Northwood, NH
Board of Selectmen Agenda
March 21, 2023

You may also watch the meeting live on the Town Website at this link:
https://livestream.com/accounts/28706232/events/8784532/player?width=640&height=360&enableInfoAndActivity=true&defaultDrawer=&autoPlay=true&mute=false

6:00pm Call to Order, Roll Call

Pledge of Allegiance

250th Anniversary Celebration Committee Report/Request

Citizen's Forum (15-minute limit, 3 minutes/speaker)

ONGOING BUSINESS

- **Approve Minutes**
  February 28, 2023

- **Consent Agenda**

TA Report/Items for Board Action

OLD BUSINESS

Review for Action: Postponed Town Voting Day

Review for Action: Recreation Commission Responsibilities

Review for Action: Expanded Employee Wage Scales

NEW BUSINESS

Review for Action: Amendment to Lamprey Solid Waste Disposal Contract with Waste Management

Board Task Manager

Board Committee Reports.

Citizen's Forum (15-minute limit, 3 minutes/speaker)

Nonpublic Session if needed RSA 91-A:3ll (c) and ().

Adjournment

***Any person requiring interpretive or other accommodations is asked to contact the Town Office at least 48 hours prior to the start of the meeting.**

TOWN OF NORTHWOOD
BOARD OF SELECTMEN
Town of Northwood 818 First NH Turnpike Northwood, NH 03261
(603) 942-5586

Board of Selectmen Meeting Minutes
February 28, 2023

ROLL CALL: Chairman Hal Kreider, Vice-Chairman Tim Colby, Select Board Member Beth Boudreau, Select Board Member Jim Guzofski, and Select Board Member Pam Sanderson was present via phone.

STAFF PRESENT: Town Administrator Walter Johnson

6:00 P.M. Chairman Kreider opened the Northwood Board of Selectmen meeting with a roll call and led the pledge of allegiance.

Citizen's Forum
Tim Jandebeur asked why the Fire Department takes their vehicles to Tilton for repair work. He feels it is because no local garages want to work with them. He stated that there are a lot of problems with the fire department with equipment not working, doors not operating, staff not being trained on the equipment, etc. The hinges on one ambulance are so bad that a patient had to sit in the ambulance at Portsmouth Hospital for an hour because they couldn't open the doors. He asked why we don't fix these things. He claims that at the fire on Route 4, the Epsom Chief had to get the pumper working for the Northwood staff. He claims no other towns want to work with us anymore because we have alienated everyone. He said Paul Tudor has all this information about these incidents. Chairman Kreider asked Tim to submit the concerns in writing.

250th Anniversary Committee Request
Due to the weather tonight, this item was postponed until the March 21 meeting.

Approve Minutes:
J. Guzofski said his name was misspelled in line 98 and 101.
Motion: "To approve the minutes of February 14, 2023, as amended."
Motion: T. Colby
Second: B. Boudreau
Motion carried by vote of 5 to 0.

Consent Agenda
Payroll Manifest dated 02-22-23, Batch # 022223 for $ 46,526.59

Accounts Payable Manifest dated 02-22-23, Batch #103 for $17,088.89. This batch includes a payment to the Internal Revenue Service for $10,629 for employee taxes.
Accounts Payable Manifest dated 03-01-23, Batch #104 for $58,187.09. This includes payments to Bergeron Protective Clothing for $3,785.50 for fire gear, HealthTrust for employee insurances for $23,355.58, Home Repairs Plus by Nate Smith for $4,764 for renovations to the town hall lobby, and Morton Salt for $4,662.38 for salt.
Property Tax Exemptions: Approve or Deny per Assessor's Recommendations
Service-Connected Disability – Map 111, Lot 10 – Woods
Elderly Exemption – Map 122, Lot 16 – Hanlon
Solar Exemption – Map 220, Lot 13-2 – Conidas
Elderly Exemption – Map 118, Lot 23 – Anderson
Abatements:
Michael Reynolds – Map 109, Lot 19-MH-1
Others:
Seasonal Camper Permit – 43 Pine Street – Ruggieri
Intent to Cut – 22-349-08-T – Eames

Motion: "To approve the consent agenda as read."
Motion: T. Colby
Second: B. Boudreau
Motion carried by vote of 5/0.

TA Report

TA Johnson met yesterday with representatives from several different agencies within DES regarding the lagoon system. Although not directly stated they want us to shut down the lagoons. They said the lagoons constitute a dam, and as such they need to be permitted with the State. The fee for permits is $3,000 and additional work would need to be done around the berms prior to being approved. He feels that financially it doesn't make sense to keep the lagoons open. He recommends the Board work through a closure plan with a consulting engineer and close them permanently. The costs for maintaining the permits for the lagoons are over $5,000 a year. This item will be put on the March 21st agenda. Septic haulers can take their loads to any waste treatment plant instead of the lagoons, but will increase their travel time and costs. A closure plan could take several years with the planning expense, closure costs, etc. The lagoon maintenance trust fund has around $100,000 in it now.

There has been no further report on the transfer station burn piles and glass pit. We are moving forward with the process of closing the burn pits.

The voters' guide final version is waiting for board approval to get them printed and distributed around town and on the website.

The town hall generator has been repaired and is back in service.

A voluntary water test was completed at the town hall. It came back clean for PFA's and volatile chemicals.

TA Johnson has one application for the open position on the Recreation Commission from Michael LeBlanc. He recommended the Board table this until the next meeting when all the newly elected officials will need to be appointed after the election anyway.

The next meeting will be on the 21st because of voting on the 14th.

Appoint Northwood Representative to the Strafford Regional Planning Commission

We have no volunteers yet for this position. H. Kreider will ask the Planning Board at the next meeting.

Community Garden

H. Kreider asked to table this until at least after the discussion on the Recreation Commission responsibilities.

Voting Day

We are logistically ready for voting on the 14th. Board members not running for positions need to be present or have a proxy present.

Pam hung up the phone and headed to the meeting at 6:28.

Recreation Commission Responsibilities

TA Johnson said the Recreation Commission was established by a vote of town meeting in 1995. The state statute refers to the governing body as being responsible for the appointments and assignment of duties and responsibilities. TA Johnson has not been able to find that the authority has been delegated to the Commission. He advised the Board needs to decide what they want from the Commission and what duties do they want to assign to the Commission, aside from what the statute says. Once those duties and responsibilities are defined, the Board should meet with the Commission to outline what was decided and hopefully there will be an opportunity for cooperation and communication between the Commission and the Board of Selectmen. Or at least a better line of communication that we currently have. B. Boudreau said the Commission needs some guidance from the Board because another person has resigned. She feels the recreation department should offer more than just sports for youth. There should be events from "cradle to grave" and she expects there be communication and working together by the Recreation Director and the Commission. She went on to report the Recreation Commission at their last meeting asked for a general calendar of the upcoming year's activities and events that would include the Commissions ideas and the Director's ideas. She said the Recreation Director was unaware of some events that have occurred in the past and could continue. [Select Board Member P. Sanderson joined the meeting.] Chairman Kreider feels the calendar of events is the type of information that should come to the Board. TA Johnson said he has spoken to the Recreation Director since the last Board of Selectmen meeting and the Director understands that the Board wants to know about big events beforehand. Chairman Kreider stressed that the Board needs to know the plan for the athletic fields as well. TA Johnson suggested the Friends of Recreation, the Recreation Commission, and the Recreation Director draft a plan for the fields and a calendar of events. Then the Director can bring it to the Board. From there, the Board can look at how to fund it, a time table, etc. He feels we need a collaborative effort and a plan that everyone agrees with, and they will go with. Once there is a plan in place, the Director can work on implementing it and bring any potential barriers to getting it done to the Board of Selectmen's attention. A plan in place will prevent everyone from gong off on their own with their own plans.

2023 Lawn Maintenance RFP Bid Results

We received one bid on the lawn maintenance RFP. This bid was significantly over the budgeted amount, due to increases across the board for labor and fuel. TA Johnson asked for permission from the Board to negotiate with the contractor for pieces of the contract that could be split out, such as the Bow Lake Road fields that are not being used. There was discussion around the potential part-time new hire proposed in the 2023 budget for this summer. If the budget passes, that person could take on mowing with our own

mower. There was a discussion about the cemetery portion of the mowing and how that might be funded through the cemetery perpetual care fund. TA Johnson said he has not come up with a formula to figure out how much should be charged to the cemeteries that the Trustees could agree with.

Board Task Manager

B. Boudreau suggested the Board host a gathering of all the various boards and commissions, like a volunteer appreciation event.

P. Sanderson asked about any progress on the Bow Street/Rt 4 intersection issue. TA Johnson reported there has been no success with trying to get the state to relocate the telephone pole out of the intersection.

B. Boudreau also asked about any progress on a monthly newsletter. TA Johnson has spoken to a contractor to set up a template that someone on staff could use to produce a newsletter. A discussion ensued around where content for the newsletter would come from.

Board Committee Reports

T. Colby reported that he and Gary Tasker had hung 27 pictures on the walls of the meeting room. He would like to have identifying information displayed near each one. T. Colby said he is thankful for being able to serve on the Board and hopes to be reelected.

P. Sanderson said a new resident has expressed an interest in serving on the Zoning Board. She has submitted her letter of interest to TA Johnson. The Zoning Board still has two opening for alternates.

At 7:21:

Motion: "To adjourn the meeting."
Motion: T. Colby
Second: P. Sanderson
Motion carried by vote of 5/0.

Minutes respectfully submitted by
Cheryl Eastman

Northwood NH Consent Agenda for March 21, 2023

Payroll Manifest dated March 8, 2023
Batch #030823 for $53,126.19

Accounts Payable Manifest dated March 8, 2023
Batch #105 for $51,222.87

Accounts Payable Manifest dated March 8, 2023
Batch #106 for $487.58

Accounts Payable Manifest dated March 13, 2023
Batch #108 for $799,748.11

Payroll Manifest dated March 22, 2023
Batch #032023 for $49,143.58

Accounts Payable Manifest dated March 22, 2023
Batch #109 for $27,624.32

Property Tax Exemptions: Approve or Deny per Assessor's Recommendations
Elderly Exemption – Map 219 Lot 28 – Cheever
Wood Heating Exemption – Map 230 Lot 46 – Delfuoco
Elderly, Blind & Disabled Exemptions – Map 230 Lot 11 – Collins

Abatements: Approve or Deny per Assessor's Recommendations
Frances Sun – Map 108 Lot 61 & Map 108 Lot 62
BNADA Trust – Map 109 Lot 44
Gary & Larona Jarest – Map 117 Lot 35
Rosenblum Heirs – Map 109 Lot 14

Others:

Approved by a vote of **____ Yes, ____ No** on March 21, 2023

_____ Hal Kreider

_____ Tim Colby

_____ Beth Boudreau

_____ James Guzofski

_____ Pamela Sanderson

CCAG
Assessing Services
& Revaluations

2022 ABATEMENT RECOMMENDATION

DATE March 2, 2023

TOWN OF: Northwood

TO: Board of Selectmen

FROM: Jeff Earls, Assessor

OWNER: Sun

PROPERTY LOCATION 10 Association Drive

Map & Lot: 108- 61

COMMENTS: An interior inspection of the property was done and I have the following changes:

Lot 108-61 House had a area with cathedral ceiling which wasn.t accounted for. Remeasured outside patio.

Original Assessment: 698,300
Revised Assessment: 686,300

Abatement: 12,000 **X Tax Rate .01258Abate $150.96 Interest_____Total_____**

ABATEMENT GRANTED

_____

_____

_____

_____

_____
Signature/Date

ABATEMENT DENIED

_____

_____

_____

_____

_____
Signatures/Date

Cross Country Appraisal Group, LLC
12 Kayak Way, Unit 1-1, Boscawen, NH 03303 • **Tel** (603) 415-0130 • **Fax** (603) 415-0131 •
jearls@xcag.com

CCAG
Assessing Services
& Revaluations

2022 ABATEMENT RECOMMENDATION

DATE March 9, 2023

TOWN OF: Northwood

TO: Board of Selectmen

FROM: Jeff Earls, Assessor

OWNER: Sun

PROPERTY LOCATION: Association Drive

Map & Lot: 108- 62

COMMENTS: 108-62 Taxpayer compares lot with neighboring back lot. I believe the subject lot has more utility than the neighboring lot in that it is more level, is paved and allows for sorely needed parking for the area. Recommend no change for this lot.

ABATEMENT GRANTED

_____

_____

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_____
Signature/Date

ABATEMENT DENIED

_____

_____

_____

_____

_____
Signatures/Date

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2022 ABATEMENT RECOMMENDATION

DATE March 9, 2023

TOWN OF: Northwood

TO: Board of Selectmen

FROM: Jeff Earls, Assessor

OWNER: BNADA

PROPERTY LOCATION 109 Lakeshore

Map & Lot: 109-44

COMMENTS: Taxpayer compares his property with 105 and 107 Lakeshore which had adjustments for lot size. This property should have a larger adjustment for lot size but is bigger than the 2 comparables. Changed adjustment to 110

Original Assessment: 547,400
Revised Assessment: 523,800

Abatement: 23,600 **X Tax Rate** .01358 **Abate** 296.89 **Interest**_____ **Total**_____

ABATEMENT GRANTED	ABATEMENT DENIED
_____	_____
_____	_____
_____	_____
_____	_____
_____	_____
Signature/Date	Signatures/Date

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& Revaluations

2022 ABATEMENT RECOMMENDATION

DATE March 9, 2023

TOWN OF: Northwood

TO: Board of Selectmen

FROM: Jeff Earls, Assessor

OWNER: Tonkin

PROPERTY LOCATION 119 Catamont Road

Map & Lot: 212-27

COMMENTS: FFF Living area should be EPF Enclosed porch.

Original Assessment: 355,900
Revised Assessment: 352,100

Abatement: 3,800 **X Tax Rate** .01258 **Abate** $47.80 **Interest**_____ **Total**_____

ABATEMENT GRANTED

_____

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_____

_____
Signature/Date

ABATEMENT DENIED

_____

_____

_____

_____

_____
Signatures/Date

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CCAG
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2022 ABATEMENT RECOMMENDATION

DATE March 16, 2023

TOWN OF: Northwood

TO: Board of Selectmen

FROM: Jeff Earls, Assessor

OWNER: Rosenblum Heirs

PROPERTY LOCATION 50 Old Dump Road

Map & Lot: 109-14

COMMENTS: Taxpayer has made a comparison of his land compared to other waterfront lots that sold recently. His analysis is done by acreage and he finds that his comes out higher than 4 of the 5 comparables. The reason for this is that he has a very small lot acreage-wise. The smaller the lot the more the value per acre. The reason for this is that on any lot and especially waterfront lots there is a certain value for just being on the water. We did consider the size of the lot and the acreage compared to other lots however, because the lot is so small (.11ac.) parking is an issue and was not originally considered.

