUSINESS**

- **Approve Minutes  
September 14, 2021**
- **Consent Agenda**
- **Chief Tetreault – Updated Information Regarding Defibrillators**
- **TA Reports / Items for Board Action**

## **OLD BUSINESS**

**Review for Action: Town Owned Property Sale Update**

## **NEW BUSINESS**

**Review for Action: Review of Tax Collector's Pending Tax Deed Property List for Waivers**

**Review for Action: Review of Town Facilities Use Policy**

**Review Board Tasker Manager**

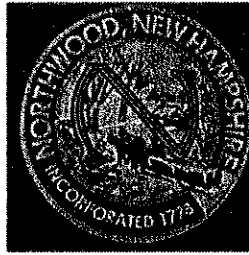
**Board Committee Reports.**

**Citizen's Forum (15-minute limit, 3 minutes/speaker)**

**Nonpublic Session if needed RSA 91-A:3II (a)**

**Adjournment**

**\*Any person requiring interpretive or other accommodations is asked to contact the Town Office at least 48 hours prior to the start of the meeting.**



**TOWN OF NORTHWOOD  
BOARD OF SELECTMEN**

**Town of Northwood • 818 First NH Turnpike • Northwood, NH 03261  
(603) 942-5586**

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**Board of Selectmen Meeting Minutes  
September 14, 2021**

**ROLL CALL:** Chairman Hal Kreider, Vice-Chair Matt Frye, Select Board Member Beth Boudreau, Select Board Member Tim Colby, Select Board Member Jim Guzofski

**ABSENT:**

**STAFF PRESENT:** TA Walter Johnson, Finance Director Cheryl Eastman Deputy Financial Specialist Paul Allard

**6:01 P.M. Chairman Hal Kreider opened the Northwood Board of Selectmen meeting and led the Pledge of Allegiance**

**Minutes**

**Motion: "To approve the minutes of August 24, 2021, as written."**

**Motion: M. Frye**

**Second: B. Boudreau**

**Motion carried by roll call vote 5/0**

**CONSENT AGENDA**

**Northwood NH Consent Agenda for September 14, 2021**

Accounts Payable Manifest dated September 01, 2021:  
Batch # 17856 for \$83,712.18

Accounts Payable Manifest dated September 08, 2021:  
Batch # 17882 for \$345.00

Accounts Payable Manifest dated September 15, 2021:  
Batch # 17890 for \$583,625.57

Payroll Manifest dated September 08, 2021:  
Batch # 17876 for \$77,218.37

- 1 Property Tax Exemptions: Approve or Deny per Assessor's Recommendations
- 2 Sarah Barnum
- 3 Proration Application – Paul & Shirley Tudor
- 4 Veteran Tax Exemption – Steven & Elaine Stottlar
- 5 Veteran & Disabled Tax Exemption – Glenn Sherman
- 6 Veteran & Elderly Tax Exemption – Michael & Doris George Family Revocable Trust
- 7 Veteran & Elderly Tax Exemption – Paul Belliveau

8

9 Other

10 Land Use Tax Change – Sarah Barnum

11 Land Use Tax Change – Jake Gomes

12 Land Use Tax Change – Paul Thiem

13

14 **Motion: “To approve the consent agenda dated September 14, 2021 as amended”**

15 **Motion: M. Frye**

16 **Second: B. Boudreau**

17 **Discussion: Chairman Hal Kreider asked to remove the D&T LeBlanc Family**  
18 **Revocable Trust from the Consent Agenda as the Assessor did not give a**  
19 **recommendation and left that decision to be made by the Board.**

20

21 **Motion carried by roll call vote 5/0**

22

23

24 **D&T LeBlanc Family Revocable Trust**

25 Chairman Hal Kreider started the discussion related to the D&T LeBlanc Family  
26 Revocable Trust, stating that a small portion of their land is actually located within  
27 the Town of Nottingham before they had sold their house and asked the Town of  
28 Northwood for an abatement. Hal Kreider also mentioned that the Assessor noted this  
29 request came in after the required deadline and asked of the Board how best to  
30 approach this request. After some discussion, the Board made a motion.

31

32 **Motion: To deny the abatement request from D&T LeBlanc Family Revocable**  
33 **Trust.**

34 **Motion: T. Colby**

35 **Second: M. Frye**

36 **Discussion: Select Board Member Jim Guzofski asked if they would be able to refile**  
37 **to address their case and Mr. Johnson stated that they will not need to apply again**  
38 **as data correction for the year 2021 will be made.**

39

40 **Motion carried by roll call vote 5/0**

41

42

43 **Year to Date Financial Report**

44 Finance Director Cheryl Eastman reviewed the Projected Expenditures report that she  
45 has created and mentioned that it is updated weekly after the AP or Payroll has been  
46 completed. Cheryl continued to state that the Town of Northwood has approximately  
47 \$228,000 noncommitted budget funds through the end of the year. During the weekly  
48 updates, Cheryl is keeping track of the salaries, benefits, utilities and recurring  
49 payments, however, it is concerning that a potential hiccup will occur and offset the  
50 Town's finances. Mr. Johnson added that these expenses could occur at any time,  
51 such as one of the Fire Rescue vehicles having broken down, or even in the November  
52 or December months related to the changing of the weather that could cause  
53 unforeseen expenses. After some discussion, both Cheryl and Mr. Johnson will

1 prepare for the third quarter report to present to the Board in October and manage  
2 any unforeseen expenses as needed.

3  
4  
5 **AP Check Register**

6 Mr. Johnson presented to the Board an additional AP Check Register, batch # 17892  
7 for \$950, regarding a conference that Tax Collector Marisa Russo and Melisa Rowe will  
8 be attending later in the month of October. After some discussion, the Board made a  
9 motion.

10  
11 **Motion: To approve the AP Check Register, batch # 17892 for \$950, for Tax**  
12 **Collector Marisa Russo's and Deputy Tax Collector Melisa Rowe training.**

13 **Motion: M. Frye**

14 **Second: T. Colby**

15  
16 **Motion carried by roll call vote 5/0**

17  
18  
19 **TA Reports/Items for Board action**

20  
21 Staffing Update

22 Mr. Johnson reported that the Police Department continues to search for Officers  
23 and are currently evaluating two candidates at this time. Additionally, the library  
24 has addressed their vacancies with changes in their duties and schedules. Mr.  
25 Johnson also announced the resignation of Deputy Finance Specialist/BOS Admin  
26 Assistant Paul Allard who will be leaving the Town of Northwood on September 24,  
27 2021 for a new position. Chairman Hal Kreider read the resignation of Paul Allard  
28 and asked for a motion.

29  
30 **Motion: To accept Deputy Finance Specialist/BOS Admin Assistant Paul**  
31 **Allard's resignation, with regret.**

32 **Motion: M. Frye**

33 **Second: T. Colby**

34  
35 **Motion carried by roll call vote 5/0**

36  
37 Building Repairs and Painting

38 Mr. Johnson reported that the Town Hall repairs should be completed within the  
39 next few weeks and is still seeking a painting contractor for the Community Center  
40 and the Chesley Library. Select Board Member Beth Boudreau asked how to  
41 expedite the process for finding a painting contractor and Mr. Johnson responded  
42 that all the local companies who have this expertise have been contacted but have  
43 not presented any bids at this time. Mr. Johnson and Public Works Foreman  
44 Chris Brown are diligently pursuing painting contractors for the Community  
45 Center project and are waiting for their responses.

46  
47 Harvey Lake Dam Update

48 Mr. Johnson reported that he has sent a copy of the surveyor's summary report to the  
49 NHDES Dam Bureau and advised them that the Town of Northwood will not be taking  
50 any action regarding the dam as it appears the Town is one of three possible owners.

51

1 Meadow Lake Dam

2 Mr. Johnson reported that he has sent letters to the State Representatives and  
3 Senator regarding the Board's concern over the recent dam failure and the lake  
4 draining.

5  
6 Town Website Update

7 Mr. Johnson reported that finishing touches are being made to the new site and  
8 should be available to the public by the end of the week. Future adjustments to the  
9 website will be made as needed.

10

11 Town Office Water Damage Update

12 Mr. Johnson reported that the new flooring will be installed this week, and the  
13 project should be mostly complete by Friday, September 17, 2021.

14

15 2020 NH DRA USPAP Approval Report

16 Mr. Johnson reported that the Uniform Standards of Professional Appraisal  
17 Standards (USPAP) has been reviewed and approved for compliance by the NH  
18 Department of Revenue. The full report will be available for public viewing during  
19 normal business hours.

20

21 Town Facilities Lighting Upgrade

22 Mr. Johnson is still waiting for a final determination on the lighting upgrade  
23 project for town buildings.

24

25 Emergency Shelter

26 Mr. Johnson met with the Emergency Management Director Bob Young and the  
27 SAU44 Superintendent to discuss a formal MOU for emergency shelter use of a  
28 portion of the school facility and the options for acquiring an emergency backup  
29 generator for the facility. The matter will be presented to the school board for  
30 discussion soon and estimates of the cost of the generator and installation have  
31 been obtained by the district. The estimated cost for powering the entire building  
32 is approximately \$178,000 for a diesel fueled generator and prices have been  
33 requested for a propane one.

34

35 Fire Department Tanker Truck Financing

36 Mr. Johnson reported that the financing for the new truck was completed on  
37 September 09, 2021 with Franklin Savings Bank at a rate of 2% for a 5-year term. The  
38 truck was delivered and accepted by the Fire Chief on the same day as well.

39

40 Roadside Mowing

41 Mr. Johnson reported that the roadside mowing is underway and mentioned that  
42 Public Works Foreman Chris Brown is pleased with their work so far.

43

44 Bow Lake Road Bridge Reimbursement Funds

45 Mr. Johnson reported that the complete reimbursement for the engineering and  
46 construction of the Bow Lake Road bridge has been received in the amount of  
47 \$389,608 from NHDOT.

48

1 Road Paving Schedule

2 Mr. Johnson reported that the reclaiming and paving is scheduled to begin the week  
3 of September 17, 2021 through September 30, 2021, weather permitting. Notices will  
4 be posted on the website and Facebook regarding this matter. Mr. Johnson expects  
5 the work to be completed by October 1, 2021.

6  
7 Upcoming Meetings Schedule

8 Mr. Johnson mentioned that the next upcoming meetings will be held on September  
9 28, 2021, October 12, 2021 and October 26, 2021.

10  
11  
12 **OLD BUSINESS**

13  
14 Town Owned Property Sale – Abutter Sale Bid Opening

15 Chairman Hal Kreider opened up the discussion for the sale of Town owned property  
16 regarding only the properties that were required to merger with the abutting owners'  
17 property. Mr. Johnson also mentioned that there were fifteen properties that were put  
18 up for sale and letters were sent to all the known abutters regarding this matter. Mr.  
19 Johnson announced there is one bid for four of the fifteen properties offered as follows:

20  
21 Robert Goodwin of 285 Old Mountain Road in Northwood, NH submitted a bid of  
22 \$5,101 for tax map 244 lot 44 on Upper Camp Road which is adjacent to his property  
23 of 46 Upper Camp Road

24  
25 Mark Vale of 240 Long Pond Road in Northwood, NH submitted a bid of \$5,155 for tax  
26 map 207 lot 24

27  
28 Betsy Dunbrack of 21 Lower Camp Road in Northwood, NH submitted a bid of  
29 \$10,500 for tax map 124 lot 4

30  
31 Mark and Michelle Minasalli of 266 Harmony Road in Northwood, NH submitted a bid  
32 of \$17,200 tax map 123 lot 29

33  
34 After some discussion, the Board made a motion.

35  
36 **Motion: To accept the bids as presented and described above, subject to all the**  
37 **conditions described in the offer.**

38 **Motion: M. Frye**

39 **Second: T. Colby**

40  
41 **Motion carried by roll call vote 5/0**

42  
43  
44 List of Requests for Local Fiscal Recovery Fund

45 Chairman Hal Kreider opened up the discussion for the list of requests for utilizing the  
46 Local Fiscal Recovery Funds and asked of Mr. Johnson his input on this discussion.  
47 Mr. Johnson reported all department heads were asked to submit any requests they  
48 may have that will meet the guidelines of ARPA and a copy of the list was included in  
49 the Board's packet. The Board will continue to seek public input on the proposed list  
50 as well as seek other suggestions for expending the funds. After some discussion, the  
51 Board came to a consensus to continue discussion on this topic and consider more  
52 information during the budget process as some of the requests will be proposed for the  
53 2022 fiscal year budget.

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**NEW BUSINESS**

**Health Officer Appointment**

Mr. Johnson presented to the Board that Building Inspector Jared Shaheen is prepared to take up the position of Health Officer for the Town of Northwood. Jared Shaheen will be taking a course to better acclimate himself to the new role and will be working closely with the State Health Officer liaison. After some discussion, the Board made a motion.

**Motion: To nominate Building Inspector Jared Shaheen to the State as the Health Officer for the Town of Northwood.**

**Motion: M. Frye**  
**Second: T. Colby**

**Motion carried by roll call vote 4/1 (Mr. Guzowski dissenting)**

**Roadside Japanese Knotweed Eradication Project**

Chairman Hal Kreider asked Finance Director Cheryl Eastman if this project for the eradication of Japanese Knotweed should be considered or if it should be postponed due to having approximately \$6,000 to aid in this project. Cheryl mentioned that most of this project should be covered under the Expendable Trust Fund for Terrestrial Invasive Species and doesn't expect any funds from the budget to be included. Mr. Johnson interjected, commenting that some funds from the budget will have to be expended to complete this project since the account has less than what was estimated. Additionally, Mr. Johnson confirmed that the Japanese Knotweed would qualify under the Expendable Trust Fund since the terms do not specifically say which type of species would be acceptable. Mr. Johnson also reported that the applications have been sent to the State to begin the process to under go this project. After some discussion, the Board made a motion.

**Motion: To expend \$6,000 towards the project for the eradication of the Japanese Knotweed along roadsides in certain areas of town with \$5,000 coming from the Terrestrial Invasive Expendable Trust Fund.**

**Motion: T. Colby**  
**Second: M. Frye**

**Motion carried by roll call vote 5/0**

**2021 DRA MS-1 Report – Summary of Valuations**

Mr. Johnson reviewed the annual MS-1 Report which is the summary of valuations for 2021 for the Town of Northwood. This report is submitted to the Department of Revenue which then becomes the basis of tax rate for 2021. Mr. Johnson noted some changes over the 2021 report, such as the elderly exemptions that were listed for 2020 were \$6,989,411 and for 2021 are being shown as \$8,009,659, which is an increase \$1,020,428. Mr. Johnson also noted a net change in the overall assessed valuation was increased to \$12,580,082. Mr. Johnson later clarified that in the 2020 report the utilities were understated by approximately \$6.9 million, so the actual amount of increase \$5,654,882 which is a result of building permits and other improvements to properties in Town.

