



**Northwood Board of Selectmen
Work Session
Minutes of October 4, 2016**

Chairman Bryer called the meeting to order at 6:00 P.M.

Roll Call

Selectman Rick Wolf, Selectman Donald Hodgdon, Chairman Scott Bryer, Town Administrator Joe Gunter

Chief Drolet led the Pledge of Allegiance.

Public Hearing

Acceptance of police grant funds

Chairman Bryer read the Public Hearing into the record. The Northwood Board of Selectmen will hold a public hearing at 6:00 p.m. on Tuesday, October 4, 2016 at the Northwood Town Hall for the purpose of the discussion and acceptance of highway grants for the Police Department.

Chairman Bryer opened up public comment. Hearing none, Chief Drolet stated that it is two grants that they do every year. The first one is the Sustained Enforcement Grant that focuses on speed, distracted driving, and everything other than DWI's. This is in the amount of \$3,029.58. The second one is there DWI Grant and they were awarded \$7,069.00.

Chairman Bryer closed public comment. **Selectman Hodgdon made a motion to accept the DWI Grant for \$7,069.00 and \$3,029.58 for the Sustained Enforcement Grant, seconded by Selectman Wolf. Motion carries, 3/0.**

Budget Review Continues

Police Commission – Page 9. Chairman Bryer stated that there is a \$99.00 increase and looks like it is all related to the Salary for the Police Commission that is the Board Administrator's position and that would be the change in wages and benefits.

Police Department – Page 9. Chief Drolet stated starting with line 321 PD Legal Claims, Settlements. He stated that this line was always either a dollar or zero. This year he put \$2000.00 in. His thinking was when they have a cruiser collision or accident, to pay the deductible that hits his cruiser payment line. If they are at fault they do not receive that deductible back, so that is \$1000.00 out of his maintenance line. He also stated they are struggling to keep the cruisers maintained. If they have an accident they are looking at a lot of money out of that line not even related to maintenance. Chief Drolet stated he put \$2000.00 in that line PD Legal Claims, Settlements to cover any deductibles they have to pay.

Chief Drolet stated that line 330 Contracted Services it is an increase of \$1500.00 to cover the increases to our contract.



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Chief Drolet stated that line 342 Cell Phones Police Department. He added the Cell Phones back in. He also stated they do not have cell phones at the PD, they use their personal cell phones and it is his understanding that a lot of departments already have them. He also stated that they have a lot of names and numbers, people call the PD and want to speak to an officer and so now they has to drive back to the station to make the call. Chief Drolet stated that this is to get a couple of cell phones in each of the patrol vehicles and a couple for the supervisors. Chief Drolet stated that it would be 7 total, 4 for the patrol and 3 for supervisors. Chairman Bryer stated that typically they provide cell phones for the department heads and manager level. Chairman Bryer asked if they had communication with the radio system. Chief Drolet stated yes, but it is only from them to dispatch.

Chief Drolet stated line 550 Printing Police Department. He added a \$100.00 to that line. He also stated they were over approximately \$60.00

Chief Drolet stated line 560 Dues Police Department. He added \$250.00. He also stated he has a couple of officers that have new certifications that require yearly dues or membership fees. Chief Drolet stated that one is to the RAD, Rape Aggression Defense; one of the officers has been certified in that so he can teach self-defense also Sargent Wells is new separate from the DARE Program, it is called the LEAD Program.

Chief Drolet stated line 625 Postage Police Department. He increased this line by \$200.00. He also stated they are at \$318.00 now. It is \$18.00 over; they just added \$50.00 more because the meter was almost out.

Chief Drolet stated line 660 Vehicle Repair Police Dept. He stated that he added \$2000.00. They are having a time with the cruisers, they have two rusting out that are inspection issues. They lost a transmission in one of the older cruisers this year. He also stated the fleet is just getting older and parts are not getting any cheaper. Chief Drolet stated that they were way over on maintenance this year.

Selectman Hodgdon asked the reason why they were so high on the cell phones. Is it because they had to purchase them. Chief Drolet stated the purchasing of the phones is pretty cheap; it is the monthly service for the year.

