

Administration Office
818 1st. NH Turnpike
Northwood, NH
TEL: (603) 942-5586

TOWN OF NORTHWOOD
USE OF MUNICIPAL FACILITY - REQUEST FORM

APPLICANT'S NAME (& TITLE IF APPLICABLE)

NAME OF ORGANIZATION

AGENCY ADDRESS

APPLICANT'S ADDRESS

BUSINESS PHONE – CELL PHONE - FAX - EMAIL

TYPE OF ORGANIZATION [INDICATE IF 501(C)3]

FACILITY REQUESTED

DESCRIPTION OF EVENT

DATE(S) & TIME REQUESTED

APPROXIMATE NUMBER OF PARTICIPANTS

SPECIAL REQUESTS

"I hereby acknowledge that I have read and understand the Town of Northwood Policy Governing the Use of Town Property and that I will be responsible for the use of the Town of Northwood facility in accordance with that Policy. Furthermore, I hereby agree to indemnify, hold harmless and release the Town of Northwood and its agents from any claims, liability, injuries and damages that may result from the use of the property."

Signature

Date

FOR TOWN USE ONLY

APPROVED/DENIED/SPECIAL CONDITIONS

SIGNATURE OF TOWN OFFICIAL

FEES/DEPOSIT/AMOUNT PAID/REFUND MADE (INDICATE DATES/CHECK NUMBER, ETC.)

INSURANCE CERTIFICATE REQUIRED/ATTACHED

cc: BOARD OF SELECTMEN; POLICE, FIRE APPLICANT; OTHER _____