



Northwood Board of Selectmen Minutes of October 25, 2016

Chairman Bryer called the meeting to order at 6:00p.m.

Roll Call: Selectman Wolf, Selectman Hodgdon, Chairman Bryer, Town Administrator Joseph Gunter and Finance Administrator Sandy Garrett.

Chairman Bryer led the Pledge of Allegiance.

Citizen's Forum

None

Public Hearing

None

Appointments

Kevin Ash

Mr. Gunter stated that Kevin Ash could not make it and in his place is Brad Hall. Mr. Hall stated that he lived at 30 Cove Way in Northwood. He is representing the Northwood Lake Watershed Association which he is a member of the Board of Directors.

Mr. Hall stated the purpose of being at the meeting was to share with the board that the last time they got together was at the end of September and talked about the warrant article for milfoil control. He also stated they said they would come back with their budget information together so they could get a good idea of what next year looks like in terms of the budget requirements and they talk about the level of funding that they would like to see for that warrant article.

Mr. Hall stated that over the past few weeks they have been working with the Department of Environmental Service (DES) to create the plan for next year. He also stated that DES does the surveys of the lake along with their input from their dive teams. They also put together a map that specifies the location of Milfoil as best they can and from that map they determine what areas would be best to be treated with chemical versus dash diver type treatment. Those maps are sent out for bids as part of the grant process that DES goes through. The bids are all due back by the end of October, but because they specify how many acres are going to be treated and how many days they are supposed to dive they can use the information they have to get a real good handle on their budget for next year. Mr. Hall stated that it is a little bit higher than this past year. He also stated they spent approximately \$48,000 total and next year's budget looks like it will be approximately \$55,000. The increase is primarily driven by extra days of diver and dash work. Chemical treating is staying kind of the same, it is a couple of acres more but it is similar to this year. Mr. Hall stated it is kind of a stable plan, a little bit more diving than they have done but that is pushing the cost up for next year.



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Mr. Hall stated what they would like to see is requesting that the milfoil control fund warrant article be funded at a level of \$12,500 for next year. The support they are getting from Deerfield and Epsom they have both confirmed to Kevin Ash that they will be putting warrant articles forth for \$8,000 for Deerfield and \$4,000 for Epsom, that is a slight increase for Epsom, they went from \$3,500 to \$4,000 and Deerfield is holding what they did last year. He also stated their warrant article was \$10,000 last year and they are looking to push that a little more to help cover the increase in the budget. He also stated in terms of balance it is kind of, with all of the communities helping now it helps a lot and they are starting to see a little balance between all the areas, of course Northwood is the biggest player on the lake in terms of water front and homes and assessments.

Chairman Bryer stated that The Pleasant Lake Preservation Association approached us at the last meeting because now they are looking for money for Pleasant Lake. Mr. Hall stated that he has heard that for prevention. Mr. Hall stated that they are thrilled at the prospect of what they are getting. He also stated that this would be the third year that they have received contributions from other towns and it has been really helpful. Mr. Hall stated that will all that funding if they can assume DES and the state kicks in the 40% they did this past year that will still leave approximately \$9,000 that needs to be funded from the NLWA so all the towns and their own funds plus the state would get them to the \$55,000. Chairman Bryer asked how much Deerfield was giving them. Mr. Hall stated \$8,000 that is what they are putting their warrant article in for. Chairman Bryer also asked how much they were getting from Epsom. Mr. Hall stated \$4,000. He also stated that Mr. Ash has been in contact with them and that is their firm commitment that they will put their warrant article forth with that number. Mr. Hall stated that last year they received \$3,501 from Epsom.

Mr. Hall stated that they are looking for the boards support to number 1 create the warrant article with that amount and to get behind it and support it for them going forward. The wild card is obviously the state; they never know what the percent will be. They have been as low as 25% and as high as 40% and two years ago was kind of an off year but from what he understands in his conversations with DES is that their pretty optimistic about their funding levels at this point. They have managed to get more money coming in to their kitty. Mr. Hall feels that it is looking pretty good. Discussion continued.

Mr. Hall stated they are looking for the bids by the end of October. DES will take the numbers from all the lakes and pack them altogether and they look at the funding level they have to play with and they will divide it up and hopefully it will come out similar to where it has been. If not, that gives them a problem but they will have to face that when and if it happens. He also stated if there is anything else that the watershed can provide in terms of information they will be happy to do that.



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Charlie Pease

Mr. Pease stated that they had a little bit of money left and he actually wanted to pave Cross Street and he knows that it is not due this year, but is due next year, but they have enough money to do this. He is asking the board for permission to do this.

Selectman Wolf stated that Cross Street is between Route 4 and Green Street. Chairman Bryer asked didn't they have a concern about paving this late. Mr. Pease stated that it would be done by Monday which is the last day of October.

Chairman Bryer asked how much would it cost. Mr. Pease stated he believes it is \$9850. They are going to shim and overlay it. Chairman Bryer asked if they are going to grind it down a little. Mr. Pease stated no, they are just going to shim it, straighten it out, flatten it out and overlay it. Mr. Pease stated that he feels it will last; there are not a lot of cars that go over it. Selectman Wolf stated that he noticed the wheel ruts in there in spots. Mr. Pease stated they will shim all that stuff out and then they will put an inch and half on top of it. He also stated there is a catch basin there and they are going to pave around that in a little swale to that so that they will not get the dirt into it.

Chairman Bryer asked how much was left in that line. Mr. Gunter stated in Paving and Reconstruction there is \$11,890. Chairman Bryer stated that last week they expressed a concern about not buying stuff because they were concerned about waiting until the end of the year on the budget. He also asked if their recommendation would be to hold off on this because of that, based on what was done last week. Mr. Gunter stated he was still a little concerned. He also stated it was not his budget to spend; it is the road agents budget. Chairman Bryer asked the board what their pleasure was. Mr. Pease stated that if they could do it this year they would be that much ahead for next year and eventually they will get caught up.

Selectman Wolf stated he did not have a problem with it for that amount of money, if they have the money. Selectman Hodgdon stated on Chairman Bryer's point, if they spend it there and then find they are at a short fall to buy the computers that puts us behind for next year on that. Selectman Wolf stated they should not be taking money from the road department and putting in another department. Selectman Hodgdon stated he was ok in doing it if they have the money in their fund. **Selectman Hodgdon made a motion to expend \$9850.00 from the Highway Fund in order to pave Cross Street and not to exceed \$9850.00, seconded by Selectman Wolf. Motion carries; 3/0.**

Chairman Bryer stated that he received a request today and would like to entertain a short non-public session for Janet Delfuco.



