

Planning Board CIP Sub-Committee

7/31/2023

Official

**Members**

David Copeland (Chair)

Bob Strobel

Hal Kreider

Todd Abernathy

Maggie Kerkhoff

David Brown (absent)

Ginger Dole

Mr. Copeland opened the meeting at 6:32 pm, and suggested we begin by introducing ourselves to everyone. Members present then elected Mr. Copeland as acting committee chair by unanimous voice vote.

Discussion regarding dates and times for future meetings with an eye to completing our recommendations to the Planning Board in time for their required Public Hearing no later than the end of September. It was agreed to meet for the next four Monday nights, 8/7, 8/14, 8/21, & 8/28/23 beginning at 6:30 PM, ending no later than 8:45 PM.

Mr. Strobel reviewed the CIP (Capital Improvement Plan) process. This is an itemized list, currently submitted and shown by department, of all anticipated capital projects for the next 10 years. Departments included were Library, Town Hall, Recreation, Highway, Police, Fire/Rescue, and Northwood Elementary School. The items listed would have an expected life span of 3+ years, and a cost of \$25,000+. The purpose of the plan is to equalize annual large, non-budget items to avoid large fluctuations in tax rates. As an example, purchasing a new Fire Truck and replacing the School's roof should not be done in the same year.

Discussion continued regarding the few department requests we received. Mr. Kreider provided some information the Board of Selectmen received from the Recreation Department. After additional discussion, Mr. Copeland stated that he felt we need to meet with both the Recreation Commission and the Rec Director as soon as possible.

The Committee agreed to request the following departments meet with us at our next meeting on 8/7/23 to provide additional information, as well as updating costs for some items included on last year's plan:

Recreation Department	6:30-7:00
Library	7:00-7:30
Fire Department	7:30-8:00

Our next meeting will concentrate on reviewing the additional information regarding specific projects and updated cost figures received from the three departments listed above.

***Motion: Mr. Kreider made the motion to adjourn the meeting at 8:15pm. Mr. Copeland seconded the motion. Meeting was adjourned by unanimous vote 6-0 at 8:15 pm.***

Respectfully submitted,

Ginger Dole

Recording Secretary