

# Trustee of Trust Fund 2019 Meeting Schedule

## **Tuesday, December 11, 2018 7-8:30pm**

1. Approval of prior meeting minutes
2. Work with TD Bank setting up accounts and preparing for money transfers on December 31, 2018
3. Discuss 2018 MS9/10 Electronic process and responsibilities
4. Review of November 30, 2018 Financial Statement

## **Tuesday, January 29, 2019 6:30-8:30pm**

1. Approval of prior meeting minutes
2. Work Session for MS9 and MS10
3. Approve Town Annual Report letter
4. Approve End of Year Financials
5. Investments Review

## **Tuesday, February 12, 2019 6:30-8:30pm**

1. Approval of prior meeting minutes
2. Work Session on Investment Policy [to be approved AFTER elections]
3. Complete MS9 and MS10 if needed
4. Investments Review

## **Tuesday, April 30, 2019 6:30-8:30pm**

1. Approval of prior meeting minutes
2. Q1 Financial Review
3. Approval of 2019 Investment Policy
4. Investments Review

## **Tuesday, July 30, 2019 6:30-8:30pm**

1. Approval of prior meeting minutes
2. Q2 Financial Review
3. Budget preparation of BOS in the Fall
4. Investments Review

## **Tuesday, October 29, 2019 6:30-8:30pm**

1. Approval of prior meeting minutes
2. Q3 Financial Review
3. Discussion of Budget Committee Report needs
4. Investments Review