

**Town of Northwood
Budget Committee Minutes
December 5, 2015**

Chair Ginger Dole calls the work session to order at 9:03 a.m.

PRESENT: Chair Ginger Dole, Vice-Chair Betsy Colburn, Selectmen Representative Timothy Jandebour, Cove Village District Representative Brad Hall, School Board Representative Barbie Hartford, Thomas Chase, Daniel McNally, Bunny Behm, Nicole Roy, Hal Kreider, Jon Boudreau, Board Administrator Linda Smith, and Board Secretary Lisa Fellows-Weaver.

ABSENT: Water District Representative John Jacobsmeyer; Excused: Mike Carlton, and Joseph McCaffrey.

TOWN PERSONNEL PRESENT:

Selectman Rick Wolf, Town Administrator Joseph Gunter, Finance Administrator Sandy Garrett, Librarian Donna Bunker, Library Trustee Margaret Walker and Alternate Library Trustee Gale Tobbe, Fire Chief Nikolas Bassett, Police Chief Glen Drolet, and Police Commissioner John Schlang.

MINUTES:

October 20, 2015

Mr. Chase makes a motion, second by Ms. Hartford, to approve the minutes of October 20, 2015, as amended with edits that do not alter the content of the wording.

Motion passes; 10/0/1. Mr. McNally abstains as he was not at the meeting.

2016 TOWN BUDGET

Page: 10-11 Dept. 42112~Police Department

Police Chief Glen Drolet is present to present the police department's budget. The chief provides two handouts of graphs showing the calls for service over the past 10 years as well as the number of arrests.

Chief Drolet states that he is presenting two warrant articles this year. He explains the following article is to add \$12,000 to the equipment reserve fund.

Article 24: TO ADD TO THE POLICE EQUIPMENT RESERVE FUND

To see if the town shall vote to raise and appropriate the sum of **twelve thousand dollars (\$12,000)** to be deposited into the previously established Police Equipment Capital Reserved Fund. **(Tax Impact \$0.03) (Majority vote required) (Recommended by the Board of Selectmen 3/0) (Recommended by the Budget Committee ?)**

Chief Drolet states that there is approximately \$1,000 in the fund at this time. He states that the fund is for equipment for the cruisers and duty equipment. He explains that some of the light bars have been cycled on vehicles at least twice. He mentioned that Project 54, which was run by UNH in 2004, did allow

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for the department to obtain equipment and the department still has some of the equipment from this time. He states that one light bar failed this year and the replacement cost was \$3,800. He mentions that the radios are at least 10-12 years old and the replacement cost is \$3,150 each. He states that if these failures begin to happen more and more, the budget will not support the replacements. Chief Drolet explains that the cruisers are a lease program and there are two more years left on the lease. He states that new equipment is not obtained by purchasing a new cruiser. He states that he needs to have necessary equipment and will buy out of the budget; however, this fund will allow for emergencies such as if a radio and light bar needed to be replaced, which would be near \$10,000. He states that he would not have the money in the budget. He adds that one tazer failed this year and the current tazers are not covered under warranty. He adds that the tazers are also outdated and anything internally cannot be repaired; they are \$900 each. He states that most of the tazers are from 2005.

Chief Drolet explains that over the past few years all of the IT equipment has been upgraded and the 2003 server has been replaced.

Mr. Kreider asks if light bars are included as part of a lease. He asks if they typically last longer than the cruisers. Chief Drolet replies yes and adds that the more equipment you put into the cruiser the higher the lease purchase is. He stated that a cruiser (with equipment) would cost \$40-\$50,000 and may not be approved. He adds that the light bars last for 10-12 years.

Article 25: TO ADD AN ADDITIONAL OFFICER TO THE PAYROLL

To see if the town will raise and appropriate the sum of **fifty-five thousand eight hundred eighty-four dollars (\$55,884)** to establish a new full-time position for a patrol officer for the Northwood Police Department. The funds to be expended for wages and applicable benefits for the new position. **(Tax Impact \$.12) (Majority vote required) (Not Recommended by the Board of Selectmen 0/3) (Recommended by the Budget Committee ?)**

Chief Drolet states that he is proposing an article to add a full-time officer. He explains that the cost is \$55,804, which includes salary and benefits. He states that this amount covers the officer's salary from April 2016 through December 2016.

Chief Drolet refers to the two handouts with graphs and explains that the number of calls has changed along with the types of calls. He explains that years ago there were more calls for motor vehicle issues and fewer calls for service; self-generated calls. He states that in 2008-2009 the types of calls changed. He explains that the calls now could be for barking dogs to stabbings. He states that there were two stabbings in town this year. He states that

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Northwood PD is receiving calls for strangulations, domestic calls, stabbings, etc. He states that these calls will continue to increase. He states that the department may be better at fighting crime; however, the calls will still increase as the residents need the services of police more as they will not confront neighbors. He adds that the officers are settling disputes on a daily basis; it's a different world.

Chief Drolet states that there are eight officers including the School Resource Officer (SRO) and himself. He states that the SRO is not a full-time position within the town; the position is paid for by Coe Brown Northwood Academy (CBNA). He adds that should CBNA decide that they will not support the SRO position; the SRO will be out of a job. He adds that this position is not a patrol position for the department.

Chief Drolet explains that he does answers calls and he also is reviewing video, prepping for cases. He stated that when the two stabbings occurred back to back he had to take the second stabbing due to the amount of investigative hours required, approximately 200 hours per investigation. He states that during that time there are no patrols available and calls are not being addressed immediately. He states that there are no resources for overlapping shifts and some items are being pushed over to the second shift. He states that should an officer call out sick or be on vacation the shifts are now 12 hours, not a regular 10 hour shift. He states that 12 hour shifts are a safety issue for the officers.

In addition, Chief Drolet states that there are two part-time officers with full-time jobs so their availability is limited. He explains that part-time officers are not the primary officers going on calls as they are then required to go to court or involved with investigations, which cannot be done properly with limited hours. He adds that part-time officers are great for overlap shifts, motor vehicles calls, patrols, but are not the solution for additional coverage.

Chief Drolet explains that there is a detective sergeant who is still patrolling two days per week. He adds that the sergeant also teaches DARE, is the evidence officer, and prepares cases for prosecution. He adds that there is not enough time for the detective sergeant to do it all and he states that he is unable to give him the necessary resources. He states that it is a busy department now. He states that this new officer would free up the detective sergeant and allow him to focus on investigations as his main job.

