



Northwood, NH Board of Selectmen Agenda November 23, 2021

You may also watch the meeting live on the Town Website at this link:

<https://livestream.com/accounts/28706232/events/8784532/player?width=640&height=360&enableInfoAndActivity=true&defaultDrawer=&autoplay=true&mute=false>

6:00 pm Call to Order, Roll Call, Pledge of Allegiance

Citizen's Forum (15-minute limit, 3 minutes/speaker)

ONGOING BUSINESS

- **Approve Minutes**
November 16, 2021 - Work Session
- **Consent Agenda**
- **TA Reports / Items for Board Action**

OLD BUSINESS

Review for Action: Rt 4 & Bow Street Intersection Drainage

Review for Action: Use of American Rescue Funds Act (ARPA) funds.

Review for Action: Town Owned Property Sale Update

NEW BUSINESS

Review for Action: 2021 Tax Rate Setting Status

Review for Action: Review of Non-Monetary Warrant Articles

Review for Action: Assessor's Sales Analysis Results as of 11/10/2021

Review Board Tasker Manager

Board Committee Reports.

Citizen's Forum (15-minute limit, 3 minutes/speaker)

Nonpublic Session if needed RSA 91-A:31I (b)

Adjournment

***Any person requiring interpretive or other accommodations is asked to contact the Town Office at least 48 hours prior to the start of the meeting.**



**TOWN OF NORTHWOOD
BOARD OF SELECTMEN**

**Town of Northwood 818 First NH Turnpike Northwood, NH 03261
(603) 942-5586**

**Board of Selectmen Meeting Minutes
Budget Work Session
November 16, 2021**

ROLL CALL: Chairman Hal Kreider, Vice-Chair Matt Frye, Select Board Member Beth Boudreau, Select Board Member Tim Colby, Select Board Member Jim Guzowski

STAFF PRESENT: TA Walter Johnson, Finance Director Cheryl Eastman

6:00 P.M. Chairman Hal Kreider opened the Northwood Board of Selectmen meeting with a roll call and led the Pledge of Allegiance.

Minutes:

Motion: "To approve the minutes of October 26, 2021, as written."

Motion: T. Colby

Second: M. Frye

Motion carried 5/0

Motion: "To approve the minutes of November 2, 2021, as written."

Motion: T. Colby

Second: M Frye

Motion carried 5/0

Motion: "To approve the minutes of November 9, 2021, as written."

Motion: T. Colby

Second: M. Frye

Motion carried 5/0

Chairman Kreider said the Board will be finalizing the recommendations for the budget and the warrant articles so the budget committee can get the full package to review. Walter supplied supplemental information to the notes in the budget and the proposed warrant articles. This will be part of the package that goes to the Budget Committee.

Operating Budget: Finance Director Eastman stated the changes from the latest version of the budget include a step increase for the Deputy Tax Collector/Town Clerk granted two weeks ago and related taxes and retirement costs. In the Board of Selectmen budget, the recording secretary line has been added. Previously it was included in the

Executive budget. Invoices for software licensing for Assessing and Building Inspection have been received and they are lower than the estimates. Chairman Kreider asked if the Board wanted to adjust the wage scale to adjust for inflation. TA Johnson reported that the Social Security cost of living adjustment this year is 5.9%. Other towns are adjusting anywhere between 3 and 5%. Discussion referenced the need to adjust the wage scale and the need to have a budget that will pass. Selectmen Boudreau suggested a 1% COLA, along with the need to buy down the tax rate. Last week, the Board included \$20,908 to fund a step increase for every employee that had not already had an increase included in the proposed budget. TA Johnson reminded the Board that within the Police, Fire, and Library proposed budgets there were market adjustments included. There was discussion regarding a potential COLA amount of between 1% and 2%. The consensus of the Board was to grant a 1.5% COLA in the budget. Selectman Frye brought up a request from the Recreation Commission to ask for funds for field improvements. The Board decided to put that request in a warrant article and leave the operating budget alone. Selectman Guzowski asked for clarification on the process of the Board of Selectmen recommending a budget and if they have any say over budgets such as the Library or Police. TA Johnson explained the Board of Selectmen give a recommended amount for the bottom line of the budget, which includes the Library and Police Departments. Their recommendation goes to the Budget Committee, who will determine what the final recommended budget will be. The budget that goes on the reports is the Budget Committee's budget. Whatever bottom line amount that is voted by the town is the amount that the Library Trustees and the Police Commission then can decide how to spend in their own departments. The Board of Selectmen determine how the rest is spent in the other departments. Selectman Guzowski said when he prioritizes the budgets by dollar amounts, the police and fire are highest, then the employee benefit pool, and then the library. He feels the perception is that the Board of Selectmen have control over the entire budget, but they don't when it comes to the Library and Police. Selectman Guzowski is concerned about the Building Inspector budget being too small for the upcoming activity in town. Chairman Kreider feels it is important for the Board to unanimously vote to recommend a budget amount. Selectmen Frye cautioned Selectmen Guzowski to consider what each departments costs and the staff needed to provide the services needed, not necessarily the bottom line amount or percentage. TA Johnson added that the Board of Selectmen is the closest to what goes on day to day in all the departments. The Budget Committee is there to verify that the amounts the Board of Selectmen recommend make sense. The Board of Selectmen input and recommendation is an important part of the process. TA Johnson also cautioned the Board to not vote on the budget before holding a public hearing, but to only vote to recommend to the Budget Committee as public comment may influence their vote.

Motion: "To recommend the operating budget of \$4,063,189 to the Budget Committee."

Motion: M. Frye

Second: T. Colby

Motion carried 4/1 with J. Guzowski dissenting.

Selectmen Boudreau commented that this is a large increase, but TA Johnson pointed out that it is over a five-year period. 2018 was the last year a budget passed.

Review of Warrant Articles:

Article 4: Highway Dump Truck Purchase for \$126,000 for a six-wheel dump truck with plow, wing, and sander. \$100,000 to come from the Highway Equipment Capital Reserve Account and \$26,000 to come from the unassigned fund balance. Selectman Boudreau

would prefer to have the entire purchase amount come from the Capital Reserve Account. TA Johnson stated that if we do that, we will need to increase the amount of funding back into the Capital Reserve Account to keep on track with the purchasing plan.

Motion: "To go with Walter's recommendation"

Motion: T. Colby

Second: M. Frye

After discussion, T. Colby withdrew his motion.

Motion: "To change the funding for this article to be \$126,000 coming out of the Highway Equipment Capital Reserve Account."

Motion: J. Guzowski

Second: B. Boudreau

Motion carried 5/0.

Article 13: Highway Equipment Capital Reserve Funding for \$40,000 to come from the unassigned fund balance.

Motion: "To take \$40,000 out of the unassigned fund balance to put into the Highway Equipment Capital Reserve Account."

Motion: M. Frye

Second: B. Boudreau

Motion carried 5/0.

Article 5: Communications Equipment Purchase of \$33,000 for year 3 of a 3-year plan to replace portable and mobile radios in the Fire Department with funds to come from the unassigned fund balance. TA Johnson has verified with Chief Tetreault that these are still needed.

Motion: "To recommend this article as written."

Motion: M. Frye

Second: T. Colby

Motion carried 5/0.

Article 6: Road Construction/Resurfacing/Paving and Ditching for \$175,000 with funds to come from the unassigned fund balance. Selectmen Boudreau suggested adding wording "in accordance with the 2022 Road Plan".

Motion: "To recommend this article as amended."

Motion: M. Frye

Second: T. Colby

Motion carried 5/0.

Article 7: Fire Apparatus Lease/Purchase for \$52,237 for the 2nd lease payment on the Tanker Truck with funds to come from the Fire Rescue Vehicle Replacement Special Revenue Fund.

Motion: "To recommend this article as written.:"

Motion: M. Frye

Second: B. Boudreau

Motion carried 5/0

Article 8: Ambulance Lease Purchase for \$26,225 for the second payment on a 7-year lease/purchase with funds to come from the Fire Rescue Vehicle Replacement Special Revenue Fund.

Motion: "To recommend this article as written."

Motion: M. Frye

Second: B. Boudreau

Motion carried 5/0.

Article 9: Highway Dump Truck Lease/Purchase for \$26,439 for the 4th year of a seven-year lease/purchase.

Motion: "To recommend this article as written."

Motion: M. Frye

Second: B. Boudreau

Motion carried 5/0

Article 10: Highway Department Backhoe Lease/Purchase for \$20,297.79 for the fourth of five yearly payments. TA Johnson stated the amount needs to be amended to whole dollars of \$20,298.

Motion: "To recommend this article as amended."

Motion: M. Frye

Second: B. Boudreau

Motion carried 5/0.

Article 11: This article needs to wait for a recommendation until after the 12/31/21 figures for the Cable Expendable Trust, Transfer Station Expendable Trust, and Cemetery Expendable Trust are finalized.

Article 12: Vested Benefit Expendable Trust Fund deposit for \$10,000. TA Johnson explained the purpose of this fund is for when an employee leaves and has accrued leave time we are obligated to pay out. This expense is taken from this fund instead of the operating budget. It could be a large impact if it was a long-term employee. If this fund is short for any amount needed, the balance would have to come from the operating budget.

Motion: "To recommend this article as written."

Motion: M. Frye

Second: B. Boudreau

Motion carried 5/0.

Article 14: Police Equipment Capital Reserve Fund Deposit of \$6,000.

Motion: "To recommend this article as written."

Motion: M. Frye

Second: B. Boudreau

Motion carried 5/0.

Article 15: Lagoon Maintenance and Repair Expendable Trust Fund Deposit, with funds coming from the Lagoon Special Revenue Fund held by the Northwood Treasurer. Selectman Frye questioned if we have enough money in that fund if we are required to shut the lagoon down. TA Johnson stated that the permit is reviewed and approved by the state and so long as we are in compliance there is no reason to not renew the permit. The amount is whatever amount of revenue is generated in 2021.

Motion: "To recommend this article as written."

Motion: M. Frye

Second: B. Boudreau

Motion carried 5/0.

Article 16: 250th Anniversary Expendable Trust Fund Deposit. TA Johnson said the 250th Committee is not requesting any funds this year. They are confident the funds they currently have, and the fund-raising planned this year, they are all set. After some discussion, the board removed the article from the warrant.

Article 17: Aquatic Invasive Species Prevention Expendable Trust Fund Deposit for \$7,000.

Motion: "To recommend this article as written."

Motion: M. Frye

Second: B. Boudreau

Motion carried 5/0.

Article 18: Aquatic Invasive Species Treatment and Control Expendable Trust Fund Deposit for \$12,000.

Motion: "To recommend this article as written."

Motion: M. Frye

Second: B. Boudreau

Motion carried 5/0.

Article 19: Terrestrial Invasive Species Expendable Trust Fund Deposit for \$10,000. TA Johnson recommends increasing this from the \$6,000 added last year. The Japanese Knotweed treatment this year cost more than \$6,000. Selectmen Frye questioned if there will be enough funds to remove trees if necessary. TA Johnson said there are funds in the operating budget for both road construction tree removal and invasive tree removal.

Motion: "To recommend this article as written."

Motion: M. Frye

Second: B. Boudreau

Motion carried 5/0.

Article 20: Facilities Committee Expendable Trust Deposit for \$15,000. TA Johnson reported that this year we have spent about \$21,000 on Town Hall and Community Center repairs to date and we will need about \$10,000 more for the completion of the repairs to the siding at the Community Center. This article is looking to replenish the fund. In the near future the Town Hall will need a new roof. After discussion, the consensus was to increase the amount to \$25,000 and take the funds from the unassigned fund balance.

Motion: "To recommend increasing this article to \$25,000 and to take the funds from the unassigned fund balance."

Motion: J. Guzowski

Second: B. Boudreau

Motion carried 5/0.

Article 21: Information Technology Capital Reserve Fund Deposit for \$15,000. This fund was established last year to hold the money from the Profund reimbursement and move forward with the purchase of the finance software. There will be some large expenses

coming for IT needs in the next 2 or 3 years that could total \$25,000 to \$30,000. This deposit will replenish the fund after the purchase of the finance software.

Motion: "To recommend this article as written."

Motion: M. Frye

Second: B. Boudreau

Motion carried 5/0.

Article 22: Road Improvement Expendable Trust Fund Deposit for \$50,000. This is a replacement of the funds we used in 2021 for road improvement projects. This fund will be utilized for a portion of the 2022 work along with the Capital Plan budget for 2022. This will provide for the coming years pre construction work and any emergencies.

Motion: "To recommend this article as written."

Motion: M. Frye

Second: B. Boudreau

Motion carried 5/0.

Article 23: Cable Expendable Trust Fund expanded purpose to include paying costs for improving communications to Town citizens from Town's Boards, Committees, and Departments. Said improvements to include but not limited to e-mail communications, message signage, newsletters, etc. Consensus was to change the wording of the article for better clarity. This article doesn't require a board vote because it is not a money article. It was agreed to Jim will draft new wording for the article for the Board to review.

Recreation Field Improvement Request

Selectmen Frye spoke about the request from the Recreation Commission for a warrant article for \$20,000 to continue the work on the blasting, rock removal, leveling, loam, seeding, and drainage improvements at the Recreation fields. After discussion about the scope of work, B. Boudreau suggested \$27,000 and have the funds come from the unassigned fund balance.

Motion: "To add a warrant article for \$27,000 for the continued improvements at the Rt 4 Recreation fields and for the funds to come from the unassigned fund balance."

Motion: M. Frye

Second: B. Boudreau

Motion carried 5/0.

Master Plan Request

The Planning Board has requested \$18,000 to upgrade the Master Plan. This amount will cover updating the two chapters that are a required minimum. In the coming years, the Board can prioritize other chapters to update. Having an updated Master Plan allows us to apply for grants and defend the Town zoning ordinance .

Motion: "To add a warrant article to update the Master Plan for \$18,000."

Motion: M. Frye

Second: B. Boudreau

Motion carried 5/0.

CIP Funding Requests

Library Generator: The Library requested \$10,000 for a stand-by generator. Discussion ensued about the necessity to stick with essential items to get the town back on track.

Motion: "To exclude the request for a generator for the Library from the warrant."

293 **Motion: J. Guzofski**

294 **Second: B. Boudreau**

295 **Motion carried 3/2 with H. Kreider and M. Frye dissenting.**

296
297 Narrows Station Apron/Ramp: The Fire Department requested \$25,000 for repairs to
298 the Narrows apron and ramp. There was discussion questioning the logic of putting
299 funds into a building when we want to have a safety complex. TA Johnson stated that
300 there are no current proposals for a safety complex and we need to maintain the
301 buildings we currently have.

302 **Motion: "To include a warrant article for \$25,000 for paving the apron and ramp**
303 **at the Narrows fire station."**

304 **Motion: M. Frye**

305 **Second: J. Guzofski**

306 **Motion carried 5/0.**

307
308 Defibrillators and ventilators: The Fire Department has asked for new defibrillators and
309 ventilators. Chairman Kreider feels there are other options such as grants to fund these
310 purchases instead of tax dollars. The consensus of the Board was to tell the Chief to
311 prepare to buy 2 defibrillators and 2 ventilators, one set funded from the ARPA funds
312 and the other from separate grants.

313 **Tax Rate Setting**

314 TA Johnson stated that we are currently waiting for the Department of Revenue to set
315 the tax rate. He has estimated the town portion of the rate to be \$2.67, which is down
316 from \$4.23 last year. This is based on the extra revenue from the sale of town properties
317 and the use of the unassigned fund balance voted last June. The final rate will depend
318 on the local school rate, county, and state education rate.

319
320
321 **At 9:23, Motion: "To go into non-public session to discuss personnel issues."**

322 **Motion: B. Boudreau**

323 **Second. T. Colby**

324 **Motion carried by roll call vote.**

325
326 Chairman Kreider announced the meeting will adjourn after the non-public session and
327 no votes will be taken in non-public.

328
329 Minutes respectfully submitted by
330 Cheryl Eastman

Northwood NH Consent Agenda for November 23, 2021

Payroll Manifest dated November 17, 2021:

Batch # 18052 for \$74,305.68

Accounts Payable Manifest dated November 17, 2021:

Batch # 18053 for \$38,653.06

Accounts Payable Manifest dated November 22, 2021

Batch# 18074 for \$586,338.03

Treasurer's Report – N/A

Administrative Abatements

Proration Abatement - Andrew James

Property Tax Exemptions: Approve or Deny per Assessor's Recommendations

Veteran's Tax Exemption – Peter Bohin Jr Map 109 Lot 19-MH-1

Other

Land Use Change Tax – Erik & Brittany Bergstrom

Proration Application - Andrew James

Approved by a vote of ___ – Yes, ___ – No on November 23, 2021

_____ Hal Kreider

_____ Matt Frye

_____ Beth Boudreau

_____ James Guzofski

_____ Tim Colby



2021 ABATEMENT RECOMMENDATION

DATE: November 18, 2021

TOWN OF: Northwood

TO: Board of Selectmen

FROM: Jeff Earls, Assessor

OWNER: James

PROPERTY LOCATION: 15 Esther Lane

Map & Lot: 109-26-7

Recommendation: Abate

COMMENTS: This is a request under RSA 76:21, Prorated assessment for damaged buildings. The mobile home was lost to fire on 10-21-21. The prorated assessment would be as follows:

Original Assessment: 168,100

10/21/21 – 4/1/21 = 203 days

% usable 203/365 55.6%

Revised Assessment 93,500

Abate: 74,600 X Tax Rate _____ Abate _____ Interest _____ Total _____

ABATEMENT GRANTED

ABATEMENT DENIED

Signature/Date

Signatures/Date

Cross Country Appraisal Group, LLC

12 Kayak Way, Unit 1-1, Boscawen, NH 03303 • Tel (603) 415-0130 • Fax (603) 415-0131 •

jearls@xcag.com

TAXPAYER'S RSA 76:21 PRORATION APPLICATION TO MUNICIPALITY
Prorated Assessment for Damaged Buildings - RSA 76:21

TAX YEAR 2021

SECTION A. Party(ies) Applying (Owner(s)/Taxpayer(s))

Name(s): Andrew W. James
Mailing Address: P.O. Box 2220
Telephone Numbers: (Home) N/A (Work) N/A (Cell) (203) 300-2639
Primary

SECTION B. Party's(ies)' Representative if other than Person(s) Applying (Also Complete Section A)

Name(s): _____
Mailing Address: _____
Telephone Numbers: (Home) _____ (Work) _____ (Cell) _____

SECTION C. Property(ies) for which a Prorated Assessment is Sought

RSA 76:21 provides that a prorated assessment shall be granted for taxable building(s) damaged by unintended fire or natural disaster and therefore unable to be used for its intended use. For the purpose of RSA 76:21, paragraph I, an "unintended fire" means a fire which does not arise out of an act committed by or at the direction of the property owner with the intent to cause a loss.