Chairman Bryer asked to talk on the Vehicle Maintenance. He asked when they purchased the three new cruisers. Chief Drolet stated that is was in 2013 so this would be the fourth year on a five year lease. He also asked Chief Drolet besides himself, who else takes a cruiser home. Chief Drolet stated one Sargent and the Canine Officer. Selectman Wolf asked if this was the last year on the lease. Chief Drolet stated no this is the fourth year. Selectman Wolf asked if this was the \$23,060.00. Chief Drolet stated that he could say that they could have saved some substantial money but to his dismay he found out that the detail fund that they established two years ago to



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ultimately buy a cruiser out of that fund was reworded after he had submitted it and in his conversations with Department of Revenue Administration (DRA), the Auditors, the Town Attorney it has been ruled that the changes made it unusable for him to use it on that purchase. At this point it can only be used to pay the officers. Chairman Bryer asked what the language change was. Chief Drolet stated what he submitted was "To see if the Town will vote to establish a police special detail revolving pursuant to RSA 31: 95A, for the purpose of paying all cost and providing police details. 100% of the revenue is received from this provision of police special details shall be deposited into this fund and shall be allowed to accumulate from year to year and shall not be considered to be part of the Towns general fund balance. The Town Treasurer shall have custody of all monies in the fund and shall pay out the same only upon the order of the Board of Selectmen, no further meeting approval required. These funds may be expended for all costs related to police special details, the maintenance and replacement of police vehicles and for police special duty related equipment. No expenditure shall be made in such a way to require the expenditure of other town funds which have not been appropriated for that purpose."

Chairman Bryer asked why does it say you cannot spend the money. Chief Drolet stated that after he submitted that and does not know who changed it to "everything up until the Town Treasurer shall have custody of all monies and the fund and shall pay out the same only upon the order of the Board of Selectmen and no further approval required by legislative body to expend. These funds may be expended only for police special details and any associated operating administrative costs." Chief Drolet stated it cut out everything about equipment, it cut out the cruiser and he does not know who did it. He also stated that after talking to DRA, DRA told him he should talk to the auditors. He talked with the auditors and they stated they did not have a problem with the way it is written, however, it is the Board of Selectmen that he has to convince and if anyone questioned it, the town attorney would have to defend it. Discussion continued.

Chairman Bryer stated that he was trying to remember if they received a call from DRA recommending changing it. He also stated that he did not receive a call but the Town Administrator at that time could have received a call. Ms. Garrett stated that she thought it went in as written. She also stated that she did not know it was changed because she does not compare the warrants because she does not do the warrants. She does not remember being told by the Town Administrator at that time that they got that call. Chief Drolet stated he spoke recently with the Town Administrator that was here at that time, and the Town Administrator does not remember anything. Selectman Wolf stated that originally that fund was not set up for that reason. He also stated it was not set up for vehicles. Chief Drolet stated that it was. He also stated that it was Selectman Holden at the time, had them increase the rate that they charge for the detail for that cruiser so that it would go into that fund so the cruisers could be bought out of this fund and not go towards the tax base. Selectman Wolf stated that when this fund was voted at Coe-Brown and was originally set up, there was no talk of vehicles in whatever year it was, it was never proposed that way. He also stated it was not in the Town Report.



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Chairman Bryer stated that he was on the board then and for clarification there was a heavy discussion during the hearings about how they should be recouping some vehicle costs because they were just covering the detail pay. Selectman Wolf stated that originally when this warrant article was proposed to the people it was for detail from construction companies to repay. Someone asked Mr. Wolf why it was not in the warrant article then. Chief Drolet stated that someone changed it and he has it in writing of what he submitted. Chief Drolet did not appreciate being called a liar. Discussion continued.