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**TASK MANAGER**

Mr. Johnson mentioned that Board feedback on scheduling for the upcoming budget process will be needed to begin the process. Chairman Hal Kreider commented that the Budget Committee should also be included in these discussions as well. After some discussion, the Board came to a consensus to set a tentative date for October 19, 2021, for beginning the Board’s review of the TA and department head proposed budget. This special meeting will be a budget workshop only. Mr. Johnson plans to speak with the Department Heads prior to them meeting with the Board. Select Board Member Beth Boudreau asked if there will be an updated CIP document to review prior to the October 19, 2021 meeting and Hal Kreider mentioned that the Planning Board will be holding a public hearing in the upcoming weeks to receive this document. Select Board Member asked about the Bow Street paving and how that will affect the property that has been pumping out water onto Bow Street and Mr. Johnson plans to revisit this topic in the upcoming weeks.

**NON-PUBLIC SESSION**

**Motion: To enter non-public at 8:24 PM under RSA 91-A:3, II (a+c)**

**Motion: M. Frye**

**Second: T. Colby**

**Motion carried by roll call vote 5/0**

***The Select Board Member entered non-public at 8:25 PM.***

**Public Session Reconvened at 9:30 PM**

**Motion: To exit non-public.**

**Motion: M. Frye**

**Second: T. Colby**

**Motion carried by roll call vote 5/0**

**Motion: “To seal the minutes because it is determined that divulgence of this information likely would affect adversely the reputation of any person other than a member of this board and render a proposed action ineffective.”**

**Motion: M. Frye**

**Second: B. Boudreau**

**Discussion: During the non-public session, the Board discussed wage adjustments for employees that had not received wage adjustments to date, which accumulated to approximately \$2,500 for those on a wage scale pay rate and approximately \$3,000 for those on a salary pay rate.**

**Motion carried by roll call vote 5/0**

**Motion: “To adjourn at 9:35 PM”**

**Motion: B. Boudreau**

**Second: M. Frye**



DRAFT

1 **Motion carried by Roll Call Vote 5/0**

2

3

4 ***Respectfully Submitted***

5 ***Paul Allard, Deputy Financial Specialist/BOS Admin Assistant***

# Northwood NH Consent Agenda for September 28, 2021

**Payroll Manifest dated September 22, 2021:**

Batch # 17903 for \$77,218.37

**Accounts Payable Manifest dated September 27, 2021:**

Batch # 17919 for \$100,037.72

**Treasurer's Report – N/A**

**Administrative Abatements – N/A**

**Property Tax Exemptions: Approve or Deny per Assessor's Recommendations**

N/A

**Other**

N/A

Approved by a vote of \_\_\_ – Yes, \_\_\_ – No on September 28, 2021

\_\_\_\_\_ Hal Kreider

\_\_\_\_\_ Matt Frye

\_\_\_\_\_ Beth Boudreau

\_\_\_\_\_ James Guzofski

\_\_\_\_\_ Tim Colby



**ZOLL Medical Corporation**

Worldwide HeadQuarters  
 269 Mill Rd  
 Chelmsford, Massachusetts 01824-4105  
 (978) 421-9655 Main  
 (800) 348-9011  
 (978) 421-0015 Customer Support  
 FEDERAL ID#: 04-2711626

**TO: Northwood Fire and Rescue**  
 499 First NH Turnpike  
 Northwood, NH 03261

Attn: **Mark Tetreault**

email: [mtetreault@town.northwood.nh.us](mailto:mtetreault@town.northwood.nh.us)

**QUOTATION 386537 V:1**

DATE: June 09, 2021

TERMS: SPECIAL

FOB: Shipping Point

FREIGHT: Prepay and Add

ITEM	MODEL NUMBER	DESCRIPTION	QTY.	UNIT PRICE	DISC PRICE	TOTAL PRICE
1	601-2231111-01	<p><b>X Series @Advanced Manual Monitor/Defibrillator</b>            with 4 trace tri-mode display monitor/ defibrillator/ printer, comes with Real CPR Help®, TBI Dashboard™, advisory algorithm, advanced communications package (Wi-Fi, Bluetooth cellular modem capable) USB data transfer capable and large 6.5"(16.5cm) diagonal screen, full 12 ECG lead view with both dynamic and static 12-lead mode display.</p> <p><b>Accessories Included:</b></p> <ul style="list-style-type: none"> <li>• MFC cable</li> <li>• MFC CPR connector</li> <li>• A/C power adapter/ battery charger</li> <li>• A/C power cord</li> <li>• One (1) roll printer paper</li> <li>• 6.6 Ah Li-Ion battery</li> <li>• Declaration of Conformity</li> <li>• Operator's Manual</li> <li>• Quick Reference Guide</li> </ul> <p>• <b>One (1)-year EMS warranty</b></p> <p><b>Advanced Options:</b>  <b>Real CPR Help Expansion Pack</b>            CPR Dashboard quantitative depth and rate in real time, release indicator, interruption timer, perfusion performance indicator (PPI)            • See - Thru CPR artifact filtering</p>	2	\$44,519.25	\$34,279.82	\$68,559.64 *

To the extent that ZOLL and Customer, or Customer's Representative have negotiated and executed overriding terms and conditions ("Overriding T's & C's"), those terms and conditions would apply to quotation. In all other cases, this quote is made subject to ZOLL's Standard Commercial Terms and Conditions ("ZOLL T's & C's") which for capital equipment, accessories and consumables can be found at <http://www.zoll.com/GTC> and for software products can be found at <http://www.zoll.com/SSPTC> and for hosted software products can be found at <http://www.zoll.com/SSHTC>. Except in the case of overriding T's and C's, any Purchase Order ("PO") issued in response to this quotation will be deemed to incorporate ZOLL T's & C's, and any other terms and conditions presented shall have no force or effect except to the extent agreed in writing by ZOLL.

Corey Frerichs  
 Territory Manager

1. DELIVERY WILL BE MADE 60-90 DAYS AFTER RECEIPT OF ACCEPTED PURCHASE ORDER.
2. PRICES QUOTED ARE VALID UNTIL JUNE 30, 2021.
3. APPLICABLE TAX, SHIPPING & HANDLING WILL BE ADDED AT THE TIME OF INVOICING.
4. ALL PURCHASE ORDERS ARE SUBJECT TO CREDIT APPROVAL BEFORE ACCEPTABLE BY ZOLL.
5. FORWARD PURCHASE ORDER AND QUOTATION TO ZOLL CUSTOMER SUPPORT AT [esales@zoll.com](mailto:esales@zoll.com) OR FAX TO 978-421-0015.
6. ALL DISCOUNTS OFF LIST PRICE ARE CONTINGENT UPON PAYMENT WITHIN AGREED UPON TERMS.
7. PLACE YOUR ACCESSORY ORDERS ONLINE BY VISITING [www.zollwebstore.com](http://www.zollwebstore.com).



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DATE: June 09, 2021

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FREIGHT: Prepay and Add

ITEM	MODEL NUMBER	DESCRIPTION	QTY.	UNIT PRICE	DISC PRICE	TOTAL PRICE
		<p><b>ZOLL NonInvasive Pacing Technology:</b></p> <p><b>BVM:</b>            Real BVM Help: Dashboard provides real-time ventilation feedback on both volume and rate, for intubated and non-intubated patients.            • AccuVent Cable included            • Order Accuvent disposable sensors separately</p> <p><b>Masimo Pulse Oximetry</b></p> <p><b>SP02 &amp; SpCO</b>            • Signal Extraction Technology (SET)            • Rainbow SET ( for SpCO &amp; SpMet)</p> <p><b>NIBP Welch Allyn includes:</b>            • Smartcuff 10 foot Dual Lumen hose            • SureBP Reusable Adult Medium Cuff</p> <p><b>End Tidal Carbon Dioxide monitoring (ETCO2)</b>  <b>Ordlon Microstream Technology:</b>            Order required Microstream tubing sets separately</p> <p><b>Interpretative 12-Lead ECG:</b>            • 12-Lead one step ECG cable- includes 4- Lead limb lead cable and removable precordial 6- Lead set</p>				

To the extent that ZOLL and Customer, or Customer's Representative have negotiated and executed overriding terms and conditions ("Overriding T's & C's"), those terms and conditions would apply to quotation. In all other cases, this quote is made subject to ZOLL's Standard Commercial Terms and Conditions ("ZOLL T's & C's") which for capital equipment, accessories and consumables can be found at <http://www.zoll.com/GTC> and for software products can be found at <http://www.zoll.com/SSPTC> and for hosted software products can be found at <http://www.zoll.com/SSHTC>. Except in the case of overriding T's and C's, any Purchase Order ("PO") issued in response to this quotation will be deemed to incorporate ZOLL T's & C's, and any other terms and conditions presented shall have no force or effect except to the extent agreed in writing by ZOLL.

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 Territory Manager

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FREIGHT: Prepay and Add

ITEM	MODEL NUMBER	DESCRIPTION	QTY.	UNIT PRICE	DISC PRICE	TOTAL PRICE	
2	8707-000502-01	Accessory carry case, Printer Chute with Single Zipper, X Series	2	\$535.34	No Charge	No Charge	*
3	8000-001392	Rainbow, RC-4, 4FT, Reusable EMS Patient Cable	2	\$252.35	\$194.31	\$388.62	*
4	8000-000371	SpO2/SpCO/SpMet Rainbow DCI Adult Reusable Sensor with connector (3 ft)	2	\$870.35	\$670.17	\$1,340.34	*
5	8000-0895	Cuff Kit with Welch Allyn Small Adult, Large Adult and Thigh Cuffs	2	\$157.50	\$121.28	\$242.56	*
6	8000-0580-01	Six hour rechargeable Smart battery	2	\$519.75	\$400.21	\$800.42	*
7	8200-000100-01	Single Bay Charger for the SurePower and SurePower II batteries.	1	\$1,022.02	\$786.96	\$786.96	*
8	8900-0402	CPR stat*padz HVP Multi-Function CPR Electrodes - 1 pair	2	\$81.11	\$62.45	\$124.90	*

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Corey Frerichs  
 Territory Manager

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**ZOLL Medical Corporation**

Worldwide Headquarters  
 269 Mill Rd  
 Chelmsford, Massachusetts 01824-4105  
 (978) 421-9655 Main  
 (800) 348-9011  
 (978) 421-0015 Customer Support  
 FEDERAL ID#: 04-2711626

**TO: Northwood Fire and Rescue**  
 499 First NH Turnpike  
 Northwood, NH 03261

Attn: Mark Tetreault

email: [mtetreault@town.northwood.nh.us](mailto:mtetreault@town.northwood.nh.us)

**QUOTATION 386537 V:1**

DATE: June 09, 2021

TERMS: SPECIAL

FOB: Shipping Point

FREIGHT: Prepay and Add

ITEM	MODEL NUMBER	DESCRIPTION	QTY.	UNIT PRICE	DISC PRICE	TOTAL PRICE
9	8900-0810-01	<i>pedi+padz® II Pediatric Multi-Function Electrodes</i> - Designed for use with the AED Plus. The AED recognizes when pedi+padz II are connected and automatically proceeds with a pediatric ECG and adjusts energy to pediatric levels. Twenty four (24) month shelf-life. One pair.	2	\$99.75	\$76.81	\$153.62 *
10	8000-000875-01	Paper, Thermal, BPA Free ( box of 6)	1	\$24.72	\$19.03	\$19.03 *
11	8778-89033-PP	Precision Service Plan, 3 Years, On-Site. Includes: Annual preventive maintenance, 24% discount on new cables, 24% discount on lithium SurePower Batteries, discount on parameter upgrades, and parts & labor on normal wear and tear. Shipping and use of a Service Loaner during repairs, no charge shipping. Extended warranty is a continuation of the EMS One Year Product Limited Warranty.	2	\$4,400.00	\$3,960.00	\$7,920.00

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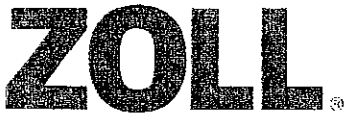
FREIGHT: Prepay and Add

ITEM	MODEL NUMBER	DESCRIPTION	QTY.	UNIT PRICE	DISC PRICE	TOTAL PRICE
12	8400-110043	CaseReview Premium Subscription, X Series, 3 Year- Hosted. Provides detailed post-case information, including CPR quality on compression depth, rate, pause time and release velocity, as well as ECG, shocks, EtCO2 and SpO2 vital signs.	2	\$1,345.00	\$1,345.00	\$2,690.00
13	7800-0412	LifePak 15 Biphasic w/Pacing, 12 lead + 3 parameters or more Trade-In	2		(\$4,500.00)	(\$9,000.00) **

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ITEM	MODEL NUMBER	DESCRIPTION	QTY.	UNIT PRICE	DISC PRICE	TOTAL PRICE
		<p><u>Line Items 12 will be governed by Terms &amp; Conditions listed on <a href="http://www.zoll.com/SSTC">http://www.zoll.com/SSTC</a>. All other items will be governed by Terms &amp; Conditions listed on <a href="http://www.zoll.com/GTC">http://www.zoll.com/GTC</a></u></p> <p>*Reflects Discount Pricing.</p> <p>**Trade-In Value valid if all equipment purchased is in good operational and cosmetic condition, and includes all standard accessories. Customer assumes responsibility for shipping trade-in equipment to ZOLL Chelmsford within 60 days of receipt of new equipment. Customer agrees to pay cash value for trade-in equipment not shipped to ZOLL on a timely basis.</p> <p>**Trade value guaranteed only through June 30, 2021.</p>				

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ITEM	MODEL NUMBER	DESCRIPTION	QTY.	UNIT PRICE	DISC PRICE	TOTAL PRICE
<p><b>Special Payment Terms: 20% due Net 30 and balance to be paid in 4 equal annual payments on 7/5/22, 7/5/23, 7/5/24 and 7/5/25.</b></p> <p><b>By placing a Purchase Order in response to this quotation, Northwood Fire and Rescue agrees that it thereby grants to ZOLL a purchase money security interest in all the goods referenced by such purchase order and acknowledges that ZOLL may file a UCC Financing Statement ordering such purchase money security interest. Customer further agrees to provide a signed Security Agreement to ZOLL prior to shipment pursuant to such purchase order.</b></p>						

	<b>TOTAL</b>	<b>\$74,026.09</b>
--	--------------	--------------------

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Town of Northwood  
Town Administrator's Report  
September 28, 2021

**Staffing Update:** The position of deputy finance director/admin assistant now vacant with the departure of Paul Allard is being evaluated for redistribution of some duties in the finance and admin departments.

