

# REQUEST FOR PROPOSAL

## 2024 Reconstruction and Resurfacing Projects

Located in the Town of Northwood, NH



Prepared by:

Town Administrator's Office  
818 First New Hampshire Turnpike  
Northwood, NH 03261

Contractor Name: \_\_\_\_\_

**Total for All Roads** \$ \_\_\_\_\_

**Proposals due: 4:00 p.m. on Monday, May 06<sup>th</sup>, 2024**

The Town of Northwood (the Town) is soliciting proposals from qualified firms for bituminous paving, reclaiming, and associated costs for work on Winding Hill Road, Denmark Drive, Green Street, Cross Street and Upper Deerfield Road.

## Scope of Work

Work will consist of the following list:

1. **Winding Hill Road:** Approximately 3,500' x 21' Reclaim and Pave 2.5" winter binder. Leveling, compacting and graveling the shoulders, gravel to be furnished by the Town.
2. **Denmark Drive:** Approximately 2,700' x 25' full shim and overlay 1.75". Leveling, compacting and graveling the shoulders, gravel to be furnished by the Town.
3. **Green Street:** approximately 3,300' x 20' full shim and overlay 1.75". Leveling, compacting and graveling the shoulders, gravel to be furnished by the Town.
4. **Cross Street:** approximately 300' x 17' full shim and overlay 1.75". Leveling, compacting and graveling the shoulders, gravel to be furnished by the Town.
5. **Upper Deerfield Road (Route 4 end):** approximately 1,100' x 17' full shim and overlay 1.75". Leveling, compacting and graveling the shoulders, gravel to be furnished by the Town.

## General Information

**Award of Contract** – The Board of Selectmen will review the proposals and make a final selection. The Town of Northwood reserves the right to reject any, all, or portions of proposals or accept the proposal the Town deems to be in its best interest, regardless of the lowest proposal amount. The Town reserves the right to request additional data or information or a presentation in support of written proposals, however the Town may award a contract based on the offers received, without additional submissions. The proposal should be submitted on the most favorable terms, from all aspects, which the contractor can submit. The Town reserves all rights to negotiate with the contractor of its choice based not solely upon cost alone, but on the qualifications and ability of the contractor to perform, consistent with the Town's intent, requirements, time schedule, and funds availability.

The Town further reserves the right to:

- Not award a contract for the requested services.
- Waive any irregularities or informalities in any proposals.
- Accept the proposal deemed to be the most beneficial to the public and the Town.
- The Town reserves the right to accept and award any or all, or combination of the roads bid based on available budgeted funds.

- Negotiate and accept, without advertising, the proposal of any other company in the event a contract cannot be successfully negotiated with the selected firm; and
- Retain products submitted by companies for their own use at its sole discretion.

Respondents should note:

- Estimates submitted should be accurate and on the most favorable terms to within one thousand dollars of the actual invoiced price. The town will not be held responsible for paying additional charges in excess of the one-thousand-dollar cap plus bid price.
- The winning bid must complete the project within 90 days of receiving the award. The Town retains the right to collect liquidated damages from the contractor if it fails to complete the project within the given time frame.
- The town does not allow paving beyond October 15<sup>th</sup> for any reason. Contractors responding to this RFP need to take this into account and plan accordingly.
- The successful bidder will provide a performance bond and payment bond in the amount of 100% of the bid amount within 10 business days of being awarded the contract.

**Liquidated Damages Clause:** If the Contractor shall neglect, fail, or refuse to complete the work within the time specified for Substantial Completion in the Contract, then the Contractor does hereby agree, as a part consideration for the awarding of this Contract, to pay to the town, as liquidated damages and not as a penalty, the sum of \$500 per day for each calendar day beyond the dates set forth in the Agreement that the Contractor fails to achieve Substantial Completion for the Project. Said amount is agreed to be a reasonable estimate of the amount of damages which the Owner will sustain and said amount shall be deducted from any monies due or that may become due to the Contractor, and if said monies are insufficient to cover said damages, then the Contractor shall pay the amount of the difference.

**Pricing:** All prices shall include all labor, material costs, shipping and any discounts offered.

**Payment:** The Town of Northwood reserves the right to withhold fifteen percent (15%) of the total contract amount until a final inspection of the project is completed by the Town and all work and material is determined to be completed satisfactorily.

**Tied Proposal:** When identical low proposals are received with respect to price, delivery, and quality, the Select Board will determine the successful bidder based on professional references for similar work.

