



Northwood Board of Selectmen Minutes of June 30, 2015

Chairman Timothy Jandebaur called the meeting to order at 6:00 p.m.

Roll Call

Selectman Timothy Jandebaur, Selectman Scott Bryer, Selectman Rick Wolf, Finance Administrator/Interim Town Administrator Sandy Garrett.

Selectman Jandebaur led the pledge of allegiance.

Appointments

Human Services Director David Balian-Software for Welfare

Mr. Balian met with the board to discuss a new software program for the welfare department, which has been created by NH Local Welfare Administrative Association. He explained that he attended a training for this software last month, which will assist the department with tracking clients, generate reports, if and when other applications may have been filed within other departments of the town, or other towns.

Mr. Balian explained that at this time the software is free through November. He requested that the board allow him to try the program through November to determine if it is something that is worth purchasing. He added that currently the welfare files are all stored electronically in three different databases.

A discussion was held regarding the service contract which was provided for review. Selectman Jandebaur stated that the cost per year will be \$255. He stated that he does understand the advantages of the software; however, he expressed concern with privacy issues. Mr. Balian stated that information is kept within the company's database, off site to the town. He added that it is compartmentalized and each town is provided a code and passwords for access. Selectman Jandebaur requested that the security aspect be reviewed.

Selectman Bryer asked how many other municipalities are currently utilizing this software. Mr. Balian replied that 30 towns are currently using the software, along with the City of Nashua and the City of Concord. He added that at this time there are many other towns and cities looking into the program.

Selectman Bryer asked where the company is located and where the client information would be contained. Mr. Balian replied that the system is local. Selectman Bryer requested that the software be reviewed by a quality internal control test and suggested using and Service Organization Control SOC and request a SSAE 1 and 2 reports. Selectman Jandebaur also requested that the NH Department of Health and Human Services be queried for any feedback.

Mr. Balian stated that the software has been up and running since last November and was developed four years ago. He noted that four updates have been done within the year.



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Mr. Wolf noted that there may be additional costs assessed in the future and noted that there is also a fee of \$95 per hour for assistance with training. Mr. Balian replied that there is a possibility that the costs will increase if there is not enough participation. For Northwood the cost could increase to \$460 per year as the cost is based on the population of the municipality. He noted that he is requesting to try the program until November while it is free. In addition, he explained that the training is free through email or phone; onsite training is at a rate of \$95 per hour.

Ms. Garrett asked if the company has access to the town's server. Mr. Balian replied that there is no access through the town's server; he would access this software through the internet.

Mr. Balian stated that he will research the security items and obtain the requested reports.

Non-Public Session

6:20 p.m. Selectman Bryer made a motion, seconded by Selectman Wolf, to go into non-public session under RSA 91-A:3,IIA&B, for personnel issues and hiring purposes.

Roll Call Vote:

**Selectman Wolf – yes
Selectman Bryer – yes
Selectman Jandebaur - yes
Motion carried; 3/0.**

7:21 p.m. Selectman Bryer made a motion, seconded by Selectman Wolf, to come out of non-public session.

Roll Call Vote:

**Selectman Wolf – yes
Selectman Bryer – yes
Selectman Jandebaur – yes
Motion carried; 3/0.**

Selectman Bryer made a motion, seconded by Selectman Wolf, to seal the minutes of the non-public session. Motion passed; 3/0.

Selectman Jandebaur stated that the board went into non-public session to discuss the possibility of a new hire and to address a personnel matter. He noted that no decisions were made in the non-public session.

Citizen's Forum

There was no citizen's forum at this time.



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Unfinished Business

Boundary Survey ~ Proposals

Ms. Garrett stated that the board requested an analysis of the proposals, which has been completed by Linda Smith and the information was previously provided for review.

Selectman Jandebaur stated that there were two bids submitted at \$4,200, as follows:

- William Wormell ~ \$4,200
- Eckman Engineering ~ \$4,200 (*billing based on hourly rate*).

Selectman Jandebaur noted that the Eckman Engineering quote may have additional charges assessed. He noted that Mr. Wormell has done work for the town before and has done a good job.

Selectman Bryer made a motion, seconded by Selectman Wolf, to award the bid for the survey to Bill Wormell for \$4,200. Motion carried; 3/0.