**Building Repairs and Painting:** Work has begun on the repairs to the community center entrance and siding. Painting quotes are still being pursued.

**Town Website Update:** The new Town website is up and running. Some minor tweaks are still being made to the site, but it is generally working well.

**Town Offices Water Damage Update:** New flooring was installed last week, and the project is now complete. DPW will be addressing two areas of leaking to prevent further flooding.

**Town Facilities Lighting Upgrade:** We are still waiting for a final determination on the lighting upgrade project for town buildings. We may receive an answer tomorrow according to Eversource.

**Roadside Mowing:** The mowing is complete for this year along with some of the cutting at the upper sports fields on Rt 4. Both the DPW Foreman and the Rec Director are very satisfied with the work done.

**Road Paving Schedule:** Reclaiming and paving was rescheduled again. A written commitment for the new schedule is beginning on 10/6 and paving on 11<sup>th</sup> and 12<sup>th</sup>. Notices will be posted on the website and FB.

**Japanese Knotweed Treatment:** Treatment began yesterday on the six roadside locations identified for treatment this year.

**Fire Department Chaplain:** Select Board member Jim has offered to serve as chaplain for the Fire Department subject to the Board's approval and appointment. **Action Required: Motion to appoint Jim Guzofski as the Northwood Fire Department Chaplain.**

**Upcoming Meetings Schedule:** Regular Board Meeting Schedule: Sept. 28<sup>th</sup>. October 12, a budget work session on October 19<sup>th</sup> and 26<sup>th</sup>.

TOWN OF NORTHWOOD

Parcels Available for Deeding as of 09/27/2021

Requested by MARISA -- 09/27/2021

Owner	Invoice	PID	Location	Bill Date	Bill Amount
BARTLETT, WILLIAM S, SR	2018L01000007	000231 000029 000000	46 GREEN ST	05/28/2019	\$ 4,482.51
BARTLETT, WILLIAM S, SR	2018L01000008	000231 000030 000000	GREEN ST	05/28/2019	\$ 33.17
BUNKER AMES, MABELYNN	2018L01000028	000222 000033 000018	14 GARY RD	05/28/2019	\$ 1,352.37
FRONDUTO, COLLEEN	2018L01000051	000232 000011 000000	183 ROCHESTER RD	05/28/2019	\$ 2,107.85
HASKELL, GERALD P, JR	2018L01000064	000205 000017 000000	QUIMBY DR	05/28/2019	\$ 672.99
HASKELL, GERALD P, JR	2018L01000065	000205 000023 000000	241 CATAMOUNT RD	05/28/2019	\$ 3,666.92
LABRECQUE, THERESA M	2018L01000071	000236 000001 000000	173 OLD MOUNTAIN RD	05/28/2019	\$ 6,450.50
LESNYK, CASSANDRA L	2018L01000072	000206 000053 000000	LONG POND RD	05/28/2019	\$ 2,543.01
LINDQUIST, ROBERT V, JR	2018L01000073	000221 000056 000000	549 FIRST NH TURNPIKE	05/28/2019	\$ 7,212.21
VRUSHO, PAUL <i>Filed for Bankrupt</i>	2017L02000107	000224 000025 000000	98 BLAKES HILL RD	05/25/2018	\$ 33,572.64

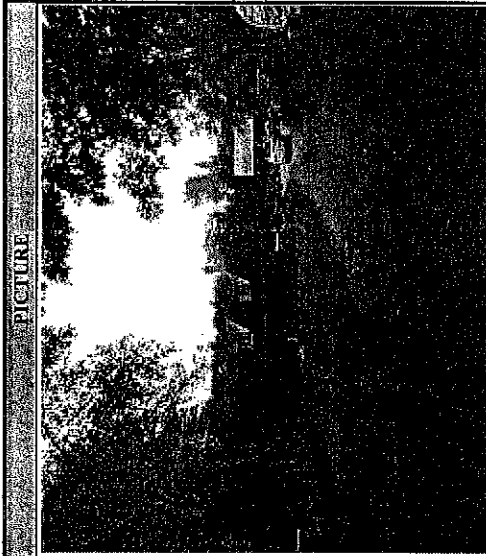
**TOWN OF NORTHWOOD**  
**2018L01 Unpaid Receivables Listed by Warrant**  
 Requested by MARISA -- 09/27/2021

**Summary:**

Warrant	Invoices	Balance	Unpaid Penalties	Interest	Due As Of 09/27/2021
2018L01	10	\$56,690.66	\$387.50	\$19,459.81	\$76,537.97
<b>Totals:</b>	10	\$56,690.66	\$387.50	\$19,459.81	\$76,537.97

**Detail:**

Warrant Current Owner	Map Lot Sub	Due Date	Balance	Unpaid Penalties	Interest	Due As Of 09/27/2021
<b>2018L01</b>						
BARTLETT, WILLIAM S, SR	000231 000029 000000	05/28/19	\$4,482.51	\$55.50	\$1,885.60	\$6,423.61
BARTLETT, WILLIAM S, SR	000231 000030 000000	05/28/19	\$33.17	\$55.50	\$13.95	\$102.62
BUNKER AMES, MABELYNN	000222 000033 000018	05/28/19	\$1,352.37	\$90.25	\$568.88	\$2,011.50
FRONDUTO, COLLEEN	000232 000011 000000	05/28/19	\$1,573.66	\$37.50	\$580.49	\$2,191.65
HASKELL, GERALD P, JR	000205 000017 000000	05/28/19	\$672.99	\$55.50	\$283.10	\$1,011.59
HASKELL, GERALD P, JR	000205 000023 000000	05/28/19	\$3,666.92	\$37.75	\$1,542.52	\$5,247.19
LABRECQUE, THERESA M	000236 000001 000000	05/28/19	\$5,615.18	\$0.00	\$36.00	\$5,651.18
LESNYK, CASSANDRA L	000206 000053 000000	05/28/19	\$2,142.03	\$37.50	\$177.47	\$2,357.00
LINDQUIST, ROBERT V, JR	000221 000056 000000	05/28/19	\$3,103.17	\$0.00	\$48.97	\$3,152.14
VRUSHO, PAUL <sup>F111B</sup>	<del>000224 000025 000000</del>	<del>05/28/19</del>	<del>\$34,048.66</del>	<del>\$18.00</del>	<del>\$14,322.83</del>	<del>\$48,389.49</del>
<b>Total For 2018L01</b>			<b>\$56,690.66</b>	<b>\$387.50</b>	<b>\$19,459.81</b>	<b>\$76,537.97</b>
<b>Totals for All Warrants:</b>			<b>\$56,690.66</b>	<b>\$387.50</b>	<b>\$19,459.81</b>	<b>\$76,537.97</b>



**OWNER**  
**LABRECQUE, THERESA M**  
 173 OLD MOUNTAIN  
 NORTHWOOD, NH 03261  
 Account Number:

District	Percentage

**BUILDING DETAILS**  
 Model: 1.50 STORY FRAME CAPE  
 Roof: GABLE HP/ASPHALT  
 Ext: CLAP BOARD  
 Int: DRYWALL  
 Floor: PINE/SOFT WD/HARDWOOD  
 Heat: OIL/HOT WATER  
 Bedrooms: 3 Baths: 1.0 Fixtures:  
 Extra Kitchens: Fireplaces:  
 A/C: No Generators:  
 Quality: A1 AVG+10  
 Com. Wall:  
 Size Adj: 0.8975 Base Rate: RSA 106.00  
 Bldg. Rate: 0.9098  
 Sq. Foot Cost: \$ 96.43

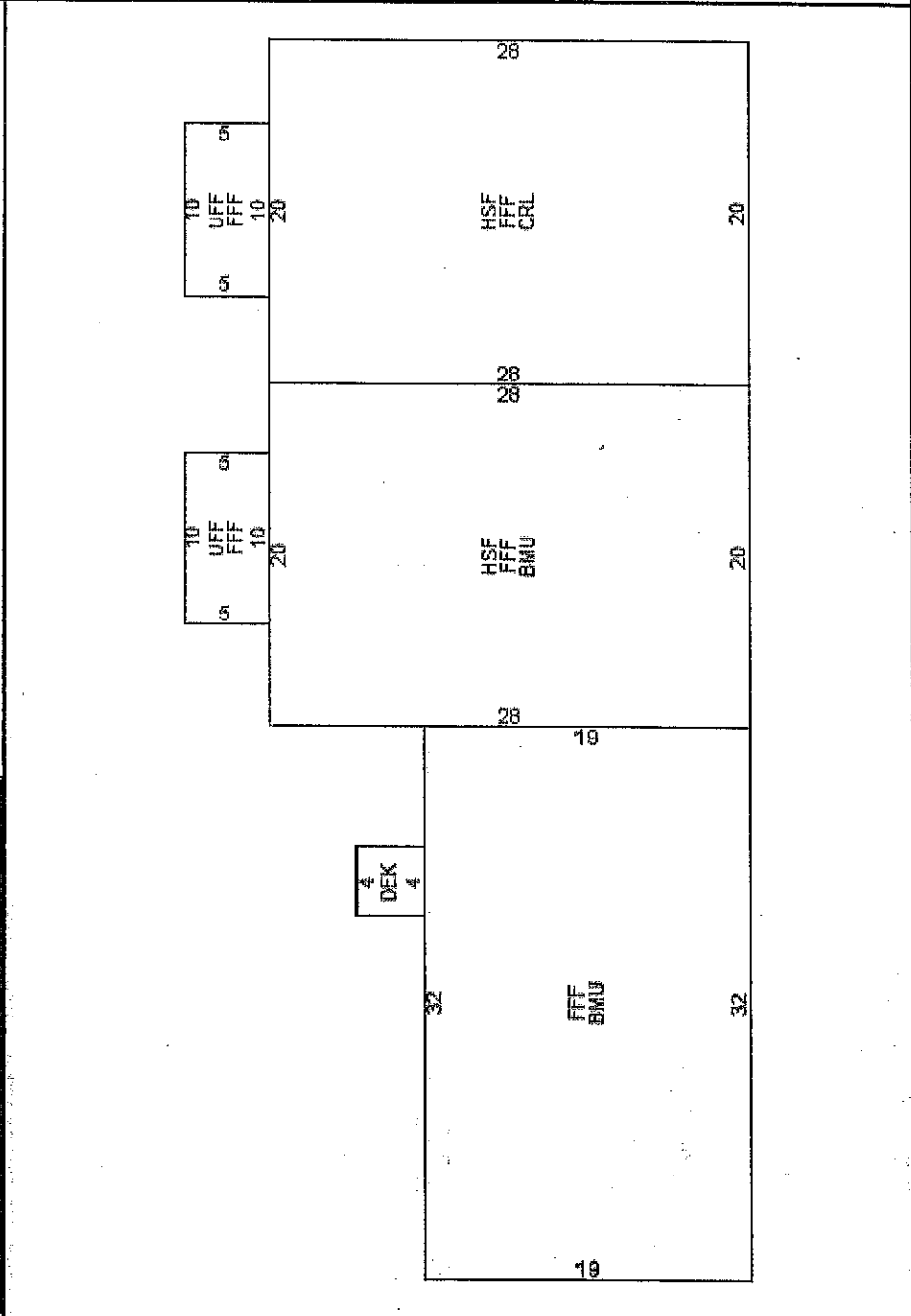
**PERMITS**  
 Date Project Type Notes  
 07/09/15 DEMOLITION REMOVAL OF SWIMMING POOL  
 11/18/10 DEMOLITION DEMO 20X53 BARN

**BUILDING SUB-AREA DETAILS**

ID	Description	Area	Adj.	Effect.
BMU	BSMNT	1168	0.15	175
CRL	CRAWL SPACE	560	0.05	28
DEK	DECK/ENTRANCE	16	0.10	2
FFF	FST FLR FIN	1828	1.00	1828
HSF	1/2 STRY FIN	1120	0.50	560
UFF	UPPER FLR FIN	100	1.00	100
GLA:		2,488	4,792	2,693

**2020 BASE YEAR BUILDING VALUATION**

Market Cost New:	\$ 259,686
Year Built:	1800
Condition For Age:	FAIR
Physical:	
Functional:	
Economic:	
Temporary:	
Total Depreciation:	44 %
Building Value:	\$ 145,400



**OWNER INFORMATION**

LABRECQUE, THERESA M  
 173 OLD MOUNTAIN  
 NORTHWOOD, NH 03261

**SALES HISTORY**

Date	Book	Page	Type	Price	Grantor
04/23/2010	5105	0863	U137	194,250	NATIONSTAR MORTGAGE
10/19/2009	5058	2832	U151	315,541	ROBIDAS, RAYMOND L & D
09/12/2000	3503	0746	U138		WATSON, BRETT & JENNIFER
01/31/1997	3197	2278	Q1	122,000	ALLOPENNA & OBER

**NOTES**

: ART STUDIO; FPL-NONFUNCTIONAL 2011 CONVERTED PORTION INTO BARN SPACE-SKETCHED AS STORAGE - REMOVED HEAT/PLUMBING 2011 BARN REMOVED FROM REAR OF PROPERTY 2012 HOUSE CLOSEST TO ROAD CONVERTED TO BARN ONE CARD DELETED 6/6/13 INSPECTION AT REQUEST OF OWNER - NO CHANGES -19= NOH; NC TO MEAS; ADJ SHED COND; ADD SHED; REM POOL;

**EXTRA FEATURES VALUATION**

Feature Type	Units	Length x Width	Size Adj	Rate	Cond	Market Value	Notes
FIREPLACE 1-1 STND	1		100	2,900.00	50	1,450	
DECK DETACHED	560	20 x 28	89	14.00	60	4,187	
SCREENHOUSE	320	16 x 20	110	12.20	25	1,074	
BARN	944	944 x 1	77	30.00	45	9,813	CONVERTED HOUSE
SHED	273	21 x 13	119	12.00	40	1,559	
						<b>18,100</b>	