Selectman Wolf stated to look at the Town Report and what is in the Town Report is what was voted on and that is the way it was. He also stated as far as his paperwork, he did not know when that came about or whoever printed it for the book, maybe they changed it. Mr. Wolf stated that what they voted on originally and what the people knew they were voting on was not vehicles at that time. Mr. Cummings stated that was correct, but that is not what the Chief intended when he sent it forward and it was not what was discussed. Mr. Schlang stated that they are asking to change it the way they originally put it in. Discussion continued.

Chairman Bryer stated that he knows that the intention was to collect funds to defer some of the costs of the vehicles. He also stated what has passed does not allow for fixing or purchasing vehicles. If they would like to make an amendment to the warrant article that is legal, he does not see a problem putting it before the voters. Selectman Wolf stated that he feels it should go before the voters. Chief Drolet stated that this year he would like to do a warrant article to amend that article to put it where it was and what was discussed. Discussion continued. Selectman Hodgdon asked when our police officers go out and do a detail for another town, they pay them money, so they will be charged more and then that money goes into the fund. Chairman Bryer stated they are already doing that, it is a flat rate. Discussion continued.

Chief Drolet stated the warrant article was written every year to raise and appropriate \$50,000 to put it in the fund and pay the officers. He also stated they got tired of doing that, they established a fund that all money from the details would be collected and go in that fund and the officers would be paid out of that directly so they would not have to raise \$50,000 every year. Chief Drolet stated once that fund was established; all the money kept rolling over so they never have to raise it because there is always money in there to pay the officers. He also stated now that they wrote this they said they were going to accumulate a lot of money because they charged for the cruiser, and charge for the administrative cost and they have \$55,000 plus sitting in that fund that they are not doing a thing with right now and cannot do anything with except pay the officers. Selectman Wolf stated that was what they originally funded was \$50,000. Discussion continued on this fund.

Chairman Bryer asked how many years has it been. Chief Drolet stated it was voted in on March 12, 2013. Chief Drolet stated if this fund would have been written appropriately he would not have had to place a transmission in a cruiser this year. Discussion continued. Chief Drolet stated with this



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fund they could start replacing cruisers again every other year and not get the tax rate for it, and not be stuck in the situation that they are now with three cars with over 150,000 miles on them. Discussion continued.

Chairman Bryer stated that he was going to take a good look at the cell phone usage because he knows that at the state if you are over a certain rank, you receive a phone and not everyone receives a phone. Chief Drolet assured Chairman Bryer that he was not giving everyone a phone. Chief Drolet stated when they call people back from their personal cell phones, then the people have their numbers. Selectman Wolf suggested hitting *69 which blocks the number. Chief Drolet stated that a lot of phones do not accept calls from blocked numbers. Discussion continued. Selectman Hodgdon stated he was not against cell phones, but maybe trim the numbers down. Selectman Wolf stated they had cell phones in the past and he thought they gave them up because they had new electronic equipment that was going to make up the difference on them. Discussion continued on the cell phones.

Chief Drolet stated the only thing is the other warrant article he needs to amend. He also stated that last year they passed a warrant article for equipment fund and then somebody said it was "whatever" fund and you cannot use that money unless you go to a warrant article. Discussion continued. Ms. Garrett stated in order for them to spend from it, they need a town floor approved warrant. Ms. Garrett stated they could change it to an expendable trust. Discussion continued on the type of fund. Chairman Bryer stated he thinks it does not matter what type of fund, it matters who is authorized as agents. Ms. Garrett stated her recommendation would be to do a warrant as they did last year. To amend it to make the Board of Selectmen agents to expend, no further town floor vote needed, then he could come to the board and they can make a vote at a public meeting and say yes they can spend \$2000 from the capital reserve to buy a light bar. Chairman Bryer stated fix the warrant article and run it by legal.

