# Northwood, NH Board of Selectmen Agenda February 13 ${ }^{\text {th }}, 2024$ 

You may also watch the meeting live on the Town Website here:
https://livestream.com/accounts/28706232/events/8784532/playerPwidth $=6408$ height $=3608$ enab leInfoAndActivity=true8sdefaultDrawer=8tauto Play $=$ true 8 mute $=$ false

6:00pm Call to Order, Roll Call
Pledge of Allegiance
Citizen's Forum ( 15 -minute limit, 3 minutes/speaker)
APPOINTMENTS
ㅁ:00pm Janet DelFuoco - Tentative

## Approve Minutes

$\square$ January 16 ${ }^{\text {th }}, 2023$
$\square$ Consent Agenda

## ONGOING BUSINESS

TA Report
ㅁ Free Will Baptist Church

## NEW BUSINESS

$\square$ Tax Map Maintenance Agreement - signatures req'd
$\square$ Appointment to Lamprey Regional Cooperative
Appointment to Rec Commission
Request for temporary storage @ Rec Field
Request for DPW assistance - Earth Day
Discussion - Town Buildings Report
$\square$ Discussion - Building Dept Activity Report
$\square$ Discussion - Resident email
fyi - DRA 2023 equalization Ratio report \& assessors email
$+++++++++++++++++++++++++++++++++++++++++++++++++++++++++++++++$
Board Committee Reports.
Citizen's Forum ( 15 -minute limit, 3 minutes/speaker)
Nonpublic Session:

## Adjournment

*Any person requiring interpretive or other accommodation is asked to contact the
Town Office at least 48 hours prior to the start of the meeting.


Town of Northwood
818 First NH Turnpilse Northwood, NH 03261

## Board of Selectmen Meeting Minutes January 16, 2024

ROLL CALL: Chairman Hal Kreider, Vice-Chair Tim Colby, Select Board Member James Guzofski, and Select Board Member Pam Sanderson.

STAFF PRESENT: Town Administrator Neil frvine
6:00 P.M. Chairman Kreider opened the Northwood Board of Selectmen meeting with a roll call and led the pledge of allegiance.

The Board reviewed and voted on the warrant articles for the 2024 ballot.
ltem 1 - Operating Budget:
Shall the Town raise and appropriate as an operating budget, not including appropriations by special warrant articles and other appropriations voted separately, the amounts set forth on the budget posted with the warrant or as amended by vote of the first session, for the purposes set forth therein, totaling four million five hundred seventy-nine thousand eighteen dollars $(\$ 4,579,018)$ Should this article be defeated, the default budget shall be four million ninety thousand six hundred \& thirty dollars. $(\$ 4,090,630)$ which is the same as last year, with certain adjustments required by previous action of the town or by law; or the governing body may hold one special meeting, in accordance with RSA 40:13, X and XVI, to take up the issue of a revised operating budget only. (Majority vote required) (Estimated Tax, net of estimated revenue, $\$ \mathrm{X}$ ) (Recommended by the Budget Committee 10-5)
Motion: "To recommend this article."
Motion: P. Sanderson

## Second: T. Colby

Motion carried by vote of 4 to 0 .

## Item 2-Town Employee Cost of Living Increase:

Shall the Town vote to raise and appropriate the sum of eighty-one thousand one hundred dollars $(\$ 81,100)$ to cover the salary and benefits-cost associated with providing a $3 \%$ COLA (cost of living adjustment) in 2024 for all town employees. Said amount to come from taxation. (Majority vote required) (Tax Estimate $\$ 0.09$ ) (Recommended by the Budget Committee 15-0)

## Motion: "To recommend this article."

Motion: J. Guzofski

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## Second: P. Sanderson

Motion carried by vote of 4 to 0 .

## Item 3 - Safety Complex CRF:

Shall the Town vote to change the purpose of the existing Northwood Safety Complex, to the Public Safety Facilities CRF, with the Selectboard named as agents to expend.
TA Irvine reported that he uncovered a bit of a mess when researching the current purpose of the CRF dating back to 2012 continuing through 2019. What he discovered is:

- A CRF was created in 2001 named "Police Equipment".
- 2009 Article 17 created a "Police Station Expansion CRF" and appropriated $\$ 10,000$, but the monies were mistakenly deposited to the "Police Equipment CRF".
- 2012 Article 20 asked to change the purpose of "Police Station Expansion CRF" to "Public Safety Complex CRF" and was defeated ( $64 \%$ of vote). A $2 / 3$ majority was required for passage.
- 2014 Safety Complex ETF appears on Trustee Report with a balance of $\$ 10,065.89$ and a corresponding withdrawal from "Police Equipment CRF" (being the 2009 appropriation plus interest), but there was no vote to create the Safety Complex ETF.
- 2015 Article 23 to create a "Public Safety Complex ETF" was defeated.
- 2017 Safety Complex ETF was removed from the Trustees report. The "Safety Complex CRF" appears on the Trustee report with dollars that match the ETF, but no vote passed to create the "Safety Complex CRF."
- 2018 Article 18 to appropriate $\$ 15,000$ to the "Safety Complex CRF" passed.
- 2019 Article 5 asked to change the purpose of the "Safety Complex CRF", was defeated. This research says there are two CRF's, one "Police Equipment CRF" and "Police Station Expansion CRF" (which is the mis-named "Safety Complex CRF") guided by the original purpose. A conversation with DRA and town counsel confirms these findings. Guidance is to close the "Police Station Expansion CRF" and open a new fund if needed with a clear articulation of purpose. The Board of Selectmen can insert any required warrant questions until Jan 29th, although those with appropriations are required to be disclosed at a Public Hearing. As we had our budget hearing last week any appropriation into a new fund would require a supplemental budget hearing by the budget committee before the Deliberative Session. The Budget Committee is not meeting again before the Deliberative Session. TA Irvine's recommendation is to change the language of the change of purpose question to a discontinue question with monies to be transferred to the General Fund and to word the appropriation question as an amount of $\$ 100,000$ and a purpose to develop plans etc. not being directed to an ETF or CRF.
Motion: "To recommend the article as amended to say "Shall the town vote to discontinue the Police Station Expansion Capital Reserve Fund (incorrectly referred to as Northwood Safety Complex since 2017). Said funds and accumulated interest to date of withdrawal, are to be transferred to the municipality's general fund. Current balance in this fund as of December 31, 2023: \$ $\mathrm{x}^{\prime \prime \prime}$
Motion: P. Sanderson
Second: T. Colby
Motion carried by vote of 4 to 0 .


## Item 4 - Safety Complex CRF Deposit:

Shall the town vote to raise and appropriate the sum of one hundred thousand dollars $(\$ 100,000)$ to be added to the Safety Complex CRF to be used to engage the professional services to develop the necessary plans, and engineering associated with addressing the critical need for new Public Safety Facilities. (Majority vote required) (Tax estimate $\$ 0.10$ ) (Recommended by the Budget Committee 10-1)

TA Irvine reiterated the need to change this article to be just appropriating the funds for this purpose and not as a deposit into a CRF, since the CRF doesn't exist. The funds will be held separately from the operating budget and any expenses will be charged to this account.
Motion: "To recommend this article as amended as follows: "Shall the Town vote to raise and appropriate the sum of one hundred thousand dollars $(\$ 100,000)$ to be used to engage the professional services to develop the necessary plans, and engineering associated with addressing the critical need for new Public Safety Facilities. (Majority vote required) (Tax Estimate $\mathbf{\$ 0 . 1 0 )}$ (Recommended by the Budget Committee 10-1)
Motion: T. Colby
Second: J. Guzofski
Motion carried by vote of 4 to 0 .

## Item 5 - Ambulance Lease Payment:

Shall the Town vote to raise and appropriate twenty-six thousand two hundred twenty-five dollars $(\$ 26,225)$ as the fourth payment on a 7 -year lease/purchase agreement for an ambulance with said funds to come from the Fire Rescue Vehicle Replacement Special Revenue Fund established for this purpose. If this article is defeated the vehicle must be returned and the town loses the $\$ 100,000$ down payment and all prior years' payments. (Majority vote required) (No Tax Impact) (Recommended by the Budget Committee 15-0)
Motion: "To recommend this article."
Motion: P. Sanderson
Second: T. Colby
Motion carried by vote of 4 to 0 .

Item 6-Fire Apparatus Lease Payment:
Shall the Town vote to raise and appropriate fifty-two thousand two hundred thirty-seven dollars $(\$ 52,237)$ as the fourth payment on a 5-year lease/purchase agreement for a Tanker Truck with said funds to come from the Fire Rescue Vehicle Replacement Special Revenue Fund established for this purpose. If this article is defeated the vehicle must be returned and the town loses the $\$ 300,000$ down payment and all prior years' payments. (Majority vote required) (No Tax Impact) (Recommended by the Budget Committee 15-0)
Motion: "To recommend this article."
Motion: P. Sanderson
Second: T. Colby
Motion carried by vote of 4 to 0 .

## Item 7 - Narrows Fire Station Roof Replacement:

Shall the Town vote to raise and appropriate the sum of thirty-five thousand dollars $(\$ 35,000)$ for the replacement of the roof on the Narrows Fire Station at 85 Main Street. Said project including, but not limited to removing the existing roofing material, repairing any structural defects, and installing new shingles to meet all building codes. (Majority vote required) (Tax Estimate $\$ 0.04$ ) (Recommended by the Budget Committee 15-0)
Chairman Kreider stated this facility is part of the proposed Safety Facilities plan, so it makes sense to do this work.
Motion: "To recommend this article."
Motion: P. Sanderson
Second: T. Colby

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## Motion carried by vote of 4 to 0 .

## Item 8 - Fire Apparatus Purchase:

Shall the Town vote to raise and appropriate four hundred thousand dollars $(\$ 400,000)$ for the purpose of replacing the 1996 Spartan Fire Engine and with said funds to come from the Fire Rescue Vehicle
Replacement Special Revenue Fund established for this purpose. (Majority vote required) (No Tax
Impact) (Recommended by the Budget Committee 9-2)
Motion: "To recommend this article."
Motion: P. Sanderson
Second: T. Colby
Motion carried by vote of 4 to 0 .

## Item 9-Highway Dump Truck Lease Payment:

Shall the Town vote to raise and appropriate a sum of twenty-six thousand four hundred thirty-nine dollars $(\$ 26,439)$ for the sixth-year lease payment of the seven-year lease/purchase agreement of a highway dump truck that was approved at the 2019 Town Meeting. If this article is defeated, the vehicle must be returned and the town loses all prior years' payments. (Majority vote required) (Tax Estimate \$0.03) (Recommended by the Budget Committee 15-0)

## Motion: "To recommend this article."

Motion: P. Sanderson
Second: J. Guzofski
Motion carried by vote of 4 to 0.
Item 10-Road Improvement ETF Deposit:
Shall the Town vote to raise and appropriate the sum of two hundred and fifty thousand dollars ( $\$ 250,000$ ) to be to be added to the Road improvement ETF previously established to be used for improvements to Town roads, including but not limited to paving, installing, and replacing culverts, tree removal prior to road work, crack sealing, ditching, grading, and full reconstruction in accordance with the Town's Road Surface Management Plan. (Majority vote required) (Tax Estimate $\$ 0.27$ ) (Recommended by the Budget Committee 15-0)
Motion: "To recommend this article."
Motion: P. Sanderson
Second: T. Colby
Motion carried by vote of 4 to 0 .

## Item 11 - Establish a Winter Maintenance Expendable Trust Fund:

Shall the Town vote to establish a Winter Maintenance Expendable Trust Fund for unanticipated winter maintenance expenses, meaning sand, salt, and contract plowing, in excess of projected needs and appropriate the sum of twenty thousand dollars $(\$ 20,000)$ to be placed in said fund and further to name the Board of Selectmen as agents to expend from said fund without further authorization. Said amount to come from the unassigned fund balance as of December 31, 2023. (Majority vote required) (No Tax Impact) (Recommended by the Budget Committee 13-2)
Motion: "To recommend this article."
Motion: P. Sanderson
Second: T. Colby
Motion carried by vote of 4 to 0 .
Item 12 - Building Maintenance ETF Deposit:

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Shall the Town vote to raise and appropriate the sum of fifteen thousand dollars $(\$ 15,000)$ to be added to the Building Maintenance Expendable Trust Fund previously established. Said amount to come from the unassigned fund balance as of December 31, 2023. (Majority vote required) (No Tax Impact) (Recommended by the Budget Committee 15-0)
This fund is for maintenance of all town buildings.
Motion: "To recommend this article."
Motion: P. Sanderson
Second: T. Colby
Motion carried by vote of 4 to 0 .

## Item 13 - Lagoon Maintenance and Repair Expendable Trust Fund Purpose Change:

Shall the Town vote to expand the purpose of the Lagoon Maintenance and Repair Expendable Trust Fund to include the development of the closure plan as required by DES, with the Selectboard named as agents to expend. (Recommended by the Selectmen)( $2 / 3$ vote required)
Since this article is non-monetary, no recommendation from the Board is required, but the Board wanted to give one anyway.
Motion: "To recommend this article."
Motion: P. Sanderson
Second: T. Colby
Motion carried by vote of 4 to 0 .
Item 14 - Lagoon Maintenance and Repair ETF Deposit:
Shall the Town vote to raise and appropriate the sum of twenty-five thousand dollars $(\$ 25,000)$ to be placed in the Lagoon Maintenance and Repair Expendable Trust Fund. Said amount to come from the unassigned fund balance as of December 31, 2023. (Majority vote required) (No Tax Impact) (Recommended by the Budget Committee 15-0)

## Motion: "To recommend this article."

Motion: P. Sanderson

## Second: J. Guzofski

Motion carried by vote of 4 to 0 .

## Item 15 - Transfer Station Expendable Trust Fund Purpose Change:

Shall the Town vote to expand the purpose of the Transfer Station Facility Expendable Trust Fund to include the development of the closure plan as required by DES, with the Selectboard named as agents to expend. (Recommended by the Selectmen) (2/3 vote required)
The Board feels they need to show support for this article. They are being proactive for the future, knowing the closure plan for the facility must be up to date and completed.
Motion: "To recommend this article."
Motion: P. Sanderson
Second: T. Colby
Motion carried by vote of 4 to 0 .

## Item 16 - Transfer Station Facility ETF Deposit:

Shall the Town vote to raise and appropriate the sum of ten thousand dollars ( $\$ 10,000$ ) to be deposited into the Transfer Station Facility Expendable Trust Fund previously established for the maintenance, improvement and repairs of the transfer station facility. Said amount to come from the unassigned fund balance as of December 31, 2023. Current balance in this fund as of December 31, 2023: \$x. (Majority vote required) (No Tax Impact) (Recommended by the Budget Committee 15-0)

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There was discussion regarding if this is an ETF or a CRF. TA Irvine will research it.
Motion: "To recommend this article."
Motion: P. Sanderson
Second: J. Guzofski
Motion carried by vote of 4 to 0 .

## Item 17-Highway Equipment Excavator Purchase:

Shall the Town vote to raise and appropriate the sum of eighty thousand dollars $(\$ 80,000)$ for the purchase of a mini-excavator ( $15,000 \mathrm{lb}$ ) for the Highway Department. (Majority vote required) (Tax Estimate \$0.09) (Recommended by the Budget Committee 8-7)
Motion: "To recommend this article."
Motion: P. Sanderson
Second: J. Guzofski
Motion carried by vote of 4 to 0 .
Item 18 - Vested Benefit Time ETF Deposit:
Shall the Town vote to raise and appropriate the sum of twenty thousand dollars $(\$ 20,000)$ to be added to the Benefit Vested Time Expendable Trust Fund previously established. Said amount to come from the unassigned fund balance as of December 31, 2023. Current Liability as of December 31, 2023: \$x Current balance in this fund as of December 31, 2023: $\$ x$. (Majority vote required) (No Tax Impact) (Recommended by the Budget Committee 15-0)

## Motion: "To recommend this article."

Motion: P. Sanderson

## Second: T. Colby

Motion carried by vote of 4 to 0 .

## Item 19-Rt 4 Recreation Fields Improvements:

Shall the Town vote to raise and appropriate the sum of thirty thousand dollars $(\$ 30,000)$ to continue improvements to the recreation complex located on Rt 4 as recommended by the Recreation Commission, including but not limited to expansion of parking, improving drainage, loaming and seeding and general equipment and improvements to the existing fields. (Majority vote required) (Tax Estimate \$0.03)
(Recommended by the Budget Committee 15-0)
H. Kreider wants to have wording added that states "based on the upcoming Master Plan survey results."
P. Sanderson was not comfortable with a change of wording without hearing from the Recreation Commission at the Deliberative Session. This article covers work at the Route 4 recreation fields only and no other recreation facilities in town.
Motion: "To recommend this article."
Motion: P. Sanderson
Second: T. Colby
Motion carried by vote of 4 to 0 .

## Item 20 - Recreation Facilities CRF Deposit:

Shall the Town vote to raise and appropriate the sum of twenty thousand dollars $(\$ 20,000)$ to be deposited into the Recreation Facility Capital Reserve Fund previously established for the maintenance, improvement, and repairs of Town recreational facilities, beyond the capabilities of department personnel and equipment. Said amount to come from the unassigned fund balance as of December 31, 2023. Current balance in this fund as of December 31, 2023: \$x. (Majority vote required) (No Tax Impact) (Recommended by the Budget Committee 15-0)

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The purpose of this fund is for any services that need to be contracted, instead of done by town employees.
Motion: "To recommend this article."
Motion: P. Sanderson
Second: J. Guzofski
Motion carried by vote of 4 to 0 .