Recreation Fee Changes

Ms. Garrett stated that she contacted NHMA Legal, as requested, regarding the proposed changes to the recreation fees and if changes would require a public hearing. Selectman Jandebaur read the legal opinion received, as follows:

Based upon our conversation, it is my understanding that the Town of Northwood has a Recreation Commission created by vote of the Town Meeting under RSA 35-B:4. Such a Recreation Commission has the authority under RSA 35-B:3 (IV) "to make charges for the use of facilities or for participation." This provision permits the Recreation Commission to decide what it wishes to charge for participation in the programs and events of the Recreation Commission. There is no statutory requirement that the Recreation Commission hold a public hearing to adopt such fees or charges. Such fees or charges would have to be adopted at a public meeting of the Recreation Commission.

A brief discussion was held regarding the documentation read and the board agreed that no action is required by the selectmen.

Selectman Jandebaur requested that a copy of the legal opinion be forwarded to the recreation director as well as the chairperson of the recreation commission.

Selectman Wolf commented that he does not believe that the increase in these fees will help the children in town. He added that in the past there were volunteers that were involved with all aspects of recreation and now there are many people involved that are being paid for these positions; referees, coaches, etc. Selectman Bryer stated that there is a hardship provision that anyone can be apply for. Selectman Jandebaur added that he understood that the fees have not been increased since 2005.



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Roadside Mowing ~ Proposals

Ms. Garrett provided the board with the two proposals received for roadside mowing, as requested. She stated that she contacted the road agent and requested he provide the specifications of the previously received proposal. She stated that she has not received any additional information from the road agent, to date.

Discussion ensued as the board reviewed the proposals received as follows:

- Sewall Enterprises ~ \$6,800
- Field Works \$75.00 per hour plus \$500 mobilization fee for equipment

Mr. Wolf stated that he contacted Sewall who will mow for the town at an hourly rate and will do additional work as requested by the board. He added that Mr. Sewall also contacted Mr. Pease at the highway garage who indicated that he was also okay with the proposal provided.

Selectman Wolf made a motion, seconded by Selectman Bryer, to award the bid for the roadside mowing at \$6,800 for 85 hours.

Selectman Wolf stated that either company will need to be told exactly what and where to cut and how far back and that will add more money to the projects. Selectman Bryer stated that the prices appear to be comparable.

Motion carried; 3/0.

Guardrails ~ Proposals

Ms. Garrett provided the board with two proposals received for the guardrails, as follows:

- Vermont Recreational Surfacing & fencing ~ \$4,500.00
- CWS Fence & guardrail ~ \$9,200.00

Selectman Jandebaur explained that one company will be using the existing guardrails and replace the wooded posts with metal steel posts. General discussion ensued as the bids were reviewed.

Selectman Bryer asked what the highway advisory committee (HAC) recommended. Selectman Jandebaur explained that the HAC felt that it was sufficient to use the existing guardrail materials.

Selectman Bryer made a motion, seconded by Selectman Wolf, to award the bid for the guardrail replacements to Vermont Recreational Surfacing & Fencing, in the amount of \$4,500; anything over this amount will need to come before the board of selectmen.

Motion carried; 3/0.



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Approval of Purchase Orders

Lakes Region Public Access (LRPA) ~ \$4,798.50

Ms. Garrett stated that the contract for LRPA was signed at the last meeting. This amount is for the PRG access fees. **Selectman Bryer motioned to approve the purchase order for Lakes Region Public Access, in the amount of \$4,798.50 for the PEG access fee. Seconded by Selectman Wolf.** Selectman Jandebaur explained that the fee has been reduced as it was over \$6,000. **Motion carried; 3/0.**

NITCO ~ \$3,137.18

Selectman Bryer asked what work was done to the backhoe Ms. Garrett replied that she has not received the invoice for this item to date. Selectman Wolf requested more information in the future relative to the work needed. Selectman Jandebaur added that he recalls that it has been requested in prior years as well for more information relative to the equipment repairs for this department. He also asked if the work needs to be done or has been done, and if the policy was adhered to. Discussion ensued. **Selectman Bryer motioned to approve the purchase order for NITCO, in the amount of \$3,137.18, contingent on receiving additional information relative to the work needed. Seconded by Selectman Wolf. Motion carried; 3/0.**