- 1) A person aggrieved by a property tax for a damaged building as provided in RSA 76:21, paragraph I, shall file an application with the assessing officials, in writing, within 60 days of the event or by March 1, whichever is later.
- 2) The proration of the building assessment shall be based on the number of days the building was available for its intended use divided by the number of days in the tax year, multiplied by the building assessment.

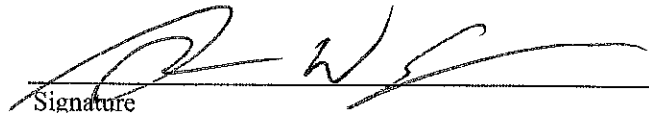
Complete the following information for the property which a prorated assessment is being sought.

Tax Map/Lot: 109-26-7 Street Address/Town: 15 Ruthen Lane, Northwood
Tax Year Date: 04/01 Date of Event: 10-21-2021 Total # of Days of Intended Use: _____ Assessment: \$ _____
Nature of Event: House Fire Extent of Damage (Describe): Total loss of structure and contents

SECTION D. Certification by Party(ies) Applying

By signing below, the Party(ies) applying certify (certifies) and swear(s) under penalties of RSA ch. 641, the applicant has good faith basis the event complies with the requirements of RSA 76:21, I, and the facts stated are true to the best of my/our knowledge.

Date: 11-16-2021


Signature

Signature

TAXPAYER'S RSA 76:21 PRORATION APPLICATION TO MUNICIPALITY
Prorated Assessment for Damaged Buildings - RSA 76:21

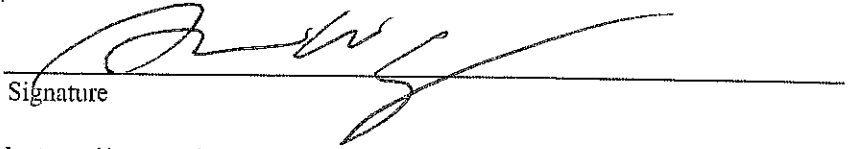
SECTION E. Certification and Appearance by Representative (If Other Than Party(ies) Applying

By signing below, the representative of the Party(ies) applying certifies and swears under penalties of RSA ch. 641:

1. All certifications in Section D are true;
2. The Party(ies) applying has (have) authorized this representation and has (have) signed this application; and
3. A copy of this form was sent to the Party(ies) applying.

Date: 11-16-2021

Signature



SECTION F. Disposition of Application* (For Use by Selectmen/Assessor)

Request: GRANTED ☐

Revised Assessment: \$ _____

Date: _____

Request: DENIED ☐

Remarks

Signature of Selectmen / Assessor

Date

Signature of Selectmen / Assessor

Date

Signature of Selectmen / Assessor

Date

Signature of Selectmen / Assessor

Date

Signature of Selectmen / Assessor

Date

FORM
A-5

NEW HAMPSHIRE DEPARTMENT OF REVENUE ADMINISTRATION
MUNICIPALITY LAND USE CHANGE TAX BILL

STEP 1 - LAND USE CHANGE TAX TO BE BILLED TO:

☒ PROPERTY OWNER(S) OR ☐ RIGHT OF WAY RESPONSIBLE PARTY LISTED BELOW:

PLEASE TYPE OR PRINT	LAST NAME/CORPORATION/TRUST NAME	FIRST NAME/CORPORATION/TRUST NAME	INITIAL
	BERGSTROM	ERIK	
	LAST NAME/CORPORATION/TRUST NAME	FIRST NAME/CORPORATION/TRUST NAME	INITIAL
	BERGSTROM	BRITTANY	
	LAST NAME/CORPORATION/TRUST NAME	FIRST NAME/CORPORATION/TRUST NAME	INITIAL
	LAST NAME/CORPORATION/TRUST NAME	FIRST NAME/CORPORATION/TRUST NAME	INITIAL
MAILING ADDRESS			
2 OLD WOODS ROAD			
MUNICIPALITY		STATE	ZIP CODE
NORTHWOOD		NH	03261

STEP 2 - PARCEL IDENTIFICATION OF DISQUALIFIED CURRENT USE LAND

PLEASE TYPE OR PRINT	(a) RIGHT OF WAY LAND USE CHANGE TAX - PROVIDE NAME OF LANDOWNER ON WHICH THE RIGHT OF WAY IS LOCATED			
	(b) ACCESSIBLE STREET LOCATION		MUNICIPALITY	COUNTY
	OLD WOODS ROAD		Northwood	ROCKINGHAM
	(c) TOTAL ACRES OF PARCEL	PARCEL TAX MAP AND LOT #		DEED BOOK AND PAGE #
	.538	118	2-2	6244 1424
(d) CHECK ONE BELOW:				
<input type="checkbox"/> PARTIAL RELEASE <input checked="" type="checkbox"/> FULL RELEASE <input type="checkbox"/> RIGHT OF WAY LAND USE CHANGE TAX				

NOTE: A separate land use change tax (LUCT) must be submitted for each separate parcel of land.

STEP 3 - DOCUMENTATION AND FEE FOR PROPERTY TO BE ENROLLED IN CURRENT USE (CU)

(a) Owners Name When Land Was First Recorded In Current Use:	DEED BOOK AND PAGE #
(b) Total Number of Acres Originally Enrolled in Current Use	.538
(c) Total Number of Acres Previously Released Since The Original Recording	0
(d) Number of Acres Subject to the LUCT Per This Assessment	0
(e) Number of Acres Remaining In Current Use [3(b) minus 3(c) and 3(d)]	0

FORM
A-5

NEW HAMPSHIRE DEPARTMENT OF REVENUE ADMINISTRATION
MUNICIPALITY LAND USE CHANGE TAX BILL
 (continued)

STEP 4 - ASSESSMENT OF LAND USE CHANGE TAX

(a) Narrative Description of the Disqualification: SHOULD HAVE BEEN RELEASED IN 12/4/2007	
(b) Actual Date of Change in Use (MM/DD/YYYY)	11/10/21
(c) Full and True Market Value at Time of Change in Use	\$ 0
(d) Land Use Change Tax [Step 4(c) multiplied by 10%]	\$ 0

STEP 5 - SIGNATURES OF A MAJORITY OF THE MUNICIPAL ASSESSING OFFICIALS

TYPE OR PRINT NAME (in black or dark blue ink)	SIGNATURE (in black or dark blue ink)	DATE
TYPE OR PRINT NAME (in black or dark blue ink)	SIGNATURE (in black or dark blue ink)	DATE
TYPE OR PRINT NAME (in black or dark blue ink)	SIGNATURE (in black or dark blue ink)	DATE
TYPE OR PRINT NAME (in black or dark blue ink)	SIGNATURE (in black or dark blue ink)	DATE
TYPE OR PRINT NAME (in black or dark blue ink)	SIGNATURE (in black or dark blue ink)	DATE

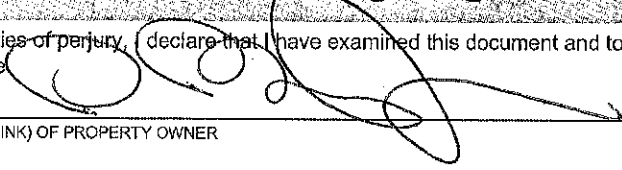
STEP 6 - BILL LAND USE CHANGE TAX TO:

(COMPLETED BY MUNICIPAL ASSESSING OFFICIALS)

LAST NAME/CORPORATION/TRUST NAME		FIRST NAME/CORPORATION/TRUST NAME	INITIAL
MAILING ADDRESS			
MUNICIPALITY		STATE	ZIP CODE
(b) Actual Date of Change in Use (MM/DD/YYYY)			
(c) Date of Land Use Change Tax Bill (MM/DD/YYYY)			
(d) Full and True Market Value at Time of Change in Use		\$	
(e) Land Use Change Tax Due		\$ 0	

PERMANENT APPLICATION FOR PROPERTY TAX CREDITS/EXEMPTIONS

DUE DATE APRIL 15 PRECEDING THE SETTING OF THE TAX RATE

STEP 1 OWNER AND APPLICANT NAME AND ADDRESS	OWNER AND APPLICANT INFORMATION				
	OWNER <u>PETER BOHIN JR</u>		If required, is a PA-33 on file? <input type="radio"/> YES <input type="radio"/> NO		
	APPLICANT'S LAST NAME <u>ROWAN</u>	APPLICANT'S FIRST NAME <u>PATRICIA</u>	MI <u>A</u>	PHONE NUMBER <u>603-217-1809</u>	
	APPLICANT'S LAST NAME 	APPLICANT'S FIRST NAME 	MI 	PHONE NUMBER 	
	MAILING ADDRESS <u>18 OLD DUMP RD</u>				
	CITY/TOWN <u>NORTHWOOD</u>		STATE <u>NH</u>	ZIP CODE <u>03261</u>	
	PROPERTY ADDRESS 	TAX MAP <u>109</u>	BLOCK 	LOT <u>19-MH-1</u>	
	IS THIS YOUR PRIMARY RESIDENCE? <input checked="" type="radio"/> YES <input type="radio"/> NO				
STEP 2 VETERANS' TAX CREDITS AND EXEMPTION	VETERAN'S INFORMATION				
	1. APPLICANT IS THE: <input checked="" type="radio"/> Veteran <input type="radio"/> Spouse <input type="radio"/> Surviving Spouse		2. APPLYING FOR: <input checked="" type="checkbox"/> Veterans' Tax Credit (RSA 72:28) Standard (\$50) / Optional (\$51 up to \$750) <input type="checkbox"/> All Veterans' Tax Credit (RSA 72:28-b) <i>If Adopted by Town</i> Standard (\$50) / Optional (\$51 up to \$750) <input checked="" type="checkbox"/> Tax Credit for Service-Connected Total Disability (RSA 72:35) Standard (\$700) / Optional (\$701 up to \$4,000) <input type="checkbox"/> Tax Credit for Surviving Spouse (RSA 72:29-a) "...of any person who was killed or died while on active duty..." <input type="checkbox"/> Tax Credit for Combat Service (RSA 72:28-c) <i>If Adopted by Town</i> (\$50 up to \$500) <input type="checkbox"/> Certain Disabled Veterans (Exemption) (RSA 72:36-a)		
	3. Veteran's Name <u>PATRICIA A ROWAN</u>		4. Date of Entry <u>01/04/1994</u>		5. Date of Discharge/Release <u>01/05/1996</u>
	IF A VETERAN OF ALLIED COUNTRY: (RSA 72:32) 6. Name of Allied Country Served in <u> </u> 7. Branch of Service <u> </u>				
STEP 3 EXEMPTIONS	9. Does any other eligible Veteran own interest in this property? YES <input type="radio"/> NO <input checked="" type="radio"/> If YES, provide name <u>PETER BOHIN, JR</u>				
	8. Please Check One. <input checked="" type="radio"/> US Citizen at time of entry into Service <input type="radio"/> Alien but resident of NH at time of entry into Service				
	STANDARD EXEMPTIONS				
	10. <input type="checkbox"/> Elderly Exemption (Must be 65 years of age on or before April 1 of year for which exemption is claimed) (RSA 72:39-a) (Enter numbers only MMDDYYYY) 10a. Applicant's Date of Birth <u> </u> 10b. Spouse's Date of Birth <u> </u> 11. <input type="checkbox"/> Improvements to Assist Persons with Disabilities (RSA 72:37-a)				
STEP 4 RESIDENCY	LOCAL OPTIONAL EXEMPTIONS (If adopted by city/town)				
	12. <input type="checkbox"/> Blind Exemption (RSA 72:37) <input type="checkbox"/> Solar Energy Systems Exemption (RSA 72:62) <input type="checkbox"/> Deaf Exemption (RSA 72:38-b) <input type="checkbox"/> Wind-Powered Energy Systems Exemption (RSA 72:66) <input type="checkbox"/> Disabled Exemption (RSA 72:37-b) <input type="checkbox"/> Woodheating Energy Systems Exemption (RSA 72:70) <input type="checkbox"/> Electric Energy Storage Systems Exemption (RSA 72:85)				
	13. <input type="checkbox"/> NH Resident for One Year preceding April 1 in the year in which the tax credit is claimed (Veterans' Tax Credit) <input type="checkbox"/> NH Resident for Five Consecutive Years (Deaf) or At least Five Years (Disabled) preceding April 1 in the year the exemption is claimed <input type="checkbox"/> NH Resident for Three Consecutive Years preceding April 1 in the year the exemption is claimed (Elderly Exemption)				
	14. Do you own 100% interest in this residence? <input type="radio"/> Yes <input type="radio"/> No If NO, what percent (%) do you own? <u> </u>				
STEP 5 OWNERSHIP					
STEP 6 SIGNATURES	Under penalties of perjury, declare that I have examined this document and to the best of my belief the information herein is true, correct and complete.				
	SIGNATURE (IN INK) OF PROPERTY OWNER 				DATE
	SIGNATURE (IN INK) OF PROPERTY OWNER				DATE

PROPERTY OWNER NAME

PROPERTY OWNER NAME

TAX MAP | BLOCK | LOT

Waiting for deed saying she is owner

PERMANENT APPLICATION FOR PROPERTY TAX CREDITS/EXEMPTIONS

MUNICIPAL AUTHORIZATION - TO BE COMPLETED BY MUNICIPAL ASSESSING OFFICIALS

VETERANS' TAX CREDIT

MUNICIPAL TAX MAP	BLOCK	LOT	AMOUNT	GRANTED	DENIED	DATE
<input type="checkbox"/> Veterans' Tax Credit RSA 72:28 (Standard \$50; Optional \$51 up to \$750)				<input type="radio"/>	<input type="radio"/>	
<input type="checkbox"/> All Veterans' Tax Credit RSA 72:28-b (Standard \$50; Optional \$51 up to \$750)				<input type="radio"/>	<input type="radio"/>	
<input type="checkbox"/> Tax Credit for Service-Connected Total Disability (Standard \$700; Optional \$701 up to \$4,000)				<input type="radio"/>	<input type="radio"/>	
<input type="checkbox"/> Surviving Spouse Tax Credit (Standard \$700; Optional \$701 up to \$2,000)				<input type="radio"/>	<input type="radio"/>	
<input type="checkbox"/> Tax Credit for Combat Service pursuant to RSA 72:28-c (\$50 up to \$500)				<input type="radio"/>	<input type="radio"/>	
<input type="checkbox"/> Review Applicable Discharge Papers Form(s)						
<input type="checkbox"/> Other Information						

VETERANS' EXEMPTION

☐ Certain Disabled Veterans' Exemption ☐ Veteran ☐ Surviving Spouse GRANTED ☐ DENIED ☐

APPLICABLE ELDERLY, DISABLED AND DEAF EXEMPTION INCOME AND ASSET LIMITS

CONTACT YOUR MUNICIPALITY FOR INCOME AND ASSET LIMITS

Income Limits	Deaf Exemption	Disabled Exemption	Elderly Exemption	Elderly Exemption Per Age Category
Single				65-74 years of age
Married				75-79 years of age
Asset Limits				80+ years of age
Single				
Married				

STANDARD and LOCAL OPTIONAL EXEMPTIONS (If adopted by the City/Town)

	AMOUNT	GRANTED	DENIED	DATE
<input type="checkbox"/> Elderly Exemption		<input type="radio"/>	<input type="radio"/>	
<input type="checkbox"/> Improvements to Assist Persons with Disabilities		<input type="radio"/>	<input type="radio"/>	
<input type="checkbox"/> Blind Exemption		<input type="radio"/>	<input type="radio"/>	
<input type="checkbox"/> Deaf Exemption		<input type="radio"/>	<input type="radio"/>	
<input type="checkbox"/> Disabled Exemption		<input type="radio"/>	<input type="radio"/>	
<input type="checkbox"/> Electric Energy Storage Systems Exemption		<input type="radio"/>	<input type="radio"/>	
<input type="checkbox"/> Solar Energy Systems Exemption		<input type="radio"/>	<input type="radio"/>	
<input type="checkbox"/> Woodheating Energy Systems Exemption		<input type="radio"/>	<input type="radio"/>	
<input type="checkbox"/> Wind-powered Energy Systems Exemption		<input type="radio"/>	<input type="radio"/>	

A photocopy of this Form (Pages 1 and 2) or Form PA-35 must be returned to the property owner after approval or denial.

The following documentation may be requested at the time of application in accordance with RSA 72:34, II.

☐ * List of assets, value of each asset, net encumbrance and net value of each asset. ☐ * State Interest and Dividends Tax Form.