## Item 21 - Creating a Full Time Assistant Librarian:

Shall the Town vote to approve creating a full-time assistant librarian position and to raise and appropriate the sum of twenty-four thousand two hundred and fifty-four dollars $(\$ 24,254)$ to pay the additional wages and benefits not included in the proposed operating budget and further to authorize the Library Trustees and Budget Committee to include the necessary funds in future operating budgets to support this new full-time 35 hour per week position. This position is currently part time at approximately 30 hours/week. (Majority vote required) (Tax Estimate $\$ 0.03$ ) (Recommended by the Budget Committee 9-2)
T. Colby wanted the public to know that if this article passes, it will not add any extra open hours or more face time at the library. $H$. Kreider said it is similar to other adjustments that have been made in several departments across the town in an effort to recruit and retain staff. P. Sanderson said without it, we run a risk of losing employees if we don't offer benefits

## Motion: "To recommend this article."

Motion: P. Sanderson
Second: H. Kreider
Motion carried by vote of 2 to 2.

Item 22 - Master Plan Update:
Shall the Town vote to raise and appropriate the sum of thirteen thousand two hundred dollars $(\$ 13,200)$ to continue updating the Town's Master Plan. This sum will provide for an update of the Economic Development chapter. Said amount to come from taxation. (Majority vote required) (Tax Estimate $\$ 0.01$ )(Recommended by the Budget Committee 14-0)
H. Kreider stated the town has made good progress with the Master Plan updates. We need to continue and finish this process. There is currently a survey out for comments on recreation and natural resources.
Motion: "To recommend this article."
Motion: P. Sanderson
Second: J. Guzofski
Motion carried by vote of 4 to 0 .

## Item 23 - Establish a Fire Hydrant Expendable Trust Fund:

Shall the Town vote to establish a Fire Hydrant Expendable Trust Fund to allow for the installation of, or the unanticipated repairs and replacement of the 20 Fire Hydrants within the Town of Northwood and appropriate the sum of seven thousand, five hundred dollars $(\$ 7,500)$ to be placed in said fund and further to name the Board of Selectmen as agents to expend from said fund without further authorization. Said amount to come from the unassigned fund balance as of December 31, 2023. (Majority vote required)
(No Tax Impact) (Recommended by the Budget Committee 13-2)
P. Sanderson said any cisterns that need to be added because of development are added at the expense of the developer as part of the approval process. This fund would be for the cost of adding or fixing town hydrants. The $\$ 1,500$ in the operating budget each year is not enough to put in a new hydrant.

## Motion: "To recommend this article."

Motion: P. Sanderson

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## Second: T. Colby

Motion carried by vote of 4 to 0 .
Item 24 - Discontinue Highway Safety Capital Reserve Fund:
Shall the town vote to discontinue the Highway Safety Capital Reserve Fund. Said funds and accumulated interest to date of withdrawal, are to be transferred to the municipality's general fund. Current balance in this fund as of December 31, 2023: \$x (Recommended by the Selectmen) (Majority vote required)
This is a housekeeping item and would close out a fund that is no longer used.
Motion: "To recommend this article."
Motion: P. Sanderson
Second: T. Colby
Motion carried by vote of 4 to 0 .

## Item 25 - Expendable Trust Fund Deposits:

Shall the Town vote to raise and appropriate the sum of eighty thousand five hundred ninety-one dollars $(\$ 80,591)$, to be placed in the following existing expendable trust funds created under RSA 31:19-a. These amounts represent the amount of user fees deposited in the general fund in 2023 for these purposes, and the appropriation shall be funded by the withdrawal of the sum from the unexpended fund balance as of December 31, 2023. Current balance as of December 31, 2023: Cable \$x Transfer Station \$x, and Cemetery: \$x.

| Cable | Transfer Station |  |
| :--- | :--- | :--- |
| Expendable Trust | $\$ 78,917.00$ | Cemetery |
| Fund |  | Expendable Trust Fund <br> $\$ 474.00$ |

(Majority vote required) (No Tax Impact) (Recommended by the Budget Committee 14-0)
Motion: "To recommend this article."
Motion: P. Sanderson
Second: T. Colby
Motion carried by vote of 4 to 0 .

## Item 26-Terrestrial Invasive Species ETF Deposit:

Shall the Town vote to raise and appropriate the sum of six thousand dollars ( $\$ 6,000$ ) to be deposited
into the previously established Terrestrial Invasive Species Expendable Trust Fund. Current balance as of December 31, 2023: \$x (Majority vote required) (Tax Estimate \$0.01) (Recommended by the Budget Committee 11-0)
Motion: "To recommend this article."
Motion: P. Sanderson
Second: J. Guzofski
Motion carried by vote of 4 to 0 .

## Item 27 - Aquatic Invasive Species Prevention ETF Deposit:

Shall the Town vote to raise and appropriate the sum of eleven thousand five hundred dollars ( $\$ 11,500$ ) to be deposited into the previously established Aquatic Invasive Species Prevention \& Control Expendable Trust Fund. Current balance in this fund as of December 31, 2023: \$x. (Majority vote required) (Tax Estimate $\$ \mathbf{0 . 0 1}$ ) (Recommended by the Budget Committee 10-0-1)

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Motion: "To recommend this article."
Motion: P. Sanderson
Second: J. Guzofski
Motion carried by vote of 4 to 0 .

## Item 28 - Aquatic Invasive Species Prevention ETF Purpose Change:

Shall the Town vote to expand the purpose of the existing Aquatic Invasive Prevention ETF, created 2017 to include the prevention of bacterial contaminate, and further to recognize education as an effective prevention mechanism for these conditions, with the Selectboard named as agents to expend (Recommended by the Selectmen) (2/3 vote required)
Education of the lake shore owners about fertilizers and pesticides is important for the protection of all the watersheds. This will also help with the town getting grants.

## Motion: "To recommend this article."

## Motion: P. Sanderson

Second: J. Guzofski
Motion carried by vote of 4 to 0 .

## Item 29 - Aquatic Invasive Species Treatment ETF Purpose Change:

Shall the Town vote to expand the purpose of the existing Aquatic Invasive Species Treatment \& Control ETF, created 2003 and amended 2015, to include the control of bacterial contaminate, and further to recognize education as an effective control mechanism for these conditions, with the Selectboard named as agents to expend. (Recommended by the Selectmen) (2/3 vote required)
This change in purpose will help prevent some of the issues that closed down Northwood Lake many times this past summer. There is no funding request this year due to the prevention efforts in past years.
Motion: "To recommend this article."
Motion: P. Sanderson
Second: T. Colby
Motion carried by vote of 4 to 0 .

## Item 30-250 ${ }^{\text {th }}$ Anniversary ETF:

Shall the Town vote to change the purpose of the existing $250^{\text {th }}$ Anniversary ETF, to the $275^{\text {th }}$ Anniversary ETF, with the Selectboard named as agents to expend. (Recommended by the Selectmen) ( $2 / 3$ vote required)
Motion: "To recommend this article."
Motion: P. Sanderson
Second: T. Colby
Motion carried by vote of 4 to 0 .
Petition Warrant Articles:
Petition 1 - Lease of Congregational Church:
To see if the Town will vote to raise and appropriate the sum of thirty-nine thousand dollars five hundred dollars $(\$ 39,500)$ for a one-year lease including utilities of handicapped accessible meeting/hall space, fully equipped kitchen, and bathrooms for the purpose of a community center on property adjacent to Coe Brown Northwood Academy at Northwood Congregational Church. (Majority vote required) (Tax Estimate \$0.04) (Recommended by the Budget Committee 9-5)
TA Irvine said an amendment can be made at the Deliberative Session to clean up the wording on this article. P. Sanderson said she still has a lot of questions about this article. H. Kreider feels if any funds
are going to be spent this year on facilities in town, we should support the fire and police departments first. For that reason, he is personally not going to support this.
Motion: "To not recommend this article."
Motion: P. Sanderson
Second: T. Colby
Motion carried by vote of 4 to 0 .

## Petition 2 - Land Use Admin Assist Position Funding:

To see if the Town will vote, in the event of the proposed 2024 town budget not passing, to raise and appropriate the sum of seventeen thousand five hundred fifty-seven dollars $(\$ 17,557)$ to provide onetime funding to pay the additional wages not included in the default budget for a part-time 20 hours a week Land Use Administrative Assistant. Said amount to come from taxation. (Majority vote required) (Tax Estimate $\$ 0.02$ ) (Recommended by the Budget Committee 13-1)
P. Sanderson said we need this position badly, which includes planning, zoning, and conservation assistance. This is a vital position because Linda has stepped back toward retirement and Lisa is the only other person in the land use department. H. Kreider is concerned that this article is for one-time only funding. He feels at the Deliberative Session the Board should stress the importance of future funding for this position.

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Motion: "To recommend this article."
Motion: P. Sanderson
Second: J. Guzofski
Motion carried by vote of 4 to 0.
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## Petition 3 - Code Enforcement/Building Inspector Position Funding:

To see if the Town will vote, in the event of the proposed 2024 town budget not passing, to approve the extending the current part-time code enforcement and building inspector position to full-time and to raise and appropriate the sum of forty-eight thousand three hundred seventy-five dollars $(\$ 48,375)$ to pay the additional wages and benefits not included in the default budget. Said amount to come from taxation. This position is currently 25 hours per week. (Majority vote required) (Tax Estimate \$0.05)
(Recommended by the Budget Committee 13-1)
This is the same situation as the last article. We cannot keep a person at part time hours with the skill level we need in this position. We have recently lost two building inspectors to other municipalities. This increase is included in the budget and is very important to give more time for inspections and enforcement.
Motion: "To recommend this article."
Motion: P. Sanderson
Second: T. Colby
Motion carried by vote of 4 to 0 .

## Petition 4-Recording of Public Meetings:

To see if the Town will vote to require all meetings of elected public bodies to be video recorded and posted onto the Town website. (Majority vote required)
P. Sanderson sees a lot of problems with this article. It would include recording Supervisors of the Checklist meetings, for example. There are also costs associated with recording every meeting. She is against this article due to the extra costs and the broad scope of the request. TA Irvine said the Board is very supportive of transparency and the intent of this petition, but the scope is too wide. He suggested adding wording of "bodies with fiscal responsibilities". There could also be technological challenges, such as if the internet goes out, it doesn't mean the meeting must stop. The petition also does not say that all the

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meetings must be livestreamed, they just need to be posted on the website. If there is a static camera and staff are trained on how to record the meetings, that could be the answer to extra costs associated with the recording personnel. H. Kreider is leery of this type of article because it often leads to becoming a club to hit Boards with. J. Guzofski said the intent of the petition is simply increased transparency.

## Petition 5 - Vehicle Purchases on Warrant:

To see if the Town will vote to require the Board of Selectmen to place the funding of all town vehicle purchases on the annual town warrant for approval by voters prior to any funds being expended for the purpose of vehicle acquisition, including either purchase or lease. (Majority vote required)
H. Kreider said that most people may not understand the factors around a vehicle purchase and sometimes a purchase cannot wait until the next election.

## Conservation Easements:

Shall the Town vote to authorize the conveyance of conservation easements to be held by Bear-Paw Regional Greenways, a recognized nonprofit land trust, for the following Town owned land for the purposes of preservation of wildlife habitat, forestry, and passive recreations, as recommended by the conservation commission. All costs associated with the conveyances shall be paid by the Conservation Commission. Map 244, Lot 11 (32 Acres), Map 244, Lot 42 School Lots ( 102 Acres), Map 235, Lot 40 Giles Lot (29 Acres), Map 236, Lot 9 Parsonage Lot (196 Acres), Map 242, Lot 20 Deslaurier Lot ( 24 Acres).
Ownership and Management of the subject lots shall remain with the Town of Northwood. (Recommended by the Selectmen) (Majority vote required) (No Tax Impact)
The Board wants to stress that all costs will be borne by the Conservation Commission with no tax impact. The town is not going to be giving up any land, just designating BearPaw as the easement holder for the preservation of the land.
Motion: "To recommend this article."
Motion: P. Sanderson
Second: T. Colby
Motion carried by vote of 4 to 0 .

At 7:41, the Board took a 5-minute recess.

## Order of Warrants on the Ballot:

After deliberation, the Board decided the order of the warrants on the ballot to be:

1. Elected Officials
2. Zoning Amendment
3. Zoning Amendment
4. Zoning Amendment
5. Zoning Amendment
6. Zoning Amendment
7. Zoning Amendment
8. Operating Budget
9. Fire Ambulance Lease
10. Fire Apparatus Lease
11. Highway truck lease
12. COLA for employees
13. Road Improvement ETF Deposit
14. Public Safety Facilities Appropriation
15. Narrows Station roof repair

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16. Fire Apparatus Purchase
17. Establish Winter Maintenance ETF
18. Building Maintenance ETF Deposit
19. Lagoon Maintenance and Repair ETF change of purpose
20. Lagoon Maintenance and Repair Deposit
21. Transfer Station ETF change of purpose
22. Transfer Station Facility ETF Deposit
23. Highway Excavator Purchase
24. Vested Benefit Time ETF Deposit
25. Rt. 4 Recreation Fields Improvement
26. Recreation Facilities CRF Deposit
27. Create a Full Time Assistant Librarian
28. Master Plan Update
29. Establish Fire Hydrant ETF
30. Discontinue Police Station Expansion CRF
31. Discontinue Highway Safety CRF
32. User Fee ETF Deposits
33. Terrestrial Invasive Species ETF Deposit
34. Aquatic Invasive Species Prevention ETF Deposit
35. Aquatic Invasive Species Prevention ETF change of purpose
36. Aquatic Invasive Species Treatment ETF change of purpose
37. Conservation Easements
38. $250^{\text {th }}$ Anniversary ETF change of purpose
39. Lease of Church Facilities
40. Land Use Admin Assist Funding
41. Building Inspector/Code Enforcement Funding
42. Video Access to Public Meetings
43. Vehicle Purchases

The Board wants to articulate at the Deliberative Session that the operating budget funds the essential services of the town. All other articles are leaving the power for discretionary items up to the voters. P. Sanderson added that resident $\operatorname{jim}$ Vaillancourt stated at the public hearing that the increases in nonpayroll costs and payroll/benefit costs increases are reasonable. Much of the increase was the cost of employee benefits. H. Kreider added that he was surprised that the budget committee members were not aware the increase in the health costs are not included in the default budget. That is how the town is different from the school where most of their costs are contractual. Unless the full operating budget for the town is passed, the increased costs are not included. P. Sanderson added that the Budget Committee did not change the Selectmen's recommended budget, even after about 27 hours of work on it.
At 8:05,
Motion: "To adjourn the meeting."
Motion: H. Kreider
Second: T. Colby
Motion carried by vote of 4 to 0.

Minutes respectfully submitted by
Cheryl Eastman

## Northwood NH Consent Agenda for February 13, 2024

Accounts Payable Manifest dated January 17, 2024
Batch \#151 for \$2,537,577.14
Accounts Payable Manifest dated January 17, 2024
Batch \#152 for $\$ 62,460.19$
Accounts Payable Manifest dated January 31, 2024
Batch \#153 for \$130,012.06
Accounts Payable Manifest dated February 14, 2024
Batch \#154 for \$828,850.03
Payroll Manifest dated January 24, 2024
Batch \#012424 for \$63,890.17
Payroll Manifest dated February 7, 2024
Batch \#020724 for \$62,056.76

```
Abatements: Approve or Deny per Assessor's Recommendations
Map 102 Lot 17 - Hopkins
Map 212 Lot 37 - Bates
Map 212 Lot 38 - Bates
Map 212 Lot 39 - Bates
Map 228 Lot 14 - Bates
Map 206 Lot 40 - Bates
Property Tax Exemptions: Approve or Deny per Assessor's Recommendations
Veteran's Exemption - Map 106 Lot 17 - Yewdall
Veteran's Exemption - Map 232 Lot 5 - Burgess
Elderly Exemption - Map 243 Lot 17 - Charest
Elderly Exemption - Map 122 Lot 6 - Simard
```


## Others:

```
Assessment Settlement Agreement - Map 102 Lot 17 - Hopkins
Assessment Settlement Agreement - Map 212 Lot 37 - Bates
Assessment Settlement Agreement - Map 212 Lot 38 - Bates
Assessment Settlement Agreement - Map 212 Lot 39, Map 206 Lot 40 \& Map 228 Lot 14 - Bates
Intent to Cut - Map 210 Lot 17 - Pinard
Timber Yield Tax - Map 235 Lot 29 - Beaucher
Timber Yield Tax - Map 216 Lot 74-1 \& 74-2 - Sprague
Timber Yield Tax - Map 102 Lot 102- Eames
Timber Yield Tax - Map 206 Lot 36 - McFarland
Timber Yield Tax - Map 212 Lot 65 - Hamm
Disturbance Fee Waiver - Map 216 Lot 6 - Northwood Self Storage
```


## Approved by a vote of Yes, No on February 13, 2024

Hal Kreider
Tim Colby
James Guzofski
Pamela Sanderson

Asthestimg Services
\& Revaluations

## 2022 \& 2023 ABATEMENT RECOMMENDATION

DATE December 28,2023
TO: Board of Selectmen
OWNER: Hopkins

TOWN OF: Northwood
FROM: Jeff Earls, Assessor
PROPERTY LOCATION: 34 White Drive

Map \& Lot: 102-17
COMMENTS: As part of the BTLA settlement meeting order I met with the taxpayer at the property. In determining whether or not this taxpayer was over-assessed I made comparisons to surrounding properties and found that no adjustment for weedy waterfront was made to this property but was applied to other properties with the same issue. After making the adjustment I recommend the following adjustment