Chief Drolet states that a new officer would alleviate stress with the schedule. He states that currently there are two part-time patrol officers doing two shifts per week. An additional officer would allow shifts to overlap and for double coverage three days per week.

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Chief Drolet states that the world has changed over the past five years. He states that he is concerned with the safety of the officers. He states that he and the officers try to go on every medical and fire call for safety issues as well as to provide additional coverage. He states that the additional officer will increase officer safety and safety for fire/medical staff.

Chief Drolet states that he understands there is a cost involved. However, with his review, he explains that it is now \$7,000 less for a full-time officer for 2016 than it was in 2010 when the last new officer was hired.

Mr. Kreider expresses concern with additional costs for a new officer. Chief Drolet states that the difference in salary from 2016 to 2017 is the salary for 2017 will be a full year. He states that the amount proposed for 2016 is April to December. There is no need for an additional cruiser or equipment. Chief Drolet states that they will need to purchase uniforms but he has the firearms and duty belt.

Ms. Hartford asks about overtime costs being reduced. Chief Drolet replies that he ends up covering for a day shift if someone were to call out.

Ms. Hartford asks about the costs for uniforms. Chief Drolet explains that he has a uniform line and an equipment line in the budget. The items for a new officer would be covered.

Mr. Chase asks what the degree of activity is contributed by Rte. 4. Chief Drolet states that Rte. 4 is a large percentage of the calls. He states that there may be only 4,000 people in Northwood; however, there are 12-14,000 cars per day that travel Rte. 4. He provides an example of a recent fire and with seven officers aiding in that fire for traffic control it was not enough due to the intersections to cover the scene, through the Hannaford parking area. He states that the state police will not address Rte. 4. He states that he was told years ago that Rte. 4 passes through the town and is the town's responsibility; it takes the town's resources to cover.

Mr. Chase asks if the heroin and opiate epidemics are a contributor in town. Chief Drolet replies it definitely is and is per capita. He states that it is not as bad as the larger cities; however, Narcan has been administered either 10 or 11 times in town this year for overdoses, which is an increase of 85% from the previous year. He adds that there are more people using. He adds that it is not only the drugs; it is what they do for the drugs. He states that thefts are up but burglaries have reduced and he feels that it is due to the profile patrols that the department is doing. He explains that on each and every shift they are going through every neighborhood. He states that with two patrols on it would make it much better. He states that the surrounding town's thefts have increased

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and well as burglaries. He encourages people to keep their cars and homes locked.

Mr. Chase states that the salaries for police are increasing as there is more of a demand. He adds that Chief Drolet is probably not the only chief that is requesting an additional officer. He asks if this amount is adequate funding to fill the position. Chief Drolet replies that he is looking for a patrol officer and since he has been chief he has only lost 2 officers. He explains that the town pays for the officer's time to attend the academy; at this time there is no charge for the academy. He notes that the police academy is running out of funding.

Mr. Boudreau states that he is aware that there were two activations of the school emergency system recently. Chief Drolet replies that is correct. Chief Drolet provides an explanation of the emergency system at the schools and SAU. He states that a real time system was installed last year through a grant from Homeland Security. He states that this is a phenomenal program and comments that it is a good program to have.

Ms. Behm asks about the small office equipment, line 690. She states that the department had requested \$9,000 this year and only \$200 has been spent and the request for 2016 is still \$9,000. Chief Drolet replies that this line is used to replace equipment. He explains that there was an accident with a cruiser this year and the replacement for the equipment comes out of the budget. He states that he has not used this line to date as a precaution. He states that the police commission recently approved an expense from this line in the amount of \$3,500 for radar equipment. He states that this is the only equipment line; it is not just for small office equipment.

Ms. Dole asks if this line is also used for additional items for a new officer, other than uniforms. Chief Drolet replies, yes.

Page: 9 Dept. 42111~Police Commission

No discussion is held.

Page: 11-14 Dept. 42211~Fire Department

Fire Chief Nikolas Bassett is present to present the fire department's proposed budget.

Mr. Kreider asks about the stipend for the fire chief. Chief Bassett explains the idea for the change in the stipend. He states that he is just one person and he expects a lot from the officers. He states that all but two officers are volunteers who attend trainings and do various additional tasks around the station. He wanted to offer the officers additional money for tasks that are accomplished throughout the year and for the officer's efforts. This system would be

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evaluated each year. He states that he presented the idea and plan to the selectmen.

Mr. Kreider notes that last year the amount was \$20,000 and the amount proposed for 2016 is \$10,000. He asks if there was someone being paid to do the work in the past, supervise, and delegate out. Chief Bassett replies that he oversees the process and tries to do everything he can. He explains that he would like to offer something to the officers as they do so much and are expected to complete certain tasks without increasing the budget; therefore, he proposes this to come out the chief's stipend, line 110.

Ms. Behm states that the \$20,000 was just increased this past year as there was a new schedule for the former fire chief who was going to be doing more work within the town. She states that the officers are volunteers and she asks how the chief is proposing to make these volunteers do these tasks. Chief Bassett replies that these officers volunteer so much time and effort and have for many years.

Mr. Jandebaur states that two years ago the fire chief was paid \$4,000. Last year the former town administrator and former fire chief proposed an increase to \$20,000 to the selectmen. He states that there were some specifics for the increase and it did pass. He explains that the new chief has met with the BOS and has suggested taking half of the stipend and has criteria that the volunteers must meet in order to get the extra money. He states that it is not pay but is a stipend. He believes that this is a good idea and feels that the fire chief is doing a great job with extras like this.

Ms. Hartford thanks the fire chief for using half of his stipend and giving it to the volunteers. She states that this is a great way to thank the volunteers and she thanks the chief for the idea.

Ms. Colburn states that it is good idea and requests a copy of the list of stipend criteria for the next meeting.

Mr. Chase asks if the town is now paying for something that people were doing at no cost; this is changing the dynamics. Chief Bassett replies yes and he adds that this does not affect the two full-time employees.

Ms. Behm refers to small medical supplies, line 613, and notes that there is \$4,000 with only \$859 spent. In addition, she notes line 614 for school prevention supplies has not been spent at all. Chief Bassett states that the department has done some fire prevention presentations at the school this year and they were able to use materials left over from previous years. Chief Bassett states that the medical supplies vary as some are free from the hospital; some

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equipment needs to be purchased, which depends on call volume. Chief Bassett states that normal calls are medical calls, they are daily calls and have increased and are the majority of the calls. He states that with two ambulances both must be maintained with medical equipment and meet the state's requirements. Ms. Colburn notes that the medical supplies are usually restocked at the end of the year. Chief Bassett adds that there have been some materials recently purchased. Mr. Jandebaur states that there are some funds encumbered and the updated expense report indicates an additional amount of \$300 being spent.