**Governing law:** All contracts entered into by the town shall be governed by the laws of the State of New Hampshire.

**Flaggers and Uniformed Officers:** The Town of Northwood has guidelines pertaining to the use of flaggers and uniformed officers on roads in the Town. Please see appendix A for those guidelines.

## **Submission Information**

### **All Respondents shall:**

1. Return a signed copy of the attached Cost Proposal sheets.
2. Show evidence of familiarity with work of comparable scope and size.
3. Provide a certificate of insurance to cover the period of the contract for General Liability and Auto Liability in the amount of 1 million dollars and Worker Comp per State Statute.
4. Identify proposed equipment to perform work; and
5. At the Company's discretion supply the Town with the Company's qualifications, experience, and references.
6. At the Company's discretion request to walk the planned construction site before bidding to gain clarification on town requirements. Contact Chris Brown, DPW Foreman, to schedule a meeting at [cbrown@northwoodnh.org](mailto:cbrown@northwoodnh.org) or 603-942-9105.

# Cost Proposal Winding Hill Road

## COMPANY INFORMATION

Company Name: \_\_\_\_\_

Mailing Address: \_\_\_\_\_

Contact Person: \_\_\_\_\_

Phone Number: \_\_\_\_\_

Email: \_\_\_\_\_

## Proposal:

- Reclaim road and fine grade 3,500' X 21' \$ \_\_\_\_\_
- Pave 2.5" Dense binder (Approx. tonnage: \_\_\_\_ price/ton \_\_\_\_\_) \$ \_\_\_\_\_
- Leveling, compacting and graveling the shoulders (gravel to be furnished by the Town) \$ \_\_\_\_\_
- Company should provide water truck for spraying the construction area as needed.
- Tie in Driveways to new pavement \$ \_\_\_\_\_
- **Total: Reclaiming & Base Paving, and Shoulders** \$ \_\_\_\_\_

Additional information: \_\_\_\_\_

\_\_\_\_\_

\_\_\_\_\_

\_\_\_\_\_

By signing below The Company certifies the rates above and a full understanding of the project as proposed and outlined in the summary of work and the projects timeline. This RFP and all clauses here in, if accepted, will be considered a binding contract for work approved by the Town's Select Board.

Name and Title of Authorized Signatory: \_\_\_\_\_

Signature \_\_\_\_\_ Date: \_\_\_\_\_

# Cost Proposal Denmark Drive

## COMPANY INFORMATION

Company Name: \_\_\_\_\_

Mailing Address: \_\_\_\_\_

Contact Person: \_\_\_\_\_

Phone Number: \_\_\_\_\_

Email: \_\_\_\_\_

## Proposal:

- ½” Shim and 1¼” Overlay Approx. 2,700’ x 25’ \$ \_\_\_\_\_
- Leveling, compacting and graveling the shoulders (gravel to be furnished by the Town) \$ \_\_\_\_\_
- Company should provide water truck for spraying the construction area as needed.
- Tie in Driveways to new pavement \$ \_\_\_\_\_
- **Total: Shim and Overlay, and Shoulders** \$ \_\_\_\_\_

Additional information: \_\_\_\_\_  
\_\_\_\_\_  
\_\_\_\_\_  
\_\_\_\_\_

By signing below The Company certifies the rates above and a full understanding of the project as proposed and outlined in the summary of work and the projects timeline. This RFP and all clauses here in, if accepted, will be considered a binding contract for work approved by the Town’s Select Board.

Name and Title of Authorized Signatory: \_\_\_\_\_

Signature \_\_\_\_\_ Date: \_\_\_\_\_

# Cost Proposal Green Street

## COMPANY INFORMATION

Company Name: \_\_\_\_\_

Mailing Address: \_\_\_\_\_

Contact Person: \_\_\_\_\_

Phone Number: \_\_\_\_\_

Email: \_\_\_\_\_

## Proposal:

- ½” Shim and 1¼” Overlay Approx. 3,300’ x 20’ \$ \_\_\_\_\_
- Leveling, compacting and graveling the shoulders (gravel to be furnished by the Town) \$ \_\_\_\_\_
- Company should provide water truck for spraying the construction area as needed.
- Tie in Driveways to new pavement \$ \_\_\_\_\_
- **Total: Shim and Overlay, and Shoulders** \$ \_\_\_\_\_

Additional information: \_\_\_\_\_

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Name and Title of Authorized Signatory: \_\_\_\_\_