2022
Original Assessment: $\quad 408,900$
Revised Assessment: $\quad 373,800$
Abate
35,100 $\times$ Tax Rate. 0258 Abate 441.50 Interest $\qquad$ Total
2023
Original Assessment: $\quad 408,900$
Revised Assessment: $\quad 373,800$
Abate
35,100 X Tax Rate, 3380 Abate 484.36 Interest $\qquad$ Total $\qquad$

ABATEMENT GRANTED
$\qquad$
$\qquad$
$\qquad$
$\qquad$

Signature/Date

ABATEMENT DENIED
$\qquad$
$\qquad$
$\qquad$
$\qquad$

Signatures/Date

## Cross Coundry Appraisal Group, LLC

12 Kayak Way, Unit 1-1, Boscawen, NH $03303 \cdot$ Tel (603) 415-0130 • Fax (603) 415-0131。 jearls@xcag.com


Abstessimg sumbers
\& Revaluations

## 2022 \& 2023 ABATEMENT RECOMMENDATION

DATE February 1, 2024
TO: Board of Selectmen
OWNER: Vincent Bates Rev Trust

TOWN OF: Northwood
FROM: Jeff Earls, A.ssessor

Map 212-37
COMMENTS: As part of the BTLA settlement meeting order I met with the taxpayer at the Town Office In determining whether or not this taxpayer was over-assessed I made comparisons to surrounding properties and found that this property deserved a topography adjustment due to it being steep from the road and steep to the water. I recommend the following adjustment

2022
Original Assessment: $\quad 364,900$
Revised Assessment: $\quad 354,700$
Abate $\quad 10,200 \times$ Tax Rate. Ol2SAbate $/ 28.32$ Interest $\qquad$ Total

2023
Original Assessment: $\quad 364,900$
Revised Assessment: 354,700
Abate
$10,200 \times$ Tax Rate $15 C A b a t e / 4 / 0 \%$ Interest Total $\qquad$

## ABATEMENT GRANTED

$\qquad$
$\qquad$
$\qquad$
$\qquad$

Signature/Date

ABATEMENT DENIED
$\qquad$
$\qquad$
$\qquad$
$\qquad$

Signatures/Date

## Cross Connitry Appraisme Grourp, LLC

12 Kayak Way, Unit 1-1, Boscawen, NH $03303 \cdot \operatorname{Tel}(603) 415-0130 \cdot \mathbb{F} \operatorname{dx}(603) 415-0131 \cdot$ jearls@xcag.com
\& Revahuations

## 2022 \& 2023 ABATEMENT RECOMMENDATION

DATE February 1,2024
TO: Board of Selectmen
OWNER: Joanne Bates Rev Trust

TOWN OF: Northwood
FROM: Jeff Earls, Assessor
PROPERTY LOCATION: 6 Bates Lane

Map \& Lot: 212-38

COMMENTS: As part of the BTLA settlement meeting order I met with the taxpayer at the Town Office In determining whether or not this taxpayer was over-assessed I made comparisons to surrounding properties and found that this property deserved a topography adjustment due to it being steep from the road and steep to the water. After changing the topography factor I recommend the following adjustment

Original Assessment: $\quad 344,400$
Revised Assessment: $\quad 334,300$
Abate
10,100 X Tax Rate 0106 Abate $/ 27$. 0 Interest $\qquad$ Total

2023
Original Assessment: $\quad 344,400$
Revised Assessment: $\quad 334,300$
Abate
$10,100 \times$ Tax Rate $/ 260$ Abate $/ 39.38$ Interest $\qquad$ Total

ABATEMENT GRANTED


ABATEMENT DENIED
$\qquad$
$\qquad$
$\qquad$
$\qquad$

Signatures/Date
 \& Revaluntions

## 2022 \& 2023 ABATEMENT RECOMMENDATION

DATE February 1, 2024
TO: Board of Selectmen OWNER: Gary and Kim Bates

TOWN OF: Northwood FROM: Jeff Earls, Assessor

Map 212-39
COMMENTS: As part of the BTLA settlement meeting order I met with the taxpayer at the Town Office In determining whether or not this taxpayer was over-assessed I made comparisons to surrounding properties and found that this property deserved a topography adjustment due to it being steep from the road and steep to the water. I also, found the building condition to be fair and not good. After changing the topography factor and building depreciation I recommend the following adjustment

2022
Original Assessment: $\quad 343,000$
Revised Assessment: 323,000
Abate
$20,000 \times$ Tax Rate, 12468 Abate $2.85 \%$ Interest $\qquad$ Total

2023
Original Assessment: $\quad 343,000$
Revised Assessment: $\quad 323,000$
Abate
20,000 X Tax Rate, crace Abate $\alpha / \mathcal{K}_{6}$ ${ }^{c 0}$ Interest $\qquad$ Total
$\qquad$

ABATEMENT GRANTED
$\qquad$
$\qquad$
$\qquad$
$\qquad$

Signature/Date

ABATEMENT DENIED
$\qquad$
$\qquad$
$\qquad$

Signatures/Date

## Cross Counary Appraisal Group, ELC

12 Kayak Way, Unit 1-1, Boscawen, NH 03303 • Tel (603) 415-0130 • Fax (603) 415-0131• jearls@xcag.com

\& Rovaluntions

## 2022 \& 2023 ABATEMENT RECOMMENDATION

DATE February 1, 2024
TO: Board of Selectmen
OWNER: Gary and Kim Bates

TOWN OF: Northwood
FROM: Jeff Earls, Assessor

Map 228-14

COMMENTS: As part of the BTLA settlement meeting order I met with the taxpayer at the Town Office In determining whether or not this taxpayer was over-assessed. Rick Earls visited the property in January and found that there are areas that were mislabeled and made corrections. The result is as follows:

2022
Original Assessment: 267,538
Revised Assessment: $\quad \underline{244,338}$
Abate $\quad 23,200 \times$ Tax Rate, $0 / 158$ Abate $\alpha \%{ }^{86}$ Interest $\qquad$ Total $\qquad$
2023
Original Assessment: 267,538
Revised Assessment: $\quad 244,338$
Abate
23,200 X Tax Rate, 620 Abate $320^{66}$ Interest $\qquad$ Total $\qquad$

ABATEMENT GRANTED
$\qquad$
$\qquad$

$\qquad$

Signature/Date

ABATEMENT DENIED
$\qquad$
$\qquad$
$\qquad$
$\qquad$
$\overline{\text { Signatures/Date }}$


Astixtmbyy Survese
\& Revaluations

## 2022 \& 2023 ABATEMENT RECOMMENDATION

DATE February 1, 2024
TO: Board of Selectmen OWNER: Gary and Kim Bates

TOWN OF: Northwood
FROM: Jeff Earls, Assessor

Map 206-40

COMMENTS: As part of the BTLA settlement meeting order I met with the taxpayer at the Town Office In determining whether or not this taxpayer was over-assessed The home has been vandalized, windows broken plumbing ripped it, etc. I found the sale of 55 Main Street to be the most comparable sale in that it was a total fixer upper. Therefore, I recommend the following:

2022
Original Assessment: $\quad 202,000$
Revised Assessment: 155,800
Abate
46,200 X Tax Rate 01258 Abate ${ }^{2} 58 / 0^{20}$ Interest $\qquad$ Total

2023
Original Assessment: $\quad 202,000$
Revised Assessment: $\quad 155,800$
Abate $\quad 46,200 \times$ Tax Rate 0 , 20 Abate 632,56 Interest $\qquad$ Total $\qquad$

ABATEMENT GRANTED
$\qquad$
$\qquad$
$\qquad$
$\qquad$

Signature/Date

ABATEMENT DENIED
$\qquad$
$\qquad$
$\qquad$
$\qquad$

Signatures/Date

## Cross Condatry Appraisal Groaxp, LLC

12 Kayak Way, Unit 1-1, Boscawen, NH 03303•Tel (603) 415-0130• Fax (603) 415-0131• jearls@xcag.com
-A- 29
PERMA NEW HAMPSHIRE DEPARTMENT OF REVENUE ADMINISTRATION
PERMANENT APPLICATION FOR PROPERTY TAX CREDITS/EXEMPTIONS
dUE DATE APRIL 15 PRECEDING THE SETTING OF THE TAX RATE


Under penalties of perjury, I declare that I have examined this document and to the best of my belief the information herein is true, correct
and complester SIGNATURE (IN INKYOF FROPERTYOWNER

## MUNICIPAL AUTHORIZATION - TO BE COMPLETED BY MUNICIPAL ASSESSING OFFICIALS



[^0]

A photocopy of this Form (Pages 1 and 2) or Form PA-35 must be returned to the property owner after approval or denial.
The following documentation may be requested at the time of application in accordance with RSA $72: 34$, 1 ll .
$\square$ * List of assets, value of each asset, net encumbrance and net value of each asset.
प * State Interest and Dividends Tax Form,
$\square$ * Statement of applicant and spouse's income.
T] * Federal Income Tax Form.
$\square$ * Property Tax Inventory Form filed in any other town.

* Documents are considered confidential and must be returned to the applicant once a decision is made on the application.


## Municipal Notes

|  |  |  |
| :---: | :---: | :---: |
| PRINT/TYPE NAME OF SELECTMAN/MUNICIPAL ASSESSING OFFICIAL | SIGNATURE (IN INK) OF SELECTMAN/MUNICIPAL ASSESSING OFFICIAL | DATE |
| PRINT/TYPE NAME OF SELECTMAN/MUNICIPAL ASSESSING OFFICIAL | SIGNATURE (IN INK) OF SELECTMAN/MUNICIPAL ASSESSING OFFICIAL | DATE |
| PRINT/TYPE NAME OF SELECTMAN/MUNICIPAL ASSESSING OFFICIAL | SIGNATURE (IN INK) OF SELECTMAN / MUNICIPALASSESSING OFFICIAL | DATE |
| PRINT/TYPE NAME OF SELECTMAN / MUNIGIPAL ASSESSIING OFFICIAL | SIGNATURE (IN INK) OF SELECTMAN/MUNIGIPAL ASSESSIING OFFICIAL | DATE |
| PRINT / TYPE NAME OF SELEGTMAN /MUNICIPAL ASSESSING OFFICIAL | SIGNATURE (IN INK) OF SELECTMAN/MUNICIPALASSESSING OFFICIAL | DATE |



DUE DATE APRIL 15 PRECEDING THE SETTING OF THE TAX RATE


## MUNICIPAL AUTHORIZATION - TO BE COMPLETED BY MUNICIPAL ASSESSING OFFICIALS



$\square$ Elderly Exemption
$\square$ Improvements to Assist Persons with Disabilities
$\square$ Blind Exemption
$\square$ Deaf Exemption
$\square$ Disabled Exemption
$\square$ Electric Energy Storage systems Exemption
$\square$ Solar Energy Systems Exemption
प Woodheating Energy Systems Exemption
$\square$ Wind-powered Energy Systems Exemption

## A photocopy of this Form (Pages 1 and 2) or Form PA-35 must be returned to the property owner after approval or denial.

 The following documentation may be requested at the time of application in accordance with R GA 72:34, II.$\square^{\text {. List of assets, value of each asset, net encumbrance and net value of each asset. }}$
$\square^{*}$ State Interest and Dividends Tax Form
$\square$ * Statement of applicant and spouse's income.
प" Federal Income Tax form.
$\square$ : Property Tax Inventory Form filed in any other town.

* Documents are considered confidential and are returned to the applicant at the time a decision is made on the application. Municipal Notes


DUE DATE APRIL 15 PRECEDING THE SETTING OF THE TAX RATE


## MUNICIPAL AUTHORIZATION - TO BE COMPLETED BY MUNICIPAL ASSESSING OFFICIALS

Elderly ExemptionImprovements to Assist Persons with DisabilitiesBlind ExemptionDeaf ExemptionDisabled ExemptionElectric Energy Storage Systems ExemptionSolar Energy Systems ExemptionWoodheating Energy Systems ExemptionWind-powered Energy Systems Exemption$\square$ Renewable Generation Facilities and Electric Energy Storage Systems


A photocopy of this Form (Pages 1 and 2) or Form PA-35 must be returned to the property owner after approval or denial.
The following documentation may be requested at the time of application in accordance with RSA 72:34, II.
$\square$ * List of assets, value of each asset, net encumbrance and net value of each asset.
$\square$ * State Interest and Dividends Tax Form.
$\square$ * Statement of applicant and spouse's income.
$\square$ *Federal Income Tax Form.
$\square$ * Property Tax Inventory Form filed in any other town.

* Documents are considered confidential and must be returned to the applicant once a decision is made on the application.

Municipal Notes
}




STEP 4 RESIDENCY

STEP 5 OWNERSHIP

STEP 6 SIGNATURES

LOCAL OPTIONAL EXEMPTIONS (ffadopted by cityfown)
13. $\square$ Deaf Exemption (RSA 72:38-b)
$\square$ Disabled Exemption (RSA 72:37-b)
$\square$ Solar Energy Systems Exemption (RSA 72:62)
$\square$ Woodheating Energy Systems Exemption (RSA 72:70)
14. $\square$ NH Resident for One Year preceding April 1 In the year in which the tax credit is claimed (Veterans' Tax Credit)
$\square$ NH Resident for Five Consecutive Years (Deaf) or At least Five Years (Disabled) preceding April 1 in the year the exemption is claimed X NH Resident for Three Consecutive Years preceding April 1 in the year the exemption is claimed (Elderly Exemption)
15. Do you own $100 \%$ interest in this residence? Yes $O$ No if NO, what percent (\%) do you own? $\square$ Under penalties of perjury, I declare that I have examined this document and to the best of my belief the information herein is true, correct
and complete.

$\square$ Electric Energy Storage Systems Exemption (RSA 72:85)
$\square$ Wind-Powered Energy Systems Exemption (RSA 72:66)
gl Storage Systems Exemption (RSA 72:87)

## MUNICIPAL AUTHORIZATION - TO BE COMPLETED BY MUNICIPAL ASSESSING OFFICIALS



## VETERANS' EXEMPTION

$\square$ Certain Disabled Veterans' Exemption
O veteran
Surviving Spouse
granted $O$ denied $O$
APPLICABLE ELDERLY, DISABLED AND DEAF EXEMPTION INCOME AND ASSET LIMITS


## STANDARD and LOCAL OPTIONAL EXEMPTIONS (If adopted by the CAlyTTown)



A photocopy of this Form (Pages 1 and 2) ar Form PA-35 must be returned to the property owner after approval or denial.
The following documentation may be requested at the time of application in accordance with RSA 72:34, II.
[. List of assets, value of each asset, net encumbrance and net value of each asset.
$\square$ * State Interest and Dividends Tax Form.
$\square$ *Statement of applicant and spouse's income.
$\square$ * Property Tax Inventory Form filed in any other town.
$\square$ Federal income Tax Form.

* Documents are considered confidential and are returned to the applicant at the time a decision is made on the application. Municipal Notes
meets station requinemat eloryqucome $\theta 8 \quad 7 / 13 / 23$



# ASSESSMENT SITTLEMENT AGREEMENT 

## James \& Lisa Hopkins

vs.
Town of Northwood
Dooket No: 30732-22 pT
The parties agreo:

1) The assessment for Tax Year(s) 2022 \& 2023 shall be $\$ 373,800$ on the property located at 34 White Drive and identified as Tax Map 1.02, Lot 17
2) The assessment of $\$ 373,800$ shall be used until revised in good faith pursuant to RSA 75:8 or until a statistical update or municipal-wide roassessment.
3) The docket shall be marked: "Case settled, no firther action, no cost.

Municipality Signatures:

| Selectman | Date: |
| :--- | :--- |
| Selectman | Date: |
| Selectman | Date: |
| Selectman | Date: |
| Selectman | Date: |

# ASSESSMENT SETTLEMENT AGREEMENT 

Vincent Bates Rev Trust<br>V.<br>Town of Northwood<br>Docket No 30824-22 RT

The parties agree:

1) The assessment for Tax Year's 2022 \& 2023 shall be as follows:

MAP 212-37 $\quad 354,700$
2) The REVISED ASSESSMENT shall be used until revised in good faith pursuant to RSA 75:8 or until a statistical update or municipal -wide reassessment.
3) The docket shall be marked: "Case settled, no further action, no cost.

Municipality Signatures:

| Selectman |
| :--- |
| Selectman |
| Selectman |
| Selectman |
| Selectman |



# ASSESSMENT SETYILEMENT AGREEMENT 

Joanne Bates Revocable Trust<br>V.<br>Town of Northwood<br>Docket No: 30825-22 PT

The parties agree:

1) The assessment for Tax Year(5) $2022 \& 2023$ shall be $\$ 334,300$ on the property tocated at 6 Bates Lane and identiffed as Tax Map 212-38.
2) The assessment of $\$ 334,300$ shall be used until revised in good faith pursuant to RSA 75:8 or until a statistical update or municipal-wide reassessment.
3) The docket shall be marked: "Case settled, no further action, no cost.
4) 

Municipality Signatures:
Selectman Date:
Selectman Date: $\square$

Selectman Date:

| Selectman | Date: |
| :--- | :--- |
| Selectman | Date: |
| Selectman | Date: |

Taxpayer(s) Signatures:

Taxpayer: Date:

# ASSESSMENT SETTLEMENT AGREEMENT 

Gary \& Kin Bates<br>V.<br>Town of Northwood<br>Docker No: 30917-22 PT<br>Docker No: 30917-22 PT

The parties agree:

1) The assessment for $T a x Y e a r(s) 2022 \& 2023$ shall be as follows:

| MAP 212-39 | 323,000 |
| :--- | ---: |
| MAP 206-40 | 155,800 |
| MAP 228-14 | 224,338 |

2) The REVISED ASSESSMENTS shall be used until revised in good faith pursuant to RSA 75:8 or until a statistical update or municipaluwide reassessment.
3) The docket shall be marked: "Case settled, no further action, no cost.