Therefore, after taking into consideration parking:

Original Assessment: 490,100
Revised Assessment: 454,600

Abatement: 35,500 **X Tax Rate** .0128 **Abate** 454.09 **Interest**_____ **Total**_____

ABATEMENT GRANTED	ABATEMENT DENIED
_____	_____
_____	_____
_____	_____
_____	_____
_____	_____
Signature/Date	Signatures/Date

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12 Kayak Way, Unit 1-1, Boscawen, NH 03303 • **Tel** (603) 415-0130 • **Fax** (603) 415-0131 •
jearls@xcag.com

FORM
PA-29

NEW HAMPSHIRE DEPARTMENT OF REVENUE ADMINISTRATION

PERMANENT APPLICATION FOR PROPERTY TAX CREDITS/EXEMPTIONS

DUE DATE APRIL 15 PRECEDING THE SETTING OF THE TAX RATE

STEP 1 OWNER AND APPLICANT NAME AND ADDRESS

OWNER AND APPLICANT INFORMATION

OWNER

If required, is a PA-33 on file? ◯ YES ◯ NO

APPLICANT'S LAST NAME	APPLICANT'S FIRST NAME	MI	PHONE NUMBER
CHEEVER	ROBERT	D	247-0260
APPLICANT'S LAST NAME	APPLICANT'S FIRST NAME	MI	PHONE NUMBER
CHEEVER	MARIE	E	247-1468

MAILING ADDRESS: 34 SKY FARM ROAD

CITY/TOWN: NORTHWOOD | STATE: N.H. | ZIPCODE: 03261

PROPERTY ADDRESS: 34 SKY FARM ROAD | TAX MAP: 000219 | BLOCK: | LOT: 000028

IS THIS YOUR PRIMARY RESIDENCE? ☒ YES ◯ NO

PROPERTY OWNER NAME

STEP 2 VETERANS' TAX CREDITS AND EXEMPTION

VETERAN'S INFORMATION

1. APPLICANT IS THE:
- ◯ Veteran
- ◯ Spouse
- ◯ Surviving Spouse

2. APPLYING FOR:
- ☐ Veterans' Tax Credit (RSA 72:28) Standard ($50) / Optional ($51 up to $750)
- ☐ All Veterans' Tax Credit (RSA 72:28-b) ***If Adopted by Town*** Standard ($50) / Optional ($51 up to $750)
- ☐ Tax Credit for Service-Connected Total Disability (RSA 72:35) Standard ($700) / Optional ($701 up to $4,000)
- ☐ Tax Credit for Surviving Spouse (RSA 72:29-a *"...of any person who was killed or died while on active duty..."*)
- ☐ Tax Credit for Combat Service (RSA 72:28-c) ***If Adopted by Town*** ($50 up to $500)
- ☐ Certain Disabled Veterans (Exemption) (RSA 72:36-a)

3. Veteran's Name | **Dates of Military Service Enter (MMDDYYYY)** 4. Date of Entry | 5. Date of Discharge/Release

IF A VETERAN OF ALLIED COUNTRY: (RSA 72:32)

6. Name of Allied Country Served in | 7. Branch of Service

9. Does any other eligible Veteran own interest in this property? YES ◯ NO ◯ If YES, provide name

8. Please Check One.
- ◯ US Citizen at time of entry into Service
- ◯ Alien but resident of NH at time of entry into Service

PROPERTY OWNER NAME

STEP 3 EXEMPTIONS

STANDARD EXEMPTIONS

10. ☒ Elderly Exemption *(Must be 65 years of age on or before April 1 of year for which exemption is claimed)* (RSA 72:39-a)
(Enter numbers only MMDDYYYY) 10a. Applicant's Date of Birth 9-27-55 10b. Spouse's Date of Birth 11-21-57
11. ☐ Improvements to Assist Persons with Disabilities (RSA 72:37-a)
12. ☐ Blind Exemption (RSA 72:37)

LOCAL OPTIONAL EXEMPTIONS *(If adopted by city/town)*

13. ☐ Deaf Exemption (RSA 72:38-b)
☐ Disabled Exemption (RSA 72:37-b)
☐ Solar Energy Systems Exemption (RSA 72:62)
☐ Electric Energy Storage Systems Exemption (RSA 72:85)
☐ Wind-Powered Energy Systems Exemption (RSA 72:66)
☐ Woodheating Energy Systems Exemption (RSA 72:70)
☐ Renewable Generation Facilities and Electric Energy Storage Systems Exemption (RSA 72:87)

STEP 4 RESIDENCY

14. ☐ NH Resident for **One Year** preceding April 1 in the year in which the tax credit is claimed (Veterans' Tax Credit)
☐ NH Resident for **Five Consecutive Years** (Deaf) or **At least Five Years** (Disabled) preceding April 1 in the year the exemption is claimed
☐ NH Resident for **Three Consecutive Years** preceding April 1 in the year the exemption is claimed (Elderly Exemption)

STEP 5 OWNERSHIP

15. Do you own 100% interest in this residence? ☒ Yes ◯ No If NO, what percent (%) do you own?

STEP 6 SIGNATURES

Under penalties of perjury, I declare that I have examined this document and to the best of my belief the information herein is true, correct and complete.

Robert D. Cheever — SIGNATURE (IN INK) OF PROPERTY OWNER — DATE 2-16-23

Marie E Cheever — SIGNATURE (IN INK) OF PROPERTY OWNER — DATE 2-16-23

TAX MAP | BLOCK | LOT

FORM PA-29

NEW HAMPSHIRE DEPARTMENT OF REVENUE ADMINISTRATION

PERMANENT APPLICATION FOR PROPERTY TAX CREDITS/EXEMPTIONS

MUNICIPAL AUTHORIZATION - TO BE COMPLETED BY MUNICIPAL ASSESSING OFFICIALS

VETERANS' TAX CREDIT

MUNICIPAL TAX MAP [ ] BLOCK [ ] LOT [ ]

	AMOUNT	GRANTED	DENIED	DATE
☐ Veterans' Tax Credit RSA 72:28 *(Standard $50; Optional $51 up to $750)*		○	○	
☐ All Veterans' Tax Credit RSA 72:28-b *(Standard $50; Optional $51 up to $750)*		○	○	
☐ Tax Credit for Service-Connected Total Disability *(Standard $700; Optional $701 up to $4,000)*		○	○	
☐ Surviving Spouse Tax Credit *(Standard $700; Optional $701 up to $2,000)*		○	○	
☐ Tax Credit for Combat Service pursuant to RSA 72:28-c *($50 up to $500)*		○	○	

☐ Review Applicable Discharge Papers Form(s) [ ]

☐ Other Information [ ]

VETERANS' EXEMPTION

☐ Certain Disabled Veterans' Exemption ○ Veteran ○ Surviving Spouse GRANTED ○ DENIED ○ [ ]

APPLICABLE ELDERLY, DISABLED AND DEAF EXEMPTION INCOME AND ASSET LIMITS

CONTACT YOUR MUNICIPALITY FOR INCOME AND ASSET LIMITS

	Deaf Exemption	Disabled Exemption	Elderly Exemption
Income Limits			
Single			
Married			
Asset Limits			
Single			
Married			

Elderly Exemption Per Age Category

65-74 years of age	
75-79 years of age	
80+ years of age	

STANDARD and LOCAL OPTIONAL EXEMPTIONS *(If adopted by the City/Town)*

	AMOUNT	GRANTED	DENIED	DATE
☒ Elderly Exemption		○	○	
☐ Improvements to Assist Persons with Disabilities		○	○	
☐ Blind Exemption		○	○	
☐ Deaf Exemption		○	○	
☐ Disabled Exemption		○	○	
☐ Electric Energy Storage Systems Exemption		○	○	
☐ Solar Energy Systems Exemption		○	○	
☐ Woodheating Energy Systems Exemption		○	○	
☐ Wind-powered Energy Systems Exemption		○	○	
☐ Renewable Generation Facilities and Electric Energy Storage Systems		○	○	

A photocopy of this Form (Pages 1 and 2) or Form PA-35 must be returned to the property owner after approval or denial.

The following documentation may be requested at the time of application in accordance with RSA 72:34, II.

☒ * List of assets, value of each asset, net encumbrance and net value of each asset.
☒ * Statement of applicant and spouse's income.
☒ * Federal Income Tax Form.
☐ * State Interest and Dividends Tax Form.
☐ * Property Tax Inventory Form filed in any other town.

*** Documents are considered confidential and are returned to the applicant at the time a decision is made on the application.**

Municipal Notes

MEETS statutory requirement for Elderly exemption JE 3/16/23

PRINT / TYPE NAME OF SELECTMAN / MUNICIPAL ASSESSING OFFICIAL	SIGNATURE (IN INK) OF SELECTMAN / MUNICIPAL ASSESSING OFFICIAL	DATE
PRINT / TYPE NAME OF SELECTMAN / MUNICIPAL ASSESSING OFFICIAL	SIGNATURE (IN INK) OF SELECTMAN / MUNICIPAL ASSESSING OFFICIAL	DATE
PRINT / TYPE NAME OF SELECTMAN / MUNICIPAL ASSESSING OFFICIAL	SIGNATURE (IN INK) OF SELECTMAN / MUNICIPAL ASSESSING OFFICIAL	DATE
PRINT / TYPE NAME OF SELECTMAN / MUNICIPAL ASSESSING OFFICIAL	SIGNATURE (IN INK) OF SELECTMAN / MUNICIPAL ASSESSING OFFICIAL	DATE
PRINT / TYPE NAME OF SELECTMAN / MUNICIPAL ASSESSING OFFICIAL	SIGNATURE (IN INK) OF SELECTMAN / MUNICIPAL ASSESSING OFFICIAL	DATE

FORM PA-29

NEW HAMPSHIRE DEPARTMENT OF REVENUE ADMINISTRATION

PERMANENT APPLICATION FOR PROPERTY TAX CREDITS/EXEMPTIONS

DUE DATE APRIL 15 PRECEDING THE SETTING OF THE TAX RATE

STEP 1 OWNER AND APPLICANT NAME AND ADDRESS

OWNER AND APPLICANT INFORMATION

OWNER: Janet DelFuoco

If required, is a PA-33 on file? ◯ YES ◯ NO

APPLICANT'S LAST NAME	APPLICANT'S FIRST NAME	MI	PHONE NUMBER
DelFuoco	JANET	M	603-608-8391
~~259 Bow ST~~	~~Pembroke~~	—	—

MAILING ADDRESS: 259 Bow ST

CITY/TOWN: Northwood | STATE: NH | ZIPCODE: 03261

PROPERTY ADDRESS: 259 Bow ST | TAX MAP: 000230 | BLOCK: | LOT: 000046

IS THIS YOUR PRIMARY RESIDENCE? ☒ YES ◯ NO

STEP 2 VETERANS' TAX CREDITS AND EXEMPTION

VETERAN'S INFORMATION

1. APPLICANT IS THE:
- ◯ Veteran
- ◯ Spouse
- ◯ Surviving Spouse

2. APPLYING FOR:
- ☐ Veterans' Tax Credit (RSA 72:28) Standard ($50) / Optional ($51 up to $750)
- ☐ All Veterans' Tax Credit (RSA 72:28-b) *If Adopted by Town* Standard ($50) / Optional ($51 up to $750)
- ☐ Tax Credit for Service-Connected Total Disability (RSA 72:35) Standard ($700) / Optional ($701 up to $4,000)
- ☐ Tax Credit for Surviving Spouse (RSA 72:29-a *"...of any person who was killed or died while on active duty..."*)
- ☐ Tax Credit for Combat Service (RSA 72:28-c) *If Adopted by Town* ($50 up to $500)
- ☐ Certain Disabled Veterans (Exemption) (RSA 72:36-a)

3. Veteran's Name | Dates of Military Service Enter (MMDDYYYY) | 4. Date of Entry | 5. Date of Discharge/Release

IF A VETERAN OF ALLIED COUNTRY: (RSA 72:32)

6. Name of Allied Country Served In | 7. Branch of Service

9. Does any other eligible Veteran own interest in this property? YES ◯ NO ◯ If YES, provide name

8. Please Check One.
- ◯ US Citizen at time of entry into Service
- ◯ Alien but resident of NH at time of entry into Service

STEP 3 EXEMPTIONS

STANDARD EXEMPTIONS

10. ☐ Elderly Exemption *(Must be 65 years of age on or before April 1 of year for which exemption is claimed)* (RSA 72:39-a)
(Enter numbers only MMDDYYYY) 10a. Applicant's Date of Birth | 10b. Spouse's Date of Birth

11. ☐ Improvements to Assist Persons with Disabilities (RSA 72:37-a)

12. ☐ Blind Exemption (RSA 72:37)

LOCAL OPTIONAL EXEMPTIONS *(If adopted by city/town)*

13.
- ☐ Deaf Exemption (RSA 72:38-b)
- ☐ Disabled Exemption (RSA 72:37-b)
- ☐ Solar Energy Systems Exemption (RSA 72:62)
- ☐ Electric Energy Storage Systems Exemption (RSA 72:85)
- ☐ Wind-Powered Energy Systems Exemption (RSA 72:66)
- ☒ Woodheating Energy Systems Exemption (RSA 72:70)
- ☐ Renewable Generation Facilities and Electric Energy Storage Systems Exemption (RSA 72:87)

STEP 4 RESIDENCY

14.
- ☐ NH Resident for **One Year** preceding April 1 in the year in which the tax credit is claimed (Veterans' Tax Credit)
- ☒ NH Resident for **Five Consecutive Years** (Deaf) or **At least Five Years** (Disabled) preceding April 1 in the year the exemption is claimed
- ☐ NH Resident for **Three Consecutive Years** preceding April 1 in the year the exemption is claimed (Elderly Exemption)

STEP 5 OWNERSHIP

15. Do you own 100% interest in this residence? ☒ Yes ◯ No If NO, what percent (%) do you own?

STEP 6 SIGNATURES

Under penalties of perjury, I declare that I have examined this document and to the best of my belief the information herein is true, correct and complete.