Page: 22-25 Dept. 45501~Library

Librarian Donna Bunker is present along with Library Trustee Margaret Walker and Alternate Library Trustee Gale Tobbe.

Ms. Behm asks about contracted services, line 330, relative to cleaning services. Ms. Bunker explains that the cost for the year is \$3,900, \$75 per week.

Ms. Dole calls for a recess at 10:00 a.m. Session resumes at 10:12 a.m.

Ms. Dole opens review of other town department's proposed 2016 budget.

Page: 3 Dept. 41309 ~ Restoration of Records

Ms. Dole states that the 2016 department request is \$6,135.

Mr. Kreider asks how far along this project is. Mr. Jandebaur states that the town has many years of town records that must be restored. He states that this is the third year in a three year contract. He states that the completed binder is very nice.

Page: 3 Dept. 41402 ~ Voter Registration

Ms. Dole states that the 2016 department request is \$3,032.

Page: 3-4 Dept. 41403 ~ Elections

Ms. Dole states that the 2016 department request is \$9,653.

Mr. Jandebaur states that these two departments have increased as there are four elections in 2016.

Page: 5-6 Dept. 41503 ~ Assessing Administration

Ms. Dole states that the 2016 department request is \$51,520.

Ms. Colburn asks about the increase in the contracted services line 330. Mr. Jandebaur explains that there was an error in budgeting for 2015 and it is

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being corrected in 2016. Ms. Garrett states that it was \$3,500 for Avitar that was not in the 2015 budget and the contract for Brett Purvis increased \$3,000.

Page: 6 Dept. 41509 ~ Trustees of the Trust Funds

Ms. Dole states that the 2016 department request is \$3,077.

Ms. Colburn notes that it appears nothing has been paid out to date. Ms. Dole replies that this usually occurs at the end of the year.

Page: 7 Dept. 41552 ~ Personnel Administration

Ms. Dole states that the 2016 department request is \$31,742.

Mr. Jandebaur notes a credit of \$25,516 in line 260, due to overpayments.

Ms. Colburn asks if the same is the case for the disability insurance, line 240. Mr. Jandebaur states that disability is an overall increase. Ms. Garrett adds that disability insurance is based on salary; it is a certain percentage of the annual income times certain rates for long term and short term. She adds that as salaries increase and staff increases this line will increase.

Ms. Behm asks if the salary figures proposed are with or without a 2% COLA increase. Mr. Jandebaur replies that the budget is proposed without a COLA increase; however, if the employee is entitled to a step increase that is included. He adds that the selectmen are not proposing a COLA increase this year.

Page: 7 Dept. 41911 ~ Planning & Development

Ms. Dole states that the 2016 department request is \$40,367.

Ms. Colburn asks about the increase for the contracted services, line 330. Mr. Jandebaur explains that the town has a contract for a planner from Strafford Regional Planning Commission (SRPC). He states that the planner is doing a wonderful job and he also works for the economic development committee as (EDC) as part of the contract. He explains that the planner received a promotion and a raise from SRPC and the selectmen needed to make a choice to hire a new person at less money or to increase the budget and pay the extra to the current planner. He states that the selectmen agreed to keep the current planner on staff and pay the extra. Mr. Kreider agrees that the person is a great asset to the town. Ms. Dole echoes the comments and feels it is money well spent and has really helped out.

Ms. Smith refers to a handout provided and explains that more details are provided relative to the contract for the planner.

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Ms. Colburn asks about the GIS cost share, line 333, and if this is a new item. Ms. Smith explains that this is an increase for the fee for the annual support for the GIS software purchased in 2014.

Page: 8 Dept. 41940 ~ Community Hall

Ms. Dole states that the 2016 department request is \$4,268.

Ms. Behm asks about the maintenance and repair line 430. She states that \$2,500 was approved and only \$380 has been spent. Mr. Jandebaur replies that there is a lot of painting that has been done by volunteer labor.

Ms. Colburn asks if there are fees assessed for the use of the building. Mr. Jandebaur replies that there is no charge to use the building. He states that the building is community based and there are many different meetings, clubs, groups, that use the building. Ms. Colburn suggests that a fee be assessed for private use. Mr. Jandebaur states that it is for community use and if the building is used by Northwood residents he does not feel there should be a fee. He adds that at this time Steve Bailey has been doing all of the cleaning at no charge.

Mr. Chase agrees with Mr. Jandebaur and thanks Mr. Bailey for making the building a great resource for the town. He states that this is a great use of the building and a great resource for the town. He adds that there needs to be things such as this to make the town more attractive.

Mr. Jandebaur notes that there are also plans to work on the upstairs floor of the community hall.

Page: 8-9 Dept. 41940 ~ Town Parade Buildings

Mr. Jandebaur explains that funds have been added to survey the boundaries of the town's properties. He explains that the transfer station has been completed.

Page: 11-14 Dept. 42211 ~ Fire Department

Ms. Dole states that the 2016 department request is \$651,958.

Mr. Jandebaur states that the fire department has a new well paid for by the State of NH. He states that the well has produced 75 gallons per minute. He states that the well has not been tested. He adds that the water will be filtered, if necessary.

Mr. Chase states that the major difference between the selectmen's proposed budget and department's request are the fuels. Mr. Jandebaur states that fuels will cost less this year. He states that Ms. Garrett did an analysis of the costs

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over three years for an average. He states that there is a contract with a locked in price that is considerably less than the last price. He states that all of the fuels are less. The figure presented is a true figure. He adds that they are also looking into replacing the boiler which uses K-1 fuel.

Page: 15-16 Dept. 43111 ~ Highway Administration

Ms. Dole states that the 2016 department request is \$193,517.

Ms. Colburn asks about the increase in line 114 to the grounds maintenance and mowing. Mr. Jandebour explains that \$7,000 was added to the line for part-time people to mow. There was no interest in the bid and the selectmen went out to bid, which is more expensive.

Ms. Garrett notes that the mowing is now in the highway budget and was moved as a housekeeping item. Additional discussion is held regarding the area that the town mows and maintains.

Page: 16 Dept. 43121 ~ Paving & Reconstruction

Ms. Dole states that the 2016 department request is \$220,347.

Mr. Kreider asks about the roads study and the status of the roads. Mr. Jandebour replies that he is very pleased with the accomplishment of the road work this year. He states that Lucas Pond Road is the first road that has been done correctly. He explains the road repair process. He states that there were some small mistakes and those have been rectified.