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Non-Public Session (RSA 91-A:3, II (a,b,c,d,e))

Chairman Bryer made a motion to go into non-public under RSA 91-A:3 II (c), seconded by Selectman Hodgdon at 6:15pm. Motion carries; 3/0.

Roll Call

**Selectman Wolf – Yes
Selectman Hodgdon – Yes
Chairman Bryer – Yes**

Selectman Hodgdon made a motion to come out of non-public, seconded by Selectman Wolf at 6:29pm.

Roll Call

**Selectman Wolf – Yes
Selectman Hodgdon – Yes
Chairman Bryer – Yes**

Selectman Hodgdon made a motion to seal the minutes, seconded by Chairman Bryer. Motion carries; 3/0.

Unfinished Business

ZBA Appointment

Mr. Gunter stated there is a gap in the Zoning Board, they are missing some people. The Zoning Board is requesting that the Board of Selectmen appointment Mr. Thomas Johnson to be a full member. **Selectman Hodgdon made a motion to appoint Mr. Thomas Johnson to the Zoning Board as a full member, seconded by Selectman Wolf for discussion.** Selectman Wolf stated that he sees a pattern on what is going on with the whole Zoning board, and he feels this is just another finger on the fifth wheel that is going to come in. He also stated that they have tried to get them to work with the board on the small lots and feels that the Board of Selectmen is not getting any cooperation and now they want to appoint somebody else. Mr. Wolf stated that if you look at how the decisions have been made from the past 3 or 4 meetings, he can see a pattern. Selectman Wolf stated that this is his opinion.

Chairman Bryer stated that his understanding is that the Zoning Board has a list of criteria that allows them to grant the variance. Mr. Gunter stated that he thinks Ms. Smith would like this done tonight but he thinks they can continue on without. Mr. Gunter stated it would only be another week out if the board would like to think about it. Chairman Bryer stated he did not have a position on this but you have to be careful because this is an adjudication board meaning they hear cases, they have a set of rules and laws they have to follow to grant these variances. Selectman Wolf feels they need to have another meeting with the Zoning Board. Chairman Bryer stated that his



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recommendation is that the board vote no on this motion and make a motion to table it. **Selectman Wolf pulled back his second and Selectman Hodgdon pulled back his motion. Selectman Hodgdon made a motion to table this until they have a meeting with the ZBA, seconded by Selectman Wolf. Motion carries; 3/0.**

Final budget review- Ms. Garrett and Mr. Gunter's Recommendations

Mr. Gunter stated after the last meeting, the board asked Mr. Gunter and Ms. Garrett to take a look and potentially find some places where they could save money. At that time the budget was approximately 10% up. They managed to cut it back to where it is approximately 2% up now. Chairman Bryer asked if they contacted department heads to praise them on. Mr. Gunter stated no. Chairman Bryer stated so none of the department heads have been contacted. He also stated that Mr. Gunter does not know if the department heads had other reasons. Mr. Gunter stated that he did e-mail Chief Drolet and got his contracted services breakdown and to make sure they were not cutting anything that he was in dire need of. He also stated they did not touch one of his lines. Mr. Gunter stated this is something that he and Ms. Garrett did and now if the selectman feel they would like to go forward with those particular cuts in the lines and if not they can readdress it.

Chairman Bryer asked if this was the final version. Mr. Gunter stated this is the recommendation from Ms. Garrett and himself. Chairman Bryer asked if there were any other changes to this. Ms. Garrett stated when they talked about the server last week being \$13,000; they were going to do the specs to make sure it was going to be within code. Coming back after they talked with Tyler Technologies and did the specs, the server is \$21,000 not \$13,000. Ms. Garrett stated the \$21,000 includes hardware, installation, configuration and the warranty. Ms. Garrett stated they put \$13,000 in and does not know what the board wants to do with it. She also stated that she just received it today.

Chairman Bryer stated they received a quote for \$21,000. Ms. Garrett stated they had a tentative quote for \$13,000 and now after the specs were done with Tyler Technologies it came back for \$21,000. Chairman Bryer asked if they needed the server or not. Ms. Garrett stated that the server we have now is end of life in the spring. Chairman Bryer asked if they could bid this out to another company. Ms. Garrett stated that Mr. Gunter said he was going to get the list of specs and bid out the hardware. Chairman Bryer stated until they receive that back for budgetary purposes, he feels they should budget \$21,000, because he feels he does not think they can replace that.

41301 Selectmen

Chairman Bryer stated they have \$9,735.00 for Board of Selectmen and asked if everyone was good with that. Selectman Hodgdon and Selectman Wolf are good with it.



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41302 Town Administrator

Chairman Bryer stated they have \$99,581.00 and asked if everyone was good with this. Selectman Hodgdon and Selectman Wolf are ok with it.

Chairman Bryer asked Mr. Gunter where he had made the cuts. Mr. Gunter stated the first cut was under Town Administrator, line 820 Training/Seminars. Mr. Gunter stated he will only be going to one of those next year and it is to ICMA and does not think the town will be paying for that one so he took that out of there. Mr. Gunter stated line 820 is a reduction of \$499.00. Chairman Bryer asked what is the \$551.00 for, is it for membership. Ms. Garrett stated that was his membership. Mr. Gunter stated that ICMA is going to cost a couple thousand dollars to get there and attend so it is well out of that range. Chairman Bryer asked how much was just the registration. Mr. Gunter stated he will be going anyway and wanted to cut this out of the budget.

Mr. Gunter stated the next cut was under Executive Office. Line 560 is up \$180.00. Chairman Bryer asked what the original increase was. Ms. Garrett state it was \$4,000. Chairman Bryer asked what is was going to be used for. Ms. Garrett stated it was at \$3,755.00 and there is no point in rounding it up to \$4,000, if they can take \$200.00 then they will take \$200.00.

Mr. Gunter stated the next change was on line 625; they took approximately \$1000.00 of this line. They have only spent \$1,690.00 out of that line and we are already over three quarters of the way through this year.

Mr. Gunter stated the next change was on line 670, Books, Period, Subscribe Exec. Office. They took this line down by \$100.00. They left a little in there in case there was something they would need to order. Ms. Garrett stated this line is used for the New Hampshire Law State Statues revised.