Unfinished Business ~ Continued

HVAC Replacement at Highway Garage - Proposals

Ms. Garrett stated that there are now three proposals for the board to review, as follows:

- Berger HVAC \$2,300.61 to replace unit not including electrical work.
- Heritage Heating/Cooling \$6,007.00
- Al Terry Plumbing & Heating \$3,282.00

General discussion ensued as the bids were reviewed. Selectman Wolf noted that there are additional charges noted for Freon. **Selectman Bryer made a motion, seconded by Selectman Wolf, to award the HVAC bid to Berger HVAC, in the amount of \$2,300.61, any other amounts would require additional approvals from the BOS before additional work is done. Motion carried; 3/0.**

Selectman Bryer made a motion, seconded by Selectman Wolf, to authorize the chair to sign the original contract. Motion carried; 3/0.

Harding Metals ~ Hours of Operation

Ms. Garrett stated that per the board's request, she contacted Linda Smith for a follow up relative to the hours of operation for Harding Metals. Ms. Garrett stated that Ms. Smith provided a letter for the board explaining the business hours for Harding Metals.

Selectman Jandebaur stated that the letter explained that Harding Metals has had hour of



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operation from 6 a.m. to 2 a.m. since 1992 and any change in hours would require a meeting with the planning board.

Selectman Bryer made a motion, seconded by Selectman Wolf, to approve the hours of operation for Harding Metals from 6 a.m. to 2 a.m. Motion carried; 3/0.

Town Administrator Contract

Selectman Bryer and Selectman Jandebaur signed the employment contract for Mr. Gunter, the new town administrator.

Demolition Bids

Ms. Garrett provided the bids for the demolition of the mobile home in Mountain View Mobile Home Park, as follows:

- Danley Demolition Inc. ~ \$ 6,000.00
- Kidder Building and Wrecking ~ \$6,750.00

Selectman Bryer asked if there is money in the budget to do the demolition of this home. Ms. Garrett replied yes, \$10,000 has been placed in the budget for this type of purpose.

Selectman Jandebaur noted that Danley Demolition has done previous work for the town.

Selectman Bryer made a motion, seconded by Selectman Wolf, to award the bid to Danley Demolition, Inc., in the amount of \$6,000. Selectman Wolf stated that the town needs to follow through on this matter as there is still a problem at the prior site where this company did work. He offered to check on the status of the project and to make sure it is completed correctly.

Selectman Jandebaur requested that the building inspector inspect the area when the project is completed. He added that he is not pleased with the service provided at the other property and noted that he is not sure whose fault that was.

Motion carried; 3/0.

The selectmen will sign the contract at a later time as the original contract was not available to sign at the meeting.

Miscellaneous Reports

Treasurer's Report

Provided to the board for review.

Miscellaneous Signatures/Approvals

Press Release

Ms. Garrett provided a draft press release for the board to review regarding the recent hiring of



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the new town administrator. She stated that she did receive confirmation of the document from Mr. Gunter. The board agreed to send to the Suncook Valley Sun for publication in the July 8th edition. Additional discussion was held regarding hosting a public meet and greet to welcome Mr. and Mrs. Gunter to Northwood.

Selectman Jandebaur stated that he was in favor of the idea of a meet and greet. He added that he plans to be in the office on Monday. He mentioned the Master Plan and noted that there are many items within that document that are good tasks for a town administrator. He will bring a list in to the next selectmen's meeting.

Continuation of Government Form

Ms. Garrett explained that the Continuation of Government form was provided by Robert Young, Emergency Management Director.

She stated that the last form that was updated was back in 2008 and it should be updated yearly.

A discussion was held relative to who should be on the form. The board agreed to have the following people/staff on the continuation of government form:

1. Selectman Bryer
2. Town Administrator Joe Gunter
3. Robert Young, Emergency Management Director
4. Glen Drolet, Emergency Management Deputy Director

This item will be added to the next agenda to be finalized.