Mr. Jandebour continues to explain that the town's roads and bridges are in bad shape. He states that the selectmen also considered a bond to complete the roads at once.

Mr. Kreider asks if the town continues to use funds in the budget and approves the warrant article for \$100,000 for roads will it bring the roads up to standard. Mr. Jandebour replies yes and states that the town is not losing ground at this time. He states that ditching was completed all over town, trees were trimmed, crack sealing was also completed. He states that the town is really making progress.

Page: 16-17 Dept. 43122 ~ Highway Cleaning & Maintenance

Ms. Dole states that the 2016 department request is \$64,104.

Ms. Colburn asks why there is an increase. Mr. Jandebour explains that there are many guard rails that need repair. He states that only two were repaired this year.

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Ms. Behm asks about a guard rail on Old Mountain Rd. Mr. Jandebaur will look into this item. He notes that other issues on this road have been addressed.

Page: 17 Dept. 43163 ~ Street Lighting

Ms. Dole states that the 2016 department request is \$400.

A discussion is held regarding the lights and nothing being spent thus far. Ms. Garrett notes that the state is shutting many street lights off. She states that the town owns two and are included in the large power bills. She will need to break out these costs. Mr. Jandebaur states that one town light is at the park and ride and Mr. Wolf notes the second one is on Rte. 107.

Mr. Jandebaur refers to the NHDOT letter regarding the lights being discontinued. He states that NHDOT has claimed that this is due to the new headlights. The town requested that NHDOT continue to maintain the lights. They agreed to continue to maintain two and the town will keep two as well. He adds that if the town wants more lights then the town will need to pay for the lights.

Page: 17-18 Dept. 43211 ~ Sanitation

Ms. Dole states that the 2016 department request is \$94,690.

Ms. Colburn requests specifics relative to the notes that items are wearing out, line 495. Mr. Jandebaur states that the building mechanism that handles the rams is being looked into.

Mr. Chase asks about line 493. Mr. Jandebaur states that this increase is due to training. Ms. Smith states that this may be an increase in costs for the removal. Mr. Gunter states that the cost of hazardous waste collection is increasing in Rochester. It is \$1,000 additional for 2016.

Mr. Chase asks if the disposal fees being collected are sufficient. Mr. Jandebaur replies that the selectmen will be looking into the fees and the entire recycling system for the town and decide where the town is going or not going. He adds that they are trying to work within the budgetary constraints.

Mr. Chase asks about an active and current recycling committee. Mr. Jandebaur replies no and he states that the committee and selectmen need to have a discussion of what to do and what the goals are.

Mr. Chase notes that he was unaware of the service for hazardous waste disposal for residents in town.

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Mr. Jandebaur mentions transfer station stickers and adds that no cash is being accepted at the transfer station. He states that there are many people that come in to the transfer station without stickers. New stickers will be issued soon.

Ms. Roy states that there are limited options to disposing of trash. She encourages the selectmen to participate in regional conversations about where the trash will go in the future as the costs associated will only increase precipitously in the next 5-10 years as the space is beginning to be more and more limited.

Page: 19-20 Dept. 44141 ~ Animal Control Officer (ACO)

Ms. Dole states that the 2016 department request is \$14,395.

Ms. Behm asks about the 2015 actual figure of \$6,530.84 as compared to the proposed amount. Mr. Jandebaur states that there were a few months without the ACO. A person has been hired and is working.

Ms. Hartford states that only \$1,000 is requested for vehicle maintenance, line 660 and in 2015 \$2770 was spent. Mr. Jandebaur states that the van needed considerable work and it has been repaired.

Page: 20 Dept. 44151 ~ Community Support Agencies

Ms. Dole states that the 2016 department request is \$28,761.

Ms. Colburn asks why some agencies are not being supported this coming year. Ms. Garrett replies that some agencies have been combined. Additional discussion is held regarding the process of the agencies requesting funds. Ms. Garrett explains that the agency requests the funds and in order to receive the funds a letter must be submitted to the selectmen requesting the funds. She adds that there are a few agencies that we have not received the letters from for two years and they have been removed from the budget at this year. She also explains that she does contact the agency reminding them to request their funds.

Page: 21 Dept. 44411 ~ Welfare Administration

Ms. Dole states that the 2016 department request is \$15,887.

Mr. Jandebaur states that Dave Balian is the new welfare director and he is doing a great job.

Page: 21 Dept. 44411 ~ Welfare Vendor Payments

Ms. Dole states that the 2016 department request is \$10,000.

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Ms. Colburn asks if there is more to be paid out for this year. Ms. Garrett explains that a few new applications were received this week. She is unsure as to the outcome. She adds that the town is required by law to pay if the applicant qualifies; we are mandated to help.

Page: 21-22 Dept. 45201 ~ Parks & Recreation

Ms. Dole states that the 2016 department request is \$65,434.

Ms. Colburn requests an overall explanation for this department.

Mr. Jandebaur explains that there is a new director who is very aggressive and active in this department. He states that she will be working less hours in the winter and more hours in the summer; averaging 29 hours per week.

Mr. Jandebaur states that the beach coordinator position has been eliminated and those duties are now the responsibility of the director.

Mr. Gunter states that the department has expanded the soccer programs, and is currently working on the basketball program. He explains that the playgroup is now every Monday. He states that they are working on programs for the seniors in town. He explains that he was the rec director for a few months and did not see much value for the beach coordinator position. He feels that the director can do the necessary coordinator duties and she has agreed to this change.

Page: 25 Dept. 45831 ~ Patriotic Purposes

Ms. Dole states that the 2016 department request is \$2,800.

Mr. Jandebaur notes that there is an increase of \$1,300. He states that the VFW has requested help to purchase flags and holders for poles to recognize groups throughout the year. This is a one-time purchase.

Page: 25 Dept. 45891 ~ Wage Grant Program

Ms. Dole states that the 2016 department request is \$3,890.

Ms. Behm asks what this program is. Ms. Garrett explains that the wage grant program is for the police department grants. She states that the funds are not salaries; they are paid out of a grant salary as the pay is based on the language of the grant.

Page: 25-26 Dept. 46111 ~ Conservation

Ms. Dole states that the 2016 department request is \$5,277.

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Ms. Behm asks why many lines have not been spent and the department is requesting more money. She notes that the money is being asked for year after year and is not spent. Ms. Smith explains that there was \$2,000 spent in line 330, contracted services; although in 2014 it shows \$0. She states that the funds have been encumbered for 2015 and will be spent.