**MUNICIPAL SOFTWARE BY AVITAR**

Year	Building	Features	Land
2019	\$ 116,600	\$ 18,500	\$ 103,400
		Parcel Total: \$ 238,500	
2020	\$ 145,400	\$ 18,100	\$ 99,200
		Parcel Total: \$ 262,700	
2021	\$ 145,400	\$ 18,100	\$ 99,200
		Parcel Total: \$ 262,700	

**LAND VALUATION**

Zone	RURAL	Minimum Acreage	2.00	Minimum Frontage	150								
Land Type	Units	Base Rate	NC	Adj	Site	Road	DWay	Topography	Cond	Ad Valorem	SPI	R	Notes
IF RES	2,000 ac	95,000	E	100	100	100	100	100	100	95,000	0	N	95,000
IF RES	2,100 ac	x 2,000	X	100					100	4,200	0	N	4,200
	<b>4,100 ac</b>									<b>99,200</b>			<b>99,200</b>

**OWNER**  
LINDQUIST, ROBERT V, JR  
LINDQUIST, CATHY  
549 FIRST NH TURNPIKE  
NORTHWOOD, NH 03261  
Account Number:

**TAXABLE DISTRICTS**  
District: WATER DIST  
Percentage: % 100

**BUILDING DETAILS**  
Model: 2.00 STORY FRAME CONVEN/APT  
Roof: GABLE HIP/ASPHALT  
Ext: VINYL SIDING  
Int: DRYWALL/PLYWOOD PANEL  
Floor: LINOLEUM OR SIM  
Heat: OIL/HOT WATER  
Bedrooms: 4 Baths: 2.5  
Fixtures: Fireplaces: Generators:  
A/C: No  
Quality: B2 BELOW AVE 25  
Comm. Wall:  
Size Adj: 0.9163 Base Rate: CAP 106.00  
Bldg. Rate: 0.6266  
Sq. Foot Cost: \$ 66.42

**PERMITS**

Date	Project Type	Notes

**BUILDING SUB AREA DETAILS**

ID	Description	Area	Adj.	Effect.
ATU	ATTC	2337	0.10	234
CTH	CATHEDRAL	16	0.10	2
DEK	DECK/ENTRANCE	179	0.10	18
FFF	FST FLR FIN	1389	1.00	1389
GAR	GARAGE	3065	0.45	1379
HSF	1/2 STRY FIN	377	0.50	189
UFF	UPPER FLR FIN	768	1.00	768
GLA:	2,346	8,131		3,979

**2020 BASE YEAR BUILDING VALUATION**

Market Cost New:	\$ 264,285
Year Built:	1970
Condition For Age:	GOOD
Physical:	DESIGN
Functional:	DESIGN
Economic:	DESIGN
Temporary:	DESIGN
Total Depreciation:	23 %
Building Value:	\$ 203,500

OWNER INFORMATION		SALES HISTORY		PICTURE
LINDQUIST, ROBERT V, JR LINDQUIST, CATHY 549 FIRST NH TURNPIKE NORTHWOOD, NH 03261		Date	Price Grantor	
		03/04/2011	LINDQUIST, ROBERT	
		Book 5201 Page 1105 Type U138		

LISTING HISTORY		NOTES	
05/28/20	EORM	TAN; 2 APTS IN REAR; LINDQUIST MACHINESHOP; RUNS BUSINESS OWNER OCCUPIED; 2020 CYC: FOUND NC	
08/03/17	KCCM		
02/17/15	KCM		
08/31/09	KCX		
07/27/05	SSML		
01/11/96	RS		

EXTRA FEATURES VALUATION									
Feature Type	Units	Length x Width	Size Adj	Rate	Cond	Market Value	Notes		
SHED	120	10 x 12	193	12.00	60	1,668			
BARN	900	30 x 30	78	30.00	40	8,424			
						<b>10,100</b>			

MUNICIPAL SOFTWARE BY AVITAR									
2018 CYCLICAL									
Year	Building	Features	Land						
2019	\$ 136,200	\$ 10,500	\$ 111,900						
			Parcel Total: \$ 258,600						
2020	\$ 203,500	\$ 10,100	\$ 113,000						
			Parcel Total: \$ 326,600						
2021	\$ 203,500	\$ 10,100	\$ 113,000						
			Parcel Total: \$ 326,600						

LAND VALUATION														
Zone: RURAL Minimum Acreage: 2.00 Minimum Frontage: 150														
Land Type	Units	Base Rate	NC	Adj	Site	Road	DWay	Topography	Cond	Ad Valorem	SPI	R	Tax Value	Notes
COM/IND	1.800 ac	94,200	G	120	100	100	100	100	100	100	0	N	113,000	
											<b>113,000</b>			

LAST REVALUATION: 2020									
		Driveway:		Road:					
		113,000		113,000					



**OWNER INFORMATION**  
 LESNYK, CASSANDRA L  
 195 LONG POND RD  
 NORTHWOOD, NH 03261

**SALES HISTORY**  
 Date Book Page Type Price Grantor  
 05/21/2012 5320 2825 UV 54 LESNYK, PAUL

**LISTING HISTORY**  
 05/03/18 RJRM  
 05/03/17 KCCM  
 11/02/14 KCV  
 11/01/07 BJLV  
 09/20/04 SSV  
 02/29/96 RS

**NOTES**  
 SHED POOR COND; LOT SLOPING TO WATER; LCOND=325WF-20%UND=260; CHNG SHED COND 11/14KC; 18; LIKELY UNDEVELOPABLE, SIGNIFICANT G BLASTING ALREADY DONE, LEDGE THROUGHOUT. DEVELOPMENT COSTS SIGNIFICANT, ADJ TO 50% CND SITE ONLY, WF 100%

**EXTRA FEATURES VALUATION**

Feature Type	Units	Length x Width	Size Adj	Rate	Cond	Market Value	Notes
SHED	96	8 x 12	227	12.00	25	654	700

**MUNICIPAL SOFTWARE BY AVITAR**  
 2018 CYCLICAL

**PARCEL TOTAL TAXABLE VALUE**

Year	Building	Features	Land
2019	\$ 0	\$ 800	\$ 89,500
	Parcel Total: \$ 90,300		
2020	\$ 0	\$ 700	\$ 85,400
	Parcel Total: \$ 86,100		
2021	\$ 0	\$ 700	\$ 85,400
	Parcel Total: \$ 86,100		

**LAND VALUATION**

Zone	Units	Base Rate	NC	Adj	Site	Road	DWay	Topography	Cond	Ad Valorem	SPI	R	Driveway	Road	Tax Value	Notes
LONG POND RURAL	0.370 ac	87,680	F	110	100	100	100	100	50	48,200	0	N			48,200	LIKELY UNDEVELOPABLE
IF RES WTRFRNT	62.000 wf		X	100					50	37,200	0	N			37,200	WF
	<b>0.370 ac</b>														<b>85,400</b>	

**LAST REVALUATION: 2020**

BUILDING DETAILS	
Model:	
Roof:	
Ext:	
Int:	
Floor:	
Heat:	
Bedrooms:	
Baths:	
Extra Kitchens:	
A/C:	
Quality:	
Com. Wall:	
Stories:	
Fixtures:	
Fireplaces:	
Generators:	
Base Type:	

TAXABLE DISTRICTS	
District	Percentage

PERMITS		
Date	Project Type	Notes

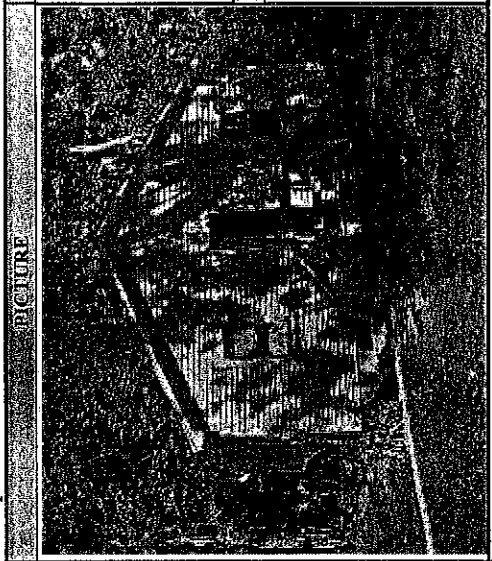
OWNER	
LESNYK, CASSANDRA L	
195 LONG POND RD	
NORTHWOOD, NH 03261	
Account Number:	

BUILDING SUB AREA DETAILS	

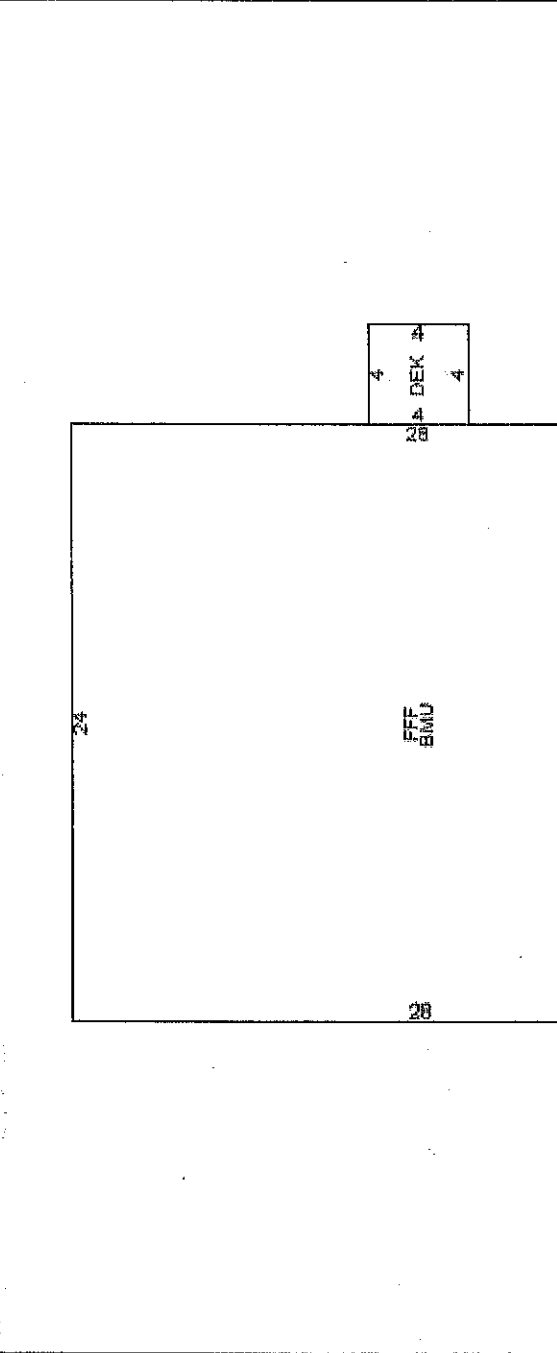
2020 BASE YEAR BUILDING VALUATION	
Year Built:	
Condition For Age:	
Physical:	
Functional:	
Economic:	
Temporary:	

BUILDING DETAILS	
Model:	1.00 STORY FRAME RANCH
Roof:	GABLE HIP/ASPHALT
Ext:	VINYL SIDING
Int:	PLYWOOD PANEL
Floor:	PINE/SOFT WD
Heat:	OIL/FA DUCTED
Bedrooms:	2
Baths:	1.0
Fixtures:	
Fireplaces:	
Generators:	
A/C:	No
Quality:	A0 AVG
Com. Wall:	
Size Adj:	1.2613
Base Rate:	RSA 106.00
Bldg. Rate:	1.1352
Sq. Foot Cost:	\$ 120.33

TAXABLE DISTRICTS	
District	Percentage
PERMITS	
Date	Project Type
Notes	



BUILDING SUB AREA DETAILS			
ID	Description	Area	Adj. Effect.
BMU	BSMNT	672	0.15
DEK	DECK/ENTRANCE	40	0.10
FFF	FST FLR FIN	672	1.00
GLA:	672	1,384	777



2020 BASE-YEAR BUILDING VALUATION	
Market Cost New:	\$ 93,496
Year Built:	1960
Condition For Age:	AVERAGE
Physical:	
Functional:	
Economic:	
Temporary:	
Total Depreciation:	19 %
Building Value:	\$ 75,700

OWNER INFORMATION		SALES HISTORY		PICTURE
<b>HASKELL, GERALD P, JR</b>				
2 COLTON DR				
SHIPPENSBURG, PA 17257				

LISTING HISTORY		NOTES	
03/16/20	EORM		
05/19/16	INSP MARKED FOR INSPECTION		
11/26/13	KCM		
10/30/07	BILX		
09/14/04	SSML		
10/24/95	EST		

EXTRA FEATURES VALUATION			
Feature Type	Units	Length x Width	Size Adj
SHED	140	10 x 14	174
			731
			700

MUNICIPAL SOFTWARE BY AVITAR			
			2018 CYCLICAL

PARCEL TOTAL TAXABLE VALUE			
Year	Building	Features	Land
2019	\$ 63,400	\$ 1,100	\$ 67,300
		Parcel Total:	\$ 131,800
2020	\$ 75,700	\$ 700	\$ 103,200
		Parcel Total:	\$ 179,600
2021	\$ 75,700	\$ 700	\$ 103,200
		Parcel Total:	\$ 179,600

LAND VALUATION							
Zone:	RURAL	Minimum Acreage:	2.00	Minimum Frontage:	150		
Land Type	IF RES	Units	1.700 ac	Base Rate	93,800 F	NC	
			1.700 ac				

LAST REVALUATION: 2020							
Site:	Ad Valorem	SPI	R	Driveaway:	Road:		
100	103,200	0	N	103,200	103,200		
				103,200	103,200		

OWNER INFORMATION		SALES HISTORY		PRICE GRANTOR	
Date	Book	Page	Type	Price	Grantor
11/13/2002	3905	2495	UV 38		AFFIDAVIT
11/13/2002	3905	2496	UV 38		SOU CY, PHYLLIS M
10/18/2002	3905	2498	UV 38		HASKELL, CAROL J
06/10/1991	0000	0000	UV 99		QUIMBY EST, P-PROBATE