Signature \_\_\_\_\_ Date: \_\_\_\_\_

# Cost Proposal Cross Street

## COMPANY INFORMATION

Company Name: \_\_\_\_\_

Mailing Address: \_\_\_\_\_

Contact Person: \_\_\_\_\_

Phone Number: \_\_\_\_\_

Email: \_\_\_\_\_

## Proposal:

- ½” Shim and 1¼” Overlay Approx. 300’ x 17’ \$ \_\_\_\_\_
- Leveling, compacting and graveling the shoulders (gravel to be furnished by the Town) \$ \_\_\_\_\_
- Company should provide water truck for spraying the construction area as needed.
- Tie in Driveways to new pavement \$ \_\_\_\_\_
- **Total: Shim and Overlay, and Shoulders** \$ \_\_\_\_\_

Additional information: \_\_\_\_\_

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\_\_\_\_\_  
\_\_\_\_\_

By signing below The Company certifies the rates above and a full understanding of the project as proposed and outlined in the summary of work and the projects timeline. This RFP and all clauses here in, if accepted, will be considered a binding contract for work approved by the Town’s Select Board.

Name and Title of Authorized Signatory: \_\_\_\_\_

Signature \_\_\_\_\_ Date: \_\_\_\_\_



# Cost Proposal Upper Deerfield Road (Route 4 end)

## COMPANY INFORMATION

Company Name: \_\_\_\_\_

Mailing Address: \_\_\_\_\_

Contact Person: \_\_\_\_\_

Phone Number: \_\_\_\_\_

Email: \_\_\_\_\_

## Proposal:

- ½” Shim and 1¼” Overlay Approx. 1,100’ x 17’ \$ \_\_\_\_\_
- Leveling, compacting and graveling the shoulders (gravel to be furnished by the Town) \$ \_\_\_\_\_
- Company should provide water truck for spraying the construction area as needed.
- Tie in Driveways to new pavement \$ \_\_\_\_\_
- **Total: Shim and Overlay, and Shoulders** \$ \_\_\_\_\_

Additional information: \_\_\_\_\_

\_\_\_\_\_

\_\_\_\_\_

\_\_\_\_\_

By signing below The Company certifies the rates above and a full understanding of the project as proposed and outlined in the summary of work and the projects timeline. This RFP and all clauses here in, if accepted, will be considered a binding contract for work approved by the Town’s Select Board.

Name and Title of Authorized Signatory: \_\_\_\_\_

Signature \_\_\_\_\_ Date: \_\_\_\_\_

**Sealed Proposals should be mailed or delivered to:**

**Town Administrators Office  
Paving RFP; 2024-02  
818 First New Hampshire Turnpike  
Northwood, NH 03261**

**The deadline to submit a Proposal is 4:00 p.m. Monday May 06<sup>th</sup>, 2024.**

**The sealed proposals will be opened publicly on Tuesday May 14<sup>th</sup>, 2024 at 7:00pm**

All proposal submittals will be considered public documents under NH RSA 91-A. The criteria for selection will be primarily based upon experience, cost, and the quality of the proposal in the multiple engineering disciplines encompassed in the scope of service.

The Town of Northwood assumes no responsibility for any costs associated with the preparation of proposals or participation in the selection process in response to this RFP.

Questions or concerns about this Request for Proposals should be addressed in writing to Chris Brown, DPW Foreman, at [cbrown@northwoodnh.org](mailto:cbrown@northwoodnh.org).

For Town use only:

Selectmen Acceptance of proposal as complete

\_\_\_\_\_  
Neil Irvine

\_\_\_\_\_  
Date

## Appendix A

Town of Northwood

Flagger and Uniformed Officer Guidelines in Work Zones

- A. **Presence** The use of flaggers or uniformed officers for **presence** should be used on all projects that require having workers on the roadway or on the shoulder of the road.
- B. **Uniformed officers** may be used for presence on projects when workers are unprotected and in close proximity to high traffic volume for extended periods of time, or where unique work zone conditions require a higher level of driver awareness to ensure safety.

Zones where **uniformed officers must be used** are:

- First New Hampshire Turnpike
  - Route 43 South of First New Hampshire Turnpike
  - Roads with a posted speed 45 mph or greater **AND** an average daily traffic (ADT) volume of 15,000 vehicles per day or greater.
- C. **Flaggers** may be used for presence on projects involving roads with posted speeds of less than 45 mph **or** an average daily traffic volume less than 15,000 vehicles per day to alert and slow traffic with the use of hand signals and hand signaling devices.

Though typically not necessary, uniformed officers may also be used for presence on roads with posted speeds of less than 45 mph or an ADT volume less than 15,000 vehicles per day if the Select Board determines that a police presence is needed to address specific safety issues.