Mr. Jandebaur states that there are unknowns in this department and they have indicated that they need some funds for opportunities that may come up.

Ms. Smith states that there is a joint event anticipated this year with local land use conservation groups for 2016. She explains that some of the funds are in the budget with the anticipation that the event may occur. She states that the commission has been working diligently relative to conservation easements; they have been very busy and very active. She explains that these are all small accounts that the commission could use if something should arise in the course of their work.

Mr. Jandebaur states that on the current expenditure report it shows that there is \$2,207.33 encumbered in the conservation line. The amount remaining is \$1,750.24.

Ms. Roy refers to the training line, 820. She states that \$150 was adopted in 2015 and the department spent \$310. She states that the department requested \$300 this year and the selectmen have cut that back to \$150. Ms. Smith replies that the selectmen have stated that if the training line was overspent they would cover from other lines. Mr. Jandebaur states that he supports funds for professional development and there is no intention to deprive people of professional development.

Ms. Dole states that the 2016 proposed operating selectmen's budget is \$3,512,093.

Ms. Behm makes a motion, second by Mr. Jandebaur, to recommend \$3,512,093 for the 2016 budget.

VOTE: YES: BC, BH, TC, DM, BB, NR, HK, JJ, BH, TJ, GD. Motion passes unanimously; 11/0.

WARRANT ARTICLES

Article 2: FIRE APPARATUS LEASE/PURCHASE

To see if the town will raise and appropriate the sum of **fifty six thousand nine hundred twelve dollars (\$56,912)** for the second of five yearly payments for the lease/purchase of the new pumper truck, and to fund the payment by withdrawing the sum of **fifty six thousand nine hundred twelve dollars (\$56,912)** from the fire/rescue vehicle replacement special revenue fund. This

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lease agreement was approved at the 2015 Town Meeting and does not contain an escape clause. **(No Tax impact) (Majority vote required) (Recommended by the Board of Selectmen 3/0) (Recommended by the Budget Committee?)**

Mr. McNally makes a motion, second by Mr. Chase, to recommend Article 2, as read.

VOTE: YES: BC, BH, TC, DM, BB, NR, HK, JJ, BH, TJ, GD. Motion passes unanimously; 11/0.

Article 4: AMBULANCE PAYMENT

To see if the Town will raise and appropriate the sum of **forty-eight thousand six hundred seventeen dollars (\$48,617)** for the Fourth of five annual payments on a five year lease on Ambulance 1 and to fund this appropriation by authorizing the withdrawal of **forty-eight thousand six hundred seventeen dollars (\$48,617)** from the Fire/Rescue Vehicle Replacement Special Revenue Fund. This lease agreement was approved at the 2013 Town Meeting and does not contain an escape clause. **(No tax impact) (Majority vote required) (Recommended by the Board of Selectmen 3/0) (Recommended by the Budget Committee ?)**

Mr. McNally makes a motion, second by Mr. Chase, to recommend Article 4, as read.

VOTE: YES: BC, BH, TC, DM, BB, NR, HK, JJ, BH, TJ, GD. Motion passes unanimously; 11/0.

Article 5: DEFIBRILLATOR PAYMENT

To see if the Town will vote to raise and appropriate the sum of **thirteen thousand, three hundred eighty-four dollars (\$13,384)** for the third of three yearly payments for two defibrillators for the Northwood Fire Department, and to fund this appropriation by authorizing the withdrawal of said sum from the unexpended fund balance as of December 31, 2015. This lease agreement contains an escape clause. **(No tax impact) (Majority vote required) (Recommended by the Board of Selectmen 3/0) (Recommended by the Budget Committee ?)**

Mr. McNally makes a motion, second by Mr. Chase, to recommend Article 5, as read.

VOTE: YES: BC, BH, TC, DM, BB, NR, HK, JJ, BH, TJ, GD. Motion passes unanimously; 11/0.

Article 6: HIGHWAY EQUIPMENT CAPITAL RESERVE DEPOSIT

To see if the Town will vote to raise and appropriate the sum of **fifteen thousand dollars (\$15,000)** to be deposited into the previously established

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Highway Equipment Capital Reserve Fund. **(Tax Impact \$0.03) (Majority vote required) (Recommended by the Board of Selectmen 3/0) (Recommended by the Budget Committee ?)**

Mr. McNally makes a motion, second by Mr. Chase, to recommend Article 6, as read.

Mr. McNally asks what the balance is in this account. Ms. Garrett states that the report provided shows \$98,000; however, a check was included in the last vendor run for Fairfield's in the amount \$83,000 for the new truck, which was passed in March. She notes that the trustees were just billed this amount. At this time, there is approximately \$15,000 in the fund.

Mr. Kreider asks if this is the fund for the town's larger trucks. Mr. Jandebaur states that a warrant article was passed last year as there was not much in the account. Mr. Kreider asks if this amount is sufficient for the needs. Mr. Jandebaur replies yes as this is a long term truck that is in good shape. He states that the selectmen intend to continue to add to the account over the next few years to build it back up for future purchases.

VOTE: YES: BC, BH, TC, DM, BB, NR, HK, JJ, BH, TJ, GD. Motion passes unanimously; 11/0.

Article 7: TOWN HALL HVAC SYSTEM UPGRADE

Mr. Jandebaur states that the selectmen did review the bids, which have been forwarded to the facilities committee for their review and recommendations. He states that the bids range from \$44,000 to \$90,000.

This article was postponed to a later meeting.

Article 8: ROAD CONSTRUCTION/RESURFACING

To see if the Town will vote to raise and appropriate the sum of **one hundred thousand dollars (\$100,000)** to be used for the construction, reconstruction, and/or resurfacing of town roads, and the refurbishing of ditches and culverts as recommended by the Highway Advisory Committee. **(Tax Impact: \$0.22) (Majority vote required) (Recommended by the Board of Selectmen 3/0) (Recommended by the Budget Committee ?)**

Mr. McNally makes a motion, second by Mr. Chase, to recommend Article 8, as read.

Ms. Behm asks if this is the same article as last year. Mr. Jandebaur states that this article passed last year and is how Lucas Pond Rd was completed.

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VOTE: YES: BC, BH, TC, DM, BB, NR, HK, JJ, BH, TJ, GD. Motion passes unanimously; 11/0.