HASKELL, GERALD P, JR  
 2 COLTON DR  
 SHIPPENSBURG, PA 17257

LISTING HISTORY		NOTES	
Date	Agent	Notes	
03/16/20	EORL		
11/26/13	KCV		
10/30/07	BJLV		
09/13/04	SSV		
10/24/95	BH		

VAC; WOODS; 2020 CYC=NC

EXTRA FEATURES VALUATION			
Feature Type	Units	Length x Width	Market Value Notes

MUNICIPAL SOFTWARE BY AVITAR  
 2018 CYCLICAL

PARCEL TOTAL TAXABLE VALUE			
Year	Building	Features	Land
2019	\$ 0	\$ 200	\$ 22,700
			Parcel Total: \$ 22,900
2020	\$ 0	\$ 0	\$ 27,700
			Parcel Total: \$ 27,700
2021	\$ 0	\$ 0	\$ 27,700
			Parcel Total: \$ 27,700

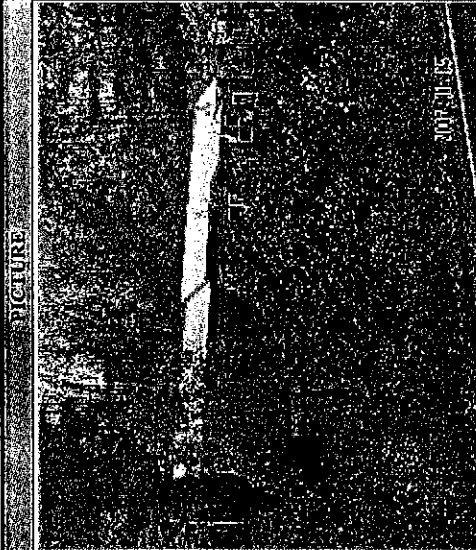
LAND VALUATION				LAST REVALUATION: 2020			
Zone	RURAL	Minimum Acreage	2.00	Minimum Frontage	150	Driveway	Road
Land Type		Units	Base Rate	NC	Adj	Site	Site
IF RES		2,000 ac	95,000	F	110	100	100
IF RES		3,400 ac	x 2,000	X	100	100	100
		<b>5,400 ac</b>					
Cond	Ad Valorem	SPI	R	Topography	Notes	Tax Value	Notes
20	20,900	0	N	20,900	UND/TOPO	20,900	UND/TOPO
100	6,800	0	N	6,800		6,800	
				<b>27,700</b>		<b>27,700</b>	

BUILDING DETAILS	
Model:	
Roof:	
Ext:	
Int:	
Floor:	
Heat:	
Bedrooms:	Baths:
	Extra Kitchens:
A/C:	Fixtures:
Quality:	Fireplaces:
Com. Wall:	Generators:
Stories:	
Base Type:	

TAXABLE DISTRICTS		
District	Percentage	
PERMITS		
Date	Project Type	Notes

OWNER	
HASKELL, GERALD P, JR	
2 COLTON DR	
SHIPPENSBURG, PA 17257	
Account Number:	

2020 BASE YEAR BUILDING VALUATION	
Year Built:	
Condition For Age:	
Physical:	
Functional:	
Economic:	
Temporary:	



**OWNER**  
FRONDUTO, COLLEEN  
183 ROCHESTER RD  
NORTHWOOD, NH 03261  
Account Number:

**TAXABLE DISTRICTS**

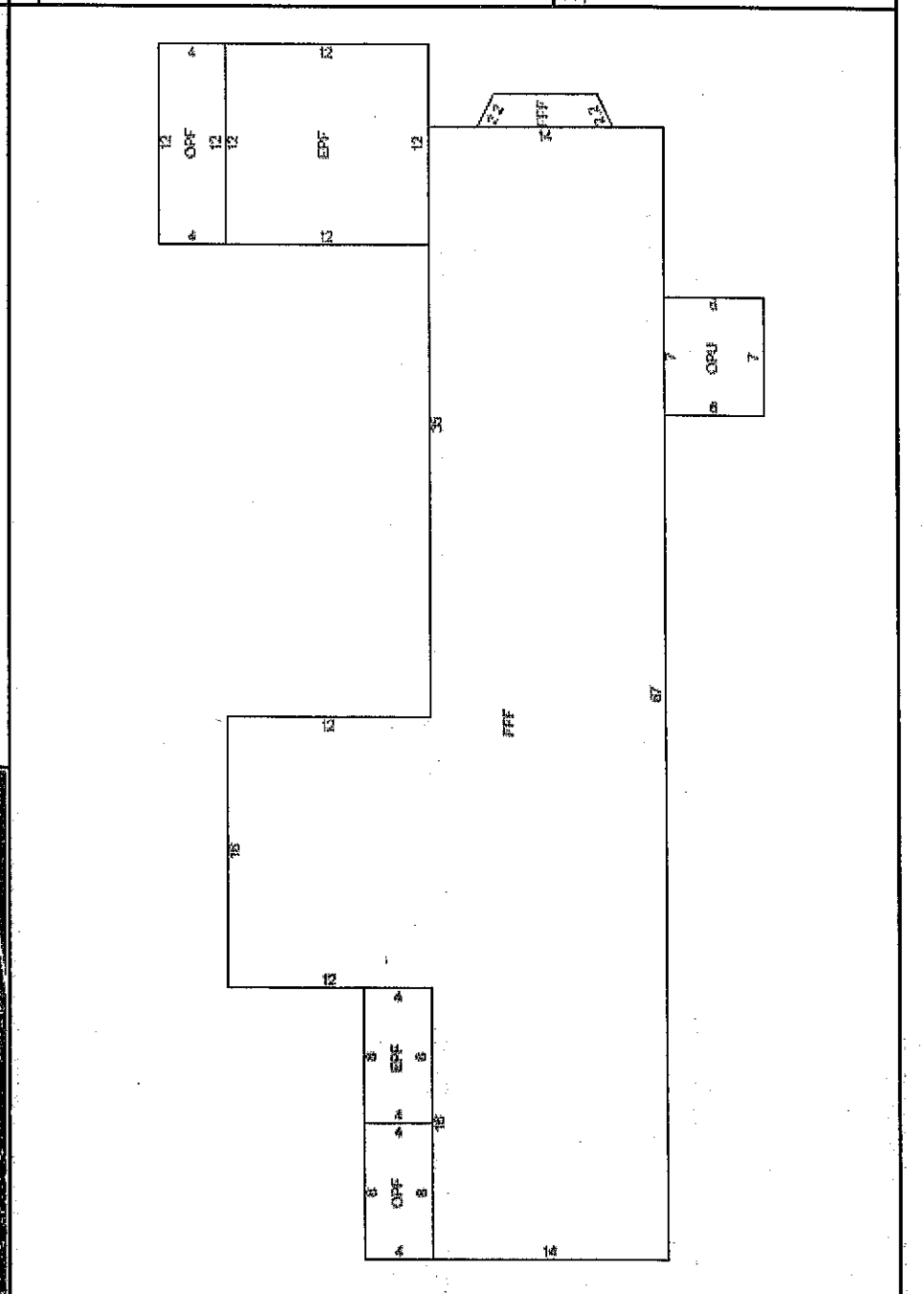
District	Percentage

**BUILDING DETAILS**

Model: 1.00 STORY FRAME MH  
Roof: GABLE HIP/METAL/TIN  
Ext: PREFIN METAL  
Int: PLYWOOD PANEL  
Floor: CARPET/LINOLEUM OR SIM  
Heat: OIL/FA DUCTED  
Bedrooms: 3 Baths: 1.0  
Extra Kitchens:      Fixtures:  
A/C: No                      Fireplaces:  
Generators:  
Quality: A1 AVG+10  
Com. Wall:  
Size Adj: 0.9495      Base Rate: MHS 48.00  
                                 Bldg. Rate: 0.9818  
                                 Sq. Foot Cost: \$ 47.13

**PERMITS**

Date	Project Type	Notes
09/17/12	MECHANICAL	



**BUILDING SUB AREA DETAILS**

ID	Description	Area	Adj.	Effect.
EPF	ENCLSD PORCH	176	0.70	123
FFF	FST FLR FIN	1144	1.00	1144
OPF	OPEN PORCH FIN	80	0.25	20
OPU	OPEN PORCH	42	0.15	6
GLA:	1,267	1,442		1,293

**2020 BASE YEAR BUILDING VALUATION**

Market Cost New:	\$ 60,939
Year Built:	1976
Condition For Age:	GOOD
Physical:	26 %
Functional:	
Economic:	
Temporary:	
Total Depreciation:	26 %
Building Value:	\$ 45,100

OWNER INFORMATION		SALES HISTORY		PICTURE	
Date	Book	Page	Type	Price	Grantor
10/23/2015	5664	2263	U181	64,530	ANDREW, ROBERT
07/31/1996	3169	0064	Q1	45,000	LADERBUSH,

FRONDUTO, COLLEEN  
 183 ROCHESTER RD  
 NORTHWOOD, NH 03261

LISTING HISTORY		NOTES	
06/04/19	EORM		
06/12/15	KCCM		
02/02/10	EBO		
12/16/04	SSML		
02/16/03	BHPM		
03/06/96	EST		

EXTRA FEATURES VALUATION							
Feature Type	Units	Length x Width	Size Adj	Rate	Cond	Market Value	Notes
SHED	693	21 x 33	83	12.00	25	1,726	
SHED	96	12 x 8	227	12.00	60	1,569	
SHED	40	5 x 8	400	12.00	60	1,152	OVER PUMPS
						4,400	

MUNICIPAL SOFTWARE BY AVITAR  
 2018 CYCLICAL

PARCEL TOTAL TAXABLE VALUE			
Year	Building	Features	Land
2019	\$ 42,800	\$ 5,600	\$ 51,300
		Parcel Total:	\$ 99,700
2020	\$ 45,100	\$ 4,400	\$ 73,900
		Parcel Total:	\$ 123,400
2021	\$ 45,100	\$ 4,400	\$ 73,900
		Parcel Total:	\$ 123,400

LAND VALUATION														
Zone:	RURAL	Minimum Acreage:	2.00	Minimum Frontage:	150									
Land Type	Units	Base Rate	NC	Adj	Site	Road	DWay	Topography	Cond	Ad Valorem	SPI	R	Tax Value	Notes
IF RES	0.490 ac	86,933	E	100	100	100	100	100	85	73,900	0	N	73,900	USE
	0.490 ac												73,900	

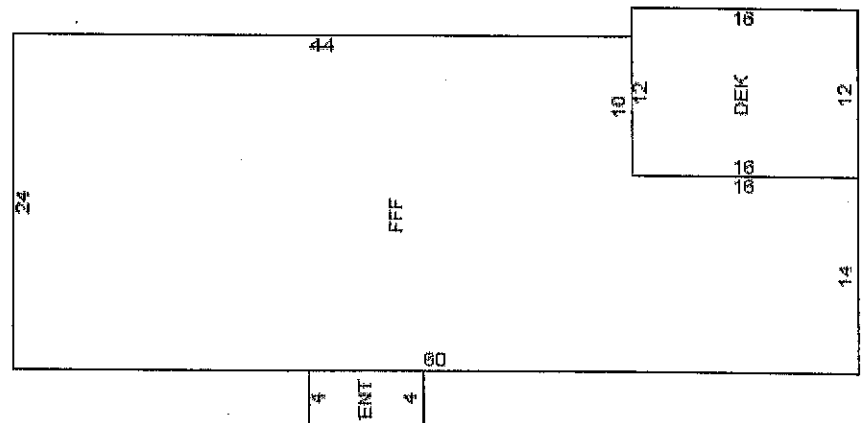
LAST REVALUATION: 2020  
 Driveway: Road:  
 Site: 73,900  
 Ad Valorem: 85  
 SPI: 0  
 R: N  
 Tax Value: 73,900  
 Notes: USE



<b>PICTURE</b>		<b>OWNER</b>		<b>TAXABLE DISTRICTS</b>		<b>BUILDING DETAILS</b>	
		BUNKER AMES, MABELYNN BUNKER, MELVIN & AMES, HAROLD M. 14 GARY RD. NORTHWOOD, NH 03261 Account Number:		District	Percentage	Model: 1.00 STORY FRAME MH	Roof: GABLE HIP/ASPHALT
		<b>PERMITS</b> Date    Project Type    Notes 04/01/06    UNSPECIFIED    10X16 SHED				Ext: VINYL SIDING	Int: PLYWOOD PANEL
						Floor: CARPET	Heat: OIL/FA DUCTED
						Bedrooms: 3	Baths: 1.0
						Extra Kitchens:	Fixtures:
						A/C: No	Fireplaces:
						Generators:	
						Quality: A0 AVG	
						Comm. Wall:	
						Size Adj: 0.9482	Base Rate: MHD 60.00
							Bldg. Rate: 0.8723
							Sq. Foot Cost: \$ 52.34

BUILDING-SUB AREA DETAILS			
ID	Description	Area	Adj. Effect.
DEK	DECK/ENTRANCE	192	0.10 19
ENT	ENTRY LANDING	32	0.10 3
FFF	FST FLR FIN	1280	1.00 1280
GLA:		1,504	1,302

2020 BASE YEAR BUILDING VALUATION	
Market Cost New:	\$ 68,147
Year Built:	1997
Condition For Age:	AVERAGE 24 %
Physical:	
Functional:	MKT 20 %
Economic:	
Temporary:	44 %
Total Depreciation:	
Building Value:	\$ 38,200



OWNER INFORMATION		SALES HISTORY			PICTURE
Date	Book	Page	Type	Price	Grantor
09/18/2017	5854	0932	U135		NORTHWOOD, TOWN OF
10/13/2015	5661	1799	U135		AMES, HAROLD M
02/25/1998	3328	631	Q1	28,600	TISBERT, DEBORAH

**NOTES**  
 WHITE; ADDING ADDITION ESTIMATED 95% COMPLETE, CHECK WITH 2006 N/C. 6-22-05 LEFT CARD FOR INTERIOR INSPECTION. 2/06 CORRECTED SKETCH RW 07/06 NO SHE DCHK 07 05/07 SHED 100% MADE FROM OLD MAT'L 8/07 DELETE 2 SHEDS RW, ADDITION 100% COMP 2/08K.C; 18: INCORRECTLY EXEMPTED FROM 2018 FIRST ISSUE, ADD TO SECOND; 20 CYC: NOH; NC TO MEAS/ADJ SHD COND