☐ * Statement of applicant and spouse's income. ☐ * Property Tax Inventory Form filed in any other town.

☐ * Federal Income Tax Form.

* Documents are considered confidential and are returned to the applicant at the time a decision is made on the application.

Municipal Notes

Recommended for H/1/21

PRINT / TYPE NAME OF SELECTMEN / MUNICIPAL ASSESSING OFFICIAL	SIGNATURE (IN INK) OF SELECTMEN / MUNICIPAL ASSESSING OFFICIAL	DATE
PRINT / TYPE NAME OF SELECTMEN / MUNICIPAL ASSESSING OFFICIAL	SIGNATURE (IN INK) OF SELECTMEN / MUNICIPAL ASSESSING OFFICIAL	DATE
PRINT / TYPE NAME OF SELECTMEN / MUNICIPAL ASSESSING OFFICIAL	SIGNATURE (IN INK) OF SELECTMEN / MUNICIPAL ASSESSING OFFICIAL	DATE
PRINT / TYPE NAME OF SELECTMEN / MUNICIPAL ASSESSING OFFICIAL	SIGNATURE (IN INK) OF SELECTMEN / MUNICIPAL ASSESSING OFFICIAL	DATE
PRINT / TYPE NAME OF SELECTMEN / MUNICIPAL ASSESSING OFFICIAL	SIGNATURE (IN INK) OF SELECTMEN / MUNICIPAL ASSESSING OFFICIAL	DATE

Town of Northwood
Town Administrator's Report
November 23, 2021

Staffing Update: Two Patrolman candidates have completed the hiring process. The part time vacancy at the transfer station has been posted we have two pending candidates for a regular part time and an on call part time. The fulltime firefighter position opening is posted.

Transfer Station Schedule: The facility will be closed on Wednesdays until we are able to get our new hires up to speed. It may just be a couple of weeks until we can return to the regular winter schedule.

Town Facilities Lighting Upgrade: We had a pre-construction tour and meeting on 11/12 with the contract manager and they expect the project will begin soon likely be completed by the end of the year.

Road Paving Update: The section of Harmony Rd with a subsurface materials problem has been repaired and will be repaved along with a repair to Ridge Rd and Harvey Lake Road this week.

Select Board's Recommended Budget: The Select Board's recommended budget and money warrant articles have been delivered to Linda Smith for distribution to the Budget Committee members.

RT. 107/Main Street Bridge Construction: Construction is mostly complete on the project and a final walk over is planned for 11/24.

Unpaid Property Tax List: The tax collector has provided a list of unpaid taxes by year for your information. The tax collector encourages all property owners make partial payments if they are unable to make full payments as the interest on the unpaid balance after a year is 14%.

2022 Employee and Transfer Station Holiday Scheduled: A proposed schedule was provided in your packet for discussion and approval.

Upcoming Meetings Schedule: Board Meeting Schedule: regular meetings on 11/23, 12/14 and 12/28.

TOWN OF NORTHWOOD
Filtered Unpaid Receivables Listed by Warrant
 Requested by MARISA -- 11/10/2021

List of All residents
 on one printout

Summary:

Warrant	Invoices	Balance	Unpaid Penalties	Interest	Due As Of 11/10/2021
2017L02	1	\$33,572.64	\$42.99	\$20,943.81	\$54,559.44
2018L01	7	\$47,590.93	\$148.50	\$15,949.70	\$63,689.13
2019L01	31	\$105,873.85	\$374.13	\$19,381.88	\$125,629.86
2020L01	56	\$140,544.46	\$862.50	\$9,968.09	\$151,375.05
2021P01	160	\$203,566.25	\$0.00	\$5,353.42	\$208,919.67
Totals:	255	\$531,148.13	\$1,428.12	\$71,596.90	\$604,173.15

Detail:

Warrant	Current Owner	Map Lot Sub	Due Date	Balance	Unpaid Penalties	Interest	Due As Of 11/10/2021
2017L02	VRUSHO, PAUL	000224 000025 000000	05/25/18	\$33,572.64	\$42.99	\$20,943.81	\$54,559.44
Total For 2017L02				\$33,572.64	\$42.99	\$20,943.81	\$54,559.44
2018L01	# 1-4 Have Deed Waivers from BOS, # 5- Deeded 11-10-21						
1	BARTLETT, WILLIAM S, SR	000231 000029 000000	05/28/19	\$4,004.92	\$0.00	\$13.83	\$4,018.75
2	BARTLETT, WILLIAM S, SR	000231 000030 000000	05/28/19	\$33.17	\$55.50	\$14.67	\$103.34
3	BUNKER AMES, MABELYNN	000222 000033 000018	05/28/19	\$1,034.85	\$0.00	\$4.59	\$1,039.44
4	FRONDUTO, COLLEEN	000232 000011 000000	05/28/19	\$1,573.66	\$37.50	\$614.63	\$2,225.79
5	LABRECQUE, THERESA M	000236 000001 000000	05/28/19	\$4,753.64	\$0.00	\$16.41	\$4,770.05
6	LESNYK, CASSANDRA L	000206 000053 000000	05/28/19	\$2,142.03	\$37.50	\$223.94	\$2,403.47
6	VRUSHO, PAUL	000224 000025 000000	05/28/19	\$34,048.66	\$18.00	\$15,061.63	\$49,128.29
Total For 2018L01				\$47,590.93	\$148.50	\$15,949.70	\$63,689.13
2019L01	# 6 Filed for Bankruptcy in 2020						
	BARTLETT, WILLIAM S, SR	000231 000029 000000	05/18/20	\$7,899.94	\$8.00	\$1,639.29	\$9,547.23
	BARTLETT, WILLIAM S, SR	000231 000030 000000	05/18/20	\$45.46	\$8.00	\$9.43	\$62.89
	BROWN, ALFRED E, JR	000243 000023 000000	05/18/20	\$237.09	\$25.50	\$49.20	\$311.79
	BROWN, ALFRED E, JR	000243 000024 000000	05/18/20	\$1,352.55	\$25.50	\$280.66	\$1,658.71
	BROWN, CHARLES F	000109 000034 000000	05/18/20	\$3,252.51	\$7.13	\$674.92	\$3,934.56
	BROWN, CHARLES F	000109 000039 000000	05/18/20	\$936.87	\$25.50	\$194.41	\$1,156.78
	BUNKER AMES, MABELYNN	000222 000033 000018	05/18/20	\$1,187.20	\$25.50	\$246.35	\$1,459.05
	BURGESS, PAUL & STACEY	000105 000002 000000	05/18/20	\$1,685.50	\$25.50	\$349.75	\$2,060.75
	CHAN, THOMAS	000122 000072 000000	05/18/20	\$502.03	\$8.00	\$104.17	\$614.20
	FRONDUTO, COLLEEN	000232 000011 000000	05/18/20	\$2,450.05	\$8.00	\$508.40	\$2,966.45
	GOODMAN, MELISSA	000122 000008 000000	05/18/20	\$2,047.51	\$0.00	\$358.56	\$2,406.07
	HASKELL, GERALD P, JR	000205 000017 000000	05/18/20	\$592.18	\$8.00	\$122.88	\$723.06
	HASKELL, GERALD P, JR	000205 000023 000000	05/18/20	\$3,197.67	\$8.00	\$663.54	\$3,869.21
	HITCHCOCK, RANDY	000210 000046 000000	05/18/20	\$194.79	\$8.00	\$40.42	\$243.21
	HO SUE, PAUL A	000230 000082 000013	05/18/20	\$1,504.02	\$8.00	\$312.09	\$1,824.11
	JOBIN, DENNIS	000108 000081 000000	05/18/20	\$2,935.99	\$8.00	\$609.24	\$3,553.23
	KAIN, PATRICIA H	000215 000018 000000	05/18/20	\$1,436.35	\$8.00	\$298.05	\$1,742.40
	KOESTNER, MATTHEW H	000216 000037 000000	05/18/20	\$7,728.79	\$0.00	\$927.88	\$8,656.67
	LABRECQUE, THERESA M	000236 000001 000000	05/18/20	\$5,541.60	\$0.00	\$857.92	\$6,399.52
	LESNYK, CASSANDRA L	000206 000053 000000	05/18/20	\$2,222.50	\$8.00	\$461.18	\$2,691.68
	LINDQUIST, ROBERT V, JR	000221 000056 000000	05/18/20	\$6,293.05	\$0.00	\$241.68	\$6,534.73
	LOCKE, RONALD A	000219 000035 000000	05/18/20	\$4,261.06	\$43.00	\$884.20	\$5,188.26
	MARKARIAN, ROBERT	000214 000001 000000	05/18/20	\$741.52	\$8.00	\$153.87	\$903.39
	PUGLIESE, MARJORIE J	000120 000017 000000	05/18/20	\$3,646.72	\$25.50	\$756.72	\$4,428.94
	STEWART FAMILY TRUST	000238 000010 000000	05/18/20	\$512.27	\$8.00	\$106.30	\$626.57

Warrant Current Owner	Map Lot Sub	Due Date	Balance	Unpaid Penalties	Interest	Due As Of 11/10/2021
STEWART FAMILY TRUST	000238 000010 00000G	05/18/20	\$253.22	\$8.00	\$52.54	\$313.76
SWEET, MATTHEW R	000219 000019 000001	05/18/20	\$5,535.93	\$25.50	\$1,148.74	\$6,710.17
THE PHYLLIS MARIE WER RE	000217 000005 000000	05/18/20	\$4,127.85	\$0.00	\$459.55	\$4,587.40
TURMEL, JASON D	000205 000005 000000	05/18/20	\$541.71	\$0.00	\$20.15	\$561.86
VRUSHO, PAUL	000224 000025 000000	05/18/20	\$28,770.89	\$8.00	\$5,970.16	\$34,749.05
WILSON, BRUCE	000234 000018 000000	05/18/20	\$4,239.03	\$25.50	\$879.63	\$5,144.16
Total For 2019L01			\$105,873.85	\$374.13	\$19,381.88	\$125,629.86

2020L01

1334 FIRST NH TPKE, LLC	000110 000029 000001	05/04/21	\$7.95	\$0.00	\$0.58	\$8.53
3GAD LLC	000230 000021 000000	05/04/21	\$2,875.97	\$27.50	\$209.59	\$3,113.06
683 FIRST NH LLC	000222 000035 000000	05/04/21	\$3,693.91	\$27.50	\$269.20	\$3,990.61
9 WATERS EDGE HUDSON, LL	000125 000025 000000	05/04/21	\$1,633.98	\$27.50	\$119.08	\$1,780.56
BARTLETT, WILLIAM S, SR	000231 000029 000000	05/04/21	\$7,769.30	\$10.00	\$566.20	\$8,345.50
BARTLETT, WILLIAM S, SR	000231 000030 000000	05/04/21	\$43.55	\$10.00	\$3.17	\$56.72
BROWN, ALFRED E, JR	000243 000020 000000	05/04/21	\$2,687.61	\$27.50	\$195.86	\$2,910.97
BROWN, ALFRED E, JR	000243 000023 000000	05/04/21	\$504.58	\$27.50	\$36.77	\$568.85
BROWN, ALFRED E, JR	000243 000024 000000	05/04/21	\$1,434.64	\$27.50	\$104.55	\$1,566.69
BROWN, CHARLES F	000109 000034 000000	05/04/21	\$2,950.16	\$27.50	\$215.00	\$3,192.66
BROWN, CHARLES F	000109 000039 000000	05/04/21	\$1,171.00	\$27.50	\$85.34	\$1,283.84
BUNKER AMES, MABELYNN	000222 000033 000018	05/04/21	\$1,325.98	\$27.50	\$96.63	\$1,450.11
CHAN, THOMAS	000122 000073 000000	05/04/21	\$99.24	\$10.00	\$7.23	\$116.47
CHAN, THOMAS	000122 000072 000000	05/04/21	\$268.53	\$10.00	\$19.57	\$298.10
DROLET, SCOTT K.	000217 000015 000000	05/04/21	\$245.65	\$10.00	\$17.90	\$273.55
DURKAN, RICHARD	000230 000071 000000	05/04/21	\$2,516.45	\$10.00	\$156.36	\$2,682.81
FRAMBACH, MARY E	000119 000006 000000	05/04/21	\$1,420.96	\$10.00	\$103.55	\$1,534.51
FRAMBACH, MARY E	000120 000010 000000	05/04/21	\$82.39	\$10.00	\$6.00	\$98.39
FRONDUTO, COLLEEN	000232 000011 000000	05/04/21	\$2,337.35	\$10.00	\$170.34	\$2,517.69
GOODMAN, MELISSA	000122 000008 000000	05/04/21	\$2,716.87	\$10.00	\$198.00	\$2,924.87
GROSBERG, JOSEPH	000230 000082 000005	05/04/21	\$409.60	\$10.00	\$29.85	\$449.45
HIBBARD, BONITA D	000217 000043 000000	05/04/21	\$250.93	\$27.50	\$18.29	\$296.72
HITCHCOCK, RANDY	000210 000046 000000	05/04/21	\$278.55	\$10.00	\$20.30	\$308.85
HO SUE, PAUL A	000230 000082 000013	05/04/21	\$1,631.52	\$10.00	\$118.90	\$1,760.42
JOBIN, DENNIS	000108 000081 000000	05/04/21	\$4,207.87	\$10.00	\$306.66	\$4,524.53
KAIN, PATRICIA H	000215 000018 000000	05/04/21	\$2,067.86	\$10.00	\$150.70	\$2,228.56
KOESTNER, MATTHEW H	000216 000037 000000	05/04/21	\$9,657.92	\$27.50	\$703.84	\$10,389.26
KOESTNER, MATTHEW H	000216 000042 000000	05/04/21	\$943.51	\$10.00	\$68.76	\$1,022.27
KROCHMAL, RUTH A	000114 000003 000000	05/04/21	\$3,382.83	\$10.00	\$246.53	\$3,639.36
KROCHMAL, RUTH A	000114 000010 000000	05/04/21	\$74.85	\$10.00	\$5.45	\$90.30
LABRECQUE, THERESA M	000236 000001 000000	05/04/21	\$4,682.75	\$10.00	\$341.26	\$5,034.01
LAFOND, DONNA	000116 000002 000000	05/04/21	\$147.10	\$10.00	\$10.72	\$167.82
LESNYK, CASSANDRA L	000206 000053 000000	05/04/21	\$1,651.46	\$10.00	\$120.35	\$1,781.81
LINDQUIST, ROBERT V, JR	000221 000056 000000	05/04/21	\$5,840.34	\$10.00	\$425.62	\$6,275.96
LOCKE, RONALD A	000219 000035 000000	05/04/21	\$4,799.19	\$45.00	\$349.75	\$5,193.94
MASTEN, HENRY R, JR	000234 000044 000000	05/04/21	\$1,332.09	\$10.00	\$97.08	\$1,439.17
MC HUGH, GINGER S	000217 000063 000000	05/04/21	\$2,440.65	\$10.00	\$159.14	\$2,609.79
MONAC EDWARD J	000207 000039 000000	05/04/21	\$265.49	\$10.00	\$19.35	\$294.84
MOUNSEY, JAMES E	000109 000083 000000	05/04/21	\$240.46	\$10.00	\$17.52	\$267.98
OWNER UNKNOWN	000212 000070 000000	05/04/21	\$21.32	\$10.00	\$1.55	\$32.87
PLAN FOR THE FUTURE REALT	000122 000017 000000	05/04/21	\$1,193.66	\$10.00	\$86.99	\$1,290.65
PUGLIESE, MARJORIE J	000120 000017 000000	05/04/21	\$4,364.90	\$27.50	\$318.10	\$4,710.50
ROCHE, HEIDI	000230 000082 000062	05/04/21	\$1,055.02	\$10.00	\$76.89	\$1,141.91
SMITH, GEORGE L, JR	000244 000018 000000	05/04/21	\$5,689.94	\$0.00	\$388.22	\$6,078.16
ST HILAIRE, SARA	000116 000110 000000	05/04/21	\$2,433.78	\$10.00	\$177.37	\$2,621.15
STEWART FAMILY TRUST	000238 000010 000000	05/04/21	\$1,606.61	\$10.00	\$117.08	\$1,733.69
STEWART FAMILY TRUST	000238 000010 00000G	05/04/21	\$474.32	\$10.00	\$34.57	\$518.89
SUCHOMSKI, HENRY	000230 000082 000050	05/04/21	\$415.78	\$10.00	\$30.30	\$456.08
SWEET, MATTHEW R	000219 000019 000001	05/04/21	\$5,679.18	\$27.50	\$413.88	\$6,120.56
THE PHYLLIS MARIE WER RE	000217 000005 000000	05/04/21	\$2,848.22	\$0.00	\$5.46	\$2,853.68

Warrant Current Owner	Map Lot Sub	Due Date	Balance	Unpaid Penalties	Interest	Due As Of 11/10/2021
THE VILLAGE AT MEAD FIELD	000222 000028 000000	05/04/21	\$646.35	\$10.00	\$47.10	\$703.45
TURMEL, JASON D	000205 000005 000000	05/04/21	\$2,272.58	\$45.00	\$165.62	\$2,483.20
URBANIAK, LAWRENCE W	000230 000082 000061	05/04/21	\$1,792.00	\$10.00	\$130.60	\$1,932.60
VRUSHO, PAUL	000224 000025 000000	05/04/21	\$23,172.73	\$10.00	\$1,688.75	\$24,871.48
WELLS, FREDERICK T JR	000116 000085 000000	05/04/21	\$1,143.65	\$27.50	\$83.35	\$1,254.50
WILSON, BRUCE	000234 000018 000000	05/04/21	\$5,643.38	\$27.50	\$411.27	\$6,082.15
Total For 2020L01			\$140,544.46	\$862.50	\$9,968.09	\$151,375.05

