

**Town of Northwood
Conservation Commission Minutes
March 4, 2014**

Chairman Steve Roy calls the meeting to order at 7:07 p.m.

Present: Chairman Stephen Roy, Vice Chairman Steven Hampl, James Ryan, Thomas Chase, and Board Administrator Linda Smith.

Absent: Wini Young, Paul Lussier, Alternate Loren O'Neil, and Alternate Michael Matson.

MINUTES

February 4, 2014

Mr. Roy makes a motion, second by Mr. Chase, to approve the minutes of February 4, 2014, as amended, as follows:

Page 1: *Change:* ...Hampl... to ...Roy...

Page 4: *Delete:* Discussion ensues relative to the wetlands line and the buffer. Ms. Smith notes that the buffer comes to a point as you start on the woods road. Mr. Hampl is unclear as to why it comes to that point. Ms. Smith explains it is the 20 ft. building setback.

Motion passes; 4/0.

February 20, 2014

Mr. Roy makes a motion, second by Mr. Hampl, to approve the minutes of February 20, 2014, as written. Motion passes; 4/0.

CONSIDERATION of APPLICATIONS

Dredge & Fill Permit

Ed Minerowicz, Public Service of NH, Prime Wetlands

Ms. Smith states that Mr. Minerowicz had requested to be placed on tonight's agenda; however, no application has been received to date.

Permit by Notification

Zerveskes & Stacy, 148 Lynn Grove Rd. Map 113/Lot 25. Retaining Wall

Copies of the application are distributed and reviewed by the commission. Mr. Roy notes that the application form has changed to assist the applicant with completion.

Mr. Roy explains that the project is replacing a portion of a retaining wall, to be done "in the dry". He adds that this is not a mortar project.

Mr. Hampl states it appears that some work may have been done previously. Mr. Roy replies that work may not be relevant to this application.

Mr. Ryan states that this proposal is an improvement.

Mr. Hampl makes a motion, second by Mr. Chase, to sign the application and forward accordingly. Mr. Roy explains that the commission can approve and sign the application, which means that the commission waives its right to intervene and

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the applicant can complete the project in 10 days, or if the commission does not sign off on the application, the applicant can complete the project in 25 days and the commission retains their right to intervene, if necessary. Mr. Roy states that this is a very minor project. The commission does not have any comments for NHDES pertaining to this application.

Motion passes unanimously; 4/0. Mr. Roy signs the applications.

OLD BUSINESS

Land Fund Documents

Mr. Roy suggests that the land fund documents be addressed next month. Ms. Smith explains that draft documents were gathered by Mr. Lussier. She will edit accordingly and email members prior to the next meeting for their review. Mr. Chase requests he receive a call letting him know the documents have been sent out.

PENDING/SUMMARY OF ACTION ITEMS TO BE DONE

Follow up: Charlie Moreno - Giles Lot

Ms. Smith states that she has emailed Mr. Moreno and has not received a reply. Mr. Roy requests that the commission be updated should Mr. Moreno reply.

Press Release

Mr. Roy suggests a press release highlighting the activities of the commission and recent projects. He states that he will bring a draft press release for review and comment for the April meeting.

Land Project - Map 230; Lot 40

Mr. Roy states that he did follow up with the property owners of Map 230; Lot 40. A discussion will be held at the April meeting relative to scheduling a site walk on this property.

Internal Business

Appointments

Ms. Smith notes that the terms are expiring for Mr. Roy and Mr. Lussier. **Mr. Chase makes a motion, second by Mr. Hampl, for the commission to recommend the selectmen re-appoint Steve Roy and Paul Lussier to the conservation commission, for three year terms. 3/0/1.** Election of officers will be conducted at the April meeting.

ADJOURNMENT

Mr. Hampl makes a motion to adjourn. Mr. Chase seconds. Motion passes unanimously at 7:41 p.m.

Respectfully submitted,
Lisa Fellows Weaver
Board Secretary