Oath of Offices

Police Chief Glen Drolet ~ Emergency Management Deputy Director

Selectman Bryer made a motion, seconded by Selectman Wolf, to appoint Police Chief Glen Drolet as the Emergency Management Deputy Director. Motion passed unanimously; 3/0.

Fire Chief Nickolas Bassett ~ Emergency Management Committee

Selectman Bryer made a motion, seconded by Selectman Wolf, to appoint Fire Chief Nickolas Bassett as a member to the Emergency Management Committee. Motion passed unanimously; 3/0.

Seasonal Camping Permit ~ St. Hilaire

Ms. Garrett provided a season camping permit to the board for approval and signature for St. Hilaire, 18 Cheryl Lane.

Selectman Bryer made a motion, seconded by Selectman Wolf, to approve the seasonal camping permit application for Bruce and Cheryl St. Hilaire, effective until October 15, 2015.



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Selectman Wolf asked where the camper site is. Selectman Jandebaur replied, 10 Cheryl Lane. Discussion ensues relative to the fact that the permit was provided to the board from the building inspector, and he has probably looked into the permit site. Selectman Wolf stated that he would like to make sure that the board is not approving a permit to allow an additional camper where there may be some already existing. Selectman Bryer stated that he believes that this permit is being requested by the property owner.

Motion carried; 3/0.

Recreation Withdrawal from Escrow Account

Ms. Garrett stated that she has received a request from the recreation director to withdraw \$377.10 from the recreation revolving fund. She explained that she is not authorized to approve the withdrawal of funds from recreation revolving fund accounts and therefore needs the board's approval and signatures.

Selectman Bryer made a motion, seconded by Selectman Wolf, to approve the request to withdraw \$377.10 from the recreation revolving fund. Motion carried; 3/0.

Selectman Bryer referred to a letter in his packet, relative to a topic that was addressed at the last meeting, from the recreation director regarding using Sportspilot, a credit card company used to register for recreation programs. He stated that he believes that as a client the board would need to sign this. He stated that he would prefer to have the treasurer review this further. He added that he recalled that there was to be a meeting with the departments involved to address this item.

Ms. Garrett explained when the town decides to accept credit cards, the machines will be designed to place those funds directly into the general fund not into specific revolving funds. Ms. Garrett stated that she will provide this information to the treasurer.

Process Assessing Forms and Applications

	ITEM	NAME	MAP/LOT
1.	INVENTORY FORMS PA-28		

THE DEPARTMENT OF REVENUE ADMINISTRATION (DRA) WANTS TO KNOW WHICH TOWNS STILL USE THE INVENTORY FORMS TO DETERMINE CHANGES MADE TO PROPERTIES.

NORTHWOOD HAS **NOT USED** THIS METHOD TO TRACK THIS TYPE OF INFORMATION FOR MANY YEARS.

THE TOWN OF NORTHWOOD RELIES ON BUILDING PERMITS AND INSPECTIONS TO OBTAIN THIS INFORMATION EACH YEAR.



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THE ASSESSOR SUGGESTS THAT THE ATTACHED LETTER BE MARKED “**WILL NOT BE USING**”.

The board agreed to sign the DRA letter that the Town of Northwood will not be using the PA~28 form.

- | | | | |
|----|-----------------------------|-------------------------------|---------|
| 2. | ADMINISTRATIVE
ABATEMENT | RICHARD CHANDLER
GULF ROAD | 144/8:1 |
|----|-----------------------------|-------------------------------|---------|

LOT 144/8:1 DOES NOT ACTUALLY EXIST. IT WAS CREATED TO ESTIMATE VALUE OF A PROPOSED SUBDIVISION OF 114/8 AND WAS INADVERTENTLY NOT REMOVED PRIOR TO THE PRINTING OF THE 1st 2015 TAX WARRANT. THE BILL SHOULD NOT HAVE BEEN GENERATED.

ASSESSOR RECOMMENDS THAT THE TOTAL TAX BILL FOR THE 1st ISSUE OF 2015 BE ABATED IN THE AMOUNT OF \$1,513.

Selectman Bryer made a motion, seconded by Selectman Jandebour, to approve the abatement for Map 144; Lot 8; Sublot 1. Motion carried; 3/0.