Municipality Signatures:

| Selectman | Date: |
| :--- | :--- |
| Selectman | Date: |
| Selectman | Date: |
| Selectman | Date: |
| Selectman | Date: |



| FOM $\quad$ NEW HAMPSHRE DEPARTMENT OF REVENUE ADMINISTRATION |  |  |
| :---: | :---: | :---: |
|  | For Tex Year April 1,23 to March 31，24 |  |
|  <br> 1．Town／Cly of／Vor Th woed | 8．Dosetiptan of Wood or Timber Yo Be Cut |  |
|  | Speolos | Estimatad Amount To Bocut |
|  | White Pline | 20 MBF |
| 2．Tax Map／Elocklunt or USFS Sale Name a Unil No． | Hemlock | 0 MEFF |
| Mas 210,0117 | Red Ping | 0 MB： |
| 3．Intent Type：Orighal（0）supplemental 0 | Spruce \＆Fir | 0 Mar |
| 4．Name of Access Road： Bennert Br：dge Ruad | Hard Maple | 5 MBF |
| 5a．Acreage of Lot： 39 T －Acteage of cut $357 / \sim$ | While Blrch | 2 мер |
| 5b．Anllelpated Start Date：February | Yailow Brich | 2 MaF |
| 6．Type of ownershlp（check anly one）： | Oak | 60 MBF |
| a，Ownar of Land and Stumpage（Sole Owner） | Ash | 5 M⿴囗 |
| b．Owner of Land and Stumpage（Johnt Tenants）（3） | Sofl Maple | $\mathrm{LO} \quad \mathrm{MBF}$ |
| 0．Owner of Land and Stumpage（Tenants in Common） | Revilufillanta $a$ mat P10 Box | 40 MBF |
| d．Prevlous owner retaining deaded timber rights | Oher（Speglity） | MEF |
| G，Ownerfurchatar of atumpage \＆timber nighte on publlo <br>  | Pulpwood | Tons |
| REPORT OFCUTICERTIFICATKTO BESENTTO： | Spruce is Flr | 0 |
| OWNER $O$ OR LOGGER／FORESTER $Q$＇ | Hardwood \＆A Appen | 300 |
| EYMAIL O OR EMAIL（V） | Pine | 0 |
|  | Hemtook | 00 |
| days after the complation of tie operation or by May 16，whichever | Blomass Chips | 1000 |
| comes frat．INWe elso assume reaponibiblity for any yiaid lax whlch may | Miscotlaneols |  |
| Attech a algaxure page for addifonat owners． | High Grade Spruce／Fir | $0 \quad$ Tons |
| Brandmenturt $\quad 12.21 .23$ | Cordwood \＆\％Fuelweod | 60 Corda |
|  $\square$ DATE BGMEO <br>  | 0．Spacies and Amount of Wood or Timber For Personal Use of Exempl，Bee oxempitions on beak of form． |  |
|  | Speclas | Amount： |



10．Ay stiging bafow，the Laggerforaster or person pesponsithe for culling haraby accopts respensibilily for verlying the volumes of waad and limber to be reportad by tho ownor，and certifles that



The Selscimen／Muntelpal Atsessitny Oflclals hereby oerlly that：
1．All ownerse of record hava slaned the intent；
2．The land Is nol endar the Current Use Unproduatlve category；
3．The form is complete and aceurate；and
4．Any limber fax bond requirad has boen recolvad．

> 每, Dett! ,

6．The tax collactor will be notllad wilthln 30 days of recelpt pursuan to RSA 79：10．
6．Thls form to be forwarded to DRA within 30 days．


## Town of Northwood

818 NH Turnpike
Northwood NH 03261
942-5586

```
SHANNON BEAUCHER
    O
17 RUDMAN DR
ROCHESTER, NH 03839-4951
```


## YIELD TAX ON TIMBER CUT

```
TAX ACCOUNT & SERIAL I.D. NUMBER: 0
```

TAX MAP \& LOT NUMBER:
YIELD TAX OPERATION NUMBER:
DATE OF YIELD TAX BILL:
AMOUNT COMMITTED TO ME
FOR COLLECTION PER RSA 79:

0

235-29
23-349-08-T
1/24/2024
\$1,176.75

```
* * * 18\% APR INTEREST WILL BE CHARGED AFTER
2/23/2024 ON UNPAID TAXES ***
```

APPEAL: an owner may, within 90 days of notice of the tax, appeal to the assessing officials in writing for an abatement from the original assessment, but no owner shall be entitled to an abatement unless he has complied with the provisions of RSA 79:10 and 11. (RSA 79:8)

TAX OFFICE HOURS: MONDAY -THURSDAY 8:30 AM-4PM SATURDAY 1ST AND 3RD OF EACH MONTH. CLOSED SUNDAY

Sincerely,

## Marisa Russo

Tax Collector

## Rockingham

TO: Marisa Russo, Collector of Taxes for Town of

NORTHWOOD , in said county:
In the name of said State you are hereby directed to collect on or before thirty (30) days from date of bill from the person(s) named herewith committed to you, the Yield Tax set against their name(s), amounting in all to the sum of : $\quad \$ 1,176.75$, with interest at eighteen ( $18 \%$ ) percent per annum from the due date and on all sums not paid on or before that day. We further order you to pay all monies collected to the treasurer of said town, or treasurer's designee as provided in RSA 41:29, VI, at least on a weekly basis, or daily when receipts exceed $\$ 1,500.00$ or more often when directed by the Commissioner of Revenue Administration.

Given under our hands and seal at NORTHWOOD
(Selectmen/assessor)
(Selectmen/assessor)
(Selectmen/assessor)
(Selectmen/assessor)
(Selectmen/assessor)
DATE SIGNED: January 24, 2024

| NAME \& ADDRESS | MAP 8: LOT | OPERATION \# | YIELD TAX DUE |  |
| :--- | :---: | :---: | :---: | :---: |
| SHANNON BEAUCHER <br> 17 RUDMAN DR <br> ROCHESTER, NH 03839-4951 | 0 | $235-29$ | $23-349-08-\mathrm{T}$ | $\$ 1,176.75$ |

TAX DUE DATE: February 23, 2024 TOTAL YIELDTAX:
INTENT FILED DURING TAX YEAR: April 1, 2023 - March 31, 2024


* STUMPAGE VALUE $=$ \% RATING X RANGE DIFFERENCE + LOW RANGE VALUE
CERTIFICATION OF YIELD TAXES ASSESSED
INTENT FILED DURING TAX YEAR: April 1, 2023 - March
INTENT FILED DURING TAX YEAR: April 1, 2023 - March 31, 2024


## TOWN / CITY OF: NORTHWOOD

CERTIFICATION DATE: January 24, 2024
SEND SIGNED COPY TO: DEPT. OF REVENUE ADMINISTRȦTION
P.O. BOX 487
CONCORD, NH $03302-0487$
(Selectmen/assessor)
(Selectmen/assessor)
(Selectmen/assessor)
(Selectmen/assessor)
(Selectmen/assessor)

| \# 1 <br> NAME OF OWNER SHANNON BEAUCHER | $\# 4$ SPECIES | $\$ 5$ <br> NUMBER OF BOARD FEET IN THOUSANDS | $\# 6$ <br> NUMBER OF TONS | \#6 <br> NUMBER OF CORDS | \#7 <br> STUMPAGE VALUE |  | $\# 8$ TOTAL ASSESSED VAL. | \# 9 TAX AT $10 \%$ | \#10 |
| :---: | :---: | :---: | :---: | :---: | :---: | :---: | :---: | :---: | :---: |
| 0 | WHITE PINE | 31.390 |  |  |  | \$175.00 | \$5,493.25 | \$549.33 |  |
| 17 RUDMAN DR | HEMLOCK | 9.610 |  |  |  | \$55.00 | \$528.55 | \$52.86 |  |
| ROCHESTER, NH 03839-4951 | RED PINE | 0.000 |  |  |  | \$58.75 | \$0.00 | \$0.00 | TOTAL TAX |
| ACCOUNT OR SERIAL \#: | SPRUCE \& FIR | 0.000 |  |  |  | \$127.50 | \$0.00 | \$0.00 | DUE ON THIS |
|  | HARD MAPLE | 0.640 |  |  |  | \$256.25 | \$164.00 | \$16.40 | OPERATION |
|  | WHITE BIRCH | 0.795 |  |  |  | \$106.25 | \$84.47 | \$8.45 | (TOTAL OF |
| BY WHICH LOT WAS DESIGNATED | YELLOW BIRCH | 0.850 |  |  |  | \$210.00 | \$178.50 | \$17.85 | COL.\# 9) |
| IN NOTICE OF INTENT | OAK | 6.830 |  |  |  | \$350.00 | \$2,390.50 | \$239.05 |  |
|  | ASH | 0.000 |  |  |  | \$191.25 | \$0.00 | \$0.00 |  |
| MAP \& LOT NUMBER | SOFT MAPLE | 1.300 |  |  |  | \$150.00 | \$195.00 | \$19.50 |  |
| 235-29 | BEECH/PALLET/TIE LOGS | 12.805 |  |  |  | \$81.25 | \$1,040.41 | \$104.04 |  |
|  | OTHERS : | 0.275 |  |  |  | \$350.00 | \$96.25 | \$9.63 |  |
|  | OTHERS : | 0.000 |  |  |  | \$0.00 | \$0.00 | \$0.00 |  |
|  |  |  |  |  | TONS | CORDS |  |  | \$1,176.75 |
| \# 3 | SPRUCE \& FIR |  | 0.00 |  | \$ 0.75 |  | \$0.00 | \$0.00 |  |
|  | HARDWOOD \& ASPEN |  | 22.79 |  | \$ 3.25 |  | \$74.07 | \$7.41 |  |
| OPERATION NUMBER | PINE |  | 76.32 |  | \$ 0.38 |  | \$28.62 | \$2.86 |  |
|  | HEMLOCK |  | 49.25 |  | \$ 3.75 |  | \$184.69 | \$18.47 |  |
| 23-349-08-T | BIOMASS CHIPS |  | 0.00 |  | \$ 0.38 |  | \$0.00 | \$0.00 |  |
|  | HIGH GRADE SPRUCE |  | 0.00 |  | \$ 18.75 |  | \$0.00 | \$0.00 |  |
|  | CORDWOOD |  |  | 74.80 |  | \$ 17.50 | \$1,309.00 | \$130.90 |  |
|  |  |  |  |  |  |  | \$11,767.31 | \$1,176.75 |  |

## Town of Northwood

818 NH Turnpike
Northwood NH 03261

## ADAM SPRAGUE <br> 0

13 PINEVIEW DR
NORTHWOOD, NH 03261-3418

## YIELD TAX ON TIMBER CUT

TAX ACCOUNT \& SERIAL I.D. NUMBER: 0
TAX MAP \& LOT NUMBER:
216-74-1 \& 74-2
YIELD TAX OPERATION NUMBER:
23-349-09-T
DATE OF YIELD TAX BILL:
1/24/2024
AMOUNT COMMITTED TO ME
FOR COLLECTION PER RSA 79:
\$327.38

*     *         * $18 \%$ APR INTEREST WILL BE CHARGED AFTER $2 / 23 / 2024$ ON UNPAID TAXES * **

APPEAL: an owner may, within 90 days of notice of the tax, appeal to the assessing officials in writing for an abatement from the original assessment, but no owner shall be entitled to an abatement uniess he has complied with the provisions of RSA 79:10 and 11. (RSA 79:8)

TAX OFFICE HOURS: MONDAY -THURSDAY 8:30 AM-4PM
SATURDAY 1ST AND 3RD OF EACH MONTH. CLOSED SUNDAY
Sincerely,

Marisa Russo<br>Tax Collector

# ORIGINAL WARRANT <br> YIELD TAX LEVY <br> January 24, 2024 <br> THE STATE OF NEW HAMPSHIRE 

## Rockingham

TO: Marisa Russo, Collector of Taxes for Town of

> NORTHWOOD , in said county:

In the name of said State you are hereby directed to collect on or before thirty (30) days from date of bill from the person(s) named herewith committed to you, the Yield Tax set against their name(s), amounting in all to the sum of : per annum from the due date and on all sums not paid on or before that day. We further order you to pay all monies collected to the treasurer of said town, or treasurer's designee as provided in RSA 41:29, VI, at least on a weekly basis, or daily when receipts exceed $\$ 1,500.00$ or more often when directed by the Commissioner of Revenue Administration.

Given under our hands and seal at NORTHWOOD
(Selectmen/assessor)
(Selectmen/assessor)
(Selectmen/assessor)
(Selectmen/assessor)
(Selectmen/assessor)
DATE SIGNED:
January 24, 2024

| NAME \& ADDRESS | MAP \& LOT | OPERATION \# | YIELD TAX DUE |
| :---: | :---: | :---: | :---: |
| ADAM SPRAGUE  <br> 13 PINEVIEW DR 0 <br> NORTHWOOD, NH 03261-3418  | 216-74-1 \& 74-2 | 23-349-09-T | $\$ 327.38$ |

TAX DUE DATE: February 23, 2024 TOTAL YIELDTAX:
INTENT FILED DURING TAX YEAR: April 1, 2023 - March 31, 2024

| SPECIES | $\begin{aligned} & \text { LOW } \\ & \text { MBF } \end{aligned}$ | $\begin{aligned} & \hline \mathrm{HIGH} \\ & \mathrm{MBF} \end{aligned}$ |  |  | $\begin{array}{r} \mathrm{RA} \\ \text { DIFFE } \end{array}$ | ANGE ERENCE | RATING $\%$ | STUMPAGE VALUE* |  | \# BOARD FEET <br> IN THOUSANDS |  |  |
| :---: | :---: | :---: | :---: | :---: | :---: | :---: | :---: | :---: | :---: | :---: | :---: | :---: |
| WHITE PINE | \$100.00 | \$200.00 |  |  |  | \$100.00 | 0.75 | \$ | 175.00 | 14.225 |  |  |
| HEMLOCK | \$25.00 | \$65.00 |  |  |  | \$40.00 | 0.75 | \$ | 55.00 | 0.695 |  |  |
| RED PINE | \$25.00 | \$70.00 |  |  |  | \$45.00 | 0.75 | \$ | 58.75 |  |  |  |
| SPRUCE \& FIR | \$60.00 | \$150.00 |  |  |  | \$90.00 | 0.75 | \$ | 127.50 |  |  |  |
| HARD MAPLE | \$125.00 | \$300.00 |  |  |  | \$175.00 | 0.75 | \$ | 256.25 |  |  |  |
| WHITE BIRCH | \$50.00 | \$125.00 |  |  |  | \$75.00 | 0.75 | \$ | 106.25 |  |  |  |
| YELLOW BIRCH | \$90.00 | \$250.00 |  |  |  | \$160.00 | 0.75 | \$ | 210.00 |  |  |  |
| OAK | \$200.00 | \$400.00 |  |  |  | \$200.00 | 0.75 | \$ | 350.00 | 0.880 |  |  |
| ASH | \$90.00 | \$225.00 |  |  |  | \$135.00 | 0.75 | \$ | 191.25 |  |  |  |
| SOFT MAPLE | \$75.00 | \$175.00 |  |  |  | \$100.00 | 0.75 | \$ | 150.00 | 0.150 |  |  |
| BEECH/PALLET/TIE LOGS | \$25.00 | \$100.00 |  |  |  | \$75.00 | 0.75 | \$ | 81.25 | 0.320 |  |  |
| CHERRY | \$200.00 | \$400.00 |  |  |  | \$200.00 | 0.75 | \$ | 350.00 | 0.800 |  |  |
| OTHERS: | \$0.00 | \$0.00 |  |  |  | \$0.00 | 0.75 | \$ | - |  |  |  |
| TONS \& CORDS | TONS LOW | TONS HIGH | CORDS LOW | CORDS HiGH | TONS | CORDS | $\begin{gathered} \hline \text { RATING } \\ \% \\ \hline \end{gathered}$ |  | AGE TONS * | STUMPAGE VALUE CORDS * | \#TONS | \#CORDS |
| SPRUCE \& FIR | \$0.00 | \$1.00 |  |  | \$1.00 |  | 0.75 | \$ | 0.75 |  |  |  |
| HARDWOOD \& ASPEN | \$1.00 | \$4.00 |  |  | \$3.00 |  | 0.75 | \$ | 3.25 |  | 13.140 |  |
| PINE | \$0.00 | \$0.50 |  |  | \$0.50 |  | 0.75 | \$ | 0.38 |  | 21.060 |  |
| HEMLOCK | \$0.00 | \$5.00 |  |  | \$5.00 |  | 0.75 | \$ | 3.75 |  |  |  |
| BIOMASS CHIPS | $\$ 0.00$ | \$0.50 |  |  | \$0.50 |  | 0.75 | \$ | 0.38 |  |  |  |
| HIGH GRADE SPRUCE | \$15.00 | \$20.00 |  |  | \$5.00 |  | 0.75 | \$ | 18.75 |  |  |  |
| CORD WOOD/FUELWOOD | - | 个世 | \$10.00 | \$20.00 |  | \$10.00 | 0.75 |  |  | \$ $\quad 17.50$ |  | 3.375 |

CERTIFICATION OF YIELD TAXES ASSESSED

INTENT FILED DURING TAX YEAR: April 1, 2023 - March 31, 2024
SEND SIGNED COPY TO: DEPT. OF REVENUE ADMINISTRATION MUNICIPAL AND PROPERTY DIVISION
P.O. BOX 487

