

**Town of Northwood
Conservation Commission Minutes
October 6, 2015**

Chairman Steve Roy calls the meeting to order at 7:10 p.m.

Present: Chairman Steve Roy, Vice Chairman Steven Hampl, James Ryan, Wini Young, Shelley Frost, Board Administrator Linda Smith, and Board Secretary Lisa Fellows-Weaver.

Absent: Thomas Chase, Alternate Loren O'Neil, and Alternate Michael Matson.

MINUTES

September 1, 2015

Mr. Roy makes a motion, second by Mr. Ryan, to approve the September 1, 2015, minutes, as written. Motion passes; 3/0/1. Ms. Young abstains, as she was not at the meeting.

MAIN BUSINESS:

2015 Budget Items

Reblazing Low Property

A discussion is held regarding reblazing the Low property. Mr. Roy notes that the commission has discussed having Mr. Moreno reblaze the Low property. He adds that there were also discussions relative to revisiting the Guptill property within a few years for regrowth and to plan for a technical cutting.

Ms. Smith states that a quote has been received from Mr. Moreno, in the amount of \$1,500. She explains that Mr. Moreno stated that he needed to do more research into the actual surveyed plan as he did not have time to rewalk the area; however, based on a reasonable time to allocate boundary markers he felt comfortable with the quote provided. She states that Mr. Moreno indicated that if it became more involved the cost could be more.

Ms. Young states that she re-marked the same area and offers to assist Mr. Moreno with locating the markers and walk with him.

A discussion is held regarding encumbering the funds for Mr. Moreno.

Mr. Roy makes a motion, second by Mr. Hampl, to encumber up to \$2,000 from the contracted services line to cover costs for Mr. Moreno to do the reblazing of the Low property. Motion passes unanimously; 4/0.

Mr. Roy makes a motion, second by Mr. Ryan, to allow Ms. Smith to organize a meeting with Mr. Moreno and Ms. Young, and to execute the contract for the reblazing of the Low property with Mr. Moreno and to inform the commission as to the progress. Motion passes unanimously; 4/0.

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Ms. Smith states that Mr. Moreno would attend a commission meeting; however, he is unavailable on Tuesday evenings unless ample notice is given. She states that Mr. Moreno offered to see the commission on a Monday evening, if necessary. Mr. Roy replies that he does not see a need for Mr. Moreno to attend at this time; however, the commission would like to meet with him in the spring.

Budget Review ~ Selectmen's Meeting

Mr. Roy apologizes as he was unable to meet with the selectmen regarding the commission's budget. Ms. Smith states that Ms. Frost did attend, although not authorized to speak on behalf of the commission, she did fill in some details as to how the commission had reached the proposed budget. Ms. Smith states that the selectmen would not support an increase in the budget because of the low percentage of the budget that was spent.

Ms. Smith states that she noticed that the funds spent to Rick Van de Poll are not included in the budget worksheet. She states that the funds may not show as the funds were encumbered and they were not paid until 2015. Ms. Smith states that she will check into the matter with the finance director.

Ms. Smith reviews budget figures for 2014 and 2015. She explains that the selectmen expressed concern with the fact that the 2015 approved budget is \$4,752 with only \$567.45 spent. She states that at the selectmen's meeting she explained that the commission is working on negotiations to reblaze the Low property and the funds in the contracted services line would be used.

In addition, Ms. Smith states that the budget committee will have correct figures and they will see the selectmen's amount and the department's requested figure. She adds that all issues with the figures will be addressed before the budget is printed.

Further discussion is held regarding mapping and potential projects or opportunities. Mr. Roy states that identification and field work could be a project for 2016.

**OTHER
*Big Tree***

Ms. Smith recalls that a discussion was held regarding holding a workshop relative to the Big Tree Association. Mr. Roy states that he will contact Mr. Chase to see if he would be able to reach out to the person who conducts these workshops and to see if he will organize for a presentation to be given an evening this fall.

Ms. Frost arrives at 7:40 p.m.

Official as of November 3, 2015

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CORRESPONDENCE

A discussion is held regarding attending the NH Association of Conservation Commission Annual Meeting. Ms. Frost will plan to attend.

Non-Public Session

7:44 p.m. Mr. Roy makes a motion, seconded by Mr. Hampl, to enter into a non-public session under RSA 91-A:3, II(d).

Roll Call

**Wini Young ~ yes
Steve Roy ~ yes
Shelley Frost – yes
Jim Ryan ~ yes
Steve Hampl ~ yes**

Motion passes unanimously; 5/0.

8:28 p.m. Mr. Roy makes a motion, second by Mr. Hampl, to come out of non-public session.

Roll Call Vote:

**Wini Young ~ yes
Steve Roy ~ yes
Shelley Frost ~ yes
Jim Ryan ~ yes
Steve Hampl ~ yes**

Mr. Roy makes a motion, second by Mr. Hampl, to seal the minutes of the non-public session.

Motion passes unanimously; 5/0.

ADJOURNMENT

**Mr. Roy makes a motion, second by Mr. Ryan, to adjourn at 8:29 p.m.
Motion passes unanimously; 5/0.**

Respectfully submitted,

Lisa Fellows-Weaver
Board Secretary