Janet DelFuoco — 3/10/2023

SIGNATURE (IN INK) OF PROPERTY OWNER — DATE

SIGNATURE (IN INK) OF PROPERTY OWNER — DATE

PROPERTY OWNER NAME

PROPERTY OWNER NAME

TAX MAP | BLOCK | LOT

FORM PA-29

NEW HAMPSHIRE DEPARTMENT OF REVENUE ADMINISTRATION

PERMANENT APPLICATION FOR PROPERTY TAX CREDITS/EXEMPTIONS

MUNICIPAL AUTHORIZATION - TO BE COMPLETED BY MUNICIPAL ASSESSING OFFICIALS

VETERANS' TAX CREDIT

MUNICIPAL TAX MAP 000230 BLOCK _____ LOT 000046

	AMOUNT	GRANTED	DENIED	DATE
☐ Veterans' Tax Credit RSA 72:28 *(Standard $50; Optional $51 up to $750)*		○	○	
☐ All Veterans' Tax Credit RSA 72:28-b *(Standard $50; Optional $51 up to $750)*		○	○	
☐ Tax Credit for Service-Connected Total Disability *(Standard $700; Optional $701 up to $4,000)*		○	○	
☐ Surviving Spouse Tax Credit *(Standard $700; Optional $701 up to $2,000)*		○	○	
☐ Tax Credit for Combat Service pursuant to RSA 72:28-c *($50 up to $500)*		○	○	

☐ Review Applicable Discharge Papers Form(s) _____

☐ Other Information _____

VETERANS' EXEMPTION

☐ Certain Disabled Veterans' Exemption ○ Veteran ○ Surviving Spouse GRANTED ○ DENIED ○ _____

APPLICABLE ELDERLY, DISABLED AND DEAF EXEMPTION INCOME AND ASSET LIMITS

CONTACT YOUR MUNICIPALITY FOR INCOME AND ASSET LIMITS

	Deaf Exemption	Disabled Exemption	Elderly Exemption
Income Limits			
Single			
Married			
Asset Limits			
Single			
Married			

Elderly Exemption Per Age Category

65-74 years of age	
75-79 years of age	
80+ years of age	

STANDARD and LOCAL OPTIONAL EXEMPTIONS *(If adopted by the City/Town)*

	AMOUNT	GRANTED	DENIED	DATE
☐ Elderly Exemption		○	○	
☐ Improvements to Assist Persons with Disabilities		○	○	
☐ Blind Exemption		○	○	
☐ Deaf Exemption		○	○	
☐ Disabled Exemption		○	○	
☐ Electric Energy Storage Systems Exemption		○	○	
☐ Solar Energy Systems Exemption		○	○	
☒ Woodheating Energy Systems Exemption		○	○	
☐ Wind-powered Energy Systems Exemption		○	○	
☐ Renewable Generation Facilities and Electric Energy Storage Systems		○	○	

A photocopy of this Form (Pages 1 and 2) or Form PA-35 must be returned to the property owner after approval or denial.

The following documentation may be requested at the time of application in accordance with RSA 72:34, II.

☐ * List of assets, value of each asset, net encumbrance and net value of each asset.
☐ * Statement of applicant and spouse's income.
☐ * Federal Income Tax Form.
☐ * State Interest and Dividends Tax Form.
☐ * Property Tax Inventory Form filed in any other town.

*** Documents are considered confidential and are returned to the applicant at the time a decision is made on the application.**

Municipal Notes

Meets statutory requirement woodheat JE 3/14/23 Revised

PRINT / TYPE NAME OF SELECTMAN / MUNICIPAL ASSESSING OFFICIAL	SIGNATURE (IN INK) OF SELECTMAN / MUNICIPAL ASSESSING OFFICIAL	DATE
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FORM
PA-29

NEW HAMPSHIRE DEPARTMENT OF REVENUE ADMINISTRATION

PERMANENT APPLICATION FOR PROPERTY TAX CREDITS/EXEMPTIONS

DUE DATE APRIL 15 PRECEDING THE SETTING OF THE TAX RATE

PROPERTY OWNER NAME

PROPERTY OWNER NAME

TAX MAP | BLOCK | LOT

STEP 1 OWNER AND APPLICANT NAME AND ADDRESS

OWNER AND APPLICANT INFORMATION

OWNER: Jennifer and Linda Collins

If required, is a PA-33 on file? ○ YES ○ NO

APPLICANT'S LAST NAME	APPLICANT'S FIRST NAME	MI	PHONE NUMBER
Collins	Jennifer	L	603-219-6521
Collins	Linda	K	603-793-7089

MAILING ADDRESS: 338 1st NH TPK

CITY/TOWN: Northwood | STATE: NH | ZIPCODE: 03261

PROPERTY ADDRESS: 338 1st NH TPK | TAX MAP: 230 | BLOCK: | LOT: 11

IS THIS YOUR PRIMARY RESIDENCE? ● YES ○ NO

STEP 2 VETERANS' TAX CREDITS AND EXEMPTION

VETERAN'S INFORMATION

1. APPLICANT IS THE:
- ○ Veteran
- ○ Spouse
- ○ Surviving Spouse

2. APPLYING FOR:
- ☐ Veterans' Tax Credit (RSA 72:28) Standard ($50) / Optional ($51 up to $750)
- ☐ All Veterans' Tax Credit (RSA 72:28-b) *If Adopted by Town* Standard ($50) / Optional ($51 up to $750)
- ☐ Tax Credit for Service-Connected Total Disability (RSA 72:35) Standard ($700) / Optional ($701 up to $4,000)
- ☐ Tax Credit for Surviving Spouse (RSA 72:29-a *"...of any person who was killed or died while on active duty..."*)
- ☐ Tax Credit for Combat Service (RSA 72:28-c) *If Adopted by Town* ($50 up to $500)
- ☐ Certain Disabled Veterans (Exemption) (RSA 72:36-a)

3. Veteran's Name | Dates of Military Service Enter (MMDDYYYY) | 4. Date of Entry | 5. Date of Discharge/Release

IF A VETERAN OF ALLIED COUNTRY: (RSA 72:32)

6. Name of Allied Country Served In | 7. Branch of Service

9. Does any other eligible Veteran own interest in this property? YES ○ NO ○ If YES, provide name

8. Please Check One.
- ○ US Citizen at time of entry into Service
- ○ Alien but resident of NH at time of entry into Service

STEP 3 EXEMPTIONS

STANDARD EXEMPTIONS

10. ☑ Elderly Exemption *(Must be 65 years of age on or before April 1 of year for which exemption is claimed)* (RSA 72:39-a)
(Enter numbers only MMDDYYYY) 10a. Applicant's Date of Birth 10/1/1954 - Linda | 10b. Spouse's Date of Birth

11. ☐ Improvements to Assist Persons with Disabilities (RSA 72:37-a)

12. ☑ Blind Exemption (RSA 72:37) - Jennifer

LOCAL OPTIONAL EXEMPTIONS *(if adopted by city/town)*

13.
- ☐ Deaf Exemption (RSA 72:38-b)
- ☑ Disabled Exemption (RSA 72:37-b) Jennifer
- ☐ Solar Energy Systems Exemption (RSA 72:62)
- ☐ Renewable Generation Facilities and Electric Energy Storage Systems Exemption (RSA 72:87)
- ☐ Electric Energy Storage Systems Exemption (RSA 72:85)
- ☐ Wind-Powered Energy Systems Exemption (RSA 72:66)
- ☐ Woodheating Energy Systems Exemption (RSA 72:70)

STEP 4 RESIDENCY

14.
- ☐ NH Resident for **One Year** preceding April 1 in the year in which the tax credit is claimed (Veterans' Tax Credit)
- ☑ NH Resident for **Five Consecutive Years** (Deaf) or **At least Five Years** (Disabled) preceding April 1 in the year the exemption is claimed
- ☑ NH Resident for **Three Consecutive Years** preceding April 1 in the year the exemption is claimed (Elderly Exemption)

STEP 5 OWNERSHIP

15. Do you own 100% interest in this residence? ● Yes ○ No If NO, what percent (%) do you own?

STEP 6 SIGNATURES

Under penalties of perjury, I declare that I have examined this document and to the best of my belief the information herein is true, correct and complete.

SIGNATURE (IN INK) OF PROPERTY OWNER — DATE 2/21/2023

Linda K Collins

SIGNATURE (IN INK) OF PROPERTY OWNER — DATE 2/21/2023

FORM
PA-29

NEW HAMPSHIRE DEPARTMENT OF REVENUE ADMINISTRATION

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MUNICIPAL TAX MAP ____ BLOCK ____ LOT ____

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☐ Other Information ____

VETERANS' EXEMPTION

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Married			
Asset Limits			
Single			
Married			

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☐ Disabled Exemption		○	○	
☐ Electric Energy Storage Systems Exemption		○	○	
☐ Solar Energy Systems Exemption		○	○	
☐ Woodheating Energy Systems Exemption		○	○	
☐ Wind-powered Energy Systems Exemption		○	○	
☐ Renewable Generation Facilities and Electric Energy Storage Systems		○	○	

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Municipal Notes

meets statutory requirements Elderly, Blind and Disabled JC 3/16/23

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Town of Northwood
Town Administrator's Report
March 21, 2023

Staffing Update: Three FT patrolman positions in the police, 1 as a school resource officer are still open and one full time firefighter/EMT position is open. Chief Drolet reports they have two uncertified candidates close to being hired. They will be attending the May police academy if they are hired.

2022/23 Public Works and Facility Projects: the final work on the renovation to the town hall upper-level lobby is completed. Requests for proposals are being prepared for the 2023 road improvement projects, the painting of the town hall and the replacement of the cover structure over the demolition container at the transfer station. We will receive approximately $5,400 in insurance funds toward the replacement cost which is the total cost less depreciation and our deductible.

Transfer Station Inspection: Chris Brown and I continue to work on the requests from DES regarding the operation of the former landfill and transfer station as well as the septage lagoon system. Additional information on the septage lagoon system closure is forthcoming.

2023 Lawn Maintenance Contract: I've talked with the only contractor who bid on the contract, and we agreed to discuss his proposal further after town voting. The contractor was receptive to reviewing his proposal to see if adjustments can be made to fit within our budget amounts.

Town Hall Server Replacement: Mainstay Technologies completed the installation of our new server over this past weekend. This new server will serve operations at the town offices for at least the next five years.

December 23-25 Winter Storm: Unfortunately Rockingham County did not qualify for a disaster declaration for this storm and therefore will not be receiving any federal disaster reimbursement funds. Also, I provided you with a copy of the letter sent to the NHDOT District engineer regarding the flooding at the Eversource substation. I've had not response to date.

Upcoming Meetings Schedule: Board Meeting Schedule: regular meetings: 3/21, town voting 3/28, regular meetings on 4/11 and 4/25.

Walter Johnson

From: Matthew Frye <Matt.Frye@unh.edu>
Sent: Wednesday, February 15, 2023 9:54 AM
To: Hal Kreider; Walter Johnson; Anne Boudreau
Subject: Rec Commission
Attachments: article 8- commission creation[50] copy.pdf; RecCommRSA.pdf

Hi Everyone,
I haven't had a chance to watch last night's meeting in full, so apologies if any of this is redundant.

A couple of questions and requests:

- I did watch the section of your meeting discussing the community garden. The consensus of the commission is that of general support of the project assuming it requires limited financial resources. I don't think you would get much pushback from anyone currently on the rec commission in the pursuit of any of the options discussed last night.

- Justin Miller put in a request to join the commission several weeks ago. Neither Scott nor I have gotten any mention of his request. Is that in-process or lost in the ether?

- A member of the board asked to review the article that established the recreation revolving fund. Can someone pull that for us, please?

- The rec commission has a request for information regarding the roles and responsibilities of our body. I am attaching the article establishing the commission at town meeting as well as the RSA it references (thank you Walter for digging those up in the first place). The commission's reading suggests that our role is entirely dependent on how the BOS delineates the power sharing between the rec commission, rec staff, and other elected and appointed bodies such as the BOS, conservation commission, etc. Trying to find any mention of such delineation strikes me a Sisyphean task. Even if such a delineation exists, I doubt it would be reflective of our current needs as a community. The recreation commission is requesting clarification on the following:
    - Do we set policy pertinent to rec programs and facilities?
    - Do we have any budgetary authority?
        - Can we approve revolving fund expenditures?
    - Do we have any role in the supervision of recreation department staff?

In short, we just need clarification on what we do, and according to the RSA, that clarification needs to come from the Board of Selectmen. I realize that there is a "new" board coming in in March, so we certainly don't expect any action on this immediately. However, some clarity on the points above would go a long way to improving the functional status of our commission. We are making great progress on the rec complex, and I would hate to see that impacted by a fractured commission.

Thank You,
Matt Frye
Chair
Northwood Recreation Commission

--
Matthew Frye, M.S., CTRS/L
Clinical Assistant Professor
Department of Recreation Management & Policy

ANNUAL TOWN MEETING

March 18, 1995

The annual Town Meeting was held at Coe Brown Academy in the gymnasium. Moderator Robert A. Johnson called the meeting to order at 9:15 A.M. He asked for a moment of silence in memory of a Northwood citizens who have passed from our midst this year, nami especially Mike Bane, a Selectmen, Lib Stimmell, a Library Truste Amy Madden and Dorothy Milligan, holders of the Boston Post Can This was done. He also reminded us that we need to finish o meeting in a reasonable time as the C.B. staff will have to prepa for the play being presented here tonight. The moderator then re the opening paragraph of the warrant which was attested by t three Selectmen. George Rogers moved to dispense with the readi of the entire warrant and have each article read as we act on i Genevieve Rogers seconded the motion and it passed by a voice vot

ARTICLE 1: Selectman Robert E. Young moved that the Town authori the Northwood Conservation Commission to retain the unexpende portion ($154.00) of its 1994 appropriation, said funds to placed in the Northwood Conservation Commission Fund in accordan with RSA 36A:5. John Jacobsmeyer seconded the motion. Motion wa adopted by unanimous voice vote.

ARTICLE 2: Selectman Richard Lewis moved that the Town raise an appropriate the sum of $19,750. from the Special Ambulanc Replacement Fund (previously established) revenue balance, to h added to the Ambulance Capital Reserve Fund (previousl established) held by the Trustees of Trust Funds. This amoun represents the money received from billings in the fiscal yea 1994. Motion was adopted voice vote.

ARTICLE 3: Andreas Turner moved that the Town raise an appropriate from the surplus in the year ended December 31, 1994 the sum of $400. received from the sale of cemetery lots in th year 1994, to be added to the Cemetery Improvement Expendable Trust Fund, previously established. The motion was adopted by a unanimous voice vote.

