

**Town of Northwood
Planning Board Meeting
June 25, 2020**

DRAFT MINUTES

1 Chair Strobel called the meeting to order at 7:00 PM.

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3 Chair Strobel stated: As Chair of the Northwood Planning Board, I find that due
4 to the State of Emergency declared by the Governor as a result of the COVID-
5 19 pandemic and in accordance with the Governor's Emergency Order #12
6 pursuant to Executive Order 2020-04, this public body is authorized to meet
7 electronically.

8
9 **PRESENT:** Chair Bob Strobel, Selectmen's Representative Hal Kreider, Betty
10 Smith, Lee Baldwin and Victoria Parmele. (all members listed participated
11 electronically)

12
13 **TOWN STAFF PRESENT:** Linda Smith and Susan Austin, Land Use
14 Department. James Burdin, Town Planner.

15
16 **VOTING DESIGNATION:** Chair Bob Strobel, Selectmen's Representative Hal
17 Kreider, Betty Smith, Lee Baldwin and Victoria Parmele.

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19 **Internal Business**

20 The board discussed upcoming meetings, and procedures to have in person
21 meetings. Chair Strobel will work with the Interim Town Administrator and
22 Town Staff to come up with procedures for the Planning Board to meet in
23 person.

24
25 **CONTINUED CASES:**

26 **CASE 18-13 and 19-20**

27 **Millstone Realty Trust & Ledgewood Realty Trust** 1070 First NH Turnpike Map 211
28 Lots 2,14,15,16,17 and Map 217 Lots 34,35,37 Applicant seeks a Minor Site Plan
29 Review and is proposing an expansion of and existing gravel pit/quarry.

30 **Millstone Realty Trust & Ledgewood Realty Trust** 1070 First NH Turnpike Map 211
31 Lots 2,14,15,16,17 and Map 217 Lots 34,35,37. Applicant seeks an Excavation Permit.

32
33 Chair Strobel stated that the board had a request to continue this case.

34
35 **Ms. B. Smith made a motion to continue Case 18-13 and Case 19-20 until July 9,**
36 **2020 at 7: PM. Ms. Parmele seconded. Motion carried by roll call vote 6/0**

37
38 **Roll Call Vote:**

39 **Chair Strobel- Yes**

40 **Ms. B Smith-Yes**

41 **Mr. McCaffrey - yes**

42 **Ms. Parmele-Yes**

43 **Ms. Baldwin - Yes**

44 **Selectman Kreider-Yes**

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CASE 19-17

Cerebral Development LLC (Chris Meyers) 126/134 First NH Turnpike, 36 Bean Road and 24 Rochester Road. Applicant seeks to create a Major Subdivision and Lot Line Adjustment between five lots and to create five new lots fronting on a proposed town road. The proposed town road will be 300 feet in length and connect to Route 4. Four of the lots will be for commercial use and one will remain residential.

Chair Strobel stated that the board had a request to continue this case.

Selectman Kreider made a motion to continue Case 19-17 until July 9, 2020 at 7: PM. Mr. McCaffrey seconded. Motion carried by roll call vote 6/0

- Roll Call Vote:**
Chair Strobel- Yes
Ms. B Smith-Yes
Mr. McCaffrey - yes
Ms. Parmele-Yes
Ms. Baldwin - Yes
Selectman Kreider-Yes

CASE: 18-20

68 Granite Street Properties, LLC. First NH Turnpike, and Old Turnpike Road, Map 108 Lot 102. Applicant seeks to create a Major Subdivision of 16 lots with a looped roadway of 2353' in length.

Chair Strobel stated that the board had a request to continue this case.

Ms. B. Smith made a motion to continue Case 18-20 until July 23, 2020 at 7:00PM. Mr. McCaffrey seconded. Motion carried by roll call vote 6/0

- Roll Call Vote:**
Chair Strobel- Yes
Ms. B Smith-Yes
Ms. Parmele-Yes
Ms. Baldwin - Yes
Mr. McCaffery -Yes
Selectman Kreider-Yes

CASE 19-6:

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1 **Joseph Carter/Fatherland Family Trust.** First NH Turnpike and Harmony Hill Road.
2 Map 222 Lot 54. Applicant proposes a minor site plan review to build a miniature golf
3 course and refreshment service.

4
5 Chair Strobel stated that the board had a request to continue this case.

6
7 **Ms. B. Smith made a motion to continue Case 19-6 until July 9, 2020 at 7: PM.**
8 **Ms. Baldwin seconded. Motion carried by roll call vote 6/0**

9
10 ***Lee Baldwin recused herself from Case 19-12***

11 **VOTING DESIGNATION:** Chair Bob Strobel, Selectmen's Representative Hal
12 Kreider, Betty Smith, Joe McCaffrey and Victoria Parmele.

13
14 **Case 19-12**

15 **Michael Sullivan (Aroma Joes)** 8 Bow Lake Road Map 222 Lot 61. Applicant is
16 proposing to build a drive thru and walk up coffee shop on a lot that has an
17 existing seasonal green house and single-family home that will have an office.

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19 **Ms. B. Smith made a motion to continue Case 19-12 until July 16, 2020.**
20 **All written materials to be accepted on close of business (4PM) on Monday**
21 **July 6th. All public input to be received by Wednesday, July 15th by close**
22 **of business (4PM) Selectman Kreider seconded.**

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25 **Roll Call Vote:**

26 **Chair Strobel- Yes**

27 **Ms. B Smith-Yes**

28 **Ms. Parmele-Yes**

29 **Mr. McCaffrey - Yes**

30 **Selectman Kreider-Yes**

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32 **Motion carried 5/0**

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35 ***Lee Baldwin rejoined the meeting***

36 **VOTING DESIGNATION:** Chair Bob Strobel, Selectmen's Representative Hal
37 Kreider, Betty Smith, Lee Baldwin, Joe McCaffrey and Victoria Parmele.

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40 **Internal Business**

41 The board discussed the CIP and the next steps

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1 **Adjournment**

2 **Selectman Kreider made a motion to adjourn at 9:30 pm. Ms. B. Smith**
3 **seconded. Motion carried 6/0.**

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6 ***Respectfully Submitted,***
7 ***Susan Austin, Land Use Assistant.***

DRAFT