

**Town of Northwood  
Conservation Commission Minutes  
April 2, 2013**

Chairman Steve Roy calls the meeting to order at 7:00 p.m.

**Present:** Chairman Stephen Roy, Vice Chairman Steven Hampl, James Ryan, Paul Lussier, Thomas Chase, Board Administrator Linda Smith, and Board Secretary Lisa Fellows-Weaver. Wini Young arrives at 7:04 p.m.

**Absent:** Alternate Loren O'Neil, and Alternate Michael Matson

**MINUTES**

**March 5, 2013**

**Mr. Chase makes a motion, second by Mr. Roy, to approve the minutes of March 5, 2013.**

Page 1: Add: *The commission concurs with the need for Mr. Moreno to do a walk through on the property and supports him conducting the walk through provided the town's budget passes with the appropriate line item costs for forest management.*

**Motion to approve as amended passes; 6/0.**

Ms. Smith states that she will contact Mr. Moreno relative to the walk through and the June 4 meeting.

**ELECTION OF OFFICERS**

**Chairman: Mr. Ryan nominates Steve Roy for chair. Ms. Young seconds. Motion passes; 5/0/1. Mr. Roy abstains.**

**Vice-Chairman: Mr. Ryan nominates Steve Hampl for vice-chair. Mr. Lussier seconds. Motion passes; 5/0/1. Mr. Hampl abstains.**

**CONSIDERATION of APPLICATIONS**

***Shoreland Permit by Notifications***

- *Richards, 48 Old Dump Rd. Map 109; Lot 15.*
- *Smith, 92 Tasker Shore Dr. Map 111; Lot 37.*

***Wetlands Permit Application***

- *Smith, 92 Tasker Shore Dr. Map 111; Lot 37.*

All applications are reviewed by the commission and are deemed to be complete; no additional comments or concerns are expressed.

A discussion is held regarding the 40-day hold letter, which allows the commission more time to review applications. Ms. Smith recommends the commission review their procedures. Timing is discussed as well as the application process. The commission agrees to review the procedures at next month's meeting.

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**SPECIAL REPORTS**

***Schedule Site Walk – Guptill Property***

The Guptill property site walk relative to trails is scheduled with commission members and CBNA students for June 3; rain date June 5.

***Student report – Wini Young***

This item is continued to next month.

***SPNHF Spring Training Session***

Mr. Roy states that he has not received a reply to date; however, will contact the head of the steward program.

***Water Sustainability Report***

Mr. Roy will provide the link to the report.

**OLD BUSINESS**

***Land Acquisition-follow up.*** Continue to next month.

***Woodman Park-Lucas Pond Review of Pictures – Steve Hampl***

Mr. Hampl submits pictures of Lucas Pond. He explains that the pictures show that there is only one bolt sticking out now; the water is draining, and running; the area has been cleaned up nicely. Mr. Hampl notes that there is still some sloughing, which could be a potential problem; however, walking down in the area is an improvement.

Mr. Roy explains that there was money appropriated to correct erosion problems; \$10,800 funded in 2009, and in 2010 the corrections were done relative to the erosion issues and the ramp safety. He states that these pictures do show that there has been some effort done to correct and notes that there is new cribbing added as well as a swale. He adds that the project has been ongoing for three years now in order to get to this condition.

**OTHER**

***Non-Public Session***

**8:05 p.m. Mr. Roy makes a motion, second by Mr. Chase, to enter into a non-public session, per RSA 91-A:3, II(d).**

***Roll Call Vote***

***Steven Hampl - yes***

***James Ryan - yes***

***Paul Lussier - yes***

***Wini Young - yes***

***Thomas Chase - yes***

***Stephen Roy - yes***

**Motion passes unanimously; 6/0.**

*Official as of May 7, 2013*

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**8:40 p.m. Mr. Roy makes a motion, second by Mr. Lussier, to come out of non-public session.**

***Roll Call Vote***

***Steven Hampl - yes***

***James Ryan - yes***

***Paul Lussier - yes***

***Wini Young - yes***

***Thomas Chase - yes***

***Stephen Roy - yes***

**Motion passes unanimously; 6/0.**

**Mr. Roy makes a motion, second by Mr. Hampl, to accept the counter offer submitted. Motion passes unanimously; 6/0.**

**Mr. Hampl makes a motion, second by Mr. Ryan, to authorize the chairman to enter into a preliminary purchase and sales agreement, with the conditions noted that are required for the acquisition process.** Ms. Smith asks if the selectmen are aware of the transaction. Mr. Roy states that he and Ms. Smith met with the selectmen along with commission members Mr. Ryan, and Mr. Hampl regarding the commission purchasing the property.

**Motion passes unanimously; 6/0.**

A brief discussion is held regarding easements. Mr. Hampl states that he would prefer not to see the town tied with another entity with the smaller projects.

**Adjournment**

**Mr. Lussier makes a motion, second by Mr. Chase, to adjourn. Motion passes unanimously at 8:45 p.m. Motion passes unanimously; 6/0.**

Respectfully submitted,

Lisa Fellows-Weaver  
Board Secretary