ARTICLE 4: Robert Young moved that the Town accept the provisions of RSA 72:37-b which provides for property tax exemption for the totally and permanently disabled. Richard Lewis seconded the motion. The further explanation is to be found on page 135 of the 1994 Town Report. This reads as follows: The exemption, based on assessed value, for qualified taxpayers shall be $35,000. To qualify the person must have been a NH resident for at least five years and own and occupy the real estate individually or jointly, or if the real estate is owned by a spouse, they must have been married for at least five years. In addition, the taxpayer must have a net income of not more than $12,000. and own net assets not in excess of $30,000. excluding the value of the person's residence.

Mr. Jacobsmeyer asks if using guidelines of Federal Social Security, one might include drug addicts and alcoholics who cannot hold a job. There was not a sure answer as now the rule seems to use Federal guidelines. These exemptions would be monitored by the Selectmen. The motion was adopted by a yes and no ballot with 84 YES and 64 NO.

ARTICLE 5: Jean Lane moved the the Town repeal its March 1991 vote, which authorized the Town to elect a Highway Agent, effective forthwith and until changed by vote of Annual or Special Town Meeting. This action is to be taken in accordance with RSA 231:62. Richard Lewis seconded the motion. It was explained that this is necessary in order to give him benefits. Linda Smith agreed that Mr. Wilson is the best Highway Agent we have ever had as evidenced by the large vote he received at Tuesday's election but she feels that going to an appointed official from elected is no guarantee he would keep the job. It was suggested his pay be increased to cover his benefits. The motion failed by a ballot bote of 41 YES and 108 NO.

ARTICLE 6: Selectman Douglas Peterson moved that the Town adopt the Amendment and Restatement of Lamprey Regional Cooperative, thereby remaining a member of Lamprey Regional Cooperative for the purpose of handling, managing, and disposing of municipal solid waste. Mr. Jacobsmeyer seconded the motion. The motion was adopted by a unanimous vote.

ARTICLE 7: Robert Young moved to indefinitely postpone any action on this article. Althea Behm seconded. The motion was adopted by a voice vote.

ARTICLE 8: Richard Lewis moved that the Town have the powers set forth in N.H. RSA 35-B exercised by a Recreation Commission consisting of seven citizens of the Town, some of whom are to be appointed by the Selectmen in accordance with the terms of N.H. RSA 35-B:4 plus a seventh member who shall be one of the Selectmen then in office as designated by them to be an ex-officio member of the Commission. Douglas Peterson seconded. The motion was adopted by a unanimous voice vote.

ARTICLE 9: Robert Young moved that the Town establish a Capital Reserve Fund under the provisions of RSA 35:1 for the purpose of Tasker Hill Road Construction, and to raise and appropriate the sum of $40,000. to be placed in this fund. Mr. Lewis seconded. The motion was defeated by a show of cards vote of 73 YES and 73 NO; so this was followed by a ballot vote which was 75 YES and 87 NO.

ARTICLE 10: Virginia Dole moved to raise and appropriate the sum of $1,239,077. for general municipal operations. Douglas Peterson seconded the motion. Mr. Lewis amended the motion to read $1,225,077, (a reduction of $14,000.). Jean Lane seconded. This reduction is due to a savings in salt and sand because of the mild winter we have had.

TITLE III
TOWNS, CITIES, VILLAGE DISTRICTS, AND UNINCORPORATED PLACES

CHAPTER 35-B
PUBLIC RECREATION AND PARKS

Section 35-B:3

35-B:3 Officials and Powers. –
The power conferred by RSA 35-B:1 may be exercised by a recreation or park commission or any other board or commission as authorized by the governing body of the political subdivision and charged with the responsibility of providing leisure-time services within the political subdivisions' jurisdiction. These powers may be divided as directed by the governing body. The commission shall have powers as are necessary to carry out the purpose for which it is created. These powers may include but not be restricted to the power:
I. To acquire, hold and dispose of real and personal property; provided, however, the disposal of any real property shall have prior approval of the appropriate legislative body.
II. To make contracts;
III. To grant concessions;
IV. To make charges for the use of facilities or for participation;
V. To make and enforce rules and regulations governing the use of property, facilities or equipment and the conduct of persons thereon;
VI. To contract with any municipal corporation, governmental or private agencies for the conduct of park and recreation programs;
VII. To operate jointly with other governmental units any facilities or property including participation in the acquisition; and
VIII. To hold trust or manage public property useful to the accomplishment of its objectives.

Source. 1979, 185:1, eff. Aug. 5, 1979. 1997, 53:1, 2, eff. July 18, 1997.

TITLE III
TOWNS, CITIES, VILLAGE DISTRICTS, AND UNINCORPORATED PLACES

CHAPTER 35-B
PUBLIC RECREATION AND PARKS

Section 35-B:2

35-B:2 Tax and Appropriations. –
Any town, city, county, village district or school district may raise annually revenues and appropriate funds for the purpose described in RSA 35-B:1 and also may raise such sums when the land upon which such activities are conducted belongs to or is leased by the state. The money necessary to pay for lands or other recreation purposes described in RSA 35-B:1 may be raised and appropriated by the board or body having control over the finances of a political subdivision by the following methods:
I. General taxation, as other taxes are raised and levied or by the issuance of temporary loan bonds or by the issuance of permanent bonds to the extent, and with the authority authorized by existing law.
II. By fees and charges for recreation park services and facilities. All revenue from such fees and charges may be deposited into a special fund established for such purposes pursuant to RSA 31:95-c, or into a recreation revolving fund established by vote of the legislative body. If such a recreation revolving fund is created, the money in the fund shall be allowed to accumulate from year to year, and shall not be considered part of the political subdivision's general surplus. The treasurer of the political subdivision shall have custody of all moneys in such fund, and shall pay out the same only upon order of the recreation or park commission, or other board or body designated by the local legislative body at the time the fund is created. Such funds may be expended only for the purposes of this chapter, and no expenditure shall be made in such a way as to require the expenditure of, or create a liability upon, other town funds which have not been appropriated to that purpose. If such recreation revolving fund is rescinded by vote of the legislative body, any remaining amounts in the fund shall become part of the general fund accumulated surplus.

Source. 1979, 185:1. 1993, 161:1, eff. July 23, 1993. 2012, 181:3, eff. Aug. 10, 2012.

TOWN OF NORTHWOOD
2023 EXPANDED WAGE SCALE W/30 GRADE LEVELS

Positions		Step 1	Step 2	Step 3	Step 4	Step 5	Step 6	Step 7	Step 8	Step 9	Step 10	Step 11	Step 12	Step 13	Step 14	Step 15
	Labor Grade 1															
	Hourly	$ 9.70	$ 9.99	$ 10.29	$ 10.60	$ 10.92	$ 11.24	$ 11.58	$ 11.93	$ 12.29	$ 12.66	$ 13.04	$ 13.43	$ 13.83	$ 14.24	$ 14.67
	Annual	$ 19,011	$ 19,582	$ 20,169	$ 20,774	$ 21,397	$ 22,039	$ 22,700	$ 23,381	$ 24,083	$ 24,805	$ 25,549	$ 26,316	$ 27,105	$ 27,919	$ 28,756
	Labor Grade 2															
Transfer Station Attendant	Hourly	$ 10.19	$ 10.49	$ 10.81	$ 11.13	$ 11.46	$ 11.81	$ 12.16	$ 12.53	$ 12.90	$ 13.29	$ 13.69	$ 14.10	$ 14.52	$ 14.96	$ 15.41
	Annual	$ 21,185	$ 21,820	$ 22,475	$ 23,149	$ 23,844	$ 24,559	$ 25,296	$ 26,055	$ 26,836	$ 27,641	$ 28,471	$ 29,325	$ 30,204	$ 31,111	$ 32,044
	Labor Grade 3															
FF - not certified	Hourly	$ 10.69	$ 11.02	$ 11.35	$ 11.69	$ 12.04	$ 12.40	$ 12.77	$ 13.15	$ 13.55	$ 13.95	$ 14.37	$ 14.80	$ 15.25	$ 15.70	$ 16.18
	Annual	$ 22,244	$ 22,911	$ 23,599	$ 24,307	$ 25,036	$ 25,787	$ 26,561	$ 27,357	$ 28,178	$ 29,023	$ 29,894	$ 30,791	$ 31,715	$ 32,666	$ 33,646
	Labor Grade 4															
FF 1 & 2	Hourly	$ 11.23	$ 11.57	$ 11.91	$ 12.27	$ 12.64	$ 13.02	$ 13.41	$ 13.81	$ 14.22	$ 14.65	$ 15.09	$ 15.54	$ 16.01	$ 16.49	$ 16.98
EMT	Annual	$ 23,356	$ 24,057	$ 24,779	$ 25,522	$ 26,288	$ 27,076	$ 27,889	$ 28,725	$ 29,587	$ 30,475	$ 31,389	$ 32,331	$ 33,300	$ 34,299	$ 35,328
	Labor Grade 5															
Library Sub	Hourly	$ 11.79	$ 12.14	$ 12.51	$ 12.88	$ 13.27	$ 13.67	$ 14.08	$ 14.50	$ 14.94	$ 15.38	$ 15.85	$ 16.32	$ 16.81	$ 17.31	$ 17.83
Library Aide	Annual	$ 24,524	$ 25,260	$ 26,018	$ 26,798	$ 27,602	$ 28,430	$ 29,283	$ 30,161	$ 31,066	$ 31,998	$ 32,958	$ 33,947	$ 34,965	$ 36,014	$ 37,095
Transfer Station Attendant																
FF 1 & 2																
	Labor Grade 6															
	Hourly	$ 12.38	$ 12.75	$ 13.13	$ 13.53	$ 13.93	$ 14.35	$ 14.78	$ 15.23	$ 15.68	$ 16.15	$ 16.64	$ 17.14	$ 17.65	$ 18.18	$ 18.73
	Annual	$ 25,750	$ 26,523	$ 27,318	$ 28,138	$ 28,982	$ 29,852	$ 30,747	$ 31,670	$ 32,620	$ 33,598	$ 34,606	$ 35,644	$ 36,714	$ 37,815	$ 38,950
	Labor Grade 7															
EMT Basic	Hourly	$ 13.00	$ 13.39	$ 13.79	$ 14.20	$ 14.63	$ 15.07	$ 15.52	$ 15.99	$ 16.47	$ 16.96	$ 17.47	$ 17.99	$ 18.53	$ 19.09	$ 19.66
FF 1 & 2	Annual	$ 27,038	$ 27,849	$ 28,684	$ 29,545	$ 30,431	$ 31,344	$ 32,285	$ 33,253	$ 34,251	$ 35,278	$ 36,337	$ 37,427	$ 38,549	$ 39,706	$ 40,897
Call FF																
FF1 Lt.																
	Labor Grade 8															
	Hourly	$ 13.65	$ 14.06	$ 14.48	$ 14.91	$ 15.36	$ 15.82	$ 16.30	$ 16.79	$ 17.29	$ 17.81	$ 18.34	$ 18.89	$ 19.46	$ 20.04	$ 20.65
	Annual	$ 28,390	$ 29,241	$ 30,119	$ 31,022	$ 31,953	$ 32,911	$ 33,899	$ 34,916	$ 35,963	$ 37,042	$ 38,153	$ 39,298	$ 40,477	$ 41,691	$ 42,942
	Labor Grade 9															
Assistant Librarian	Hourly	$ 14.33	$ 14.76	$ 15.20	$ 15.66	$ 16.13	$ 16.61	$ 17.11	$ 17.63	$ 18.15	$ 18.70	$ 19.26	$ 19.84	$ 20.43	$ 21.05	$ 21.68
Paramedic	Annual	$ 29,809	$ 30,703	$ 31,625	$ 32,573	$ 33,550	$ 34,557	$ 35,594	$ 36,661	$ 37,761	$ 38,894	$ 40,061	$ 41,263	$ 42,501	$ 43,776	$ 45,089
	Labor Grade 10															
Highway Laborer II	Hourly	$ 15.05	$ 15.50	$ 15.96	$ 16.44	$ 16.94	$ 17.44	$ 17.97	$ 18.51	$ 19.06	$ 19.63	$ 20.22	$ 20.83	$ 21.45	$ 22.10	$ 22.76
Highway Laborer - On -call	Annual	$ 31,300	$ 32,239	$ 33,206	$ 34,202	$ 35,228	$ 36,285	$ 37,373	$ 38,495	$ 39,649	$ 40,839	$ 42,064	$ 43,326	$ 44,626	$ 45,965	$ 47,343
	Labor Grade 11															
FF 1 & 2 EMT	Hourly	$ 15.80	$ 16.27	$ 16.76	$ 17.27	$ 17.78	$ 18.32	$ 18.87	$ 19.43	$ 20.02	$ 20.62	$ 21.23	$ 21.87	$ 22.53	$ 23.20	$ 23.90
Building/Assessing Clerk	Annual	$ 32,865	$ 33,851	$ 34,866	$ 35,912	$ 36,989	$ 38,099	$ 39,242	$ 40,419	$ 41,632	$ 42,881	$ 44,167	$ 45,492	$ 46,857	$ 48,263	$ 49,711
Patrol Officer																
Admin Assist. - Police Dept.																
	Labor Grade 12															
FF 1 & 2 EMTA	Hourly	$ 16.59	$ 17.09	$ 17.60	$ 18.13	$ 18.67	$ 19.23	$ 19.81	$ 20.40	$ 21.02	$ 21.65	$ 22.30	$ 22.96	$ 23.65	$ 24.36	$ 25.09
	Annual	$ 34,508	$ 35,543	$ 36,609	$ 37,708	$ 38,839	$ 40,004	$ 41,204	$ 42,440	$ 43,713	$ 45,025	$ 46,376	$ 47,767	$ 49,200	$ 50,676	$ 52,196
	Labor Grade 13															
Lt FF 1 & 2 EMTA	Hourly	$ 17.42	$ 17.94	$ 18.48	$ 19.04	$ 19.61	$ 20.19	$ 20.80	$ 21.42	$ 22.07	$ 22.73	$ 23.41	$ 24.11	$ 24.84	$ 25.58	$ 26.35
	Annual	$ 36,233	$ 37,320	$ 38,440	$ 39,593	$ 40,781	$ 42,004	$ 43,264	$ 44,562	$ 45,899	$ 47,276	$ 48,694	$ 50,155	$ 51,660	$ 53,210	$ 54,806
	Labor Grade 14															
Technology Librarian	Hourly	$ 18.29	$ 18.84	$ 19.40	$ 19.99	$ 20.59	$ 21.20	$ 21.84	$ 22.50	$ 23.17	$ 23.87	$ 24.58	$ 25.32	$ 26.08	$ 26.86	$ 27.67
Patrol Officer	Annual	$ 38,045	$ 39,186	$ 40,362	$ 41,573	$ 42,820	$ 44,104	$ 45,428	$ 46,790	$ 48,194	$ 49,640	$ 51,129	$ 52,663	$ 54,243	$ 55,870	$ 57,546
Police Corporal																
Land Use Specialist																
Bldg Insp/CEO/Health Officer																
	Labor Grade 15															
Fire Captain	Hourly	$ 19.21	$ 19.78	$ 20.37	$ 20.99	$ 21.62	$ 22.26	$ 22.93	$ 23.62	$ 24.33	$ 25.06	$ 25.81	$ 26.58	$ 27.38	$ 28.20	$ 29.05
FF/Paramedic	Annual	$ 39,947	$ 41,146	$ 42,380	$ 43,651	$ 44,961	$ 46,310	$ 47,699	$ 49,130	$ 50,604	$ 52,122	$ 53,686	$ 55,296	$ 56,955	$ 58,664	$ 60,424
	Labor Grade 16															