CONCORD, NH 03302-0487

## TOWN / CITY OF: NORTHWOOD

COUNTIFICATION DATE: January 24,2024
(Selectmen/assessor)
(Selectmen/assessor)
(Selectmen/assessor)
(Selectmen/assessor)

| \#1 <br> NAME OF OWNER <br> ADAM SPRAGUE | \# 4 <br> SPECIES | \# 5 <br> NUMBER OF <br> BOARD FEET <br> IN THOUSANDS | \# 6 <br> NUMBER OF TONS | \#6 NUMBER OF CORDS | STUN <br> VAL | \#7 <br> AGE <br> JE | \# 8 <br> TOTAL <br> ASSESSED VAL. | \#9 <br> TAX <br> AT $10 \%$ | \#10 |
| :---: | :---: | :---: | :---: | :---: | :---: | :---: | :---: | :---: | :---: |
| 13 PINEVIEW DR <br> NORTHWOOD, NH 03261-3418 | WHITE PINE | 14.225 |  |  |  | \$175.00 | \$2,489.38 | \$248.94 |  |
|  | HEMLOCK | 0.695 |  |  |  | \$55.00 | \$38.23 | \$248.94 |  |
|  | RED PINE | 0.000 |  |  |  | \$58.75 | \$38.23 | \$3.82 |  |
| $\frac{\text { ACCOUNT OR SERIAL \#: }}{0}$ | SPRUCE \& FIR | 0.000 |  |  |  | \$12750 | \$0.00 | \$0.00 | TOTAL TAX |
|  | HARD MAPLE | 0.000 |  |  |  | \$127.50 | \$0.00 | \$0.00 | DUE ON THIS |
| $\text { \# } 2$ <br> BY WHICH LOT WAS DESIGNATED IN NOTICE OF INTENT | WHITE BIRC | 0.000 |  |  |  | \$256.25 | \$0.00 | $\$ 0.00$ | OPERATION |
|  | YEILOW BIRCH | 0.00 |  |  |  | \$106.25 | \$0.00 | \$0.00 | (TOTAL OF |
|  | YELLOW BIRCH | 0.000 |  |  |  | \$210.00 | \$0.00 | \$0.00 | COL. \# 9) |
|  | OAK | 0.880 |  |  |  | \$350.00 | \$308.00 | \$30.80 |  |
| $\frac{A P \text { \& LOT NUMBER }}{216-74-1 ~ \& ~ 74-2 ~}$ | ASH | 0.000 |  |  |  | \$191.25 | \$0.00 | \$0.00 |  |
|  | SOFT MAPLE | 0.150 |  |  |  | \$150.00 | \$22.50 | \$2.25 |  |
|  | BEECH/PALLET/TIE LOGS | 0.320 |  |  |  | \$81.25 | \$26.00 | \$2.60 |  |
|  | OTHERS : | 0.800 |  |  |  | \$350.00 | \$280.00 | \$28.00 |  |
|  | OTHERS : | 0.000 |  |  |  | \$0.00 | \$0.00 | \$0.00 |  |
| \#3 ${ }_{\text {\#ATION NUMBER }}$ |  |  |  |  | TONS | CORDS |  |  | \$327.38 |
|  | SPRUCE \& FIR |  | 0.00 |  | \$ 0.75 |  | \$0.00 | \$0.00 |  |
|  | HARDWOOD \& ASPEN |  | 13.14 |  | \$ 3.25 |  | \$42.71 | \$4.27 |  |
|  | PINE |  | 21.06 |  | \$ 0.38 |  | \$7.90 | \$0.79 |  |
|  | HEMLOCK |  | 0.00 |  | \$ 3.75 |  | \$0.00 | \$0.00 |  |
|  | BIOMASS CHIPS |  | 0.00 |  | \$ 0.38 |  | \$0.00 | \$0.00 |  |
|  | HIGH GRADE SPRUCE |  | 0.00 |  | \$ 18.75 |  | \$0.00 | \$0.00 |  |
|  | CORDWOOD |  |  | 3.38 |  | \$ 17.50 | \$59.06 | \$5.91 |  |
|  |  |  |  |  |  |  | \$3,273.78 | \$327.38 |  |

# Town of Northwood 

818 NH Turnpike
Northwood NH 03261
942-5586

```
JEFFREY C. EAMES
168 GRANITE STREET PROPERTIES
168 GRANITE STREET
ALLENSTOWN, NH 03275
```


## Yield tax on timber cut

TAX ACCOUNT \& SERIAL I.D. NUMBER: ..... 0
TAX MAP \& LOT NUMBER: ..... 108-102
YIELD TAX OPERATION NUMBER: ..... 22-349-08-T
DATE OF YIELD TAX BILL: ..... 1/24/2024
$\$ 379.26$
Doomage ..... X2
AMOUNT COMMITTED TO ME
FOR COLLECTION PER RSA 79:\$ 758.52
*** 18\% APR INTEREST WILL BE CHARGED AFTER 2/23/2024 ON UNPAID TAXES

APPEAL: an owner may, within 90 days of notice of the tax, appeal to the assessing officials in writing for an abatement from the original assessment, but no owner shall be entitled to an abatement unless he has complied with the provisions of RSA 79:10 and 11. (RSA 79:8)

# Marisa Russo 

Tax Collector

# YIELD TAX LEVY 

January 24, 2024
THE STATE OF NEW HAMPSHIRE

## Rockingham

TO: Marisa Russo, Collector of Taxes for Town of
NORTHWOOD , in said county:

In the name of said State you are hereby directed to collect on or before thirty (30) days from date of bill from the person(s) named herewith committed to you, the Yield Tax set against their name(s), amountir \$758.52 , with interest at eighteen (18\%) percent per annum from the due date and on all sums not paid on or before that day. We further order you to pay all monies collected to the treasurer of said town, or treasurer's designee as provided in RSA 41:29, VI, at least on a weekly basis, or daily when receipts exceed $\$ 1,500.00$ or more often when directed by the Commissioner of Revenue Administration.
hands and seal at NORTHWOOD
(Selectmen/assessor)
(Selectmen/assessor)
(Selectmen/assessor)
(Selectmen/assessor)
(Selectmen/assessor)
DATE SIGNED: January 24, 2024

| NAME \& ADD |
| :--- |
| NAME OF MAP \& LOT OPERATION  <br> JJFFREYC. EAMES 108-102 $22-349-08-\mathrm{T}$ YIELD TAX DUE <br> 168 GRANITE STREET PROPERTIES  $\$ 758.52$  <br> 168 GRANITE STREET    |


| SPECIES | LOW MBF | HIGH MBF |  |  | $\begin{array}{r} \text { RA } \\ \text { DIFFE } \end{array}$ | NGE RENCE | $\begin{gathered} \text { RATING } \\ \% \\ \hline \end{gathered}$ | STUMPAGE VALUE* |  | \# BOARD FEET IN THOUSANDS |  |  |  |
| :---: | :---: | :---: | :---: | :---: | :---: | :---: | :---: | :---: | :---: | :---: | :---: | :---: | :---: |
| WHITE PINE | \$100.00 | \$200.00 |  |  |  | \$100.00 | 0.75 | \$ | 175.00 |  |  |  |  |
| HEMLOCK | \$25.00 | \$65.00 |  |  |  | \$40.00 | 0.75 | \$ | 55.00 |  |  |  |  |
| RED PINE | \$25.00 | \$70.00 |  |  |  | \$45.00 | 0.75 | \$ | 58.75 |  |  |  |  |
| SPRUCE \& FIR | \$60.00 | \$150.00 |  |  |  | \$90.00 | 0.75 | \$ | 127.50 |  |  |  |  |
| HARD MAPLE | \$125.00 | \$300.00 |  |  |  | \$175.00 | 0.75 | \$ | 256.25 |  |  |  |  |
| WHITE BIRCH | \$50.00 | \$125.00 |  |  |  | \$75.00 | 0.75 | \$ | 106.25 |  |  |  |  |
| YELLOW BIRCH | \$90.00 | \$250.00 |  |  |  | \$160.00 | 0.75 | \$ | 210.00 |  |  |  |  |
| OAK | \$200.00 | \$400.00 |  |  |  | \$200.00 | 0.75 | \$ | 350.00 |  |  |  |  |
| ASH | \$90.00 | \$225.00 |  |  |  | \$135.00 | 0.75 | \$ | 191.25 |  |  |  |  |
| SOFT MAPLE | \$75.00 | \$175.00 |  |  |  | \$100.00 | 0.75 | \$ | 150.00 |  |  |  |  |
| BEECH/PALLET/TIE LOGS | \$25.00 | \$100.00 |  |  |  | \$75.00 | 0.75 | \$ | 81.25 |  |  |  |  |
| CHERRY | \$200.00 | \$400.00 |  |  |  | \$200.00 | 0.75 | \$ | 350.00 |  |  |  |  |
| OTHERS: | \$0.00 | \$0.00 |  |  |  | \$0.00 | 0.75 | \$ | - |  |  |  |  |
| TONS \& CORDS | TONS LOW | TONS HIGH | $\begin{array}{\|c\|} \hline \text { CORDS } \\ \text { LOW } \end{array}$ | CORDS HIGH | TONS | CORDS | $\begin{gathered} \hline \text { RATING } \\ \% \end{gathered}$ |  | PAGE TONS |  | GE RDS * | \#TONS | \#CORDS |
| SPRUCE \& FIR | \$0.00 | \$1.00 |  |  | \$1.00 |  | 0.75 | \$ | 0.75 |  |  |  |  |
| HARDWOOD \& ASPEN | \$1.00 | \$4.00 |  |  | \$3.00 |  | 0.75 | \$ | 3.25 |  |  | 30.000 |  |
| PINE | \$0.00 | \$0.50 |  |  | \$0.50 |  | 0.75 | \$ | 0.38 |  |  |  |  |
| HEMLOCK | \$0.00 | \$5.00 |  |  | \$5.00 |  | 0.75 | \$ | 3.75 |  |  |  |  |
| BIOMASS CHIPS | \$0.00 | \$0.50 |  |  | \$0.50 |  | 0.75 | \$ | 0.38 |  |  | 250.000 |  |
| HIGH GRADE SPRUCE | \$15.00 | \$20.00 |  |  | \$5.00 |  | 0.75 | \$ | 18.75 |  |  |  |  |
| CORD WOOD/FUELWOOD |  | - | \$10.00 | \$20.00 |  | \$10.00 | 0.75 |  |  | \$ | 17.50 |  |  |

CERTIFICATION OF YIELD TAXES ASSESSED

> INTENT FILED DURING TAX YEAR: April 1, 2022 - March 31, 2023
> TOWN / CITY OF: NORTHWOOD
> COUNTY OF: Rockingham
CERTIFICATION DATE: January 24,2024
> SEND SIGNED COPYTO: DEPT. OF REVENUE ADMINISTRATION
> CONCORD, NH 03302-0487
\#

| (Selectmen/assessor) |
| :--- |
| (Selectmen/assessor) |
| (Selectmen/assessor) |
| (Selectmen/assessor) |

(Selectmen/assessor)

| \# 1 <br> NAME OF OWNER JEFFREY C. EAMES |  | \# 5 <br> NUMBER OF BOARD FEET IN THOUSANDS | \# 6 <br> NUMBER OF <br> TONS | \#6 <br> NUMBER OF CORDS | \#7 <br> STUMPAGE VALUE |  | $\begin{gathered} \text { \#8 } \\ \text { TOTAL } \\ \text { ASSESSED VAL. } \end{gathered}$ |  | \# 10 |
| :---: | :---: | :---: | :---: | :---: | :---: | :---: | :---: | :---: | :---: |
| 168 GRANITE STREET PROPERTIES 168 GRANITE STREET ALLENSTOWN, NH 03275 | WHITE PINE | 7.000 |  |  |  | \$175.00 | \$1,225.00 | \$122.50 |  |
|  | HEMLOCK | 4.000 |  |  |  | \$55.00 | \$220.00 |  |  |
|  | RED PINE | 0.000 |  |  |  | \$58.75 | \$20.00 | \$22.00 |  |
| $\begin{gathered} \text { ACCOUNT OR SERIAL \#: } \\ 0 \end{gathered}$ | SPRUCE \& FIR | 0.000 |  |  |  |  | \$0.00 | \$0.00 | total tax |
|  | HARD MAPLE | 0.000 |  |  |  | \$127.50 | \$0.00 | \$0.00 | DUE ON THIS |
| \# 2 <br> BY Which Lot was designated in Notice of intent | WHITE BIRCH | 0.000 |  |  |  | \$256.25 | \$0.00 | \$0.00 | OPERATION |
|  | YELLOW BIRCH | 0.000 |  |  |  | \$106.25 | \$0.00 | \$0.00 | (TOTAL OF |
|  | OAK | 5.000 |  |  |  | \$210.00 | \$0.00 | \$0.00 | COL. \# 9) |
|  | ASH | 0.000 |  |  |  | \$350.00 | \$1,750.00 | \$175.00 |  |
| $\frac{\text { MAP } \& ~ L O T ~ N U M B E R ~}{108-102}$ | SOFT MAPLE | 0.000 |  |  |  | \$191.25 | \$0.00 | \$0.00 |  |
|  | BEECH/PALLET/TIE LOGS | 5.000 |  |  |  | \$150.00 | \$0.00 | \$0.00 |  |
|  | OTHERS : | 0.000 |  |  |  | \$81.25 | \$406.25 | \$40.63 |  |
|  | OTHERS : | 0.000 |  |  |  | \$350.00 | \$0.00 | \$0.00 |  |
|  |  |  |  |  |  | \$0.00 | \$0.00 | \$0.00 |  |
| OPERATION NUMBER | SPRUCE \& FIR |  |  |  | TONS | CORDS |  |  | \$379.26 |
|  | HARDWOOD \& ASPEN |  | 0.00 |  | \$ 0.75 |  | \$0.00 | \$0.00 |  |
|  | HARDWOOD \& ASPEN |  | 30.00 |  | \$ 3.25 |  | \$97.50 | \$9.75 |  |
|  | PEMEE |  | 0.00 |  | \$ 0.38 |  | \$0.00 | \$0.00 |  |
| 22-349-08-T | HEMLOCK |  | 0.00 |  | \$ 3.75 |  | \$0.00 | \$0.00 |  |
|  | BIGIMASS CHIPS |  | 250.00 |  | \$ 0.38 |  | \$93.75 | \$9.38 |  |
|  | $\frac{\text { HIGH GRADE SPRUCE }}{\text { CORDWOOD }}$ |  | 0.00 |  | \$ 18.75 |  | \$0.00 | \$0.00 |  |
|  | CORDWOOD |  |  | 0.00 |  | \$ 17.50 | \$0.00 | \$0.00 |  |
|  |  |  |  |  |  |  | \$3,792.50 | \$379.26 |  |

# Town of Northwood 

818 NH Turnpike
Northwood NH 03261
942-5586

DEAN A MCFARLAND
0
PO BOX 142
NORTHWOOD, NH 03261-0142

## YIELD TAX ON TIMBER CUT

| TAX ACCOUNT \& SERIAL I.D. NUMBER: | 0 |
| :--- | :--- |
| TAX MAP \& LOT NUMBER: | $206-36$ |
| YIELD TAX OPERATION NUMBER: | $23-349-10-T$ |
| DATE OF YIELD TAX BILL: | $2 / 7 / 2024$ |
| AMOUNT COMMITTED TO ME |  |
| FOR COLLECTION PER RSA 79: | $\$ 570.77$ |

*** 18\% APR INTEREST WILL. BE CHARGED AFTER
3/8/2024 ON UNPAID TAXES * *

APPEAL: an owner may, within 90 days of notice of the tax, appeal to the assessing officials in writing for an abatement from the original assessment, but no owner shall be entitled to an abatement unless he has complied with the provisions of RSA 79:10 and 11. (RSA 79:8)

TAX OFFICE HOURS: MONDAY -THURSDAY 8:30 AM-4PM
SATURDAY 1ST AND 3RD OF EACH MONTH. CLOSED SUNDAY

Sincerely,

Marisa Russo
Tax Collector

## Rockingham

TO: Marisa Russo, Collector of Taxes for Town of
NORTHWOOD , in said county:
In the name of said State you are hereby directed to collect on or before thirty (30) days from date of bill from the person(s) named herewith committed to you, the Yield Tax set against their name(s), amounting in all to the sum of: $\quad \$ 570.77 \quad$, with interest at eighteen (18\%) percent per annum from the due date and on all sums not paid on or before that day. We further order you to pay all monies collected to the treasurer of said town, or treasurer's designee as provided in RSA 41:29, VI, at least on a weekly basis, or daily when receipts exceed $\$ 1,500.00$ or more often when directed by the Commissioner of Revenue Administration.