LISTING HISTORY		EXTRA FEATURES VALUATION				MUNICIPAL SOFTWARE BY AVITAR	
Feature Type	Units	Length x Width	Size Adj	Rate	Cond	Market Value	Notes
SHED	160	10 x 16	160	12.00	40	1,229	
DAVID ROAD MHP	1		100	30,000.00	50	15,000	
						<b>16,200</b>	

LAND VALUATION		LAST REVALUATION: 2020	
Year	Building	Features	Land
2019	\$ 44,400	\$ 3,100	\$ 0
		Parcel Total: \$ 47,500	
2020	\$ 38,200	\$ 31,200	\$ 0
		Parcel Total: \$ 69,400	
2021	\$ 38,200	\$ 16,200	\$ 0
		Parcel Total: \$ 54,400	

**Zone:** RURAL Minimum Acreage: 2.00 Minimum Frontage: 150  
**Land Type:** IF RES Neighborhood: E  
 0 ac

**OWNER**  
**BARTLETT, WILLIAM S, SR**  
 PIERDOMENICO, WENDY BARTLETT  
 46 GREEN ST  
 NORTHWOOD, NH 03261  
 Account Number:

**TAXABLE DISTRICTS**

District	Percentage

**BUILDING DETAILS**

Model: 1.00 STORY FRAME CAPE  
 Roof: GABLE HIP/ASPHALT  
 Ext: VINYL SIDING  
 Int: DRYWALL  
 Floor: CARPET/LINOLEUM OR SIM  
 Heat: GAS/FA DUCTED  
 Bedrooms: 5 Baths: 2.0  
 Extra Kitchens:      Fixtures:  
 A/C: No                      Fireplaces:  
 Quality: A0 AVG              Generators:  
 Com. Wall:  
 Size Adj: 0.8615      Base Rate: RSA 106.00  
                                  Bldg. Rate: 0.8443  
                                  Sq. Foot Cost: \$ 89.49

**PERMITS**

Date	Project Type	Notes

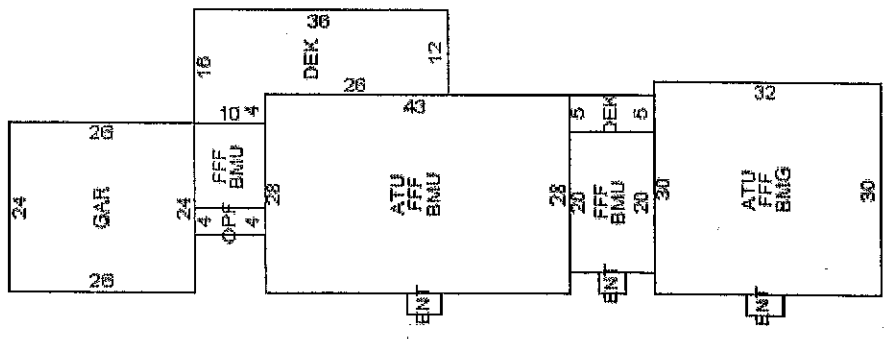


**BUILDING SUB AREA DETAILS**

ID	Description	Area	Adj.	Effect.
ATU	ATTIC	2164	0.10	216
BMG	BSMNT GARAGE	960	0.25	240
BMU	BSMNT	1564	0.15	235
DEK	DECK/ENTRANCE	532	0.10	53
ENT	ENTRY LANDING	42	0.10	4
FFF	FST FLR FIN	2524	1.00	2524
GAR	GARAGE	624	0.45	281
OPF	OPEN PORCH FIN	40	0.25	10
GLA:	2,524	8,450		3,563

**2020 BASE YEAR BUILDING VALUATION**

Market Cost New:	\$ 318,853
Year Built:	1978
Condition For Age:	GOOD
Physical:	13 %
Functional:	
Economic:	
Temporary:	
Total Depreciation:	13 %
Building Value:	\$ 277,400



OWNER INFORMATION		SALES HISTORY		PICTURE	
BARTLETT, WILLIAM S, SR PIERDOMENICO, WENDY BARTLETT 46 GREEN ST NORTHWOOD, NH 03261		Date	Book Page Type	Price	Grantor
		08/06/2001	3624 0383 U138		PIERDOMENICO, W
		06/25/2001	3601 0956 U139		PIERDOMENICO, D
LISTING HISTORY		NOTES			
08/28/19	EORM	LT. GRAY 3/19/02 ADD 2ND BEDROOM AND 1 BATH APT. VERIFIED INFO IN YARD WITH MR. BARTLETT. REFUSED ENTRY BUT SPOKE W/ MR. BARTLETT.			
08/14/19	EORM	1/4/10 EB '19-EST MEAS DUE TO EXTREME OVER-GROWTH SURROUNDING PROP; MEAS LOOK CORRECT; COULD NOT LOCATE POOL '19= ADD PATIO; NC TO MEAS; NOH; SUG GOOD COND			
06/17/15	KCCM				
01/04/10	EBO				
07/20/05	SSML				
03/19/02	THPM				
04/09/96	BH				

EXTRA FEATURES VALUATION							
Feature Type	Units	Length x Width	Size Adj	Rate	Cond	Market Value	Notes
IN GRND POOL/VINYL	648	18 x 36	100	44.00	60	17,107	
BARN	900	30 x 30	78	30.00	50	10,530	
FIREPLACE 1-1 STND	1		100	2,900.00	100	2,900	
SHED	80	8 x 10	260	12.00	90	2,246	
PATIO AREA	300	300 x 1	113	4.00	70	949	EST SHAPE
						<b>33,700</b>	

MUNICIPAL SOFTWARE BY AVITAR					
Year	Building	Features	Land		
2019	\$ 217,300	\$ 34,300	\$ 73,500	Parcel Total: \$ 325,100	
2020	\$ 277,400	\$ 33,700	\$ 104,000	Parcel Total: \$ 415,100	
2021	\$ 277,400	\$ 33,700	\$ 104,000	Parcel Total: \$ 415,100	

LAND VALUATION													
Zone	RURAL	Minimum Acreage	2.00	Minimum Frontage	150								
Land Type	Units	Base Rate	NC	Adj	Site	Road	DWay	Topography	Cond	Ad Valorem	SPI	R	Notes
2F RES	2,000 ac	95,000	E	100	100	100	100		100	95,000	0	N	95,000 USE
2F RES	5,000 ac	x 2,000	X	100					90	9,000	0	N	9,000 PLE
	<b>7,000 ac</b>									<b>104,000</b>			<b>104,000</b>

LAST REVALUATION: 2020			
Driveway:	Site:	Road:	Notes:
	104,000		

# TOWN OF NORTHWOOD, NH

## A POLICY GOVERNING THE USE OF TOWN PROPERTY

### SECTION 1. AUTHORITY

1.1 The Board of Selectmen hereby adopts this policy pursuant to the provisions of RSA 41:8 and 41:11-a; whereby the use of Town-owned property shall be subject to the requirements and limitations as set forth herein.

### SECTION 2. PURPOSE

2.1 This policy is established to provide the general public with the convenient use of municipal property that is owned by the taxpayers of Northwood, in such a way as to be fair, consistent and in the best overall interests of the Town.

2.2 This policy also serves as the written regulations pertaining to smoking on Town property, as otherwise required by RSA 155:68; whereby all forms of smoking are prohibited within the interior and/or within ten (10) feet of any Northwood municipal building, except for specifically designated exterior areas.

### SECTION 3. REPEAL OF PREVIOUS POLICIES

3.1 This policy supersedes and replaces the Town Hall Use and Maintenance Policy as previously adopted.

### SECTION 4. ADDITIONAL REGULATIONS

4.1 This policy is intended to serve as a supplement to the Town Beach Regulations and Glendale Facility Regulations which are incorporated herein by reference.

4.2 In the event of a conflict or inconsistency with the provisions of any other applicable regulations, including those incorporated herein, the stricter language shall apply.

4.3 Authorization from the Board of Selectmen shall be required for any long-term use (more than 6 months), lease or proposed rental agreement for Town facilities.

#### SECTION 5. ALLOWABLE USERS (IN ORDER OF PREFERENCE)

- (a) Town of Northwood – Municipal Functions
- (b) School Administrative Unit 44
- (c) Civic Organizations/Associations based in Northwood
- (d) Other Government Agencies
- (e) Private Family Events (preference given to Northwood residents)
- (f) Civic Organizations (from out-of-town; IRS 501(c)3 only)
- (g) Commercial Activities (subject to conditional approval, see also Section 11.2)

5.1 The Town reserves the right to “bump” scheduled groups in the event a priority user requires use of a Town facility, in which case the Town shall strive to give a minimum seventy-two hour (72) notice to the extent practical.

#### SECTION 6. RESTRICTED AREAS

6.1 Nothing in this policy is intended to imply or establish any rights whereby members of the public who are not authorized employees, officials or invitees of the Town of Northwood may enter any work area within a municipal building except upon invitation of a Department Manager or their designee. These restricted areas include, but are not limited to: offices, maintenance areas, mechanical rooms, police facilities, fire-rescue facilities, residential facilities, storage areas, tool sheds, garages, vehicles, mail rooms, equipment areas, any site that is posted as “closed” and places where confidential information is kept.

6.2 Any person who fails to immediately vacate an unauthorized area upon lawful request of a Department Manager or their designee may be subject to arrest and prosecution for criminal trespass.

#### SECTION 7. ACCESSIBILITY

7.1 The Town of Northwood shall strive, in so much as practical and reasonable, to make all public facilities accessible to persons with disabilities as otherwise required by applicable federal and state laws.

7.2 In the event that a physical barrier to accessibility exists that prevents reasonable access to a public area of a Town-owned facility or restricts access to the delivery of customary government services, all Town employees shall take immediate steps to deliver such services in the most practical manner for the convenience of the person involved. Thereafter, employees shall provide written notice to the Department Manager describing the circumstances so that management may develop a plan to permanently correct the situation to the extent that resources are available in the future.

7.3 All complaints about barriers to accessibility shall be directed to the Town Administrator who serves as the American with Disabilities Act (ADA) Coordinator for the purposes of ensuring compliance with applicable laws and meeting the needs of disabled citizens in the use of Town property.

## SECTION 8. SCHEDULING

8.1 Requests by organized groups, private or commercial parties to use the Center School, Community Center or indoor facilities at the Town Hall, including the Town Hall conference room, shall be submitted in writing to the Office of the Selectmen at least fifteen (15) days in advance, to the extent practical.

8.2 Requests by organized groups, private or commercial parties to use outdoor recreation facilities, including, but not limited to the Town Beach, ball fields, adjacent parking lots, etc., shall be submitted in writing to the Parks & Recreation Department at least fifteen (15) days in advance, to the extent practical.

8.3 Requests to use the Northwood Public Library and public grounds adjacent thereto, shall be administered by the Library Director, under the auspices of the Library Trustees, subject to their rules and regulations in addition to the requirements set forth herein.

8.4 Requests to use the Northwood Fire Station and public grounds adjacent thereto shall be administered by the Fire Chief.

8.5 Permission to use Town facilities shall be issued in writing, at the sole discretion of the Town, subject to the terms and conditions of this policy and whatever conditions may be deemed to be in the best interest of the Town, on a first-come, first-served basis. In addition, all such permission may be revoked at anytime as determined solely by the Town.

## SECTION 9. INSURANCE & INDEMNIFICATION

9.1 The Town shall require users to provide a certificate of insurance that names the Town of Northwood and its agents as "additional insured" for each event under any of the following scenarios:

- (a) For events that consist of 25 or more participants.
- (b) For events that involve the consumption of alcohol, upon specific request and authorization; and subject to all laws pertaining to such use.
- (c) For events that involve the use of temporary structures, appliances or utilities, including tents, tables, chairs, sound systems, light systems, electricity, generators, cooking, etc.
- (d) For any commercial activity.

9.2 All requests to use Town facilities shall require the event organizers to indemnify and hold harmless, the Town of Northwood and its agents from any and all liability or claims resulting from damages associated with the use of the facility, except for acts of gross negligence on the part of Town officials.

## SECTION 10. MAINTENANCE

10.1 The Town reserves the right to require persons using municipal facilities to pay for custodial services, including, but not limited to a security deposit of not less than \$100. Applicants shall be held responsible for any and all damages to Town property which occurs during the period of use. Notwithstanding any criminal or civil action that may be imposed, the Town also reserves the right to utilize all or part of the security deposit to pay for damages and/or cleaning expenses.

10.2 It shall be a condition of approval for all persons using municipal facilities to return the facilities to the same condition as found upon arrival.

10.3 The Town requests that all groups using municipal facilities be responsible for disposal of trash on a carry-in/carry-out basis. However, the disposal of food wastes or garbage that is subject to decomposition and/or obnoxious odors is not allowed in any Town building. Groups that leave piles of trash or rotten items behind may be denied permission to use Town facilities in the future.

10.4 It is requested that all persons using municipal facilities conserve energy (electricity, heating fuel) and natural resources (water) to the greatest extent possible. Any problems with the facilities, including appliances or structures, should be reported to the Fire Department immediately.



## SECTION 11. FEES

11.1 There shall be no rental fees for the use of Town facilities for non-commercial activities during normal business hours, notwithstanding any security deposit and/or compensation for damages that may be imposed.

11.2 The Town reserves the right to charge fees for after-hours use of Town facilities that require additional expenditures for staff, electricity, supplies, etc.

11.3 The Town reserves the right to charge a fee for commercial activities as may be deemed reasonable by the jurisdictional authority. Such fees may be a flat rate or based on a percentage of sales.

## SECTION 12. WAIVERS & EXEMPTIONS

12.1 The Board of Selectmen may, upon written request, waive any provision of these rules, using their sole discretion.

## SECTION 13. MISCELLANEOUS INFORMATION

13.1 Alcohol use in Town buildings is not allowed except by special permission and approval may be conditioned upon the requirement to hire a Police Officer(s), especially if minors will be present.

13.2 Glass containers are not allowed at any outside facilities.

13.3 The Town reserves the right to accept or reject any application, and to prohibit the use of Town facilities for purposes which are deemed to be in violation of local decency standards or otherwise not in the best interest of the Town.

13.4 Any person found to have been in violation of this policy may be denied permission to use Town facilities for future events.

13.5 No person shall install any device which requires penetration of a wall or paved surface without written permission of the Town Administrator. The use of tape on walls is permitted, but the applicant shall be held responsible for any damages to painted surfaces. The use of easels and tables for the display of materials is strongly encouraged.