APPROVED BY SELECT BOARD:

TOWN OF NORTHWOOD
2023 EXPANDED WAGE SCALE W/30 GRADE LEVELS

Positions		Step 1	Step 2	Step 3	Step 4	Step 5	Step 6	Step 7	Step 8	Step 9	Step 10	Step 11	Step 12	Step 13	Step 14	Step 15
Deputy Tax Coll/Town Clerk	Hourly	$ 20.17	$ 20.77	$ 21.39	$ 22.04	$ 22.70	$ 23.38	$ 24.08	$ 24.80	$ 25.55	$ 26.31	$ 27.10	$ 27.91	$ 28.75	$ 29.61	$ 30.50
Deputy Chief FF 1 & 2 EMT	Annual	$ 41,944	$ 43,203	$ 44,499	$ 45,834	$ 47,209	$ 48,625	$ 50,084	$ 51,586	$ 53,134	$ 54,728	$ 56,370	$ 58,061	$ 59,803	$ 61,597	$ 63,445
Rec Director																
	Labor Grade 17															
Tax Collector/Town Clerk	Hourly	$ 21.17	$ 21.81	$ 22.46	$ 23.14	$ 23.83	$ 24.55	$ 25.28	$ 26.04	$ 26.82	$ 27.63	$ 28.46	$ 29.31	$ 30.19	$ 31.09	$ 32.03
Library Director	Annual	$ 44,042	$ 45,363	$ 46,724	$ 48,126	$ 49,569	$ 51,056	$ 52,588	$ 54,166	$ 55,791	$ 57,464	$ 59,188	$ 60,964	$ 62,793	$ 64,677	$ 66,617
Police Sergeant																
	Labor Grade 18															
Police LT	Hourly	$ 22.23	$ 22.90	$ 23.59	$ 24.29	$ 25.02	$ 25.77	$ 26.55	$ 27.34	$ 28.16	$ 29.01	$ 29.88	$ 30.78	$ 31.70	$ 32.65	$ 33.63
	Annual	$ 46,244	$ 47,631	$ 49,060	$ 50,532	$ 52,048	$ 53,609	$ 55,217	$ 56,874	$ 58,580	$ 60,338	$ 62,148	$ 64,012	$ 65,933	$ 67,911	$ 69,948
	Labor Grade 19															
DPW Foreman	Hourly	$ 23.34	$ 24.04	$ 24.77	$ 25.51	$ 26.27	$ 27.06	$ 27.87	$ 28.71	$ 29.57	$ 30.46	$ 31.37	$ 32.31	$ 33.28	$ 34.28	$ 35.31
	Annual	$ 48,556	$ 50,013	$ 51,513	$ 53,058	$ 54,650	$ 56,290	$ 57,978	$ 59,718	$ 61,509	$ 63,355	$ 65,255	$ 67,213	$ 69,229	$ 71,306	$ 73,445
	Labor Grade 20															
	Hourly	$ 24.51	$ 25.25	$ 26.00	$ 26.78	$ 27.59	$ 28.42	$ 29.27	$ 30.15	$ 31.05	$ 31.98	$ 32.94	$ 33.93	$ 34.95	$ 36.00	$ 37.08
	Annual	$ 50,984	$ 52,513	$ 54,089	$ 55,711	$ 57,383	$ 59,104	$ 60,877	$ 62,704	$ 64,585	$ 66,522	$ 68,518	$ 70,573	$ 72,691	$ 74,871	$ 77,117
	Labor Grade 21															
	Hourly	$ 25.74	$ 26.51	$ 27.30	$ 28.12	$ 28.97	$ 29.84	$ 30.73	$ 31.65	$ 32.60	$ 33.58	$ 34.59	$ 35.63	$ 36.69	$ 37.80	$ 38.93
	Annual	$ 53,533	$ 55,139	$ 56,793	$ 58,497	$ 60,252	$ 62,059	$ 63,921	$ 65,839	$ 67,814	$ 69,848	$ 71,944	$ 74,102	$ 76,325	$ 78,615	$ 80,973
	Labor Grade 22															
Finance Director	Hourly	$ 27.02	$ 27.83	$ 28.67	$ 29.53	$ 30.42	$ 31.33	$ 32.27	$ 33.24	$ 34.23	$ 35.26	$ 36.32	$ 37.41	$ 38.53	$ 39.69	$ 40.88
	Annual	$ 56,210	$ 57,896	$ 59,633	$ 61,422	$ 63,264	$ 65,162	$ 67,117	$ 69,131	$ 71,205	$ 73,341	$ 75,541	$ 77,807	$ 80,141	$ 82,546	$ 85,022
	Labor Grade 23															
	Hourly	$ 28.38	$ 29.23	$ 30.10	$ 31.01	$ 31.94	$ 32.89	$ 33.88	$ 34.90	$ 35.94	$ 37.02	$ 38.13	$ 39.28	$ 40.46	$ 41.67	$ 42.92
	Annual	$ 59,020	$ 60,791	$ 62,614	$ 64,493	$ 66,428	$ 68,420	$ 70,473	$ 72,587	$ 74,765	$ 77,008	$ 79,318	$ 81,698	$ 84,148	$ 86,673	$ 89,273
	Labor Grade 24															
	Hourly	$ 29.79	$ 30.69	$ 31.61	$ 32.56	$ 33.53	$ 34.54	$ 35.58	$ 36.64	$ 37.74	$ 38.87	$ 40.04	$ 41.24	$ 42.48	$ 43.75	$ 45.07
	Annual	$ 61,971	$ 63,830	$ 65,745	$ 67,717	$ 69,749	$ 71,841	$ 73,997	$ 76,217	$ 78,503	$ 80,858	$ 83,284	$ 85,782	$ 88,356	$ 91,007	$ 93,737
	Labor Grade 25															
Police Chief	Hourly	$ 31	$ 32.22	$ 33.19	$ 34.18	$ 35.21	$ 36.27	$ 37.35	$ 38.47	$ 39.63	$ 40.82	$ 42.04	$ 43.30	$ 44.60	$ 45.94	$ 47.32
	Annual	$ 65,070	$ 67,022	$ 69,032	$ 71,103	$ 73,236	$ 75,434	$ 77,697	$ 80,027	$ 82,428	$ 84,901	$ 87,448	$ 90,072	$ 92,774	$ 95,557	$ 98,424
	Labor Grade 26															
Town Administrator	Hourly	$ 32.85	$ 33.83	$ 34.85	$ 35.89	$ 36.97	$ 38.08	$ 39.22	$ 40.40	$ 41.61	$ 42.86	$ 44.14	$ 45.47	$ 46.83	$ 48.24	$ 49.69
	Annual	$ 68,323	$ 70,373	$ 72,484	$ 74,658	$ 76,898	$ 79,205	$ 81,581	$ 84,029	$ 86,550	$ 89,146	$ 91,821	$ 94,575	$ 97,412	$100,335	$103,345
	Labor Grade 27															
	Hourly	$ 34.49	$ 35.52	$ 36.59	$ 37.69	$ 38.82	$ 39.98	$ 41.18	$ 42.42	$ 43.69	$ 45.00	$ 46.35	$ 47.74	$ 49.17	$ 50.65	$ 52.17
	Annual	$ 71,739	$ 73,891	$ 76,108	$ 78,391	$ 80,743	$ 83,165	$ 85,660	$ 88,230	$ 90,877	$ 93,603	$ 96,412	$ 99,304	$102,283	$105,352	$108,512
	Labor Grade 28															
	Hourly	$ 36.21	$ 37.30	$ 38.42	$ 39.57	$ 40.76	$ 41.98	$ 43.24	$ 44.54	$ 45.88	$ 47.25	$ 48.67	$ 50.13	$ 51.63	$ 53.18	$ 54.78
	Annual	$ 75,326	$ 77,586	$ 79,914	$ 82,311	$ 84,780	$ 87,324	$ 89,943	$ 92,642	$ 95,421	$ 98,284	$101,232	$104,269	$107,397	$110,619	$113,938
	Labor Grade 29															
	Hourly	$ 38.03	$ 39.17	$ 40.34	$ 41.55	$ 42.80	$ 44.08	$ 45.40	$ 46.77	$ 48.17	$ 49.61	$ 51.10	$ 52.64	$ 54.21	$ 55.84	$ 57.52
	Annual	$ 79,093	$ 81,465	$ 83,909	$ 86,427	$ 89,019	$ 91,690	$ 94,441	$ 97,274	$100,192	$103,198	$106,294	$109,483	$112,767	$116,150	$119,635
	Labor Grade 30															
	Hourly	$ 39.93	$ 41.12	$ 42.36	$ 43.63	$ 44.94	$ 46.29	$ 47.67	$ 49.10	$ 50.58	$ 52.10	$ 53.66	$ 55.27	$ 56.93	$ 58.63	$ 60.39
	Annual	$ 83,047	$ 85,539	$ 88,105	$ 90,748	$ 93,470	$ 96,274	$ 99,163	$102,138	$105,202	$108,358	$111,608	$114,957	$118,405	$121,958	$125,616

Off Matrix:
Elected Officials

Not included in list:
Beach Attendant
Referee
League Coordinator

APPROVED BY SELECT BOARD:

LAMPREY REGIONAL COOPERATIVE
BOARD OF DIRECTORS MEETING

THURSDAY, MARCH 9, 2023 AT 2:00 PM

LEE PUBLIC SAFETY COMPLEX
20 GEORGE BENNETT ROAD
LEE, NH 03861

I. Open Meeting

II. Roll Call/Introductions

III. Consideration of the Minutes of the January 12, 2023 Meeting

IV. Chairman's Report

V. FY 2023 Financial Reports if available

VI. Adoption of the Proposed Consolidated Operating Budget for FY 2023

VII. Adoption of a Contract Extension with Waste Management for Disposal Services

VIII. Cooperative Officers for the Year

IX. Any Other Business and/or Questions

X. Adjournment

Minutes of the January 12, 2023 Lamprey Regional Cooperative Board of Directors Meeting

Chair Paul Deschaine opened the meeting at 2:03 pm at the Lee Public Safety Complex by declaring the meeting of the Lamprey Regional Cooperative Board of Directors meeting open.

First, we will do introductions. Please state your name and the town or city that you are representing. So, I'll start. My name is Paul Deschaine and I am representing Stratham, and I am also your chair.

Scott Bugbee, Vice Chair, Lee.
Dennis Messier, City of Somersworth.
Steve Fournier, Secretary, Newmarket.
Walter Johnson, Northwood.
Hoby Harmon, Newfield.
Dennis Koch, Effing.
Erin Paradise, Barrington.

Deschaine: Excellent. Being that there's eight of us here, which is a quorum, we will move forward with the agenda. The first item on the agenda is the minutes of the January 21, 2022 meeting, which is included in your packet and was forwarded prior to the meeting. Any comments, questions, or corrections?

Dennis Messier made a motion to accept the minutes. Seconded by Steve Fournier.

Deschaine: It has been moved and seconded to accept the minutes as presented. All in favor say aye. Any opposed, say nay. None. The motion was unanimously adopted.

Deschaine: Chairman's Report, which is what has been happening at the landfill. The October 12, 2022 letter from CMA Engineers summarizes our activities for this past year.

Deschaine: Let the record note that Jay Moriarty of Madbury has arrived. That makes a present quorum of nine. We are recording the meeting for transcription purposes.

Deschaine: Were there any questions, comments, concerns about what was detailed in that CMA letter? Things have gotten a lot better. Most of the water issues that were accumulating in the landfill have been dealt with. We are now back to a situation normal in the landfill. That means that we can now hopefully progress towards the maintenance plan that CMA was originally hired to do, so that we can go out to bid for a contract to follow that maintenance plan and keep things up to snuff on an annual basis rather than once or twice every 10 or 20 years.

The other major accomplishment was the survey plan that was authorized by the board last year. That is the document right after CMAs and Vortex Services memorandum in your packet. So, unless there are any other questions on the landfill, I will review the content of the draft survey plan. Hearing none, I will go to the survey plan.

There was originally in our lease agreement with the city of Somersworth, an Exhibit A that delineated what portion of the city's track of property where the sewage treatment plant and their sewage lagoons were, and a whole bunch of other activities. It was a huge parcel. We encumbered a depicted part in order to run and operate the landfill at the time. However, no one could find a copy of that Exhibit A as we started our negotiations to renew the lease with the city. So, it was decided that we would conduct a survey. Which is probably good idea anyway, because when we were operating the landfill, we were encumbering a lot larger segment of the land because we had not only the area of the landfill as shown here in front of you, but we also had portions further to the south where we mixed the ash with their sewage lagoon material and a lot of other operations that were going on there when we were operating.

Now that we are closed, the concept of the new survey plan is to include certainly the perimeter area that is fenced in where the landfill is, the areas where we can get access to the monitoring wells, and the areas in and around the discharge line that goes all the way down to the sewage treatment plant. I know this plan in your packet is extremely small, but that's the intent of the red line. That would become the lease line.