Given under our hands and seal at NORTHWOOD
(Selectmen/assessor)
(Selectmen/assessor)
(Selectmen/assessor)
(Selectmen/assessor)
(Selectmen/assessor)
DATE SIGNED: February 7,2024

| NAME \& ADDRESS | MAP \& LOT | OPERATION\# | YIELD TAX DUE |
| :--- | :---: | :---: | :---: | :---: |
| DEAN A MCFARLAND |  |  |  |
| PO BOX 142 |  |  |  |
| NORTHWOOD, NH 03261-0142 |  |  |  |

TAX DUE DATE: March 8, 2024
TOTAL YIELDTAX:
\$570.77
INTENT FILED DURING TAX YEAR: April 1, 2023 - March 31, 2024


* STUMPAGE VALUE $=$ \% RATING X RANGE DIFFERENCE $~+~ L O W ~ R A N G E ~ V A L U E ~$
CERTIFICATION OF YIELD TAXES ASSESSED
INTENT FILED DURING TAX YEAR：April 1， 2023 －March
INTENT FILED DURING TAX YEAR：April 1， 2023 －March 31， 2024
TOWN／CITY OF：NORTHWOOD
TOWN／CITY OF：NORTHWOOD
COUNTY OF：Rockingham
CERTIFICATION DATE：February 7,2024
SEND SIGNED COPY TO：DEPT．OF REVENUE ADMINISTRATION


## CONCORD，NH 03302－0487

 MUNICIPAL AND PROPERTY DIVISIONP．O．BOX 487
（Selectmen／assessor）
（Selectmen／assessor）
（Selectmen／assessor）
（Selectmen／assessor）
（Selectmen／assessor）

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WHITE PINE HEMLOCK SPRUCE \＆FIR

YELLOW BIRCH
$\frac{\text { OAK }}{\text { ASH }}$
SOFT MAPLE
OTHERS ：
OTHERS ：
OTHERS ：
SPRUCE \＆FIR
PINE
HEMLOCK
GOOMydS ヨaval H9iH CORDWOOD

| \＃1 |
| :---: |
| NAME OF OWNER |
| DEAN A MCFARLAND |
| 0 |
| PO BOX 142 |
| NORTHWOOD，NH O3261－0142 |
| ACCOUNT OR SERIAL\＃： |
| 0 |
| \＃2 |
| BY WHICH LOT WAS DESIGNATED |
| IN NOTICE OF INTENT |
| MAP \＆LOT NUMBER |
| 206－36 |
| OPERATION NUMBER |
| 23－349－10－T |

# Town of Northwood 

818 NH Turnpike
Northwood NH 03261
942-5586

## BARBARA HAMM <br> 0

1911 BLACKHAWK DRIVE GRAFTON, WI 53024-2815

## YIELD TAX ON TIMBER CUT

TAX ACCOUNT \& SERIAL I.D. NUMBER: ..... 0
TAX MAP \& LOT NUMBER: ..... 212-65
YIELD TAX OPERATION NUMBER: ..... 23-349-04-T
DATE OF YIELD TAX BILL: ..... 2/13/2024
AMOUNT COMMITTED TO ME FOR COLLECTION PER RSA 79: ..... $\$ 2,563.26$

APPEAL: an owner may, within 90 days of notice of the tax, appeal to the assessing officials in writing for an abatement from the original assessment, but no owner shall be entitled to an abatement unless he has complied with the provisions of RSA 79:10 and 11. (RSA 79:8)
TAX OFFICE HOURS: MONDAY -THURSDAY 8:30 AM-4PM SATURDAY 1ST AND 3RD OF EACH MONTH. CLOSED SUNDAY

Sincerely,

# Marisa Russo 

Tax Collector

# ORIGINAL WARRANT 

YIELD TAX LEVY
February 13, 2024
THE STATE OF NEW HAMPSHIRE

## Rockingham

TO: Marisa Russo, Collector of Taxes for Town of

NORTHWOOD , in said county:
In the name of said State you are hereby directed to collect on or before thirty (30) days from date of bill from the person(s) named herewith committed to you, the Yield Tax set against their name(s), amounting in all to the sum of : $\$ 2,563.26$, with interest at eighteen ( $18 \%$ ) percent per annum from the due date and on all sums not paid on or before that day. We further order you to pay all monies collected to the treasurer of said town, or treasurer's designee as provided in RSA 41:29, VI, at least on a weekly basis, or daily when receipts exceed $\$ 1,500.00$ or more often when directed by the Commissioner of Revenue Administration.

Given under our hands and seal at NORTHWOOD
(Selectmen/assessor)
(Selectmen/assessor)
(Selectmen/assessor)
(Selectmen/assessor)
(Selectmen/assessor)
DATE SIGNED: February 13, 2024

| NAME \& ADDRESS | MAP \& LOT | OPERATION \# | YIELD TAX DUE |
| :--- | :---: | :---: | :---: |
| BARBARA HAMM |  |  |  |
| 1911 BLACKHAWK DRIVE |  |  |  |
| GRAFTON, WI 53024-2815 |  |  |  |

TAX DUE DATE: March 14, 2024 TOTAL YIELDTAX:
\$2,563.26
INTENT FILED DURING TAX YEAR: April 1, 2023 - March 31, 2024

| BARBARA HAMM <br> 1911 BLACKHAWK DRIVE <br> : GRAFTON, WI 53024-2815 |  |  |  |  |  |  | ACCOUNT \& SERIAL \#: MAP \& LOT \#: OPERATION \#: DATE OF BILLING: |  |  | $\begin{gathered} 212-65 \\ 23-349-04-\mathrm{T} \\ \text { February } 13,2024 \end{gathered}$ |  |  |
| :---: | :---: | :---: | :---: | :---: | :---: | :---: | :---: | :---: | :---: | :---: | :---: | :---: |
| SPECIES WHITE PINE | LOW MBF $\$ 100.00$ | HIGH MBF $\$ 20000$ |  |  |  | NGE RENCE | RATING <br> $\%$ |  | $\begin{aligned} & \text { APAGE } \\ & \hline \\ & \hline \end{aligned}$ | \# BOARD FEET IN THOUSANDS |  |  |
| HEMLOCK | \$25.00 | \$25.00 |  |  |  | \$100.00 | 0.75 | \$ | 175.00 | 101.073 |  |  |
| RED PINE | \$25.00 | \$70.00 |  |  |  | \$40.00 | 0.75 | \$ | 55.00 | 6.800 |  |  |
| SPRUCE \& FIR | \$60.00 | \$150.00 |  |  |  | \$45.00 | 0.75 | \$ | 58.75 |  |  |  |
| HARD MAPLE | \$125.00 | \$300.00 |  |  |  | \$90.00 | 0.75 | \$ | 127.50 |  |  |  |
| WHITE BIRCH | \$50.00 | \$125.00 |  |  |  | $\$ 175.00$ | 0.75 | \$ | 256.25 |  |  |  |
| YELLOW BIRCH | \$90.00 | \$250.00 |  |  |  | \$160.00 | 0.75 | \$ | 106.25 |  |  |  |
| OAK | \$200.00 | \$400.00 |  |  |  | \$200.00 | 0.75 | \$ | 210.00 |  |  |  |
| ASH | \$90.00 | \$225.00 |  |  |  | \$135.00 | 0.75 | \$ | 350.00 | 19.445 |  |  |
| SOFT MAPLE | \$75.00 | \$175.00 |  |  |  | \$100.00 | 0.75 | \$ | 150.00 |  |  |  |
| BEECH/PALLET/TIE LOGS | \$25.00 | \$100.00 |  |  |  | \$75.00 | 0.75 | \$ | 81.25 | 1.980 |  |  |
| CHERRY OTHERS: | \$200.00 | \$400.00 |  |  |  | \$200.00 | 0.75 | \$ | 350.00 |  |  |  |
| OTHERS: | \$0.00 | \$0.00 |  |  |  | \$0.00 | 0.75 | \$ | - |  |  |  |
| TONS \& CORDS | $\begin{aligned} & \text { TONS } \\ & \text { LOW } \end{aligned}$ | TONS HIGH | CORDS LOW | $\begin{aligned} & \text { CORDS } \\ & \text { HIGH } \end{aligned}$ | TONS | CORDS | $\begin{array}{c\|} \hline \text { RATING } \\ \% \\ \hline \end{array}$ |  | PAGE TONS * | STUMPAGE VALUE CORDS * | \#TONS | \#CORDS |
| HARDWOOD \& ASPEN | \$0.00 | \$1.00 |  |  | \$1.00 |  | 0.75 | \$ | 0.75 |  |  |  |
| PINE | \$0.00 | \$0.50 |  |  | \$3.00 |  | 0.75 | \$ | 3.25 |  |  |  |
| HEMLOCK | \$0.00 | \$5.00 |  |  | \$0. |  | 0.75 | \$ | 0.38 |  | 40.290 |  |
| BIOMASS CHIPS | \$0.00 | \$0.50 |  |  | \$0.50 |  | 0.75 | \$ | 3.75 |  |  |  |
| HIGH GRADE SPRUCE | \$15.00 | \$20.00 |  |  | \$5.00 |  | 0. | \$ | 0.38 |  | 543.900 |  |
| CORD WOOD/FUELWOOD |  |  | \$10.00 | \$20.00 |  | \$10.00 | 0.75 |  | 18.7 | 1750 |  | 22.000 |

*STUMPAGE VALUE $=\%$ RATING X RANGE DIFFERENCE + LOW RANGE VALUE
INTENT FILED DURING TAX YEAR：April 1， 2023 －March 31， 2024

## TOWN／CITY OF：NORTHWOOD <br> CERTIFICATION DATE：February 13， 2024

SEND SIGNED COPY TO：DEPT．OF REVENUE ADMINISTRATION
CONCORD，NH 03302－0487
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683C First New Hampshire Turnpike
Northwood, NH 03261
Phone 942-9220 Cell 833-5913

Date: January 31, 2024

To: Town of Northwood
Town Administrator
818 First NH Turnpike
Northwood, NH 03261

Re: Northwood Self Storage, LLC, Route 4, Northwood, NH 03261, (Tax Map 216
Lot 6) disturbance fee waiver
Lot 6) disturbance fee waiver
The proposed site is located at Tax Map 216 Lot 6, Rte. 4. This is a development of a formerly approved site plan for David Pelletier Construction, Co. Inc and prior for Northwood Power Equipment. The fees for the disturbance were paid recently for the David Pelletier Construction, Inc., Major Site Plan and nothing has changed in the overall disturbance of the site. We would like to request a waiver from these fees of $\$ 3,879.58$ as it was paid already.

Please feel free to contact me with any questions at 603-942-9220 or email me at scoti@nhlandconsultants.com.

Best Regards
Scott R Frankiewicz

Approved by a vote of ___ Yes, __ No on February 13, 2024
_______ Hal Kreider
______ Tim Colby
___ ___ James Guzofski
Pameia Sanderson


Sest.
Lisa

Lisa Fellows-Weaver
Land Use Supervisor
Town of Northwood
818 First NH Tumpike
Northwood, NH 03261-3342
603-942-5586 x2004
Monday - Thursday 9 am to 4 pm



Emails sent to and from this address are subject to NH RSA 91-A and may be subject to disclosure to third parties.

From: Scott Frankiewicz [scott@nhlandconsultants.com](mailto:scott@nhlandconsultants.com)
Sent: Wednesday, January 31, 2024 1:33 PM
To: Neil Irvine [nirvine@northwoodnh.org](mailto:nirvine@northwoodnh.org)
Cc: Lisa Weaver [lweaver@northwoodnh.org](mailto:lweaver@northwoodnh.org); Linda Smith [lsmith@northwoodnh.org](mailto:lsmith@northwoodnh.org)
Subject: Waiver for the disturbance fee for Northwood Self Storage Amended site plan application.
Neil,

Linda Smith suggested I send you the attached letter requesting the waiver from the disturbance fee for the above referenced project. The reason for this request is due to the fact this fee was paid with the original site plan application and the site layout (disturbance) will not change with this amended site plan application. The items requested to be changed do not change the disturbance approved for the David Pelletier Const. Site Plan approval. We are submitting/submitted the other fees required for this application in the amount of $\$ 520.00$.

If you need me to attend a meeting with the Board of Selectmen, please let me know. Thank you for consideration of this waiver.

## Scott R Frankiewicz, LLS

# TOWN ADMINISTRATOR'S REPORT 

TO: Board of Selectmen<br>FROM: Neil Irvine, Town Administrator<br>\section*{DATE: February 9 ${ }^{\text {th }}, 2024$}


#### Abstract

In addition to reviewing and approving multiple payroll and AP runs per the bi-weekly schedule it has been a month dedicated to preparing for First Session of Town Meeting (Deliberative Session).


Staffing: While we celebrate the onboarding of Colleen O'Connell to the Land Use Admin position, and Devin Haley's successful transition into Building Inspector/Code Enforcement we are saddened to have to bid farewell to Charlie Smart and Mike Hoffman who were invaluable to keeping things moving in our building department. Unfortunately, the Police Department is now operating down 2 officers, in addition to missing the Lt. due to his deployment.
Capital Reserve Fund: As discussed at deliberative session the recommendation of both counsel and DRA to address the anomaly discovered regarding the misnamed "Northwood Safety Complex CRF" was to close the original fund "Police Station Expansion CRF" and if needed start over. Over the coming weeks/months I will review the history of all ETF's and CRF's to ensure that this was a singular occurrence.
Assistance Liens: I received a request from a Title Company for clarification on a property lien placed by the Town in 1981 pursuant to RSA 165:28. Subsequent research identified a weakness in how we were tracking and documenting these liens. This has been remedied with all Assistance Liens recorded at the Registry of Deeds reconciled with our internal documentation and a database created to track and report from.
2024 Warrant: The Warrant, Budget and Default were posted as required in advance of the deliberative session which was held on Saturday Feb $3{ }^{\text {rd }}$. The session was live streamed and recorded and is available through the Town website for those who were unable to attend. This year's ballot is a lengthy one, with 43 questions, and I would encourage voters to take the time to familiarize themselves with the questions. A reminder that Town Meeting is on March $12^{\text {th }}$ in the Northwood School Gymnasium, from 7am - 7pm.

The next meeting of the Selectboard is scheduled for February 27 at 6 pm , with March $12^{\text {th }}$ being voting day.

Russell F. Hilliard
James F. Raymond Barton L. Mayer Heather M. Burns Lauren Simon Irwin Michael S. McGrath ${ }^{*}$ Jeanne S. Saffan** Susan Aileen Lowry Michael P. Courtney* Nathan C. Midolo*** Brooke Lovett Shilo
Todd C. Fahey Stephanie J. Thomson****
Laura M. Dudziak
Serving New Hampshire since 1908
Of Counsel
Thomas W. Morse
Jeffrey R. Crocker

HAND DELIVERY<br>Hal Kreider, Chairman<br>Select Board<br>Town of Northwood<br>$8181^{\text {st }}$ New Hampshire Turnpike<br>Northwood, NH 03261

Re: Abatement Request for Free Will Baptist Church
Dear Chairman Kreider:
I write to you on behalf on Linda Smith and Free Will Baptist Church to supplement the materials already presented to this Board and to add to the request that the Board abate the taxes its currently assessed for 2023 pursuant to RSA 76:16.

Before discussing RSA 76:16, it is important for the Board to understand that the church property has never been used for anything other than religious purposes. Although activities have been sparse, this property was used as of April 1, 2023 in accordance with RSA 72:23, III. No other activities have taken place. This property was owned, occupied, and used by the church for religious purposes.

If the Board, however, does not agree the church is exempt from property taxes under RSA 72:23 under the current circumstances, I urge the Board to consider abating the current tax bill under RSA 76:16. RSA 76:16, I states:
"Selectmen or assessors, for good cause shown, may abate any tax, including prior years' taxes, assessed by them or by their predecessors, including any portion of interest accrued on such tax;"

This statute permits the Board to make a finding of good cause, and I urge it to do so on the basis of the huge undertaking left on the shoulders of Linda Smith. As the church membership has dwindled, it has become obvious that the church needs to dissolve. The plan

Page 2
throughout this process has been to donate the property to another religious institution with a connection to the former church. Church attendees and members in the past sent their children to camp at Sentinel Ministries, providing the desired connection. Significant work has been required to review past records of the church; the registry of deeds, as the deeds themselves require court intervention to convey to another other entity; and the organization American Baptist Churches to ensure there was no other claim to this property. Having satisfactorily completed this research. We sought and obtained the agreement of the NH Charitable Trust division of the NH Attorney General's office, allowing this case to move forward finally in 2023. I expect the matter to come to conclusion within the next 3 months or so with the court approving the transfer of the property to Sentinel Ministries, a NH registered non-profit organization. Linda Smith has acted diligently to use the property for religious purposes and to affect the donation of the property to a similar religious institution.

Finally, under RSA 76:16, Linda Smith and Free Will Baptist Church ask the Board to consider the limited financial resources available to pay the tax bill. The church receives no donations currently, and all remaining funds will also be donated to Sentinel Ministries with the anticipated court approval in the coming months.

For all these reasons, the church requests that the Board: (1) find the church property is exempt from taxation, or (2) find that good cause exists to abate the current tax bill.

Thank you for considering this request.


SAL/

Town Administrator Neil Irvine,
Thank you for the opportunity to provide additional information as part of my request for an administrative abatement for the Free Will Church. My response to your questions is as follows:

- Has Free Will Baptist Church used the building directly during 2023? If yes, please explain how. There have been prayer meetings at the church for both general prayers and for an outreach ministry. l estimate 12 meetings in 2023. One of the prayer meetings included music.
- Please identify the other groups that have used the property during 2023. There have been no "other groups" that have been in the church in 2023 other than visits from representatives of Sentinel Ministries, the faith based group that will receive the church property through the pending court decision.
- Please provide detail on the use of the building during 2023 by third party entities, specifically the number of times and purpose (eg. 3 prayer meetings, 1 one-day music event) by each group.
There have not been any "third party" entities such as the Boy Scouts or VFW in 2023 although the church did allow both groups and others to meet there in the past.

