EDC Meeting Minutes - 3/3/10

Contributed by David Stack
Thursday, 08 April 2010

Northwood Economic Development Committee
Meeting Minutes
March 3, 2010
7:00 p.m.
I. Call to Order

Chair Kristen Kiernan called the meeting to order at 7:05 p.m.

II. Attendance

Present: Kristen Kiernan, Chair; David Tousignant, Vice-chair; Kevin Ash; Judy Burke; Herb Johnson; Hal Kreider; Ken Rick; Babette Morrill; and Town Administrator David Stack.

Absent: Scott Bryer

III. Public Comment

Rick Wolf stated that he was in attendance to see what is going on.

IV. Unfinished Business

1. 2010 Goals and projects

David Stack presented a new, updated chart listing the Committee’s goals and activities. He went over each section with the Committee and received input. Kristen Kiernan noted that the Committee had accomplished much in the past six months. Hal Kreider suggested that sometime in the future the Committee have a more in depth discussion and flesh out more projects and tasks.

2. Northwood Business Directory and EDC Banner

Kevin Ash reported that the Directory had been printed and was currently in the process of being shipped to the Town. The EDC banner has been ordered and is in production. Both the Directory and the banner should be here in time for the 3/9/10 Town and School Elections.

3. Town Meeting Plan

Babette Morill and Judy Burke reported that the volunteers were all lined up to “staff” the Committee table at both the Election and on Town Meeting Day. The Committee will be handing out the new Directories and other economic information about the Town. The invitation flyers for the Business After Hours program on 3/31/10 will also be handed out.

4. Business After Hours Program – 3/31/10

David Stack reported that the Community Hall has been booked for Wednesday, March 31, from 5:30 p.m. to 7:00 p.m. for the Business After Hours program. He is creating an invitation and Town staff will send them out to the businesses on the mailing list. Kevin Ash will get the mailing list to the staff. Herb Johnson agreed to volunteer to head up the “door prize” sub-committee and seek donations to be given away in the door prize drawing.

5. Proposed Planning Board Minimal Impact Review Process

Herb Johnson reported on the status of the proposed changes. The Planning Board is still reviewing the process and has not finalized a draft for review.

6. Committee publicity

Kevin Ash reported that he had been in touch with the people at The Forum and They would like to do an edition of What’s News at The Forum about the Committee. Kevin said that they are looking at shooting it on either 3/9 or 3/25. The Committee agreed to sit down with them on 3/25 at the Town Hall. Kevin further reported that he was developing a press release to send out after the Directories arrive and after the Business After Hours program.

7. Committee operating procedures and code of conduct

The Committee reviewed sample bylaws from other Town boards and committees.

8. Family Dollar store

Kristen Kiernan reported on the current status of the Family Dollar project. She attended the last Planning Board meeting and read the Committee’s letter of support for the project. The plan had been modified by the developer to only include space for the Family Dollar store and not the additional smaller retail space and it has been accepted in by the Planning board for review.

V. New Business

1. New and Expanded Business News

The Committee discussed current plans before the Planning Board and other businesses. Kristen Kiernan reported that John Ovadek had received site plan approval for a retail store, office, moving/storage business and residential use at 1064 First NH Turnpike. David Stack reported that the Secret Escape Day Spa has opened at 1172 First NH Turnpike; and the Northwood Veterinary Hospital is now open in the old SAU building on First NH Turnpike.

2. Acceptance of Minutes - 2/3/10

Action: Babette Morrill moved to accept the minutes of the 2/3/10 meeting. Herb Johnson seconded. Motion passed.

3. Brainstorming

The Committee conducted a listing exercise to develop ideas for future projects and activities. Hal Kreider wrote down the ideas on a flipchart and he will sort them out for review by the Committee at its next meeting.

VI. Adjournment

Action: Herb Johnson moved to adjourn. Kevin Ash seconded. Motion passed and the meeting was adjourned at 8:45 p.m.