There some caveats to the draft survey plan. The city of Somersworth, other than now Mr. Messier, has not seen this. So, this is still subject to change. In fact, there are still a couple modifications that need to be done to this that I noted after the fact. For example, in the south west corner there is a dotted portion of the red line. According to the key here, that speaks to a lease area existing over the existing property line. There is no way the adjacent property owner is going to give us a lease on their property. So, that needs to be adjusted to follow the actual property lines. This is intended to be the minimum amount of land that we need to have a license to use in order to maintain the landfill appropriately under our permits, etc.

This took a lot of work and a lot of time to review. The survey company also went back and forth with Stantec, our water testing engineer, to make sure they had the right monitoring wells located. This is another benefit. Stantec never had a surveyed-in plan of all the monitoring wells. They had a sketch plan which was plus or minus probably 20 or 30 feet. This actually surveys them directly into the plan, which will be helped with future permitting renewals with DES and of course the city.

What was outlined in the CMA report and this survey are the two major accomplishments this year, aside from the budget discussion coming up. Are there any question? Both those activities took some of my attention and time. Secondarily, I had a couple family emergencies this past Fall, which took my attention from other Lamprey business. For that reason, I have not entered into any further discussions with the city of Somersworth. We did contact a special counsel in environmental law, and they have redrafted the proposed lease, incorporating some of the City of Somersworth's comments, and incorporating new issues that they identified as appropriate, but it has gone no further than that. That is pretty much the update on the landfill. Any other questions or thoughts?

Moriarty: Just a quick comment. Thank you. I know it is a lot of work. I believe you know it was originally planned to be two ash landfills that size. Of course, that would have been included, I believe, in the original lease. We have been needing to get these tasks done for years. I am sure you get some help from the other Executive Committee members. I am so glad to see this getting to fruition. It is something we tried to get started on several times, but there were always more important issues. So, I want to congratulate you personally and those that helped you.

Deschaine: You are welcome. That concludes my Chairman's Report. Moving on to the financial reports, I just got these yesterday, and I forwarded them via email this morning to you. These reports are still operating as two funds, the closure fund and the operating fund. The closure fund is the first one in your packet to review. We had a net loss of approximately $15,000, but we anticipated that. That is why we were anticipating using up to $80,000 in the reserves to cover those expenditures. We did not even come close to using the $80,000 budgeted in 2022. Every member paid their assessment, and landfill expenses were less than anticipated. Working with CMA, they do a very good job at trying to keep the cost down and negotiating the best price for any subcontractors. So, any questions on the closure fund financials?

If not, I will go to the operating fund. The operating fund is a little more positive. We had a net income of almost $5,400 that was not necessarily budgeted, but we kept our expenses down. Every member paid their operating fund assessment. So, that brought us to a positive point.

You can also see on the first page of the balance sheet that the operating reserve balances. We have two accounts up at the public investment pool, one being the operating account. We have got just shy of $300,000 in reserves there. There is a second one for the closure fund and it is a little lower because we had to bring, about $50,000 out of it to cover cash flows in the closure fund checking account. We are down to approximately $212,000 in reserves or unencumbered funds in the closure account. Any questions on the operating fund?

I wanted to also point out at each of your positions is a copy of the 2020 audit, and we are working now on the 2021 audit. A few more pieces of paper have to be shuffled back and forth. No notable findings are in the 2020 audit report. Now that we are not passing through all the tipping fees, our audits have gotten extremely simple.

Hearing no other questions, I will move to the budget deliberations. The first discussion is whether or not to merge the operating and closure funds. We as a group discussed this at the last meeting and made it a priority to pursue this coming fiscal year, or this existing fiscal year. In the number of years that I have been doing the budgeting, it always seemed redundant to have two funds because the only thing we operate is a closed landfill.

There are a lot of end of year transfers/adjustments between the two funds to make them whole. It started to beg the question, why are we doing all this extra work? For the foreseeable future we are not pursuing any other activity as a group. If we do, then we can decide to start a new fund if Board wants.

The major issue in consolidating the two funds is the handling of the reserves. That is why I pointed those out in the financials. Sources of the closure fund reserves are simple. That was all cash surpluses from when we operated the landfill and the member assessments. The operating fund was more caused by positive cash flows from running of the incinerator and charging users of the facility on a per ton basis. One was an expense center, the closure fund, and the other one was a cost center from operations that resulted in a profit center, so to speak. There has been no discussion both in our bylaws or any other place as to how to distribute those operating reserves. We have had that discussion before. We have over $200,000 in our operating reserves, and one could question why. Part of it was cash flow. When we were paying Waste Management and doing the pass-through billing to members, we needed the cash flow. Waste Management used to bill the Cooperative. The Cooperative then billed the member towns. The towns then paid the Cooperative. Meanwhile, the Cooperative had to pay the bill to Waste Management. There were periods of time where there was negative cash flow. We needed the reserves to buffer those activities. Now that we no longer act as the pass-through agent, our budget's gone down significantly; our expenses have gone down significantly; and therefore, there's no real need for those reserves.

However, in these past several years, we have spent significant sums out of reserves to fix the landfill and catch up on those deferred maintenance items. We have now depleted those reserves in the closure fund. That probably is the lowest balance we have ever had in that reserve fund. So, part of merging could be to replenish the reserves by moving the operating or combining the two reserve funds. We would then have more than adequate or $400,000 in terms of total reserves available.

I must credit Jay Moriarty, because he advocated for it when he was a chair, and it served us well. We need reserves as a form of self-insurance, because we cannot guarantee if there was some type of catastrophic failure at the landfill. The only thing I could conceivably think of is somehow the cap sloughs off the plastic liner and we have to rebuild it. That would be a significant expense that may or may not be covered by insurance. So that has been the philosophy that Mr. Moriarty started and we have held it through my tenure here to have a significant amount of reserves to self-insure against that possibility.

So, the positives of merging are it makes a lot of things a lot of simpler; it increases our reserves; it reduces our costs; and budgeting becomes straightforward. People will understand one budget. The only downside, as I allude to the reserves, the reserves for the closure fund are very clear. If we were to disband, we would just give everything back to the member towns, based on the same percentage basis as they were attributed the closure assessment. For the operating fund reserves, there is no statement on how to return those funds. I would not even want to venture how we would distribute that. Because this goes back to 1978 when operations started in various directions and sources. This might actually be a positive in that it eliminates the unknown of how to distribute operating reserves. You merge the two funds while all agreeing that all reserves will be returned based on the percentages. That is a known amount that is fair for everyone. These percentages are based on how much trash you brought

into the incinerator. So, it is more likely how the money was generated from the tipping fees when we ran the incinerator.

I have consulted with our CPA/auditor and, I have run it through our legal counsel. Neither one of them found anything prohibiting the consolidation. Generally, RSA 53-A under which we are created empowers these boards to deal with the finances as they see fit. So as far as I can tell from any source, you have the authority to vote to merge the funds.

Fournier. It does not make sense not to.
Deschaine: Any other discussion?
Bugbee: So, we would distribute using the closure assessment percentages?
Deschaine: If we were to close shop and liquidate, that would be my understanding. However, we act on this, I would maybe say that is part of the motion.
Koch: I thought we are married to this closure forever. So, why is there talk of disbanding it in the future?
Deschaine: Well, in the very unlikelihood that if the City of Somersworth did not want to give us a lease and therefore, they would have ownership of the property, we would transfer the permits to them and they can have at it.
Koch: And walk away?
Deschaine: And walk away and dissolve hypothetically but, I do not know why they would do that.
Messier: I am going to tell you that is not going to happen. I mean, I do not want to walk away, and we are stuck with it either. I have a concern about that.
Deschaine: No one will be able to walk away from it. The DES will make sure.
Johnson: Would you envision some further discussions about the amount of reserves based on some factor?
Deschaine: I certainly would be willing to entertain that at any time from any board member.
Johnson: You're talking about a lot of hypotheticals and acts of God and so forth, but I do not know if that is an engineering question to come up with a number for the reserves. Obviously, I'm sure the taxpayers and Northwood would be happy to have a holiday every once in a while from annual fees if that was a possibility via some reduction in the reserve funds.
Deschaine: In an effect, the proposed budget that we will discuss in a minute, actually is doing that. Because we are reusing some of the reserves to finish off some of the capital projects that are still in the budget.
Moriarty: I just offer the advice of not cutting any of the reserves. Someday something is going to happen and there will be a need to have some big machines out there in a rush after a storm or something. From my point of view and Madbury's position would be keep all the reserves. I am sure you found that things went well recently using reserves and, you got an awful lot done and spent quite a lot of money, but it is not much compared to what you might have to spend after a bad, terrible storm or something like that. You might use a special assessment for things like that, but in small towns such as I am in, we are not able to get money in the middle of the year. Cities can usually handle it, but with us, we have to go to the courts and get a special town meeting. Nothing I am going to get mad about though.

Deschaine: Remember about a year and a half ago we were possibly looking at a $200,000 investment. That was the outside estimate that CMA provided that we might have had to spend. Luckily, we did not have to, but it was very comforting to know that we had the reserves there if necessary.
Moriarty: Then inflation is itself is going to eat away at it.
Mr. Bugbee asked to go through the financial reports again. After doing so, Mr. Koch spoke.
Koch: We are sitting on about $560,000 to be clear in terms of how much is actually available in those two accounts.
Deschaine: Plus, or minus some minor liabilities. Any other questions to our statements?
Messier: I will make a statement. I do not have a problem with the making one account, or one budget, or the reserves, I mean. For Somersworth, we just pay for the closure, right? That is what I understood.
Deschaine: No, you do have an operating assessment too.
Bugbee: I thought because our trash goes to Waste Management, we had to budget one way in the beginning.
Deschaine: Right, but there are other expenses in the operating budget like the cost of the property liability that are shared by both funds.
Bugbee: Right, for the landfill that is paid from the Closure account?
Deschaine: Actually, that is paid out of operations. Because that is a general liability policy.
Bugbee: Okay.
Fournier: And that is the reason why you need to combine them.
Deschaine: Right. Correct. To avoid these confusions.
Bugbee: I do not have a problem combining them.
Fournier: Mr. Chair, do you need a motion?
Deschaine: Yes, I do.
Fournier: Would you suggest a motion?
Deschaine: I would entertain a motion that authorizes the combination of the operating account and the closure accounts, and that any future distribution of reserves be based on the closure assessment rates.
Fournier: So moved.
Messier: Second.
Deschaine: Any discussions on the motion on the floor? If not, I will call for a vote. All in favor of the motion, say aye. Any opposed? None. The motion was unanimously passed.

Deschaine: With that, you have a budget in front of you that depicts the combination of the two funds. There is not a significant change in the bottom line. In order to get the assessments right, it is color coded. Everything in green is related to the landfill and everything in yellow is related to everything else.

Mr. Deschaine reviewed the proposed landfill expenses, then, the general operating expenses. He stated if there is a way of minimizing expenses, we will make every attempt. The apportionments are below. The closed landfill type of assessments is based on the percentages that we have previously discussed, and the operating assessment is an even $1,771 for each of us, which is one 12th of those expenses.

Messier: Question for Somersworth. So, our assessment or budget number I got to give to the powers that be would be $6,761?
Deschaine: That is correct. That is the projected assessment for the city with the combined operating and landfill expenses. I will say I tried and tried to figure out why in these formulas, that the towns of Madbury and Rollinsford are the only two that have a small increase. The only thing I can say is that one 12th of the expense is higher than what your closure assessment is. So that is why statistically you end up with a small increase.
Moriarty: The question has crossed my mind. I decided to ignore it.
Deschaine: In full disclosure, there is a downside of combining the two funds that I forgot to bring up earlier and I apologize for that. The closure fund had an assessment based on the percentages. As you see, Durham and UNH were previously assessed a percentage of some of the operating costs, again, insurances etc., and that revenue was then transferred to the operating account to reimburse the operating account. Since we combined them, Durham and UNH still get an assessment, but it is slightly smaller than in years past because they are not paying for that common expense. It is minimal and minor. The executive committee went round and round over it and finally said, it is not worth arguing about. The upside is, as we were talking about reserves, I went back to the Durham withdrawal documents and the terms are basically finite. They have no claim to any reserves. They have no claim to any other operations. Their sole responsibility is to pay any assessment for operations of the closed landfill. They severed all other ties. If we were to dissolve, they do not get any results. At least that is my understanding. There could be, I suppose, others who differ, but that is what the documents point to me. So that is the only two things I can point to why Rollinsford and Madbury have a small increase.
Moriarty: You have detailed some big pluses and minuses, but I am sitting here thinking of something I heard over the years. Just remember, better is the enemy of good enough, and that sounds like a good enough arrangement to me. I am not concerned over it.
Deschaine: So that is the operating budget. Any comment? Thoughts? Questions?
Moriarty: I move we accept the operating budget as presented?
Deschaine: And proceed to public hearing?
Moriarty: And proceed to public hearing.
Deschaine: Motion by Jay Moriarty.
Fournier: Second by Steve Fournier.

Deschaine: Any discussion on the motion? If not, all in favor say aye. All opposed say nay. None. The motion is unanimously approved. So, now to schedule a public hearing. In your email packet there was a tool that I created a couple years ago to predict when meetings could occur using the notice requirements. I plug today's date in, and although the public hearing is not as of much concern to this group, the final budget adoption date is. If I can get the notices in the newspaper, which again, there is only one notice now, so that will cut our expenses in half for notices. If I can get the notice in by January 19th, we would have a public hearing on January 31st. After the public hearing, we have to wait 30 days for any comment that might be submitted. So, any time after February 27th, we could have our meeting. After discussing

everyone's availability, Mr. Deschaine asked if March 9th was good for everyone? It will probably be in Stratham. Everyone agreed.

Deschaine: The only other item is the Cooperative officers for the year. We usually vote on that at the next meeting, on March 9th but, I wanted to make everyone aware that, again, the chair and vice chair and the secretary positions are an annual term. So, I just put that out there for anyone considering to take on this fun job.

Deschaine: Is there any other business before we move on to a non-public session? If not, we will go into non-public session and then immediately adjourn thereafter. Hearing none, I will entertain a motion to go into non-public session to talk about contractual items with Waste Management for disposal services. This will be a roll call vote
Johnson: So moved.
Bugbee: Second.
Deschaine: I will call the role for a vote on the motion to enter into non-public session.
Barrington. Erin Paradise: Yes.
Epping. Dennis Koch: Yes.
Greenland? Greenland. Not present.
Lee. Scott Bugbee: Yes.
Madbury. Jay Moriarty: Yes.
Newfields. Hoby Harmon: Yes.
Newington? Newington. Not present.
Newmarket. Steve Fournier: Yes.
Northwood. Walter Johnson: Yes.
Rollinsford? Rollinsford. Not present.
Somersworth. Dennis Messier: Yes.
Stratham Paul Deschaine: yes.
Deschaine: The motion passes unanimously. We will go into non-public session now at 2:46 pm.