- | | | | |
|----|------------------------------|--|--------|
| 3. | INTENT TO CUT
WOOD/TIMBER | LONGUEIL REVOCABLE TRUST
1 COOPER HILL ROAD | 234/29 |
|----|------------------------------|--|--------|

ACREAGE OF LOT: 35.26
ACREAGE OF CUT: 25
ACCESS ROAD: NORTH RIVER LAKE ROAD

PROPERTY TAXES HAVE BEEN PAID.

Selectman Bryer made a motion, seconded by Selectman Wolf, to approve the intent to cut for Map 234; Lot 29.

Selectman Wolf stated that he was asked by an abutter as to who would be paying for the damaged road. He stated that this was deemed a Class VI road at one point and now deemed as a private road. He stated that he can prove that a right of way was granted to the REA to put the poles along the road; it is recorded in the registry of deeds. He stated that the town did maintain this road. A discussion was held regarding the ownership of the road. Selectman Jandebour asked for further information relative to the ownership and classification of North River Lake Road. **Motion passed; 2/1.** Selectman Wolf was opposed.



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4. ELDERLY EXEMPTION HENRY BRACKETT 230/82:8
16 FOX CROSS LANE

Elderly Exemption Amount: \$87,400.

Application was received by the April 15 deadline. Town's requirements for income, assets, age and residency have been met.

Assessor recommends this exemption be approved for inclusion in tax year 2015.

Selectman Bryer made a motion, seconded by Selectman Wolf, to approve the elderly exemption for Map 230; Lot 82; Sublot 8. Motion carried; 3/0.

5. STATE'S FORM
PA-16 – APPLICATION FOR REIMBURSEMENT FOR FOREST LAND

DOCUMENT REQUIRES BOS SIGNATURES AND NEEDS TO BE SUBMITTED TO DRA EQUALIZATION MANAGER BY SEPTEMBER 3 TO BE CONSIDERED FOR REIMBURSEMENT.

ATTACHED IS A COPY OF A WORKSHEET GIVING THE ACREAGES FOR THE TOWN NORTHWOOD MEADOWS STATE PARK & WOODMAN STATE FOREST.

Selectman Bryer made a motion, seconded by Selectman Wolf, to sign the PA~16 for DRA. Motion carried; 3/0.

Unfinished Business ~ Continued
2014 Audited Financial Statements

Ms. Garrett noted that the 2014 Audited Financial Statements were provided in the board's packets.

Selectman Bryer made a motion, seconded by Selectman Jandebour, to accept the 2014 Audited Financial Statements. General discussion was held regarding the findings noted in the statement. Selectman Bryer stated that a plan should be created by the finance administrator if there are any deficiencies noted and discussed with the new town administrator.
Motion carried; 3/0.

This item was continued to the August 11 meeting.

Other
Sale of Fire Apparatus

A discussion was held regarding the process of selling apparatus. Ms. Garrett explained that



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typically any sales of equipment are done through a municipal standard practice for Northwood, which is put out to bid and the sale is also advertised at various locations. She stated that she was informed by Chief Bassett that there is a company in Vermont interested in the purchase of the engine and that the Lakes Region would facilitate the sale for the town.

Selectman Wolf asked why the town needs to sell the fire truck. Ms. Garrett replied that the specifications of the warrant indicated that the fire truck and rescue would both be replaced. Selectman Wolf indicated that the town could sell the truck for \$70,000.

Selectman Bryer stated that there is a process of selling items and it should be followed. He added that he would like the fire chief to come in and speak to the board about this sale. Selectman Wolf agreed.

Ms. Garrett explained the town's typical advertising and selling process to the board. She stated that the selectmen are the agents that can sell.

Selectman Bryer requested an appraisal be completed of the fire truck and asked to table the item.

Ms. Garrett will ask Chief Bassett to obtain two appraisals.
This item was table to the next meeting, August 11.

Division of Forest and Lands

Ms. Garrett provided the board with a payroll reimbursement form from Chief Bassett, which will reimburse the town for payroll expended for a forest fire in a neighboring town. She stated that the selectmen need to sign this form and it will then be provided to the treasurer for her signature and mailed back to the state.

