

**Town of Northwood
Planning Board Meeting
May 12, 2022**

*Topics covered
Master Plan
Procedure Changes*

Chair Jandebeur called the meeting to order at 6:30 PM

Present: Chair Tim Jandebeur, Selectmen's Rep Hal Kreider, Betty Smith, Joe McCaffrey, Judi Anthony, Jeff Tenley, Lee Baldwin, and Bob Strobel (alternate)

Voting Designation: Chair Tim Jandebeur, Selectmen's Rep Hal Kreider, Betty Smith, Joe McCaffrey, Judi Anthony, Jeff Tenley, Lee Baldwin, and Bob Strobel (alternate)

Town Staff Present:

Linda Smith, Land Use Specialist and James Burdin, Town Planner

Minutes

Ms. B. Smith made a motion, seconded by Ms. Baldwin, to approve the minutes of April 28, 2022. Motion carried 7/0/1 Jeff Tenley abstained.

Master Plan Discussion

Elizabeth Durfee and Thomas Morgan from Design Planning LLC and TZM Planning were present to discuss the process they propose for writing the Northwood Vision and Land Use Chapters of the Northwood Master Plan. The Board discussed what they would like to see in the chapters, such as aligning the Plan with regulations that would help preserve the rural and historic character of Northwood, codifying the issues that are important, as well as concerns for the future of Northwood. It was brought up that the current Master Plan is 18 years old, and the town has grown beyond overlay zoning. Regulations pertaining to short term rentals, especially with the state focus on the housing shortage, are important going forward as there is a 30,000 housing unit shortage in New Hampshire. Mr. Burdin stated that it would be good to prepare for what is coming in the next several years. Mr. Burdin also mentioned that he would like to see something happen with the approved TIF district, as well as the Economic Revitalization Zones. Ms. L. Smith brought up the idea of having smaller shopping districts on some of the areas off Route 4. Chair Jandebeur also expressed the need for a community gathering place somewhere in town. Ms. Durfee and Mr. Morgan presented a slideshow that explained their process going forward.

The next subcommittee meeting was scheduled for May 24, 2022, at 10 AM.

Board Procedures

Mr. Burdin distributed his updates from previous work session discussion about procedures.

Ms. B. Smith made a motion, seconded by Ms. Baldwin, to post amendments to site plan and subdivision regulations for a public hearing.

Approved by the Planning Board on May 26, 2022

**Town of Northwood
Planning Board Meeting
May 12, 2022**

No action taken on this motion.

Mr. Burdin read the edited procedures into the record. The edits can be found [here](#).

INTERNAL BUSINESS

For the next meeting: Discuss a regional study of the Route 4 corridor.

Motion to adjourn is accepted at 10:02 PM

Respectfully Submitted,

Susan Austin, Land Use Assistant

Approved by the Planning Board on May 26, 2022