Mr. Gunter stated the next change is on page 4 under Finance, line 820 and line 830; they rounded those lines down to \$1.00. Chairman Bryer asked what the training seminars are. Ms. Garrett stated she is not doing the NHMA one this year and she will not be doing it next year. Chairman Bryer asked about GFOA. Ms. Garrett stated she would like to take a year's break; they need the money in the budget and she is ok with that. Ms. Garrett stated she is ok with going every other year instead of every year if the board is ok with that. She also stated it does save a few hundred dollars. Chairman Bryer stated that conference is pretty inexpensive and he actually thinks you get a lot of benefit out of it. Ms. Garrett stated it is up to the board. Chairman Bryer stated that was his opinion but does not know how the other board members feel. Selectman Wolf stated he agrees with whatever she says and whatever she sees fit. Ms. Dole was inaudible. Chairman Bryer stated that he attends that conference every year and he thinks it is an excellent conference and he asked if that was how they got the information to fix their financial statements for actuary services.



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Chairman Bryer stated that he met the people after the class. Ms. Garrett stated that she was willing to do her part to keep this budget down. Discussion continued. Ms. Dole is inaudible. Chairman Bryer stated that they will be going up \$10,000 for the server. Chairman Bryer asked where the server is coming in. Ms. Garrett stated it is under Executive Office, contracted services. Chairman Bryer stated his recommendation on the server replacement is that they fund it and hope they can get it for cheaper. Chairman Bryer stated that right now they have \$49,354.00 and want to make it \$57,354.00.

Mr. Gunter stated under Assessing Admin., line 550 Printing Assessing, there was \$50.00 there and they have not used this in more than 5 years so they rounded it down to \$1.00.

Mr. Gunter stated under line 625 Postage Tax Collector they took out \$700.00 dollars and rounded it down to \$7000.00. They do have to send out tax bills but they have never gone over \$7000.00 in postage in the last 4 years.

Mr. Gunter stated on page 6, line 620 under Trustees of Trust Funds, there was \$75.00 in supplies and they have not used this in more than 4 years. They dropped this line down to \$1.00.

Mr. Gunter stated on page 7 under Planning & Development, line 550 Printing/Advertising for the Planning Board, they originally asked for a \$500.00 increase and they dropped it down \$200.00 because over the last 4 years they have not gone above the \$1300.00

Mr. Gunter stated Zoning Board, line 620 there was a reduction of \$50.00 and this is because they have not spent that much money over the last few years so they dropped it down a little bit.

Mr. Gunter stated line 820, Training for the Zoning Board, they dropped it down to \$250.00 because they are not using that line. Chairman Bryer stated that they should cut that down to \$200.00. He also asked if they had any more training this year. Mr. Gunter stated he did not know if they had training this year or not. Chairman Bryer stated that in 2015 they used \$180.00 and this year they are at \$130.00 so far. Mr. Gunter stated that in 2013 they used \$145.00 and in 2014 they used \$70.00. Chairman Bryer stated to cut it right down to \$200.00.

Mr. Gunter stated on page 8 under Community Hall, line 430, that is repairs for the Community Hall building, they took \$1000.00 out of this because they did not use the \$2000.00 and since Mr. Gunter has been here the repairs have been coming from the Facilities Committee. He also stated it is like they are double allocating money for that repair. Chairman Bryer asked what they were paying out of that now because there is



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an expense of \$754.72. Ms. Garrett stated it is mostly paint, etc. that is being purchased at Heritage Hardware. She also stated any real maintenance being done is coming out of Facilities Committee.

Mr. Gunter stated on page 9 under Police Commission, line 690 for equipment, they have not touched this line in approximately 4 years so they dropped this line to \$1.00

Mr. Gunter stated on page 10, line 321 for legal claims, this is the line that Chief Drolet stated they were putting money in for accidents for their insurance. Mr. Gunter stated that legally they are not allowed to do, so they dropped it back to \$1.00.

Mr. Gunter stated line 342, cell phones, they zeroed that out.

Mr. Gunter stated line 620 supplies, they looked back and are not getting anywhere near the \$3,500.00 so they took out \$500.00.

Mr. Gunter stated line 625, postage they took \$100.00 and they are not getting near what they are spending. Chairman Bryer stated right now they are at \$318.46. Mr. Gunter stated they cut it down to \$400.00.

Mr. Gunter stated line 630, Bldg. Maint/Repairs, they cut it back \$1500.00, they have used upwards of \$3,000.00. Ms. Garrett stated that some of this is cleaning supplies and other small items. Ms. Garrett also stated that any major repairs would be in the Facilities list. Chairman Bryer asked about gas, line 635. He also stated that in 2015 they spent almost \$25,000. Chairman Bryer asked what is outstanding on their gas bills. Ms. Garrett stated she still has Octobers, Novembers and Decembers. Ms. Garrett stated they average approximately \$2400. Chairman Bryer asked what they were spending a month in fuel. Ms. Garrett stated anywhere between 17 and 24. Chairman Bryer stated that would make no sense because they are asking for \$25,000 for the whole year. Ms. Garrett stated they use more gas this time of year and she does not know why the bills go up so when it averages out, some months are higher and some are lower. Discussion continued. Chairman Bryer stated that he will leave this line alone. Selectman Wolf stated to take \$3500 off. Selectman Hodgdon stated that will reduce it down to \$21,500. Chairman Bryer stated to make in \$22,000.

Mr. Gunter stated line 660, Vehicle Repair Police Department. They did have a lot of repairs this year, but they flat funded that, because in years past it has not gone over the \$9,000. Chairman Bryer stated that they have bought 3 vehicles. Ms. Garrett stated that they bought 3 on the lease and then they had 1 that was replaced from the accident. She also stated the total is 4. Chairman Bryer asked if the Police Department was supposed to provide them with the mileage on all the vehicles, or was that a request they received from the budget committee. Mr. Gunter stated that was the budget committee. Chairman Bryer stated they received a request from the budget



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committee. They would like to know how many vehicles, the year of each vehicle and the mileage on each vehicle. Chairman Bryer stated that last year they spent \$8,000 and this year they are over. Selectman Wolf stated the reason being the old cruiser that the dog rides around in, lost a transmission and if you look back the last few logs that the board signed, there was a bill in there for \$1800 to \$2300 for replacing the transmission that was in one of the older cars. Now it went in for inspection and it needs body work, so the next time they buy a vehicle, one of the newer vehicles needs to go to the animal control officer, instead of running the car that has 250,000 miles on it, run one that has 100,000 or 110,000 either that or you would have to buy him a brand new vehicle. Chairman Bryer stated that he agrees with the police claims and the cell phones but he is not sure if he would like to cut this line because they could be in a bind if something happens to one of the cruisers.