Article 9: LAGOON MAINTENANCE AND REPAIR EXPENDABLE TRUST FUND

To see if the Town will vote to raise and appropriate the sum of **fourteen thousand dollars (\$14,000)**, to be placed in the Lagoon Maintenance and Repair Expendable Trust Fund and to fund this appropriation by authorizing the withdrawal of that amount from the Lagoon Special Revenue Fund held by the Northwood Treasurer. **(No tax impact) (Majority vote required) (Recommended by the Board of Selectmen 3/0) (Recommended by Budget Committee?)**

Mr. McNally makes a motion, second by Mr. Chase, to recommend Article 9, as read.

Mr. Jandebour states that there is a considerable amount of money in this fund. He mentions that the selectmen would like to continue with this fund should the lagoon need to be relocated it will be costly. He adds that Mr. Gunter will be obtaining estimates should it be necessary to move the lagoon. Mr. McNally states that the funds are also used for yearly maintenance. Mr. Jandebour replies that the maintenance is being done. Ms. Garrett states that there is \$67,000 in the fund at this time. Ms. Dole notes that the trustees list shows \$4,650 being withdrawn for necessary maintenance.

VOTE: YES: BC, BH, TC, DM, BB, NR, HK, JJ, BH, TJ, GD. Motion passes unanimously; 11/0.

Article 10: APPOINTING AGENTS TO EXPEND

Article 10 is a non-money article.

Article 11: FACILITIES COMMITTEE EXPENDABLE TRUST

To see if the Town will vote to raise and appropriate the sum of **thirteen thousand dollars (\$13,000)** to be deposited into the Facilities Committee Expendable Trust Fund previously established for the maintenance, improvement, repairs and replacement of general government buildings. **(Tax Impact: \$0.03) (Majority vote required) (Recommended by the Board of Selectmen 3/0) (Recommended by the Budget Committee?)**

Mr. McNally makes a motion, second by Mr. Chase, to recommend Article 11, as read.

VOTE: YES: BC, BH, TC, DM, BB, NR, HK, JJ, BH, TJ, GD. Motion passes unanimously; 11/0.

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Article 12: TRANSFER STATION EXPENDABLE TRUST DEPOSIT

This Article will be addressed at another meeting.

Article 13: AQUATIC INVASIVE SPECIES TREATMENT AND CONTROL EXPENDABLE TRUST DEPOSIT

To see if the Town will vote to raise and appropriate the sum of **eight thousand dollars (\$8,000)** to be deposited into the previously established Aquatic Invasive Species Treatment And Control Expendable Trust Deposit. **(Tax Impact: \$0.02) (Majority vote required) (Recommended by the Board of Selectmen 3/0) (Recommended by the Budget Committee ?)**

Mr. McNally makes a motion, second by Mr. Chase, to recommend Article 13, as read.

Mr. Jandebaur states that the selectmen have proposed increasing this article from \$6,000 to \$8,000. He states that the selectmen discussed increasing the amount to \$10,000 and leaving it as is. He states that the \$8,000 is a compromise.

Mr. Jandebaur explains that Northwood Lake has milfoil and the lake association is trying to get control over the milfoil by being proactive and aggressive to gain control of the milfoil. He notes that funds are also given to the Jenness Pond group as a prevention program.

Mr. Jandebaur states that if our lakes are ruined by an overgrowth of milfoil the tax rate on the lakefront properties will be affected and will in turn affect all other properties and the tax rate.

Ms. Behm asks if surrounding towns will be contributing. Mr. Jandebaur states that the towns of Epsom and Deerfield did contribute; nothing has been received from Pittsfield for Jenness Pond. Mr. Kreider states that Pittsfield owns 10% of Jenness Pond and the boat ramp is in their town, which is the source of the problem.

Mr. Chase asks how much Northwood is spending on the milfoil program. Mr. Hall replies that the total cost was \$45,000. He adds that some money is received from state grants. He states that it is a fluid number as they received 20%-25% this year and other years have received 40%-45%. He states that the association's budget is very low and is on the verge of being bankrupt. He states that there is about \$8,000 in their budget at this time so this is a very important warrant article. Mr. Hall speaks to the amount of lakes in the state, the treatment schedules, and hand harvesting. He states that they never get all of the milfoil each year with the approach being taken now.

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Mr. Chase speaks to the legislature and how to make the representatives aware. Discussion ensues.

Ms. Colburn asks if there is any knowledge if Epsom and Deerfield are presenting warrant articles this year. Mr. Hall replies that he believes Deerfield will be proposing an article. He is not sure about Epsom. Ms. Colburn suggests that the selectmen reach out to the Pittsfield selectmen relative to funding for Jenness Pond. Mr. Kreider states that the folks on Jenness Pond from Northwood and Pittsfield did meet with the Pittsfield Board of Selectmen. Mr. Jandebour states that they will reach out again to Pittsfield. He suggested a resident of Pittsfield along Jenness Pond propose a petition article.

Additional discussion ensues.

Mr. Kreider suggests that a line be added to the budget as the milfoil problem is not going to go away. He mentions the cuts from the state and yet the state continues to publicize all of the boat launches and publicize the lakes for tourism and yet they do not want to pay any costs associated with the lakes. He states that this message needs to get out to the senators at local and federal levels. He adds that the funding is appreciated for the funding received; however, it really needs to be more consistent and reliable.

Ms. Dole states that she feels that the proposed amount of \$8,000 is on the light side. She states that property values will be reduced if the lakes are affected by invasive species. She states that this needs to be addressed now rather than later. She adds that adding to the budget is an excellent idea.

Mr. Jandebour states that property values in Northwood, as a total, were reduced by 3%; the town's tax rate went up \$1. He states that the town's lower evaluation is what has impacted this year's taxes. Mr. Hall adds that assessments for waterfront properties increased 17%-20%. He adds that the watershed volunteers are actively involved and it can be very frustrating.

Ms. Colburn agrees and adds that the surrounding towns need to pay a fair share. She suggests that the surrounding towns add funds to their budgets too. Mr. Hall states that the association has been pursuing neighboring towns. Mr. Jandebour states that the selectmen will also continue to work with the neighboring towns.

VOTE: YES: BC, BH, TC, DM, BB, NR, HK, JJ, BH, TJ, GD. Motion passes unanimously; 11/0.

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Article 14: BENEFIT PAY VESTED TIME EXPENDABLE TRUST FUND

To see if the Town will vote to raise and appropriate the sum of **fifteen thousand dollars (\$15,000)** to be added to the Benefit Vested Time Expendable Trust Fund previously established. **(Tax Impact: \$0.03) (Majority vote required) (Recommended by the Board of Selectmen 3/0) (Recommended by the Budget Committee ?)**

Mr. McNally makes a motion, second by Mr. Chase, to recommend Article 14, as read.