Applications for Part-Time Call Firefighters

Selectman Bryer reviewed the applications and noted that none of the recommendations are Northwood residents. Ms. Garrett noted that these applicants are for permanent part time firefighters.

Selectman Wolf asked about the matter with paying for additional firefighters mentioned previously by Chief Bassett. Selectman Jandebaur stated that legal was contacted and the salary for the chief cannot be redistributed to another line in the budget. The chief will need to stay within the budget.

Selectman Bryer requested to meet with the fire chief regarding a few of the applicants. Ms. Garrett stated that the chief had asked if he needed to come to this meeting and she felt that this was a standard item and had told him that it would not be necessary.



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Selectman Bryer made a motion, seconded by Selectman Wolf, to approve to hire Richard Bilodeau and Walter Bell as part-time call fire fighters, pending background checks. Motion carried; 3/0.

The board requested that Chief Bassett attend the July 14 meeting for further discussion of hiring additional fire fighters.

Winding Hill Road ~ Complaint

Ms. Garrett stated that she has received a complaint from a resident on Winding Hill Road. Selectman Bryer read the complaint, which stated that large boulders have been placed into the road and are reducing the road into one lane, which has limited access and will limit safety apparatus.

Ms. Garrett stated that after research it was determined that Winding Hill Road is a Class VI road. She stated that the highway department has looked into the matter and the boulders are along the side of the road. The highway department stated that safety apparatus would be able to access the area. They also mentioned that there has been some recent logging activity on the road and no intent to cut has been submitted.

Selectman Bryer requested that the code enforcement officer view the area.

Selectman Jandebour stated that a sign was placed in that area last Friday indicating that the road is not a maintained road and by Sunday the sign was gone. Ms. Garrett added that this is the fourth sign that has been placed there.

Selectman Jandebour explained that he has spoken to UPS and Fed Ex drivers and these delivery services will not access this section of road. He suggested that Police Chief Drolet attend the next meeting and discuss some ideas for this road.

Selectman Bryer stated that a letter should be sent to the person who sent in the complaint stating that the area was viewed and safety apparatus is able to access the area. Selectman Jandebour added that residents that build a house on a Class VI road must sign a waiver form, which is signed by the selectmen. Selectman Bryer added that their signed form should also be included with the board's reply.

Approval of Manifest(s)

Vendor Manifest - #14B

Selectman Bryer motioned to approve the payroll manifest V-2015 #14B, in the amount of \$2,434.61, seconded by Selectman Wolf. Motion carried; 3/0.

Vendor Manifest - #14



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Selectman Bryer motioned to approve the payroll manifest V-2015 #14, in the amount of \$466,912.39. Seconded by Selectman Wolf. Motion carried; 3/0.

Letter ~ Metrocast Renewal

Ms. Garrett explained that she received a letter from Donahue, Tucker, and Ciandella regarding the Metrocast cable renewal. She stated that this needs a selectmen's signature. A brief discussion was held regarding destroying records. Selectman Bryer requested additional information.

This item was continued to the July 14 meeting.

Letter from Human Service ~Destroying Records

A letter was received from Human Services Director David Balian requesting to purge and destroy the department's old records where no contact of any kind has been with the client within the past 10 years. The letter explained that the state law only requires the records be kept for seven years.

Selectman Bryer made a motion, seconded by Selectman Wolf, to approve the request from Mr. Balian to destroy any old records where there has been no contact with the client within the past 10 years. These documents must be cross shredded and they be done at the police department. Motion carried; 3/0.

The board requested that prices for a large commercial shredder for the town hall be obtained and presented at the next meeting, July 14.

Letter from Southern NH Planning Commission (SNHPC)

Ms. Garrett explained that she received a letter from Southern NH Planning Commission requesting the board to waive the \$500 fee for the town parcel data set used to create a watershed restoration plan for NHDES. She explained that the town pays a fee to Cartographics, the town's mapping company, for this information. She stated that selectmen have set a \$500 fee for this information.

Selectman Bryer motioned to grant the request to waive the \$500 fee for the maps for Southern NH Planning Commission. Seconded by Selectman Wolf.