Chairman Bryer stated that if the cruiser gets in an accident, they are insured but if it is the drivers fault or somebody hits it he would assume their insurance is going to pay for the repairs. Ms. Garrett stated yes with no deductible. Chairman Bryer stated that if we total it there is a \$1,000 deductible per claim per incident and it comes out of their vehicle repair maintenance line whatever department it is. Chairman Bryer asked how many accidents they had last year. Selectman Wolf stated 3 that he knew of. Chairman Bryer asked out of the 3 how many were they at fault at. Ms. Garrett stated that they did not have 3 last year. Ms. Garrett stated that one of the accidents was not their fault and one of them was. Selectman Wolf stated that when they do get in an accident, the board never hears about it. He also stated that Ms. Garrett may hear about it because she files the claim, but the board does not hear about it. Discussion continued on taking a defensive driving course. Chairman Bryer stated that have a Police Commission and that is a personnel matter and the board has no jurisdiction over it. Ms. Garrett stated that is the only policy they have as far as an accident goes. They report it to Ms. Garrett, they go and do their alcohol and drug test and that is the end of it. Mr. Gunter stated that he misspoke earlier; he was looking at the wrong line. He stated that in 2013 the police used almost \$20,000 in repairs and in 2014 almost \$15,000. Chairman Bryer stated that he feels more comfortable at \$9,000. Discussion continued. Chairman Bryer stated that they are not buying any vehicles this year and feels this line should not be reduced down. Chairman Bryer stated to leave it at \$9,000.

Mr. Gunter stated line 680, Supplies/Uniforms PD; they took \$1,000 out of this line. He also stated it was \$3,000 this year, \$8,000 last year and \$7,000 the year before and \$8,000 the year before that. Ms. Garrett stated these are replacement uniforms and that includes everything.

Mr. Gunter stated line 690, Office Equip. Small Items PD; they reduced this line by \$2,000. Ms. Garrett stated this line has not been used to that extent for several years. Mr. Gunter stated the most they have used out of this line is \$8,500 and that was in



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2013. Chairman Bryer stated they may be waiting until this quarter to buy things. Mr. Gunter stated he will ask Chief Drolet about it. Mr. Gunter stated the Police Department represents 70% of the increase on this budget.

Mr. Gunter stated that line 343 Cell Phone Fire Dept. Mr. Gunter stated they are just not using that money. Ms. Garrett stated they got rid of a phone. Chairman Bryer asked if there is a reason why they have cell phones. Ms. Garrett stated at one point all departments in Town had cell phones. The police got rid of their cell phones because they were not using them and they wanted the radio system. Ms. Garrett stated if you look at the numbers you can tell their cell phone line was replaced with something else for their radios and now they want the cell phones back along with the radios. Chairman stated if the police do not need cell phones then why does the fire department need cell phones. Ms. Garrett stated the fire chief and the deputy fire chief are the only two that have them. Chairman Bryer asked what their monthly bill was. Ms. Garrett stated approximately \$50.51 each. Discussion continued on cell phones. Chairman Bryer stated for 12 months it is \$1,200 so why do they have \$3,000 Ms. Garrett stated she will go back and look at this line.

Mr. Gunter stated that line 431 Maint. Equipment Fire Dept., this line is up \$2,000, it was originally at \$6,000 and they cut it back a little bit. He also stated they did use a lot this year and they overspent the \$8,000 last year but the previous 2 years they were at about \$7,000. Chairman Bryer asked if there is a reason they overspent this year. Mr. Gunter stated they think that a lot of things including the fire truck repairs went into this but there have been constant repairs on the equipment. Chairman Bryer asked if Mr. Gunter could take a look and find out what that money was actually spent on. Chairman Bryer stated then they can be better informed. Discussion continued. Selectman Wolf stated that he noticed they spent a lot of money buying valves and they fixed one of the dry hydrants. He also stated they just spent in the last manifest that the board signed, \$3,000 to \$4,000 to \$5,000. Selectman Wolf stated that he did not know what line it came out of. Discussion continued.

Mr. Gunter stated that line 610 Tools, Hoses, Etc. Fire Dept. He stated they cut this line from \$12,000 to \$8,000. Chairman Bryer asked what they spent last year. Mr. Gunter stated \$8,000. Chairman Bryer stated that he knows this is one that they wait until the end of the year to spend money out of. Mr. Gunter stated that it was \$10,000 the year before and in 2013 it was at \$12,000. Selectman Wolf stated he has a problem with waiting until the end of the year for them to dump their budget the last month just because they have to spend it. Mr. Gunter stated he could see adding a little back in. Chairman Bryer stated to cut it by \$2,000.

Ms. Garrett stated back to line 431 Maint. Equipment Fire Dept. there is Bergeron Protective Clothing, Fire Tech and Safety for \$4296. Chairman Bryer asked if Bergeron Protective Clothing should be under another line. Ms. Garrett stated yes. This should



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be under uniforms. Ms. Garrett also stated there are some big charges for Fire Tech and safety for almost \$4300. Selectman Wolf asked if this was recent. Mr. Garrett stated March 9th. There is \$2700 for Physio Control and another one for Physio Control for \$1162. Ms. Garrett stated that she would go through these bills and feels that they should reclass some of them.

Mr. Gunter stated that line 640 Bldg. Clean Supplies Fire Dept. they just flat funded this. They have not gone over the \$800 and this year they actually had the inmates come in and completely clean both fire departments up and down and repaint. Chairman Bryer stated it was at \$800 and it was cut to \$600.

Mr. Gunter stated that line 650 Fire Memorial Supplies. He did not know what they were doing with this and they have not used it. Ms. Garrett stated they used to buy flags for the cemeteries but they have not done that for the last few years. She also stated the money has not been spent.

Mr. Gunter stated that line 660 Vehicle Maint. Fire Dept. Chairman Bryer asked Mr. Gunter if he cut Vehicle Maint. Fire Dept. Mr. Gunter stated yes, they zeroed this out. They did a lot of the maintenance this year; a lot of the big maintenance. Ms. Garrett stated they did not zero it, they level funded it. Mr. Gunter also stated they are supposed to get a new fire truck so for them it made sense. Selectman Wolf stated they received an update and will let the board know.

Mr. Gunter stated that line 680 Uniforms Fire Dept. Mr. Gunter stated they dropped it to \$2500; they have not used it this year. They used \$2800 last year. Selectman Hodgdon stated that his concern was that they are hiring a couple new employees at the fire department and they will have to buy them uniforms. Discussion continued on the gear and uniforms. Chairman Bryer stated to cut that line to \$4000. Chairman Bryer asked Mr. Gunter to call Chief Bassett and ask him what is going on with this. Chairman Bryer stated that he was ok with the cut but is concerned why they say they need this money and they are not using it. Chairman Bryer stated that if they needed it, why are they waiting until the end of year.