13.6 All facilities and events must close by 11PM.

13.7 The use of a facility for measurements, decorations, banners, posters, etc. can only take place during such periods when the operations of Town government will not be disturbed. Nothing shall be erected so as to cause any damage to Town property and all private property must be removed at the conclusion of an event.

13.8 In the event that contracted entertainment services are to be provided, the application form shall be forwarded to the Police and Fire Chief for review & approval with whatever conditions are deemed to be essential in order to maintain public safety.

13.9 There shall be no flames, fire, grills or barbecues within any building or underneath any roof structure.

13.10 It shall be the responsibility of the applicants to maintain sanitary conditions in the public bathrooms of the facility at all times during events. Equipment malfunctions should be reported to the Police Department immediately. The use of portable toilets may be allowed (or required) under special circumstances as determined by the Town Administrator.

13.11 The authority of the Town Administrator as set forth herein may be delegated to a designee. All decisions made are subject to appeal by written submission to the Board of Selectmen.

13.12 Applicants must familiarize themselves with the maximum number of persons allowed in meeting rooms as set forth in the posted Place of Assembly permit. These limits must not be exceeded, except by written authorization of the Town of Northwood Bureau of Fire Prevention, under such terms and conditions as may be established.

13.13 Facilities are subject to being closed due to inclement weather, loss of electrical service or other emergencies.

13.14 Applicants (or event organizers) are strongly encouraged to notify all participants of locations for exits and restrooms and the Town's carry-in/carry-out trash policy.

13.15 The selling of food, beverages or any other products on Town property shall require a Vendor Permit (available from the Department of Planning & Land Use) in addition to the authorization provided under this policy for use of Town facilities and any other applicable state or local health regulations.

13.16 Applicants (or event organizers) shall be solely responsible for any lighting, sound amplification, tables, chairs or other needs to the extent that the Town is not able to provide such items. The relocation or modification of Town lighting and electrical fixtures is strictly prohibited.

13.17 The use of Town tables, chairs or other items for private parties at off-premise locations shall not be allowed, except for special occasions that require approval of the Selectmen.

13.18 The Town encourages scheduled tours of its facilities and operations by appointment as a means of educating taxpayers, residents, students and other interested persons in the delivery of government services.

IN WITNESS WHEREOF, this policy governing the use of Town property is approved and adopted this \_\_\_\_\_ day of \_\_\_\_\_, 2021. ATTEST:

\_\_\_\_\_  
Hal Kreider, Chair

\_\_\_\_\_  
Matt Frye, Vice-Chair

\_\_\_\_\_  
Beth Boudreau

\_\_\_\_\_  
Tim Colby

\_\_\_\_\_  
James Guzofski

DRAFT

**Administration Office**  
818 1<sup>st</sup>. NH Turnpike  
Northwood, NH  
TEL: (603) 942-5586

**TOWN OF NORTHWOOD  
USE OF MUNICIPAL FACILITY - REQUEST FORM**

\_\_\_\_\_  
APPLICANT'S NAME (& TITLE IF APPLICABLE)

\_\_\_\_\_  
NAME OF ORGANIZATION

\_\_\_\_\_  
AGENCY ADDRESS

\_\_\_\_\_  
APPLICANT'S ADDRESS

\_\_\_\_\_  
BUSINESS PHONE – CELL PHONE - FAX - EMAIL

\_\_\_\_\_  
TYPE OF ORGANIZATION [INDICATE IF 501(C)3]

\_\_\_\_\_  
FACILITY REQUESTED

\_\_\_\_\_  
DESCRIPTION OF EVENT

\_\_\_\_\_  
DATE(S) & TIME REQUESTED

\_\_\_\_\_  
APPROXIMATE NUMBER OF PARTICIPANTS

\_\_\_\_\_  
SPECIAL REQUESTS

"I hereby acknowledge that I have read and understand the Town of Northwood Policy Governing the Use of Town Property and that I will be responsible for the use of the Town of Northwood facility in accordance with that Policy. Furthermore, I hereby agree to indemnify, hold harmless and release the Town of Northwood and its agents from any claims, liability, injuries and damages that may result from the use of the property."

\_\_\_\_\_  
Signature

\_\_\_\_\_  
Date

\*\*\*FOR TOWN USE ONLY\*\*\*

\_\_\_\_\_  
APPROVED/DENIED/SPECIAL CONDITIONS

\_\_\_\_\_  
SIGNATURE OF TOWN OFFICIAL

\_\_\_\_\_  
FEES/DEPOSIT/AMOUNT PAID/REFUND MADE (INDICATE DATES/CHECK NUMBER, ETC.)

[ ] INSURANCE CERTIFICATE REQUIRED/ATTACHED

cc: BOARD OF SELECTMEN; POLICE, FIRE APPLICANT; OTHER \_\_\_\_\_

A	B	C	D	E	F	G	H	I	J	K	L	M	N
1	Town of Northwood												Updated 09/27/2021
2	Select Board and Administration Task Manager												
3			Priority Level		Assignee(s)	Due Date	Revised Date			Status	Notes		
4	Date Listed												
5			High		WJ/BoS	8/30/2021	10/16/2021			in process		determine status and confirm list w/BoS, ConCom, Rec Commission	
6	1/5/2021		low		WJ/BoS/Atlantic	12/31/2023				in process		joined consortium to negotiate, first meeting 3/31/21	
7	1/15/2021		High		WJ/BoS	4/15/2021	9/21/2021			In process		Have current policy reviewed by legal for compliance & w/BoS for updates	
8	1/15/2021		High		WJ/BoS/CE	4/15/2021	10/26/2021			in process		Update wage Grade and Step scale	
9	1/25/2021		High		WJ/CB/SCRPC	10/31/2021				in process		process to begin in late spring/summer, kickoff meeting on 7/20	
10	2/4/2021		High		WJ/CE/Mainstay	4/15/2021	9/30/2021			in process		Review policies and practices, program protection, hardware status	
11	3/9/2021		High		WJ/BoS	5/30/2021	10/12/2021					determine if still needed, is charge/mission clear and accurate	
12	3/23/2021		High		WJ	6/15/2021	9/1/2021			Complete		determine ownership, address DES findings of 01/2020	
13	5/7/2021		High		WJ/ConCom/DES	7/1/2021	9/1/2021			Complete		research improvements to Northwood & Harvey Lk ramps	
14	5/7/2021		High		WJ/CB/DOT	TBA				In process		scheduling meeting with DOT for July	
15	6/10/2021		High		WJ/BoS/Staff	10/16/2021				Complete		Auction date 10/16/21, location TBD	
16	8/4/2021		High		WJ/CE/Staff	9/13/2021				Complete		Issue package to department heads requesting line item budget detail	
17	8/4/2021		High		WJ/BoS/MT	8/24/2021				Complete			
18	8/10/2021		High		WJ/BoS/CM	0825/21				Complete		In-house sale to abutters with restrictions	
19	8/10/2021		High		WJ/CE/DHeads	10/12/2021							
20	8/24/2021		High		DHS/WJ/CE	See notes						Two sessions: 10/19 worksession & 10/26 wrap up	
21	8/24/2021		High		WJ/CE	11/18/2021						Budget Info packets to BC	
22	8/24/2021		High		WJ/CE/IG	12/4/2021							
23	8/24/2021		High										
24	8/24/2021		High										
25	8/24/2021		High										
26	8/24/2021		High										
27	8/24/2021		High										
28	8/24/2021		High										
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39	8/24/2021		High										
40	8/24/2021		High										

September 17, 2021

John A. Hall  
333 First NH Turnpike  
Northwood, NH 03261

**Re: Drainage problem**  
**Mark & Kathleen Lord**  
**4 Bow Street, Northwood, NH**

Dear Mr. Hall,

This office represents Mark and Kathleen Lord, owners of the residential property at 4 Bow Street, which is directly across the street from your property at 333 First NH Turnpike (corner of Bow Street and First NH Turnpike). Our clients have owned their property since 1989. Drainage has always gone from their lot to the town's culvert which goes under Bow Street, and from your side of Bow Street through a culvert on your property and eventually to a brook.

Your property consists of a 2-unit apartment building and a barn for your monument works business. You have allowed cars to drive over the area above the pre-existing culvert on your property, which has crushed the culvert and obstructed the drainage system that was previously in place.

Under NH law, a property owner who alters the surface water drainage pattern can be held liable for resulting damage to an abutter's property. *Micucci v. White Mountain Trust Company* 114 NH 436 (1974). Allowing cars to park on top of the pre-existing culvert on your property has crushed the culvert and obstructed the pre-existing drainage system. Your subsequent failure to re-establish the former drainage system has resulted in recurring flooding to our client's property and has caused runoff to flow from our clients' property across the travel surface of Bow Street, creating a safety hazard, especially in winter months when this runoff water forms ice on Bow Street.

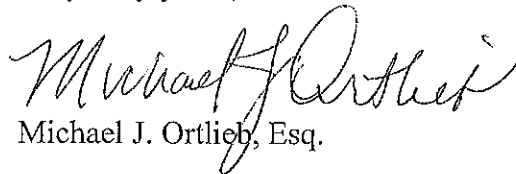
The Town of Northwood is aware of this situation and has a keen interest in resolving the reoccurring flooding across Bow Street. The solution is relatively simple: You need to replace that portion of the culvert on your property which previously served to move runoff from the Lord residence, under Bow Street, and across your property to the brook. In addition, you need to protect the replacement culvert from being crushed if you continue to allow cars to drive over the area above the culvert.

I realize that you have been notified of this problem in the past. I am hopeful that you will respond appropriately and take immediate steps to remedy the problem. Winter rains and snow melt are coming soon. The Lord property, like your property, is located at the lower level of a long ridge which extends down from First NH Turnpike (US Rte. 4), so there will always be a need for drainage from the West side of Bow Street to your (East) side of Bow Street.

I suggest that you contact Kevin Fisher of K. F. Fisher and Sons, LLC in Deerfield, NH (tel. 603-300-7432/603-463-9785) or another contractor to obtain an estimate for cost to replace the crushed culvert and protect the new culvert from future damage if you allow cars to drive over the culvert or park on top of the culvert.

Please contact me by October 4 to indicate your willingness to correct this drainage problem. Failure to do so will result in litigation.

Very truly yours,

A handwritten signature in cursive script, appearing to read "Michael J. Ortlieb".

Michael J. Ortlieb, Esq.

cc: Walter Johnson, Northwood Town Administrator  
cc: Christopher Brown, Northwood DPW Foreman  
cc: Mr. & Mrs. Mark Lord (via email)



THE STATE OF NEW HAMPSHIRE  
DEPARTMENT OF TRANSPORTATION



F4I

Victoria F. Sheehan  
Commissioner

William Cass, P.E.  
Assistant Commissioner

Bureau of Planning & Community Assistance  
Tel: (603) 271-3344  
September 16, 2021

To Whom It May Concern:

We are sending the enclosed notice to your organization in an effort to encourage your participation to speak up about transportation projects planned between 2023-2032 throughout the State of New Hampshire. We believe that your organization can benefit from your being involved in this discussion.

Attached is a listing of all the dates, times and locations of public hearings planned throughout NH to discuss the State of New Hampshire Transportation Ten Year Plan. In order to develop the best transportation solutions for all communities, our Department wants to hear from you. History and success show that the best transportation projects evolve as a result of close cooperation between planners, designers, and policy makers, and the residents, business owners, and interest groups who know and care about their community's needs. These hearings are being hosted by the Department of Transportation and your Executive Councilor. We invite you, your residents and communities to actively participate in this hearing. Our goal is to hear from you on what your transportation needs are.

If you have questions regarding these meetings or the scope of planned projects in your area, please contact me at (603) 271-3344.

Sincerely,

William E. Watson Jr., PE  
Administrator

Enclosure  
WEW/sa



# TITLE XX

## TRANSPORTATION

### CHAPTER 228

#### ADMINISTRATION OF TRANSPORTATION LAWS

#### Statewide Intermodal Transportation Planning and Improvement Program

##### Section 228:99

**228:99 Statewide Transportation Improvement Program (STIP).** – The governor shall develop a statewide transportation improvement program as required by 23 U.S.C. sections 134 and 135, as amended. The governor shall revise and update the program every 2 years. Adoption of the STIP and revised STIP shall be as follows:

I. Each metropolitan planning organization and rural regional planning commission shall reach agreement with the department of transportation relative to funding unified planning work programs consistent with 23 U.S.C. sections 134 and 135 no later than December 1 of each even-numbered year. Each metropolitan planning organization and rural regional planning commission shall provide a regional transportation improvement program (TIP) to the department of transportation no later than April 1 of each odd-numbered year. Such plans shall include a public involvement plan and education initiative to ensure early and adequate input from residents, municipalities and any other interested parties in New Hampshire.

II. The commissioner shall submit the tentative STIP in accordance with the state planning process as required in 23 U.S.C. section 135 to the governor's advisory commission on intermodal transportation no later than July 1 of each odd-numbered year.

III. The **governor's advisory commission on intermodal transportation** shall conduct at least one public hearing in each executive council district to present the tentative STIP to the public and to receive the public's comments and recommendations regarding the program. The governor's advisory commission on intermodal transportation shall submit such program along with the commission's recommendations to the governor no later than December 1 of each odd-numbered year. Each metropolitan planning organization and rural regional planning commission should conduct an informational meeting after the commission submits its recommendations to receive the public's final comments and recommendations regarding the proposed programs before adoption by the governor.

IV. The governor shall submit the STIP to the general court to be acted on no later than January 15 of each even-numbered year. After an enactment by the general court of the STIP or by June 1 of each even-numbered year, whichever is earlier, each metropolitan planning organization and rural regional planning commission should continue its public involvement program by conducting at least one informational meeting concerning the STIP.