Sincerely,


Linda Smith
70 Old Turnpike Rd.
Northwood, NH 03261

# TAX MAP MAINTENANCE PROPOSAL FOR THE TOWN OF NORTHWOOD, NH <br> For processing data recorded 04/01/2024 through 03/31/2025 

January 31, 2024
Cartographic Associates, Inc., a New Hampshire corporation doing business as CAl Technologies, with its office located at 11 Pleasant Street, in Littleton, N.H. 03561, hereinafter called CAl, proposes to the Town of Northwood, NH, hereinafter called the CLIENT, to provide professional mapping services according to the specifications, terms, and conditions below written:

## SCOPE OF SERVICES

## A. Compilation

1. CAI shall review and incorporate all subdivisions, boundary line adjustments and surveys and make any required property line, area, and/or frontage changes.
2. CAl shail review all title conveyance deeds and make any required changes.
3. CAl shall calculate the area of any parcel that is changed as a result of the above ltems 1 and 2 , following professionally accepted roundoff rules.
4. If copies of the property record cards for parcels with new or changed buildings, including the building sketches, are provided, CAl shall use the most recent available orthoimagery to accurately place building footprints.
5. CAl shall review information from the previous tax year, regarding problem areas and shall attempt to resolve any discrepancies or problems in a fair and equitable manner for tax assessment purposes.
6. As all the above referenced data are compiled throughout the year, CAI shall mark each document confirming the intent stated therein. If the intent is not a direct conveyance, CAl shall label the document appropriately with the new parcel number and area.
7. All data shall be incorporated and formatted in a manner consistent with the existing map/GIS data.
8. All work shall be reviewed and checked for errors and preliminary PDFs shall be provided for review prior to finalizing the annual service.

## B. Computer Map index Services

1. CAl shall maintain an index of property records that corresponds to the the property maps.
2. All index changes shall be coded in the change field as follows:

| M1 - Name/Book and Page | A - Add New Lot |
| :--- | :--- |
| M2 - Area | D-Delete Lot |

M3 - Parcel Id Number (i.e. Map and/or Lot number
M4 - Multiple of M1, M2, M3
M5-Other (such as plan name or plan lot number)
3. CAl shall provide computer index printouts to the CLIENT sorted as follows:
a. Numerical by map and lot number
b. Alphabetical by owner's name
c. Change list by change code with secondary sorting by map and lot
d. Other index printouts will be available upon request, at current CAl prices
C. GIS

1. All digital files will be processed using Esri GIS software.
2. All data will be checked for topology errors and corrected.
3. GIS data will be delivered in Esri's shape file, geodatabase, or other format, depending on the format of the existing data.

## D. Responsibilitiles of the CLIENT

1. The CLIENT shall provide a copy of each deed, keyed to the correct map and lot.
2. The CLIENT shall provide a print of each subdivision pian, boundary adjustment plan, and map to be incorporated, keyed to the correct map \& lot.
3. The CLIENT shall acquire as much information as possible about any questions and/or problems.
4. If buildings are to be added or changed, the CLIENT shall provide a copy of the appropriate Property Record Card, including the building sketch.
5. The CLIENT shall notify CAI of appoval of preliminary PDFs or edits to be made within thirty days of receipt of said preliminary PDFs.

## ADMINISTRATIVE

## A. Documenting Progress

1. An officer of CAI shall be responsible for monitoring and documenting the progress of the maintenance process.
2. Flow charts shall be maintained, monitoring the progress of the maintenance procedure; the purpose of which is to be able to inform the CLIENT of exactly where the project stands at any given time. The charts shall include the following:
a. receipt date of data to be processed
e. completion date of second draft
b. completion date of compilation
f. date printed
c. completion date of first draft
g. date shipped
d. completion date of checking

## TIMING

CAI shall complete and deliver the work described within 45 days of the receipt of the final information to be incorporated as defined in this proposal.
$\operatorname{COST}$
$\begin{array}{ll}\text { Map/GIS Maintenance Service } & \$ 3,900.00 \\ \text { Building Footprints (if building sketches are provided as described above) } & \$ 20.00 / \text { building added or changed }\end{array}$

## DELVERABLES

Deliverables shall include two (2) complete sets full size and one (1) complete set reduced size prints, one (1) Composite Map print, PDFs

## PAYMENT

Payment shall be made to CAl within thirty (30) days of invoicing, per terms of the invoice. Said invoicing shall be done on a quarterly basis throughout the project cycle, unless other payment arrangements have been made.

## GUARANTEE

CAI shall guarantee all data generated against any errors or omissions for one (1) full year from the date of delivery. This guarantee does not include any changes due to data not made available under the terms of this proposal or any new information that is made available subsequent to the delivery date.

## TAX MAP MAINTENANCE CONTRACT FOR THE TOWN OF NORTHWOOD, NH



This is a contract made this 31 day of January, 2024, between Cartographic Associates, Inc., a New Hampshire corporation doing business as CAI Technologies, with its office located at 11 Pleasant Street, Littleton, NH 03561, hereinafter called CAI, and the Town of Northwood, NH, hereinafter called the CLIENT, to provide professional mapping services according to the specifications, terms, and conditions below written.

Witnesseth, the above parties agree as follows:

1. All work shali be done according to the Tax Map Maintenance Proposal, dated January 31, 2024, hereto annexed. It is the intent of the parties that the above referenced proposal be considered a part of this contract, the same as if fully incorporated into this contract.
2. The CLIENT shall pay $\$ 3,900.00$ for the map/GIS maintenance services under this contract. If Property Record cards, including building sketches are provided, the CLIENT shall pay an additional $\$ 20.00 /$ building added or changed. There will be no additional charge if Property Record cards are not provided.
3. CAI agrees that this contract shall not be assigned, transferred, conveyed, or otherwise disposed of without the previous express written consent of the CLIENT and neither shall said CAl's right, title, interest, or power to execute such contract be assigned, transferred, conveyed or otherwise disposed of without written consent of the CLIENT.
4. The Parties executing this contract agree that the above recitals constitute the entire agreement between the parties for the requested mapping services.

This contract shall be construed under the laws of the State of New Hampshire.
The parties hereto have executed this agreement by their duly authorized officers.

Town of Northwood, NH

## BY:

TITEE:

CAI Technologies


President

## BY:

TITLE:

## BY:

TITLE:

## BY:

TITLE:

## OATH OF OFFICE

To Neil Irvine, Town Administrator of Northwood, New Hampshire, in the County of Rockingham. Whereas, there is a vacancy in the office of Representative to Lamprey Regional Cooperative, for said Town of Northwood and whereas, we the subscribers, have confidence in your ability and integrity to perform the duties of said office, we do hereby appoint you the said Neil Irvine our Representative to Lamprey Regional Cooperative, and upon your taking oath of office, and having this appointment and the certificate of said oath of office recorded by the town clerk, you shall have the powers, perform the duties and be subject to the liabilities of such office, until another person shall be chosen and qualified in your stead.

Your term of office is from February 13, 2024 and expires upon termination of employment with the Town of Northwood.

Given under our hands this $13^{\text {th }}$ day of February, 2024.

I, Neil Irvine, do solemnly swear that I will faithfully and impartially discharge and perform all the duties incumbent on me as Northwood's Representative to Lamprey Regional Cooperative according to the best of my abilities, agreeably to the rules and regulations of the constitution and laws of the State of New Hampshire, so help me God.

State of New Hampshire, ss. Rockingham County

Personally appeared the above named, $\qquad$ , who took and subscribed the foregoing oath, before me, $\qquad$ , on

Received and Recorded: $\qquad$

| From: | Matthew Frye [Matt.Frye@unh.edu](mailto:Matt.Frye@unh.edu) |
| :--- | :--- |
| Sent: | Wednesday, February 7, 2024 12:12 PM |
| To: | Neil Irvine; Tim Colby; Hal Kreider; Scott Blewitt; Carol Manter; TJ Therriault |
| Subject: | Rec Commission Items |
|  |  |
| Hi All, |  |

A few follow up items from last night's rec commission meeting including a joint meeting with Conservation:

- I have been named chair of the Rec Commission. The group knows this is likely a temporary appointment and will revote in March if necessary. TJ Therriault has been named Vice Chair.
- The commission voted 5-0 to recommend Andrea Kraus for appointment to the Recreation Commission. The board received her letter of interest previously.
- The commission voted 5-0 to recommend to the BOS that the Epsom Bible Church softball league to given permission to erect a temporary storage shed adjacent to the baseball/softball field for the duration of the summer softball season. As a semi-permanent addition to the facility, we felt it appropriate to make the recommendation and allow BOS to make the decision.
- Rec and Conservation will be collaborating on an Earth Day cleanup project in April and would like to ask for the support of BOS by way of access to DPW staff and equipment as necessary for the consolidation and collection of the trash that is gathered.

I think those are the salient points. If you'd like me to swing into the meeting on the $13^{\text {th }}$, I can do so. But, I think most of this could be accomplished through Mr Colby's committee report. I will pass along minutes later. Do you want draft minutes or should we wait until approved? My preference would be to wait until minutes are approved with the knowledge that we could provide draft minutes if requested.

Yours,
Matt Frye
--
Matthew Frye, M.S., CTRS/L
Clinical Assistant Professor
Department of Recreation Management \& Policy
University of New Hampshire
Office: 603-862-6173
Cell: 603-397-2990
Schedule A Meeting
Matt's Personal Zoom Room

TOWN OF NORTHWOOD, NEW HAMPSHIRE
818 First New Hampshire Turnpike, Northwood NH 03261 (603)942-5586 Facsimile: (603)942-9107 adminassist@town.northwood.nh.us

APPLICATION FOR BOARDS/COMMITTEES
name: Andrea Lynn Kraus DATE: October 26,20823 ADDRESS: 135 olden Canterbury Rod TELEPHONE: (253) 985-7124EMALL: Krowzan136yaheo, com BOARD/COMMITTEE APPLYING FOR: REC

ARE YOU AVAILABLE TO ATTEND EVENING MEETINGS? $\qquad$ yes
Please list any experience, skills and/or qualifications which you feel would especially suit you for this position: Whale in the Whitary 1 eoferen had to plan evens I Functrons/Ceremonies for various reasons some duties included (ass limited tolorgonting slide should, stria wound operating
Please describe any aspect of your education that may be beneficial for the board or committee that you would like to serve on: 1 do have are dins towards Po nt. an interior Design Degree which will assist in spare planning for events
$\qquad$
Please describe any employment or work history that would contribute to your position on the requested board or committee: Elaborate Sound systems, designing Flyers. Photographed. Penn g in the mulravy also requires extensive organization and leadership Skull.

## Carol Manter

| From: | Matthew Frye [Matt.Frye@unh.edu](mailto:Matt.Frye@unh.edu) |
| :--- | :--- |
| Sent: | Wednesday, February 7, 2024 12:12 PM |
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| Subject: | Rec Commission Items |

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Matthew Frye, M.S., CTRS/L
Clinical Assistant Professor
Department of Recreation Management \& Policy
University of New Hampshire
Office: 603-862-6173
Cell: 603-397-2990

Schedule A Meeting

Matt's Personal Zoom Room

Town of Northwood, New Hampshire
818 First New Hampshire Turnpike, Northwood NH 0326I
Building Department
(603) 942-5586 ext. 203 Fax (603) 942-9r07

# Property/Building Report 

Prepared for Town of Northwood
Prepared by Building Department

## Prepared on February 1, 2024

# Location: Town Hall 

Physical Address: 818 First NH Turnpike
Inspection date: 1-23-2024


## Building 1-Main Building

Structure- wood frame- The main structure of the building is in good condition.
Roof- Unable to verify roof condition at the time of inspection.
Foundation - Foundation appears to be in good condition.
Electrical- No security system on site. Town hall should have adequate system in place to protect resident records. Cable lines should be resecured so they do not come in contact with roof.
HVAC- The sprinkler head above the oil boiler should be removed/capped off. Louvers should be added to boiler room door to increase airflow to boiler.
Finish- Doors on front of building don't open/close properly. Both on the main entrance and entrance to meeting room. There is some broken siding on the back of the building that should be addressed. The Building/Assessing office rear exit door is starting to delaminate and should be replaced. There is also an inoperable window in the building/assessing office that needs to be replaced.


## Building 2-Garage

Structure- wood frame The main structure of the building is in good condition, no repairs needed at this time. Note: Entry door is higher than natural step, could become hazard when using.
Roof- The roof is in good condition.
Foundation- cracks are seen on the floor of the structure. The entry apron was paved over leaving the garage opening below grade. This permits water entry into the floor of garage.
Electrical- Panel needs to be updated, the old panel is a high hazard and has been banned due to safety risks. Panel has missing covers. Old wiring with cloth shield should be replaced, not in conduit. Excessive wiring for number of fixtures in building. Junction boxes missing cover plates and is unsecured. Finish- paint on building is starting to peel and crack, May be lead paint. Advise testing and surfaces be scraped and repainted to prevent further damage.


## Building 3- Cobble House

Structure- wood frame- The main structure of the building appears to be in good condition, may have damage from animals, unable to visually check until sidings removed.
Roof- Metal- The roof is in poor condition. Should be replaced. Priority High Foundation- Blocks support building. In good condition.
Electrical-Outdoor box missing cover. Was not tested.
Finish-Windows Need to be repaired/replaced. Broken missing panes/windows falling off building. Siding on three walls needs to be replaced, destroyed by animals and rotted as shown in pictures. Siding on one wall is ok (recently replaced) but should be stained to preserve. Door needs to be replaced, too weathered from not being maintained to be salvaged, Shutters missing Chimney unsupported and should is starting to deteriorate,
Recommendation- Nonessential building. The building sexves no purpose other than historical. After repairs are made only inside would be "original." Should either be demolished or donated.


## Building 4-Wood Shed

Structure- Wood frame- The main structure of the building is in good condition. Roof- The roof is in good condition.
Foundation- No Foundation. Building should be raised, and foundation/pad should be poured to make the building usable and weather tight.
Wiring- N/A
HVAC- N/A
Finish- Doors non operable, should be replaced. Siding needs to be replaced. Lead paint needs to be addressed.

Location: Police Station<br>Physical Address: 1020 First NH Turnpike<br>Inspection date: 1-23-2024



## Building 1-Main Building

Structure-The main structure of the building is in good condition.
Roof- The roof is in good condition. Large ice dams form on the back of the building and should be addressed. Trees should be cut away from the roof to prevent future damage.
Foundation-N/A
Electrical- Lighting fixture damaged. Front building lights non-working. The mast on the back corner of the building is bent from the ice dams forming on the back of building. Will be an issue. Mast is High priority.
HVAC-Heating system should have more access to air. Mini-Splits have excessive mold growth and need to be cleaned. Mini split behind near main office leaks when running. The oil tank is starting to deteriorate and should be replaced before a leak develops. Tank is very old. High Priority on tanks and mini split units.
Plumbing-Bathroom should be xemodeled, showing signs of age and use. Pipes located by hot water tank are highly corroded, should be replaced to prevent leak. High Priority on pipes.
Finish- Signs of leaking on ceiling tiles. Should be checked. Signs of rodents noted in ceiling. Siding should be power washed. The window should be replaced in the boiler room. Medium Priority.
Other- There is no proper holding location in building. Currently using an office chair chained to the wall. No sally port for station. Steps leading to the main entrance need to be replaced. The walkway has trip steps from trying to be
repaired. The ramp is inaccessible by ADA standards. The railing is rusted and has the potential to cause injury. All High Priority Safety concerns.


## Building 2-Garage

Structure- wood frame- The main structure of the building is in good condition. Door Seals need to be replaced around all garage doors.
Roof: The roof is in good condition.
Foundation- No issues noted.
Wiring- No issues noted.
FVAC- heating works, in good condition, oil tank is fine.
Finish-Window on side of garage will not close, should be replaced. All garage doors should be replaced with an immediate priority on one, two doors medium priority. The gutter on the left side of the building should be diverted to wood-line instead of down driveway. Pallets should be removed from the side of the building. A few pieces off siding are cracked and should be replaced.

# Location: Narrows Fire Station <br> Physical Address: 85 Main Street <br> Inspection date: 1.23-2024 



Structure The main structure of the building is in good condition, Ceiling height in office area is not ideal. Needs new garage door seals as well as replacement of rescue one door, door is rusted out. The platform under the stairs should be sealed. to prevent occupants from falling though in case of a fire. There should be fire separation between the existing hot water tank and gear room. The exterion door of the bunk room should be replaced, in a very poor condition.
Roof- The roof is in poor condition. Has already been patched for time being.
Foundation- Foundation looks to be in good condition.
Wiring. Panel should be upgraded to accommodate the large draw from the building. The existing panel is undersized for buildings usage. Should be smoke/co detectors in bunk rooms and common areas.
Plumbing/EVAC- Heating system should be updated and relocated to be more efficient for bunk house/office area. Heat for the main garage area adequate. The water tank should be replaced. Was unable to verify if gas lines are bonded. Finish- Outside Rakes on rear have lost metal wrapping and started to weather/mold. Siding need pressure washing/repair. Soffits show signs of rodents/birds. Needs proper exit signage.

## Location: Ridge Fire Station

Physical Address: 499 First NH Turnpike
Inspection date: 1-30-2024


Structure-The main structure of the building is in good condition.
Roof. The roof was unable to be inspected due to snow buildup.
Foundation. The foundation appears to be in good condition.
Wiring- some wiring on top of center bay and in utility room need to be secured. Smoke detectors should be updated.
Finish- The center bay of garage has paint peeling from ceiling. Should be addressed. A stain was seen at the top of the stairway ceiling, could be potential leak/mold issue. There is a broken window on the center garage door. Ice dams forming on the right side of buildings should be monitored for potential issues. All door seals should be replaced for better weatherproofing.

# Location: Chesley Library 

Physical Address: 8 Mountain Ave
Inspection date: 1-30-2024


Structure- The main structure of the building is in good condition. Roof. The roof is in good condition. There is a leak around the chimney. The flash should be replaced and sealed. Also, to note the area around the chimney shows sign of heat loss. Should be checked to ensure the insulation is adequate. Foundation- Appears to be in good condition.
Wiring- No issues noted.
HVAC- Heating system needs to be addressed. Fully functioning but great difference in temperature between floors. The downstairs thermostat is controlling the entire building not by design.
Finish- Outside deck should be screwed down instead of nailed and slip proof material applied. The deck should be power washed and sealed to prevent algae buildup. Front windows show signs of cracking peeling paint. Should be repaired. NOTE- I have also added The Library's own inspection report for this building.