Mr. Gunter stated line 690 Office Equipment FD. They took \$500 out of this line leaving it at \$1500. The most they have spent was in 2013 and it was \$2500 but they have not been close since then.

Mr. Gunter stated line 890 Training Fire Dept. and line 821 Training EMS. Chairman Bryer asked what is going on with the training lines. Ms. Garrett stated they cut both of these lines to \$3,000 each. She also stated they are not being sent to their trainings. Chairman Bryer asked if they had money in there if they wanted to send somebody to an EMS class. Ms. Garrett stated yes, fire is not being sent and EMS is not being sent. Discussion continued. Ms. Garrett stated they need the training.



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Chairman Bryer stated he is not comfortable if they are not getting the training and would like to know why they are not getting the training. He also stated the reason that training is given is to reduce the town's liability of a mishap because they would be properly trained. Mr. Gunter stated they could flat fund this line and watch the training a little closer. Selectman Hodgdon would like to see why they are not doing training. Mr. Gunter stated he will ask.

Mr. Gunter stated line 111 Salary BI Assistant. Mr. Gunter stated yes, because they lost the assistant. He also stated they took a lot out of this line. Chairman Bryer asked if they were going to hire someone. Ms. Garrett stated that last week the board voted not to. Ms. Garrett stated that last week the board asked them to cut it. Mr. Gunter stated the top line, the salary has been removed, line 220 SSB/I and line 225 MEDI/BI have also been removed.

Chairman Bryer asked if they did anything in Emergency Management. Ms. Garrett stated line 820 Training EM was cut to \$1.00. It has not been used in four years.

Chairman Bryer asked about Highway Administration. Mr. Gunter stated line 390 Contracted Services they took out \$100.00. He also stated they cut back supplies, line 610, it was \$1000 and they just reduced their increase by \$500. Mr. Gunter stated line 630 Maint. & Repairs Truck. They got a new truck about mid-way through last year. A lot of work has been done to the big truck and to the dump truck. The big truck is an old truck and a lot of things might happen to it, but the breaks have been done and they did the hoses and Mr. Gunter personally freed up the clutch on that truck. The dump truck has been fixed. Selectman Wolf stated that he thinks it is going to have rust problems on the bed in the next year or so but does not think it will be as significant as it was this time around. Mr. Gunter stated this was tough for him to cut because highway does need some help with their equipment because it is pretty beat up.

Mr. Gunter stated line 635 Fuel Hwy. They cut \$1000 out of the fuel. Ms. Garrett stated they have not hit \$11000 in three years, even last year and the year before that.

Mr. Gunter stated line 870 Permit Fees Hwy. Ms. Garrett stated she has not spent any money against that line from the highway department since she has worked here. They have not used this in twelve and half years.

Selectman Hodgdon stated that line 680 he noticed that they decreased the tools and supplies, is that something that they are hoping that they can do some this year and some next year instead of all at once. Ms. Garrett stated this was increased. Selectman Wolf stated the highway department does not have any tools and when the guys work on the equipment, they use their own tools.



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Ms. Garrett stated the other change is line 880 Highway Block Grant. She also stated they had a phone meeting with DRA and the Highway Block Grant is actually a lot higher than what they thought. The actual is \$102,442. She also stated that what they did is the same thing the board asked us to do the last time which was to reduce the Paving/Recon line by the exact amount the highway block grant went up. So this is level funded. Chairman Bryer stated that the state is giving them more because the fuel tax revenue is up. Selectman Wolf stated he had a question. Line 680 Gravel Hwy. He would like to know why they only fund \$5,000. He also stated that the towns gravel roads are in horrible shape and they are hardly gradable anymore and \$5000 worth of gravel does not go very far. Mr. Gunter stated that he flat funded this line. He also stated they dumped several ton out on the roads this year and spent approximately \$5,000 on those roads. Selectman Wolf stated that they are way underfunded for our gravel roads. Chairman Bryer does not want to cut that line.

Mr. Gunter stated line 811 Tree Work Roads-Rebuild. Mr. Gunter stated they cut it to \$9,000 because they have never used \$10,000. Chairman Bryer asked if they were talking about doing Sherburne Hill Road this year. Mr. Gunter stated that Mr. Pease has quotes coming in to do that work. He also stated that it was cheaper to cut the trees down in January and February. Selectman Hodgdon stated they cannot cut them before March.

Transfer Station:

Mr. Gunter stated line 110 all the way down to line 230 this was adjusted. Part time was up because they are going to hire a part time position and eliminate the full time position. Ms. Garrett stated that all part time has to be under part time. She also stated it decreased the social security and Medicare, the retirement was 0, health and dental 0, life 0. Selectman Hodgdon asked if line 343 Cell Phone Sanitation, if they were going to get that back out, because as of now no one is using a cell phone down there. Ms. Garret stated that line is \$1.00. Chairman Bryer stated the benefits and the full time have been cut. Chairman Bryer asked if they have training under Sanitation. Mr. Gunter stated yes, line 820 Conferences/Training Sanitation is \$300 and it was flat funded.

Chairman Bryer stated line 380 Demo/Furniture Disposal. He also stated that last year they budgeted last year \$22,000 and they spent \$16,000. Mr. Gunter stated they spent \$11,000 not \$16,000. Chairman Bryer stated what they have done this year is move it up to \$22,000. Chairman Bryer asked on line 385 solid waste removal as of the end of September he is assuming they have spent almost \$18,000. Chairman Bryer stated that they have a quarter of the year left, do they think they need \$30,000. Selectman Hodgdon asked if they were always paying \$35.00 per ton for the plastic or is this something new. He also asked if they were paying \$71.00 per load before and now they are paying \$35.00 per load so that is significantly going to decrease the tipping fee. He also asked if the \$64,000 was based on the \$71.00 per load that you



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thought they were paying before. Ms. Garrett stated it was based on the average tonnage. Chairman Bryer stated in 2015 they spent almost \$64,000, last year they adopted \$52,000 and this year they are at \$39,000 for three quarters of the year which comes out to approximately \$13,000 per quarter. He also asked if the \$64,000 was a little on the high side. Mr. Gunter stated that last year the tipping fees were higher than this year and next year the tipping fees will be lower again because of the contract they signed with Waste Management. Chairman Bryer asked if they needed \$64,000. Mr. Gunter stated they talked about cutting it but they have over expended two years in a row. He did not want to go over again in 2017. Chairman Bryer asked if the \$40,000 was through September 30th. Ms. Garrett stated she has not received October's bill yet. Chairman Bryer stated he actually feels they can get away with \$60,000 on this line. He also stated he was going to say the same thing on transportation. Chairman Bryer asked Ms. Garrett if she received the bill through the end of September on this. Ms. Garrett stated yes. Discussion continued. Chairman Bryer stated he feels they can cut that line also. Chairman Bryer asked if something happened last year that drove it up to the \$26,000. Ms. Garrett stated that everything was high last year. Chairman Bryer asked if they renegotiated this also. Mr. Gunter stated that they renegotiated the tipping fees not the hauling fees. He also stated the hauling fees are the same. Chairman Bryer asked if they really think that they are going to have another \$12,000 in tipping fees in the last quarter. Mr. Gunter stated they may be able to cut \$5,000 out of that. He also stated that he can expect to see \$24,000 in hauling next year. Chairman Bryer stated to make it \$27,000 because that is what they spent last year.