2021P01

1334 FIRST NH TPKE, LLC	000110 000028 000000	07/08/21	\$3,638.65	\$0.00	\$3.99	\$3,642.64
1334 FIRST NH TPKE, LLC	000110 000029 000001	07/08/21	\$35.00	\$0.00	\$0.96	\$35.96
683 FIRST NH LLC	000222 000035 000000	07/08/21	\$3,281.00	\$0.00	\$89.89	\$3,370.89
9 WATERS EDGE HUDSON, LL	000125 000025 000000	07/08/21	\$620.00	\$0.00	\$16.99	\$636.99
ACKMAN REVOCABLE LIVING	000123 000007 000000	07/08/21	\$678.00	\$0.00	\$18.58	\$696.58
ALFRED NOEL & SUZANNE NO	000112 000007 000000	07/08/21	\$2,927.50	\$0.00	\$80.21	\$3,007.71
ANDERSON, JASON T	000109 000071 000000	07/08/21	\$1,610.00	\$0.00	\$44.11	\$1,654.11
ARSENAULT, PETER D	000210 000029 000000	07/08/21	\$549.00	\$0.00	\$15.04	\$564.04
B.M.T. CONSTRUCTION LLC	000215 000024 000001	07/08/21	\$1,836.00	\$0.00	\$50.30	\$1,886.30
B.M.T. CONSTRUCTION, LLC	000230 000082 0001-1	07/08/21	\$679.00	\$0.00	\$18.60	\$697.60
B.M.T. CONSTRUCTION, LLC	000230 000082 0002-1	07/08/21	\$693.00	\$0.00	\$18.99	\$711.99
BALDINELLI, DAWN G	000116 000073 000000	07/08/21	\$2,903.00	\$0.00	\$79.53	\$2,982.53
BARTLETT, WILLIAM S, SR	000231 000029 000000	07/08/21	\$3,690.00	\$0.00	\$101.10	\$3,791.10
BARTLETT, WILLIAM S, SR	000231 000030 000000	07/08/21	\$16.00	\$0.00	\$0.44	\$16.44
BEAUDETTE, CLARENCE	000116 000018 000000	07/08/21	\$383.00	\$0.00	\$10.49	\$393.49
BEAUDETTE, CLARENCE	000220 000001 000000	07/08/21	\$116.00	\$0.00	\$3.18	\$119.18
BEAUDETTE, CLARENCE	000230 000004 000000	07/08/21	\$1,187.00	\$0.00	\$32.52	\$1,219.52
BELTRAN, KERRI JANE	000238 000015 000000	07/08/21	\$145.00	\$0.00	\$3.97	\$148.97
BERGERON, JOHN P	000108 000058 000000	07/08/21	\$2,769.00	\$0.00	\$75.86	\$2,844.86
BLAIS, MARCELLE JANE	000122 000092 000000	07/08/21	\$110.00	\$0.00	\$3.01	\$113.01
BLAIS, MARCELLE JANE	000122 000093 000000	07/08/21	\$110.00	\$0.00	\$3.01	\$113.01
BMT CONSTRUCTION, LLC	000230 000082 0003-1	07/08/21	\$678.00	\$0.00	\$18.58	\$696.58
BMT CONSTRUCTION, LLC	000230 000082 0004-1	07/08/21	\$677.00	\$0.00	\$18.55	\$695.55
BRACKETT, JUDITH A	000230 000030 000000	07/08/21	\$27.50	\$0.00	\$0.75	\$28.25
BROWN, ALFRED E, JR	000243 000020 000000	07/08/21	\$1,261.00	\$0.00	\$34.55	\$1,295.55
BROWN, ALFRED E, JR	000243 000023 000000	07/08/21	\$236.00	\$0.00	\$6.47	\$242.47
BROWN, ALFRED E, JR	000243 000024 000000	07/08/21	\$681.00	\$0.00	\$18.66	\$699.66
BROWN, CHARLES F	000109 000034 000000	07/08/21	\$1,388.00	\$0.00	\$38.03	\$1,426.03
BROWN, CHARLES F	000109 000039 000000	07/08/21	\$557.00	\$0.00	\$15.26	\$572.26
BUNKER AMES, MABELYNN	000222 000033 000018	07/08/21	\$617.00	\$0.00	\$16.90	\$633.90
CANNIZZARO, CATHERINE	000116 000011 000000	07/08/21	\$559.02	\$0.00	\$11.03	\$570.05
CEREBRAL DEVELOPMENT LL	000234 000011 000000	07/08/21	\$1,206.00	\$0.00	\$33.04	\$1,239.04
CEREBRAL DEVELOPMENT LL	000234 000012 000001	07/08/21	\$1,037.00	\$0.00	\$28.41	\$1,065.41
CHAN, THOMAS	000122 000072 000000	07/08/21	\$105.00	\$0.00	\$2.88	\$107.88
CHAN, THOMAS	000122 000073 000000	07/08/21	\$105.00	\$0.00	\$2.88	\$107.88
CLOCK, JAMIE	000117 000029 000000	07/08/21	\$531.25	\$0.00	\$14.55	\$545.80
COLCORD, BRENDA LEE	000117 000047 000000	07/08/21	\$2,047.00	\$0.00	\$56.08	\$2,103.08
COOP, MARK	000219 000032 000000	07/08/21	\$2,613.00	\$0.00	\$71.59	\$2,684.59
DECATUR FAMILY NOMINEE T	000121 000003 000000	07/08/21	\$4,104.00	\$0.00	\$112.44	\$4,216.44
DELOREY, STEVEN A	000121 000009 000000	07/08/21	\$4,562.55	\$0.00	\$125.00	\$4,687.55
DETRICK, MICHAEL	000107 000016 000000	07/08/21	\$99.00	\$0.00	\$2.71	\$101.71
DEVEAU, YVETTE	000216 000060 000000	07/08/21	\$1,370.81	\$0.00	\$24.64	\$1,395.45
DEVEAU, YVETTE	000217 000051 000000	07/08/21	\$2,833.57	\$0.00	\$50.93	\$2,884.50
DODGE, MARK A	000208 000003 000000	07/08/21	\$158.00	\$0.00	\$4.33	\$162.33
DOLE, THOMAS F, JR	000231 000058 000000	07/08/21	\$972.00	\$0.00	\$26.63	\$998.63
DROLET, SCOTT K.	000217 000015 000000	07/08/21	\$100.00	\$0.00	\$2.74	\$102.74
DURKAN, RICHARD	000230 000071 000000	07/08/21	\$1,238.00	\$0.00	\$33.92	\$1,271.92
FAIRPOINT COMMUNICATION	00TELE 000001 000000	07/08/21	\$158.82	\$0.00	\$0.94	\$159.76
FARR, RONALD E	000105 000060 000000	07/08/21	\$684.00	\$0.00	\$18.74	\$702.74
FARR, RONALD E	000106 000028 000000	07/08/21	\$2,455.00	\$0.00	\$67.26	\$2,522.26

Warrant Current Owner	Map Lot Sub	Due Date	Balance	Unpaid Penalties	Interest	Due As Of 11/10/2021
FRAMBACH, MARY E	000119 000006 000000	07/08/21	\$661.00	\$0.00	\$18.11	\$679.11
FRAMBACH, MARY E	000120 000010 000000	07/08/21	\$35.00	\$0.00	\$0.96	\$35.96
FREEMAN, CHRISTOPHER D	000230 000082 000052	07/08/21	\$412.00	\$0.00	\$11.29	\$423.29
FRONDUTO, COLLEEN	000232 000011 000000	07/08/21	\$1,097.00	\$0.00	\$30.05	\$1,127.05
GEDDES, ROBERT A, JR	000108 000020 000000	07/08/21	\$257.92	\$0.00	\$7.07	\$264.99
GONZALES, JENNIFER L	000108 000043 000002	07/08/21	\$809.98	\$0.00	\$22.19	\$832.17
GOODMAN, MELISSA	000122 000008 000000	07/08/21	\$1,285.00	\$0.00	\$35.21	\$1,320.21
GRAVES FAMILY REVOCABLE	000238 000001 000000	07/08/21	\$6.00	\$0.00	\$0.16	\$6.16
GRAVES FAMILY REVOCABLE	000238 000002 000000	07/08/21	\$7.00	\$0.00	\$0.19	\$7.19
GRAVES, ROBERT	000221 000016 000000	07/08/21	\$1,508.00	\$0.00	\$41.32	\$1,549.32
GRAVES, ROBERT W JR	000231 000024 000002	07/08/21	\$723.00	\$0.00	\$19.81	\$742.81
GRIGGS, ROBERT SR	000109 000062 000000	07/08/21	\$974.53	\$0.00	\$26.70	\$1,001.23
GRIGGS, ROBERT SR	000231 000016 000000	07/08/21	\$1,585.10	\$0.00	\$28.49	\$1,613.59
HAMEL, KENDRA	000207 000022 000000	07/08/21	\$318.60	\$0.00	\$8.73	\$327.33
HAMPE, KEVIN L	000234 000020 000000	07/08/21	\$2,186.00	\$0.00	\$59.89	\$2,245.89
HARTWELL, CHARLES P	000125 000006 000000	07/08/21	\$1,719.00	\$0.00	\$47.10	\$1,766.10
HASKELL, GERALD P, JR	000205 000017 000000	07/08/21	\$246.00	\$0.00	\$6.74	\$252.74
HASKELL, GERALD P, JR	000205 000023 000000	07/08/21	\$1,597.00	\$0.00	\$43.75	\$1,640.75
HATHAWAY, CARRIE R	000230 000082 000058	07/08/21	\$685.00	\$0.00	\$18.77	\$703.77
HERNON, HEATHER MAE	000103 000016 000000	07/08/21	\$3,434.25	\$0.00	\$94.09	\$3,528.34
HFLOESSER REALTY NH, LLC	000234 000041 000001	07/08/21	\$3,248.82	\$0.00	\$89.01	\$3,337.83
HIBBARD, BONITA D	000217 000043 000000	07/08/21	\$1,841.00	\$0.00	\$50.44	\$1,891.44
HILL, BRIAN	000212 000041 000000	07/08/21	\$475.00	\$0.00	\$13.01	\$488.01
HILL, BRIAN	000212 000060 000000	07/08/21	\$811.00	\$0.00	\$22.22	\$833.22
HITCHCOCK, RANDY	000210 000046 000000	07/08/21	\$116.00	\$0.00	\$3.18	\$119.18
HO SUE, PAUL A	000230 000082 000013	07/08/21	\$762.00	\$0.00	\$20.88	\$782.88
HODGDON, DAVID B	000242 000009 000000	07/08/21	\$1,095.00	\$0.00	\$30.00	\$1,125.00
HOLMES, TIMOTHY D	000105 000050 000000	07/08/21	\$2,587.70	\$0.00	\$51.61	\$2,639.31
HONER, STEPHEN	000117 000002 000000	07/08/21	\$573.55	\$0.00	\$3.27	\$576.82
JAMES HOMESTEAD LLC	000211 000005 000000	07/08/21	\$2.00	\$0.00	\$0.05	\$2.05
JENNISON, DOUGLAS R	000103 000015 000000	07/08/21	\$2,996.87	\$0.00	\$82.11	\$3,078.98
JENSEN, STEPHEN T	000243 000036 000000	07/08/21	\$2,275.00	\$0.00	\$62.33	\$2,337.33
JOBIN, DENNIS	000108 000081 000000	07/08/21	\$1,996.00	\$0.00	\$54.68	\$2,050.68
KAIN, PATRICIA H	000215 000018 000000	07/08/21	\$974.00	\$0.00	\$26.68	\$1,000.68
KOESTNER, MATTHEW H	000216 000037 000000	07/08/21	\$4,591.00	\$0.00	\$125.78	\$4,716.78
KOESTNER, MATTHEW H	000216 000042 000000	07/08/21	\$446.00	\$0.00	\$12.22	\$458.22
KRAUS, ANDREA L	000216 000025 000000	07/08/21	\$1,476.00	\$0.00	\$40.44	\$1,516.44
KROCHMAL, RUTH A	000114 000003 000000	07/08/21	\$4,174.00	\$0.00	\$114.36	\$4,288.36
KROCHMAL, RUTH A	000114 000010 000000	07/08/21	\$46.00	\$0.00	\$1.26	\$47.26
LABRECQUE, THERESA M	000236 000001 000000	07/08/21	\$2,210.00	\$0.00	\$60.55	\$2,270.55
LAFOND, DONNA	000116 000002 000000	07/08/21	\$341.00	\$0.00	\$9.34	\$350.34
LESNYK, CASSANDRA L	000206 000053 000000	07/08/21	\$765.00	\$0.00	\$20.96	\$785.96
LINDQUIST, ROBERT V, JR	000221 000056 000000	07/08/21	\$670.00	\$0.00	\$18.36	\$688.36
LOCKE, RONALD A	000219 000035 000000	07/08/21	\$1,943.00	\$0.00	\$53.23	\$1,996.23
LUONGO FIX, ALICIA	000105 000008 000000	07/08/21	\$1,731.24	\$0.00	\$47.43	\$1,778.67
MALOK JR., MICHAEL J.	000210 000067 000000	07/08/21	\$100.96	\$0.00	\$2.77	\$103.73
MARKARIAN, ROBERT	000214 000001 000000	07/08/21	\$184.00	\$0.00	\$5.04	\$189.04
MARTINS, ACELIO M.	000219 000038 000000	07/08/21	\$2,728.18	\$0.00	\$55.61	\$2,783.79
MASTEN, HENRY R, JR	000234 000044 000000	07/08/21	\$1,187.00	\$0.00	\$32.52	\$1,219.52
MATTERN-COURSIN HOMEST	000215 000046 000000	07/08/21	\$2,998.00	\$0.00	\$82.14	\$3,080.14
MAUCK, F TAYLOR, JR	000122 000079 000000	07/08/21	\$179.00	\$0.00	\$4.90	\$183.90
MAUCK, F TAYLOR, JR	000217 000025 000000	07/08/21	\$1,334.00	\$0.00	\$36.55	\$1,370.55
MAUCK, F TAYLOR, JR	000217 000028 000000	07/08/21	\$1,931.94	\$0.00	\$52.93	\$1,984.87
MC DONALD, CHERYL A	000125 000008 000000	07/08/21	\$1,322.00	\$0.00	\$36.22	\$1,358.22
MC GOLDRICK, PAMELA A	000116 000015 000000	07/08/21	\$1,423.12	\$0.00	\$38.99	\$1,462.11
MC GRATH, DANIEL R	000228 000005 000000	07/08/21	\$61.00	\$0.00	\$1.67	\$62.67
MC HUGH, GINGER S	000217 000063 000000	07/08/21	\$1,353.00	\$0.00	\$37.07	\$1,390.07
MIDWOOD, CLIFFORD R	000122 000122 000000	07/08/21	\$2,322.00	\$0.00	\$63.62	\$2,385.62
MILLETTE, STEPHEN P	000206 000032 000000	07/08/21	\$1,157.00	\$0.00	\$31.70	\$1,188.70