Mr. Kreider asks what the town's liability is. Mr. Jandebour replies that there were three employees that left this year. Ms. Garrett states that \$14,000 was taken out this year. Mr. Jandebour believes that the overall liability is \$161,000.

VOTE: YES: BC, BH, TC, DM, BB, NR, HK, JJ, BH, TJ, GD. Motion passes unanimously; 11/0.

Article 15: CABLE EXPENDABLE TRUST FUND

Article 15 will be addressed at a later meeting.

Article 16: CEMETERY IMPROVEMENT EXPENDABLE TRUST FUND

Article 15 will be addressed at a later meeting.

Article 17: APPOINTMENT OF TOWN HIGHWAY (ROAD) AGENT

Article 17 is a non-money article.

Article 18: NORTHWOOD'S 250TH ANNIVERSARY EXPENDABLE TRUST

To see if the Town will vote to raise and appropriate the sum of **five hundred (\$500) dollars** to be deposited into the 250th Anniversary Expendable Trust fund to support efforts to recognize the town's 250th anniversary. **(Tax Impact: Less than \$0.01) (Majority vote required) (Recommended by the Board of Selectmen 3/0) (Recommended by the Budget Committee ?)**

Mr. McNally makes a motion, second by Mr. Chase, to recommend Article 18, as read.

VOTE: YES: BC, BH, TC, DM, BB, NR, JJ, BH, TJ, GD. Motion passes unanimously; 10/0. Mr. Kreider is out of the room for this vote.

Article 19: APPOINTING AGENTS TO EXPEND - RECREATION

Article 19 is a non-money article.

A brief discussion is held regarding the purpose of the warrant article.

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Ms. Dole calls for a recess at 12:01 p.m. Session resumes at 12:12 p.m.

Article 20: TOWN OF NORTHWOOD ELECTRONIC SIGN PURCHASE

To see if the Town will vote to raise and appropriate the sum of **twenty-Four thousand two hundred fifty dollars (\$24,250)** to be used for the purchase and installation of an electronic sign in front of town hall. **(Tax Impact \$0.05) (Majority vote required) (Recommended by the Board of Selectmen 2/1) (Recommended by the Budget Committee?)**

Mr. McNally makes a motion, second by Mr. Chase, to recommend Article 20, as read.

A discussion is held regarding the aesthetics for the sign. Mr. Jandebour states that the sign will be electronic and will be fitting with the town hall. It will be for notifications, similar to the CBNA sign. He states that the sign will cost \$24,000; CBNA sign was \$40,000. He adds that he plans to ask Dan Scroth to help build a wall at the base of the sign similar to the wall at Northwood Lake Beach.

VOTE: YES: BC, TC, DM, BB, NR, JJ, BH, TJ, GD. NO: BH, HK. Motion passes; 9/2.

Article 21: EROSION CONTROL AND RECONSTRUCTION FOR MARY WALDRON BEACH AND BOAT RAMP

Article 21 will be addressed at a later meeting.

Article 22: CREATE A RED LISTED BRIDGE CAPITAL RESERVE FUND

To see if the town will vote to establish a Red Listed Bridge Capital Reserve Fund per RSA 35:1, for the repair and replacement of red listed bridges and to raise and appropriate **eighty four thousand dollars (\$84,000)** to deposit into the fund. Further to name the selectmen as agents to expend from this fund. **(Tax Impact \$0.18) (Majority vote required) (Recommended by the Board of Selectmen 3/0) (Recommended by the Budget Committee ?)**

Mr. McNally makes a motion, second by Mr. Chase, to recommend Article 22, as read.

Mr. Jandebour explains that three years ago the state red listed the bridge on Bow Lake Rd. The current board of selectmen was informed of this earlier this year. He states that estimates have been provided at approximately \$250,000. He states that there is a time frame of seven years to address the bridge and three years have passed. The selectmen are proposing to put \$84,000, for the next three years, into this reserve fund to address the bridge. He explains that the selectmen feel that proposing this amount over the next three years is the best way to go.

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Ms. Behm asks if there is any state funding available for this project. Mr. Jandebeur states that the state is giving the town seven years to repair it. He adds that there is a possibility that the town could go to the state and try to retrieve some of the money back; however, the town may not see the funds for a few years. He states that the town will pursue these funds. He adds that Mr. Gunter will also be looking into grants for this project.

Ms. Roy states that there may be a need for additional money at the end of the three years when it is repaired due to the potential for additional costs for infrastructure materials. Mr. Jandebeur replies that at the end of the three years there will be \$252,000 in the fund and there will still be funds in the budget.

Mr. Jandebeur further explains that the culvert could be purchased prior to three years; however, the town would then need to store the culvert. He adds that the price provided is from the state. He adds that the town could also go out to bid for this project and may be able to have the job completed for less. Mr. Gunter states that he feels that the funding will be sufficient.

Mr. Chase asks if these funds have been specified for specific bridges. Mr. Jandebeur states that there are two red listed bridges in town at this time and there is the potential for more. He states that the selectmen have created this account for future use in order to avoid being in the position that the town is in at this time.

Mr. Jandebeur states that the other red listed bridge is on Olde Canterbury Rd. He states that this is also on the seven year time frame; however, is not as costly. He adds that this bridge could be repaired through funding in the budget.

Ms. Roy asks if the article should be titled as a capital reserve fund for maintenance and repair. Mr. Jandebeur states that the town is in dire straits at this time with this bridge. He explains that if the selectmen have to take \$250,000 from one year's budget there will be a problem. He states that the board wants to propose this specifically for the red listed bridges so that there will be discussions, questions, and this will help people to understand that this is critical. He adds that the board feels that going forward the board will know about the repairs needed.

VOTE: YES: BC, BH, TC, DM, BB, NR, HK, JJ, BH, TJ, GD. Motion passes unanimously; 11/0.

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Article 23: ADOPTION OF RSA 162-K FOR MUNICIPAL ECONOMIC DEVELOPMENT AND REVITALIZATION DISTRICTS

Article 23 is a non-money article.

Article 24: TO ADD TO THE POLICE EQUIPMENT RESERVE FUND

To see if the town shall vote to raise and appropriate the sum of **twelve thousand dollars (\$12,000)** to be deposited into the previously established Police Equipment Capital Reserved Fund. **(Tax Impact \$0.03) (Majority vote required) (Recommended by the Board of Selectmen 3/0) (Recommended by the Budget Committee ?)**

Mr. McNally makes a motion, second by Mr. Chase, to recommend Article 24, as read.