Chairman Bryer stated going back to the furniture demo they put \$22,000 in and asked if they feel comfortable with the \$22,000 because that is what they spent last year. Chairman Bryer asked if they should make it \$23,000. He also asked if they have renegotiated the furniture at all. Mr. Gunter stated the furniture is still going to be the same rate. Chairman Bryer stated that maybe they should make that line \$23,000.

Chairman Bryer asked if they did anything with Health Department. Mr. Gunter stated that they dollored out a lot of things in Health Department. Mr. Gunter stated the dues, line 560 and this has been done because this money has not been used in years. Line 620, Supplies, only a little is used and not very often. Line 625 Postage, almost nothing is used. Line 820 Training, it has not been used and line 830 Travel is not used. Chairman Bryer stated he was ok with this.

Mr. Gunter stated line 635 Gasoline Animal Control. He stated the Police Department must be expending out of the regular account and not using this line. Ms. Garrett stated it is coming out of the police budget. She also stated they have never put the purchase order in to encumber it solely for the animal control vehicle. Chairman Bryer stated they do not have an animal control officer right now. He asked if this is something that should be allocated to the animal control. Ms. Garrett stated for gas,



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absolutely as should the vehicle maintenance. Chairman Bryer asked if they should leave this \$750.00. Ms. Garrett stated they do not use it; it is still part of the police department.

Mr. Gunter stated line 560 Dues Recreation. He stated they added \$65.00 to the dues for recreation. Normally the town is part of New Hampshire Parks and Recreation Association, so they added that back in.

Mr. Gunter stated there were a couple changes in the Library. Chairman Bryer asked Mr. Gunter if he spoke with the Library before any changes were made. Mr. Gunter stated no he had not. Mr. Gunter stated that line 430 Bldg. Maintenance Library. The facilities committee has done a lot to that. The big expenditures came from them. Mr. Gunter stated they took out \$1675.00. Mr. Gunter stated this year they put in windows. Ms. Garrett stated that ballasts and/or bulbs are \$725.00 per year for light bulbs. She also stated furnace repair (25 years old) \$500.00 was taken out because they have furnace maintenance. Chairman Bryer would like Mr. Gunter to talk with Ms. Bunker. Mr. Gunter stated that this is just a recommendation. Selectman Wolf asked how they were coming on the Library windows. Mr. Gunter stated that he has just received the invoice. He will also go down and check to see that everything is done. Chairman Bryer asked if their office equipment had been cut. Mr. Gunter stated they made a couple of cuts themselves.

Mr. Gunter stated line 610 Memorial Day Donations. Mr. Gunter stated that he spoke with Mr. Barnhart the VFW gentleman with the flags. He also stated that Mr. Barnhart stated maybe \$1750 for next year for the parade and for flags. In both of those lines there is \$1800.

Mr. Gunter stated under Conservation, line 330 Contracted Services. Mr. Gunter stated that he spoke with Ms. Smith about the \$2000 and she stated that is kind of a big planning thing and did not expect that they would be using that next year. Mr. Gunter stated they cut that out.

Mr. Gunter stated line 550, Printing/Education CC. They cut this line by \$250.00 because they are not using this line.

Mr. Gunter stated line 621, Maps Conservation. They cut this line by \$200.00 because they are not using it.

Mr. Gunter stated line 622, Special Day Conservation. They cut this line by \$150.00, they used \$100.00 last year and that was the first time they had used it in a while.

Chairman Bryer asked if there were any changes in Economic Development. Mr. Gunter stated no, they took a reduction of \$4100 on their own.



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Chairman Bryer stated he would like to go back just for discussion purposes. The \$8,000 back in for the server. He also stated that it was indicated to him that they were concerned about the accounting package. Ms. Garrett stated she was. Chairman Bryer asked how much the new accounting package was. Ms. Garrett stated approximately \$14,000. She also stated she was not so concerned that it could not wait a year. Chairman Bryer stated he feels the accounting package is something they can explain to the budget committee. Ms. Garrett stated would it not behoove the town for all of us do this the same time again. Ms. Dole is inaudible. Discussion continued on the accounting software. Ms. Garrett stated that she spoke with the schools and told them they really need to do something with the software because it is now going to be 12, 13 years old. They have not had upgrades in 4 or 5 years and it is not supported anymore. Ms. Garrett stated that there is an IT contract to support that with Tyler Technologies, there is no upgrades except the tax tables. Chairman Bryer asked Ms. Garrett how not getting upgrades is affecting her. He also asked her if she could work more efficiently with the upgrades. Ms. Garrett stated probably because the software is designed for more. Discussion continued on the upgrades.

Chairman Bryer asked how much they cut out of Sanitation. Selectman Hodgdon stated around \$30,000. Chairman Bryer stated that would pay for the server and the accounting software. Ms. Dole stated that Ms. Garrett mentioned back in 2006 Coe-Brown, the Town and the Elementary School bought the system at the same time and all went live the same time. Ms. Garrett stated yes. Ms. Dole asked if there was a discount involved because they all went live at the same time and purchased it at the same time. Ms. Garrett stated she does not know that because it was purchased in early 2005 before she started here. Chairman Bryer would like to know if that is a question they can get answered. Ms. Garrett stated that Ms. Colburn may know because she was the treasure at the school at the time. Ms. Dole stated her thought is if there is not a bulk discount because the 3 entities in town that used that, if the cost is this for this and this for that and she is presuming it depends on how much needs to be added to the program and she does not see the need is the same for all 3 entities. Discussion continued. Chairman Bryer stated he would like to add the accounting software back in and asked what the pleasure of the board was. Selectman Hodgdon and Selectman Wolf stated they did not have a problem with it. Chairman Bryer stated to put the accounting software and the server back in the budget. Ms. Garrett stated that she will have a new budget report for the board on Tuesday. Discussion continued.

