EDC Meeting Minutes - 4/7/10

Contributed by David Stack
Thursday, 06 May 2010

Northwood Economic Development Committee
Meeting Minutes
April 7, 2010
7:00 p.m.

I. Call to Order

Chair Kristen Kiernan called the meeting to order at 7:00 p.m.

II. Attendance

Present: Kristen Kiernan, Chair; David Tousignant, Vice-chair; Kevin Ash;
Judy Burke; Herb Johnson; Hal Kreider; Ken Rick; Babette Morrill; Scott Bryer and
Town Administrator David Stack.

III. Committee elections

1. Committee Chair

Herb Johnson nominated Kristen Kiernan for the position of Committee Chair. Dave Tousignant seconded. Ken Rick move to nominate Hal Kreider as Chair. Babette Morrill seconded. A vote was taken and Ms. Kiernan received 5 votes and Mr. Kreider received 3 votes. Kristen Kiernan was elected as Chair.

2. Committee Vice-chair

Kevin Ash nominated Dave Tousignant for the position of Vice-chair. Kristen Kiernan seconded. Mr. Tousignant was elected by unanimous vote.

IV. Public Comment - None

V. Unfinished Business

1. 2010 Goals and projects

The Committee decided to move this item to later in the meeting.

2. Business After Hours Program review

Kristen Kiernan stated that she feels that the event was a huge success. She received very positive input from those in attendance. She stated that she has been to other similar events and the attendance at the program was very good. The Committee discussed the format and agreed to cut the event back to one hour, 5:30 p.m. to 6:30 p.m. and to break up the door prize drawings throughout the hour. The Committee agreed that these programs should be held on a quarterly basis.

The Committee discussed holding the next After Hours in September to avoid possible low attendance due to vacations. The Committee decided to stay true to the quarterly schedule and set a tentative date of 6/23/10 for the next program and to see if Lake Shore Farm is available. The Ring’s had offered a few months ago to host one of the After Hours programs. David Stack will check on the availability of Lake Shore Farm on that date.

3. Committee publicity report

Kevin Ash reported that the “What’s News at the Forum” program about the Committee is currently showing on the local access channel, Channel 25. The program is not yet being shown on the Forum website. He has written a post-After Hours press release about the event and he will be distributing photos of the event to the Committee members for review. Once the Committee settles on a photo, he will send it out along with the press release.

4. Proposed Planning Board Minimal Impact Review Process

David Stack reported that Herb Johnson has been elected as Vice-chair of the Planning Board. Herb reported that he will raise this matter at the next Planning Board meeting on 4/8/10 and try to get the Planning Board to move on adopting the

new process.

5. Committee operating procedures and code of conduct

The Committee discussed the process for adopting procedures and bylaws. Babette Morrill and Hal Kreider agreed to serve as a sub-committee and draft a document for review by the Committee at its next meeting in May.

6. Committee Banner - Memorial Day Observance

Ken Rick suggested that the Committee participate in the upcoming Memorial Day observance and carry the Committee banner in the procession. He volunteered to represent the Committee. Hal Kreider also volunteered. Mr. Rick moved to participate. Mr. Kreider seconded. Motion passed.

7. Committee Goals

Hal Kreider presented a chart listing all of the ideas that the Committee had generated at the last meeting. The Committee discussed each item and individually rated the importance of each one. The ratings will be compiled and Hal will present the items and ratings at the next meeting. The Committee will then be able to sort out its top, middle and low priorities and goals.

VI. New Business

1. Acceptance of Minutes - 3/3/10

Action: Kevin Ash moved to accept the minutes, with corrections, of the 3/3/10 meeting. Dave Tousignant seconded. Motion passed.

2. New and Expanded Business News

David Stack reported that he had the opportunity to visit many businesses during the course of publicizing the After Hours event. Susty’s building is for sale and/or lease and they may be planning to move to the Sunweaver building. Hannafords has been re-habbing the home in front of its store to prepare it for leasing.

VII. Adjournment

Action: Kristen Kiernan moved to adjourn. Scott Bryer seconded. Motion passed and the meeting was adjourned at 9:00 p.m.