Deschaine: We resumed the public session at 3:01 pm with a motion to come out of non-public session and to seal the minutes. Steve Fournier makes the motion. Scott Bugbee seconded the motion. Any in favor of the motion are to say aye. Any opposed nay. The motion passed unanimously.

Deschaine: Okay, is there a motion to adjourn?
Fournier: Do we need a motion adjourn or could the chair just adjourn without opposition?
Deschaine: I will accept that as a motion. You can vote with your feet by leaving at 3:08 pm. Thank you very much.

Transcribed by Rev.com

Reviewed and edited by Paul Deschaine

Minutes of January 31, 2023 Public Hearing for the Lamprey Regional Cooperative FY 2023 Operating/Closure Budget.

Members Present: Paul Deschaine, Chair, Board of Directors.

Mr. Deschaine opened the public hearing at 1:00 pm at the Stratham Municipal Center. The purpose of the hearing was to take public comment on the proposed 2023 Operating/Closure Budget. No one else was present.

Mr. Deschaine had budget materials and the public hearing notices available.

Mr. Deschaine waited for anyone to arrive.

Seeing no one present, Mr. Deschaine closed the public hearing at 1:15 pm.

Respectfully Submitted,

Paul R. Deschaine

Lamprey Closure & Operating Budget	January - Current (September 30, 2022)						
As Proposed December 22, 2022							
Ordinary Income/Expense	2022 Actual YTD 9/30/2022	2022 Proposed	Balance Remaining Budget v Actual	12 Months Projected 2022 Actuals	2023 Proposed		
Income							
Interest Income	$3,657.46	$175.00	($3,482.46)	$4,876.61	$5,000.00		
Closure Assessment	$40,344.00	$40,344.00	$0.00	$40,344.00	$25,830.00		
Operations Assessment	$14,313.48	$14,313.00	($0.48)	$14,313.00	$21,247.00		
Interfund Transfer Closure to Operations	$0.00	$5,719.00	$0.00	$5,719.00	$0.00		
Use of Reserves	$25,511.91	$80,500.00	$54,988.09	$37,402.42	$27,500.00		
Total Income	$83,826.85	$141,051.00	$51,505.15	$102,655.03	$79,577.00		
		$60,551.00		$65,252.61	$52,077.00	w/o reserves	
Landfill Expenses							
Bank Service Charges	$40.00	$60.00	$20.00	$53.33	$0.00		
Electricity	$1,223.32	$2,000.00	$776.68	$1,631.09	$2,100.00		
Engineering (WaterTesting)	$362.00	$9,565.00	$9,203.00	$482.67	$5,700.00		
Engineering (Facility Evaluation)	$0.00	$10,100.00	$10,100.00	$0.00	$27,530.00		
Annual Landfill Maintenance Expense	$0.00	$4,000.00	$4,000.00	$0.00	$4,000.00		
Added Maintenance Work (one-time)	$62,663.45	$68,500.00	$5,836.55	$69,363.45	$0.00		
Facility Maintenance Management	$0.00	$8,000.00	$8,000.00	$0.00	$8,000.00		
Sewer	$962.53	$1,000.00	$37.47	$1,283.37	$1,000.00		
Interfund Transfer Closure to Operations	$0.00	$5,719.00	$5,719.00	$5,719.00	$0.00		
Contingency 10%	$0.00	$12,000.00	$12,000.00	$0.00	$5,000.00		
Total Landfill Expenses	$65,251.30	$120,944.00	$55,692.70	$78,532.92	$53,330.00		
Operational Expenses							
Contracted Services							
Document Storage	$984.00	$800.00	($184.00)	$984.00	$1,000.00		
Audit	$5,000.00	$7,000.00	$2,000.00	$6,666.67	$7,000.00		
Transcription	$27.50	$750.00	$722.50	$36.67	$200.00		
Management Services	$4,387.50	$4,000.00	($387.50)	$5,850.00	$6,800.00		
Total Contracted Services	$10,399.00	$12,550.00	$2,151.00	$13,537.33	$15,000.00		
Insurances							
Property & Liability Ins.	$645.40	$897.00	$251.60	$645.00	$987.00		
Workers Comp. Ins.	$306.56	$500.00	$193.44	$307.00	$500.00		
Total Insurances	$951.96	$1,397.00	$445.04	$952.00	$1,487.00		
Office Expenses							
Legal Fees	$6,255.50	$5,000.00	($1,255.50)	$8,340.67	$8,500.00		
Bank Service Fees	$40.00	$60.00	$20.00	$53.33	$60.00		
Legal Ads	$880.69	$800.00	($80.69)	$1,174.25	$900.00		
Office Supplies	$13.20	$100.00	$86.80	$17.60	$100.00		
Dues & Memberships	$0.00	$100.00	$100.00	$0.00	$100.00		
Postage	$35.20	$100.00	$64.80	$46.93	$100.00		
Total Office Expenses	$7,224.59	$6,160.00	($1,064.59)	$9,632.79	$9,760.00		
Total Operational Expenses	$18,575.55	$20,107.00	$1,531.45	$24,122.12	$26,247.00		
Total Expenses	$83,826.85	$141,051.00	$57,224.15	$102,655.04	$79,577.00		
Net Income	$0.00	$0.00	($5,719.00)	($0.00)	$0.00		

	Closure Assessment	Closure Assessment Rate	Operations Assessment	Operations Assessment Rate	2023 Totals	2022 Totals	Diff
Barrington	$1,537	5.95%	$1,771	8.33%	$3,307	$3,593	($286)
Durham	$2,431	9.41%	$0	0.00%	$2,431	$3,796	($1,366)
UNH	$1,713	6.63%	$0	0.00%	$1,713	$2,675	($962)
Epping	$1,834	7.10%	$1,771	8.33%	$3,605	$4,057	($453)
Greenland	$1,560	6.04%	$1,771	8.33%	$3,331	$3,630	($299)
Lee	$1,087	4.21%	$1,771	8.33%	$2,858	$2,891	($33)
Madbury	$344	1.33%	$1,771	8.33%	$2,114	$1,729	$385
Newfields	$1,087	4.21%	$1,771	8.33%	$2,858	$2,891	($33)
Newmarket	$2,382	9.22%	$1,771	8.33%	$4,152	$4,913	($760)
Newington	$2,157	8.35%	$1,771	8.33%	$3,927	$4,562	($634)
Northwood	$1,188	4.60%	$1,771	8.33%	$2,959	$3,049	($90)
Rollinsford	$940	3.64%	$1,771	8.33%	$2,711	$2,661	$49
Stratham	$2,580	9.99%	$1,771	8.33%	$4,351	$5,223	($872)
Somersworth	$4,990	19.32%	$1,771	8.33%	$6,761	$8,987	($2,226)
	$25,830	100.00%	$21,247	100.00%	$47,077	$54,657	($7,580)
							($7,580)

PUBLIC HEARING NOTICE
LAMPREY REGIONAL COOPERATIVE
2023 ANNUAL OPERATING/CLOSURE BUDGET AND APPORTIONMENT PER COOPERATIVE MEMBER TOWN

In compliance with the Agreement for the formation of the Lamprey Regional Cooperative, Article VII-7.2, **"Public Hearing on Budget"** the Joint Board of Directors of the Lamprey Regional Cooperative does hereby post the 2023 Operating/Closure Budget and Apportionment per Cooperative Member Town, and hereby gives notice of a Public Hearing on the 2023 Budget and Apportionment, to be held on **Tuesday, January 31, 2023, 1:00 p.m.** at the Stratham Municipal Center, Hutton Hearing Room, 10 Bunker Hill Avenue, Stratham, NH.

PROPOSED APPORTIONMENT OF THE 2023
LAMPREY REGIONAL COOPERATIVE
OPERATING/CLOSURE BUDGET

PROJECTED FUNDS TO BE RAISED BY LAMPREY REGIONAL COOPERATIVE MEMBERSHIP IN 2023: TOTAL OF **$47,077.**

Operational/Closure Expenses: (Projected 2023 share)

BARRINGTON	$3,307.00
DURHAM	$2,431.00
UNH	$1,713.00
EPPING	$3,605.00
GREENLAND	$3,331.00
LEE	$2,858.00
MADBURY	$2,114.00
NEWFIELDS	$2,858.00
NEWINGTON	$3,927.00
NEWMARKET	$4,151.00
NORTHWOOD	$2,959.00
ROLLINSFORD	$2,711.00
SOMERSWORTH	$6,761.00
STRATHAM	$4,351.00
TOTAL:	**$47,077.00**

PROJECTED 2023 EXPENSES AND INCOME STATEMENT

EXPENSES:		**REVENUES:**	
Operations:		Estimated Revenues:	
Contracted Services	$15,000.00	Interest Income	$5,000.00
Insurances	$1,487.00	Member Assessments	$47,077.00
Office Expenses	$9,760.00	Use of Reserves	$27,500.00
Landfill Closure:	$53,330.00		
Total:	**$79,577.00**	**Total:**	**$79,577.00**

Paul R. Deschaine, Chair
Board of Directors

AMENDMENT TWO

WASTE DISPOSAL AGREEMENT

BETWEEN

WASTE MANAGEMENT OF NEW HAMPSHIRE, INC.,

TURNKEY RECYCLING AND ENVIRONMENTAL ENTERPRISES, INC.

AND

LAMPREY REGIONAL COOPERATIVE

This Amendment Two ("Amendment Two") dated this _____ day of _____, 2023, but to be effective on June 1, 2023 ("Effective Date"), is by and between Waste Management of New Hampshire, Inc. Turnkey Recycling and Environmental Enterprises ("TREE" or "Turnkey Landfill") and the Lamprey Regional Cooperative ("COOP").

Whereas, that certain Waste Disposal Agreement was entered into by and between TREE and COOP on the 22nd day of December, 2006 to be effective January 1, 2007 ("Original Agreement"), which Original Agreement was amended by that certain First Amendment dated August 24, 2015 ("Amendment One"); and

Whereas, based upon certain undertakings and agreements on the part of TREE and COOP, subject to the terms of this Amendment Two, the parties do hereby agree to amend and extend the Original Agreement as it was amended by Amendment One as set forth herein (collectively, the Original Agreement, Amendment One and Amendment Two are referred to as the "Agreement").

Now, therefore, for valuable consideration, the parties agree as follows:

1. Section 3. TERM is modified to extend the end date of the Term to December 31, 2033 (7 years from the end of the Term set forth in Amendment One). The Term is subject to early termination should landfill operations at TREE cease prior to the expiration date of this Agreement.

2. Section 4. FEES and BILLING shall be deleted in its entirety and replaced with the following:

FEES and BILLING. The disposal fee, beginning June 1, 2023, shall be Seventy-Eight Dollars ($78.00) per ton for all Waste Materials delivered. Said fee shall escalate annually as outlined below and includes all Host Community Fee and Consumer Price Increases (CPI). Bills will be sent on a bi-monthly schedule and payment is required within ten days from the date of the invoice. Members of the Coop shall pay a late fee on all past due amounts accruing from the date of the invoice at a rate of eighteen percent (18%) per annum or, if less, the maximum amount allowed by law. The disposal fees shall not be subject to increased or changed fuel or environmental surcharges that may be levied by TREE in the future and are inclusive of any and all of said or similar fees or surcharges existing as of the Effective Date.

In the event that any federal, state, or local body or agency adopts or implements any environmental law, rule, regulation or order respecting the disposal facility which results in an increase in cost of facility operations or levies a tax or fee on waste disposal activities or operations at the facility which discriminates against the facility or its solid waste disposal activity, one hundred percent (100%) of any such increase cost or tax shall be allocated to and charged to COOP, in an appropriate proportion to the tonnage delivered among the municipalities and other customers which deposit solid waste at the facility, provided that COOP shall be entitled to terminate this Agreement with a thirty (30) day written notice in the event any increase under this Section exceeds an amount equal to ten percent (10%) of the total disposal fee for the contract year immediately preceding the event upon which the increase is based. Notwithstanding the forgoing, in no event shall any increase in the Host Community Fee be charged to the COOP during the term of the Agreement. In addition, the COOP shall not be charged for any increases in any taxes, fees or charges that are similar to the Host Community Fee and are existing as of the Effective Date, unless such increase is due to a change in law or regulation, or order, or event that is beyond TREE's control, such that only new fees, taxes, or charges, or increases in existing taxes, fees, or charges, and operating costs due to changes in law, regulation or order, or circumstances beyond TREE's control, in relation to the services provided pursuant to this Agreement are to be apportioned and passed along to COOP in accordance with this Section. The parties' intention is that the below fees have been negotiated between the parties to provide stability and predictability to both COOP and TREE over the course of the Term regardless of increases to or changes in existing fees, taxes, or charges, and that the below rates be adjusted only in the very limited circumstances described in this section.

EFFECTIVE DATE	RATE
JUNE 1, 2023	$78.00
JANUARY 1, 2024	$81.00
JANUARY 1, 2025	$84.00
JANUARY 1, 2026	$87.00
JANUARY 1, 2027	$90.00
JANUARY 1, 2028	$93.00
JANUARY 1, 2029	$96.00
JANUARY 1, 2030	$103.00
JANUARY 1, 2031	$110.00
JANUARY 1, 2032	$118.00
JANUARY 1, 2033	$127.00

3. The effectiveness of this Amendment Two and the terms and rates described herein is subject to a vote of COOP's Board of Directors approving the Amendment and all current participating COOP members continuing their participation and executing a Joinder Agreement in the form attached hereto as Exhibit 1 ("Joinder Agreement"). Any COOP Member which is not currently participating in this Agreement may join at any time during the Term under the same terms and conditions of this Agreement by executing the Joinder Agreement. The parties hereto acknowledge that because this Amendment Two cannot be effective until it is adopted by a vote of the Board of Directors of COOP and all of the participating municipalities execute the Joinder Agreement, the rates set forth herein and the other terms and conditions of this Amendment Two shall be effective on June 1, 2023 or on such later date as all of the conditions of this paragraph shall have been met. Notwithstanding any specific dates set forth herein, no "retroactive" billing at the rates set forth herein shall occur if the conditions of this paragraph are not met by June 1, 2023, and billing shall continue at the rates set forth in the First Amendment until the conditions of this paragraph are met, provided that, TREE shall with forty-five days' written notice, be entitled to terminate the offer contained in this Amendment 2 at any time on or after June 1, 2023 should the conditions of the this paragraph 3 not be met such that the parties will continue to perform under the Agreement and Amendment One, without regard to the terms and conditions herein.