New Business

Acceptance of minutes – September 23, September 27, October 4, October 11, 2016

Selectman Hodgdon made a motion to approve the minutes for September 23, 2016 as written, seconded by Selectman Wolf. Motion carries; 3/0. Chairman



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Bryer stated they will postpone the minutes of September 27, Oct. 4 and Oct. 11 until the next meeting.

Process various assessing forms and applications

Mr. Gunter presented the board with a Timber Tax. He also pointed out to the board that there are two places to sign. **Selectman Hodgdon made a motion apply Timber Tax to Map 231, Lot 45 in the amount of \$1,212.23, seconded by Selectman Wolf.** Chairman Bryer asked if all the taxes have been paid. Mr. Gunter stated yes. **Motion carries; 3/0.**

Approval of Manifest(s)

Selectman Hodgdon made a motion to approve the Payroll Manifest in the amount of \$413.65 this is a correction to the previous payroll. Seconded by Selectman Wolf. Motion carried; 3/0.

Selectman Hodgdon made a motion to approve the Payroll Manifest in the amount of \$80,011.85, seconded by Chairman Bryer. Motion carries; 3/0.

Approval of Purchase Orders

Mr. Gunter provided the board with a purchase order for Bruce Hodgdon for road grading. **Selectman Hodgdon made a motion to approve the purchase order for Hodgdon & Son in the amount of \$2,847.50 for road grading, seconded by Chairman Bryer. Motion carries; 3/0.**

Selectman Hodgdon made a motion to approve the purchase order for Hodgdon & Son for gravel for the dirt roads in the amount of \$3,044.75, seconded by Selectman Wolf. Motion carries; 3/0.

Miscellaneous Signatures/Approvals

Mr. Gunter provided the board with an Oath of Office for Margaret Walker for the Recycling Committee for signature. **Selectman Hodgdon made a motion to approve Margaret Walker to the Recycling Committee for a 3 year term, Seconded by Chairman Bryer. Motion carries; 3/0.**

Draft Warrant Articles reviewed

These will be reviewed at the next meeting on Tuesday, November 1, 2016.

Approval of a Credit Card for the Recreation Director

Chairman Bryer stated he received an approval for a credit card for the Recreation Director. Mr. Gunter stated yes, they agreed that she would receive one but wanted to make sure that this was above board and the board voted to give that to her. He also stated this was done before she came on board. **Chairman Bryer made a motion to allow the Town Administrator to facilitate getting a credit card for the**



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Recreation Director, seconded by Selectman Hodgdon. Selectman Wolf asked what the money amount would be. Chairman Bryer stated it was for \$500.00. Ms. Garrett stated this was set up so that she could never have more than \$500.00 per month. Selectman Wolf stated that he would like to discuss Ms. Garrett not having a credit card, she is not able to do the things that she used to. Ms. Garrett stated that she sends them to Mr. Gunter because she is unable to do them. She also stated that NHMA does not bill them anymore; it has to be put on a credit card. Chairman Bryer stated he feels it is not good to have a lot of credit cards out. Chairman Bryer asked what was the pleasure of the board. Discussion continued on the credit cards. Chairman Bryer stated from a town control stand point, unless there is a strong need for an additional credit card he would like to leave this alone but will leave it up to the board. Mr. Gunter stated they do have a credit card policy in place that the board voted on. Discussion continued on credit cards.

Wage Study Review (if completed)

Chairman Bryer asked if Mr. Gunter did anything with the wage study. Mr. Gunter stated that he did and he has 2 more towns to put in. To be discussed further at the next meeting.

Boat Ramp Bid

Mr. Gunter stated that he neglected to put in that they received a bid for the boat ramp and they need to open the boat ramp bid tonight.

Chairman Bryer stated that he had a letter in his packet from Conservation. He stated they know they cannot do anything without getting the permits. Chairman Bryer asked what was the purpose of this. Mr. Gunter stated they told him last year to go out and have this designed and have somebody do it. Mr. Gunter stated this is a design build, they will design it and our engineers will take care of the permitting for that design. Mr. Gunter stated they never asked him about it, they just sent him this letter. Chairman Bryer asked Mr. Gunter about having a conversation with them and asking them what their concerns are. Mr. Gunter stated he will bring them in. Chairman Bryer stated he felt they did not need the whole committee brought in, maybe just talk to the Chairman.

Selectman Hodgdon stated they received a proposal for doing some work at the boat ramp and beach improvements at Mary Waldron Beach. This bid is from J. Parker and Daughters Construction Inc. in the amount of \$46,000.00. Chairman Bryer stated he knows they received this for the warrant article and asked if it was good for an extended period of time. He also asked if they would hold this price until after town meeting. Mr. Gunter stated in the bid it stated it was to hold all the way until the end of next year. Chairman Bryer asked what the price was last year. Mr. Gunter stated that he believes it was \$33,000. Discussion continued. Chairman Bryer asked what the total price of the project was going to be. Mr. Gunter stated when they looked at it



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they gave them some rough figures, they said to carry an extra \$15,000 for permitting and any kind of engineers. Discussion continued. Chairman Bryer stated he wanted to go on record; he loves the paving down there.

Reports

Town Administrator's Report

Mr. Gunter stated that Rockingham sent our tax bill from the county and it is approximately \$20,000 less this year than it was last year.

Mr. Gunter stated that they sent a letter out to the people over in the Deer Ridge Sub Division about the cutting of the trees. He also stated there is no action that they can take there.

Mr. Gunter stated the Lion's Club wants to do the ice racing again this year. Chairman Bryer stated that is fine. **Chairman Bryer made a motion, weather permitting and conditions permitting to allow the Lions Club to do the ice racing, seconded by Selectman Hodgdon.** Chairman Byer stated he wanted to make sure for discussion that it is clear to make them aware about opening and closing the gate and make sure it is locked up when they are done. He also stated they are fine with them having the races but be cognizant to that. **Motions carries; 3/0.**

Mr. Gunter stated that there are some planet aid boxes at the transfer station where you put clothing. He also stated he found another organization called Big Hearted Books that is from Mass. and they are actually going to pay them for the clothing and pay them for any books going into those bins. He also stated instead of just throwing stuff into the garbage that comes out of the swap shop, they could books or clothing that comes out of there into these bins and be paid for it. Mr. Gunter stated that planet aid will be removing their boxes. Mr. Gunter wanted the board to know first before he made any changes to that. Selectman Hodgdon asked since they are being paid for this is there any chance they can piggy back with the book collection at the diner. Mr. Gunter stated it is the same company. Mr. Gunter stated on clothing there is no specifics, books they were very specific on, they will probably not pay the poundage on text books and damaged books.

