

BOS Minutes 10/17/06

Contributed by Jennifer Boulay
Wednesday, 10 January 2007

Board of Selectmen
Minutes of 10/17/06
Approved as of 11/14/06

Town Hall Northwood NH ? October 17, 2006 6:00 p.m.
Call to Order
Chairman Bryer called the meeting to order at 6:00p.m.

Roll Call

Chairman Bryer, Selectman Witham, and Town Administrator Harriet Cady. Selectman Bryer explained that Selectman Shaffer would be late and was excused by Chairman Bryer and Selectman Witham. Selectman Shaffer arrived at 6:25 p.m.

Appointments ~ Health Officer:

****Motion**** Selectman Witham motioned to nominate Don Arsenault to the health officer position for a term of 3 years and deputies will be David Hickey, Don Garden, and Dave Copeland. Seconded by Chairman Bryer. Motion passed unanimously; 2/0.

Vendor Manifest:

****Motion**** Selectman Witham motioned to accept and sign the vendor manifest, \$242,376.61. Seconded by Chairman Bryer. Motion passed unanimous; 2/0.

Welfare Manifest:

****Motion**** Selectman Witham motioned to accept and sign the welfare manifest, \$291.07. Seconded by Chairman Bryer. Motion passed unanimous; 2/0.

Kramus, Lower Deerfield Rd.:

Ms. Cady explained that the Kramus?s have expressed concern regarding road damage due to logging. Pictures were provided to Ms. Cady by Mr. Kramus. Ms. Cady explained that the logging is occurring in Deerfield however, they are damaging the Northwood road due to passing. Ms. Cady contacted the Town of Deerfield and she asked the Northwood Road Agent to review the road who stated that he did not see any damage. Further discussion was held regarding the policy of requiring bonds and the certified loads. The board will review old minutes regarding reversing the policy. Mr. Bryer stated that the road agent needs to provide something in writing noting any damages and follow up.

Regulation Request:

Ms. Cady stated that Mr. Hickey and Mr. Arsenault have requested the board to create a test pit regulation and bed bottom inspection regulation because of failures in the town and Davlynn development. She recommended that the board adopt a policy.

Subpoena:

Ms. Cady explained that she will be out of the office on Monday due to a subpoena

Interoffice Memo:

The finance technician has provided staff with a memo noting that the trustees of the trust fund have requested that the final bill for 2006, be presented to them no later than December 1, 2006, for all departments.

Doug Shaffer arrived at 6:25 p.m.

Resignation:

Mr. Bryer stated that the board accepted the resignation of Jessi Leavitt as the town?s assistant welfare director. He asked if the board has accepted her resignation for administrative assistant. Ms. Cady replied not formally. Mr. Bryer

stated that the resignation should be an agenda item for October 24.

Executive Secretary Interview:

Mr. Bryer asked if Ms. Boulay if would like her interview in a public session or in a non public session. Ms. Boulay replied that it does not matter and the interview was held by the selectmen in a public session.

Tax Rate:

Ms. Cady has set the tax rate to be set on Thursday, October 26, 2006, at 1:00 p.m. Mr. Bryer stated that he could not make that date due to a work related commitment and requested that the tax rate setting appointment be rescheduled. All selectmen have expressed an interest in setting the tax rate and Ms. Cady will reschedule if possible.

Flag Dedication:

Ms. Lane stated that there is a flag dedication ceremony at the elementary school for Daughters of the American Revolution (DAR) at 8:15 a.m.

Moment of Silence:

Mr. Bryer requested a moment of silence for Manchester Police Officer Michael Briggs. Flags will be at half mast beginning Wednesday October 18, 2006, at the Northwood Public Offices.

Light Fixtures:

Ms. Cady explained that the flood light for the flag is not working again and needs to be replaced. She was asked to contact Steve Bailey.

Teen Center:

A discussion was held regarding having the water drained at the teen center. The board agreed to have the water drained before October 20, 2006. The electricity will be shut of on October 20, 2006.

Work Around Town Hall:

Ms. Cady asked who she could hire to get to do some work around town hall. She explained that covers need to be added to the soffit vents and eaves to prevent rodent and bats. She was directed to contact Steve Bailey and Steve Conway.

Leave of Absence:

Ms. Cady noted that Mr. Preston is out of state due to family matters.

Pagers:

Mr. Shaffer suggested that pagers be purchased for weekend rotation at the transfer station. Further discussion was held regarding having the road agent take a day off during the week and work on one weekend day at the transfer station.

Rockingham County Conservation District (RCCD):

A discussion was brought up by Mr. Witham regarding the recommendation from RCCD to not pave Ridge Road this due to the fact that there are drainage issues. Mr. Bryer requested that Mr. Lane, highway advisory committee member, comment. Ms. Cady noted that the engineer is scheduled to come tomorrow, 10/18 to review Harmony Road, Ridge Road, and David Church's request on Range Road and provide recommendations. Mr. Shaffer and Mr. Witham will meet with the RCCD engineer and review the roads. Mr. Bryer stated that he would like to see Harmony Road completed this year and would not have a problem postponing Ridge Road, once he has all of the facts.

Personnel Policy:

The board reviewed the first 10 pages and made the following comments:

? Sick Time: no pay out when employment ends

? Comp Time: A limit of no more than 80 hours to be accrued

Ms. Cady to get leave time examples from surrounding communities.

Policies from page 10 will be discussed at the October 18, 2006 meeting with the police commission and the library trustees.

Non-Public Session

7:30 p.m. ****Motion**** Selectman Shaffer to go into a non-public session under RSA 91-A:3II(b)(c). Seconded by Selectman Witham.

Roll Call Vote:

Selectman Shaffer ? yes

Selectman Witham ? yes

Selectman Bryer ? yes

Motion passed; 3/0.

7:52 p.m. ****Motion**** Selectman Shaffer to come out of non-public session. Seconded by Selectman Witham.

Roll Call Vote:

Selectman Shaffer ? yes

Selectman Witham ? yes

Selectman Bryer ? yes

Motion passed; 3/0.

7:53 p.m. ****Motion**** Selectman Shaffer to seal the minutes of the non-public session. Seconded by Selectman Witham. Chairman Bryer made the motion unanimous; 3/0.

****Motion**** Selectman Shaffer to hire Jennifer Boulay at a Labor Grade VII; Step 3 to begin employment October 25, 2006. Seconded by Selectman Witham. Chairman Bryer made the motion unanimous; 3/0.

Acceptance of Minutes:

September 26, 2006 ~ Non-Public: ****Motion**** Selectman Shaffer to approve the non-public minutes of September 26, 2006, as written. Seconded by Selectman Witham. Chairman Bryer made the motion unanimous; 3/0.

****Motion****

7:55 p.m. Selectman Witham motioned to adjourn. Seconded by Selectman Shaffer. Chairman Bryer made the motion unanimous 3-0.

Respectfully Submitted,

Lisa Fellows-Weaver
Secretary