

TOWN OF NORTHWOOD
POLICE COMMISSION
5/16/2023

Chairman Scott Bryer calls the meeting to order at 5:00 pm at the town hall.

PRESENT: Chairman Scott Bryer, Commissioner Justin Miller, Chief Drolet, Police Commission Administrator Linda Smith..

Motion is made by Chairman Bryer, second by Commissioner Miller to go into a non-public session at 5:03 pm under RSA 91-A:3, II (b) hiring of any person as a public employee. Roll Call: Miller: Yes; Bryer: Yes.

Motion is made by Commissioner Miller, second by Chairman Bryer to come out of the non-public session at 5:14 pm. Roll Call: Miller: Yes; Bryer: Yes.

Motion is made by Commissioner Miller, second by Chairman Bryer, to seal the non-public minutes. Vote: 2/0.

Motion is made by Chairman Bryer, second by Commissioner Miller to approve the April 18, 2023 minutes as written. Vote: 2/0.

CHIEF'S REPORT

Chief Drolet reports the following statistics for April 2023:

Calls for Service	Arrests	Motor Vehicle Accidents	MV Warnings Issued	Motor Vehicle Summons	Business/Property Checks
235	13	4	98	25	401

2023 Budget

Chief Drolet reports there is 74.18 % remaining in the police department budget and 99.83% remaining in the ACO budget.

Purchase Orders:

Chief Drolet distributed three purchase orders for review and signature:

1. Stellar (formerly Two Communications) 1050.15 monthly IT
2. Patrol PC 1057.80 Tablet replacement
3. Neptune Uniforms 837.50 New officers

Cruisers: Chief Drolet reports that Car 1 is still down due to hole in flex pipe. He adds that he is waiting for warranty parts from the dealership which is anticipated to be received this week and they will be completing the repair work at the police station (due to length of time it has taken to get the parts). Chief Drolet reports that the 2013 sedan has been stripped and will be going out to bid.

Correspondence: None

New Business:

Chief Drolet states that all employee evaluations have been completed and requests the commission approve the one step merit raise for all department personnel as budgeted.

He notes that the wage scale has been expanded to include additional steps, and he is now back on the scale. Chief Drolet notes the only exception is Officer Furbush who was not up to the correct step on the old plan when the new hires were added. He asks that he be given 2 steps to bring him up to where he should be.

Commissioner Miller makes a motion, second by Chairman Bryer to place Officer Furbush at Grade 14/Step 13. Vote: 2/0.

Commissioner Miller makes a motion, second by Chairman Bryer to approve a one step merit raise for all staff, including Linda Smith. Vote: 2/0.

Chief Drolet reports that on May 10 Corporal Stagg assisted the state police when a pursuit they were involved in came through Northwood. He states that Corporal Stagg was able to employ a tire deflation device which caused the tires to deflate. The person drove on the rims to the Epsom Circle where he left the vehicle on foot. A state police canine was able to secure the suspect, treated at the scene, and he was taken into custody. Commissioner Miller commends Corporal Stagg and the department for their efforts assisting to resolve the situation.

Motion to adjourn is accepted at 5:39 pm
Respectfully submitted,

A handwritten signature in cursive script that reads "Linda Smith".

Linda Smith, Police Commission Administrator