Individual Selectman's Reports

Selectman Wolf – Selectman Wolf asked if they had an update on the truck. He also stated that him and Mr. Gunter to a ride up to LaValley and checked on the new fire truck today. He also stated they told them some things that they did not know completely as far as how much was paid by the bank on the truck and Selectman Wolf does not know if that has been straightened out or not. Their figures and what we were under the assumption of that the truck was completely paid for and they are saying they have not been completely paid. Chairman Bryer asked if the bank is paying them as we are paying the bank. Selectman Wolf did not know. Selectman Wolf



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stated that they have one payment and that is all he saw on the paperwork. Mr. Gunter stated that the bank paid them half so right now they have \$91,000.00 and we are holding the other half until the truck is complete. Chairman Bryer asked where we were at with the truck. Selectman Wolf stated possibly the end of January at the earliest. He also stated the body was being welded together when they were there and body is made out of ½ inch plastic type material. Selectman Wolf stated it was about 80% done and the gentleman there said it would go to the paint shop when it is done for 2 weeks and then it would have to be mounted on the truck, then install all the gauges and hook up all the wires and switches, the lights, pump, etc. Discussion continued.

Selectman Hodgdon – stated he would wait for non-public

Chairman Bryer – Nothing to report.

Citizen's Forum

Ms. Gail Tobbe stated that she was a Library Trustee. She all stated that she sent e-mails to the selectmen via Ms. Smith about the Warrant Article for the Baptist Church. She wanted the selectmen to know they had a walk through on Saturday. She also stated the church had lots of questions for them and told them they needed information. Ms. Tobbe stated they are in the process of getting information about that building. She wants the selectmen to be aware that because she thinks people are going to start asking questions about this and she does not want the selectmen to be left out of the loop. Ms. Tobbe stated they added another date so they have Wednesday, November 9th at 10:00am and they have Saturday, November 5th at 10:00am. She also stated they are going to advertise those dates to get anybody and everybody involved that wants to be.

Chairman Bryer stated he knew about this and asked if it was a petition. Ms. Tobbe stated yes. Chairman Bryer asked for a little background, he would like to know the intention. Ms. Tobbe stated they were talking about a community center/library annex. They have to put library on it because they want to use it for some of their programs, but if they use it for their movie contract they have to have the name on the building or else they cannot use their license for movies. She also stated they want to use it as a community center, they want to use it as a library but they want to have it as a community center. They want to have it for the recreation department, boy scouts/girl scouts; they would like to have it for voting. They would also like to use it for senior citizens; right now the library has a program for senior café and there are about 8 people that come every Monday. Chairman Bryer asked about the parking. Ms. Tobbe stated the parking could be used at the corner of the park – n – ride and then walk the sidewalk. She also stated there is some parking behind it because remember it is a closed off street, so there is parking behind the building and on the side where the street was closed off. She also stated they have not talked to



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Hannaford's yet about using it. Discussion continued. Ms. Tobbe stated that they will be going to every committee and give a presentation so other committees know about this. Chairman Bryer asked if there was a price. Ms. Tobbe stated the price right now is \$155,000. She also stated they put the warrant article in for \$155,000 for the purchase and renovations. They are hoping the town will be able to negotiate. Discussion continued on the church.

Ms. Dole stated that she received the first e-mail that went out regarding that. She also stated they had their first walk through on Saturday morning. Ms. Dole stated that she and Ms. Colburn were both there and they walked through and they both had a number of questions because this petition article has to come to the budget committee. The budget committee will asked the tough questions. Ms. Dole gave examples of the questions they will ask. Ms. Dole stated some of the recommendations they suggested to them was to have the fire department go down and do a safety inspection, have the building inspector go down and inspect to see what they determined was up to code, but in addition to that, hire a building inspector to go in who will be looking at the woodwork to determine if there is termite damage. Ms. Dole stated this would cost somewhere in the vicinity of \$500 and \$700 for that specialized appraisal. She also stated they were thinking that somewhere in the vicinity of \$1000 out of the current operating budget for the town buildings, because this is going to become a town building if the warrant article passes it would behoove the town to determine whether or not the building is plausible to purchase. Discussion continued on getting bids. Chairman Bryer asked if the Library has funds at the Library such as trust funds where the money could be used to pay for these feasibility studies, etc. Ms. Tobbe stated that she thinks this is possible. Discussion continued on the building.

Ms. Tobbe stated she would like to talk about the credit card as it relates to the library that sometimes their director would like to buy books from Amazon.com because they are cheap and it is free shipping but a credit card is needed to order. Ms. Tobbe stated that she gave her credit card to the library director to order books so she could save money. She also stated that she did this hoping the town would give the library director a credit card and the \$500.00 limit would be enough for her to use.

Chairman Bryer asked if Ms. Garrett had the credit card could she order the books on behalf of the library. Ms. Bunker would have to send an e-mail to Ms. Garrett stating what she wanted. Chairman Bryer stated they would look into it.

Chairman Bryer stated they will be taking a two minute recess before going into non-public.

Non-Public Session (RSA 91-A:3, II (a,b,c,d,e)

Chairman Bryer made a motion to go into non-public under RSA 91-A:3 II a, seconded by Selectman Hodgdon at 9:35pm.



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Roll Call

**Selectman Wolf – Yes
Selectman Hodgdon – Yes
Chairman Bryer – Yes
Motion carries; 3/0.**

Selectman Hodgdon made a motion to come out of non-public, seconded by Selectman Wolf at 10:04pm. Motion carries; 3/0.

Roll Call

**Selectman Wolf – Yes
Selectman Hodgdon – Yes
Chairman Bryer – Yes
Motion carries; 3/0.**

Chairman Bryer made a motion to seal the minutes, seconded by Selectman Wolf. Motion carries; 3/0.

Selectman Hodgdon made a motion to hire Adam Schwabb as a full time fire fighter pending back ground check at grade 9, step 6 at \$16.29 per hr., seconded by Selectman Wolf. Motion carries; 3/0.

Selectman Hodgdon made a motion to hire Richard Antoine as a full time fire fighter pending back ground check at grade 9, step 8 at \$17.28 per hr., seconded by Selectman Wolf. Motion carries; 3/0.

Chairman Bryer stated they will be having a meeting on Tuesday; November 1, 2016 if possible they will be reviewing the warrant articles and approve the minutes. They will be having Mr. Bassett in to talk about the paramedic.

Adjournment

Selectman Hodgdon made a motion to adjourn, seconded by Selectman Wolf at 10:11pm. Motion carries; 3/0.

Respectfully Submitted,

***Diane L. Young
Municipal Secretary***