



**Northwood Board of Selectmen
Minutes of December 29, 2015**

Chairman Timothy Jandebeur called the work session to order at 6:06 p.m.

Roll Call

Selectman Timothy Jandebeur, Selectman Rick Wolf, and Town Administrator Joseph Gunter.

Absent

Selectman Scott Bryer

Selectman Jandebeur stated that the purpose of the work session is to review and sign the final check register for the year as well as review the final encumbrances.

Approval of Manifest

Vendor Manifest

Selectman Jandebeur motioned to approve the vendor manifest, in the amount of \$852,107.61, seconded by Selectman Wolf. Selectman Jandebeur stated that this amount includes a school payment for \$800,000. **Motion carried; 2/0.**

Other

Encumbrance Report

The board reviewed the year end encumbrance report. General discussion ensued.

Selectman Jandebeur motioned to approve the 2015 year end final encumbrances, in the amount of \$74,888.26. Selectman Wolf seconded the motion. Motion carried; 2/0.

Warrant Article

Selectman Jandebeur asked if a warrant article is being proposed for the road agent position to be an appointed position instead of an elected official. Mr. Gunter replied yes, the selectmen are proposing a warrant article for this change.

Adjournment

Selectman Jandebeur motioned to adjourn at 6:27 p.m. Selectman Wolf seconded. Motion carried; 2/0.

Respectfully submitted,

Lisa Fellows-Weaver
Board Secretary