

**Town of Northwood  
Master Plan Steering Committee  
May 8, 2023  
DRAFT**

**Chairman Jandebaur called the meeting to order at 4:30 p.m.**

**Present:** Planning Board Chairman Tim Jandebaur, Selectman Representative Hal Kreider and Member Betty Smith.

**Voting Designation:** Planning Board Chairman Tim Jandebaur, Selectman Representative Hal Kreider and Member Betty Smith.

**Town Staff Present:** Land Use Specialist Linda Smith, and Land Use Administrative Assistant Lisa Fellows-Weaver.

Chair Jandebaur opened the meeting. Tom Morgan of TMZ was in attendance to further review and discuss the RFP submitted. The subcommittee had additional questions relative to the regulatory audit portion of the RFP. Discussion ensued as members and Mr. Morgan reviewed the grant application.

Mr. Morgan stated that he would revise the RFP and would provide additional information to the subcommittee no later than May 19.

An additional discussion was held regarding obtaining feedback from the Zoning Board of Adjustment. Ms. L. Smith will address the request at the ZBA's next meeting.

It was also suggested that Mr. Morgan contact Matt Frye as he has volunteered to write the Recreation Chapter for the Maser Plan.

**MINTUES**

**On a motion made by Mr. Jandebaur, and seconded by Mr. Kreider, the Committee voted unanimously to approve the minutes of May 1, 2023, as submitted.**

**RECESS**

**On a motion made by Mr. Jandebaur, and seconded by Ms. B. Smith, the Committee voted unanimously to recess until Monday, May 22, 2023 at 3:00 p.m.**

A TRUE RECORD ATTEST:

Lisa Fellows-Weaver,



Land Use Administrative Assistant