4. All capitalized terms used herein shall have the same meaning as ascribed in the Agreement, unless otherwise provided herein.

5. All other terms and conditions of the Original Agreement and Amendment One remain unchanged and in full force and effect except as specifically modified herein.

In witness thereof, the parties have caused this Amendment Two to be executed by their respective authorized officers or agents on the date(s) set forth below.

LAMPREY REGIONAL COOP	WASTE MANAGEMENT OF NEW HAMPSHIRE INC.
_____	_____
Paul R. Deschaine, Chairman Board of Directors Duly Authorized	Chris DeSantis, President
Date: _____	Date: _____

EXHIBIT 1

JOINDER OF PARTICIPATING COMMUNITY TO WASTE DISPOSAL AGREEMENT AS AMENDED

The undersigned duly authorized representative of the Town/City of _____, New Hampshire, on behalf of said Town/City, hereby join in that certain Waste Disposal Agreement by and between the Lamprey Regional Cooperative (the "COOP") and Waste Management of New Hampshire, Inc. Turnkey Recycling and Environmental Enterprises ("TREE"), dated December 22, 2006 (the "Original Agreement") as amended by that certain Amendment One dated August 24, 2015 ("Amendment One") and that certain Amendment Two dated _____ ("Amendment Two") (collectively, the Original Agreement, Amendment One and Amendment Two referred to as the "Agreement"). The Town/City hereby acknowledges and agrees to fully perform all obligations as a Participating Community (as defined in the Agreement) under the terms and conditions of the Agreement, including but not limited to the payment of disposal fees to TREE and delivery of all "Waste Materials" to TREE (as defined in the Agreement).

DATED:

TOWN/CITY OF _____
NEW HAMPSHIRE (the "Town/City")

_____

Witness

_____

By: _____
its duly authorized representative

WM New Tipping Fee Proposal

Year	Existing WM LRC Rate	WM Rochester Host Fee	Incremental Change per Existing Contract	Adjusted Existing New Rate	New Rates Per Amend. #2	
2017	$ 64.00	$ 0.65		$ 64.00	n/a	
2017	$ 64.00	$ 2.25		$ 64.00	n/a	
2018	$ 65.00	$ 3.00		$ 65.00	n/a	
2019	$ 66.00	$ 3.00		$ 66.00	n/a	
2020	$ 67.00	$ 3.50		$ 67.00	n/a	
2021	$ 68.50	$ 3.50		$ 68.50	n/a	
2022	$ 70.00	$ 3.50	$ 2.85	$ 72.85	n/a	
2023	$ 71.50	$ 4.50	$ 3.85	$ 75.35	n/a	
2023	$ 71.50	$ 4.50	$ 3.85	$ 75.35	$ 78.00	6/1/2023
2024	$ 73.00	$ 4.73	$ 4.08	$ 77.08	$ 81.00	
2025	$ 74.00	$ 4.96	$ 4.31	$ 78.31	$ 84.00	
2026	$ 75.00	$ 5.21	$ 4.56	$ 79.56	$ 87.00	
2027	n/a	n/a	n/a	n/a	$ 90.00	
2028	n/a	n/a	n/a	n/a	$ 93.00	
2029	n/a	n/a	n/a	n/a	$ 96.00	
2030	n/a	n/a	n/a	n/a	$ 103.00	
2031	n/a	n/a	n/a	n/a	$ 110.00	
2032	n/a	n/a	n/a	n/a	$ 118.00	
2033	n/a	n/a	n/a	n/a	$ 127.00	
		5% growth beyond 2022 assumed				

MARKET RATES FOR MSW DISPOSAL		
Municipality	CY 22 Disposal Rate Per ton	Disposal Facility
Billerica MA	$86.42	Wheelabrator
Burlington MA	$93.60	Covanta
Chelmsford MA	$93.60	Covanta
Derry, NH	$92.70	Covanta
Dover NH	$77.50	TREE
Groveland MA	$84.00	Wheelabrator
Hampton NH	$82.14	TREE
Hudson NH	$86.50	Wheelabrator
Lawrence MA	$83.00	Wheelabrator
Lowell MA	$81.57	Wheelabrator
Lynnfield	$95.48	JRM
Merrimack, NH	$78.00	TREE
Plaistow NH	$85.00	Covanta
Portsmouth NH	$76.07	TREE
Reading MA	$95.48	Covanta
Somersworth, NH	$83.01	TREE
Souhegan Regional Landfill District	$90.00	Wheelabrator
Southeast Regional	$77.12	TREE
Wakefield MA	$95.48	Covanta
Winchester MA	$95.48	Wheelabrator
Willmington MA	$83.15	Wheelabrator
MSW Disposal Average Cost Per Ton	**$86.44**	

	A	B	C	D	E	F	G	H	I	J	K	L	M	N
1	Town of Northwood													Updated 03/21/2023
2	Select Board and Administration Task Manager													
3				Priority				Due		Revised				
4	Date Listed	Task		Level		Assignee(s)		Date		Date		Status		Notes
5														
6	1/25/2021	Update Wage Scale		High		WJ/BoS/CE		4/15/2021		2/28/2023		in process		Update wage Grade and Step scale
7														
8	3/23/2021	Board Review of All Committees and Their Charges		High		WJ/BoS		5/30/2021		TBD		in process		determine if still needed, is charge/mission clear and accurate
9														
10	6/10/2021	Bow St. and RT4 Intersection Drainage Issue		High		WJ/CB/DOT		TBA				In process		no DOT assistance, legal action by property owners
11														
12	6/29/2021	Address Gulch Pond Dam DES Notice		Medium		WJ/CB		9/1/2021		TBD				address letter of recommendations from DES
13														
14	4/13/2021	Organize a Conference of Committees		Medium		WJ/BoS		Apr-22		TBD		Spring 23		organize a meeting of all boards and committees to discuss mission, etc.
15														
16	1/5/2021	Review of Town Policies and Ordinances		Medium		BoS/WJ		9/1/2021		on going		In process		review during each BoS meetings beginning 03/15/2021 until complete
17														
18	1/15/2021	Cable TV Franchise Agreement Renewal Process		low		WJ/Bos/Atlantic		12/31/2023				In process		joined consortium to negociate, first meeting 3/31/21
19														
20	12/14/2021	Investigate Street Lights for Rt. 4 Intersections		High		WJ		1/31/2022		TBA				Contact Eversource for Information and cost, pending Rt4 safety comm.
21														
22	1/15/2022	Investigate Solar Array Options on Town Property		Medium		WJ		3/1/2022		4/1/2023		in process		See options to lease land to solar generating company
23														
24	1/11/2022	Spruce Up Town Hall		High		WJ/HK/BB/TC		2/15/2022		3/15/2023		in process		remove unwanted furnture and equip., paint, window coverings
25														
26	2/3/2022	Options/Solutions for Police and Fire Facilities		Medium		WJ/BoS/JS/SFC		9/1/2022		12/31/2023		in process		determine options for improvements or replacement of PD and Narrows FD
27														
28	3/15/2022	Improve Communcations to Citizens		High		WJ/BoS		4/26/2022		3/31/2023		in process		look at contract for regular/monthly newsletter, video presentations, etc.
29														
30	8/9/2022	Organize Community Garden Interests		Medium		WJ/SB/CB/VD		3/1/2023				In process		organize community for 2023 growing season
31														
32	12/22/2022	Develop Communications Newsletter with Vendor		Medium		WJ/HK		2/1/2023		3/1/2023		In process		working with consultant on setup and weekly production.
33														
34	1/24/2023	Review Culvert Matter on Ridge Road		high		WJ/CB/BOS		4/15/2023						site visit and review engineers report from land owner
35														
36	12/8/2022	Upgrade Town Meeting Room Sound System		High		WJ		1/15/2023		TBA		on hold		seek quotes for upgrading mics and system if necessary
37														
38	3/1/2023	Address Issues with Transfer Station from DES		high		WJ/CB		4/25/2023				in process		address letter of concerns from NHDES, Permtting Closurer Plan etc.
39														
40	3/1/2023	Address NHDES Issues with Septage Lagoon System		High		WJ/CB		4/15/2023				In process		address letter of concern from DES, evaluate closing the facility vs. improving
41														
42	10/14/2022	Replace Town Offices Computer Server		High		WJ/Mainstay		4/1/2023				Complete		warranty support expires May 2023, need to order hardware by 12/1/22
43														
44	8/4/2021	Develop MOU with School for Emergency Shelter		Medium		WJ/BY/BoS		10/1/2021		2/14/2023		Complete		work w/school admin and EMD to develop MOU for emergency shelter
45														
46	3/15/2022	Install New Message Sign for Town Hall Site		High		WJ/CB/BoS		4/26/2022		1/20/2023		Complete		sign ordered 7/15 9 - 10 weeks delivery, town does electrical
47														
48	9/15/2022	Conduct Surplus Equipment Sale		High		WJ/CB		11/1/2022				Complete		Organize public auction for surplus equipment sale
49														

	A	B	C	D	E	F	G	H	I	J	K	L	M	N
50	7/12/2022	Coordinate new venue for elections other than school		High		WJ/BOS		8/9/2022				Complete		re-establish use of parish hall for all elections
51														
52	5/7/2021	Investigate Harvey Lake Dam Ownership		High		WJ		6/15/2021		9/1/2021		Complete		determine ownership, address DES findings of 01/2020
53														
54	5/7/2021	Evaluate condition of boat ramps		High		WJ/ConCom/DES		7/1/2021		9/1/2021		Complete		research improvements to Northwood & Harvey Lk ramps
55														
56	8/4/2021	Coordinate Public Auction with Auctioneer		High		WJ/BoS/Staff		10/16/2021				Complete		Auction date 10/16/21, location TBD
57														
58	8/4/2021	Begin FY22 Budget Preparation Process		High		WJ/CE/Staff		9/13/2021				Complete		Issue package to department heads requesting line item budget detail
59														
60	8/10/2021	Public Hearing Regarding Ambulance Rates Increase		High		WJ/BoS/MT		8/24/2021				Complete		
61														
62	8/10/2021	Town Owned Property Abutter Sale		High		WJ/BoS/CM		0825/21				Complete		In-house sale to abutters with restrictions
63														
64	1/5/2021	Sale or Auction of Available Town Owned Property		High		WJ/BoS		8/30/2021		10/16/2021		Complete		determine status and confirm list w/BoS, ConCom,Rec Commission
65														
66	8/24/2021	Deliver TA FY22 Budget to BoS		High		WJ/CE/DHeads		10/12/2021				Complete		
67														
68	1/15/2021	Update and Improve Town Website		Medium		WJ/BoS/Staff		8/1/2021		9/15/2021		Complete		meeting scheduled with host/design company on 4/29
69														
70	8/24/2021	Department Head Budget Presentations to BOS		High		DHs/WJ/CE		See notes				Complete		Two sessions: 10/19 worksession & 10/26, 11/2 wrap up
71														
72	8/24/2021	Deliver BOS Budget to LS for distribution to BC		High		WJ/CE		11/18/2021				Complete		Budget info packets to BC
73														
74	2/4/2021	Complete New Road Surface Management System		High		WJ/CB/SCRPC		11/31/2021				Complete		process to begin in late spring/summer, kickoff meeting on 7/20
75														
76	8/24/2021	BC Review of Town Budget		High		WJ/CE/JG		12/4/2021				Complete		
77														
78	10/19/2021	Implement Transition to New Finance Software		High		CE/WJ/MTS		10/15/2021		12/15/2021		Complete		begin transfering data from ProFund to MTS
79														
80	10/19/2021	Go "Live" with New Finance Software		High		CE/WJ/MTS		12/15/2021		1/1/2022		Complete		run redundant programs prior to full change over
81														
82	3/9/2021	Review and Update Cyber Security Protection		High		WJ/CE/Mainstay		4/15/2021		1/21/2022		Complete		Review policies and practices, program protection, hardware status
83														
84	9/28/2021	Public Hearing for Use of ARPA funds		High		WJ/BoS		5/10/2022		5/24/2022		Complete		Seeking public input on how to use these unanticipated funds.
85														
86	1/15/2021	Review and Update Personnel Policy		High		WJ/BoS		4/15/2021		6/28/2022		Complete		Have current policy reviewed by legal for compliance &w/BoS for updates
87														
88	3/15/2022	Research New Message Sign for Town Hall Site		High		WJ/CB/BoS		4/26/2022		5/24/2022		Complete		Look at design options and price estimates
89														
90	3/15/2022	Public Q & A Session with School Board		Medium		WJ/SB/BoS		7/12/2022				Complete		open Q & A session with taxpayers regarding local government
91														
92	2/8/2022	Route 4 Safety Study		Medium		WJ/BoS/GG		6/1/2022		8/1/2022		Complete		review and update prior committee work with DOT and DOS
93														
94	7/12/2022	Coordinate and implement migration to new email		Medium		WJ/Mainstay		10/1/2022		9/15/2022		Complete		will move to safer system MS Office 360 email from Google

TOWN OF NORTHWOOD, NEW HAMPSHIRE
Administration Office
818 First New Hampshire Turnpike, Northwood NH 03261
(603)942-5586 Facsimile: (603)942-9107
wjohnson@town.northwood.nh.us

February 27, 2023

Brian Schutt, District Engineer
NHDOT District 6
PO Box 740
Durham, NH 03824

Dear Brian,

I am writing to you on behalf of the Northwood Select Board members to express our deep concern regarding the condition of the drainage culvert located just north of the intersection of Rt 4 and 202 adjacent to the Eversource substation.

As I'm sure you are aware, this culvert failed to provide adequate drainage from the wetlands and brook adjacent to the substation which almost resulted in a major regional power outage during the snow and rain weather event on December 23rd 2022. If it wasn't for the quick action of the town DPW staff and the Northwood Fire Department deploying three pumper trucks for six hours during the storm to pump the water level down enough to keep the water away from the substation equipment, a power outage taking several weeks to restore would have occurred according to an Eversource representative. We've been told the culvert is partially blocked somewhere in the middle of the road and to prevent a reoccurrence of a flooding event the culvert must be able to function at full capacity. Please provide us with the District's immediate plan to address this matter so to prevent a similar event from occurring again in the future.

We look forward to your response.

Sincerely,

Walter Johnson
Town Administrator

CC: Select Board ✓