Chief Drolet asked if he could get the boards take on the Safety Complex building, it has been sitting stagnant for a year. He also stated he has been in talks with the architectural firm and that has been real helpful to him through the study program that they did answering any questions and a proposal was written up. Chief Drolet stated in the fund that they have for the safety complex, is it just over \$10,000 now. He would like to see about doing another warrant article to put maybe another \$10,000 in it this year and start with a conceptual design. He also stated with this company, they will make copies and Chief Drolet will see that the board gets copies to look at what their basic services would be. Chief Drolet stated it would be approximately \$19,000 to do a design, come to meetings, Chairman Bryer stated that they gave a quote of approximately \$20,000 to do a study. Chief Drolet stated not just a study; it would be a conceptual design. Discussion continued on the safety complex and the land. Chairman Bryer stated he was ok with them doing another warrant article.



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Ms. Garrett stated that she would Chief Drolet or the Police Commission to address the PD wage grant because again they just did the grants and there was \$7000 and they have been budgeting approximately \$38,000 and last year it was discussed and they said it was ok. Discussion continued. Ms. Garrett suggested bumping it to whatever the grant match would be. She also stated they have been averaging \$5000, \$6000, and \$7000 and they budgeted \$38,000.

Animal Control – Page 18
Nothing has changed.

PD Wage Grant Programs – Page 24

Ms. Garrett stated that she feels they need to take a look at this because they keep using \$2000 that they are getting elsewhere on the bottom line. She also stated that they are only budgeting \$3800 and spending \$5700. Chairman Bryer asked when do they know they are getting these grants. He also stated these are ones they like to use immediately. Chief Drolet stated yes, because they go in effect October 1st. Chief Drolet stated they reimburse quarterly. Discussion continued on grants. Ms. Garrett stated if they are going to expend it, they should have it there even though it is reimbursed on the revenue side. Chairman Bryer asked if they wanted to increase that line to \$10,000, Ms. Garrett stated that she thinks they should. Discussion continued. Chairman Bryer stated they should show \$10,000 is estimated revenues for grants, so that would be a wash. Mr. Gunter stated that he would like this put on pause until they talk to DRA about it. He also stated he cannot see raising and appropriating \$10,000 from the tax payers just to have the money returned to us. He would like to wait and leave it as it is and then talk to DRA before they do that. Discussion continued.

Executive Office – Page 2

Selectman Wolf asked why is Bldg/Assessing Clerk up. Mr. Gunter stated that she was given a raise earlier this year. Mr. Gunter believes this is the step 4 and next year to.

Selectman Wolf asked about Land Use Secretary. Ms. Garrett stated that she replaced a former employee and she is on a lower pay grade.

Chairman Bryer stated that he likes to look at the bottom line. Ms. Garrett stated that Health and Dental is a big one everywhere. She also stated they have one that was not on the health plan and now have an employee on the health plan so that is the difference. One was on a buy out and one has taken the actual insurance. Mr. Gunter stated that he was actually going to cut the \$500 out of printing, the additional printing and advertising. He also stated they originally put that in because they had a lot of jobs posted and he does not expect that to happen next year. Chairman Bryer stated that he was ok with the Executive Office budget. Mr. Gunter asked if they wanted to leave the \$500.00 in Printing & Advertising. Mr. Gunter stated he feels they would be fine if they took the \$500.00 out. Chairman Bryer stated it was ok to take out.



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Personnel Administration – Page 6

Chairman Bryer asked what Personnel Admin. Maintenance is. Ms. Garrett stated background checks, DOT testing, NFPA physicals and NHMTA fees, and this year they increased it by \$12,000. She also stated that this year Mr. Gunter received a quote from MRI on a wage study. There has not been a wage study done in 11 years. They quoted the town \$12,000. NHMA does not do them anymore like they did when they were LGC. Chairman Bryer would like to take a step back on this. He also asked if Municipal still has the wage book. Ms. Garrett stated that is what they have been using, but our scale that they are using is from 2006. The board has to approve us to change the wage scale to bring it to where everybody else is in past 11 years. Discussion continued. Chairman Bryer asked if they wanted to spend \$12,000 on a wage study. Selectman Wolf stated that he really did not want to. Selectman Hodgdon stated he was neither for nor against it, if they could find \$12,000 some place else to do it, he would be ok with that. Chairman Bryer asked what they were looking at for a surplus this year. Discussion continued. Ms. Garrett stated that they have been struggling the past couple of years in hiring people. Mr. Gunter stated that he and Ms. Garrett can go back into the budget for this year and see if they can find the money. Chairman Bryer stated that he was not against doing a wage study; it is just a lot of money. Discussion continued.

Chairman Bryer stated Personnel administration, they are asking for overall the whole amount for that is \$12,000. He is assuming the whole increase if for the wage study. Ms. Garrett stated yes, however, please note she has not heard from Primex on the unemployment, the workers compensation, and property liability so those feasibly could go up. Chairman Bryer stated since we know they are going up, when do they notify us. Ms. Garrett stated she should know in approximately 2 weeks. He also asked when does the budget have to be finalized for the Budget Committee. Ms. Garrett stated December; they do not meet until December. Chairman Bryer would like to table this until they actually have some real numbers.

Legal Operations – Page 6

Ms. Garrett stated that she and Mr. Gunter had a discussion regarding this line. She asked Chairman Bryer if he remembered when they had this line set at \$10,000 and Ms. Smith had money in her planning line and in her zoning line. Chairman Bryer stated they combined all the lines so they would have one line for legal. Ms. Garrett stated that all the expenditures come out of planning and zoning because that is the way at the time that Selectman Holden wanted to see it reported. Ms. Garrett stated that it is improper accounting and classification and budgeting. Ms. Garrett stated that she would like to see, if it is ok with the board, to put \$10,000 in this line and put the \$2500 back into the other two lines. Chairman Bryer stated that it is not improper accounting. Discussion continued. Chairman Bryer stated that unless there is a real problem, does it need to be moved. Ms. Garret stated it is not a problem but if planning and zoning come out and they are paying a legal bill in March or April they have a \$1.00 in their line, they are already in the negative in their bottom line budget. If they go below budget they have to go before the board and tell them. Chairman Bryer stated they would know why they are below budget. Ms. Garrett asked if they could put it back the



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way it was. Chairman Bryer stated that he would like to leave this line alone. Selectman Hodgdon stated that he agreed with Chairman Bryer.

Claims Judgments, Settlements- Page 6

Chairman Bryer stated there is \$1.00 in this account

Street Lighting – Page 16

At the last meeting this was reduced to \$1.00

Insurance – Page 8

Chairman Bryer stated that they would not know until they are given the number. Ms. Garrett stated this was increased by the cap that the board signed which she believes was 6%. Chairman Bryer asked when they receive the number would they be reducing this account. Ms. Garrett stated hopefully.

Sanitation – Page 16

Chairman Bryer asked Selectman Hodgdon if he would like to do his presentation. Selectman Hodgdon stated as you know they are either looking for a full time transfer station attendant because Mr. Preston is no longer with us. Selectman Hodgdon stated his opinion is to possibly look at changing that position to part time. He also stated that he was aware of what Ms. Garrett brought up earlier. Ms. Knedler and Mr. Wheeler are contracted to work 2 days a week. Selectman Hodgdon provided a schedule to the board and stated that they may have to ask Mr. Wheeler to take on an extra day. Selectman Hodgdon stated that what he is suggesting is that they are not losing any hours, they will stay the same amount of operating hours; it would be just moving a few shifts around so whoever they hire to fill Mr. Preston's position will not need to be a full time employee. Selectman Hodgdon stated that he still included 4 hours of non-open time for the new hire to be in there to do the billing, calling of the containers, miscellaneous things. He also stated Mr. Wheeler's hours would still be below the 30 so if he needed to come in any additional hours for those same purposes there is still time that he could do that. Discussion continued.

Selectman Hodgdon stated that it would also help us save the money for insurance. He also stated since they have the time to hire somebody new, and if they are going to switch the job title, this would be the time to do it. Selectman Wolf stated that if they go with part-time, they will save on insurance, which is a big expense. Chairman Bryer asked what they are paying for a family plan. Ms. Garrett stated \$28,000 for the year. She also stated the town pays 85% of that. Chairman Bryer asked if there is a need for recycling. Selectman Hodgdon stated he does not believe they have the volume to create money that is going to pay for itself. Chairman Bryer asked what Deerfield does. Selectman Hodgdon stated it is not so much the volume but they would have to spend close to two million dollars to get a recycling center. Chairman Bryer asked what are our neighboring towns doing. Selectman Hodgdon stated that Pittsfield has 4 towns that go to their transfer station. He also



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stated their operating budget has nothing to do with the town. They are self-sufficient, they pay for everything themselves. Selectman Hodgdon stated he could not speak on Deerfield. Selectman Wolf stated that Lee has a good transfer station/recycling center. He also stated they have the equipment, the building. Chairman Bryer asked what direction does the town want to go. Selectman Hodgdon stated he does not think the town will vote in a full time recycling center. Discussion continued.

Mr. Gunter stated that he understands that right now you cannot make money recycling because prices are down. He also stated the Town of Lee does pretty well, but they are not making as much as they used to. Lee as a population almost identical to Northwood and currently has the same amount of staff that Northwood has. Mr. Gunter stated that he was for a full time transfer station supervisor. He also stated he is not looking at the right now. The population is becoming younger and they have a lot of people coming into town. They have more people on the recycling committee. Chairman Bryer stated that he could see the justification for full time. Mr. Gunter stated that he was not talking about today or next year; this is talking about 5 to 10 years down the road. Discussion continued on the work load and the transfer station. Ms. Garrett stated that she can say from a professional stand point there is a lot of administration work to be done there that is not getting done and has not been getting done. She also stated that she has been doing a lot of the work herself for the past several years. If that position goes full time, there is administration work to be done and it needs to be put back on the full timer and it needs to be done and taken out of the finance office. Discussion continued. Chairman Bryer stated that he thinks there is a need for a full time person.

Mr. Gunter stated as of now, the transfer station is bleeding money. The budget was doubled two years ago and the budget was doubled this year. Next year will probably be flat because they will get a \$10.00 rate decrease. He also stated that it will go back up and they need to start doing something and running that department. The money needs to be managed and managed correctly. Mr. Gunter stated that managing that department requires significant skill and administrative skills and have physical skills to handle the recycling such as copper, aluminum, and brass. Discussion continued. **Chairman Bryer made a motion to continue with a full time transfer station manager. No second to the motion. The motion fails.**

Selectman Hodgdon made a motion to change the full time transfer station supervisor position to a part time transfer station supervisor with the same schedule or a new schedule that fits to keep he/she under the 29 hours necessary to qualify for part time, seconded by Selectman Wolf. Motion carries; 2/1.

Chairman Bryer stated the board has decided that they will continue with a part-time person.

Selectman Hodgdon made a motion to post the job as part time and would like to add a help wanted sign at the transfer station and possibly have some applications at the transfer station.

Chairman Bryer asked if there were any questions about the Sanitation budget. Selectman Hodgdon stated no. Chairman Bryer stated if they are saving the money by not having a full time position,



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you will save a big portion by not having the insurance. He also stated that one of the issues with the transfer station getting help is the pay. Chairman Bryer stated he feels they need to adjust all the salaries at the transfer station. He also stated from a fairness standpoint, you cannot bring in a new employee and pay them more. Discussion continued. Chairman Bryer stated they could put the add out for the supervisor position.

Chairman Bryer stated under Sanitation, they are going to have to make some adjustments to the budget to reflect that they are going with a part timer now. He also stated the insurance could be taken out. Chairman Bryer asked Mr. Gunter to call the neighboring towns to see what they are paying their transfer station help. Mr. Gunter stated that the attendants are making between \$13.00 and \$17.00 per hour. Discussion was held regarding the rates. Chairman Bryer stated that he wanted to focus on the budget so they need to revisit the wages now that they know they are going with a part timer. He also stated, other than the staffing does anyone have any concerns with any of the lines in the Sanitation budget. Chairman Bryer asked if there were any questions about administration. Selectman Hodgdon asked about line 492 Metals Sanitation. He stated there was \$500.00 in that line. Chairman Bryer stated if this line is open and they are not spending any money out of it, then this line should go down to \$1.00.

Solid Waste Disposal – Page 17

Chairman Bryer stated there was a \$38,000 increase in this line. Discussion continued on Demo/Furniture Disposal. Chairman Bryer stated they have a big increase in Waste Disposal. Selectman Wolf stated if they keep increasing the costs for the town's people, the more trash is dumped elsewhere. In the last few weeks, they have picked up a load of trash in the Gulf. They have picked up recliner chairs on Bennett's Bridge Road. He also stated they are dumping more and more. The more they raise the price, the more they dump. Discussion continued. Chairman Bryer asked how much revenue was being brought in. Ms. Garrett stated she did not have her charts with her. Ms. Garrett will pull up a spread sheet for the board.

Chairman Bryer stated they would sign the manifest. **Selectman Hodgdon made a motion to approve the Vendor Manifest #19 in the amount of \$482,446.02, Seconded by Chairman Bryer.** Selectman Wolf stated that he had a request when the manifest is read to say that it is either Vendor or Payroll. **Motion carries; 3/0.**

Non-Public Session (RSA 91-A:3 II (a, b, c, d, e))

Selectman Hodgdon made a motion to go into non-public under RSA 91-A:3, a, seconded by Selectman Wolf at 7:44 p.m.

Roll Call

Selectman Wolf – Yes

Selectman Hodgdon – Yes



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**Chairman Bryer – Yes
Motion carries; 3/0.**

Selectman Hodgdon made a motion to come out of non-public, seconded by Selectman Wolf at 8:00pm. Motion carries; 3/0.

Roll Call

**Selectman Wolf – Yes
Selectman Hodgdon – Yes
Chairman Bryer – Yes
Motion carries; 3/0.**

Selectman Hodgdon made a motion to seal the minutes, seconded by Selectman Wolf. Motion carries; 3/0.

Chairman Bryer stated for the record, during non-public they discussed a personnel issues and one of those issues is to hire someone. **Selectman Hodgdon made a motion to hire Savannah Audette at Grade 4, Step 10 for \$14.36 for Part Time Deputy Town Clerk/Tax Collector pending a background check, seconded by Selectman Wolf. Motion carries; 3/0.**

Chairman Bryer stated that Ms. Garrett provided the board with some revenue figures to go back to their discussion about the transfer station. Discussion continued on the figures. Ms. Garrett stated for 2016 so far, they are at \$15,975.00. Chairman Bryer asked how much is being spent on demo. Ms. Garrett stated they have spent \$12,000.00 so far, but she has not paid for September yet. She also stated that the revenue includes the September revenue, but the budget does not. Chairman Bryer stated that it is pretty clear to him that they are not covering their costs on the demo. Ms. Garrett stated they could take this one step further, on the very back of their packet; she does a breakdown every month. She also stated that every month this does not cover transfer station admin fees from the admin section of the budget. Ms. Garrett stated they take a loss every month approximately \$2,000. She also stated they are taking a loss just in product. Discussion continued on scales. Discussion was also held on using cubic feet.

Mr. Gunter asked if they were ok with Solid Waste or were they putting it off for another time. Discussion continued. Chairman Bryer asked how much Lee paid to get the scale system in. Mr. Gunter stated that a drive on scale is approximately \$300,000. The little scale, like other towns use is approximately \$10,000. Discussion continued on the cost of scales, etc. Chairman Bryer stated if they go with the scale, it is a onetime cost and they will never hear people saying they are being over charged or under charged because it will be so much per pound and this is what it weighs. He also stated that people will bring their furniture in dry instead of leaving it out in the rain because of the weight. Chairman Bryer asked Mr. Gunter to run some numbers on the scale system.



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Adjournment

**Selectman Hodgdon made a motion to adjourn, seconded by Chairman Bryer at 8:15pm.
Motion carries; 3/0.**

Respectfully Submitted

Diane L. Young,
Municipal Secretary