Warrant Current Owner	Map Lot Sub	Due Date	Balance	Unpaid Penalties	Interest	Due As Of 11/10/2021
MITCHELL, COLIN S	000116 000104 000000	07/08/21	\$115.00	\$0.00	\$3.15	\$118.15
MITCHELL, COLIN S	000116 000103 000000	07/08/21	\$1,816.34	\$0.00	\$49.76	\$1,866.10
MONAC EDWARD J	000207 000039 000000	07/08/21	\$162.00	\$0.00	\$4.44	\$166.44
MOUNSEY, JAMES E	000109 000041 000000	07/08/21	\$2,558.11	\$0.00	\$70.09	\$2,628.20
MOUNSEY, JAMES E	000109 000083 000000	07/08/21	\$105.00	\$0.00	\$2.88	\$107.88
MURN, DANIEL H	000212 000073 000000	07/08/21	\$5.00	\$0.00	\$0.14	\$5.14
MURN, DANIEL H	000212 000074 000000	07/08/21	\$5.00	\$0.00	\$0.14	\$5.14
NEW ENGLAND PROPERTIES, L	000120 000014 000000	07/08/21	\$1,610.00	\$0.00	\$44.11	\$1,654.11
NH HOUSING FINANCE AUTHO	000104 000010 000000	07/08/21	\$2,495.00	\$0.00	\$68.36	\$2,563.36
NH HOUSING FINANCE AUTHO	000204 000001 000000	07/08/21	\$41.00	\$0.00	\$1.12	\$42.12
NH HOUSING FINANCE AUTHO	000204 000002 000000	07/08/21	\$343.00	\$0.00	\$9.40	\$352.40
NORTHWOOD DEVELOPMENT	000110 000029 000000	07/08/21	\$6.88	\$0.00	\$0.19	\$7.07
NORTHWOOD REALTY TRUST	000121 000015 000000	07/08/21	\$260.65	\$0.00	\$7.14	\$267.79
NUGENT, MICHAEL P.	000207 000003 000000	07/08/21	\$2,380.00	\$0.00	\$65.21	\$2,445.21
NUTTER TRUSTEE, BRYAN G	000107 000013 000000	07/08/21	\$1.00	\$0.00	\$0.03	\$1.03
O'CONNOR, ROBERT M	000109 000084 000000	07/08/21	\$13.21	\$0.00	\$0.36	\$13.57
OWNER UNKNOWN	000212 000070 000000	07/08/21	\$6.00	\$0.00	\$0.16	\$6.16
PIERCY REALTY TRUST	000116 000014 000000	07/08/21	\$606.43	\$0.00	\$16.61	\$623.04
PLAN FOR THE FUTURE REALT	000122 000017 000000	07/08/21	\$553.00	\$0.00	\$15.15	\$568.15
PORCELLA, VINCENZO	000212 000071 000000	07/08/21	\$2,055.16	\$0.00	\$56.31	\$2,111.47
PUGLIESE, MARJORIE J	000120 000017 000000	07/08/21	\$2,072.00	\$0.00	\$56.77	\$2,128.77
RAY PROPERTIES, LLC	000222 000029 000000	07/08/21	\$1,785.38	\$0.00	\$48.91	\$1,834.29
REKELHOFF, HENDRIKUS G	000123 000014 000000	07/08/21	\$1,076.98	\$0.00	\$14.87	\$1,091.85
RIEL, MARISSA C	000222 000033 000003	07/08/21	\$12.83	\$0.00	\$0.03	\$12.86
ROCHE, HEIDI	000230 000082 000062	07/08/21	\$850.00	\$0.00	\$23.29	\$873.29
ROY, RICHARD R	000230 000082 000060	07/08/21	\$666.00	\$0.00	\$18.25	\$684.25
SAUNDERS, TRAVIS	000231 000063 000000	07/08/21	\$38.00	\$0.00	\$1.04	\$39.04
SAUNDERS, TRAVIS	000231 000065 000000	07/08/21	\$213.00	\$0.00	\$5.84	\$218.84
SMITH, GEORGE L, JR	000244 000018 000000	07/08/21	\$2,697.00	\$0.00	\$73.89	\$2,770.89
SOUCY, STEPHEN R	000207 000033 000000	07/08/21	\$2,719.00	\$0.00	\$74.49	\$2,793.49
SOUCY, STEPHEN R	000218 000035 000001	07/08/21	\$8.00	\$0.00	\$0.22	\$8.22
ST HILAIRE, SARA	000116 000110 000000	07/08/21	\$1,142.00	\$0.00	\$31.29	\$1,173.29
STEWART FAMILY TRUST	000238 000010 000000	07/08/21	\$755.00	\$0.00	\$20.68	\$775.68
STEWART FAMILY TRUST	000238 000010 00000G	07/08/21	\$222.00	\$0.00	\$6.08	\$228.08
SUCHOMSKI, HENRY	000230 000082 000050	07/08/21	\$364.00	\$0.00	\$9.97	\$373.97
SWEET, MATTHEW R	000219 000019 000001	07/08/21	\$2,730.00	\$0.00	\$74.79	\$2,804.79
SWEET, SCOTT E.	000202 000001 000000	07/08/21	\$24.00	\$0.00	\$0.66	\$24.66
TASKER REVOCABLE TR '98,M	000206 000028 000000	07/08/21	\$15.00	\$0.00	\$0.41	\$15.41
THE PHYLLIS MARIE WER RE	000217 000005 000000	07/08/21	\$2,588.00	\$0.00	\$70.90	\$2,658.90
TROY, CHRISTOPHER M	000122 000121 000000	07/08/21	\$0.96	\$0.00	\$0.03	\$0.99
TRUST OF KATERINA XANTHC	000234 000003 000000	07/08/21	\$4,060.00	\$0.00	\$111.23	\$4,171.23
TURMEL, JASON D	000205 000005 000000	07/08/21	\$1,066.00	\$0.00	\$29.21	\$1,095.21
URBANIAK, LAWRENCE W	000230 000082 000061	07/08/21	\$838.00	\$0.00	\$22.96	\$860.96
VAN DEMEULEBROECKE, PA	000222 000033 000004	07/08/21	\$565.00	\$0.00	\$15.48	\$580.48
VENERONI, GINO A	000106 000003 000000	07/08/21	\$4.89	\$0.00	\$0.11	\$5.00
VENERONI, KIMBERLY J.	000108 000083 000000	07/08/21	\$1,769.00	\$0.00	\$48.47	\$1,817.47
VRUSHO, PAUL	000224 000025 000000	07/08/21	\$10,998.00	\$0.00	\$301.32	\$11,299.32
WATKINS REALTY TRUST	000108 000028 000000	07/08/21	\$3,462.00	\$0.00	\$94.85	\$3,556.85
WELLS, FREDERICK T JR	000116 000085 000000	07/08/21	\$1,738.00	\$0.00	\$47.62	\$1,785.62
WILSON, BRUCE	000234 000018 000000	07/08/21	\$2,673.00	\$0.00	\$73.23	\$2,746.23
ZAPPALA, PAULA J	000118 000016 000000	07/08/21	\$4,262.00	\$0.00	\$116.77	\$4,378.77
Total For 2021P01			\$203,566.25	\$0.00	\$5,353.42	\$208,919.67
Totals for All Warrants:			\$531,148.13	\$1,428.12	\$71,596.90	\$604,173.15

T.A. Rebert



TOWN OF NORTHWOOD

Employee Paid Holidays for Calendar Year 2022

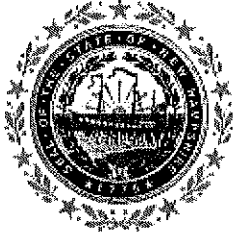
The following days will be holidays for Town Employees during Calendar Year 2022

<u>Holiday</u>	<u>Weekday</u>	<u>Date</u>	<u>Transfer Station</u>
New Year's Day (observed)	Friday	December 31, 2021	Closed
New Year's Day 2022	Saturday	January 1, 2022	Open
Martin Luther King Jr. /Civil Rights Day	Monday	January 17, 2022	Closed
President's Day	Monday	February 21, 2022	Closed
Memorial Day	Monday	May 30, 2022	Closed
Independence Day (observed)	Monday	July 04, 2022	Closed
Labor Day	Monday	September 5, 2022	Closed
Columbus Day	Monday	October 10, 2022	Closed
Veterans' Day	Friday	November 11, 2022	Closed
Thanksgiving Day	Thursday	November 24, 2022	Closed
Day after Thanksgiving	Friday	November 25, 2022	Closed
Christmas Day (observed)	Monday	December 26, 2022	Open
New Year's Day 2023 (observed)	Monday	January 2, 2023	Open

Approved: _____, 2021

By: Northwood Select Board

Hal Kreider, Chairman



State of New Hampshire

DEPARTMENT OF ADMINISTRATIVE SERVICES

DIVISION OF PERSONNEL

54 Regional Drive, Suite 5

Concord, New Hampshire 03301

Charles M. Arlinghaus
Commissioner
(603) 271-3201

Lorrie Rudis
Director
(603) 271-3261

DIVISION OF PERSONNEL MEMORANDUM FY – 22-01

Holidays for Calendar Year 2022

July 19, 2021

The following days will be holidays for State Employees during Calendar Year 2022

New Year's Day (observed)	Friday	December 31, 2021
Martin Luther King Jr. /Civil Rights Day	Monday	January 17, 2022
President's Day	Monday	February 21, 2022
Memorial Day	Monday	May 30, 2022
Independence Day	Monday	July 04, 2022
Labor Day	Monday	September 5, 2022
Veterans' Day	Friday	November 11, 2022
Thanksgiving Day	Thursday	November 24, 2022
Day after Thanksgiving	Friday	November 25, 2022
Christmas Day (observed)	Monday	December 26, 2022

In addition to the above noted holidays, some State employees who are employed on a full-time basis may be eligible to accrue either two (2) or three (3) Floating Holidays. The number of floating holidays that an employee may accrue, if any, depends on the agency for whom an employee works and whether an employee is in a represented bargaining unit. For further information go to: <http://apps.das.nh.gov/LaborRelations/>. For additional information relative to State Troopers, please visit:

<https://apps.das.nh.gov/LaborRelations/cba.aspx?y=latest&a=nhta>
https://apps.das.nh.gov/LaborRelations/cba.aspx?y=latest&a=nhta_cs.

If you have any questions pertaining to holidays or holiday compensation, please feel free to contact Employee Relations at 603-271-3261.

For information only:

Although the following days are federal holidays or listed in RSA 288:1 as State holidays, they are **NOT paid holidays** for State employees. State offices will remain open:

- Columbus Day (2nd Monday in October) Monday, October 10, 2022
- Juneteenth National Independence Day Sunday, June 19, 2022

FYI

STATE OF NEW HAMPSHIRE
INTER-DEPARTMENT COMMUNICATION

FROM: Nickie Hunter, P.E. ^{NH/le}
District Construction Engineer

DATE: November 16, 2021
AT: Construction Bureau

SUBJECT: **Northwood 42363**
Replacement of a 5' x 7' metal arch culvert under NH 107, 1/2 mi north of US 4

TO: Construction Files *via*
Theodore Kitsis, P.E.
Administrator, Construction

MEMORANDUM

A Final Inspection Meeting for the above referenced project is scheduled as follows:

Date: Wednesday, November 24, 2021

Time: 9:00 AM

Location: 138 Main St. Northwood, NH

NH/le

cc:

Bureau of Bridge Design
Bureau of Bridge Maintenance, A. Hall, L. Byers
Bureau of Environment, J. Evans
Bureau of Highway Design
Bureau of Highway Maintenance
Bureau of Materials & Research
Bureau of Right-of-Way
Bureau of Traffic, J. Mathews
Bureau of Planning & Community Assistance
Contractor, F.L. Merrill Construction
Contract Administrator, J. Loring

Utility Section, L. Suther
Director of Project Development
District 6 Maintenance
TMC, S. Klasen, C. Blackman
Environmental Coordinator, D. Elliott, D. Benjamin
Office of Federal Compliance
The Town of Northwood
Project Lead Person, K. Mudgett
Wetlands Bureau, DES, M. A. Tilton
Wetlands Permit #2019-02481
☐ CAMS Milestone

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11/19/2021

Town of Northwood

Unrestricted Fund Balance Management Plan 2021 - 2027

Policy: 6% of the total of the town, school, and county appropriations

Fiscal Year	Est. Appropriations	Est. UFB as of 12/31/2020	Est. Policy Amount	Est. UFB Available **	Est. to be Used	Estimated Retained Earnings ***
2020	\$ 13,960,647.00 (actual)	\$ 3,020,254.00 (actual)	\$ 837,632.00	\$ 2,182,622.00	\$ 3,020,254.00	
2021	\$ 14,658,679.35 (+5%)	\$ 3,020,254.00	\$ 879,520.76	\$ 2,140,733.24	\$ 498,391.00 *	\$ 150,000.00
2022	\$ 15,391,613.32 (+5%)	\$ 2,671,863.00	\$ 923,496.80	\$ 1,748,366.20	\$ 375,000.00	\$ 150,000.00
2023	\$ 16,161,193.98 (+5%)	\$ 2,446,863.00	\$ 969,671.64	\$ 1,477,191.36	\$ 375,000.00	\$ 150,000.00
2024	\$ 16,969,253.68 (+5%)	\$ 2,221,863.00	\$ 1,018,155.22	\$ 1,203,707.78	\$ 350,000.00	\$ 150,000.00
2025	\$ 17,817,716.37 (+5%)	\$ 2,021,863.00	\$ 1,069,062.98	\$ 952,800.02	\$ 350,000.00	\$ 100,000.00
2026	\$ 18,708,602.19 (+5%)	\$ 1,771,863.00	\$ 1,122,516.13	\$ 649,346.87	\$ 350,000.00	\$ 100,000.00
2027	\$ 19,644,032.29 (+5%)	\$ 1,521,863.00	\$ 1,178,641.94	\$ 343,221.06	\$ 350,000.00	\$ 100,000.00

Notes: * Includes \$298,391 +\$200,000 to buy down 2021 tax rate

** Estimated Unrestricted Fund Balance delta between actual and policy amount.

*** Estimated total of unexpended funds and excess budgeted revenue

Article 1: Elections

To choose all necessary officers for the ensuing year.

Article 2: Zoning Amendment

Article 3: 2022 OPERATING BUDGET

Shall the Town raise and appropriate as an operating budget, not including appropriations by special warrant articles and other appropriations voted separately, the amounts set forth on the budget posted with the warrant or as amended by vote of the first session, for the purposes set forth therein, totaling **Four million sixty-three thousand one hundred and eighty-nine dollars (\$4,063,189)**. Should this article be defeated, the default budget shall be **three million seven hundred thirty-two thousand one hundred and forty-eight dollars (\$3,732,148)** which is the same as last year, with certain adjustments required by previous action of the town or by law; or the governing body may hold one special meeting, in accordance with RSA 40:13, X and XVI, to take up the issue of a revised operating budget only. **(Tax Impact Net of estimated revenue \$3.06.) (Majority vote required) (Recommended by the Board of Selectmen 4-1 Mr. Guzofski voting no) (Recommended by the Budget Committee)**

Article 4: HIGHWAY DUMP TRUCK PURCHASE

To see if the Town will vote to raise and appropriate the sum of **one hundred and twenty-six thousand Dollars (\$126,000)** for the purchase of a six-wheel dump truck with plow, wing and sander for the highway department and to authorize the withdrawal of **one hundred and twenty-six thousand dollars (\$126,000)** from the Highway Equipment Capital Reserve Account. This purchase replaces the existing 2006 six-wheel dump truck. **(No Tax Impact) (Majority vote required) (Recommended by the Board of Selectmen 5-0) (Recommended by the Budget Committee 0-0)**

Article 5: COMMUNICATIONS EQUIPMENT PURCHASE

To see if the Town will raise and appropriate the sum of **thirty-three thousand dollars (\$33,000)** for the acquisition of communication equipment pursuant to the third and final year of the three-year Fire Department Mobile Communications Equipment Replacement Plan. The plan will replace all our portable and mobile radios over the three-year period. This purchase is in accordance with the Town's Capital Improvement Plan. Said amount to come from the unassigned fund balance as of December 31, 2021 **(Tax Impact \$0.) (Majority vote required) (Recommended by the Board of Selectmen 5-0) (Recommended by the Budget Committee 0-0)**

Article 6: ROAD CONSTRUCTION/RESURFACING/PAVING AND DITCHING

To see if the Town will vote to raise and appropriate the sum of **one hundred seventy-five thousand dollars (\$175,000)** to be used for the construction, reconstruction, paving, and ditching and/or resurfacing of town roads, and the refurbishing of ditches and culverts. Proposed Town Road Projects including paving, shimming, crack sealing etc. on a portion of Bow St., Jenness Pond Rd., Old Pittsfield Rd, Old Turnpike Rd. and Ye Old Canterbury Rd in accordance with the Town's 2022 road plan. Said amount to come from the unassigned fund balance as of December 31, 2021 **(Tax Impact \$0.) (Majority vote required) (Recommended by the Board of Selectmen 5-0) (Recommended by the Budget committee 0-0)**

Article 7: RT 4 RECREATION COMPLEX IMPROVEMENTS

To see if the Town will vote to raise and appropriate the sum of **twenty-seven thousand dollars (\$27,000)** to continue improvements to the complex including but not limited to expansion of parking, improving drainage, ledge removal, loaming and seeding and general improvements to the existing fields. Said amount to come from the unassigned fund balance as of December 31, 2021. **Tax Impact \$0.) (Majority vote required) (Recommended by the Board of Selectmen 5-0) (Recommended by the Budget committee 0-0)**

Article 8: TOWN MASTER PLAN UPDATE

To see if the Town will vote to raise and appropriate the sum of **eighteen thousand dollars (\$18,000)** to begin the updating of the Town's 2002 master plan. This sum will provide an update of the Vision and Land Use Chapters which are the required sections. Revisions to the master plan are recommended every 5 to 10 years. Failure to update and keep a master plan current may put in jeopardy the legality of any ordinances that depends on a master plan. Said amount to come from taxation. **(Tax Impact \$03.) (Majority vote required) (Recommended by the Board of Selectmen 5-0) (Recommended by the Budget committee 0-0)**

Article 9: FIRE APPARATUS LEASE/PURCHASE PAYMENT

To see if the Town will vote to raise and appropriate **fifty-two thousand two hundred thirty-seven dollars (\$52,237)** as the second payment on a 5-year lease/purchase agreement for a Tanker Truck with said funds to come from the Fire Rescue Vehicle Replacement Special Revenue Fund established for this purpose. If this article is defeated the vehicle must be returned and the town loses the \$300,000 down payment and the first-year payment. **(No Tax Impact) (Majority vote required) (Recommended by the Board of Selectmen 5-0) (Recommended by the Budget Committee 0-0)**

Article10: AMBULANCE LEASE PURCHASE PAYMENT

To see if the Town will vote to raise and appropriate **twenty-six thousand two hundred twenty-five dollars (\$26,225)**, as the second payment on a 7-year lease/purchase agreement for an Ambulance with said funds to come from the Fire Rescue Vehicle Replacement Special Revenue Fund established for this purpose. If this article is defeated the vehicle must be returned and the town loses the \$100,000 down payment and the first-year payment. **(No Tax Impact) (Majority vote required) (Recommended by the Board of Selectmen 5-0) (Recommended by the Budget Committee 0-0)**

Article 11: HIGHWAY DUMP TRUCK LEASE/PURCHASE

To see if the Town will vote to raise and appropriate a sum of **twenty-six thousand four hundred thirty-nine dollars (\$26,439)** for the fourth-year lease payment of the seven-year lease/purchase agreement of a highway dump truck that was approved at the 2019 Town Meeting. If this is defeated the vehicle must be returned and the town loses all the money it has spent in prior years. **(Tax impact \$0.04) (Majority vote required) (Recommended by the Board of Selectmen 5-0) (Recommended by the Budget Committee 0-0)**

Article 12: HIGHWAY DEPARTMENT BACKHOE LEASE/PURCHASE PAYMENT

To see if the Town will vote to raise and appropriate the sum of **twenty thousand two hundred ninety-eight dollars (\$20,298)** for the fourth of five yearly payments for the lease/purchase of the backhoe. This lease agreement was approved in 2018 and does contain an escape clause so if the article is defeated the vehicle must be returned and all prior expenditures will be lost. **(Tax Impact \$0.03) (Majority vote required) (Recommended by the Board of Selectmen 5-0) (Recommended by the Budget Committee 0-0)**

Article 13: EXPENDABLE TRUST FUND DEPOSITS

To see if the Town will vote to raise and appropriate the sum of \$xxxxxxx to be placed in the following existing expendable trust funds created under RSA 31:19 - a. These amounts represent the amount of user fees deposited in the general fund in 2021 for these purposes, and the appropriation shall be funded by the withdrawal of the sum from the unexpended fund balance as of December 31, 2021. Current balance as of December 31, 2021: Cable \$xxxxxx, Transfer Station \$xxxxxxx, and Cemetery: \$xxxxx.

Cable Expendable Trust Fund \$XXXXXXXXXX	Transfer Station Expendable Trust Fund \$XXXXXXXXXX	Cemetery Expendable Trust Fund \$XXXXXXX
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**(No Tax Impact) (Majority vote required) (Recommended by the Board of Selectmen 0-0)
(Recommended by the Budget committee (0-0))**

Article 14: VESTED BENEFIT EXPENDABLE TRUST FUND DEPOSIT

To see if the Town will vote to raise and appropriate the sum of **ten thousand dollars (\$10,000)** to be added to the Benefit Vested Time Expendable Trust Fund previously established. Current balance as of December 31, 2021: \$xxxxx. **(Tax Impact \$0.02) (Majority vote required) (Recommended by the Board of Selectmen 5-0) (Recommended by the Budget Committee 14-0)**

Article 15: HIGHWAY EQUIPMENT CAPITAL RESERVE FUND

To see if the Town will vote to raise and appropriate the sum of **forty thousand dollars (\$40,000)** to be deposited into the previously established Highway Equipment Capital Reserve Fund. Said amount to come from the unassigned fund balance as of December 31, 2021. Current balance in this fund as of December 31, 2021: \$XXXXX. **(Tax Impact \$0.03) (Majority vote required) (Recommended by the Board of Selectmen 5-0) (Recommended by the Budget Committee 0-0)**

Article 16: POLICE EQUIPMENT CAPITAL RESERVE FUND

To see if the Town will vote to raise and appropriate the sum of **six thousand dollars (\$6,000)** to be deposited into the previously established Police Equipment Capital Reserve Fund. Current balance in this fund as of December 31, 2021: \$XXXX. **(Tax Impact \$0.01) (Majority vote required) (Recommended by the Board of Selectmen 5-0) (Recommended by the Budget Committee 0-0)**

Article 17: LAGOON MAINTENANCE AND REPAIR EXPENDABLE TRUST FUND

To see if the Town will vote to raise and appropriate the sum of **xxxxxxxxxxxxxxxxxxxxxx(\$xxxxx)** to be placed in the Lagoon Maintenance and Repair Expendable Trust Fund and to fund this appropriation by authorizing the withdrawal of that amount from the Lagoon Special Revenue Fund held by the Northwood Treasurer. Current balance as of December 31, 2021: \$XXXX **(No Tax Impact) (Majority vote required) (Recommended by the Board of Selectmen (0-0) (Recommended by the Budget Committee (0-0))**

Article 18: AQUATIC INVASIVE SPECIES PREVENTION EXPENDABLE TRUST FUND

To see if the Town will vote to raise and appropriate the sum of **seven thousand dollars (\$7,000)** to be deposited into the previously established Aquatic Invasive Species Prevention Expendable Trust Fund. Current balance in this fund as of December 31, 2021 is \$XXXXX. **(Tax Impact \$0.01) (Majority vote required) (Recommended by the Board of Selectmen 5-0) (Recommended by the Budget Committee 14-0)**

Article 19: AQUATIC INVASIVE SPECIES TREATMENT AND CONTROL EXPENDABLE TRUST FUND

To see if the Town will vote to raise and appropriate the sum of **twelve thousand dollars (\$12,000)** to be deposited into the previously established Aquatic Invasive Species Treatment and Control Expendable Trust Fund. Current balance in this fund as of December 31, 2021 is \$XXXX. **(Tax**

**Impact \$0.02) (Majority vote required) (Recommended by the Board of Selectmen 5-0)
(Recommended by the Budget Committee 0-0)**

Article 20: TERRESTRIAL INVASIVE SPECIES EXPENDABLE TRUST FUND

To see if the Town will vote to raise and appropriate the sum of **ten thousand (\$10,000)** to be deposited into the previously established Terrestrial Invasive Species Expendable Trust Fund. Current balance as of December 31, 2021 is \$XXXXX. **(Majority vote required) (Tax Impact \$0.01) (Recommended by the Board of Selectmen 5/0) (Recommended by the Budget Committee 0/0)**

Article 21: FACILITIES COMMITTEE EXPENDABLE TRUST DEPOSIT

To see if the Town will vote to raise and appropriate the sum of **twenty-five thousand dollars (\$25,000)** to be deposited into the Facilities Committee Expendable Trust Fund previously established for the maintenance, improvement, repairs, and replacement of general government buildings including the Chesley Memorial Library. Said amount to come from the unassigned fund balance as of December 31, 2021. Current balance in this fund as of December 31, 2021: \$XXXXX. **(Tax Impact \$0) (Majority vote required) (Recommended by the Board of Selectmen 5-0) (Recommended by the Budget Committee 0-0)**

Article 22: INFORMATION TECHNOLOGY CAPITAL RESERVE ACCOUNT

To see if the Town will vote to raise and appropriate the sum of **fifteen thousand dollars (\$15,000)** to be deposited into the Information Technology Capital Reserve Fund for the maintenance and replacement of the Town's computer hardware and software programs. The balance in this fund as of December 31, 2021 is \$XXXXX. Said amount to come taxation. **(Tax Impact \$.02). Majority vote required. (Recommend by the Board of Selectmen 5-0) (Recommended by the Budget Committee 0-0)**

Article 23: ROAD IMPROVEMENT EXPENDABLE TRUST FUND

To see if the Town will vote to raise and appropriate the sum of **fifty thousand dollars (\$50,000)** to be deposited into the Roads Improvement Expendable Trust fund for improvements to Town roads including but not limited to paving, installing and replacing culverts, tree removal prior to road work, crack sealing, ditching, grading, and full reconstruction, etc. Said amount to come from the unassigned fund balance as of December 31, 2021. Said funds will be used for road improvement projects as outlined in the Town's 2022 Road Surface Management Plan and for emergency road repairs as they arise. **(No Tax Impact) (Recommended by the Board of Selectmen (5-0) (Recommended by the Budget Committee 0-0)**

Article 24: CABLE EXPENDABLE TRUST FUND.

To see if the Town will vote to expand the purposes of the Cable Expendable Trust Fund established in 2000 from "creating, maintaining, and upgrading a broadcast system" to include paying costs for improving communications to Town citizens from Town's Boards, Committees, and Departments. Said improvements to include but not limited to e-mail communications, message signage, newsletters, etc. **2/3 vote required. (Recommended by the Board of Selectmen 5/0)**

Article 25: NARROWS FIRE STATION PAVEMENT REPLACEMENT

To see if the Town will vote to raise and appropriate the sum of **twenty-five thousand (\$25,000)** to repave the apron from the street to the building at the entrance to the Narrows fire station. Said amount to come from taxation. **(Tax Impact \$.04) (Recommended by the Board of Selectmen (5-0) (Recommended by the Budget Committee 0-0)**

Article 26: OTHER BUSINESS

To transact any other business that can legally come before this meeting.

ORIGINAL ARTICLE FROM 2000

ARTICLE #9: Selectman Peterson moved and Mr. McNally seconded to see if the municipality would vote to create an expendable cable franchise general fund trust fund under the provisions of RSA 31:19-a, to be known as the Cable Expendable Trust Fund, for the purpose of receiving grant and franchise money to be used for creating, maintaining and upgrading a broadcast system (PEG) for the Town of Northwood, and to appoint the Board of Selectmen as agents to expend such funds, including interest, and to raise and appropriate the sum of Nine thousand one hundred seventy-six dollars and forty-two cents (\$9,176.42) for this purpose. Discussion follows as to whether this was to cover the costs for others to receive cable and Selectman Peterson explained that it was to establish a community bulletin board and to authorize the acceptance of franchise money. The question was asked if this would allow future airing of Selectmen meetings and other public meetings, and it was advised that eventually that was the intention. After more discussion the article was moved and the vote was in the affirmative

Proposed Article

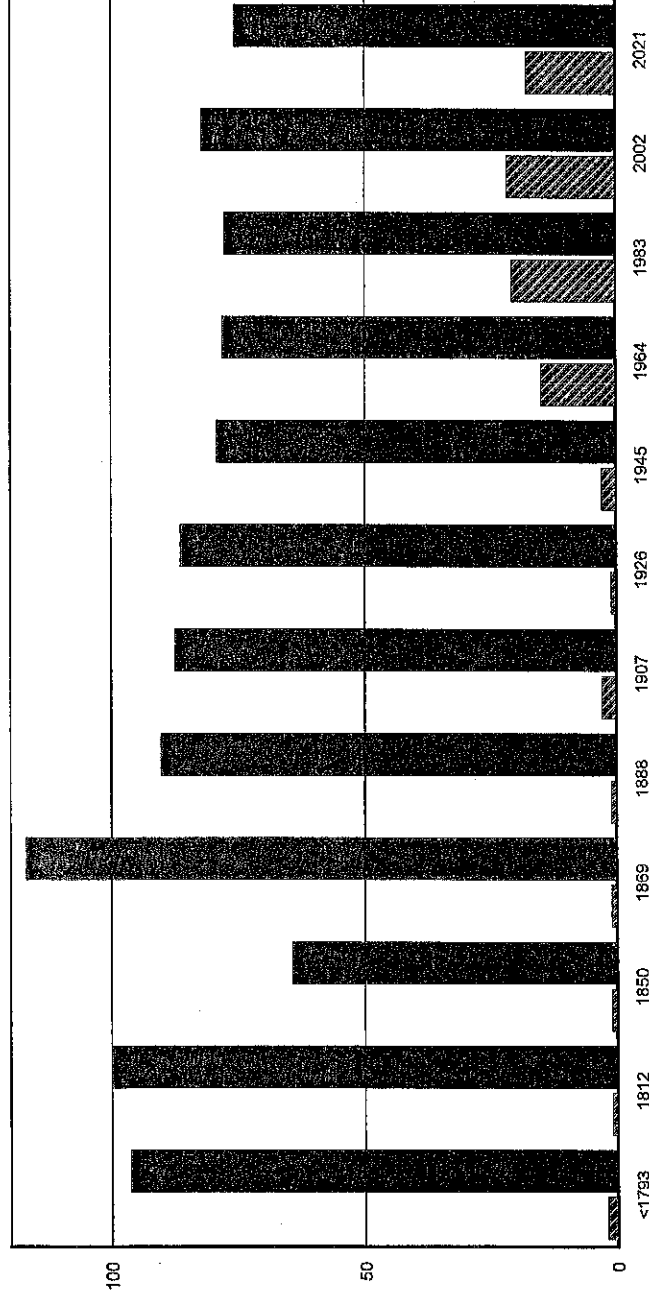
Article 22 Cable Expendable Trust Fund Reform

To see if the Town will vote to expand the original intent of the Cable Expendable Trust Fund, which was established in 2000, (21 years ago), to now include other means of improving the communications between the Towns boards, committees, and departments with the town's residents. In 2000, the principle means of communication between the town and its residents was through a community bulletin board on a cable channel. Voting for this article would allow the Town to use this fund for other means of communication between the Town and its residents such as but not limited to: email communications, a sign at Town Hall, electronic newsletters, etc. The Board of Selectmen will remain the agents to expend such funds, as stated in the original warrant article. (2/3 vote required) (Recommended by the Board of Selectmen 5/0)

Sales Analysis Results
Northwood -- 11/10/2021

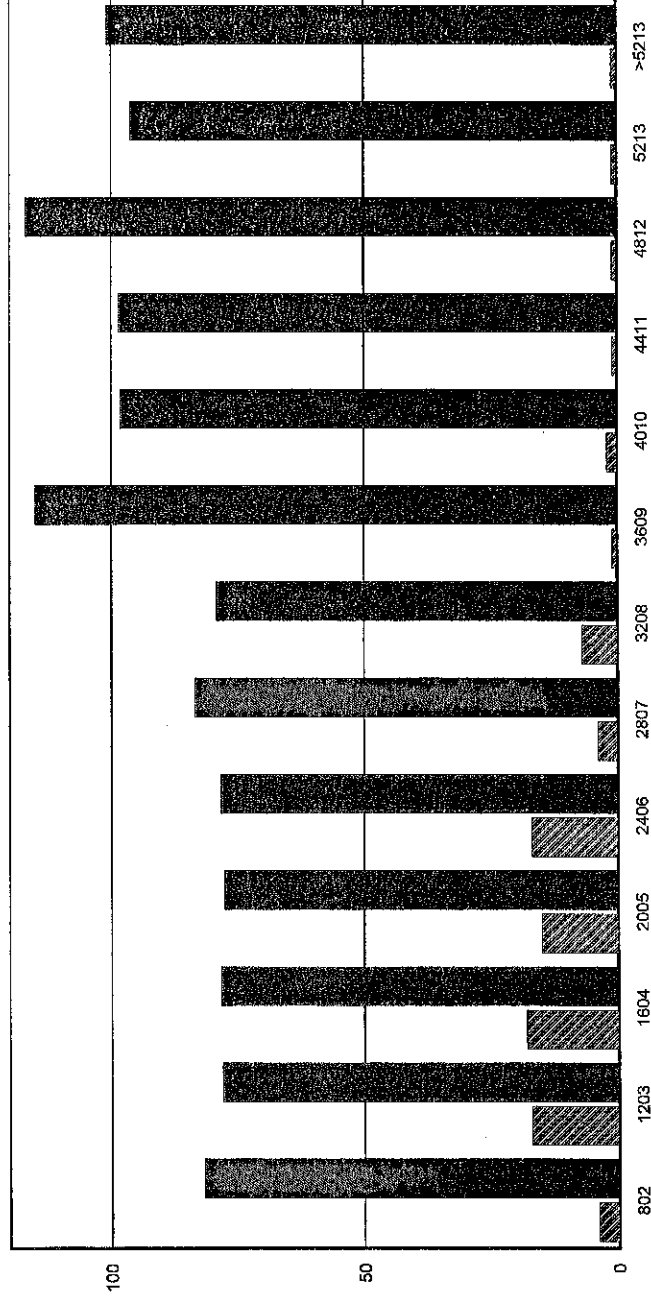
Sales Analysis Statistics			
Number of Sales:	96	Mean Sales Ratio:	0.8118
Minimum Sales Ratio:	0.1910	Median Sales Ratio:	0.8184
Maximum Sales Ratio:	1.5044	Standard Deviation:	0.1813
Aggregate Sales Ratio:	0.7770	Coefficient of Dispersion:	16.3909
		Price Related Differential:	1.0448
Sales Analysis Criteria			
Sold: 1/1/21 - 11/08/2021	Sale Ratios: 0.000 - 999.999		
Building Value: 0 - 99999999	Bldg Eff. Area: 0 - 99999999		
Land Value: 0 - 99999999	Land Use: ALL		
Current Use CR: 0 - 99999999	Acres: 0 - 99999999		
Year Built: 1600 - 2021	Trend: 0.000% Prior to 11/08/2021		
Story Height: ALL	Neighborhood: ALL		
Base Rate: ALL	Zone: ALL		
Qualified: YES	Unqualified: NO		
Improved: YES	Vacant: YES		
View: All	Waterfront: All		
Include Comm./Ind./Util.: YES			

Northwood:Median A/S Ratio by Year of Construction



	# of Parcels	Median A/S x 100
<1793	2	96.36
1794 to 1812	1	100.05
1812	1	64.57
1850	1	116.88
1869	1	90.32
1888	1	87.57
1907	3	86.50
1926	1	79.35
1945	3	78.29
1964	15	77.85
1983	21	82.26
2002	22	75.94
2021	18	
1794 to 1812	89	

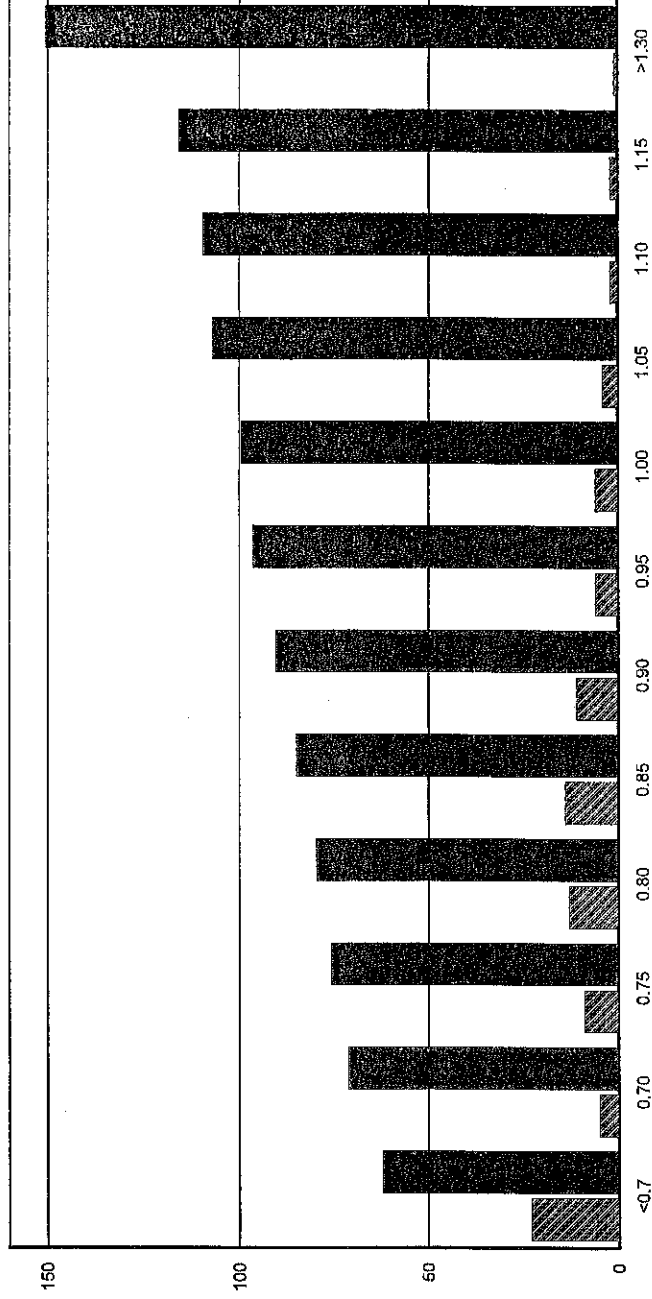
Northwood:Median A/S Ratio by Effective Area



	# of Parcels	Median A/S x 100
802	4	81.80
1203	17	78.29
1604	18	78.53
2005	15	77.85
2406	17	78.55
2807	4	83.62
3208	7	79.35
3609	1	115.09
4010	2	98.22
4411	1	98.56
4812	1	116.88
5213	1	96.33
>5213	1	100.90

89

Northwood: Distribution of Sale Ratios

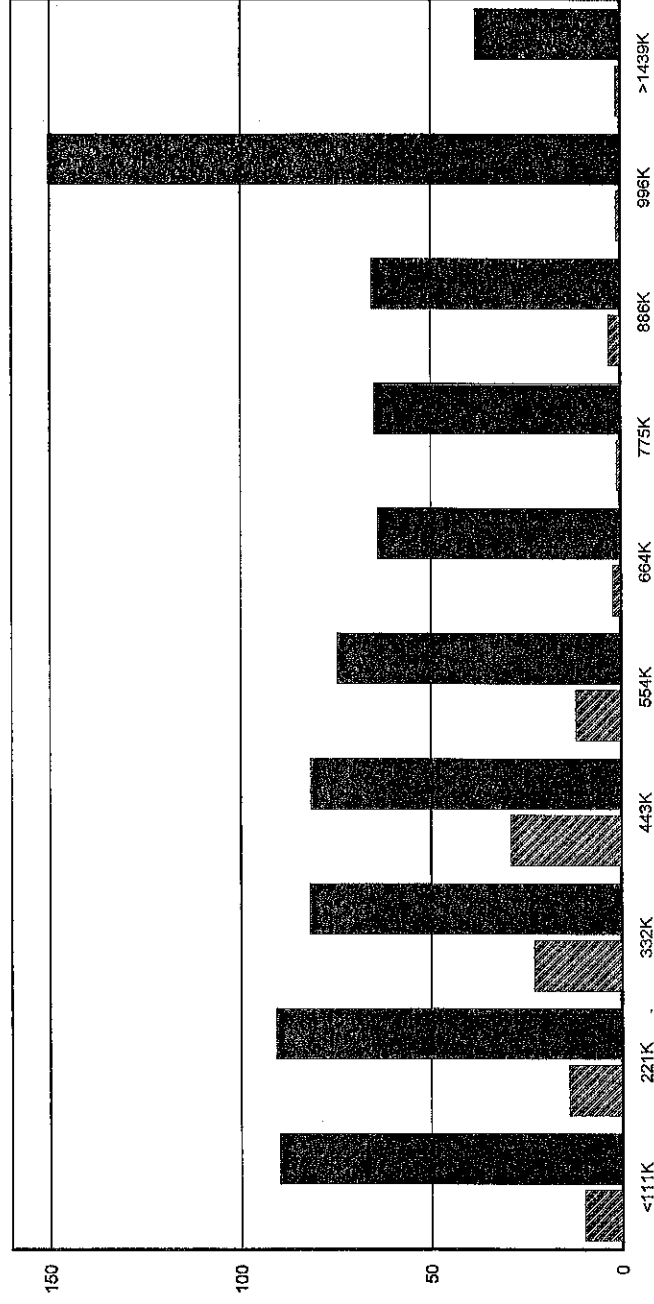


of Parcels Median A/S x 100

<0.7	23	62.05
0.70	5	71.26
0.75	9	75.56
0.80	13	79.54
0.85	14	84.89
0.90	11	90.22
0.95	6	96.36
1.00	6	99.44
1.05	4	106.83
1.10	2	109.54
1.15	2	115.98
>1.30	1	150.44

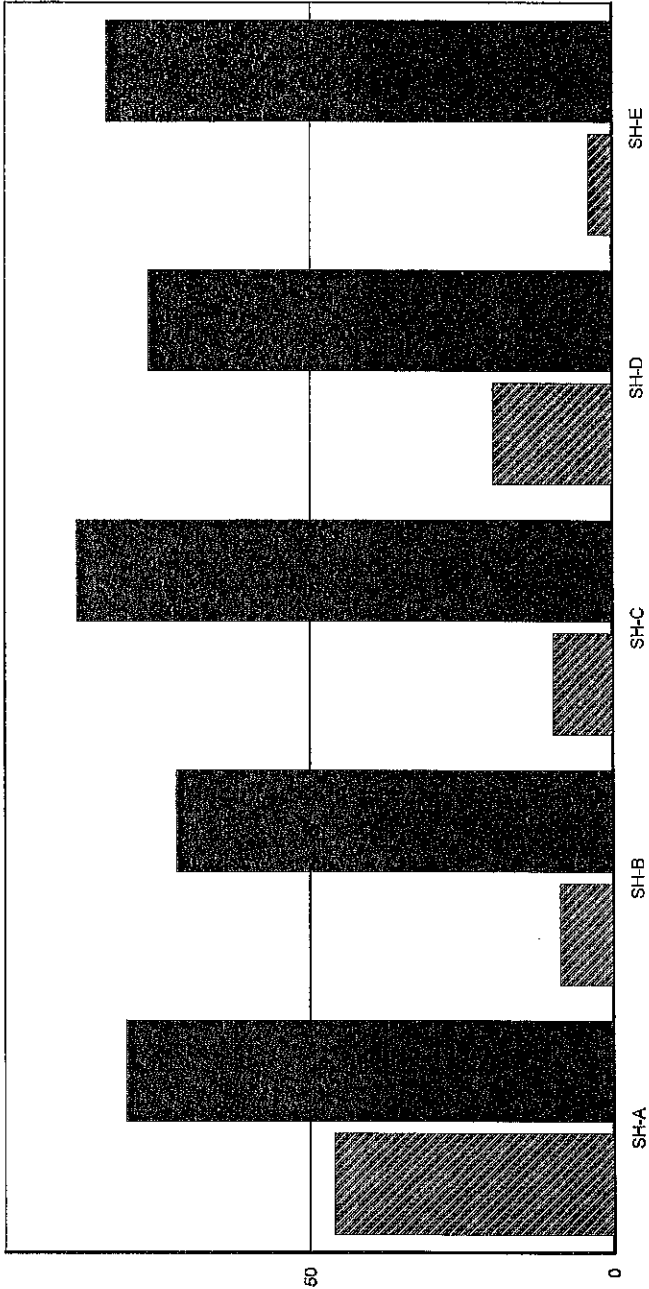
96

Northwood:Median A/S Ratio by Sale Price



	# of Parcels	Median A/S x 100
<111K	10	89.65
221K	14	90.59
332K	23	81.97
443K	29	81.71
554K	12	74.68
664K	2	63.96
775K	1	64.96
886K	3	65.58
996K	1	150.44
>1439K	1	38.29
	96	

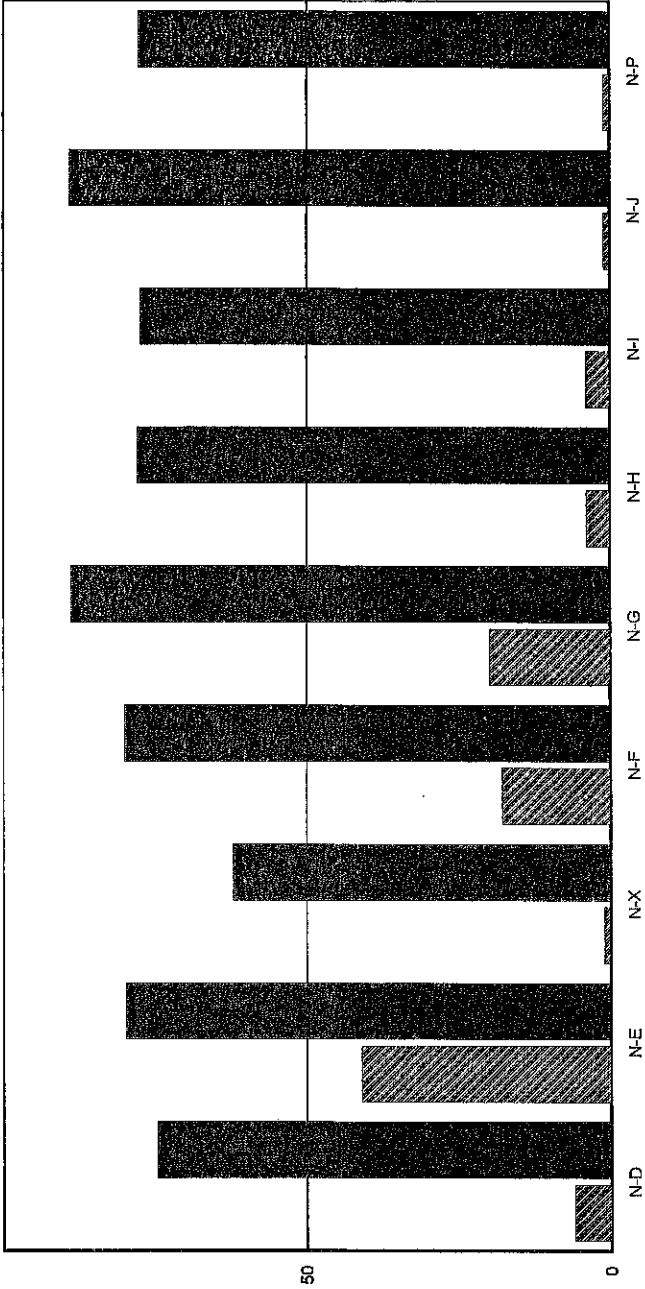
Northwood:Median A/S Ratio by Story Height



	# of Parcels	Median A/S x 100
SH-A	46	80.17
SH-B	9	71.94
SH-C	10	88.33
SH-D	20	76.53
SH-E	4	83.36

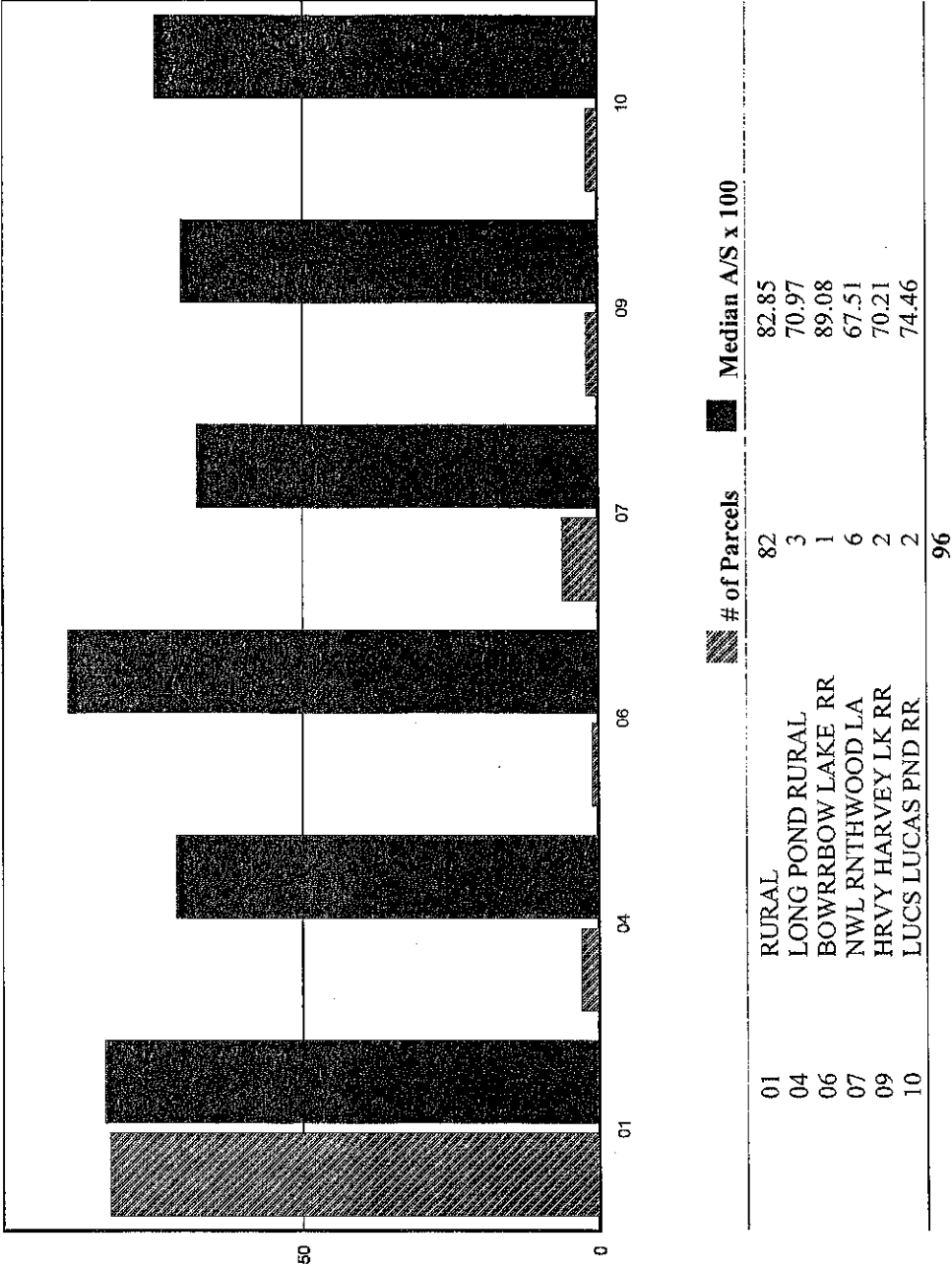
89

Northwood:Median A/S Ratio by Neighborhood

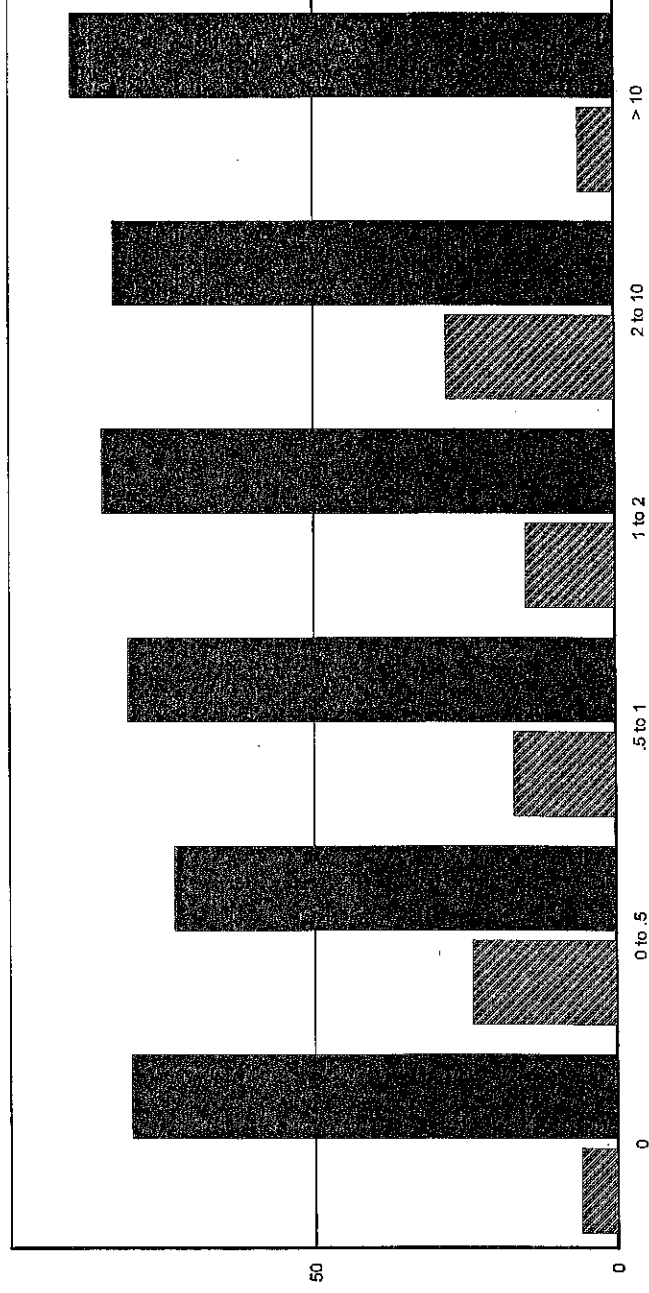


	# of Parcels	Median A/S x 100
N-D	6	74.59
N-E	41	79.84
N-X	1	62.05
N-F	18	80.09
N-G	20	88.94
N-H	4	77.92
N-I	4	77.41
N-J	1	89.08
N-P	1	77.85
AVERAGE-10		
AVERAGE		
BACKLAND		
AVERAGE+10		
AVERAGE+20		
AVERAGE+30		
AVERAGE+40		
AVERAGE+50		
AVG +100 200%		
	96	