**Source.** 1994, 283:1, eff. July 1, 1994.

## Public Hearing Schedule for 2023 - 2032 Ten Year Plan

<b>Executive Councilor</b>	<b>Date</b>	<b>Town/City</b>	<b>Time</b>	<b>Location</b>
<b>District 1</b> Councilor Joseph Kenney <b>Co-Host</b> <b>District 2</b> Councilor Cinde Warmington	(Tue) 9/21/2021	Claremont	2:00 PM	Claremont Savings Bank Community Center Room B 152 South Street
<b>District 1</b> Councilor Joseph Kenney	(Tue) 9/21/2021	Lebanon	7:00 PM	City Council Chambers 51 North Park Street Lower Level
<b>District 4</b> Councilor Theodore Gatsas	(Wed) 9/22/2021	Londonderry	7:00 PM	Town Office Council Chambers Moosehill Room 268B Mammoth Road
<b>District 1</b> Councilor Joseph Kenney	(Thur) 9/23/2021	Berlin	9:00 AM	City Hall Auditorium 168 Main Street
<b>District 1</b> Councilor Joseph Kenney	(Thur) 9/23/2021	Conway	3:00 PM	23 Main Street Meeting Room
<b>District 3</b> Councilor Janet Stevens	(Mon) 9/27/2021	Epping	7:00 PM	Town Hall Upstairs Auditorium 157 Main Street
<b>District 4</b> Councilor Ted Gatsas	(Tue) 9/28/2021	Manchester	7:00 PM	Manchester Community College 1066 Front Street Lecture Hall/Auditorium
<b>District 5</b> Councilor David Wheeler	(Thur) 9/30/2021	Merrimack	7:00 PM	Merrimack Town Office Matthew Thornton Meeting Room 6 Baboosic Lake Road
<b>District 2</b> Councilor Cinde Warmington	(Mon) 10/04/2021	Dover	2:00 PM	Dover City Hall Auditorium 288 Central Avenue
<b>District 2</b> Councilor Cinde Warmington	(Mon) 10/4/2021	Somersworth	7:00 PM	Somersworth High School 11 Memorial Drive
<b>District 2</b> Councilor Cinde Warmington	(Tue) 10/05/2021	Keene	7:00 PM	Keene Parks and Recreation 312 Washington Street All Purpose Room
<b>District 3</b> Councilor Janet Stevens	(Wed) 10/6/2021	Kingston	7:00 PM	Kingston Town Office Town Hall Meeting Room 163 Main Street
<b>District 5</b> Councilor David Wheeler	(Thur) 10/7/2021	Jaffrey	7:00 PM	Fire Station Meeting and Training Room 138 Turnpike Road
<b>District 2</b> Councilor Cinde Warmington <b>Co-Host</b> <b>District 1</b> Councilor Joseph Kenney	(Mon) 10/18/2021	Franklin	7:00 PM	Opera House 316 Central Street
<b>District 2</b> Councilor Cinde Warmington	(Tue) 10/19/2021	Concord	7:00 PM	NH Department of Transportation 7 Hazen Drive Room 114
<b>District 3</b> Councilor Janet Stevens	(Wed) 10/20/2021	Hampton Beach	7:00 PM	Seashell Ocean Front Pavilion Room 170 Ocean Boulevard

<b>Executive Councilor</b>	<b>Date</b>	<b>Town/City</b>	<b>Time</b>	<b>Location</b>
<b>District 1</b> Councilor Joseph Kenney	(Mon) 10/25/2021	Lyman	9:00 AM	65 Parker Hill Road Town Hall
<b>District 1</b> Councilor Joseph Kenney	(Mon) 10/25/2021	Plymouth	2:00 PM	Town Hall – Upstairs 6 Post Office Square
<b>District 3</b> Councilor Janet Stevens	(Tue) 10/26/2021	Derry	7:00 PM	Derry Municipal Center 14 Manning Street
<b>District 1</b> Councilor Joseph Kenney	(Wed) 10/27/2021	Laconia	7:00 PM	Armand A. Bolduc City Council Chamber 45 Beacon Street East
<b>District 3</b> Councilor Janet Stevens	(Thur) 10/28/2021	Salem	7:00 PM	Salem High School TV Studio 44 Geremonty Drive

Please note:

1. All hearings will follow local guidelines and practices as to whether masks are required, recommended or otherwise. Please check with each individual location ahead of time. Hearing organizers will have masks available if an attendee wants one and forgets to bring one.
2. It is expected that some of the hearings (at least one in each Council District) will also be accessible through online access. Please visit the following website, where details will be posted as soon as possible:  
<https://www.nh.gov/dot/org/projectdevelopment/planning/typ/index.htm>

**The Elmer D. Tasker Trust of 1994**  
**Daniel and Jeffrey, Trustees**  
**P O Box 500**  
**Northwood, NH 03261**

September 10, 2021

Jeffrey Blecharczyk  
LRM Compliance Supervisor  
Land Resources Management Program  
Water Division  
State of NH – Dept. of Environmental Services  
P O Box 95  
Concord, NH 03302-0095

RE: Land Resources Management File: 2021-02815

Dear Mr. Blecharczyk:

We were forwarded the letter you recently sent to Jeffrey and Diane Tasker, Trustees of Tasker Family Revocable Trust of 2015 dated September 3, 2021. The letter was regarding the property at 32 Old Dump Road, Northwood, NH. If you look further into the tax records you will note that while Jeffrey and Diane do own the mobile home located on this property, they do not own the land itself.

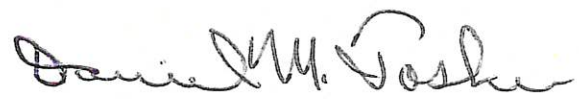
The property located at 18 and 32 Old Dump Road is owned by The Elmer D. Tasker Trust of 1994. Elmer died in August of 2014 leaving us, Daniel and Jeffrey, as Trustees of his estate. We are also co-owners of Tasker's Well Company and have used the land at the back of 32 Old Dump Road for as additional storage space for pipe, a sander, old casing, etc.

For many years, in order to have extra storage space for the well drilling business, we have kept this property clear of shrubbery, brush, vines, and tall grass. For the past few years, we had neglected its upkeep as we were very busy drilling wells. Recently, when Jeffrey and Diane purchased the mobile home at 32 Old Dump Road, we went down to inspect the property and realized that our neglect to keep the property clear had caused an overgrown mess and some fallen trees.

We cleared out some bushes and trees next to Old Dump Road to make it easier for vehicles to pass. We also widened and graded our access road behind the mobile home so we could reach our storage area. We then proceeded to cut down the overgrown trees and cut up the ones that had fallen. Never has it been our intention to violate any rules or statues regarding shoreline protection. In fact, the only tree that may have been near the shoreline was a very large pine that had fallen over onto our land so we cleaned it up.

Residents who live on Old Dump Road and drive past the property may not have known that we use the land for storage and have always kept it cleared off for our use. If they had stopped by, we would have been happy to discuss any issues they have with them. Please let us know if you wish to view the property and one of us will be happy to meet you there.

  
Jeffrey Tasker

  
Daniel Tasker

cc: Northwood Conservation Commission  
Board of Selectmen  
Building Inspector





The State of New Hampshire  
Department of Environmental Services



Robert R. Scott, Commissioner

September 03, 2021

TASKER FAMILY REVOCABLE TRUST OF 2015  
JEFFREY M TASKER AND DIANE C TASKER TRUSTEES  
PO BOX 500  
NORTHWOOD NH 03261

Re: **Reported Alleged Violation**  
**Land Resources Management File Number: 2021-02815**  
**Subject Property: 32 Old Dump Rd, Northwood, Tax Map #109, Lot #19-OOMH-2**

Dear Mr. and Mrs. Tasker:

The New Hampshire Department of Environmental Services (NHDES) Land Resources Management Program has received a complaint of possible violations on your property. The complaint alleges that you, or your agent, have cleared and altered land within 250 feet of Northwood Lake without a permit or proper authorization from NHDES. This letter is to notify you of this complaint, and to provide you with an opportunity to respond.

We find no record of a permit being issued under your name for the work described above, but realize that a permit may have been obtained under another name, the work may be exempt from the below regulation(s), or the information provided to NHDES may be unfounded. If work has been performed without a permit or proper authorization, you are requested to voluntarily refrain from carrying out any additional work, except for the installation of siltation and erosion controls, until NHDES further investigates this matter. The reported alleged violation is in link with the statute(s) listed below.

Pursuant to RSA 483-B, a shoreland permit or permit by notification is required from NHDES prior to conducting certain construction, excavation, and filling activities within the protected shoreland.

If there is a violation, NHDES has the authority to take enforcement action. **Within 20 days of the date of this letter**, please provide your comments in writing; submit a copy of any permits, plans, or other information related to this matter; and reference the above file number on all correspondence.

This case has been added to our inspection list. Should you have any questions, please contact me at Jeffrey.Blecharczyk@des.nh.gov or (603) 271-4061. Further information about NHDES programs may also be found at the NHDES website: [www.des.nh.gov](http://www.des.nh.gov).

Sincerely,

Jeffrey Blecharczyk  
LRM Compliance Supervisor  
Land Resources Management Program  
Water Division

cc: Northwood Conservation Commission Board of Selectmen, Building Inspector  
Gary and Jeanne Grenier

**FIRST BILL**

**TOWN OF NORTHWOOD  
TAX COLLECTOR'S OFFICE  
818 1ST NH TPKE  
NORTHWOOD NH 03261-3342  
PROPERTY TAX BILL**

Mon, Wed, Thur 8AM-4PM  
Tue 11AM - 7PM  
last Sat 8:30AM-11:30AM  
(unless noted/holiday weekend)  
PHONE: (603) 942-5586

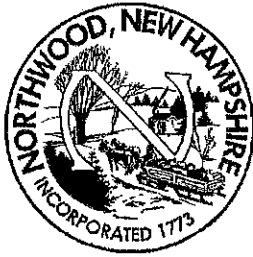
TAX YEAR	BILL NUMBER	BILLING DATE	INTEREST RATE	DUE DATE
2021	038001	6/3/2021	8% IF PAID AFTER	7/8/2021

MAP/PARCEL	LOCATION OF PROPERTY	AREA
000109-000019-000000	32 + 18' OLD DUMP RD MH lots - land	2.200

OWNER OF RECORD	TAX CALCULATION
TASKER REVOCABLE TRUST OF 1994 ELMER D TASKER, TRUSTEE PO BOX 500 NORTHWOOD NH 03261	TOTAL TAX 1,719.00

TAX RATES / \$1,000	ASSESSED VALUATION	AMOUNT DUE
MUNICIPAL 2.12	LAND 190,400	AMOUNT DUE 1,719.00
SCHOOL 5.57	BUILDINGS 3,000	
STATE 0.82	CURR USE 0	
COUNTY 0.38		
VILLAGE 0.00		
<b>TOTAL 8.89</b>	<b>NET VALUE 193,400</b>	<b>AMOUNT TO PAY 1,719.00</b>

INFORMATION TO TAXPAYERS	PAYMENT POLICIES
<p>IF YOU BELIEVE THAT YOUR TAXES ARE NOT IN ACCORDANCE WITH THE PROPERTY VALUE OF YOUR HOME, THAT YOUR ASSESSMENT MAY CONTAIN AN ERROR OR OMISSION, OR YOU ARE UNABLE TO PAY TAXES DUE TO POVERTY OR OTHER GOOD CAUSE, YOU HAVE THE RIGHT TO APPLY FOR AN ABATEMENT OR DEFERRAL IN WRITING BY MARCH 1 FOLLOWING THE DATE OF NOTICE OF TAX &amp; NOT AFTERWARD. FOR DETAILS, PLEASE CONTACT THE ASSESSOR'S OR SELECTMEN'S OFFICE, NOT THE TAX COLLECTOR.</p> <p>IF YOU ARE ELDERLY, DISABLED, BLIND, A VETERAN OR VETERAN'S SPOUSE, YOU MAY BE ELIGIBLE FOR A TAX EXEMPTION OR CREDIT. FOR DETAILS AND APPLICATION INFORMATION, PLEASE CONTACT THE ASSESSOR'S OR SELECTMEN'S OFFICE. YOU MUST APPLY ON OR BEFORE APRIL 15TH.</p> <p>BILLS IN ALL CASES ARE MAILED TO THE CURRENT OWNER OF RECORD. PAYMENT OF THIS BILL DOES NOT PREVENT THE COLLECTION OF PREVIOUS UNPAID TAXES, NOR DOES AN ERROR IN THE NAME OF THE PERSON TAXED PREVENT COLLECTION.</p>	<p>IF PAYMENT OF THIS BILL IS MADE BY MAIL: 1. RETURN ONE COPY OF TAX BILL. 2. ENCLOSE A STAMPED SELF-ADDRESSED ENVELOPE &amp; THE ENTIRE TAX BILL FOR RETURN OF RECEIPTED BILL.</p> <p>IF THIS BILL IS PAID BY CHECK OR MONEY ORDER, IT IS NOT CONSIDERED PAID UNTIL THE CHECK OR MONEY ORDER HAS CLEARED.</p> <p>PLEASE MAKE CHECK PAYABLE TO: TOWN OF NORTHWOOD.</p> <p>A \$25.00 FEE PLUS ALL ADDITIONAL DELINQUENCY PENALTIES AND COLLECTION COSTS WILL BE CHARGED FOR ANY CHECK RETURNED BY THE BANK FOR ANY REASON.</p> <p>IF YOUR BANK OR MORTGAGE COMPANY PAYS YOUR TAXES, PLEASE REVIEW AND FORWARD YOUR BILL TO THEM.</p> <p>PAYMENT OF THIS BILL DOES NOT PREVENT THE COLLECTION OF PREVIOUS UNPAID TAXES, NOR DOES AN ERROR IN THE NAME OF THE PERSON(S) TAXED PREVENT COLLECTION.</p>



## TOWN OF NORTHWOOD, NEW HAMPSHIRE

### Administration Office

818 First New Hampshire Turnpike, Northwood NH 03261

(603)942-5586 Facsimile: (603)942-9107

wjohnson@town.northwood.nh.us

September 13, 2021

Jonathan Findon-Henry, PE  
Dam Safety & Inspection Section  
NH DES  
29 Hazen Drive – PO Box 95  
Concord, New Hampshire 03302-0095

RE: Harvey Lake Dam #183010 - Northwood

Dear Jonathan,

In response to your letter dated January 21, 2020, the Town has hired a surveyor to research the ownership of the Harvey Lake Dam which has been in question. I have included a copy of the surveyor's summary report for you information and files. You will see in the summary, the report is generally inconclusive as to the sole owner of the dam and suggests that the dam is likely the responsibility of the Town, an abutter and the State of NH. At this time the Town will not assume any responsibility for the operation or the maintenance.

If you would like a copy of the complete, which the Town spent \$1500 to obtain, please let me know and I will forward all of the supporting documents.

Sincerely,

Walter Johnson  
Town Administrator

CC: Northwood Select Board ✓

Encl: