



**Northwood Board of Selectmen
Minutes of January 7, 2016**

Chairman Timothy Jandebaur called the work session to order at 6:12 p.m. and led the pledge of allegiance.

Roll Call

Selectman Timothy Jandebaur, Selectman Rick Wolf, and Town Administrator Joseph Gunter. Selectman Scott Bryer arrived at 6: 30 p.m.

2016 Proposed Warrant Articles

Article 7: DEPOSIT TO THE TOWN HALL IMPROVEMENT CAPITAL RESERVE FUND
To see if the Town will vote to raise and appropriate the sum of **twenty thousand dollars (\$20,000)** to be deposited into the previously established **Town Hall Improvement Capital Reserve Fund**. **(Tax Impact: \$0.04) (Majority vote required) (Recommended by the Board of Selectmen ?)**

Mr. Gunter stated that \$20,000 is the final figure.

Selectman Wolf motioned to recommend Article 7, in the amount of \$20,000. Selectman Jandebaur seconded the motion.

A discussion was held regarding the purpose for this article. Selectman Jandebaur suggested that the voter's guide explain that this money is specifically to finalize the town's HVAC system.

Motion carried; 2/0.

Selectman Jandebaur read Article 9, as follows:

Article 9: LAGOON MAINTENANCE AND REPAIR EXPENDABLE TRUST FUND
To see if the Town will vote to raise and appropriate the sum of **sixteen thousand seven hundred fifty dollars (\$16,750)**, to be placed in the Lagoon Maintenance and Repair Expendable Trust Fund and to fund this appropriation by authorizing the withdrawal of that amount from the Lagoon Special Revenue Fund held by the Northwood Treasurer. **(No tax impact) (Majority vote required) (Recommended by the Board of Selectmen ?)**

Selectman Wolf motioned to recommend Article 9, as read. Selectman Jandebaur seconded the motion. Motion carried; 2/0.

Selectman Jandebaur read Article 12, as follows:

Article 12: TRANSFER STATION EXPENDABLE TRUST DEPOSIT
To see if the Town will vote to raise and appropriate the sum of **twelve thousand four hundred eighty four dollars (\$12,484)**, to be placed in the existing Transfer Station Expendable Trust Fund previously established for the purpose of purchasing transfer station equipment and repairing and maintaining the transfer station buildings and to fund this appropriation by authorizing the transfer of that amount from the unreserved fund balance as of December 31, 2015. This amount is the equivalent of the amount received from the sale of recyclable materials in 2015. **(No Tax Impact) (Majority vote required) (Recommended by the Board of Selectmen ?)**



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Selectman Wolf motioned to recommend Article 12, as read. Selectman Jandebaur seconded the motion.

Selectman Jandebaur explained that these funds were generated this year and will be added to the existing trust fund. He noted that this is much less than last year. Mr. Gunter stated that the amount this year is less by almost half of last year's amount.

Motion carried; 2/0.

Selectman Jandebaur read Article 15, as follows:

Article 15: CABLE EXPENDABLE TRUST FUND

To see if the Town will vote to raise and appropriate the sum of **thirty five thousand eight hundred twenty two dollars (\$35,822)**, to be deposited into the previously established Cable Expendable Trust Fund and to fund this appropriation by authorizing the transfer of that amount from the unreserved fund balance as of December 31, 2015. This amount is equivalent to the amount received as cable TV franchise fees in the year 2015. **(No Tax Impact) (Majority vote required) (Recommended by the Board of Selectmen ?)**

Selectman Wolf motioned to recommend Article 15, as read. Selectman Jandebaur seconded the motion.

Selectman Jandebaur explained that these funds will be added to the existing trust fund. He explained that this trust fund covers the salary for the cable coordinator as well as purchasing new equipment.

Motion carried; 2/0.

Selectman Jandebaur read Article 16, as follows:

Article 16: CEMETERY IMPROVEMENT EXPENDABLE TRUST FUND

To see if the Town will vote to raise and appropriate the sum of **three hundred dollars (\$300)** to be deposited into the previously established Cemetery Improvement Expendable Trust Fund and to fund this appropriation by authorizing the transfer of that amount from the unreserved fund balance as of December 31, 2015. This amount is the equivalent of the amount received from the sale of cemetery lots in 2015. **(No Tax Impact) (Majority vote required) (Recommended by the Board of Selectmen ?)**

Selectman Wolf motioned to recommend Article 16, as read. Selectman Jandebaur seconded the motion.

Selectman Wolf stated that he recalled that the amount was \$400 and asked if the amount was changed. Mr. Gunter replied that the amount was changed to \$300; some of the figures previously provided were not solid figures. Selectman Jandebaur requested that the total amount of the fund be added to the article.

Motion carried; 2/0.



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Selectman Jandebaur read Article 21, as follows:

Article 21: EROSION CONTROL AND RECONSTRUCTION FOR MARY WALDRON BEACH AND BOAT RAMP

To see if the Town will vote to raise and appropriate the sum of **sixty one thousand sixty dollars (\$61,060)** to be used to repair and rebuild the boat ramp and beach at Mary Waldron Beach. **(Tax Impact \$0.13) (Majority vote required) (Recommended by the Board of Selectmen ?)**

Selectman Wolf motioned to recommend Article 21, as read. Selectman Jandebaur seconded the motion.

Selectman Wolf asked what the change was for this article. Mr. Gunter explained that the figure includes \$40,060 for construction and \$21,000 for engineering, permitting, and incidentals. He stated that the facilities committee is reviewing the information. Discussion ensued regarding the fact that only one bid was received. Selectman Wolf expressed concern with consistency. Selectman Jandebaur stated that the board must review each project on individual bases.

Motion carried; 2/0.

Selectman Jandebaur read Article 26, as follows:

Article 26: APPOINTING AGENTS TO EXPEND

To see if the Town will vote to appoint the Selectmen as agents to expend from town hall improvement capital reserve fund, previously established in 2000. **(No Tax Impact) (Majority vote required) (Recommended by the Board of Selectmen ?)**

Selectman Wolf motioned to recommend Article 26, as read. Selectman Jandebaur seconded the motion. Motion carried; 2/0.

Selectman Bryer arrived at 6:30 p.m. and requested that the board reopen the articles so that he may vote on the articles to show more solidarity.

Selectman Jandebaur motioned to reconsider Article 7. Selectman Wolf seconded the motion. Motion carried; 3/0.

Selectman Jandebaur read Article 7, as follows:

Article 7: DEPOSIT TO THE TOWN HALL IMPROVEMENT CAPITAL RESERVE FUND

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Selectman Wolf motioned to recommend Article 7, as read. Selectman Bryer seconded the motion. Motion carried; 3/0.

Selectman Jandebaur motioned to reconsider Article 9. Selectman Wolf seconded the motion. Motion carried; 3/0.



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Selectman Jandebaur read Article 9, as follows:

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Selectman Jandebaur motioned to recommend Article 9, as read. Selectman Bryer seconded the motion. Motion carried; 3/0.

Selectman Wolf motioned to reconsider Article 12. Selectman Bryer seconded the motion. Motion carried; 3/0.

Article 12: TRANSFER STATION EXPENDABLE TRUST DEPOSIT

To see if the Town will vote to raise and appropriate the sum of **twelve thousand four hundred eighty four dollars (\$12,484)**, to be placed in the existing Transfer Station Expendable Trust Fund previously established for the purpose of purchasing transfer station equipment and repairing and maintaining the transfer station buildings and to fund this appropriation by authorizing the transfer of that amount from the unreserved fund balance as of December 31, 2015. This amount is the equivalent of the amount received from the sale of recyclable materials in 2015. **(No Tax Impact) (Majority vote required) (Recommended by the Board of Selectmen ?)**

Selectman Bryer motioned to recommend Article 12. Selectman Wolf seconded the motion. Motion carried; 3/0.

Selectman Bryer motioned to reconsider Article 15. Selectman Jandebaur seconded the motion. Motion carried; 3/0.

Article 15: CABLE EXPENDABLE TRUST FUND

To see if the Town will vote to raise and appropriate the sum of **thirty five thousand eight hundred twenty two dollars (\$35,822)**, to be deposited into the previously established Cable Expendable Trust Fund and to fund this appropriation by authorizing the transfer of that amount from the unreserved fund balance as of December 31, 2015. This amount is equivalent to the amount received as cable TV franchise fees in the year 2015. **(No Tax Impact) (Majority vote required) (Recommended by the Board of Selectmen ?)**

Selectman Bryer motioned to recommend Article 15. Selectman Jandebaur seconded the motion. Motion carried; 3/0.

Selectman Bryer motioned to reconsider Article 16. Selectman Jandebaur seconded the motion. Motion carried; 3/0.



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Selectman Bryer motioned to recommend Article 16. Selectman Jandebour seconded the motion. Motion carried; 3/0.

Selectman Bryer motioned to reconsider Article 21. Selectman Jandebour seconded the motion. Motion carried; 3/0.

Article 21: EROSION CONTROL AND RECONSTRUCTION FOR MARY WALDRON BEACH AND BOAT RAMP

To see if the Town will vote to raise and appropriate the sum of **sixty one thousand sixty dollars (\$61,060)** to be used to repair and rebuild the boat ramp and beach at Mary Waldron Beach. **(Tax Impact \$0.13) (Majority vote required) (Recommended by the Board of Selectmen ?)**

Selectman Bryer motioned to recommend Article 21. Selectman Jandebour seconded the motion. Motion carried; 3/0.

Selectman Bryer motioned to reconsider Article 26. Selectman Jandebour seconded the motion. Motion carried; 3/0.

Article 26: APPOINTING AGENTS TO EXPEND

To see if the Town will vote to appoint the Selectmen as agents to expend from town hall improvement capital reserve fund previously established in 2000. **(No Tax Impact) (Majority vote required) (Recommended by the Board of Selectmen ?)**

Selectman Bryer motioned to recommend Article 26. Selectman Jandebour seconded the motion. Motion carried; 3/0.

Other

Adjournment

Selectman Bryer motioned to adjourn at 6:45 p.m. Selectman Jandebour seconded. Motion carried; 2/0.

Respectfully submitted,
Lisa Fellows-Weaver
Board Secretary