Mr. Wolf asked Lucy Edwards if she had any additional information regarding this project. Ms. Edwards replied that she is not involved with this project. **Selectman Bryer amended the motion to include that any costs incurred to the town to copy the materials would be paid. Selectman Wolf amended his second. Motion carried; 3/0.**

New Business

***Acceptance of Minutes
June 3, 2015***



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**Selectman Jandebaur made a motion, second by Selectman Bryer, to approve the June 3, 2015 minutes, as amended with edits that do not alter the content of the wording.
Motion passed; 3/0.**

June 9, 2015

Selectman Jandebaur made a motion, second by Selectman Bryer, to approve the June 9, 2015 minutes, as written. Motion passed; 3/0.

Selectman Jandebaur noted that the June 9 minutes requested additional information relative to the town selling cemetery lots to Northwood residents only and this information has not yet been provided. Ms. Garrett will contact the cemetery trustees.

Selectmen's Comments

Selectman Wolf

Mary Waldron Beach

Selectman Wolf asked about Mary Waldron Beach. He stated that there has been more wash out at the boat ramp because of the amount of rain. He suggested having some gravel added. Selectman Bryer added that he recalled there was to be a meeting at the boat launch with various town department heads, to be done when the new town administrator begins.

Discussion continued regarding there being a safety issue. Selectman Wolf expressed concern with safety for residents that use the area. Selectman Byer suggested contacting NHDES to ask if there can be gravel added to the boat ramp. Selectman Jandebaur suggested meeting July 14 at 5 p.m. at the boat launch prior to the selectmen's meeting with all interested parties; highway, recreation, and road agent.

Selectman Wolf asked if the town is liable for any damages to cars at the boat launch when they are putting their boats in. Selectman Jandebaur requested a legal opinion be obtained.

Northwood Cane

Selectman Wolf stated that he has had some inquiries regarding the issuing of the Northwood cane that is in the main office hallway. He stated that the cane is not given out any more; however, he asked if the board could add some recognition identification to the case. Selectman Jandebaur suggested that he contact Linda Smith who could place something in the Sun that the selectmen are looking for the oldest person in the town.

Selectman Bryer

Highway Department

Selectman Bryer stated that the board needs to address the status of the highway department as well as the vacant position in the department.



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Selectman Jandebaur

Selectman Jandebaur stated that he is a school board member and a selectman. He stated that he has tried diligently to take the information from the town to help the school to become a better school and to take the information from the school to help the town to become a better town. He stated that he feels that some people seem to forget that we are one small town and we all need to work together in order to make it a better town. He stated that it has been brought to his attention in numerous ways that there was an awards ceremony and a promotion at the police department that he was not aware of. He stated that it really bothers him that he saw this through Facebook and was not aware of this nor was he invited. He explained that if there are such awards and promotions given to any town employees he would like to be invited, be able to give congratulations, and be a part of that event. He added that he believes that the selectmen have a right to know what is going on and be part of it. He added that he feels that the selectmen should be part of these types of ceremonies for all employees of the town hall, fire department, and the police department. He stated that this is one town and we all need to understand that. He added that he hopes that his comments will be heard.

9:10 p.m. Selectman Bryer made a motion, seconded by Selectman Jandebaur, to enter into a non-public session, per RSA 91-A:3,IIB&C.

Roll Call Vote:

Selectman Bryer – yes

Selectman Wolf – yes

Selectman Jandebaur – yes

Motion carried; 3/0.

9:26 p.m. Selectman Bryer made a motion, seconded by Selectman Wolf, to come out of non-public session.

Roll Call Vote:

Selectman Wolf – yes

Selectman Bryer – yes

Selectman Jandebaur – yes

Motion carried; 3/0.

Selectman Bryer made a motion, seconded by Selectman Jandebaur, to seal one section of the minutes of the non-public session. Motion carried; 3/0.

Hiring Building Inspector

Selectman Bryer made a motion to promote Dale Sylva as the code enforcement officer/building inspector, to labor grade 14/step 6. Seconded by Selectman Jandebaur. Motion carried; 2/1. Selectman Wolf was opposed.



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Adjournment

Selectman Bryer motioned to adjourn at 9:30 p.m. Selectman Wolf seconded. Motion carried; 3/0.

Respectfully submitted,

Lisa Fellows-Weaver
Board Secretary