

**Town of Northwood
Master Plan Steering Committee
September 5, 2023**

Chairman Jandebaur called the meeting to order at 9:00 a.m.

Present: Planning Board Chairman Tim Jandebaur, Selectman Representative Hal Kreider, and Member Betty Smith.

Voting Designation: Planning Board Chairman Tim Jandebaur, Selectman Representative Hal Kreider, and Betty Smith.

Town Staff Present: Town Administrator Neil Irvine, Land Use Specialist Linda Smith and Land Use Administrative Assistant Lisa Fellows-Weaver.

MINUTES

July 19, 2023

On a motion made by Ms. B. Smith, and seconded by Mr. Kreider, the Committee voted to approve the minutes of July 19, 2023, as written. Motion passed, 3/0.

Tom Morgan of TMZ attended the meeting along with Liz Durfee of EF Design & Planning, LLC.

Mr. Jandebaur stated that he spoke to Mr. Kreider relative to the Watershed Management Plan for Pleasant Lake, previously provided by Norman Royce. The document was sent to Mr. Morgan and Ms. Durfee as it is a good document for information for the natural resources chapter. It also includes comparisons of the Deerfield and Northwood regulations; it is essential to get a plan in place now. Mr. Jandebaur suggested sharing the information with other towns for their feedback.

The Housing chapter survey will be ending on September 8.

Draft survey questions were provided for the following chapters of the Master Plan; Facilities, Natural Resources & Water Resources, and Recreation.

Ms. Durfee noted that she emailed Departments, Staff, Boards, and Commissions mentioned at the last meeting requesting input in developing survey questions; only one response was received. She added that this will be the last survey as all three chapters would be combined.

Members reviewed the questions for the survey, and suggestions were made.

Members invited the Conservation Commission to attend the next meeting to discuss the Natural Resources Chapter. Any suggested revisions should be able to be made later today and forwarded to Staff for printing and providing to the Conservation Commission for their meeting tonight.

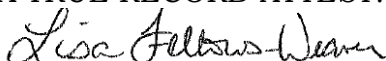
The next meetings were scheduled as follows:

- September 25, 2023, at 9:00 a.m. with the Conservation Commission
- October 23, 2023, at 9:00 a.m.
- November 20, 2023, at 9 a.m.

ADJOURNMENT

On a motion made by Ms. B. Smith, and seconded by Mr. Kreider, the Committee voted unanimously to adjourn at 10:15 a.m.

A TRUE RECORD ATTEST:



Lisa Fellows-Weaver, Land Use Administrative Assistant