

**Town of Northwood
Planning Board Meeting
January 5, 2023**

Case heard at this meeting:

Case 22:12 Heigis Family Rev. Trust, 284 First NH Turnpike

Chair Jandebaur called the meeting to order at 6:34 PM.

Present: Chair Tim Jandebaur, Vice-Chair Joe McCaffrey, Selectman Representative Hal Kreider, and Member Betty Smith. Member Lee Baldwin arrived at 6:35 PM.

Absent: Judi Anthony, Bob Strobel (Alternate), and Dave Copeland (Alternate)

Voting Designation: Chair Tim Jandebaur, Vice-Chair Joe McCaffrey, Selectman Representative Hal Kreider, Member Betty Smith. Member Lee Baldwin 6:35 p.m.

Town Staff Present: Planner James Burdin, Land Use Specialist Linda Smith, and Land Use Administrative Assistant Lisa Fellows-Weaver.

Minutes:

December 15, 2022

On a motion made by Ms. B. Smith, and seconded by Mr. Kreider, the Board voted unanimously to approve the minutes of December 15, 2022, as written.

PUBLIC HEARING

2023 Proposed Zoning Amendments

The final revised document was distributed. Ms. Smith noted the latest changes were the result of Town Counsel's review and were relative to the ballot verbiage.

Chair Jandebaur opened the public hearing for the 2023 Proposed Zoning Amendments.

With no comments from the public or Board members, Chair Jandebaur closed the public hearing.

On a motion made by Vice-Chair McCaffrey, and seconded by Ms. B. Smith, Kreider, the Board voted unanimously to approve the proposed 2023 Zoning Amendments and place on the warrant.

Ms. L. Smith thanked Mr. Burdin for his work on the Zoning Amendments. Mr. Jandebaur thanked Mr. Burdin for his years of service with the Town; he has taken a position with the City of Dover. He stated that Mr. Burdin did a very good job for the Board, and the Town was fortunate to have had him for as long as we have. He stated that the Town will continue to work with Strafford Regional Planning Commission.

PUBLIC HEARING

Master Plan Presentation

Tom Morgan and Liz Durfee were present to provide the final presentation of the Master Plan update.

Final changes/updates were noted as a result of the recommendations made by the Board at the December 15 Planning Board meeting.

Chair Jandebaur opened the public hearing for the Master Plan.

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Mr. Kreider thanked Mr. Morgan and Ms. Durfee for their work with this project. He stated that this is a major step for the Town and the Master Plan.

Vice-Chair McCaffrey commented that the graph noted on page two is a very effective idea.

With no comments from the public or Board members, Chair Jandebour closed the public hearing.

On a motion made by Ms. B. Smith, and seconded by Ms. Baldwin, the Board voted unanimously to adopt the Vision and Land Use Chapters of the Master Plan.

Chair Jandebour commented that he has been very pleased with the work on the updates as well as the process; he likes the results and the outcome. He stated that he hopes that the proposed Warrant Article to continue funding additional chapters will be approved; he is looking forward to working with Ms. Durfee and Mr. Morgan in the future. He stated that we are on the move and thanked them both for their work.

CONTINUED CASE:

Case 22-12: Heigis Family Rev. Trust, 284 First NH Turnpike Map 231 Lot 6. Site plan to add permanent outdoor dining space for an existing restaurant.

Ms. Heigis provided a written request to continue the case until February 23, 2023.

On a motion made by Ms. B. Smith, and seconded by Ms. Baldwin, the Board voted unanimously to continue Case 22-12, Heigis, to the February 23, 2023 planning Board meeting.

INTERNAL BUSINESS

Members Resignation

Ms. Smith stated that Mr. Tenley submitted a letter of resignation.

A discussion was held regarding members. Ms. Smith noted the filing date for members and the election process.

ADJOURNMENT

On a motion made by Mr. Kreider, and seconded by Ms. B. Smith, the Board voted unanimously to adjourn at 6:54 p.m.

A TRUE RECORD ATTEST:

Lisa Fellows-Weaver,



Land Use Administrative Assistant