



MEMORANDUM - OFFICE OF THE TOWN ADMINISTRATOR

TO: Board of Selectmen
FROM: Walter P. Johnson, Town Administrator
RE: Weekly Report
DATE: January 26, 2021

Town Administrator: This past week's activities included: Participated in conference calls with NHHSEM regarding the Covid-19 pandemic; continued processing current Human Services applications, attended the third follow up meeting with the Town Moderator and others regarding the logistics for the Deliberative session on January 30th · continue work with the finance director on processing procedures for payroll and AP and prepared official budget and warrant and voters' guide for the 1/30 Deliberative, and reviewed pending property repurchase agreements and other town owned tax deeded property files.

This week's activities include: Participate in a conference call with NHHSEM regarding the Covid-19 pandemic; attended the fourth follow up meeting with the Town Moderator and others regarding the logistics for the Deliberative session on January 30th prepare for and attend the Select Board meeting on 1/26, continue to handle Human Services requests, prepare for and attend the Deliberative session on 1/30, post official warrant and default budget for 2021. Have a great week. Be well and stay safe.

Assessor: No report this week.

Building Inspector: I issued a two certificate of Occupancy on new houses and brought the monthly water sample to Concord Bureau of Drinking and Ground Water.

Finance: No report this week.

Tax Collector: No report this week.

Department of Public Works: No report this week.

Fire Rescue: Below is an outline of happenings at the Fire Department

1. On Sunday Engine 3 and Tanker 1 responded with 6 firefighters to assist Epsom at their second alarm structure fire.
2. Northwood Fire Fighters association has elected new executive board members.
 - a. President Jeff Gibson
 - b. Vice President Adam Schaub
 - c. Treasurer Joe Lipshetz
 - d. Secretary Sandy Prioli
3. Our new Ambulance 2 is ready to go, once we receive plates from the DMV the truck will go in service. Plates are expected to arrive Tuesday.
4. This week we had a demonstration of a new IV pump. Currently we do not have an IV pump.

Pumps are needed to administer certain medications and would expand treatments we can provide pre-hospital. An IV pump is included with the new ambulance package. The IV pump is manufactured by Q Core Medical.

5. We reviewed several battery-operated extrication tools (jaws of life). This tool is included as part of the new ambulance package. Having a set of jaws on the ambulance will allow us to begin the extrication process sooner. The Jaws chosen are manufactured by Amkus Rescue Systems.

Police Department: No report this week.

Weekly Report from Linda Smith, Land Use Specialist

Planning Board

Final public hearing on changes to the zoning ordinance. Amendments are proposed in different areas of the steep slopes and wetlands overlay districts to resolve confusion in the existing overlay district language and to make the entire section more user-friendly and explicit in its requirements. The proposed amendments result in two ballot questions in March.

Zoning Board

Alternate members needed to fill in for absent or abstaining members, and to start understanding the role and responsibility of the position.

Conservation Commission

Nothing new to report.

Budget Committee

Subcommittee of Chair Ginger Dole, Vice-Chair Tom Chase and member Betsy Colburn met with Susan to go over previous sets of minutes for corrections at a Zoom meeting. The revised minutes were provided to the committee and will be on the next agenda for approval by the full committee.

Police Commission

Meeting held at town hall. No public. Chief provided his report to commission, including calls for service, status of vehicles, etc.

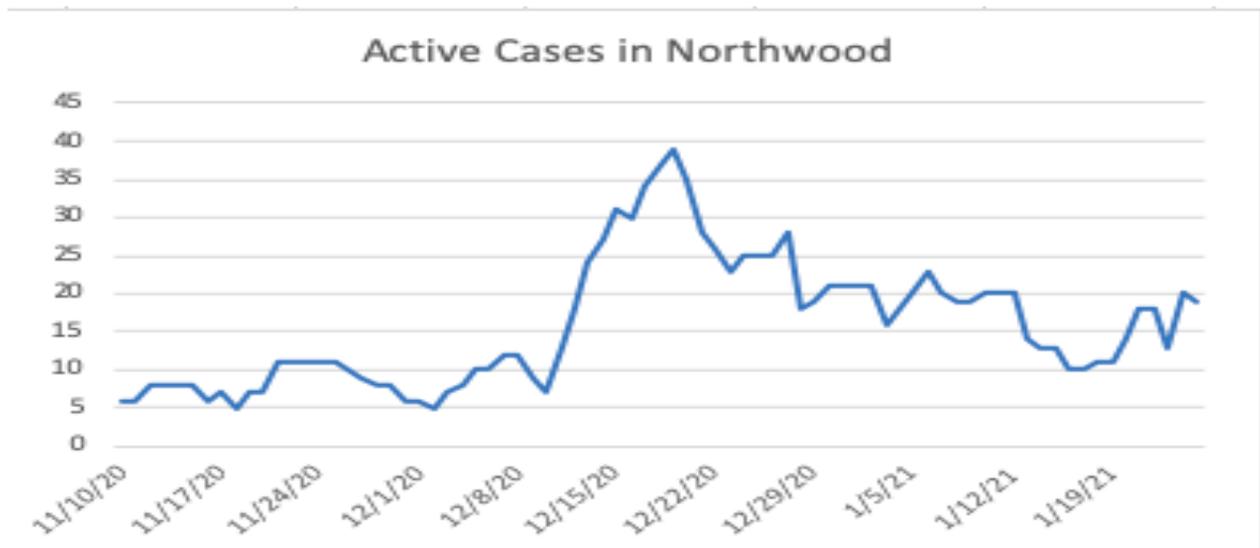
Town Report

Peak time - "middle stage" of project. Not enough hours in each day at this point, particularly due to interruptions of other work. This has been a difficult year with new people (elected and employees) not having familiarity with the process. Keeping notes to make it go better next year. Stressed- but confident it will get completed in time.

Library: Library staff members are working on plans for the next Joseph Grano Children's Initiative program. The library is receiving calls from patrons looking for help with the COVID-19 vaccination registration process. The library has a visual guide they can share with patrons and the tech team has updated the library's web site to include information about the registration process. Demand for curbside services, document services, notary services, and craft packets has remained steady throughout the month.

Northwood EMD's report for week prior to 01/25/21

1. Emergency Management continued to monitor a rise in COVID-19 cases within Northwood and surrounding towns. Last week cases had hovered around 10. This week active cases have been closer to 20. Highest infection rate in NH remains in 20 to 29 years old demographic.



2. EMD continued to provide daily evening briefings including a SIT REP each Friday and Emergency Orders, Health Alert Network documents and State Issued Guidance as they become available. EMD was again on conference calls this past week with HSEM and DHHS (2). Vaccine availability is an ongoing problem. This past week those 65 years of age were able to register for the vaccine, although parts of the CDC-VAMS registration system proved difficult for many.
3. The School (2/4/21) and Town (1/30/21) Deliberative and the elections in March are being discussed in light of community spread of COVID and Emergency Order 83 allowing for such meeting to be held at a later date. EMD continued to consult with Moderators, Health Officer and school and town officials.