# Location: Bryant Library 

Physical Address: 76 School Street
Inspection date: 1-30-2024


We did not have access to this building but were able to walk around and view the exterior. The Major concern was the slate coming off the entry roof. The condenser for the mini split system was working and it was noted it was running at time of inspection.
NOTE I have also added The Library's own inspection report for this building.

## Location: Community Hall

Physical Address: 135 Main Street
Inspection date: 1-30-2024


Structure- Wood frame- The main structure of the building is in good condition. The floor in the utility room should be repaired, it has holes and signs of animal entry.
Roof. The roof is in new condition.
Foundation No issues noted.
Wiring. Wiring on the left side of building should be secured/hanging off building. Plumbing/HVAC- Valve by water heater and pipes in bathroom need repair. Heavily Corroded
Finish- Overall building in great condition. Care should be taken to make sure storm windows remain shut in winter months to preserve windows. It was noted that one was left open on the left side of building.

# Location: Highway Dept Building/ Recycling Center Physical Address: 23 Town Works Way Inspection date: 1-23-2024 

## Building 1-Main Building

Structure- Steel frame- The main structure of the building is in good condition.
Roof- The roof is in good condition.
Foundation- No issues noted.
Wiring- No issues noted.
HVAC- No issues noted.
Finish- Door frames have been heavily damaged. Should be repaired to prevent further deterioration. Door seals should be replaced.

## Structure 1-Trash Compactor

Structure. Steel frame. The main structure of the building is in poor condition. Footing on braces are rusted beyond repair and need to be replaced. The main support braces are rusted, and welds have broken and are unsecured from support legs.
Roof N/A
Foundation- Concrete retaining wall is starting to fail and is losing integrity and
will collapse.
Wiring- No issues noted.
HVAC- N/A
Finish- N/A


Structure 2-Lean to over Dumpster

Structure- Steel frame- The main structure is decent worlking condition. Sides should be replaced.
Roof- Good condition
Foundation-N/A
Wiring. N/A
HVAC- N/A
Finish- N/A


## Structure 3-Lean to over Dumpster

Structure- Steel frame- The main structure of the building was destroyed by storm.
Roof N/A
Foundation-N/A
Wiring- N/A
HVAC. N/A
Finish- N/A

Fix Entry Doors
Fix Doors in meeting room to operate properly
Remove sprinkler head from boiler room
Replace broken siding
Replace Exterior Door in Building/Assesing office Replace Extertor window in Bullding/Assesing office
Install Louvers in Boiler room door
Install Security System
Resecure cable ilnes

TOTAL COST ESTMAALE FOR TOWN HALL
2 Garade
$\$ 500$ a.destivet

$\$ 250$ HGG


$\$ 1,200$ MEOUAT
$\$ 350 \mathrm{low}$
$\$ 10,500$ सा HH
Free groxtix?
$\$ 35,700$

Build concrete Steps for inside and outside of entry door
Replace Electrial panel and run new ines.
secure junctlon boxes/missing cover plates
Repaint building/existing lead paint
TOTAL COST ESTIMATE FOR GARAGE
\$3,500 Hi<3

$\$ 650$ IW

Narrows Station

Ridge Station

Door Seals
Replace rescue door 1
Insudate and stal platform
Fire sepration for gear room
Exterior door berink roons
Panel upgrade
fire alatm system
Update Heating system
Replace water tank
Replace root and Rakes/soffit
Rodent Externination/seal
Install exth signage
TOTAS COST ESTHMATE FOR STATION
Door Seals
Secure witing
Upolate fre alarm
Uptate fire alam
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Repláce center garage door window.
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sume
$\$ 103,950$

| Location | Building | Description of work | Estimated Cost Priority |
| :---: | :---: | :---: | :---: |
| Libraries |  |  |  |
|  | Chestay |  |  |
|  |  | Fix Leak around chimmey/Insulate |  |
|  |  | Screw down outside deck and apply non slip paper | \$3,500 मigu |
|  |  | Reseal/repalnt around front windows | \$550 +5:4\% |
|  |  | Powerwash Deck |  |
|  |  |  | \$550 |
|  |  | TOTAL COST ESTIMATE EOR CHESMEY | \$5,800 |
|  | Bryant |  |  |
|  |  | Fix slate Roof |  |
|  |  | Fix wiring on mast | \$4,500 76\%: |
|  |  |  | \$1,200 3060 |
|  |  | TOTAL COST ESTIMAYE FOR 日RYART |  |
|  |  |  | \$5,700 |
|  |  | TOTAI HIGH PMORIYY COST |  |
|  |  | TOTAL MEDIUM Priontry cost | F60\% |
|  |  | FOTAL LOW PRIORIT COST | \%. |
|  |  |  | $\cdots$ |
|  |  | TOTAL COST EStimate for lirnarles |  |
|  |  |  | \$11,500 |

location
Buiflcing
Highway/ Recyelling

| Main Building |  |  |
| :---: | :---: | :---: |
|  | Fix metal and door frames Peplace door Seal | $\begin{aligned} & \$ 10,500 \text { 10W } \\ & \$ 500 \text { MED: } \end{aligned}$ |
|  | TOTAL COST GSTMATE FOR MAIN BULDUNG | $\$ 11,000$ |
| Frash Compater |  |  |
|  | Trash Compactor |  |
|  | Concrete | $\begin{aligned} & \$ 4,000 \text { HGal } \\ & \$ 12,500 \text { HGH4 } \end{aligned}$ |
|  | TOTAL COST ESTIMATE HOR COAPACTOR | \$16,500 |
| Lean to Over Cumpster |  |  |
|  | Replecee sida boards | \$3,500 tow |
| L.ean to over Dumpster | Replace unit damaged from storm | \$10,000 10N\% |
|  | TOTAL HGG PRORITY COST TOTAL MIEDUM PRIORITY COST TOTAL LOW PBORITY COST | $\begin{array}{r} \$ 16,500 \\ 55+5 \\ 524,000 \end{array}$ |
|  | HOTAL COST TSTHLATE FOR ALL HEGHMAY/RECYCLAMG | \$32,000 |

L.acation

Buileding
Misc.

Description of work

COMMLINITY HALL.


Test for lead and Asbestos and repoint

- \$4,500 fitatem

Remove wiring
\$4,500 346045:
$\$ 2,200104$
TOTAL COST ESTIMATE FON POST OFFE:
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TKTAL HGA PRIORITY EOHT
TOTAL M/RDLUM PRORTY COST
TOTAL LOW PRORTY COST
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TOTAL COST HSTIMATE FOR BOTH
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TOTAL MEDIUM PRIORITY COST S?64. 5 Ot
TOTAL LOW PRIORITY COST
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GOOMHLYON AO NMOI

From: J. D. [upperbow@msn.com](mailto:upperbow@msn.com)
Sent: Tuesday, February 6, 2024 6:58 AM
To: Northwood Admin Assistant [adminassist@northwoodnh.org](mailto:adminassist@northwoodnh.org)
Subject: Road agent Chris Brown

Good Morning,

I would like to inform the town of bullying and bad behavior with a threatening action brought by Chris Brown the town road agent. I like many use the compost pile year-round for our natural compost, Mine includes wood chips, straw (which is nothing more than overgrown grass and some chicken poop, in which is food of fresh fruit, veggies, seed. I brought a second load to the transfer station on Saturday and the recycling people viewed it and ok the pile for the compost. The problem is the road agent is creating a safety hazard for the town residents by not plowing to the pile and blocking it with the town plow trucks. I am not the only one complaining about issue.
Chris Has targeted me because I posted it on fb to call him with your complaints, he in turn called the police and told them that he would have the pile removed and charge me and have them press charges for illegal dumping. Let me tell you the law since I am a paralegal,

1. There is nowhere on the site or in writing that your compost has to be free of disposable waste, in which is a natural byproduct and makes excellent fertilizer and helps the pile.
2. With blocking access is illegal to our town rights to provide a safe passage to the pile.
3. Calling the police, not only lying to the police to harass a town resident and threating the resident with an illegal charge and falsified report is chargeable crime and lawsuit for discrimination, harassment and bullying.

I know as a town you will take this very seriously so charges do not come forth against the town. I look forward to your response and ask this be shared with the selectman. Janet
DelFuoco DelFuoco Items, or other acceptable materials identified in these which are identified as Household Waste, Recycling substance; or material of any kind except those materials It shall be unlawful for any person to deposit any waste, is subject to a fine of up to $\$ 1,000$ as provided in (RSA
$31: 39$ ) and (RSA 149:M). Unauthorized use of the Recycling Center/Transfer Station All refuse must originate from the Town of Northwood. All children under 12 years old must stay in vehicle. Transfer of stickers to unauthorized persons or misuse of
stickers is subject to a fine up to $\$ 1,000$. the property for each tenant's use.
 household waste. Stickers for seasonal renters will be pose of brush, limbs, and compost material ONLY. No Stickers for owners of LAND ONLY will be permitted to dis$\$ 5$ charge for a new sticker. new one. If the old sticker is not returned, there will be a the vehicle and presented at the Town office to obtain a If the vehicle is replaced, the sticker must be removed from
 vehicle, the owner is subject to up to $\$ 20$ fine for the first numbered sticker. If sticker is not permanently affixed to Admission to the facility is by property owner only, by lations or any Federal or State laws or regulations.
 Attendant shall refuse to allow any waste to be deposited of one year in prison and $\$ 2,000$ fine. class A misdemeanor, and subject to a maximum penalty roads shall be charged with littering under (RSA 163:B) a Center/Transfer Station property or along town or state Any person leaving trash outside the Recycling years in prison and $\$ 4,000$ fine. a class $B$ felony that carries a maximum penalty of seven (RSA 634:2), which under certain circumstances constitutes Station property shall be charged with criminal mischief Any person vandalizing the Recycling Center/Transfer one year in prison and a $\$ 2,000$ fine. misdemeanor, and be subject to a maximum penalty of be charged with criminal trespass (RSA 635:2) a class A
 State law requires that no one shall use the areas unless
the attendant is present. Any person apprehended inside Transfer Station/Recycling Center

Regulations governing the use of the Northwood

| -plouesnoy dod (c) әәлц1 |
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$$
\begin{aligned}
& \text { Northwood Transfer Station } \\
& \text { is for residential use only. }
\end{aligned}
$$

$$
\begin{aligned}
& \text { The Northwood Transfer Station } \\
& \text { is a mandatory recycling facility. } \\
& \text { All recyclable items must be } \\
& \text { separated and placed in } \\
& \text { proper disposal area. } \\
& \text { Any questions see attendants! }
\end{aligned}
$$ Recycling Center Ordinance

Adopted $3 / 16 / 02$ Town Meeting Town of Northwood Transfer Station \&

ud 00:8 - ue 00:8 Kepinies Wednesday 1:00 pm - 7:00 pm ud 00:1 Kepuow Sunday 10:00 am Year Round Hours

## əoueu!pıo <br> 

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All Favorites Friends Groups Northwood, NH Resid... Janet Delfuoco - $1 \mathrm{~h} \cdot \Theta$
To yell at the transfer station workers will not help. Here is Chris Brown's cell phone number... Call and yell at him. The workers have no control over Chris blocking the compost pile... Me on the other hand just drove right through the snow bank because my truck is stronger than any truck any guy here owns. $\Theta$ Throw that bitch into 4 wheel drive and plow through, so I did open it up a little for you folks. Chris Brown 603-219-7281. Or be like me and teach him we don't want him no more, and vote down every single article he wants for the DPWs.
O Krysie Marie and 2 others
d Like O Comment \& Copy

Janet Delfuoco
12h - (3)
So we lost the burn pit, the glass pit, the septic drop pit, I'm sure our buddy will lie about what
can and can't be dropped at the compost pile..


SW-3

## Municipal Composting of Yard Waste

## Background Information

Composting is an aerobic (oxygen-dependent) degradation process by which plants (leaves, vegetable trimmings, lawn clippings, and similar garden debris) and other organic wastes (kitchen refuse, sludge) decompose under controlled conditions. It is not a new process but has been an accepted agricultural practice for years. As a natural process, it can be carried out with as little, or as much, intervention and attention as desired. The basic parameters that influence the composting process are oxygen, temperature, moisture and the carbon-to-nitrogen ratio (C:N).

Waste composition studies indicate that yard waste represents from $10 \%$ to $30 \%$ of municipal solid waste. A study conducted for the U.S. Environmental Protection Agency found the total amount of yard waste produced in the United States to be $18 \%$ by weight of the total amount of municipal solid waste generated. Yard waste represents a greater percentage of the waste stream (from 35\% to 40\%) during certain times of the year.

Yard waste composting has many benefits. These include:

- Reducing waste disposal costs.
- Conserving natural resources.
- Producing a valuable soll amendment.
- Reducing environmental impact.


## New Hampshire Leaf \& Yard Waste Disposal Rules

In 1992, the New Hampshire Legislature passed House Bill 646, Chapter 266, which prohibits the disposal of leaf and yard waste in both landfills and incinerators, effective July 1, 1993. The rationale for this restriction is that leaf and yard waste can use precious capacity in our solid waste management facilities. Leaf and yard waste is also easily composted, which allows us to treat the material as a resource rather than a waste.

## INTEROFFICE MEMORANDUM

| TO: | BOARD OF SELECTMEN |
| :--- | :--- |
| FROM: | CHRIS BROWN |
| SUBJECT: | JANET DELFUOCO DUMPING |
| DATE: | $02 / 08 / 24$ |

Today I proceeded to remove the illegal dumping of the Chicken Manure that Ms. Delfuoco dumped at the Transfer Station. It was loaded onto a dump trailer and taken to Waste Management in Rochester, who would not take it due the size of the load, they will only take loads that are in a larger vehicle such as Dump Trucks or Tractor Trailers. I called DES to inform them that I had attempted to take this load to Waste Management and asked them where else I could take it. They gave me contact information for the following certified permitted facilities:
1.) Granite State Compost - 423-443-6465
2.) GBN - Giving Back to Nature in Chester

I called them both and neither of them are in business any longer. I called DES back and informed them of such. They directed me to put the Chicken Manure waste into 55-gallon black trash bags and dispose of it in MSW (Municipal Solid Waste).


DPW Foreman

Lindsey M. Stepp
Commissioner
Jan 10, 2024

## State of New Hampshire Department of Revenue Administration

109 Pleasant Street
PO Box 487, Concord, NH 03302-0487
Telephone (603) 230-5000
www.revenue.nh.gov DIVISION

Dear Selectmen/Assessing Officials,
The Department of Revenue Administration is charged with the responsibility of annually equalizing the local assessed valuation of municipalities and unincorporated places throughout the state. The Department has conducted a sales-assessment ratio study using market sales, which have taken place in Northwood between October 1, 2022 and September 30, 2023. Based on this information, we have determined the average level of assessment for real property in Northwood as of April 1, 2023.

Based on the enclosed survey, we have determined a median ratio for real property in Northwood for Tax Year 2023 to be $\mathbf{9 2 . 1 \%}$. The median ratio is the generally preferred measure of central tendency for assessment equity, monitoring appraisal performance, and determining reappraisal priorities, or evaluating the need for reappraisal. The median ratio, therefore, should be the ratio used to modify the market value of properties under review for abatement to adjust them in accordance with the overall ratio of all properties in Northwood

We have also determined the overall equalization ratio (weighted mean) for real property in Northwood for Tax Year 2023 to be 91.4\%. This ratio will be used to equalize the modified local assessed valuation for all real property and utilities in Northwood.

In an effort to provide municipalities with more detailed information regarding their level of assessment (ie. equalization ratio) and dispersion (ie. coefficient of dispersion and price-related differential), we have prepared separate analysis sheets for various property types (stratum). See attached summary sheet showing Northwood's stratified figures and a further explanation of the DRA's stratified analysis.

## Please review the list of sales used in determining your assessment-sales ratio. If any incorrect data has been used, or if you would like to meet with us to discuss this ratio or an alternate ratio methodology as outlined in the accompanying information sheet, please contact us immediately.

You will be notified of the total equalized valuation for Northwood when the Department has completed its process of calculating the total equalized valuation


[^1]Hi Neil:

Hope this letter finds you well. I'm writing to tell you that I will be closing the business at the end of the year. Having only a few clients and my age has made it financially difficult to carry on as a business. I know Cross Country signed a five-year contract with the Town of Northwood that would take it through the 2025 revaluation, but unfortunately that's not possible.

Having been in the Town for the last seven years and having completed two updates I believe l'm the best person to do the 2025 update. I believe if I left the Town before the revaluation was completed it would cost the Town several thousand more dollars that what I originally bid. There are fewer companies than there were four years ago and costs have increased significantly. However, if you are willing and the Board is willing, I will perform the requirements of the contract under as Town employee relationship.

I'll need to know shortly because my certification ends December 31, 2024 and will need credit hours to be recertified. All options are in your control including sending the revaluation out to bid, firing your current assessor or doing nothing.

Let me know your thoughts. I don't want to abandon the Town that I have enjoyed working in for the past 7 years. Let me know your thoughts.

Jeff


[^0]:    $\square$ Elderly ExemptionImprovements to Assist Persons with Disabilities
    $\square$ Blind ExemptionDeaf ExemptionDisabled Exemption
    $\square$ Electric Energy Storage Systems Exemption
    $\square$ Solar Energy Systems Exemption
    $\square$ Woodheating Energy Systems Exemption
    $\square$ Wind-powered Energy Systems Exemption
    $\square$ Renewable Generation Facilities and Electric Energy Storage Systems

[^1]:    Sam Greene