Northwood:Median A/S Ratio by Zone



Northwood:Median A/S Ratio by Acreage



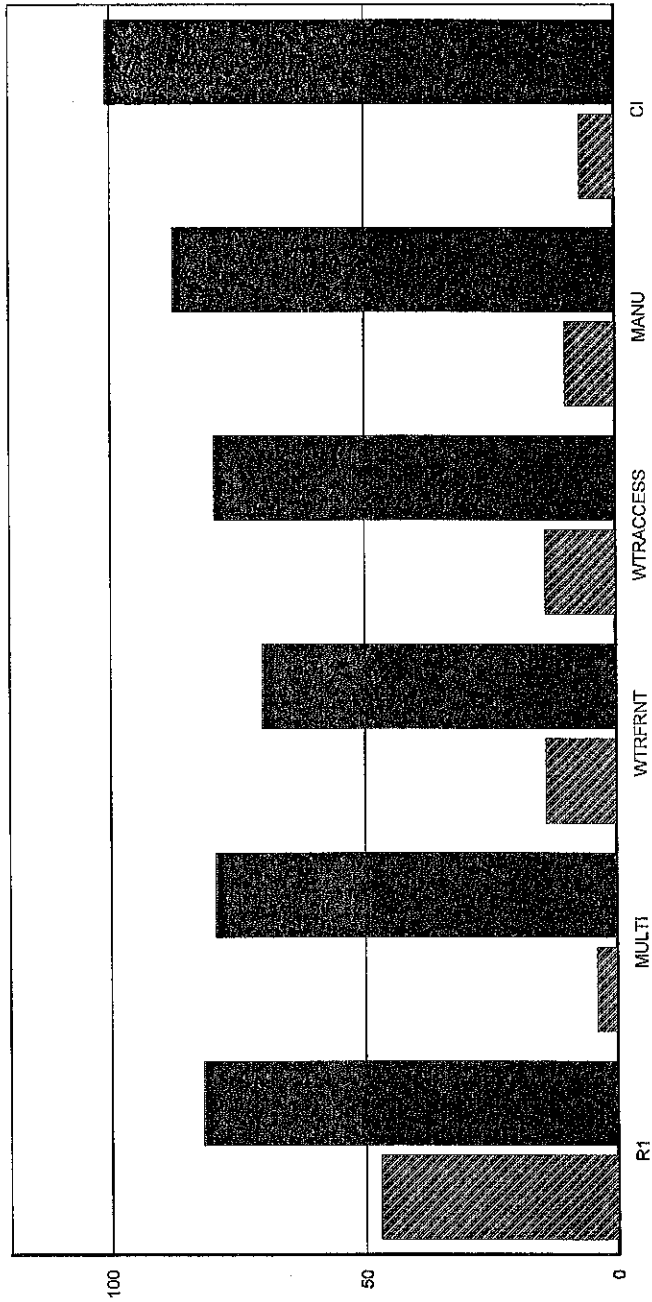
of Parcels

Median A/S x 100

0	6	80.05
0 to .5	24	72.76
.5 to 1	17	80.50
1 to 2	15	84.58
2 to 10	28	82.77
> 10	6	89.68

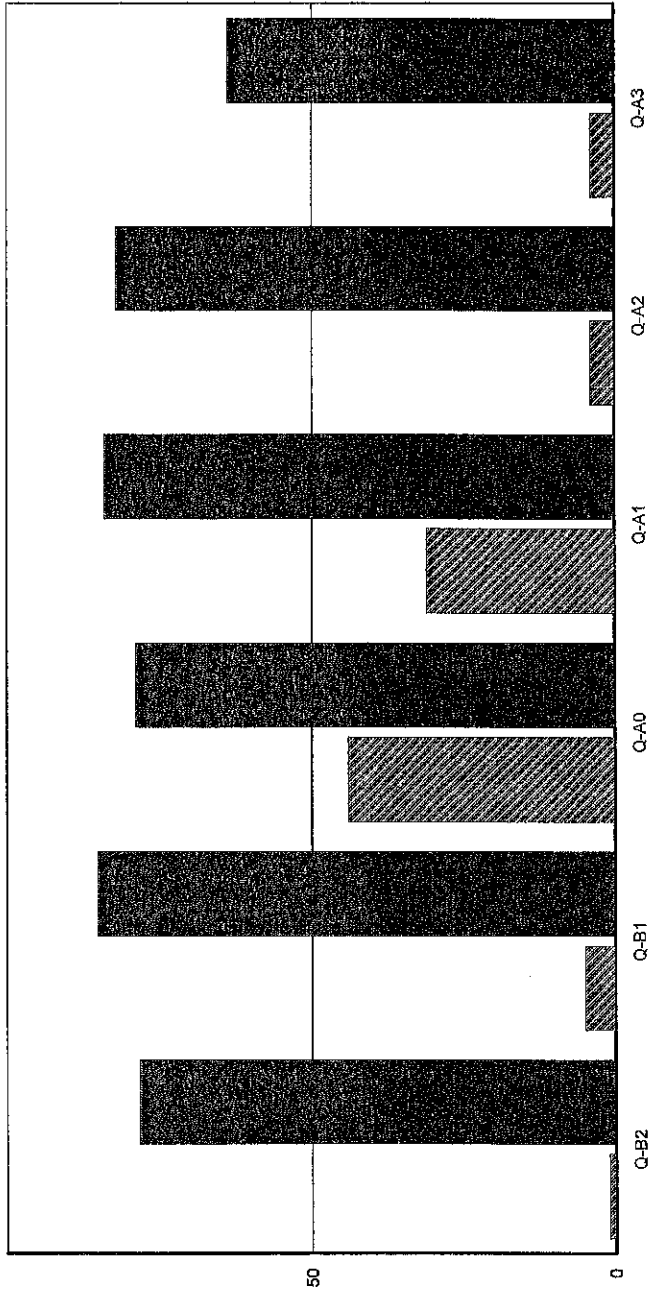
96

Northwood:Median A/S Ratio by Improved Use



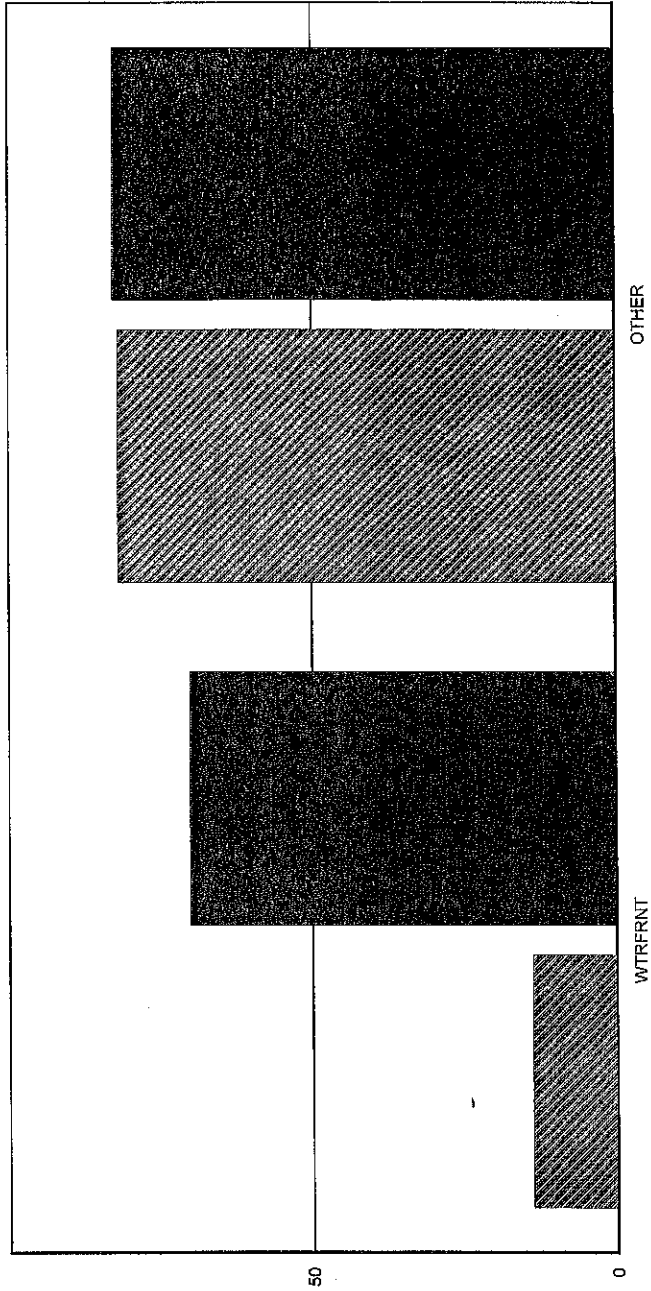
	# of Parcels	Median A/S x 100
R1	47	81.97
MULTI	4	79.50
WTRFRNT	14	70.22
WTRACCESS	14	79.69
MANU	10	87.72
CI	7	100.90
	96	

Northwood:Median A/S Ratio by Building Quality



	# of Parcels	Median A/S x 100
Q-B2	1	78.29
Q-B1	5	85.21
Q-A0	44	78.95
Q-A1	31	84.07
Q-A2	4	82.18
Q-A3	4	63.96

Northwood:Median A/S Ratio for Views/Waterfront/Other



	A	B	C	D	E	F	G	H	I	J	K	L	M	N
1	Town of Northwood													Updated 11/19/2021
2	Select Board and Administration Task Manager													
3	Date Listed	Task	Priority Level		Assignee(s)	Due Date	Revised Date	Status	Notes					
4	1/15/2021	Review and Update Personnel Policy	High		WJ/BoS	4/15/2021	11/30/2021	In process	Have current policy reviewed by legal for compliance & w/BoS for updates					
5	1/25/2021	Update Wage Scale	High		WJ/BoS/CE	4/15/2021	12/14/2021	In process	Update wage Grade and Step scale					
6	2/4/2021	Complete New Road Surface Management System	High		WJ/CB/SCRPC	11/31/2021		In process	process to begin in late spring/summer, kickoff meeting on 7/20					
7	3/9/2021	Review and Update Cyber Security Protection	High		WJ/CE Mainstay	4/15/2021	12/30/2021	In process	Review policies and practices, program protection, hardware status					
8	3/23/2021	Board Review of All Committees and Their Charges	High		WJ/BoS	5/30/2021	12/12/2021	In process	determine if still needed, is charge/mission clear and accurate					
9	8/24/2021	BC Review of Town Budget	High		WJ/CE/G	12/4/2021		Pending						
10	9/28/2021	Public Hearing for Use of ARPA funds	High		WJ/BoS	TBA			Seeking public input on how to use these unanticipated funds.					
11	6/10/2021	Bow St. and RT4 Intersection Drainage Issue	High		WJ/CB/DOT	TBA		In process	scheduling meeting with DOT for July					
12	6/29/2021	Address Gulch Pond Dam DES Notice	Medium		WJ/CB	9/1/2021	11/30/2021		address letter of recommendations from DES					
13	8/4/2021	Develop MOU with School for Emergency Shelter	Medium		WJ/BoS	10/1/2021		In process	work w/school admin and EMD to develop MOU for emergency shelter					
14	4/13/2021	Organize a Conference of Committees	Medium		WJ/BoS	TBD			organize a meeting of all boards and committees to discuss mission, etc.					
15	3/9/2021	Public Hearing on New Building Permit Fees	Medium		WJ/CS/BoS	5/25/2021	12/14/2021		Proposed effective date of 1/1/2022					
16	1/5/2021	Review of Town Policies and Ordinances	Medium		BoS/WJ	9/1/2021	12/31/2021	In process	review during each BoS meetings beginning 03/15/2021 until complete					
17	1/15/2021	Cable TV Franchise Agreement Renewal Process	low		WJ/BoS/Atlantic	12/31/2023		In process	joined consortium to negotiate, first meeting 3/31/21					
18	10/19/2021	Implement Transition to New Finance Software	High		CE/WJ/MTS	10/15/2021		In process	begin transferring data from Profund to MTS					
19	10/19/2021	Go "Live" with New Finance Software	High		CE/WJ/MTS	12/15/2021			run redundant programs prior to full change over					
20	5/7/2021	Investigate Harvey Lake Dam Ownership	High		WJ	6/15/2021	9/1/2021	Complete	determine ownership, address DES findings of 01/2020					
21	5/7/2021	Evaluate condition of boat ramps	High		WJ/ConCom/DES	7/1/2021	9/1/2021	Complete	research improvements to Northwood & Harvey Lk ramps					
22	8/4/2021	Coordinate Public Auction with Auctioneer	High		WJ/BoS/Staff	10/16/2021		Complete	Auction date 10/16/21, location TBD					
23	8/4/2021	Begin FY22 Budget Preparation Process	High		WJ/CE/Staff	9/13/2021		Complete	Issue package to department heads requesting line item budget detail					
24	8/10/2021	Public Hearing Regarding Ambulance Rates Increase	High		WJ/BoS/MT	8/24/2021		Complete						
25	8/10/2021	Town Owned Property Abutter Sale	High		WJ/BoS/CVI	0825/21		Complete	In-house sale to abutters with restrictions					

	A	B	C	D	E	F	G	H	I	J	K	L	M	N
50	1/5/2021	Sale or Auction of Available Town Owned Property		High		WJ/BoS		8/30/2021		10/16/2021		Complete		determine status and confirm list w/BoS, ConCom, Rec Commission
51														
52	8/24/2021	Deliver TA FY22 Budget to BoS		High		WJ/CE/DHheads		10/12/2021				Complete		
53														
54	1/15/2021	Update and Improve Town Website		Medium		WJ/BoS/Staff		8/1/2021		9/15/2021		Complete		meeting scheduled with host/design company on 4/29
55														
56	8/24/2021	Department Head Budget Presentations to BOS		High		DHs/WJ/CE		See notes				Complete		Two sessions: 10/19 worksession & 10/26, 11/2 wrap up
57														
58	8/24/2021	Deliver BOS Budget to LS for distribution to BC		High		WJ/CE		11/18/2021				Complete		Budget Info packets to BC



TOWN OF NORTHWOOD, NEW HAMPSHIRE

Office of Town Clerk/Tax Collector

818 First New Hampshire Turnpike, Northwood NH 03261
(603) 942-5586 Ext. 2002 Email: mrusso@northwoodnh.org

Town Website: www.northwoodnh.org

Hours: Mon. & Thurs. 9am-4pm

Tues. & Wed. 10am-6pm

Fri.-Sun. Closed

November 10, 2021

To Select Board:

As I watched the town BOS meeting on Tuesday November 9, 2021. You had asked what hours I work, please see below for hours:

- Monday, we open at 9am and close at 4pm I am here by 8:30am and leave at 4:30pm
- Tuesday, we open at 10am and close at 6pm, I am here by 9:00am and leave at 6:30pm
- Wednesday, we open at 10am and close at 6pm, I am here by 9:00am and leave at 6:30pm
- Thursday, we open at 9am and close at 4pm, I am here by 8:30am and leave at 4:30pm
- I physically work 35 hours a week (unless there are elections/conferences)

Our office is open 30 hours per week to the public and myself and deputy with the exception of the fire and police departments, no other town offices/departments are open to the public more than 35 hours.

We are here 30min. prior to open to set up our computers, unlock our cabinets, wipe down/tidy up the lobby, go thru emails, print online transactions and listen to voice mails on a daily basis.

My office is responsible for:

- Issuance of motor vehicle registrations, transfers, duplicate and title transactions
- Prepare and send out monthly renewal notices
- New boats and renewals
- Marriage licenses, birth and death certificates (Vital Records)
- Register/renew dog licenses
- We administer all local, state and federal elections
- Voter registration forms
- Absentee ballots
- We are responsible for the issuance and collection of all taxes assessed to property owners. Often, we are the first point of contact with local officials that residents encounter
- Prepare Tax Liens and Deed letters throughout the year
- We also tend to our drop box outside our office door and check our mail upstairs daily
- Close out with printed reports and make deposits nightly (for clerk and tax purposes)

We have residents and outside residents that come in and need assistance with our records to view from previous years (example a resident may want to come in look at any vital records from the 1900's, look at previous town reports).

Sincerely,


Marisa Russo
Town Clerk/Tax Collector

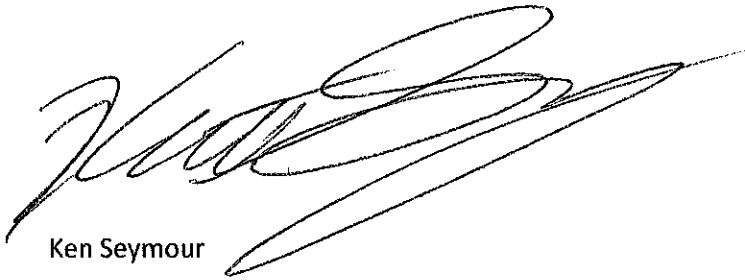
Enclosed is a list of who has a balance for taxes.

F4I

November 15, 2021

Northwood Board of Selectmen,

This letter is to inform you of my resignation from League Coordinator. This resignation is effective immediately. Please reach out at the number below if you would like to discuss this any further.

A handwritten signature in black ink, appearing to read 'Ken Seymour', with a large, sweeping flourish extending from the end of the signature.

Ken Seymour

603-340-6466