

**Northwood Transfer Station Advisory Committee
October 16, 2019**

Present: Viena Dow (vienadow@gmail.com), Dave Elliot (dave.elliott1@yahoo.com), Cheri Smith (cheri.namaste@gmail.com), Margaret Walker (mjwalker@metrocast.net), Selectman Liaison: Hal Kreider (nhhalk@metrocast.net)

Absent: Jon Boudreau (jonBoudreau66@gmail.com); Sheri Guptil (Star2lgsg@aol.com), Chris Brown (roadagent@town.northwood.nh.us)

Guest: Pat Savage (psavage@coebrown.org)

Cc: Heather Thibodeau (hthibodeau@town.northwood.nh.us)

Recorder: Margaret J. Walker

TOPIC	DISCUSSION	ACTION
<p>Call to order</p> <p>Minutes from 8/12/19 meeting</p> <p>1. Book bin</p> <p>Guest Pat Savage representing Coe Brown Academy</p>	<p>5:05 pm</p> <p>Motion Hal, 2nd Viena, approve as written. Unanimous.</p> <p>Viena states she has called the company several times and they have yet to empty the bin.</p> <p>Pat reviewed the current recycling issues at Coe Brown related to proper disposal of materials by students especially in the Cafeteria. The committee reviewed and discussed current TS issues with Pat.</p> <p>.</p>	<p>Committee consensus to post draft minutes on the Northwood website. MW will forward draft minutes to Heather Thibodeau.</p> <p>Viena will call again and then seek another bin company for a second option similar to the Lee Transfer Station.</p> <p>Pat states the Art Department plans to provide signage and pictures for the TS in the Spring. She states she sent a notice for student volunteers at the TS and does not have any student offers to date.</p> <p>To be discussed further at next meeting.</p>

<p>2. Committee recommendation to the Board of Selectmen (BOS) regarding Mandatory Recycling, household waste-only, and TS stickers.</p>	<p>Viena presented a proposed letter to be given to the BOS for public posting.</p>	<p>Viena will work with Hal to develop a letter for the BOS and include Chris Brown, Interim Road Agent.</p>
<p>3. Cardboard recycling</p>	<p>Committee reviewed and discussed the needed to improve this area. The committee agrees we need to determine the costs and advantages of corrugated box materials separated from mixed paper loads. Further data collection and analysis is needed to move to a decision. Will be tabled until next meeting.</p>	<p>Pursue data collection and analysis of current mixed paper loads.</p>
<p>4. Plastic #1 & #2</p>	<p>Reviewed and discussed. Further data needs to be analyzed. Tabled until next meeting to review data collection.</p>	
<p>5. TSAC Memorial Garden “For All that have gone Before”</p>	<p>Committee consensus for an OPEN HOUSE at the garden 10/19/19 10-2pm. Light refreshments will be served.</p>	<p>Committee and BOS are asked to attend Committee commends Cheri Smith for her beautiful glass sculpture at the garden.</p>
<p>6. Thank you to Paul Burgess for his donation of \$50.00 to the TSAC garden project.</p>	<p>Viena purchased additional potting soil for the raised bed.</p>	
<p>7. TSAC flyer</p>	<p>Viena brought the proposed changes to the flyer to the printer. Viena will present the proposal to the committee for review at the next meeting.</p>	<p>Committee will review the flyer fees and related budget issues at its next meeting. The committee will ask Chris Brown for input of the process.</p>
<p>8. David Elliot research related to Plastic options, current contracts,</p>	<p>David presented information he received from <i>ecomaine</i> and NRRA.:</p>	<p>Committee determined we need to review all available data related to costs, hauls, and</p>

review of area vendors.	<p>Ecomaine (Lissa Bitterman): Provides Single Stream options to Newington and Greenland at present. The company has 3 full time public educators that service their contracted towns. Their facility is approximately 75 miles from Northwood.</p>	income prior to analyzing the single stream options from ECO Maine
	<p>NRRA (Bonnie Bethume): Had offered a site visit to assess the facility at our 8/12/19 meeting. Viena will call and ask when this will occur.</p>	Site visit to be discussed at the next meeting.
New process for issuing stickers	Viena reviewed the committee proposal with the BOS at its 10/8/19 meeting.	The BOS requested Viena contact Chris Brown. Chris will need to review the proposal and present it to the BOS.
Coe Brown 40 hours of community service requirement	David is reviewing liability issues for students performing community service at the Transfer Station.	There is no student interest to date. However, David will call and review liability issues at our next meeting. David will contact Family Career Community Leaders of America (FCCLA) regarding the student role of cleaning and sticker monitoring at the TS.
Coe Brown Art-Mural at the Transfer Station logo, catch phrase and design	Viena presented possible catch phrases. Further discussion is needed at our next meeting.	Ongoing discussion
Old Business tabled from last meeting		
Compost recycling	Reviewed and discussed.	Ongoing discussion

Burn pit	To be discussed at next meeting. Area has remained in compliance with the addition volunteer supervision.	
Priorities for the operation	Old priorities from our 7/8/19 meeting. Priorities revised to include the immediate need to collect all operational data for analysis at the next meeting.	Ongoing discussion
Swap shop Community Board	Will be installed at the building next to Swap Shop.	To be done as soon as door is installed on building.
Car counter	David will retrieve the numbers from the website and bring to next meeting.	
Idling cars	Viena and Cheri note an improvement with most citizens shutting off cars.	
Film plastic bag receptacle	David will check with Hannaford and Coca Cola regarding film bag recycling.	
Name badges for volunteers wearing vests.	Volunteers are wearing vests and name tags.	
Volunteers at the facility	Viena reports there is currently adequate coverage for the Swap shop and surrounding areas.	
Adjournment	Move to adjourn Viena, 2 nd Hal. Unanimous.	Adjourned at 6:50pm
Next meeting November 4, 2019 at 5:30pm	Agenda for next meeting: Review of data for analysis and future planning. Other old business as time allows.	Submitted by Margaret Walker, Secretary