VOTE: YES: BC, BH, TC, DM, BB, NR, HK, JJ, BH, TJ, GD. Motion passes unanimously; 11/0.

Article 25: TO ADD AN ADDITIONAL OFFICER TO THE PAYROLL

To see if the town will raise and appropriate the sum of **fifty-five thousand eight hundred eighty-four dollars (\$55,884)** to establish a new full-time position for a patrol officer for the Northwood Police Department. The funds to be expended for wages and applicable benefits for the new position. **(Tax Impact \$.12) (Majority vote required) (Not Recommended by the Board of Selectmen 0/3) (Recommended by the Budget Committee ?)**

Mr. McNally makes a motion, second by Mr. Chase, to recommend Article 25, as read.

Mr. Kreider asks if this is a partial amount. Mr. Jandebour states that the cost for a new officer for an entire year is \$73,000.

Mr. McNally asks why it is not recommend by the BOS. Mr. Jandebour states that on two occasions the selectmen requested additional information. He states that the chief declined on both cases; although, he attended a selectmen's meeting and spoke but not near as much as he spoke to the budget committee today. He states that charts could have been provided and were not. The selectmen do not feel that there is a need for an additional officer at this time.

Mr. Chase asks for specific reasons as to why the selectmen are not supporting an additional officer. Mr. Jandebour replies that one reason why the selectmen did not support an additional officer is that there was an officer collecting overtime wages to sit in the cruiser at Camp Yavneh for 7½ hours on a detail shift while paving occurred on Lucas Pond Rd. Ms. Colburn states that would be detail pay not overtime wages. Mr. Jandebour states that this was paid out

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of the police department's overtime line. He states that he did address this situation with the police chief whose reply was that this is what was asked of the department by the town administrator. He adds that the officer should have been outside of the cruiser directing traffic.

Ms. Colburn states that the detail situation is an administrative issue. She states that we need to look at the safety factors and she feels that a new officer is necessary.

Ms. Behm refers to the Arrests per Year graphs provided by the police chief and states that it really does not mean anything. She states that the number may be less because the officers are patrolling more and are seen on the roads.

Ms. Roy states that she appreciates the explanation of the emergency system for the school. She states that to have the police chief come in and request additional staffing to serve what he feels is a need speaks volumes.

Mr. Boudreau states that with the world's events this town really needs to have the protection for the children and citizens. He states that these threats are real and the police chief knows it.

VOTE: YES: BC, BH, TC, DM, BB, NR, HK, JJ, BH, GD. NO: TJ. Motion passes; 10/1.

2016 NORTHWOOD COVE VILLAGE DISTRICT

Brad Hall, village district representative, states that the village district is proposing three warrant articles. He states that Article 1 is for the elections of the district officers.

Mr. Hall refers to the materials previously provided and states that the proposed amount for the operating budget for 2016 is \$6,752. He states that he did not draft any wording for the operating budget article. He notes that this amount is less than last year primarily due to the fact that the money for the roads maintenance has been proposed as a warrant article.

Mr. McNally makes a motion, second by Mr. Chase, to recommend \$6,752 for the Northwood Cove Village District's operating budget for 2016.

VOTE: YES: BC, BH, TC, DM, BB, NR, HK, JJ, BH, TJ, GD. Motion passes unanimously; 11/0.

ARTICLE A

To see if the Northwood Cove Village District will vote to raise and appropriate the sum of two thousand five hundred dollars (\$2,500) to be placed in the existing Road Maintenance Expendable Trust Fund previously established to

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fund the maintenance of the roads, and to fund this appropriation by authorizing the transfer of that amount from the unreserved fund balance as of December 31, 2015. (Majority vote required). Commissioners recommend 3-0. Budget Committee recommended XX-XX. No additional tax impact.

Mr. McNally makes a motion, second by Mr. Chase, to recommend Article A for the Northwood Cove Village District's, as read.

Ms. Behm asks what the difference is between Article A and B. Mr. Hall explains that Article B is a tax impact and Article A is from the fund balance at the end of the year. Mr. Hall states that both accounts are going into the expendable trust fund. He adds that the wording may change.

VOTE: YES: BC, BH, TC, DM, BB, NR, HK, JJ, BH, TJ, GD. Motion passes unanimously; 11/0.

ARTICLE B:

To see if the Northwood Cove Village District will vote to raise and appropriate the sum of six thousand dollars (\$6,000) to be deposited in the existing Road Maintenance Expendable Trust Fund previously established to fund the maintenance of the roads. Recommended by the Commissioners 3-0. Recommended by the Budget Committee XX-XX. Estimated tax impact \$0.64 per thousand of assessed valuation.

Mr. McNally makes a motion, second by Mr. Chase, to recommend Article B for the Northwood Cove Village District's, as read.

VOTE: YES: BC, BH, TC, DM, BB, NR, HK, JJ, BH, TJ, GD. Motion passes unanimously; 11/0.

Mr. Hall states that the expendable trust fund amount is incorrect; it is a bookkeeping error and has been addressed. He states that \$5,000 is the most that has been in the account and he will follow up again with the trustees.

OTHER BUSINESS

A discussion is held regarding the meeting schedule. Based on the productivity of the committee today, the Monday and Wednesday night meetings have been cancelled. Ms. Dole states that the next meeting is for the school, December 12, 2015 at 9:00 a.m.

Further discussion is held regarding dates for the public hearings. It is agreed that the town public hearing will be January 13, 2016, and the Northwood Cove Village District hearing will follow. This meeting will begin with a work session at 6:00 p.m. to address any warrant articles. The school public hearing

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will be January 14, 2016, and will begin with a work session at 6:00 p.m. to address any warrant articles.

Mr. Chase makes a motion, second by Ms. Roy, to hold a work session at 6:00 p.m. on January 13, 2016, followed by the town's public hearing and the Northwood Cove Village District's public hearing at 7:00 p.m. Motion passes unanimously; 11/0.

Mr. McNally makes a motion, second by Mr. Chase, to hold a work session at 6:00 p.m. on January 14, 2016, followed by the school's public hearing at 7:00 p.m. Motion passes unanimously; 11/0.

Ms. Dole makes a motion, second by Mr. McNally, to schedule a snow date for any public hearing for January 16, 2016, at 9 a.m. Motion passes unanimously; 11/0.

ADJOURNMENT

Ms. Roy makes a motion, second by Mr. McNally, to adjourn at 1:18 p.m. Motion passes unanimously; 11/0.

Respectfully submitted,

Lisa Fellows-Weaver
Board Secretary